

**MEDIA RELEASE  
REGARDING COVID-19  
MARCH 18, 2020**

**From: Delaware County Board of Supervisors  
301 E Main Street  
Manchester, IA 52057**

In consideration of public health concerns over the novel **Coronavirus (COVID-19)** and community-wide efforts to slow its spread, Delaware County is implementing **MINIMAL TO MODERATE** mitigation activities with respect to the level of community transmission or impact of **COVID-19** in accordance with information provided by the Iowa Department of Public Health.

County facilities will be open during regular business hours; however, access will be limited. The information below identifies an initial limited access policy which is subject to change at any time.

Any person with **COVID-19** symptoms should refrain from entering any public building. At this time, self-monitoring is required for members of the public as well as county employees. Stay home if you are ill or experiencing any symptoms.

Social distancing measures such as increasing the space between workers and the public and decreasing social contacts in the workplace have now been implemented. Hand shaking is highly discouraged. Everyone should wash hands thoroughly before entering any county facility and periodically throughout the day. Hand sanitizers should be made available in all county offices. Office/workspace areas should be sanitized at least daily.

**Individuals should consider contacting county offices/departments via the telephone or e-mail or conducting business online if possible before visiting the facility. At this time, specific office/department services are as follows:**

**Assessor** – Informal hearings regarding protest for property values start April 2, 2020 and will be held as scheduled. Board of Review hearings starting May 1, 2020 will be held as scheduled but may be subject to change. Applications for Homestead Tax Credit, Disabled Veteran's Homestead Credit, Military Service Tax Exemption, Business Property Tax Credit, Family Farm Credit, and any other credits and /or exemptions should be obtained through the Iowa Department of Revenue's website or by contacting the County Assessor at (563) 927-2526 or [dlett@co.delaware.ia.us](mailto:dlett@co.delaware.ia.us) and should be filed by mail.

**Attorney** – Offices will be closed to walk-in traffic. Please call (563) 927-3819 to speak with an attorney or to schedule an appointment.

**Auditor** – Nomination papers for the June 2<sup>nd</sup> Primary Election and November 3<sup>rd</sup> General Election will be accepted in the office. Requesting an absentee ballot by mail for the Primary Election is strongly encouraged. Voter Registration is recommended to be conducted by mail, online through the Iowa Dept of Transportation Driver's License website or the Iowa Secretary of State's website. Fiscal year 20/21 City and School Budgets will be accepted in the office as usual. For now, new passport applications will continue to be processed in the office by appointment only. Any questions should be directed to the county auditor by phone at (563) 927-4701, by e-mail at [cbecker@co.delaware.ia.us](mailto:cbecker@co.delaware.ia.us) or on the county's website at [www.co.delaware.ia.us](http://www.co.delaware.ia.us).

**Community Services/General Assistance/Veteran Affairs** – Please call (563) 927-5116 or visit the county's website at [www.co.delaware.ia.us](http://www.co.delaware.ia.us)

**Clerk of Court** (State Office) – Please call (563) 927-4942 for court-related services.

**Conservation** – The Natural Center is currently closed to the public. For questions or concerns, please call (563) 927-3410.

**Emergency Management** – Please call (563) 927-3723 with any questions or concerns.

**Engineer/Secondary Roads Dept** – The Engineer's Office will be closed to the public. However, most services can be addressed by phone rather than in person. Please call (563) 927-3505.

**Water Well/Sanitarian** – Please call (563) 927-5925 with any questions or concerns.

**Recorder** – Public access to land records and vital records stored in the Recorder's vault is not allowed, therefore no genealogy searches or unnecessary land record searches may be performed until further notice. Land records may be accessed at [www.iowalandrecords.org](http://www.iowalandrecords.org) from 1982 to the present. Vital records such as marriage, birth & death certificates are available by mail or by calling VitalCheck at (866) 809-0290. DD214 records may be accessed through the mail with proper identification. Boat, snowmobile and ATV/UTV license renewals can be performed by mail. Hunting and Fishing licenses can be performed online at <https://www.iowadnr.gov/>. Call (563) 927-4665 or email [dschindler@co.delaware.ia.us](mailto:dschindler@co.delaware.ia.us) for more information.

**Sheriff** – Inmate visitation is shut down for the time being. Most information can be taken care of over the phone; however, if you need to physically come into the building, please do so at a later date. For questions, please call (563) 927-3135 or visit our Facebook Page for more information. In case of an emergency, DIAL 911.

**Supervisors** – Currently, Monday Board of Supervisor meetings are held at 1:15 pm and will continue as scheduled. Special meetings may be called as needed.

**Treasurer** – Property tax and vehicle renewal registration payments should be mailed to the office or paid online at [www.iowatreasurers.org](http://www.iowatreasurers.org). Issuance of vehicle titles can be completed by mail after contacting the office by telephone. The drivers' license station will be closed. Many drivers can renew their driver's license online at <https://mymvd.iowadot.gov/>. Please call (563) 927-2845 for more information.

Please visit the county's website at [www.co.delaware.ia.us](http://www.co.delaware.ia.us) for specific duties of each office or department.

While there has been no confirmed exposure or diagnosis of COVID-19 of any county employee or resident of Delaware County, we will continue to monitor the situation. Please watch for updates through our local newspapers, local radio station, the county website at [www.co.delaware.ia.us](http://www.co.delaware.ia.us), and county social media pages to stay informed on the situation.