

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

March 12, 2018
Manchester, Iowa
1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Daneen Schindler, Mike Corkery, Jim Hauschild, John LeClere, Jeannie Domeyer, Anne Rave, Anthony Bardgett, Carla K. Becker and one member of the media. Chairperson Buschmann called the meeting to order.

Motion made by Helmrichs, second by Madlom and carried to approve the agenda. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmrichs, second by Madlom and carried to acknowledge the following employees to attend their respective out-of-county meetings: Supervisor Madlom and Daneen Schindler to attend the ISAC Conference in Des Moines March 15th and 16th; Zachary Roths to attend Jail School in Northwood, Iowa May 8th – May 10th; John LeClere and Judy Lee to attend the ISSDA Civil School in Des Moines April 15th – 18th; and Jenny Eschen to attend the CDL Training in Ankeny March 12th. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following claims for payment:

Alliant Energy	Service	2851.67
AT&T Corporate Security	Telephone Services	1.73
LLC CenturyLink Comm	Telephone Services	34.09
CenturyLink	Telephone Services	355.72
Comelec Internet Services	Telephone Services	190.00
City of Manchester	Water Use & Sewer	244.22
Maquoketa Valley REC	Electrical Power	82.42
US Cellular	Telephone Services	61.82
Verizon Wireless	Telephone Services	83.56
Windstream	Telephone Service	1,676.08

All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the "Application for Approval of Underground Construction within Delaware County Right-Of-Way" submitted by Windstream Iowa Communications, LLC to replace existing buried 12 fiber cable along 245th Ave located 1.1 miles north of 245th Street. They will replace 855' and abandon 455'. The project is in conjunction with the county's bridge replacement project. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of a manure management plan update from C&K Pork – Site 24, Kent Keppler, in Section 6 of Richland Township. All Ayes

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of the Clerk of Court's Monthly Report and Remittance showing that for the month of February 2018 a total of \$928.54 was collected for various fees and deposited into the general fund. All Ayes

Discussion with Delaware County Fair Society Regarding Cattlemen Proposal for Permanent Structure at Fairgrounds

Jeannie Domeyer addressed the Board on behalf of the Delaware County Fair Board. She stated that the Cattlemen have proposed the building of a 60' x 80' structure to be constructed basically along the same footprint of the temporary structure they utilize currently during the fair. The cost is estimated at \$96,000. However, the Fair Board hopes much of the labor and supplies will be either donated or done as in-kind. The City of Manchester has given permission to put in a holding tank for wastewater collection. Eventually, they would look at hooking onto the city sewer system.

The Fair Board will be considering the proposal at its meeting on Wednesday, March 14th. If approved, they would come to the Board for final approval before moving forward. If the Board of Supervisors approves the plans, they would begin fundraising for the project. The Fair Board requires collection of at least 90% of the funds needed prior to breaking ground on the project.

The Board thanked Ms. Domeyer for bringing them up-to-date on the proposed project. Consideration of the project will be added to their March 19th agenda.

Consideration of Renewing Communications Center 28E Agreement with the City of Manchester

Manchester Police Chief Jim Hauschild addressed the Board regarding the renewal of the 28E Agreement between the County and the City of Manchester for emergency dispatching and 911 communication services. The current three-year agreement is set to expire on June 30, 2018. Chief Hauschild and the City of Manchester would like to renew the same agreement for another three-year period. The county's portion of the cost would remain at 60% with the remaining 40% being covered by the City of Manchester. Chief Hauschild also provided an updated budget estimate projected out for the next three years.

The Board thanked Chief Hauschild for keeping a good line of communication open between the city and the county. However, Supervisor Helmrichs expressed concern over the timeliness of billings for the county's portion. Sheriff LeClere confirmed that he has not received a billing for either the first or the second quarter of this fiscal year even though we are almost finished with the third quarter. Chief Hauschild stated he would look into this issue.

Motion made by Madlom, second by Helmrichs and carried to approve the following 28E Agreement with the City of Manchester:

COMMUNICATIONS CENTER AGREEMENT

THIS AGREEMENT, by and between the City of Manchester, Delaware County, Iowa, hereinafter referred to as "City", and Delaware County, Iowa, hereinafter referred to as "County",

IT IS HEREBY AGREED as follows:

1. This agreement is entered into pursuant to Chapter 28E.4 of the Iowa Code providing for agreements between public agencies for joint or cooperative action.
2. **TERM.** This agreement shall terminate on June 30, 2021.
3. **PURPOSE.** This agreement is entered into to allow the parties to provide for efficient and appropriate emergency and law enforcement communications throughout Delaware County.
4. **SERVICES PROVIDED.** The City shall furnish and pay for radio operator service 24-hours a day, seven days a week, for operation of radio units located in the Manchester Police Department, also known as the Delaware County Communications Center, in the City of Manchester, Iowa. The radio communications service provided by the radio operators referred to herein shall be available to and for the benefit of law enforcement and related emergency services provided by various agencies throughout Delaware County.
5. **EQUIPMENT AND FACILITIES.** The City shall, subject to the other provisions set forth herein, provide for the physical facility used to house and operate communications center equipment and services that are the subject of this agreement.
6. **COMMUNICATIONS CENTER EQUIPMENT.** The parties acknowledge that the Delaware County 911 Commission has purchased and retains ownership of certain property used at the Communications Center. The Delaware County E-911 Commission shall remain fully responsible for maintenance costs of such equipment.
7. **FINANCIAL OBLIGATIONS OF THE PARTIES.**

- a. **RADIO OPERATORS.** Costs incurred by City for providing radio operator service as set forth herein shall include but not be limited to salary, workers compensation insurance, employer contribution for Social Security, IPERS, and other insurance and unemployment charges. The County shall reimburse the City for 60 percent of such costs.
 - b. **GENERAL OPERATIONS.** All costs for operation and maintenance for the Communications Center (including but not limited to utilities, supplies, labor and insurance) which are not specifically allocated by this agreement shall be split by the following ratio, City forty percent and County sixty percent. Such costs shall first be paid by the City and the County shall, within 30-days of receiving a statement, reimburse the City for expenses under this agreement. The County may, subject to approval by the City, pay expenses directly to a supplier or service company.
 - c. **GENERAL COMMUNICATIONS EQUIPMENT.** Except for equipment purchased by the Delaware County E-911 Commission, all costs for maintenance, repairing or replacing equipment used for operation of this facility shall be split between the City (40%) and County (60%).
 - d. **INSURANCE COSTS.** The City and County shall each be responsible for sharing in the costs for obtaining insurance on equipment used by the Communications Center which is not owned and insured by the Delaware County E-911 Commission. The County shall reimburse the City 60% of said costs.
 - e. **TELEPHONE SERVICE COSTS.** The City shall pay Windstream or its successors and assigns providing telephone service to citizens and businesses in Delaware County, for its service charges on the leased lines to the west side water tower, antennas and radios, said antennas and radios being available to and for the benefit of the entire county pursuant to this agreement. The County shall reimburse the City for sixty percent of such costs.
 - f. **MANNER OF PAYMENT.** Payments to be made by the County to reimburse City pursuant to the terms of this agreement shall be paid at least quarterly, upon proper presentation of a claim by the City.
8. **NO ENTITY CREATED.** This agreement shall not be deemed to establish a separate legal entity.
 9. **MANAGEMENT.** The Chief of Police for the City of Manchester, Iowa, shall be responsible for operation of the Communications Center as set forth herein.
 10. **OWNERSHIP.** All property and equipment used or purchased by County and City pursuant to this agreement shall remain jointly owned in undivided equal shares by County and City.
 11. **FILING.** A copy of this agreement shall be filed with the Secretary of State and recorded with the Delaware County Recorder.
- DISPOSITION OF EQUIPMENT UPON TERMINATION OF AGREEMENT.** In the event this agreement between City and County is not renewed, all equipment purchased with E911 funds shall remain the property of the Delaware County E-911 Commission and all remaining jointly-held assets shall be sold in a commercially reasonable manner and the net proceeds of such sale divided with sixty percent going to the County and forty percent returning to the City.
12. **TERMINATION OF AGREEMENT.** The duration of the agreement shall be three (3) years commencing on July 1, 2021 unless action is taken to withdraw or dissolve the agreement as herein stated:
 - a. The governing body of the Party shall adopt a resolution to withdraw from the agreement.
 - b. A certified copy of such resolution shall be filed with the City Clerk of Manchester and shall be postmarked no less than one (1) year prior to the anniversary date of this agreement.
 - c. A certified copy of such resolution shall be mailed to all other parties to the agreement at such address as specified by each party herein, and shall be postmarked no less than 1 year prior to the anniversary date of this agreement.
 - d. In the event of termination of this Agreement, the terminating party shall assume and hold the non-terminating party harmless for provision of dispatch services previously provided to communities previously served of this agreement.

All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the following resolution:

**RESOLUTION
No. 2018-012
DESTRUCTION OF RECORDS**

Pursuant to the 2017 Code of Iowa, Section 331.323 sub section 2d; and Sections 50.19 and 48A.32 of the 2017 Election Laws of Iowa, we do hereby authorize the destruction of the following records in the Delaware County Auditor's Office:

Election Records

- City of Delhi Special Election – June 27, 2017
- Lake Delhi Trustee Election – July 25, 2017
- City of Masonville Special Election – August 8, 2017
- School Election – September 12, 2017

Approved this 12th day of March, 2018.

/S/ Peter Buschmann, Chairperson

/S/ Shirley Helmricks

/S/ Jeff Madlom

ATTEST: /S/ Carla K. Becker, Delaware County Auditor

All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the request made by Conservation Director Garlyn Glanz to deposit \$1,080.00 received for rental of the farm ground at the Retz Wildlife Area into the Conservation Land Acquisition and Capital Improvement Fund (68000.) All Ayes

PUBLIC HEARING – Proposed Amendment to FY 2017-18 Budget

This being the date and time set to hold a public hearing on the proposed amendment to the FY 2017-18 budget, Chairperson Buschmann opened the public hearing at 1:41 pm.

Auditor Carla Becker outlined the items making up the increase in expenditures of \$110,107. The majority of the increase was due to the repair of county buildings and the retirement and/or hiring of employees. There being no further questions, either written or oral, regarding the proposed amendment, the public hearing was closed at 1:45 pm.

Motion made by Helmricks, second by Madlom and carried to approve the proposed amendment to the FY 2017/18 budget as follows:

COUNTY NAME:	RECORD OF HEARING AND DETERMINATION			COUNTY NO:
Delaware County	ON THE AMENDMENT TO COUNTY BUDGET			28
Date budget amendment was adopted:			For Fiscal Year Ending:	
March 12, 2018			June 30, 2018	
The County Board of Supervisors met on the date specified immediately above to adopt an amendment to the current County budget as summarized below. The amendment was adopted after compliance with the public notice, public hearing, and public meeting provisions as required by law.				
Iowa Department of Management		Total Budget	Adopted	Total Budget
Form 653 A-R Sheet 2 of 2 (revised 05/01/14)		as Certified	Current	After Current

REVENUES & OTHER FINANCING SOURCES		or Last Amended	Amendment	Amendment
Taxes Levied on Property	1	9,664,211	0	9,664,211
Less: Uncollected Delinquent Taxes - Levy Year	2	4,050	0	4,050
Less: Credits to Taxpayers	3	591,085	(39,753)	551,332
Net Current Property Taxes	4	9,069,076	39,753	9,108,829
Delinquent Property Tax Revenue	5	450	0	450
Penalties, Interest & Costs on Taxes	6	30,600	0	30,600
Other County Taxes/TIF Tax Revenues	7	1,221,748	0	1,221,748
Intergovernmental	8	6,372,744	102,836	6,475,580
Licenses & Permits	9	31,300	0	31,300
Charges for Service	10	478,475	0	478,475
Use of Money & Property	11	135,385	0	135,385
Miscellaneous	12	184,979	49,934	234,913
Subtotal Revenues	13	17,524,757	192,523	17,717,280
Other Financing Sources:				
General Long-Term Debt Proceeds	14	0	0	0
Operating Transfers In	15	2,550,011	0	2,550,011
Proceeds of Fixed Asset Sales	16	0	0	0
Total Revenues & Other Sources	17	20,074,768	192,523	20,267,291
EXPENDITURES & OTHER FINANCING USES				
Operating:				
Public Safety & Legal Services	18	3,026,958	500	3,027,458
Physical Health & Social Services	19	549,308	(3,200)	546,108
Mental Health, ID & DD	20	1,515,973	(149,617)	1,366,356
County Environment & Education	21	1,020,226	84,000	1,104,226
Roads & Transportation	22	6,563,874	0	6,563,874
Government Services to Residents	23	779,674	23,624	803,298
Administration	24	2,082,318	234,800	2,317,118
Nonprogram Current	25	49,800	0	49,800
Debt Service	26	539,634	0	539,634
Capital Projects	27	2,329,965	(80,000)	2,249,965
Subtotal Expenditures	28	18,457,730	110,107	18,567,837
Other Financing Uses:				
Operating Transfers Out	29	2,550,011	0	2,550,011
Refunded Debt/Payments to Escrow	30	0	0	0
Total Expenditures & Other Uses	31	21,007,741	110,107	21,117,848
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32	(932,973)	82,416	(850,557)
Beginning Fund Balance - July 1, 2018	33	7,776,012	2,636,687	10,412,699
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	5,004,204	1,357,927	6,362,131
Fund Balance - Committed	37	0	0	0
Fund Balance - Assigned	38	53,979	1,005,213	1,059,192
Fund Balance - Unassigned	39	1,784,856	355,963	2,140,819
Total Ending Fund Balance - June 30,	40	6,843,039	2,719,103	9,562,142
Date original budget adopted:		Date(s) current budget was subsequently amended:		
03/13/17				
The below-signed certify that proof of publication of the hearing notice and proposed amendment is on file for each official County newspaper, that all public hearing notices were published not less than 10, nor more than 20 days prior to the public hearing, and that adopted expenditures do not exceed published amounts for any of the 10 individual expenditure classes, or in total.				

All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the following resolution:

**RESOLUTION No. 2018-013
APPROPRIATIONS FY 2017/2018**

WHEREAS, it is desired to make appropriations for each of the different county officers and departments for the fiscal year beginning **July 1, 2017**, in accordance with Section 331.434, Subsection 6, of the Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Delaware County, Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the following schedule are hereby appropriated from the resources of each fund so itemized, the department or office listed in the first column on the same line of the schedule.

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective **July 1, 2017**.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or county official shall expend or contract to expend any money or incur any liability, or enter into any contract, which by its terms, involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the **2017/2018** budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and offices monthly, during the **2017/2018** budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of the business day on **June 30, 2017**.

The **2017/2018** fiscal year budget appropriated and accounted for by department and fund is as follows:

Department	General Basic	General Supple.	MH/DD Fund	Rural Services	Secondary Road	Other	Total
Supervisors	1,407,247	799,965		106,700			2,313,912
Auditor	219,831	396,111					615,942
Treasurer	347,522	61,172					408,694
Attorney	271,802	43,656					315,458
Sheriff	2,215,077	282,708				12,215	2,510,000
Clerk of Court		72,000					72,000
Recorder	147,386	21,600				7,500	176,486
Community Services	183,627	6,760				33,500	223,887
Case Management	78,700	9,000					87,700
Community Life	236,052	62,777					298,829
County Engineer					8,683,822		8,683,822
Veteran Affairs	93,792	8,261					102,053
Conservation	641,901	43,236				61,905	747,042
Local Health	131,325						131,325
Weed Commissioner				13,250			13,250
Human Services	26,500						26,500
County Farm	50,800						50,800
Medical Examiner	35,000						35,000
County Services	99,277	10,428		104,695			214,400
County Library				82,724			82,724
Historical Society	14,500						14,500
Mental Health			973,827				973,827
Non-departmental						469,686	469,686
Totals	\$6,200,339	\$1,817,674	\$973,827	\$307,369	\$8,683,822	\$584,806	\$18,567,837

Dated this 12th day of March 2018.
 Delaware County Board of Supervisors
 /S/ Pete Buschmann, Chairperson
 All Ayes

Attest: /S/ Carla K. Becker, County Auditor

Motion made by Helmrichs, second by Madlom and carried to approve the following resolution:

**RESOLUTION #2018-014
 ELECTED OFFICIAL COMPENSATION SCHEDULE
 FY 2018/2019**

WHEREAS, the Delaware County Compensation Board met on December 11, 2017 to consider recommendations for the elected officials wages for the 2018-2019 Fiscal Year based on salaries of comparable positions within Delaware County and within the State of Iowa as required by Sections 331.905 & 331.907 of the Code of Iowa, and

WHEREAS, the Board of Supervisors recognizes the Compensation Board's continued commitment in its position to try and equalize the elected officials' salaries to bring them in line with duties and comparable salaries and acknowledges receipt of the Compensation Board's recommendation of an increase of 4% for all elected positions for FY 2018-19 as follows:

County Attorney	-	\$95,932
County Sheriff	-	82,913
County Supervisors	-	36,379
County Auditor	-	67,937
County Treasurer	-	63,548
County Recorder	-	63,548

NOW, THEREFORE BE IT RESOLVED, by the Delaware County Board of Supervisors that the compensation schedule recommended by the Delaware County Compensation Board at their meeting on December 11, 2017 showing a recommended increase of 4% for all elected positions be reduced by 25% to a 3% increase as follows:

County Attorney	-	\$95,009
County Sheriff	-	82,116
County Supervisors	-	36,029
County Auditor	-	67,284
County Treasurer	-	62,937
County Recorder	-	62,937

Dated this 12th day of March, 2018.
 Delaware County Board of Supervisors
 By: /S/ Pete Buschmann, Chairperson
 ATTEST: /S/ Carla K. Becker, Delaware County Auditor
 All Ayes

PUBLIC HEARING – Proposed FY 2018/2019 Budget

This being the date and time set to hold a public hearing on the proposed FY 2018/2019 budget, Chairperson Buschmann opened the public hearing at 1:50 pm. County Auditor Carla Becker went over some areas of the proposed budget such as expenditure levels and levy rates. Supervisor Helmrichs also explained the requirement to reduce the mental health fund balance and its impact on the county's levy rate. There being no public comments, either written or oral, the public hearing was closed at 1:53 pm.

Motion made by Madlom, second by Helmricks and carried to approve the Proposed FY 2018/19 Budget as follows:

Iowa Department of Management Form 634 - R		Delaware County ADOPTED BUDGET SUMMARY					February 12, 2018		
						TOTALS			
						Budget	Re-estimated	Actual	
						2018/2019	2017/2018	2016/2017	
						(F)	(G)	(H)	
REVENUES & OTHER FINANCING SOURCES	General (A)	Special Revenue (B)	Capital Projects (C)	Debt Service (D)	Permanent (E)				
Taxes Levied on Property	1	5,998,275	2,914,333	947,482		9,860,090	9,664,211	9,242,461	
Less: Uncollected Delinquent Taxes - Levy Year	2	2,000	1,000	25		3,025	4,050	3,262	
Less: Credits to Taxpayers	3	362,492	141,876	57,976		562,344	551,332	566,294	
Net Current Property Taxes	4	5,633,783	2,771,457	889,481		9,294,721	9,108,829	8,672,905	
Delinquent Property Tax Revenue	5	200	100	25		325	450	8	
Penalties, Interest & Costs on Taxes	6	30,200				30,200	30,600	43,412	
Other County Taxes/TIF Tax Revenues	7	241,687	971,601	0	21,085	1,234,373	1,221,748	1,314,296	
Intergovernmental	8	820,409	5,045,530	0	58,156	5,924,095	6,475,580	6,275,252	
Licenses & Permits	9	0	35,000			35,000	31,300	38,270	
Charges for Service	10	487,325	3,500			490,825	478,475	585,558	
Use of Money & Property	11	150,365	25			150,390	135,385	176,104	
Miscellaneous	12	136,653	39,000			175,653	234,913	305,884	
Subtotal Revenues	13	7,500,622	8,866,213	0	968,747	17,335,582	17,717,280	17,411,689	
Other Financing Sources:									
General Long-Term Debt Proceeds	14	0	0			0			
Operating Transfers In	15	75,000	2,637,320	0	0	2,712,320	2,550,011	2,453,493	
Proceeds of Fixed Asset Sales	16	0	0			0		1,868	
Total Revenues & Other Sources	17	7,575,622	11,503,533	0	968,747	20,047,902	20,267,291	19,867,050	
EXPENDITURES & OTHER FINANCING USES									
Operating:									
Public Safety and Legal Services	18	3,072,653	0			3,072,653	3,027,458	2,682,752	
Physical Health and Social Services	19	537,833	36,700			574,533	546,108	359,954	
Mental Health, ID & DD	20	309,724	991,390			1,301,114	1,366,356	1,366,550	
County Environment and Education	21	826,604	276,779			1,103,383	1,104,226	941,951	
Roads & Transportation	22	0	6,933,671			6,933,671	6,563,874	5,876,566	
Government Services to Residents	23	718,338	21,100			739,438	803,298	669,678	
Administration	24	2,177,076	15,000			2,192,076	2,317,118	1,775,800	
Nonprogram Current	25	49,800	0			49,800	49,800	10,714	
Debt Service	26	0	35,193	629,000	0	664,193	539,634	469,376	
Capital Projects	27	194,500	2,390,000	0	0	2,584,500	2,249,965	1,669,197	
Subtotal Expenditures	28	7,886,528	10,699,833	0	629,000	19,215,361	18,567,837	15,822,538	
Other Financing Uses:									
Operating Transfers Out	29	75,000	2,637,320	0	0	2,712,320	2,550,011	2,453,493	
Refunded Debt/Payments to Escrow	30	0	0			0			
Total Expenditures & Other Uses	31	7,961,528	13,337,153	0	629,000	21,927,681	21,117,848	18,276,031	
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32	-385,906	-1,833,620	0	339,747	-1,879,779	-850,557	1,591,019	
Beginning Fund Balance - July 1,	33	4,497,430	5,000,269	64,443		9,562,142	10,412,699	8,821,680	
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0			0			
Fund Balance - Nonspendable	35	0	0			0			
Fund Balance - Restricted	36	1,551,586	3,166,471			4,718,057	6,362,131	6,531,389	
Fund Balance - Committed	37	0	0			0			
Fund Balance - Assigned	38	1,155,617	0			1,155,617	1,059,192	1,221,806	
Fund Balance - Unassigned	39	1,404,321	178	404,190	0	1,808,689	2,140,819	2,659,504	
Total Ending Fund Balance - June 30,	40	4,111,524	3,166,649	0	404,190	7,682,363	9,562,142	10,412,699	
Proposed tax rate per \$1,000 valuation for County purposes:		5.87295		Urban areas: 9.27295		Rural areas: Any special district rates excluded.			
This line and the next line reserved for notes:									

Motion made by Helmricks, second by Madlom and carried to approve the FY 2018/19 Secondary Road Budget for filing with the Iowa Dept of Transportation (IDOT). Said budget is exactly the same as the 2018/19 Secondary Road Fund proposed revenues and expenditures within the County Budget as approved by the Board of Supervisors at today's meeting. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the contract with Mathy Construction d/b/a River City Paving for the Paving of 4 miles of D47 (Project #LOST-19(01)--73-28) in consideration of \$1,280,084.83. The late start date for this project is August 27, 2018 with 40 working days allocated for completion. All Ayes

NEXT MEETING - The next regular meeting will be held on Monday, March 19, 2018 at 1:15 p.m.

PUBLIC COMMENTS - None.

There being no further business before the Board, Chairperson Buschmann called for a motion to adjourn.

Motion made by Helmricks, second by Madlom and carried to adjourn the meeting at 2:00 pm. All Ayes

These minutes have been read and approved for publication.

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor