

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

May 15, 2017
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Mike Corkery, Paul Berland, Gary Weyant, Donna Boss, Caryssa Philgreen, Anthony Bardgett, Carla Becker, and two members of the media. Chairperson Madlom called the meeting to order.

Motion made by Helmrichs, second by Buschmann and carried to approve the agenda as posted. All Ayes

Motion made by Buschmann, second by Helmrichs and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge the following employees to attend their respective out-of-county meetings: Retroactively for Peggy Petlon to attend a telehealth meeting in Cedar Rapids on May 10th; Peggy Petlon to attend regional meetings in Cedar Rapids and Anamosa on May 17th, 18th, 23rd and 24th; and Supervisors Madlom and Helmrichs to attend an ECIA meeting in Dubuque on May 17th. All Ayes

Motion made by Buschmann, second by Helmrichs and carried to approve the following claims for payment including the May 12th payroll in the amount of \$178,690.41 warrant #15562-#15676:

Abbe Center	Custodial Supplies	181.17	Holiday Inn Des Moines	Education & Training	665.28
Advanced Business Systems	Data Processing	164.75	Hopkinton Municipal Utilities	Electrical Power	81.60
Advanced Systems Inc	Maint-Off Equip/Furniture	82.26	Iowa Technologies Inc	Data Processing	1800.00
Alliance Mutual Insurance	Farm Insurance	181.80	Integrated Telehealth	Emergency Treatment	220.00
Alliant Energy	Service	2229.26	ISACA Treasurer	Education & Training	175.00
Altorfer Inc	Repair/Maint- Vehicle	2555.98	John Deere Financial	Electrical Accessories	760.00
Jody Antrim JDC Works	Park Development	158.25	JP Cooke Co	Stationery/Supplies	33.45
Bard Materials	Roads	46918.41	Kluesner Sanitation LLC	Sanitation Disposal	258.64
Barron Motor Supply	Construction/Maint Equip	13.77	Joseph Koopmann	Rent Payments	225.00
Becker Electric LLC	Repair/Maint-Fixed Equip	804.32	Lahr Repair Inc	Repair/Maint-Const Equip	244.36
John W Bernau	Employee Mileage/Subs	68.25	Leader Publications	Board Proceedings	1448.62
Bi-County Disposal Inc	Sanitation Disposal	143.00	John A LeClere	Fuels	77.34
Black Hills Energy	Natural -LP Gas-Fuel Oil	356.93	Jill Lewis	Buildings-Repair/Maint	150.00
Black Hills Energy	Fuel Assistance	85.44	Loel J Madlom	Employee Mileage/Subs	37.50
Bob Stephen Motors Inc	Repair/Maint- Vehicle	858.51	Mail Services LLC	Postage & Mailing	603.54
Bodensteiner Implement	Construction/Maint Equip	960.11	Main Street Repair	Repair/Maint- Vehicle	42.57
R Ried Boom MD	Medical & Health Services	20.00	Mainstay Systems Inc	Data Processing Supplies	4085.00
BOSS	Stationery/Supplies	108.17	Manchester CarQuest	Repair/Maint- Vehicle	45.98
Boubin Tire Co	Tires	2529.06	Manchester Press	Publications	1656.57
BP	Fuels	600.91	Manchester Signs LLC	Grounds & Maint Supplies	59.50
Brehme Drug	Prescription Medicine	134.38	City of Manchester	Water Use & Sewer	10558.74
Case Management & MH	Data Processing	489.50	Maquoketa Valley REC	Utilities	200.00
Caterpillar Financial Services	Equipment Installment	5815.17	Martin Equipment of Illinois	Repair/Maint-Const Equip	1932.98
Central Iowa Water	Water Use & Sewer	43.51	Matco Tools Nathan Pearson	Minor Equip & Hand Tools	28.89
ChemRight Laboratories Inc	Engineering Services	960.00	Matheson Tri-Gas Inc	Repair/Maint-Misc Equip	18.00
Cintas Corporation	Safety Items	116.35	Mediacom LLC	Telephone Services	42.47
City Laundering Co	Buildings-Repair/Maint	470.08	Medical Associates Clinic	Diagnostic Evaluation	12.59
C J Cooper & Assoc Inc	Safety Items	208.20	Matthew R Menard	Fuels	33.00
Cost Advisory Services Inc	Cost Report	4125.00	Midwest Business Products	Office Equipment	102.56
Crescent Electric Supply Co	Electrical Accessories	23.07	Midwest Wheel	Construction/Maint Equip	57.96
CTK Group LLC	Education & Training	375.00	Glen Mormann	Engineering Services	481.50
Del Co Public Health	Pass Through	14133.86	MPH Industries Inc	Repair/Maint-Radio Equip	148.92
Delaware Co Sheriff	Transportation	1993.05	Office Ally	Acct/Audit/Clerical	19.95
Del Co Solid Waste Comm	Sanitation Disposal	6136.65	Palmer Hardware	Repair/Maint-Misc Equip	418.71
Delhi Lumber	Park Development	301.54	Pauls Pest	Buildings-Repair/Maint	100.00
Julie A Diesch	Postage & Mailing	5.32	Precise MRM LLC	Repair/Maint-Radio Equip	312.45
DJ Repair	Repair/Maint- Vehicle	39.39	Premier Parts Inc	Construction/Maint Equip	13.41
Don & Walt LLC	Buildings-Repair/Maint	567.95	Productivity Plus Account	Construction/Maint Equip	30.00
Dons Truck Sales Inc	Construction/Maint Equip	1109.68	Radio Communications	Radio & Communications	6191.16
Treasurer, City of Dubuque	Roads	50.00	Rite Price Office Supply	Supplies	1947.35
Dyersville Commercial	Board Proceedings	2281.14	River City Stone	Roads	211.14
Eastern Iowa Tire Inc	Tires	1590.00	Roy Ferguson Sales	Postage & Mailing	12.50
Edgewood Oil Co	Lubricants	875.00	Schau Housing	Rent Payments	225.00
Gabriel A Ehrler	Engineering Services	500.00	Linda K Schau	Employee Mileage/Subs	42.00
Jody Elgin	Custodial Supplies	210.00	Schulte's Self Storage	Electrical Power	550.00
Tina Elgin	Custodial	500.00	Select Landscapes of Iowa	Permanent Landscaping	350.00
Everyys Auto & Tire Center	Repair/Maint- Vehicle	64.00	Silveredge Cooperative	Fuels	1288.98
Fastenal Company	Shop Equipment	79.00	Solutions Inc	Data Processing	26956.82
Gaffney Quarries Inc	Roads	2557.40	Spring Green	Repair/Maint-Misc Equip	115.25
GATR Truck Center	Construction/Maint Equip	148.46	St Lukes Hospital	Diagnostic Evaluation	4635.00
Gemplers	Park Development	507.20	Dave Staner	Medical & Health Services	15.00
Gillund Enterprises	Shop Equipment	257.70	State Hygienic Lab	Medical & Health Services	90.50
Ginter Tools LLC	Minor Equip	25.00	Super Wash Car Wash	Repair/Maint- Vehicle	300.00
GNB Bank	Stationery/Supplies	48.15	Swales Precast Inc	Park Development	225.00
Good Neighbor Society	Food Preparation Services	2497.50	Taylor Construction Inc	Bridges	25471.23
Group Services Inc	Self Funding	49507.56	Thompson Shoes	Wearing Apparel	365.00
Growers Supply	Minor Equip & Hand Tools	49.47	Thomson Reuters	Magazines/Books	585.47
Hanson Law Office	Legal-Court Related	42.00	Three Rivers FS	Repair/Maint-Misc Equip	12005.67
Hartwick Marina Inc	Land	1432.11	Tifco Industries	Shop Equipment	278.06
Hausers Water Systems Inc	Stationery/Supplies	84.46	US Cellular	Telephone Services	344.47
Heather Andregg	Buildings-Repair/Maint	250.00	Verizon Wireless	Telephone Services	78.42
Helle Farm Equipment Inc	Construction/Maint Equip	246.69	Welter Storage Equip Co Inc	Buildings	1320.00
Robert Helmrich	Grounds & Maint Supplies	64.00	FE Welterlen Motors Inc	Repair/Maint- Vehicle	34.20
Heritage Printing	Printing Services	41.78	Wilson Electric Inc	Buildings	3755.49
Hi-Viz Safety	Traffic & St Sign	217.00	Michael A Wilson	Fuels	30.79
HITECH Communications	Data Processing	2160.00	Windstream	Telephone Service	274.50

There were no "Applications for Underground Construction on Delaware County Right-of-Way" submitted for consideration.

Motion made by Helmrichs, second by Buschmann and carried to acknowledge receipt of the following manure management updates: H & K Farms in Section 1 of Honey Creek Township; Progressive Pork, Kent Keppler, in Section 31 of Richland Township; and KZ Pork LLC in Section 2 of Milo Township. All Ayes

Motion made by Buschmann, second by Helmrichs and carried to approve the following resolution:

**RESOLUTION NO. 2017-037
FOR JOINT AGENCY AGREEMENT
BY AND BETWEEN HOWARD COUNTY, IOWA AND OTHER COUNTIES
POTENTIALLY AFFECTED BY AN IOWA WATERSHED APPROACH PROJECT FUNDED THROUGH A COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM ALLOCATION FROM THE CATALOG OF FEDERAL DOMESTIC
ASSISTANCE (CFDA) # 14.27 UNDER CONTRACT 13-NDRI-005**

WHEREAS, Howard County, has been awarded "pass-through" funding by the Iowa Economic Development Authority (IEDA), from the Community Development Block Grant (CDBG) Program of the U.S. Department of Housing and Urban Development (HUD), to plan and implement improvements proposed for enhancement of the Upper Wapsipinicon River Watershed; and

WHEREAS, as grantee, Howard County is designated "Responsible Entity" to ensure compliance with federal provisions stipulated to be invoked by the National Environmental Policy Act, whereby an assessment must be undertaken to determine whether proposed improvements may significantly affect the human environment, and, if necessary, any mitigating actions; and

WHEREAS, as Responsible Entity, Howard County is likewise lead entity in association with planning and development activities proposed within jurisdiction of the Upper Wapsipinicon River Watershed subject to environmental review; and

WHEREAS, other noted watershed counties potentially affected by the project include Buchanan and Delaware; and

WHEREAS, Howard County may not independently exercise responsibilities required by environmental review on behalf of another county without joint approval through mutual agreement, now therefore,

BE IT RESOLVED BY THE PARTIES HERETO THAT the Responsible Entity is hereby authorized to determine activities and any mitigating actions to be implemented for watershed improvement(s) within Buchanan, Delaware, and Howard Counties, Iowa.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Dated this the 15th day of May, 2017

Delaware County, Iowa

/S/ Jeff Madlom, Chairperson

Attest:

/S/ Carla Becker, Auditor

Paul Berland, NE Iowa RC & D, explained to the Board that the Upper Wapsipinicon Watershed has been awarded grant monies for flood reduction and water quality. The original thought was that the monies were eligible for use on projects throughout the watershed. However, this HUD Grant is restricted to projects within specific "census blocks". Since Howard County is the fiscal agent for the watershed, they will act as the lead on the project even though none of these monies can be spent on projects in Howard County. Since a portion of Delaware County is within the referenced census blocks, Howard County just needed Delaware County's permission to administer potential projects on Delaware County's behalf. Iowa received a total of 96 million dollars of this resiliency award. The Board thanked Mr. Berland for taking the time to explain the situation. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the request from Conservation Director Garlyn Glanz to deposit \$1,305.00 (cash crop ground rent from the Indian Hills area) into the Land Acquisition and Capital Improvement Fund (68000). All Ayes

Motion made by Buschmann, second by Helmrichs and carried to approve waiving the delinquent tax fee and penalty (totaling \$31.00) for property owned by St Peter and St Paul Church in Petersburg (Parcel #180050100900) for FY 2016/17 subject to receipt of the delinquent taxes due. Due to said church no longer renting out the building on the aforementioned parcel, church officials were confused as to when the parcel's exempt status took effective. After discussing the matter with the Assessor's Office and Auditor's Office, church officials agreed they would still owe the 2016/17 tax due and a prorated portion of the 2017/18 taxes. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the quote from Hitech Communications, in the amount of \$17,788.82, for the installation of seven new security cameras/monitors and monitoring equipment within the courthouse offices as well as a video intercom system for the judge's chamber door. All Ayes

Motion made by Buschmann, second by Helmrichs and carried to approve setting Tuesday, May 30, 2017 at 1:15 pm as the date and time to hold a public hearing for the proposed amendment of the county's 2016-2017 budget. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to award the bid for the 2017 Centerline Marking Project to Fahrner Asphalt Sealers LLC for its low bid of \$13.16 per gallon (\$52,126.76). The project consists of approximately 3,961 gallons of paint marking 232 miles of county highway centerlines. All Ayes

Motion made by Buschmann, second by Helmrichs and carried to approve the quote from Team Lab for ten totes (2,750 gallons) of Base One gravel road stabilizer at \$23.00/gallon plus \$900 shipping (\$64,150.00). County Engineer Anthony Bardgett plans to apply the material to a portion of 240th Street (Logan's Quarry Road), Old Hwy 13 from north of C64 to the countyline, and 197th Street north of Dyersville. It is estimated that nine totes (2,475 gallons) of material would be needed for these projects. If the county purchased 10 totes (2,750 gallons) then Team Lab would give them one tote (275 gallons) free. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the hiring of the following seasonal employees:

Tony Funke, seasonal roadside mower, effective May 16, 2017 at \$14.00 per hour

Alex Linderwell, seasonal part-time laborer, effective May 16, 2017 at \$11.00/hour

All Ayes

ENGINEER'S REPORT

220th Ave Bridge Project – Work is continuing on the road regrading. The bridge construction is expected to start within two weeks.

Quaker Mill Dam and Stream Realignment – Top Grade Excavating has removed approximately half of the dam. Work will continue with the removal.

C64 Paving Project – WK Construction is planning to start cold in-place recycling of the existing asphalt tomorrow. The road will be restricted to one lane within the work zone.

Engineer Comments – Mr. Bardgett informed the Board that the WMT 2017 Great Eastern Iowa Tractor Cade will be held June 11th – 13th. Days 1 and 3 will affect Delaware County roadways and may slow down traffic.

NEXT MEETING –The next regular session will be held on Monday, May 22, 2017 at 1:15 p.m.

PUBLIC COMMENTS - Donna Boss, Delaware County Economic Development Director, introduced Caryssa Philgreen to the Board as the new Tourism Director for Delaware County. Ms. Boss also thanked the Board for their assistance with the recent bus tour that came through town. It was noted that the three wind turbines near Dyersville are still turning.

There being no further business to come before the Board, Chairperson Madlom called for a motion to adjourn.

Motion made by Buschmann, second by Helmrichs and carried to adjourn the meeting at 1:55 pm. All Ayes

These minutes have been read and approved for publication.