

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

December 11, 2017
Manchester, Iowa
1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Gary Besler, Casey Snyder, John LeClere, Larry Childs, Anthony Bardgett, Carla K. Becker and two members of the media. Chairperson Madlom called the meeting to order.

Motion made by Helmrichs, second by Buschmann and carried to approve the agenda. All Ayes

Motion made by Buschmann, second by Helmrichs and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge the following employees to attend their respective out-of-county meetings: Supervisor Helmrichs to attend the NISA meeting in Waterloo on December 13th; Supervisors Helmrichs and Madlom and Anthony Bardgett to attend the RPA meeting in Dubuque on December 14th; Supervisors Buschmann and Helmrichs to attend the New View meeting in Dubuque on December 14th; and Supervisor Helmrichs to attend the Corrections meeting in Independence on December 15th. All Ayes

Pam Klein joined the meeting.

Motion made by Buschmann, second by Helmrichs and carried to approve the following claims for payment including payroll from December 8th in the amount of \$185,702.84 warrant #20250-20353:

Accurate Products	Targets - Sheriff	1305.00	IA Emergency Management	Dues & Memberships	200.00
Ace Homeworks	Postage & Mailing	9.99	Illowa Culvert & Supply	Steel-Iron-Related Metals	11510.00
Advanced Systems Inc	Maint-Off Equip/Furniture	36.06	ISAC	Education & Training	195.00
Ahlers & Cooney PC	Legal-Court Related	1148.00	ISU Registration Services	Education & Training	250.00
Alliant Energy	Electrical Power	3692.94	IWI Motor Parts	Construction/Maint Equip	96.90
Altorfer Inc	Construction/Maint Equip	1562.49	John Deere Financial	Grounds & Maint Supplies	988.36
Jody Antrim JDC Works	Repair/Maint- Vehicle	35.00	Kluesner Sanitation LLC	Sanitation Disposal	197.25
AT&T Corporate Security	Telephone Services	3.34	Jerry Krogmann	Rent Payments	275.00
Bard Materials	Roads	2160.18	Lahr Repair Inc	Steel-Iron-Related Metals	213.08
Barron Motor Supply	Construction/Maint Equip	213.06	Leader Publications	Board Proceedings	481.92
Becker Electric LLC	Park Development	292.75	Leonard Muller Funeral	Services	1003.00
Carla K Becker	Employee Reimbursement	6.67	Jill Lewis	Buildings-Repair/Maint	150.00
Bi-County Disposal Inc	Custodial Supplies	117.00	Lind Electronics Design Co	Repair/Maint-Radio Equip	55.15
Black Hills Energy	Natural -LP Gas-Fuel Oil	316.75	Lichtenberg Janitorial	Custodial Supplies	251.55
Bodensteiner Implement	Minor Mv Parts & Access	337.46	Mail Services LLC	Postage & Mailing	955.53
R Ried Boom MD	Medical & Health Services	110.00	Mainstay Systems Inc	Radio & Communications	5247.00
Boubin Tire Co	Repair/Maint-Const Equip	3150.80	Manchester Area Chamber	Dues & Memberships	80.00
BP	Fuels	826.71	Manchester Press	Board Proceedings	708.50
Clifford Bunting	Rental-Land	1.00	Manchester Signs LLC	Traffic & St Sign	118.00
Carpenter Uniform Co	Uniforms	127.90	City of Manchester	Water Use & Sewer	413.16
Caterpillar Financial Services	Equipment Purchase	5815.17	Marco Technologies LLC	Repair/Maint-Misc Equip	365.35
Cedar Cross Overhead Door	Buildings	143.50	Martin Equipment of Illinois	Construction/Maint Equip	328.25
LLC CenturyLink Comm	Telephone Services	33.39	Matheson Tri-Gas Inc	Repair/Maint-Misc Equip	82.50
CenturyLink	Telephone Services	355.60	Mediacom LLC	Data Processing	431.80
City Laundering Co	Buildings-Repair/Maint	437.52	Midwest Business Products	Stationery/Supplies	143.95
Comelec Internet Services	Data Processing Supplies	190.00	Midwest Wheel	Construction/Maint Equip	186.68
Continental Research Corp	Shop Equipment	232.04	MSDSonline Inc	Safety Items	749.00
Creative Product Sourcing	Public Ed Services	181.58	Mulgrove Oil Company	Natural -LP Gas-Fuel Oil	2937.77
D&S Portables Inc	Sanitation Disposal	503.75	Murdoch Funeral Homes	Services	483.80
DCMH/RMC	Emergency Treatment	997.00	Elisabeth J Naber	Engineering Services	410.88
Del Co Public Health	Reimbursements	13743.87	Oak Hill Cemetery Assn	Care of Graves	50.00
Delaware Co Sheriff	General Transportation	467.36	Kevin L Offerman	Wearing Apparel & Uniform	169.98
Delhi Lumber	Park Development	63.23	Ovel Forest Products Inc	Park Development	707.75
DJ Repair	Repair/Maint- Vehicle	358.69	Palmer Hardware	Repair/Maint-Misc Equip	335.17
Don & Walt LLC	Buildings-Repair/Maint	931.95	Penn Center	Buildings-Repair/Maint	701.35
Dons Truck Sales Inc	Construction/Maint Equip	437.80	Peggy S Petlon	Employee Mileage/Subs	8.00
Dubuque County Auditor	Refunds /Reimbursements	301.54	Point Blank Enterprises	Photo Supplies	349.93
Dubuque Co Highway Dept	Engineering Services	16235.45	Precise MRM LLC	Repair/Maint-Radio Equip	362.57
Dubuque Fire Equipment	Safety Items	1207.45	Premier Parts Inc	Construction/Maint Equip	1070.02
Treasurer, City of Dubuque	Roads	120.00	Quill Corporation	Stationery/Supplies	79.56
Dyersville Commercial	Board Proceedings	1897.59	Beverly Rahe	Education & Training	154.00
Eastern Iowa Drainage	Repair/Maint-Const Equip	200.00	Reedsburg Hardware Co	Minor Mv Parts & Access	4117.50
Eastern IA Reg Housing	Rent Payments	129.00	Kenneth Elmer Ries	Rent Payments	200.00
Eastern Iowa Tire Inc	Tires	3580.00	Rite Price Office Supply	Custodial Supplies	2098.96
Edgewood Oil Co	Lubricants	1037.00	Silveredge Cooperative	Fuels	1862.12
Eide Bailly LLP	Dues & Memberships	3100.00	Solutions Inc	Data Processing	314.25
Jody Elgin	Buildings-Repair/Maint	392.25	St Johns Lutheran Church	Rental-Land	100.00
Tina Elgin	Custodial	500.00	Dave Staner	Med Examiner Services	86.50
Everys Auto & Tire Center	Repair/Maint- Vehicle	38.70	The Sunshine Boy	Custodial Supplies	44.00
Fahrner Asphalt Sealers LLC	Roads	68385.56	Syn-Tech Systems Inc	Data Processing	33.75
Fannon Welding LLC	Steel-Iron-Related Metals	35.00	TASC Client Invoices	Planning-Consulting	1203.40
Fastenal Company	Safety Items	2166.07	Taylor Construction Inc	Bridge	19800.00
GATR Truck Center	Construction/Maint Equip	1319.84	Terminal Supply Company	Construction/Maint Equip	163.81
GreatAmerica Financial Svcs	Maint-Off Equip/Furniture	81.46	Three Rivers FS	Fuels	13014.57
Hausers Water Systems Inc	Stationery/Supplies	21.00	TimeKeeping Systems Inc	Repair/Maint-Misc Equip	795.00
Helle Farm Equipment Inc	Construction/Maint Equip	97.57	Truck Country of Iowa	Construction/Maint Equip	696.43
Henderson Products	Construction/Maint Equip	1183.70	US Postmaster	Postage & Mailing	133.00
Heritage Printing	Stationery/Supplies	532.90	Vantagepoint Transfer	Wage Settlements	19927.50
Hi-Viz Safety	Roads	720.00	VISA / Mastercard	Education & Training	2105.11
HITECH Communications	Data Processing	18086.21	Walmart Community	Minor Equip & Hand Tools	119.00
Hopkinton Municipal Utilities	Water Use & Sewer	69.45	Weber Paper Company	Stationery/Supplies	139.82
IA Law Enforcmnt Academy	Education & Training	175.00	Wilson Electric Inc	Buildings	1182.76
IA St Assn of Assessors	Dues & Memberships	975.00	Windstream	Telephone Services	468.81
Iowa Water Well Association	Engineering Services	145.00	Windstream	Data Processing	3266.43
IDALS Pesticide Bureau	Construction/Maint Equip	30.00			
All Ayes					

There were no "Applications for Underground Construction on Delaware County Right-of-Way" submitted for consideration at today's meeting.

Motion made by Helmrichs, second by Buschmann and carried to acknowledge receipt of a manure management plan update from Mark and Sue Goebel in Section 6 of Coffins Grove Township. All Ayes

Motion made by Buschmann, second by Helmrichs and carried to acknowledge receipt of the Clerk of Court's Monthly Report and Remittance showing that for the month of November 2017 a total of \$1,127.00 was collected and deposited into the general funds. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge receipt of the Treasurer's Monthly Banking and Investment Report which showed as of November 30, 2017 a total of \$17,169,719.39 was collected on behalf of all taxing entities and deposited in various banks across the county. All Ayes

Presentation and Funding Request – Delaware County Library Association – Gary Besler

Gary Besler, President of the Hopkinton Library Board and the Delaware County Library Association, addressed the Board regarding the need for continued funding of the county's libraries. The Association is very appreciative of the County's support over the years. County funding has increased at least 3% each year for the past several years. On behalf of all members of the Delaware County Library Association, he would like to request an increase of at least 3% for the FY 2018-19 funding. According to Mr. Besler, funding is not keeping up with the pace of expenses. The majority of funding for libraries comes from the cities and the county. They do also receive some grant monies and donations from non-profit organizations such as The Friends of the Library. He also stated that the various libraries within the county would be furnishing the Board with a copy of their annual state report

The Board expressed their appreciation for what the libraries do for their communities. They provide much needed resources and a variety of programming for young and old. The Board thanked Mr. Besler for his presentation.

Motion made by Buschmann, second by Helmrichs and carried to approve the 2017-18 snowmobile routes as presented at the December 4, 2017 meeting. County Engineer Anthony Bardgett and Roads Foreman Pat Oberbroeckling reviewed all the road crossings and found seven or eight areas where signage was missing. They will get these put up right away since they are part of their normal sign inventory kept on-hand. All Ayes

Request to Approve Construction Manager Agreement with Midwest Construction Consultants – Sheriff John LeClere

Sheriff John LeClere addressed the Board regarding his request for the approval of a Construction Manager Agreement with Midwest Construction Consultants out of Houghton, Iowa. According to Sheriff LeClere, Midwest Construction Consultants has worked with over 30 counties on jail projects. He first connected with them through the Allamakee County project. The Board and Sheriff LeClere toured the new Allamakee County facility earlier this fall.

The contract is set up in two phases. Phase I would include coordination of a "Needs Assessment" and a "Feasibility Study". Phase II would be the Design/Construction and Contingent Fund phase and would only come into play after a successful referendum. Sheriff LeClere stated that Midwest Construction Consultants tends to be conservative on their designs and have saved counties money on their projects. The cost of Phase 1 is \$12,500 plus mileage and expenses. The Cost of Phase 2 would be a fixed fee of 3.75% of construction costs established on completion of the design documents plus mileage and expenses. There would also be an option for them to provide full-time on-site supervision at a rate of \$8,500 per month (plus any additional costs for a job trailer).

Motion made by Helmrichs, second by Buschmann and carried to approve the Construction Manager Agreement with Midwest Construction Consultants for services related to the potential construction of a new or renovated jail facility in Delaware County. Consideration for said services is approved as previously outlined by Sheriff LeClere for Phases 1 and 2. All Ayes

Motion made by Buschmann, second by Helmrichs and carried to approve the expenditure of \$2,000 to be used towards matching funds for the Rides to Wellness program. A van was purchased to assist in providing rides to those who need them for mental and physical wellness within the counties of Delaware, Dubuque and Jackson. This would include doctor's appointments, dentist and eye appointments as well as social outings. The \$2,000 should be paid directly to Regional Transit Authority who made the van purchase. Those wishing to utilize the service should call RTA dispatch at 1-800-839-5005. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the reinstatement of a homestead credit on parcel #140-27-00-008-00 owned by Joseph L. and Amy S. Hoffmann. Said credit was erroneously removed for 2016 values when Joseph L. was confused with another Joseph L. who had recently passed away. All Ayes

Motion made by Buschmann, second by Helmrichs and carried to approve the request of Conservation Director Garlyn Glanz to deposit the \$1,080.00 cash rent received for the farm ground at the Retz Wildlife Area into the Capital Improvements and Land Acquisitions Fund (#68000). All Ayes

ENGINEER'S REPORT

County Engineer Anthony Bardgett stated that Taylor Construction has finished the repairs on the Ivy and Candle Road bridges. Fahrner has also completed the 2017 Crack Sealing Project.

NEXT MEETING - The next regular session will be held on Monday, December 18, 2017 at 1:15 p.m.

PUBLIC COMMENTS – None.

There being no further business before the Board, Chairperson Madlom called for a motion to adjourn.

Motion made by Helmrichs, second by Buschmann and carried to adjourn the meeting at 1:45 pm. All Ayes

These minutes have been read and approved for publication.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, County Auditor