

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

May 14, 2018
Manchester, Iowa
1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Daneen Schindler, Pam Klein, Craig Davis, Gary Weyant, Mike Corkery, Jeremy DeMoss, Carla K. Becker, and one member of the media. Chairperson Buschmann called the meeting to order.

Motion made by Madlom, second by Helmrichs and carried to approve the agenda. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the minutes from the last meeting. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge the following employees to attend their respective out-of-county meetings: Retroactively for Peggy Petlon to attend the Jail Diversion meeting in Cedar Rapids on May 9th; Katie McCusker and Peggy Petlon to attend the CSN training in Cedar Rapids on May 15th; Peggy Petlon, Kim Gehling and Raylynn Lee to attend the ASIST training in Dubuque May 21st & 22nd; Peggy Petlon to attend the IACP meeting in Des Moines on May 16th, a transportation summit in Ankeny on May 24th and the Regional MH meeting in Cedar Rapids on May 31st; Matt Menard to attend ALICE training in Durant on June 12th & 13th; Supervisor Helmrichs to attend the NE IA Area on Aging meeting in Waterloo and the ECIA meeting in Dubuque on May 16th; and Supervisor Buschmann to attend the Juvenile Detention meeting in Waterloo on May 18th. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following claims for payment, including payroll expenditures from May 11, 2018 in the amount of \$213,733.87 warrant #23260 - #23374:

Accent Laser Services Inc	Stationery/Supplies	344.85	Iowa Regional Utilities Assn	Water Use & Sewer	61.88
Advanced Business Systems	Maint-Off Equip/Furniture	660.00	Secretary of State	Stationery/Supplies	6.20
Advanced Systems Inc	Stationery/Supplies	56.07	IWI Motor Parts	Construction/Maint Equip	146.67
Ahlers & Cooney PC	Legal-Court Related	137.50	John Deere Financial	Plumbing Repair/Maint	791.39
ALICE Training Institute	Education & Training	595.00	Kimberly S Lange Law Office	Legal-Court Related	113.70
Alliance Mutual Insurance	Real Property Insurance	181.80	Kluesner Sanitation LLC	Sanitation Disposal	234.51
Alliant Energy	Service	1565.05	Lahr Repair Inc	Construction/Maint Equip	148.62
Altofer Inc	Construction/Maint Equip	879.58	Leader Publications	Board Proceedings	970.60
Attenti	Telephone Services	322.25	Leonard Muller Funeral Home	Medical & Health Services	1003.00
Bard Materials	Roads	49214.66	Jill Lewis	Buildings-Repair/Maint	150.00
Barron Motor Supply	Minor Mv Parts & Access	63.74	Lechtenberg Janitorial	Custodial Supplies	132.85
John W Bernau	Employee Mileage/Subs	91.00	M&M Snow Removal	Buildings-Repair/Maint	825.00
Bi-County Disposal Inc	Custodial Supplies	117.00	Main Street Repair	Repair/Maint- Vehicle	115.00
Black Hills Energy	Natural -LP Gas-Fuel Oil	477.03	Manchester Press	Publications	967.60
Bob Stephen Motors Inc	Repair/Maint- Vehicle	260.43	Manchester Signs LLC	Traffic & St Sign	92.00
Bodensteiner Implement	Construction/Maint Equip	9211.88	City of Manchester	Water Use & Sewer	104.61
BOSS	Stationery/Supplies	94.72	Marco Technologies LLC	Repair/Maint-Misc Equip	697.94
Boubin Tire Co	Repair/Maint- Vehicle	3945.10	Martin Equipment of Illinois	Construction/Maint Equip	9360.06
Brehme Drug	Prescription Medicine	158.31	Matco Tools Nathan Pearson	Minor Equip & Hand Tools	79.00
Caterpillar Financial Services	Equipment	5815.17	Matheson Tri-Gas Inc	Repair/Maint-Misc Equip	82.50
City Laundering Co	Buildings-Repair/Maint	473.56	Midwest Business Products	Typing/Printing/Binding	125.02
C J Cooper & Assoc Inc	Safety Items	218.20	Midwest Patch / Hi-Viz Safety	Traffic & St Sign	2527.75
Clayton Co Sheriff	Rm/Bd Payments	7400.00	Midwest Wheel	Construction/Maint Equip	21.49
City of Colesburg	Utilities	275.00	Office Express	Stationery/Supplies	141.13
Delaware County	Data Processing Supplies	15000.00	Palmer Hardware	Repair/Maint-Misc Equip	859.29
Del Co Public Health	Reimbursements	11066.99	Pictometry International	Data Processing	98010.00
Delaware Co Sheriff	Transportation	659.99	Premier Parts Inc	Shop Equipment	199.39
Delhi Lumber	Wood & Lumber	777.94	Beverly Rahe	Education & Training	101.00
Digital Ally	Radio & Communications	8040.00	Ray O'Herron Co Inc	Supplies	549.40
Dolan Insurance Agency	Blanket Insurance	14.00	Regional Family Health	Emergency Treatment	226.00
Don & Walt LLC	Repair/Maint-Misc Equip	381.50	Rite Price Office Supply	Supplies	658.64
Treasurer, City of Dubuque	Roads	1115.00	River City Stone	Roads	730.29
Dyersville Commercial	Board Proceedings	1405.20	Runde Auto Group	Repair/Maint- Vehicle	24150.14
Earlville Auto	Repair/Maint- Vehicle	38.75	Sadler Power Train Inc	Construction/Maint Equip	1094.08
Jody Elgin	Buildings-Repair/Maint	459.00	Schneider Corporation	Data Processing	2190.00
Tina Elgin	Custodial	500.00	Silveredge Cooperative	Fuels	1104.95
ES&S	Stationery/Supplies	216.21	Sioux Sales Company	Minor Equip & Hand Tools	161.80
Everys Auto & Tire Center	Repair/Maint- Vehicle	75.00	Solutions Inc	Data Processing	19040.94
F&M Bank	Stationery/Supplies	19.05	Spring Green	Repair/Maint-Misc Equip	118.00
Fastenal Company	Construction/Maint Equip	845.03	State Hygienic Lab	Medical & Health Services	39.00
Fillenwarth Beach	Employee Mileage/Subs	1488.80	State Medical Examiner	Medical & Health Services	4826.00
Four Oaks Family & Children	Protection	2799.00	Stop Stick, Ltd	Safety/Protect Supplies	473.00
Gaffney Quarries Inc	Roads	4577.03	Team Lab	Roads	12807.00
Good Neighbor Society	Food Preparation Services	4477.00	Three Rivers FS	Fuel	11423.83
GreatAmerica Financial Svcs	Maint-Off Equip/Furniture	81.46	Truax Co Inc	Repair/Maint-Const Equip	51.28
Group Services Inc	Insurance	26853.00	Ubben Building Supply	Roads	635.00
Hausers Water Systems Inc	Stationery/Supplies	75.50	Unity Point Clinic	Safety Items	84.00
Heather's Handiwork	Buildings-Repair/Maint	250.00	US Cellular	Telephone Services	822.00
Helle Farm Equipment Inc	Minor Mv Parts & Access	1196.11	US Postmaster	Postage & Mailing	237.00
Heritage Printing	Printing Services	581.25	Verizon Wireless	Telephone Services	85.53
HITECH Communications	Data Processing Supplies	3549.43	Weber Paper Company	Stationery/Supplies	78.04
Hoffmann Schneider Funeral	Medical & Health Services	475.00	Weiners Tree Removal	Park Development	1120.00
Hopkinton Municipal Utilities	Electrical Power	82.48	FE Welterlen Motors Inc	Repair/Maint- Vehicle	174.52
IA Co Attorneys Assn	Education & Training	430.00	Stacy L Wessels	Miscellaneous	5.00
IA Co Recorders Assn	Dues & Memberships	1673.18	Windstream	Telephone Service	287.62
IA Prison Industries	Park Development	1170.40			

Motion made by Madlom, second by Helmrichs and carried to approve the Conservation Director's request for LOSST funding as follows: Replacement of Steel Roof on Conservation Building - \$15,500.

This request was originally considered during the budget review process in January 2017 for FY 2017/18. At that time, the Board approved 90% of the estimated cost of the project (\$15,500) to come from the LOSST account. However, when the actual claims were presented for final approval, the 90% cost had increased to \$20,750 which is an increase of 34% over the estimated project cost. Since the Board was not informed of this overrun prior to submission, they have already encumbered the remaining LOSST funds for other projects and feel they can only honor the original amount of \$15,500. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the "Application for Approval of Underground Construction within Delaware County Right-Of-Ways" submitted by **Maquoketa Valley Electric Cooperative** to bury a new underground secondary electric line along 205th Ave in Section 35 of Delaware beginning approximately ¼ mile south of the intersection of 205th Ave and 210th Street, thence north along the fence line to an existing pole just south of the railroad tracks. All Ayes

There were no manure management plan updates submitted for acknowledgment at today's meeting.

Motion made by Madlom, second by Helmrichs and carried to set Monday June 4, 2018 at 1:15 pm as the date and time to hold a public hearing on the construction permit application submitted by Matt and Sarah Maurer for a confinement feeding operation in Section 6 of Delhi Township. All Ayes

Motion made by Helmrichs, second by Madlom and carried to table the receipt of a letter of retirement from a full-time employee within the Sheriff's Department until the May 21st meeting. All Ayes

Motion made by Madlom, second by Helmrichs and carried to deny the request made by the City of Dyersville to waive the interest and costs associated with delinquent property taxes due on Parcel #530-00-01-002-00. The Board felt the city had many opportunities to pay the taxes due in a timely manner. The original tax bill was for \$12.00 with an additional \$6.00 in interest and costs. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the reissuance of warrant #20803 to Safelite Fulfillment, Inc. in the amount of \$269.25. Said warrant was originally issued on December 27, 2017 and was either lost or not received. If found, Safelite will return the uncashed warrant to the County Auditor's Office. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the quote from Price Industrial Electric, Inc. to supply labor, materials and equipment to complete the upgrade of the electric service at the county courthouse as follows:

Upgrade Elevator with Soft start	\$3,608.00
Materials/Labor for Upgrade	<u>\$92,900.00</u>
Total	\$96,508.00

Jeremy DeMoss with Price Industrial outlined the project of moving and upgrading the electrical service for the courthouse. He stated that the new service would come into the building on the southwest wall of the courthouse below the Clerk of Court's Office. Because the existing street light will be modified, Alliant will require the City of Manchester to go to a metered system versus the flat rate they currently have. Mr. DeMoss would like to place this meter on the county's cabinet.

The new service will come into the building underground and then to the existing electrical closet where three 200 amp panels will be installed. Due to the new service being three phase, KONE Elevator is asking for a soft start upgrade to the existing elevator. This should also help the motor last longer. During the installation, the elevator may be down for one half day or so. The installation of the new service will take place over a weekend to minimize downtime for the county offices. All Ayes

Motion made by Helmrichs, second by Madlom and carried to table consideration of upgrading the county elevator until a representative of KONE can come to their meeting. The Board had received a proposal to modernize the existing elevator along with a listing of priority items that should be done if the modernization was not approved. The soft starter upgrade will be done during the electrical service upgrade being installed by Price Industrial. However, the Board felt it best if someone from KONE could personally meet with them to explain the other items on the lists. Doing so would allow the Board to better understand the benefits of modernizing over and above the prioritized listing. County Auditor Carla Becker will contact KONE and set something up. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the contracts with BARD Materials for the Rock Resurfacing Program as follows:

Area 1	24,500 ton	\$7.61/ton	\$186,445
Area 2	24,500 ton	\$8.53/ton	\$208,985
Area 3	24,500 ton	\$8.61/ton	\$210,945
Area 5	24,500 ton	\$8.59/ton	\$210,455

The late start date for the project is June 25, 2018 with 40 working days allocated for completion. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the contract with River City Stone for the Rock Resurfacing Program as follows:

Area 4	24,500 ton	\$8.15/ton	\$199,675
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The late start date for the project is June 25, 2018 with 40 working days allocated for completion. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following resolution:

**RESOLUTION NO. 2018-028
RESOLUTION FOR SETTING PUBLIC HEARING
QUAKER MILL DAM RESTORATION PHASE 2 PROJECT**

WHEREAS, The Delaware County Board of Supervisors will be holding a public hearing for Phase 2 of the Quaker Mill Dam Restoration Project, and

WHEREAS, at said public hearing, any person present and so wishing will be given the opportunity to be heard, for or against, the proposed project. Any person so wishing may file a document with the Delaware County Auditor's Office prior to the time of the hearing, should the person wish for the document to be read for them at the time of the hearing.

NOW THEREFORE BE IT RESOLVED, that the Delaware County Board of Supervisors will set a public hearing date of June 4, 2018 at 1:15 p.m. for Phase 2 of the Quaker Mill Dam Restoration Project. Passed and approved this 14th day of May 2018. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the plans for the 195th Street Bridge Project in Section 24 of Delaware Township (Project #L-B-19(01)--73-28). This will be a 30' x 30' concrete slab bridge. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the plans for the 195th Street Bridge Project in Section 23 of Delaware Township (Project #L-B-19(02)--73-28). This will be a 30' x 30' box beam bridge. All Ayes

Motion made by Helmrichs, second by Madlom and carried to set June 4, 2018 as the date and time to receive bids for the 195th Street Bridge Project in Section 24 of Delaware Township (Project #L-B-19(01)--73-28). All Ayes

Motion made by Madlom, second by Helmrichs and carried to set June 4, 2018 as the date and time to receive bids for the 195th Street Bridge Project in Section 23 of Delaware Township (Project #L-B-19(02)--73-28). All Ayes

ENGINEER'S REPORT -

D47 Paving Project – The subdrain shoulder tile work is complete. Do not have a schedule from the contractor yet.

NEXT MEETING - The next regular meeting will be held on Monday, May 21, 2018 at 1:15 p.m.

PUBLIC COMMENTS – Mike Corkery suggested that the Board look at closing in the windows in the lower southwest corner of the courthouse and move the proposed electric cabinet closer to the courthouse structure.

Motion made by Helmrichs, second by Madlom and carried to adjourn the meeting at 2:02 pm. All Ayes