

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

July 2, 2018
Manchester, Iowa
1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Daneen Schindler, Milt Kramer, Karen Cameron, Myron Zumbach, Casey Snyder, Mike Wilson, Anthony Bardgett, Anne Rave, and one member of the media. Chairperson Buschmann called the meeting to order.

Motion made by Helmricks, second by Madlom and carried to approve the agenda as posted. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the minutes from the last meeting. All Ayes

There were no requests for employees to attend out-of-county meetings.

Motion made by Helmricks, second by Madlom and carried to approve the following claims for payment:

Alliant Energy	Electrical Power	3,509.78
Mediacom	Internet Service	385.90
Windstream	Telephone Service	1453.30

All Ayes

There were no "Applications for Approval of Underground Construction within Delaware County Right-Of-Ways".

Motion made by Madlom, second by Helmricks and carried to acknowledge receipt of the following manure management plan updates: Goose Hill Pork, LLC, Section 31 of Cascade Township in Dubuque County; Orr Site (Orr Livestock, LLC), Section 25 in Hazel Green Township; BB Pork II (BB Pork II, LLC), Section 32 in South Fork Township; BB Pork (BB Pork, LLC), Section 8 in South Fork Township; Progressive Pork L.C. Site 21 (Kent Keppler), Section 30 in Richland Township; and TR-1 (Klostermann Brothers, Inc.), Section 8 in Bremen Township. All Ayes

Presentation – Delaware County Fact Book – Karen Cameron

Karen Cameron addressed the Board in regards to the benefits of the Delaware County Fact Book. She will be in touch with Supervisor Helmricks to update the information on county offices and is hoping the Board will agree to purchase an ad in the book again this year.

Presentation – Miscellaneous County Issues – Myron Zumbach

Myron Zumbach began his presentation by suggesting that Delaware County should increase the size of their road tile crossing – possibly going up to ten-inch tile to handle heavy rains. County Engineer Bardgett stated the county does not have a standard size of tile as every situation is different. Mr. Zumbach then went on to say that the county should have guidelines for the construction of new buildings in the county. He feels adjoining landowners should be notified of new construction and how that new construction may cause water/run-off issues – and possibly come up with preventative solutions before construction begins. However, Mr. Zumbach is not in favor of county zoning.

Mr. Zumbach then presented photographs of problems he is experiencing with an adjoining landowner who constructed a new building adjacent to Mr. Zumbach's property. He feels the run-off of water caused from the construction of this building and cement has an adverse effect on Mr. Zumbach's land. Mr. Zumbach then presented the supervisors with a bucket full of trash that has washed on to his property due to this construction. Supervisor Helmricks asked how big of a building this is, and Mr. Zumbach guessed it to be approximately a 250-head building. Supervisor Helmricks stated that a building that size would not fall within the radar of the County Supervisors, and that he needs to bring his concerns to the Iowa Department of Natural Resources. Mr. Zumbach stated that he has brought this issue to the DNR's attention. Mr. Zumbach went on to say that he has been working with the Delaware County Secondary Roads Foreman, Pat Oberbroeckling, regarding any outlets to help alleviate some of his issues. He did go on to state that Mr. Oberbroeckling has been good to work with. County Engineer Bardgett stated he and Mr. Oberbroeckling will set up a time to go out and view the site, and will let Mr. Zumbach know when that will be. Supervisor Madlom also stated he will keep in touch with County Engineer Bardgett and Mr. Oberbroeckling on the progress of this matter. Mr. Zumbach thanked the Board for their time.

Motion made by Helmricks, second by Madlom and carried to approve the Fireworks Permit for Randy VanDeVegte to hold a display at 9:45 PM on July 28, 2018, at his residence at 1618 255th Street, Manchester, with August 4, 2018, being the rain date. Connie Gerhold will be the operator for the display. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the Fireworks Permit for Brad LeClere to hold a display at 10:00 PM on July 7, 2018, at his residence at 1625 310th Street, Ryan. James Salow will be the operator for the display. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the Business Associate Agreement (BAA) between Delaware County Community Services and Iowa Counties Technology Services (ICTS). Although ICTS is a 28E entity comprised of the counties and ISAC, it is a separate legal entity from the counties and regions and, therefore, it is believed that the Department of Health & Human Services would require a BAA in order for ICTS to store or have access to the counties' or the regions' protected health information. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the FY 2018/2019 Information Technology Services Agreement and Licensed Code Support Agreement renewals with Solutions, Inc. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the request of Community Savings Bank to pay one-half of the HiTech Communications bill to upgrade the FA panel to facilitate elevator upgrade and add area of refuge system in the Community Savings Bank building. The total bill paid by Community Savings Bank was \$6,085.23, with Delaware County to pay Community Savings Bank half of that amount, equaling \$3,042.61, as part of the agreement in purchasing the building. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the following Resolution:

**RESOLUTION No. 2018-035
FOR INTERFUND OPERATING TRANSFERS
FISCAL YEAR 2018-2019**

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic Fund (01000) and Rural Services Fund (11000) to the Secondary Road Fund (20000) during the **2018/2019** budget year, and

WHEREAS, said transfers must be in accordance with Section 331.429, sub-section 1 of the Code of Iowa, and

WHEREAS, the County's participation in the Rural County Transportation Program (RCTP) necessitates an annual transfer of funds from the General Basic Fund (01000) to the Rural County Transportation Program Fund (05000).

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Delaware County, Iowa as follows,

Section 1. Transfers to the Secondary Roads Fund from the General Fund are not to exceed in any year the dollar equivalent of a tax of sixteen and seven-eighths cents per thousand dollars of assessed value on all taxable property not located within the corporate limits of a city in the county.

Section 2. Transfers to the Secondary Roads Fund from the Rural Services Fund are not to exceed in any year the dollar equivalent of a tax of three dollars and three-eighths cents per thousand dollars of assessed value on all taxable property not located within the corporate limits of a city in the county.

Section 3. Transfers to the Rural County Transportation Program Fund from the General Basic Fund shall not exceed \$75,000 in any one fiscal year.

Section 4. Notwithstanding the provisions of Sections 1, 2, and 3, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 5. The Auditor is directed to correct her books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

Section 6. Secondary Roads Fund - Total transfers are to be made monthly from the Rural Services Fund to the Secondary Roads Fund with estimated adjustments made when necessary, total transfers not to exceed **\$2,637,320** for the **2018/2019** Fiscal Year. Total transfers are to be made monthly from the General Basic Fund to the Secondary Roads Fund with estimated adjustments made when necessary, total transfers not to exceed **\$0.00** for the **2018/2019** Fiscal Year.

Section 7. Rural County Transportation Program Fund – An annual transfer from the General Basic Fund to the Rural County Transportation Program Fund shall be made at the earliest convenience within the first month of each fiscal year. The total amount to be transferred in **2018/2019** up to **\$75,000**.

The above and foregoing Resolution was adopted by the Board of Supervisors of Delaware County, Iowa on this 2nd day of July, 2018.

Delaware County Board of Supervisors

/S/Pete Buschmann, Chairperson

ATTEST:

/S/Anne Rave, Deputy Delaware County Auditor

All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the contract with Taylor Construction, Inc., for the 195th Street Bridge Project (Project #L-B-19(01)—73-28), in the amount of \$199,869.60. The late start date for this project is August 5, 2019 with 45 working days allocated for completion. All Ayes

ENGINEER'S REPORT -

D47 Paving Project – River City Paving finishing paving the surface asphalt last week. They will be working on placing asphalt at intersections and placing granular shoulders this week.

Contract Rock – BARD Materials is currently working on placing rock in the territory south of Delaware.

Maintenance – Maintenance crews closed 230th Avenue south of Delaware today to work on building the road profile up. The closure is anticipated to last a couple of weeks.

NEXT MEETING - The next regular meeting will be held on Monday, July 9, 2018 at 1:15 p.m.

PUBLIC COMMENTS – None.

Motion made by Madlom, second by Helmrichs and carried to adjourn the meeting at 1:50 pm. All Ayes

/S/ Pete Buschmann, Chairperson

/S/ Anne Rave, Deputy County Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

July 9, 2018
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Daneen Schindler, Pam Klein, Anthony Bardgett, Carla Becker, and one member of the media. Chairperson Buschmann called the meeting to order.

Motion made by Helmricks, second by Madlom and carried to approve the agenda as posted. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the following employees to attend their respective out-of-county meetings: Pat Oberbroeckling to attend the Gravel Roads Academy in Hudson on July 10th and the Roads and Streets Conference and Workshop in Ames September 18th - 20th; and Supervisor Buschmann to attend the Operation New View meeting on Thursday, July 12th in Dubuque. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the following claims for payment, including payment for payroll in the amount of \$229,789.79, warrant #24545 through #24672:

Advanced Systems Inc	Maint-Off Equip/Furniture	50.00	IA Division of Labor Services	Boiler Inspection, Etc	40.00
Alliant Energy	Service	3829.76	IA Law Enforcement Acdmty	Education & Training	200.00
Altorfer Inc	Construction/Maint Equip	3008.71	IA Regional Utilities Assn	Water Use & Sewer	44.82
attenti	Telephone Services	338.75	Intermedia.net Inc	Data Processing	393.83
Ronald F Bailey	Grounds & Maint Supplies	400.00	IPAC	Yearly Contract	1735.90
Bard Materials (General)	Roads	36626.13	ISAC	Dues & Memberships	6780.00
Bard Materials (Rock)	Cover/Aggregate	257938.08	ISACA - SEAT	Dues & Memberships	150.00
Becker Electric LLC	Repair/Maint-Fixed Equip	1002.89	Jamar Technologies Inc	Minor Mv Parts & Access	819.98
Bi-County Disposal Inc	Sanitation Disposal	221.00	John Deere Financial	Construction/Maint Equip	373.24
Black Hawk Co Auditor	Rent Payments	1168.81	Koch Brothers	Office Equipment	41.97
Black Hills Energy	Service	113.40	Lake Design & Decor LLC	Repair/Maint-Misc Equip	239.36
BOSS	Stationery/Supplies	323.15	Leader Publications	Board Proceedings	1151.36
Boubin Tire Co	Tires	615.97	John A LeClere	Fuels	20.00
BP	Fuels	751.85	Jill Lewis	Buildings-Repair/Maint	150.00
Budden Well & Plbg Service	Park Development	847.05	Lechtenberg Janitorial	Shop Equipment	93.95
Caterpillar Financial Services	Other Long Term Debt	5815.17	Mail Services LLC	Postage & Mailing	640.31
Cedar Cross Overhead Door	Buildings	1361.70	Mailing Services Inc	Postage & Mailing	3340.00
Central Community Hospital	Emergency Treatment	902.93	Mainstay Systems Inc	Data Processing	2403.00
CenturyLink	Telephone Services	347.32	Manchester Press	Publications	1080.80
Cerro Gordo Co Sheriffs Dept	Legal-Court Related	60.50	Manchester Signs LLC	Traffic & St Sign	147.50
City Laundering Co	Buildings-Repair/Maint	574.64	City of Manchester	Water Use & Sewer	407.79
Comelec Internet Services	Telephone Services	190.00	Martin Equipment of Illinois	Minor Mv Parts & Access	4439.77
Compass Minerals America	Cover/Aggregate	32199.62	Masonville Greenwood Cmtry	Care of Graves	75.00
Community Savings Bank	Buildings	3042.61	Matheson Tri-Gas Inc	Repair/Maint-Misc Equip	102.30
D&S Portables Inc	Sanitation Disposal	450.00	Midwest Wheel	Construction Equip	167.39
Delaware Co Fair Society	Contrib-Other Organ.	39000.00	Motion Industries Inc	Construction Equip	550.42
Delaware Co Memorial Hosp	Emergency Treatment	318.00	Murphy Tractor & Equipment	Construction Equip	165000.00
Del Co Public Health	Refunds /Reimbursements	6331.30	NE-IA Industrial Fasteners	Shop Equipment	471.87
Diamond Mowers Inc	Construction/Maint Equip	8705.00	Palmer Hardware	Buildings-Repair/Maint	126.18
Don & Walt LLC	Repair/Maint-Misc Equip	20811.30	Caryssa Philgreen	Education & Training	25.00
Dons Truck Sales Inc	Construction/Maint Equip	2308.24	Premier Parts Inc	Construction/Maint Equip	378.93
Dubuque County Auditor	Rent Payments	249.14	Radio Communications	Vehicle Parts etc.	1020.27
Dubuque Co Highway Depart	Engineering Services	13916.10	Radiology Consultants of IA	Emergency Treatment	34.85
Dyersville Commercial	Board Proceedings	950.96	Ray O'Herron Co Inc	Repair/Maint-Radio Equip	86.76
ECIA	Dues & Memberships	5504.40	Rite Price Office Supply	Supplies	494.75
Jody Elgin	Buildings-Repair/Maint	468.00	Ritter Tool Sales Inc	Minor Equip & Hand Tools	45.75
Tina Elgin	Custodial	500.00	River City Paving	Roads	1115311.13
Election System & Software	Ballot Layout/Setup/Print	2019.93	Schneider Corporation	Data Processing	13990.00
Fastenal Company	Minor Mv Parts & Access	649.40	Silveredge Cooperative	Fuels	1225.00
Janet K Fischer	Grounds & Maint Supplies	156.00	Solutions Inc	Data Processing	3098.90
Flannegan Western	Construction/Maint Equip	1000.00	Three Rivers FS	Fuels	34525.83
Gaffney Quarries Inc	Roads	32479.68	Clark E Tyrrell	Employee Mileage/Subs	37.53
Galls LLC	Wearing Apparel/Uniform	303.93	Ultramax	Ammunition	142.49
Garlyn R Glanz	Postage & Mailing	6.70	VISA % F&M Bank	Education & Training	13.05
Golden Prairie Cemetery	Care of Graves	57.50	VISA/Mastercard %GNB Bank	Education & Training	1711.81
Hausers Water Systems Inc	Plumbing Repair/Maint	107.95	Walmart Community	Custodial Supplies	121.02
Heather's Handiwork	Buildings-Repair/Maint	200.00	Weber Paper Company	Custodial Supplies	271.28
Robert Helmricks	Grounds & Maint Supplies	64.00	Wilson Electric Inc	Buildings	286.69
Heritage Printing	Printing Services	68.03	Windstream	Telephone Service	1059.93
HITECH Communications	Data Processing	3907.90	Wonder Car Wash	Repair/Maint- Vehicle	100.00
Hopkinton Municipal Utilities	Electrical Power	84.33			

Motion made by Helmricks, second by Madlom and carried to approve the following "Applications for Approval of Underground Construction within Delaware County Right-Of-Ways":

Iowa Power and Light – to bore 5' under the road at 1992 310th Ave in Dyersville. Said construction to be located approximately .045 miles north of Vine Road in Section 22 of Bremen Township; and

Iowa Power and Light - to bore under 170th Street 5' under the roadway to customer's property at 1713 300th Ave in Dyersville located .65 miles south from Petersburg, Iowa in Section 8 of Bremen Township; and

Maquoketa Valley Electric Cooperative – to place fiber optic cables that will be bored at least 36" below ditch bottoms and road crossing 200th Ave. Said construction located approximately 2.75 miles north from Old Hwy 20 (210th St) in Section 14 & 15 of Delaware Township; and

Maquoketa Valley Electric Cooperative – to bury fiber optic cable by boring at least 36" below the ditch bottoms and roads. Said construction to take place 3 miles north of Old Hwy 20 (210th St) in Sections 11, 14 and 15 of Delaware Township.

All Ayes

Motion made by Madlom, second by Helmricks and carried to acknowledge receipt of the following manure management plan update: H & K Farms, LLC (Site 2) in Section one (1) of Honey Creek Township. All Ayes

Motion made by Helmricks, second by Madlom and carried to acknowledge receipt of the Auditor's Quarterly Report showing that as of June 30, 2018 a total of \$16,511.16 was collected and deposited into the general and general supplemental funds. All Ayes

Motion made by Madlom, second by Helmricks and carried to acknowledge receipt of the Clerk of Court's Monthly Report and Remittance showing that a total of \$899.60 was collected for the month of June 2018 and deposited into the general fund. All Ayes

Motion made by Helmricks, second by Madlom and carried to acknowledge receipt of the Recorder's Quarterly Report which shows that for the quarter ending June 30, 2018 a total of \$35,096.59 was collected and deposited into the respective funds. This amount included \$9.00 that was removed due to a bad check and \$2.25 that was refunded due to a DNR refund. All Ayes

Motion made by Madlom, second by Helmricks and carried to acknowledge receipt of the Sheriff's Quarterly Report showing that for the quarter ending June 30, 2018 a total of \$89,006.32 was collected for various fees and deposited into the general fund. All Ayes

Motion made by Helmricks, second by Madlom and carried to acknowledge receipt of the Treasurer's Monthly Banking and Investment Report which shows that for the month ending June 30, 2018 a total of \$18,419,221.10 was collected and deposited on behalf of all taxing entities. All Ayes

Motion made by Madlom, second by Helmricks and carried to acknowledge receipt of the Treasurer's Annual Report which showed the following for the fiscal year ending June 30, 2018:

Delaware County Treasurer - Accounting Annual Report Pam Klein, Treasurer-Delaware County Treasurer, Manchester, IA Certification Date July 9, 2018 For the period from July - June, Inclusive Statement of Account By Fund						
Fund	Balance	Revenues	Total to be Accounted for	Disbursements	Fund Balance June 2018	Auditor's Warrants Outstanding
General Basic	\$4,087,313.97	\$5,823,809.64	\$9,911,123.61	\$5,192,354.15	\$4,718,769.46	\$184,808.81
General Supplemental	1,093,910.32	2,033,687.24	3,127,597.56	1,519,923.97	1,607,673.59	45,305.72
Rural Services Basic	153,459.74	2,960,333.69	3,113,793.43	2,825,289.63	288,503.80	9,933.34
Secondary Road	4,737,513.62	8,492,985.89	13,230,499.51	7,119,691.21	6,110,808.30	133,824.66
Resource Enhancement	19,926.46	11,574.89	31,501.35	20,126.98	11,374.37	.00
E911	142,085.23	221,684.75	363,769.98	211,771.45	151,998.53	40,454.66
Emergency Management	50,092.13	115,799.83	165,891.96	91,257.63	74,634.33	1,233.24
Advance Tax	48,906.60	270,736.86	319,643.46	56,082.58	263,560.88	.00
Township Control	6,184.38	563,769.48	569,953.86	568,214.10	1,739.76	.00
Corporation Control	41,097.10	5,605,992.33	5,647,089.43	5,613,348.60	33,740.83	.00
School Control	156,965.89	13,786,760.42	13,943,726.31	13,885,587.57	58,138.74	.00
Area School Control	11,468.72	1,313,107.12	1,324,575.84	1,319,102.60	5,473.24	.00
Hospital Control	16,731.63	1,711,816.04	1,728,547.67	1,721,381.10	7,166.57	.00
Special Fire Districts	216.76	14,691.77	14,908.53	14,810.76	97.77	.00
Lake District	259,487.40	1,954,601.52	2,214,088.92	422,951.29	1,791,137.63	11,831.71
Co. Ag. Extension	2,419.34	234,949.40	237,368.74	236,385.00	983.74	.00
Cons. Land Acquisition	16,250.52	5,973.65	22,224.17	7,946.91	14,277.26	71.72
Co. Assessor	1,105,298.67	633,172.93	1,738,471.60	428,585.00	1,309,886.60	7,767.95
Motor Vehicle Trust	580,243.80	6,932,171.98	7,512,415.78	6,957,099.83	555,315.95	.00
City Special Project C	10,993.40	149,761.49	160,754.89	149,825.73	10,929.16	.00
Tax Redemption Trust	25,182.64	112,909.36	138,092.00	127,831.31	10,260.69	.00
Conservation Trust Fund	47,165.99	13,045.63	60,211.62	10,934.70	49,276.92	78.00
Bangs /Tb	39.63	3,659.06	3,698.69	3,683.31	15.38	.00
Drug Fund	.00	.00	.00	.00	.00	.00
Records Management	14,302.24	3,658.73	17,960.97	1,527.37	16,433.60	.00
Mh-Dd Services Fund	1,091,575.52	933,598.45	2,025,173.97	851,459.53	1,173,714.44	5,759.15
Recorder's Electronic Fee	361.00	3,606.00	3,967.00	3,611.00	356.00	.00
Township Special	.00	.00	.00	.00	.00	.00
Sheriff Reserve	7,714.03	3,290.35	11,004.38	2,520.39	8,483.99	2.00
McGee Discretionary	30,527.58	.00	30,527.58	7,766.57	22,761.01	405.53
Debt Service Fund	11,013.33	133,930.82	144,944.15	140,384.89	4,559.26	.00
Lake Dam Project	1,592,914.35	1,374.71	1,594,289.06	1,594,289.06	.00	.00
Lake - Debt Service	31,449.94	477,277.77	508,727.71	473,068.98	35,658.73	.00
Dam/Spillway Repaymnt	56,095.20	333,303.35	389,398.55	327,907.98	61,490.57	.00
Dam Improvement Fund	10,000.00	10,000.00	20,000.00	.00	20,000.00	.00
Lake 2017 Bond Refunding	.00	72,407.52	72,407.52	72,407.52	.00	.00
Rural Transportation Prgm	.00	.00	.00	.00	.00	.00
	\$15,458,907.13	\$54,939,442.67	\$70,398,349.80	\$51,979,128.70	\$18,419,221.10	\$441,476.49
July 9, 2018 Balance on Hand	\$18,419,221.10					

I, Pam Klein, Treasurer of Delaware County, Iowa do hereby certify that the report given is a correct summary of the business transacted by me as said during the period therein specified.
All Ayes

Motion made by Helmricks, second by Madlom and carried to expend \$125.00 to purchase advertising in the Delaware County Fact Book as presented by Karen Cameron. All Ayes

ENGINEER'S REPORT -

D47 Paving Project – Work is finishing up on the shoulder construction and pavement markings this week.

Contract Rock – BARD materials is currently working in the southeast area of the county. They are just about complete with all of their contracts. River City Stone has not given us an update as to when they will start on their area.

245th Ave Bridge Project – Schroeder Construction is planning to start on the bridge construction July 16th.

NEXT MEETING - The next regular meeting will be held on Monday, July 16, 2018 at 1:15 p.m.

PUBLIC COMMENTS – The Supervisors wanted to make everyone aware of "Project Aware" which will be in the area the next couple of days before moving downstream to Jones County. They will be picking up trash and other debris in the Maquoketa River Corridor.

Motion made by Madlom, second by Helmricks and carried to adjourn the meeting at 1:30 pm. All Ayes

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

July 16, 2018
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Pam Klein, Lyman Sheets, Anthony Bardgett, Carla Becker, and two members of the media. Chairperson Buschmann called the meeting to order.

Motion made by Helmricks, second by Madlom and carried to approve the agenda as posted. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the following employees to attend their respective out-of-county meetings: Retroactively for Peggy Petlon to attend the "Difficult to Serve" and CSB Meetings in Iowa City on July 12th; Peggy Petlon to attend the Regional Subcommittee meeting in Cedar Rapids on July 16th, the Subacute meeting in Anamosa on July 17th, the IACP meeting in Des Moines on July 17th – 18th, and the RSW Meeting in Cedar Rapids on July 24th; Supervisor Helmricks to attend the NEIA 3 Area on Aging meeting in Decorah on July 18th; and Supervisors Buschmann and Helmricks to attend the ECIA meeting in Dubuque on July 18th. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the following claims for payment:

LLC CenturyLink Communications	Telephone Services	34.14
Maquoketa Valley REC	Electrical Power	95.47
US Cellular	Telephone Services	1438.95
Verizon Wireless	Telephone Services	85.46
Windstream	Telephone Service	1081.92
All Ayes		

There were no "Applications for Approval of Underground Construction within Delaware County Right-Of-Ways".

Motion made by Helmricks, second by Madlom and carried to acknowledge receipt of the following manure management plan updates: A four-year filing from KB Reth, Klostermann Brothers, Inc., in Section 16 of South Fork Township; a four-year filing from Todd and Amy Mullis in Section 10 of Oneida Township; and an annual update from Larry Dierksen in Section 18 of Milo Township. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the tax levy rates as follows for taxes payable FY 2018-19:

TAXING DISTRICT NAME/TITLE	COUNTY LEVY	TOTAL STATE LEVY	TOTAL AREA LEVY	TOTAL SCHOOL LEVY	TOTAL TOWNSHIP LEVY	FIRE DIST LEVY	LAKE DIST LEVY	TOTAL CITIES LEVY	TOTAL CITIES AG LEVY	TOTAL ALL LEVIES
Adams West Delaware FD 11	11.51190	0.00290	1.09993	11.94320	0.63301					25.19094
Adams West Delaware BFD 1	11.51190	0.00290	1.09993	11.94320	0.02551	0.60750				25.19094
Adams North Linn FD 11	11.51190	0.00290	1.20354	15.53539	0.63301					28.88674
Adams North Linn BFD 1	11.51190	0.00290	1.20354	15.53539	0.02551	0.60750				28.88674
Bremen Western Dubuque FD 13	11.51190	0.00290	1.09993	11.53406	0.66250					24.81129
Bremen Western Dubuque FD 9	11.51190	0.00290	1.09993	11.53406	0.66250					24.81129
Bremen Western Dubuque FD 14	11.51190	0.00290	1.09993	11.53406	0.66250					24.81129
Bremen Maquoketa Valley FD 13	11.51190	0.00290	1.09993	10.57815	0.66250					23.85538
Bremen Maquoketa Valley FD 9	11.51190	0.00290	1.09993	10.57815	0.66250					23.85538
Coffins Grove Starmont FD 2	11.51190	0.00290	1.09993	12.26088	0.67500					25.55061
Coffins Grove Starmont FD 10	11.51190	0.00290	1.09993	12.26088	0.67500					25.55061
Coffins Grove West Delaware FD 2	11.51190	0.00290	1.09993	11.94320	0.67500					25.23293
Coffins Grove West Delaware FD 7	11.51190	0.00290	1.09993	11.94320	0.67500					25.23293
Coffins Grove West Delaware FD 10	11.51190	0.00290	1.09993	11.94320	0.67500					25.23293
Colony Western Dubuque	11.51190	0.00290	1.09993	11.53406	0.65750					24.80629
Colony Western Dubuque FD 15	11.51190	0.00290	1.09993	11.53406	0.65750					24.80629
Colony Edgewood-Colesburg FD 15	11.51190	0.00290	1.09993	14.09405	0.65750					27.36628
Delaware West Delaware FD 7	11.51190	0.00290	1.09993	11.94320	0.67500					25.23293
Delaware Maquoketa Valley FD 7	11.51190	0.00290	1.09993	10.57815	0.67500					23.86788
Delhi Maquoketa Valley FD 3	11.51190	0.00290	1.09993	10.57815	0.67500					23.86788
Delhi Maquoketa Valley FD 9	11.51190	0.00290	1.09993	10.57815	0.67500					23.86788
Delhi Maquoketa Valley FD 12	11.51190	0.00290	1.09993	10.57815	0.67500					23.86788
Delhi Lake Maquoketa Valley FD 12	11.51190	0.00290	1.09993	10.57815	0.67500		9.79439			33.66227
Elk West Delaware FD 6	11.51190	0.00290	1.09993	11.94320	0.65629					25.21422
Elk Maquoketa Valley FD 6	11.51190	0.00290	1.09993	10.57815	0.65629					23.84917
Elk Maquoketa Valley FD 9	11.51190	0.00290	1.09993	10.57815	0.65629					23.84917
Elk Edgewood Colesburg FD 16	11.51190	0.00290	1.09993	14.09405	0.65629					27.36507
Elk Edgewood Colesburg FD 6	11.51190	0.00290	1.09993	14.09405	0.65629					27.36507
Elk Edgewood Colesburg FD 9	11.51190	0.00290	1.09993	14.09405	0.65629					27.36507
Elk Edgewood Colesburg FD 15	11.51190	0.00290	1.09993	14.09405	0.65629					27.36507
Hazel Green West Delaware FD 11	11.51190	0.00290	1.09993	11.94320	0.66750					25.22543
Hazel Green West Delaware BFD 1	11.51190	0.00290	1.09993	11.94320	0.06000	0.60750				25.22543
Hazel Green North Linn FD 11	11.51190	0.00290	1.20354	15.53539	0.66750					28.92123
Hazel Green North Linn BFD 1	11.51190	0.00290	1.20354	15.53539	0.06000	0.60750				28.92123
Hazel Green Maquoketa Valley FD 3	11.51190	0.00290	1.09993	10.57815	0.66750					23.86038
Hazel Green Maquoketa Valley FD 11	11.51190	0.00290	1.09993	10.57815	0.66750					23.86038
Honey Creek West Delaware FD 6	11.51190	0.00290	1.09993	11.94320	0.72500					25.28293
Honey Creek West Delaware FD 10	11.51190	0.00290	1.09993	11.94320	0.72500					25.28293
Honey Creek West Delaware FD 16	11.51190	0.00290	1.09993	11.94320	0.72500					25.2829 3
Honey Creek Edge-Colesburg FD 6	11.51190	0.00290	1.09993	14.09405	0.72500					27.43378
Honey Creek Edge-Colesburg FD 16	11.51190	0.00290	1.09993	14.09405	0.72500					27.43378
Milo West Delaware FD 7	11.51190	0.00290	1.09993	11.94320	0.64450					25.20243
Milo West Delaware FD 8	11.51190	0.00290	1.09993	11.94320	0.64450					25.20243
Milo West Delaware FD 11	11.51190	0.00290	1.09993	11.94320	0.64450					25.20243
Milo Maquoketa Valley FD 8	11.51190	0.00290	1.09993	10.57815	0.64450					23.83738
Milo Maquoketa Valley FD 11	11.51190	0.00290	1.09993	10.57815	0.64450					23.83738
Milo Maquoketa Valley FD 12	11.51190	0.00290	1.09993	10.57815	0.64450					23.83738
Milo Lake Maquoketa Valley FD 12	11.51190	0.00290	1.09993	10.57815	0.64450		9.79439			33.63177
Milo Lake Ag Maquoketa Valley FD 12	11.51190	0.00290	1.09993	10.57815	0.64450					23.83738
North Fork Maquoketa Valley FD 3	11.51190	0.00290	1.09993	10.57815	0.62447					23.81735
North Fork Maquoketa Valley FD 4	11.51190	0.00290	1.09993	10.57815	0.62197					23.81485
North Fork Maquoketa Valley FD 9	11.51190	0.00290	1.09993	10.57815	0.62447					23.81735
North Fork Maquoketa Valley FD 12	11.51190	0.00290	1.09993	10.57815	0.62447					23.81735
North Fork Maquoketa Valley FD 13	11.51190	0.00290	1.09993	10.57815	0.62447					23.81735
North Fork West Dubuque FD 4	11.51190	0.00290	1.09993	11.53406	0.62197					24.77076
North Fork West Dubuque FD 9	11.51190	0.00290	1.09993	11.53406	0.62447					24.77326

North Fork West Dubuque FD 13	11.51190	0.00290	1.09993	11.53406	0.62447					24.77326
Oneida Maquoketa Valley FD 6	11.51190	0.00290	1.09993	10.57815	0.67500					23.86788
Oneida Maquoketa Valley FD 9	11.51190	0.00290	1.09993	10.57815	0.67500					23.86788
Oneida West Delaware FD 8	11.51190	0.00290	1.09993	11.94320	0.67500					25.23293
Oneida Maquoketa Valley FD 8	11.51190	0.00290	1.09993	10.57815	0.67500					23.86788
Prairie West Delaware FD 2	11.51190	0.00290	1.09993	11.94320	0.63250					25.19043
Prairie West Delaware FD 7	11.51190	0.00290	1.09993	11.94320	0.63250					25.19043
Prairie West Delaware FD 11	11.51190	0.00290	1.09993	11.94320	0.63250					25.19043
Richland Edgewood-Colesburg FD 10	11.51190	0.00290	1.09993	14.09405	0.67500					27.38378
Richland Edgewood-Colesburg FD 18	11.51190	0.00290	1.09993	14.09405	0.67500					27.38378
Richland Starmont FD 10	11.51190	0.00290	1.09993	12.26088	0.67500					25.55061
Richland Starmont FD 17	11.51190	0.00290	1.09993	12.26088	0.67500					25.55061
Richland Starmont FD 18	11.51190	0.00290	1.09993	12.26088	0.67500					25.55061
Richland West Delaware FD 10	11.51190	0.00290	1.09993	11.94320	0.67500					25.23293
South Fork West Dubuque FD 3	11.51190	0.00290	1.09993	11.53406	0.65750					24.80629
South Fork West Dubuque FD 4	11.51190	0.00290	1.09993	11.53406	0.65750					24.80629
South Fork Maquoketa Valley FD 3	11.51190	0.00290	1.09993	10.57815	0.65750					23.85038
South Fork Maquoketa Valley FD 4	11.51190	0.00290	1.09993	10.57815	0.65750					23.85038
South Fork Maquoketa Valley FD 5	11.51190	0.00290	1.09993	10.57815	0.65750					23.85038
South Fork Monticello FD 3	11.51190	0.00290	1.20354	12.28911	0.65750					25.66495
South Fork Monticello FD 5	11.51190	0.00290	1.20354	12.28911	0.65750					25.66495
Union Maquoketa Valley	11.51190	0.00290	1.09993	10.57815	0.67500					23.86788
Colesburg Corporation	8.11190	0.00290	1.09993	14.09405			10.81204			34.12082
Colesburg Agland	8.11190	0.00290	1.09993	14.09405				3.00375		26.31253
Delaware Corporation	8.11190	0.00290	1.09993	10.57815			8.10000			27.89288
Delaware Agland	8.11190	0.00290	1.09993	10.57815				3.00375		22.79663
Delhi Corporation TIF	8.11190	0.00290	1.09993	10.57815			11.22384			31.01672
Delhi Agland TIF	8.11190	0.00290	1.09993	10.57815				3.00375		22.79663
Dundee Corporation	8.11190	0.00290	1.09993	11.94320			10.78140			31.93933
Dundee Agland	8.11190	0.00290	1.09993	11.94320				3.00375		24.16168
Dyersville Corporation	8.11190	0.00290	1.09993	11.53406			8.73306			29.48185
Dyersville Agland	8.11190	0.00290	1.09993	11.53406				3.00375		23.75254
Earlville Corporation	8.11190	0.00290	1.09993	10.57815	0.06750		12.21685			32.07723
Earlville Agland	8.11190	0.00290	1.09993	10.57815	0.06750			3.00375		22.86413
Edgewood Corporation	8.11190	0.00290	1.09993	14.09405			12.90669			36.21547
Edgewood Agland	8.11190	0.00290	1.09993	14.09405				3.00375		26.31253
Greeley Corporation	8.11190	0.00290	1.09993	11.94320			14.57067			35.72860
Greeley Agland	8.11190	0.00290	1.09993	11.94320				3.00375		24.16168
Hopkinton Corporation	8.11190	0.00290	1.09993	11.94320			13.54584			33.33872
Hopkinton Agland	8.11190	0.00290	1.09993	10.57815				3.00375		22.79663
Manchester Corp/Cemetery	8.11190	0.00290	1.09993	11.94320	0.06750		15.57523			36.80066
Manchester Corp	8.11190	0.00290	1.09993	11.94320			15.57523			36.73316
Manchester Corp Agland/Cemetery	8.11190	0.00290	1.09993	11.94320	0.06750			3.00375		24.22918
Manchester Corp Agland	8.11190	0.00290	1.09993	11.94320				3.00375		24.16168
Masonville Corporation TIF	8.11190	0.00290	1.09993	11.94320			11.00006			32.15799
Masonville Agland TIF	8.11190	0.00290	1.09993	11.94320				3.00375		24.16168
Ryan Corporation	8.11190	0.00290	1.09993	11.94320			14.17378			35.33171
Ryan Agland	8.11190	0.00290	1.09993	11.94320				3.00375		24.16168

TOWNSHIP LEVY AUTHORITY	CEMETRY LEVY	FIRE LEVY	AMBUL/ OTHER	TOTAL LEVY
Adams - BFD 1	0.02551	0.00000	0.00000	0.02551
Adams - FD 11	0.02551	0.60750	0.00000	0.63301
Bremen - FD 9	0.05500	0.52750	0.08000	0.66250
Bremen FD 13	0.05500	0.53462	0.07288	0.66250
Bremen FD 14	0.05500	0.52750	0.08000	0.66250
Coffins Grove FD 2	0.06750	0.60750	0.00000	0.67500
Coffins Grove FD 7	0.06750	0.60750	0.00000	0.67500
Coffins Grove FD 10	0.06750	0.60750	0.00000	0.67500
Colony	0.06750	0.50000	0.09000	0.65750
Colony FD 15	0.06750	0.50000	0.09000	0.65750
Delaware FD 7	0.06750	0.60750	0.00000	0.67500
Delaware - Manchester Cemetery	0.06750	0.00000	0.00000	0.06750
Delhi FD 3	0.06750	0.52750	0.08000	0.67500
Delhi FD 9	0.06750	0.52750	0.08000	0.67500
Delhi FD 12	0.06750	0.52750	0.08000	0.67500
Elk FD 6	0.04879	0.51750	0.09000	0.65629
Elk FD 9	0.04879	0.51750	0.09000	0.65629
Elk FD 15	0.04879	0.51750	0.09000	0.65629
Elk FD 16	0.04879	0.51750	0.09000	0.65629
Hazel Green - BFD 1	0.06000	0.00000	0.00000	0.06000
Hazel Green FD 3	0.06000	0.52750	0.08000	0.66750
Hazel Green FD 11	0.06000	0.52750	0.08000	0.66750
Honey Creek FD 6	0.11750	0.60750	0.00000	0.72500
Honey Creek FD 10	0.11750	0.60750	0.00000	0.72500
Honey Creek FD 16	0.11750	0.60750	0.00000	0.72500
Milo FD 7	0.03700	0.60750	0.00000	0.64450
Milo FD 8	0.03700	0.52750	0.08000	0.64450
Milo FD 11	0.03700	0.52750	0.08000	0.64450
Milo FD 12	0.03700	0.52750	0.08000	0.64450
North Fork FD 3	0.01697	0.52750	0.08000	0.62447
North Fork FD 4	0.01697	0.52500	0.08000	0.62197
North Fork FD 9	0.01697	0.52750	0.08000	0.62447
North Fork FD 12	0.01697	0.52750	0.08000	0.62447
North Fork FD 13	0.01697	0.53750	0.07000	0.62447
Oneida - Earlville Cemetery	0.06750	0.00000	0.00000	0.06750
Oneida FD 6	0.06750	0.60750	0.00000	0.67500
Oneida FD 8	0.06750	0.60750	0.00000	0.67500
Oneida FD 9	0.06750	0.52750	0.08000	0.67500
Prairie FD 2	0.02500	0.60750	0.00000	0.63250
Prairie FD 7	0.02500	0.60750	0.00000	0.63250
Prairie FD 11	0.02500	0.60750	0.00000	0.63250
Richland FD 10	0.06750	0.60750	0.00000	0.67500

Richland FD 17	0.06750	0.60750	0.00000	0.67500
Richland FD 18	0.06750	0.60750	0.00000	0.67500
South Fork FD 3	0.05000	0.52750	0.08000	0.65750
South Fork FD 4	0.05000	0.52750	0.08000	0.65750
South Fork FD 5	0.05000	0.52750	0.08000	0.65750
Union	0.06750	0.52750	0.08000	0.67500

	General	Unemp.	Tort Liability	Insurance	Early Retirement	Equipment	Standby	Plant	Bonds Int.	Total
Area I	0.20250	0.00000	0.02668	0.16090	0.12928	0.09000	0.00000	0.20250	0.28807	1.09993
Area X	0.20250	0.00201	0.00518	0.33878	0.11257	0.09000	0.00000	0.20250	0.25000	1.20354

	General	Instructional Support	Management	Voted Physical Plant	Regular Physical Plant.	Debt Service	Total
West Delaware	9.11386	0.50892	0.48654	0.67000	0.33000	0.83388	11.94320
Edgewood-Colesburg	10.54363	0.26751	2.95291	0.00000	0.33000	0.00000	14.09405
Maquoketa Valley	8.46023	1.12843	0.65949	0.00000	0.33000	0.00000	10.57815
Western Dubuque	8.61498	0.22556	1.06254	1.00000	0.00000	0.63098	11.53406
Monticello	9.98222	1.06053	0.55708	0.35928	0.33000	0.00000	12.28911
Starmont	8.88723	1.18306	1.63952	0.22107	0.33000	0.00000	12.26088
North Linn	9.62072	0.68747	0.86629	1.34000	0.33000	2.69091	15.53539

BENEFITTED FIRE DISTRICT		
Adams-Hazel Green BFD #1		0.60750
COMBINED RECREATIONAL FACILITY & WATER QUALITY DISTRICT		
	District Levy	Debt Service
Milo Lake	4.00000	5.79439
Delhi Lake	4.00000	5.79439
		Total Lake
		9.79439

COUNTY LEVIES	RURAL DISTRICT	CITIES
General Basic	3.50000	3.50000
General Supplemental	1.60000	1.60000
MH-DD Services	0.00000	0.00000
Hospital General	0.27000	0.27000
Hospital FICA	0.39320	0.39320
Hospital IPERS	0.48841	0.48841
Hospital Tort/Ins	0.36186	0.36186
Ag Extension	0.20194	0.20194
Assessor	0.52354	0.52354
Assessor FICA	0.00000	0.00000
Assessor IPERS	0.00000	0.00000
Rural Services Basic	3.40000	0.00000
Debt Service	0.77295	0.77295
TOTAL	11.51190	8.11190

STATE LEVY	
Brucellosis & Tuberculosis	0.00290

Cities	Support of Local EM	General	Ins.	Emergency	Debt Service	Employee Benefits	Total City Levy	Agland Levy
Colesburg	0.00000	8.10000	1.30461	0.00000	0.00000	1.40743	10.81204	3.00375
Delaware	0.00000	8.10000	0.00000	0.00000	0.00000	0.00000	8.10000	3.00375
Delhi	0.00000	8.10000	1.74401	0.27000	0.00000	1.10983	11.22384	3.00375
Dundee	0.00000	8.10000	1.98058	0.00000	0.00000	0.70082	10.78140	3.00375
Dyersville	0.00000	7.95000	0.00000	0.00000	0.78306	0.00000	8.73306	3.00375
Earlville	0.00000	8.10000	1.43447	0.00000	0.93445	1.74793	12.21685	3.00375
Edgewood	0.00000	8.10000	1.42880	0.27000	1.04955	2.05834	12.90669	3.00375
Greeley	0.00000	8.10000	5.39701	0.00000	0.00000	1.07366	14.57067	3.00375
Hopkinton	0.00000	8.10000	1.37051	0.27000	2.76959	1.03574	13.54584	3.00375
Manchester	0.00000	8.10000	0.50002	0.27000	3.06281	3.64240	15.57523	3.00375
Masonville	0.00000	8.10000	1.94446	0.00000	0.00000	0.95560	11.00006	3.00375
Ryan	0.00000	8.10000	1.76019	0.27000	3.31018	0.73341	14.17378	3.00375

IOWA DEPT. OF REVENUE ROLLBACK ORDER ON 100% VALUATIONS:	
Agricultural (excluding agricultural dwellings)	54.4480%
Residential (Rural and Urban – including agricultural dwellings)	55.6209%
Multi-Residential (Rural and Urban)	78.7500%
Commercial EXCLUDING machinery and equipment assessed as real property pursuant to Section 427A.1 (6) of the Iowa Code	90.0000%
Industrial EXCLUDING machinery and equipment assessed as real property pursuant to Section 427A.1 (6) of the Iowa Code	90.0000%
Railroad Property	90.0000%
Utility Property	No Adjustment

All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the FY 2017-18 wages paid for publications as follows:

WAGES PAID 2017/2018		
Employee Name	Job Description	Gross Wages
Craig A Davis	Assistant Engineer	\$108,064.80
John W Bernau	County Attorney	\$92,136.95
John A LeClere	Sheriff	\$79,625.52
Patrick T Oberbroeckling	Secondary Road Foreman	\$75,263.31
Casey E Snyder	Jail Administrator/Sheriff's Deputy	\$74,651.10
Eric S Holub	Sheriff's Deputy	\$72,277.94
Travis D Hemesath	Investigator/Deputy	\$71,251.11
Mitchel J Knipper	Sheriff's Deputy	\$70,922.13
Matthew R Menard	Sheriff's Deputy	\$70,739.81
Eric D Brooks	Chief Deputy	\$70,612.45
Peggy S Petlon	CPC Director/VA/GA	\$70,040.65
Jill A Knipper	Investigator/Deputy	\$69,818.23
Michael A Wilson	Sheriff's Deputy	\$69,796.85
Keith J Rowley	Sheriff's Deputy	\$68,730.34
Brian J Hillebrand	Sheriff's Deputy	\$66,676.05
Danny E Lett	Assessor	\$66,313.50
Lucas R Thomsen	Sheriff's Deputy	\$65,722.97
Clayton D Miller	Sheriff's Deputy	\$65,413.39
Carla K Becker	Auditor	\$65,241.57
Garlyn R Glanz	Conservation Director	\$62,716.00
Pamela Klein	Treasurer	\$61,028.00
Daneen G Schindler	Recorder	\$61,028.00
Michael C Corkery	County Services Director	\$60,657.60
Courtney E Vorwald	Assistant County Attorney	\$60,287.52
Ronald F Dzaboff	Secondary Road Shop Foreman	\$59,526.18
Brad J Burger	Land Surveyor	\$58,962.33
Kimberly A Gehling	TMC Supv/Regional Social Worker	\$53,769.08
Patrick A Schmitz	Secondary Road Mechanic	\$53,079.20
Douglas D Bush	Equipment Operator	\$52,767.30
Dennis L Dugan	Equipment Operator	\$52,573.81
Jeffrey J Lyness	Equipment Operator	\$52,488.92
Shawn D Foster	Secondary Roads Mechanic	\$52,343.29
Dean W Dempster	Maintenance Person	\$51,905.23
Dixie L Willman	Chief Deputy Assessor	\$51,712.87
Anne R Rave	Deputy Auditor	\$51,655.15
Andrew J Salow	Equipment Operator	\$51,307.33
Linda K Schaul	Secondary Roads Office Manager	\$51,214.40
Steve J Naber	Maintenance Person	\$50,991.86
Christopher R Deutmeyer	Maintenance Person	\$50,886.35
Casey J Langel	Equipment Operator	\$50,797.27
Jason D Groskurth	Maintenance Person	\$50,692.71
Marsha J Mescher	Deputy Recorder	\$50,644.12
Don P Boeding	Maintenance Person	\$50,626.37
Randall J Gudenkauf	Maintainer Operator	\$50,611.96
Michael A Hageman	Maintainer Operator	\$50,376.57
Dean M Klostermann	Maintenance Person	\$50,090.69
Eric G Klaren	Maintainer Operator	\$49,960.03
Barbara A Robinson	Driver's License Deputy	\$49,873.90
Karol L Johnson	Auto Deputy	\$49,807.80
Christopher S Hucker	Maintainer Operator	\$49,679.39
Mark J Thole	Maintainer Operator	\$49,676.20
Michael R Wilhelm	Maintainer Operator	\$49,511.75
Wade D Feldmann	Maintainer Operator	\$49,423.72
Kathy M Hauschild	County Attorney Office Manager	\$49,391.90
Michele R Africa	Auto Deputy	\$49,226.55
Jason M Maiers	Sign Person	\$48,985.10
Brett A Fessler	Maintainer Operator	\$48,796.24
Dean R Kelchen	Maintenance Person	\$48,757.32
Julia L Hackbarth	Deputy Auditor	\$48,608.25
Judy A Lee	Sheriff's Department Office Manager	\$47,778.65
Michael K Ryan	Emergency Management	\$47,456.25
Ronald L Glanz Jr	Park Operations Supervisor	\$46,872.00
Kevin L Offerman	Park Maintenance Supervisor	\$46,872.00
Kelly C McDowell	Maintenance Person	\$46,129.60
Daniel J Stelken	Maintainer Operator	\$46,104.13
Kurt A Funke	Appraiser	\$45,177.77
Peggy A Hildebrand	Deputy Auditor	\$43,613.30
Dennis D Lyons	Water and Sanitation Administrator	\$43,320.43
Linda R Burr	Community Life Program Coordinator	\$40,595.75
Clark E Tyrrell	Jailer	\$39,239.99
Kristine K Hansen	Jailer	\$39,200.00
Katie M McCusker	Community Services Office Manager	\$38,416.73
Raylynn L Lee	GA/VA Assist./Regional Social Worker	\$38,151.78
Timothy J Schwendinger	Sheriff's Deputy	\$38,064.37
Alisha M Cooke	Jailer	\$37,945.22
Joette D Orcutt	Jailer	\$37,859.91
Paul J Glaza	Jailer	\$37,741.25
Julie A Diesch	Conservation Office Manager	\$36,754.40
Jennifer F Eschen	Tax Deputy	\$36,613.50

Carol E Krogmann	Community Life Program Coordinator	\$35,049.75
Peter C Buschmann	Supervisor	\$34,937.20
Shirley E Helmrichs	Supervisor	\$34,937.20
Loel J Madlom	Supervisor	\$34,937.20
Zachary T Roths	Jailer	\$34,578.19
David D Timmer	Custodian	\$33,412.33
Stacy L Wessels	Community Life Trainer	\$30,436.40
Monica M Heiserman	Deputy Auditor	\$27,290.46
Beatrice A Wheeler	Community Life Trainer	\$23,110.57
Maureen M DeShaw	Community Life Trainer	\$22,521.37
Alicia D McFann	Community Life Trainer	\$21,463.41
Michael D Myers	Seasonal Park Maintenance	\$17,661.84
Laura L Schuman	Case Manager/Social Worker	\$17,341.16
Mike E Motto	Case Manager/Social Worker	\$17,164.03
Karen M Knipper	PT Assessor's/Board of Review Clerk	\$15,805.04
Carey C Atkinson	Seasonal Park Maintenance	\$15,658.63
Nicole L Recker	MH Advocate/Office Assistant	\$15,024.75
Gabrielle J Corkery	Deputy Auditor	\$12,418.88
Kirt A Caes	Seasonal Park Maintenance	\$12,415.34
Carolyn M Becker	Case Manager/Social Worker	\$11,465.87
Anthony L Funke	Seasonal Roadside Mower	\$11,046.00
Richard O Elledge	Seasonal Park Maintenance	\$10,034.30
Michael L Dingbaum	Seasonal Park Maintenance	\$9,483.21
Jesse L Fierstine	Seasonal Park Maintenance	\$8,977.38
Keith M Krause	Seasonal Park Maintenance	\$6,284.66
Alex A Linderwell	Seasonal PT Laborer	\$6,085.75
JoEllen Holtorf	Auditor's Clerk	\$4,517.50
Pam J Schaffer	Seasonal Park Attendant	\$2,351.68
Ronald F Bailey	Seasonal Park Attendant	\$1,688.00
Andrea L Salow	Seasonal Engineer Employee	\$1,584.00
Kabryn J Cook	Seasonal PT Laborer	\$1,523.50
JoEllen Holtorf	Precinct Election Official	\$1,201.52
Deanna L McCusker	Solid Waste Secretary	\$1,026.00
Patricia Becker	Precinct Election Official	\$978.00
Alex M McCusker	Seasonal Park Maintenance	\$918.07
Matthew W Wieser	Sheriff's Reserve	\$907.50
Carol A Feldmann	Precinct Election Official	\$801.00
Diane Beitz	Precinct Election Official	\$760.50
Aaron T Pauls	Sheriff's Reserve	\$731.25
Melissa J Sheppard	Precinct Election Official	\$706.81
Sharon K Bacon	Precinct Election Official	\$704.13
Mary K Kaiser	Precinct Election Official	\$693.39
Linda S Fangmann	Severe Weather Personnel	\$692.75
Phyllis A Hillers	Precinct Election Official	\$690.69
Janet L Phelps	Precinct Election Official	\$690.69
JoAnn Swinton	Precinct Election Official	\$688.01
Sandra J White	Precinct Election Official	\$688.01
Sandra L Swanson	Precinct Election Official	\$661.13
Loretta J Welcher	Severe Weather Personnel	\$653.38
Kathy L Corkery	Severe Weather Personnel	\$596.00
Christopher M Cook	Severe Weather Personnel	\$550.75
Daniel J Recker	Severe Weather Personnel	\$546.25
Karen M Knipper	Township Official	\$510.00
Ann R Nurre	Township Official	\$510.00
Charlotte A Emerson	Precinct Election Official	\$504.00
Barbara J Wolfram	Precinct Election Official	\$504.00
Jana L Kinyon	Precinct Election Official	\$499.50
Rose M Moorman	Precinct Election Official	\$497.25
Donna J DeShaw	Precinct Election Official	\$495.00
Julie A Raak	Precinct Election Official	\$495.00
Rebecca S Ries	Precinct Election Official	\$495.00
Colleen J Schulte	Precinct Election Official	\$495.00
Jennifer L Willenbring	Precinct Election Official	\$495.00
Bonnie J Knipper	Precinct Election Official	\$490.50
Darlene M Ronnebaum	Precinct Election Official	\$490.50
Regina R Selover	Precinct Election Official	\$490.50
Judy M Boeckenstedt	Precinct Election Official	\$488.25
Carolyn S Hogan	Precinct Election Official	\$488.25
Julia A McMahon	Precinct Election Official	\$473.00
Chad E Mensen	Precinct Election Official	\$472.50
Mary B Schmidt	Precinct Election Official	\$465.75
Nancy A Burgett	Precinct Election Official	\$463.50
Janet S Arjes	Precinct Election Official	\$454.50
Lisa A Streicher	Precinct Election Official	\$454.50
Norman L Boss	Township Official	\$450.00
Steven A Lueken	Township Official	\$450.00
Glenn L Puffett	Township Official	\$450.00
Gary D Vontalge	Township Official	\$450.00
Janis E Creveling	Precinct Election Official	\$443.38
Lois A Cahill	Township Official	\$420.00
Karen M Cook	Township Official	\$420.00
Joan M Goedken	Township Official	\$420.00
Jamie E Helmrichs	Township Official	\$420.00
Carol A Ankrom	Precinct Election Official	\$400.00
Larry J Lamont	Township Official	\$390.00
Dustin E Patrick	Seasonal Park Attendant	\$376.80

Ruth E Voshell	Precinct Election Official	\$364.50
Audry K Anderegg	Precinct Election Official	\$362.25
Max J Andrews	Precinct Election Official	\$360.13
Mark R Banghart	Sheriff's Reserve	\$360.00
Ronald J Domeyer	Township Official	\$360.00
Rhonda D Mensen	Township Official	\$360.00
Sandra K Ahrens	Township Official	\$360.00
Sherry L Lester	Township Official	\$360.00
Janel M Ries	Township Official	\$330.00
Deborah D Lechtenberg	Precinct Election Official	\$328.50
Susan F Luensmann	Precinct Election Official	\$324.00
Linda S Mardorf	Precinct Election Official	\$306.00
Sharon K Burrack	Precinct Election Official	\$301.50
Larry D Beaman	VA Commissioner	\$300.00
Marvin W Waterhouse	VA Commissioner	\$300.00
JoAnn M Heffernan	Precinct Election Official	\$300.00
Emma L Amling	Precinct Election Official	\$297.00
Linda M Mensen	Precinct Election Official	\$297.00
Suzann A Guthrie	Precinct Election Official	\$283.50
Shirley M Starr	Precinct Election Official	\$279.00
Linda S Peitz	Precinct Election Official	\$274.50
Mary L Nading	Precinct Election Official	\$261.00
Marlene L Andersen	Precinct Election Official	\$252.00
Joshua R Hempstead	Seasonal Park Maintenance	\$241.01
Sharon K Bacon	Precinct Election Official	\$240.00
Linda L Harris	Precinct Election Official	\$236.25
Billie K Zumbach	Precinct Election Official	\$220.38
Gerald D Lee	Township Official	\$210.00
Joyce W Wellman	Precinct Election Official	\$209.63
Janet R Oakleaf	Precinct Election Official	\$200.50
Elaine B Kirchoff	Precinct Election Official	\$195.75
Mary A Poynor	Precinct Election Official	\$193.50
Kathy A Steenhard	Precinct Election Official	\$193.50
Norita N Moorman	Precinct Election Official	\$193.50
Margaret M Urbaneck-Meehan	Precinct Election Official	\$184.50
Max J Andrews	Township Official	\$180.00
Jennifer J Sellner	VA Commissioner	\$175.00
Joan M Drees	Precinct Election Official	\$173.25
Ruth Ardelle Brooks	Precinct Election Official	\$171.00
Madonna F Albright	Precinct Election Official	\$166.50
Karen M Cook	Precinct Election Official	\$166.50
Gretchen A Eibey	Precinct Election Official	\$166.50
Nancy J Klein	Precinct Election Official	\$166.50
Judy Zehr	Precinct Election Official	\$164.01
Waylon L Fry	Township Official	\$150.00
Patrick J Mullis	Township Official	\$150.00
Teddy J Bohnenkamp	Precinct Election Official	\$148.00
Julie M Wessel	Precinct Election Official	\$141.75
Patricia A Dede	Precinct Election Official	\$135.00
Christine M Jackson	Precinct Election Official	\$135.00
William C Oberbroeckling	Township Official	\$120.00
David D Pierschbacher	Township Official	\$120.00
Donald E Rhines	Township Official	\$120.00
Lary D Shaw	Township Official	\$120.00
Jessica J Kelly	Severe Weather Personnel	\$114.75
Thomas G Robinson	Sheriff's Reserve	\$105.00
Sharon K McCrabb	Precinct Election Official	\$91.75
John J Bagge	Township Official	\$90.00
Ann M Domeyer	Township Official	\$90.00
Lila A Deutmeyer	Township Official	\$90.00
Steve J Engelken	Township Official	\$90.00
Mark E Francois	Township Official	\$90.00
David J Guthrie	Township Official	\$90.00
Joel S Miles	Township Official	\$90.00
Katherine K Rahe	Township Official	\$90.00
John C Smith	Township Official	\$90.00
Mark E White	Township Official	\$90.00
Janet K Fischer	Township Official	\$90.00
Elizabeth J Kruse	Precinct Election Official	\$63.00
Rodney F Bacon	Township Official	\$60.00
Robert Bonert	Township Official	\$60.00
Todd N Boss	Township Official	\$60.00
Lynn H Brunzman	Township Official	\$60.00
Timothy P Fellingner	Township Official	\$60.00
Timothy J Goedken	Township Official	\$60.00
Joe D Keith	Township Official	\$60.00
Bruce A Knipper	Township Official	\$60.00
Ronald L Klein	Township Official	\$60.00
James J Lechtenberg	Township Official	\$60.00
Gary D Lahr	Township Official	\$60.00
Joyce G Lux	Township Official	\$60.00
Doris A McAllister	Township Official	\$60.00
Paul D Mossner	Township Official	\$60.00
Bonnie M Nurre	Township Official	\$60.00
Daniel R Ries	Township Official	\$60.00
Melissa J Sheppard	Township Official	\$60.00

Daniel C Vaske	Township Official	\$60.00
Thomas A Vaske	Township Official	\$60.00
Karen A Wulfekuhle	Township Official	\$60.00
Myron L Zumbach	Township Official	\$60.00
Germaine T Helle	Precinct Election Official	\$34.00
Gerald J Marbach	Township Official	\$30.00
Rick J Mormann	Township Official	\$30.00
Al J Nefzger	Township Official	\$30.00
Thomas L Norlin	Township Official	\$30.00
Karen C Ries	Township Official	\$30.00
Joe Wulfekuhle	Township Official	\$30.00
Kenneth E Ries	Township Official	\$30.00
James L Shover	Township Official	\$30.00
Kevin M Stansberry	Township Official	\$30.00
Grand Totals		\$4,902,193.98

All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the Fireworks Permit for Community Fund to Rebuild Lake Delhi to hold a fireworks display on the Schmidt Hill across from Freddie's Beach at Lake Delhi. The display is set for August 4, 2018 with a raindate of August 5, 2018. J&M Displays will be the operator and the Delhi Fire Department has been notified. All insurance paperwork is in order. All Ayes

This being the date and time to receive bids for the 195th Street Bridge Project, County Engineer Anthony Bardgett read the following bids aloud:

Taylor Construction, Inc.	\$214,798.50
Jim Schroeder Construction, Inc.	222,720.06
Peterson Contractors, Inc.	267,244.70
K-Construction, Inc.	238,929.00

Mr. Bardgett asked for one week to review the bids as received.

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of the bids for the 195th Street Bridge Project (L-B-19(02)--73-28) and to table the final designation on said bid until Monday, July 23, 2018. All Ayes

Motion made by Madlom, second by Helmrichs and carried to purchase a 2013 John Deere 650J Crawler Dozer for \$82,500 from Murphy Tractor and Equipment out of Waterloo. The original price was \$99,500 less \$17,000 for the trade-in of a 1987 Dresser DT8E. All Ayes

Motion made by Helmrichs, second by Madlom and carried to set Monday, August 6, 2018 as the date and time to receive bids for the following two (2) pickups:

1. One ¾ Ton 2-Wheel Drive Crew Cab
2. One ¾ Ton 4-Wheel Drive Extended Cab

All Ayes

Motion made by Madlom, second by Helmrichs and carried to suspend receiving quotes for patching on X29 to allow Mr. Bardgett time to review the project and to get some additional bids for the Board to look at. All Ayes

ENGINEER'S REPORT -

D47 Paving Project – Project is complete.

Contract Rock – BARD Materials is wrapping up contract rock this week. River City Stone is planning to start their area this Wednesday. They will be working on the southwestern area of the county.

245th Avenue Bridge Project – Schroeder Construction closed the road last Friday and started to remove the bridge.

NEXT MEETING - The next regular meeting will be held on Monday, July 23, 2018 at 1:15 p.m.

PUBLIC COMMENTS – None.

Motion made by Helmrichs, second by Madlom and carried to adjourn the meeting at 1:30 pm. All Ayes

/S/ Pete Buschmann, Chairperson

/S/ Carla Becker, County Auditor

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

July 16, 2018
Manchester, Iowa
2:00 p.m.

The Delaware County Board of Supervisors met in regular session this date at 2:00 pm with all members present. Also present were Garlyn Glanz, Tom Allyn, Jodi Kerns, Roger Hoekstra, Dave Eibey, Mike Schmitz, and Carla Becker. There were no members of the media present. Chairperson Buschmann called the meeting to order.

Motion made by Helmrichs, second by Madlom and carried to approve the agenda as posted. All Ayes

Motion made by Madlom, second by Helmrichs and carried to take the meeting into closed session to discuss the possible acquisition of property. All Ayes

The meeting came out of closed session at 2:40 pm.

Motion made by Helmrichs, second by Madlom and carried to adjourn the meeting. All Ayes

These minutes have been read and approved.

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

July 23, 2018
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Daneen Schindler, Pam Klein, Jill Buschmann, Valda Schaul, LaVern Schaul, Anthony Bardgett, Anne Rave, Carla Becker, and two members of the media. Chairperson Buschmann called the meeting to order.

Motion made by Helmricks, second by Madlom and carried to approve the agenda as posted. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the following employees to attend their respective out-of-county meetings: Carla Becker to attend the ISACA Summer Conference in Iowa City on July 25th through July 27th; Anthony Bardgett and Supervisor Helmricks to attend the RPA Meeting in Dubuque on July 26th; and Supervisor Helmricks to attend the Operation New View meeting on July 26th in Dubuque. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the following claims for payment, including payment for payroll in the amount of \$329,514.34, warrant #24837 through #24960:

Accent Laser Services Inc	Stationery/Supplies	1209.70	IA Comm Assurance Pool	Tort Liability Ins	1587.54
Ace Homeworks	Postage & Mailing	10.25	IMWCA	Workmens' Comp Ins	137638.28
Advanced Systems	Stationery/Supplies	101.61	ISAC	Education & Training	420.00
Alliant Energy	Service	241.46	IA State Co Treasurers Assn	Dues & Memberships	250.00
Anderson Welding & Machine	Parts & Access	71.06	ISU CTRE	Education & Training	170.00
Auto Trim Design	Repair/Maint-Vehicle	50.00	John Deere Financial	Minor Equip & Hand Tools	530.27
Bard Materials (General)	Maint/Cover/Aggregate	51981.31	Cluesner Sanitation LLC	Sanitation Disposal Serv	953.27
Bard Materials (Rock)	Cover/Aggregate	422243.18	Elizabeth J Kruse	Election Official	13.00
Batteries Plus Bulbs	Electrical Accessories	184.80	Lahr Repair Inc	Construction/Maint Equip	899.62
Patricia Becker	Election Official	14.00	Jill Lewis	Buildings-Repair/Maint	150.00
BL Murray Co	Custodial Supplies	29.70	Limestone Bluffs Res	Consulting	5000.00
Bob Stephen Motors	Repair/Maint-Vehicle	46.00	Linn Co Sheriff	Transportation	51.62
Boubin Tire Co	Tires	1579.99	L L Pelling Co Inc	Roads	785.40
Brehme Drug	Prescription Medicine	140.53	Loecke Enterprises	Repair/Maint	1283.50
Byways of IA Foundation	Contribution	250.00	Mail Services LLC	Stationery/Supplies	16.16
Carls Feed & Farm Store	Fertilizer & Seed	902.30	Maquoketa Valley REC	Utilities	276.12
Carr & Carr Attorneys	Court-Related Services	97.70	Matco Tools	Minor Equip	14.72
Cedar Falls Oil	Lubricants	15.00	Mediacom LLC	Telephone Services	46.19
ChemRight Laboratories	Engineering Services	960.00	Matthew R Menard	Employee Mileage/Subs	41.83
City Laundering Co	Custodial Supplies	202.16	Midwest Business Products	Maint-Off Equip	186.83
Clayton Co Sheriff	Rm/Bd Payments	7240.00	Monkeytown	Supplies	125.50
City of Colesburg	Roads	2215.39	Murphy Tractor & Equip	Const/Maint Equip	82500.00
Compass Business Solutions	Stationery/Supplies	115.01	Nebraska-IA Industrial	Shop Equipment	43.26
Compass Minerals America	Cover/Aggregate/Sand	1672.84	Neopost USA Inc	Data Processing	341.64
DataSpec	Data Processing	898.00	On-Site Information	Stationery/Supplies	51.52
Dearborn Ntnl Life Ins	Life Insurance Premiums	956.56	Palmer Hardware	Repair/Maint	960.36
Del-Clay Farm Equipment	Repair/Maint Equip	13.76	Phoenix Supply	Supplies	207.54
Delaware Co Economic Dev	Contribution	20000.00	Precise MRM LLC	Repair/Maint	376.75
Delaware Co Mem Hospital	Emergency Treatment	249.00	Premier Parts Inc	Repair/Maint-Vehicle	11.79
Delaware Co Sheriff	Transportation	1756.89	Price Industrial Electric	Bldgs-Repair/Maint	9250.00
Delhi Lumber	Materials	138.06	Ray O'Herron Co Inc	Apparel & Uniform	118.59
City of Delhi	Roads	3082.46	Dan Ries	Rent Payments	200.00
Des Moines Stamp Mfg Co	Stationery/Supplies	53.95	Rite Price Office Supply	Supplies	421.95
Digital Ally	Radio & Comm	4025.00	River City Paving	Roads	106530.55
DJ Repair	Repair/Maint- Vehicle	2659.74	Runde Auto Group	Repair/Maint	242.42
Dolan Insurance Agency	Real Property Ins	121514.09	Scherrmans Imp & Appl	Const/Maint Equip	40.74
Don & Wait LLC	Repair/Maint	2434.38	Schmitz Janitorial Supply	Custodial Supplies	134.95
Dubuque County Sheriff	Legal-Court Related Serv	34.00	Schroeders Cash Supply	Repair/Maint	119.45
Jody Elgin	Buildings-Repair/Maint	393.75	Daria Therese Shahriari	Court Related Serv	58.50
Tina Elgin	Custodial	500.00	Silveredge Cooperative	Fuels	2058.50
Everys Auto & Tire Center	Repair/Maint- Vehicle	39.84	Solutions Inc	Data Processing	56786.00
Fastenal Company	Steel-Iron-Related Metals	560.56	State Hygienic Lab	Medical/Health Svcs	39.00
The Fish Shack	Public Education Items	3.38	State of Iowa	Elevator/Boiler Insp	250.00
Ginter Tools LLC	Minor Equip & Hand Tools	369.98	Stephens Peck Inc	Stationery/Supplies	90.00
Garlyn R Glanz	Postage & Mailing	6.70	Substance Abuse Services	Diagnostic/Eval	125.00
Good Neighbor Society	Food Preparation Services	4587.00	The Sunshine Boy	Custodial Supplies	44.00
GreatAmerica Financial Svcs	Maint-Off Equip/Furniture	81.46	Superior Welding Supply	Rental-Machinery	120.00
Groth Services LLC	Buildings	359.50	Supreme Green Lawn	Buildings/Grounds	4536.25
Group Services	Employee Insurance	27744.68	Terminal Supply Company	Const/Maint Equip	72.17
Harrison Co Sheriff	Legal-Court Related Service	41.45	Thomson Reuters – West	Publications	603.03
Harter Custom Pumping Inc	Buildings	565.00	Three Rivers FS	Fuels	12005.31
Hausers Water Systems Inc	Plumbing Repair/Maint	106.75	Unity Point Clinic	Occup/Safety	42.00
Helle Farm Equipment Inc	Construction/Maint Equip	293.72	US Cellular	Telephone Services	597.49
Henderson Products	Repair/Maint- Vehicle	2057.00	US Postmaster	Postage & Mailing	234.00
Heritage Printing	Printing Services	113.20	Vanguard Appraisals	Appraisal Services	8820.00
Hi-Viz Safety by Midwest	Traffic & St Sign	298.80	Courtney E Vorwald	Employee Mileage/Subs	21.50
JoEllen Holtorf	Election Official	9.00	Blue Cross & Blue Shield	Insurance Premium	4996.85
Hopkinton Municipal Utilities	Utilities	156.28	FE Welterlen Motors Inc	Repair/Maint- Vehicle	43.20
IA Dept of Nat Resources	Water/Medical/Health Serv	75.00	Wilson Electric Inc	Buildings	2791.40
IA Law Enforcement Academy	Education & Training	400.00	Windstream	Telephone Service	301.14
IA Secretary of State	Notary Fee	60.00			

Motion made by Helmricks, second by Madlom and carried to approve the following "Applications for Approval of Underground Construction within Delaware County Right-Of-Ways":

Interstate Power and Light – Underground electric cable installed by directionally drilling in a north and south direction under 170th Street. The cable will be installed in two-inch conduit and energized at 8,000 volts. Electric service will be for a new home at 2337 170th Street located .25 miles east of Oneida in Section 5 of Oneida Township. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the following manure management plan updates: D & S (Dan & Sarah Gudenkauf) in Section 32 of Hazel Green Township; WPF-2 (Klostermann Brothers, Inc.) in Section 23 of North Fork Township; Perrinjaquet Lahr Site, LLC (Kevin Perrinjaquet) in Section 16 of Honey Creek Township; Perrinjaquet – Ries Finisher (Kevin Perrinjaquet) in Section 17 of Oneida Township; and an original manure management plan submitted by Bacon Bits (Blake Schneider) in Section 35 of Milo Township. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the Class C Liquor License Renewal for Richard Hughes, d/b/a Smokey's Grill, located at 22392 255th Street, Delhi. The 12-month license will be effective August 1, 2018, with outdoor service and Sunday sales privileges. All Ayes

Presentation – Flooding Issues in Masonville – Valda Schaul

Valda Schaul stated that she wanted to bring to the Board of Supervisors' attention the flooding issues being experienced in the Masonville area. Valda states that she has lived in Masonville for 49 years and the flooding has gotten progressively worse over those years. These floods cause debris, including corn stalks and fence posts, to come onto their property. Valda indicated that they have met with FEMA officials, and were advised that their house is not in the flood plain; however, the rest of their property is in the flood plain. Valda wanted to thank Delaware County officials for doing a good job in grading the Level B road by their property and digging out the ditches. These efforts have helped; however, when heavy rains occur, flooding is still an issue. Valda doesn't really know if there is any more Delaware County is able to do to remedy this problem, but she wants to let every agency know what is happening. Valda and her husband met with Senator Grassley's representative recently and expressed their concerns to him. Valda feels that one of the main causes of this flooding issue is due to farming practices, such as tiling in the fields and not as many fence lines. Supervisor Helmrichs asked Valda if they have contacted the Natural Resources Conservation Services (NRCS) yet, and Valda said they are planning on doing so. Supervisor Madlom also stated that he has been contacted by Senator Grassley's representative, and was advised that they will be looking into this issue. In closing, Valda thanked the Board for their time, and again wanted to thank Delaware County Secondary Roads for what they have done so far, and welcomed the Supervisors to drive out to view the area.

Motion made by Madlom, second by Helmrichs and carried to approve the contract with Taylor Construction, Inc., for the 195th Street Bridge Project (Project #L-B-19(02)--73-28), in the amount of \$214,795.50. The late start date for this project is August 5, 2019 with 45 working days allocated for completion. All Ayes

Motion made by Helmrichs, second by Madlom and carried to set August 6, 2018, at 1:15 PM, as the date and time to receive bids for LP gas at the Secondary Road shop, Conservation building and three outlying Secondary Road Department maintainer sheds for the 2018-2019 heating season. All Ayes

ENGINEER'S REPORT -

Contract Rock – BARD is complete with all of their contracts. River City Stone is currently placing rock in the southwest area of the county.

X47 Paving – WK Construction started last week with the cold in place recycling of the existing asphalt. They should complete their work this week. River City Paving anticipates starting asphalt paving within a couple of weeks.

245th Ave Bridge Project – Schroeder Construction has removed the old bridge and is now working on driving substructure pilings.

NEXT MEETING - The next regular meeting will be held on Monday, August 6, 2018 at 1:15 p.m.

PUBLIC COMMENTS – None.

Motion made by Madlom, second by Helmrichs and carried to adjourn this meeting at 1:42 p.m. until the 2:00 p.m. session. All Ayes

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) SS:
 DELAWARE COUNTY)

July 23, 2018
 2:00 p.m.
 Manchester, Iowa

The Delaware County Board of Supervisors and ex-officio Board of Canvassers for Delaware County, Iowa, met to certify the votes cast in this county at the **Lake Delhi Combined Recreational Facility and Water Quality District Trustee Election** held on the 17th day of July, 2018, as shown by the tally list returned from the election precinct, with all members present. Also present was Carla K. Becker. Pete Buschmann, Chairperson called the meeting to order at 2:00 p.m. Results of the canvass were as follows:

There were 140 total votes cast for the **Office of Lake Delhi Combined Recreational Facility and Water Quality District Trustee** of which Larry Burger received 64 votes, Doug Herman received 51 votes, David Fink received 2 votes, Judith Eckman received 2 votes, Lamont Davidson received 1 vote and Bill Nye received 1 vote. There were 0 over votes and 19 under votes.

Larry Burger and Doug Herman were declared elected for a term of three (3) years.

There were 70 total votes cast for the **Office of Lake Delhi Combined Recreational Facility and Water Quality District Trustee - To Fill a Vacancy**, of which Lamont Davidson received 61 votes and Mark D. Brewer received 9 votes. There were 0 over votes and 0 under votes.

Lamont Davidson was declared elected for two (2) years to fill the remainder of the term.

IN TESTIMONY THEREOF, we have set our hands and caused this to be attested by the Clerk of the Board of Supervisors, with the Seal of this County.

Done at Manchester, the county seat of Delaware County, Iowa, this 23rd day of July 2018.

Delaware County Board of Supervisors

Pete Buschmann, Chairperson (Absent)

/S/ Shirley E. Helmrichs

/S/ Jeff Madlom

ATTEST:

/S/ Carla K. Becker, Delaware County Auditor
 and Clerk to the Board of Supervisors

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

August 1, 2018
 Manchester, Iowa
 11:30 a.m.

The Delaware County Board of Supervisors met in special session this date at 11:30 am with Supervisors Buschmann (via telephone) and Helmrichs present and Supervisor Madlom absent. Also present was Carla Becker. There was no member of the media present. Chairperson Buschmann called the meeting to order.

Motion made by Helmrichs, second by Buschmann and carried to approve the agenda as posted. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the application for a temporary outdoor service area to their existing Class C Liquor License on August 4 and 5, 2018 as filed by Cleary, LLC d/b/a The Pizza Place at 26166 208th Ave in Delhi, Iowa. The owner of The Pizza Place is looking to have a temporary outdoor service area adjacent to the current facility. The permanent outdoor service area has been removed and will no longer be a part of the liquor license for said facility. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to adjourn this meeting at 11:35 a.m. All Ayes

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

August 6, 2018
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Pam Klein, Zach Less, Ron White, Carla Becker, and two members of the media. Chairperson Buschmann called the meeting to order.

Motion made by Helmrichs, second by Madlom and carried to approve the agenda as posted. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following employees to attend their respective out-of-county meetings: Mary Loeffelholz to attend the 40-hour jail school at the Iowa Law Enforcement Academy in Johnston, Iowa on September 17-21, 2018. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following claims for payment, including payment for payroll in the amount of \$228,829.91, warrant #25144 through #25262:

Abbe Center	Custodial Supplies	233.89	Hopkinton Municipal Utilities	Electrical Power	83.73
Accent Laser Services Inc	Stationery/Supplies	89.95	Ronald Huber	Grounds & Maint Supplies	68.00
Ace Homeworks	Postage & Mailing	11.15	IA Dept of Nat Resources	Licensing	340.00
Advanced Systems Inc	Maint-Off Equip/Furniture	50.00	IA Prison Industries	Custodial Supplies	302.26
Alliant Energy	Service	6032.14	Iowa Regional Utilities Assn	Water Use & Sewer	53.35
Al's Electrical Service	Electrical Accessories	513.70	IA Secretary of State Notary	Stationery/Supplies	30.00
Jody Antrim JDC Works	Park Development	1057.50	Iowa Water Well Association	Engineering Services	75.00
attenti	Telephone Services	318.25	IMWCA	Workmens' Comp Ins	7766.72
Ronald F Bailey	Grounds & Maint Supplies	340.00	Intermedia.net Inc	Data Processing	229.42
Bard Materials (General)	Roads	4274.19	IOWWA--EIN# 42-1483264	Education & Training	115.00
Bard Materials (Rock)	Roads	29934.62	ISAC	HIPAA Contract	1950.00
Black Hills Energy	Service	176.94	JetCo Inc	Buildings-Repair/Maint	1532.10
BOSS	Stationery/Supplies	53.51	Jim Schroeder Construction	Bridges	113221.41
Boubin Tire Co	Tires	6202.59	Chris Jones	Lake Maintenance	500.00
BP	Fuels	699.67	KAM Line Highway Markings	Roads	92773.25
Burrington Group Inc	Buildings-Repair/Maint	8752.20	Koch Brothers	Office Equipment/Furniture	46.29
Canon Solutions America	Maint-Off Equip/Furniture	12.12	Elizabeth J Kruse	Election Official	39.00
Castle Theatre	Education & Training	500.00	L&L Murphy Consulting	Planning-Consulting	2000.00
Caterpillar Financial Services	Equipment Purchase	5815.17	Lenz Collision Center	Repair/Maint- Vehicle	402.00
Central Community Hospital	Emergency Treatment	1037.89	Jill Lewis	Buildings-Repair/Maint	150.00
CenturyLink	Telephone Services	351.69	Mail Services LLC	Postage & Mailing	618.17
LLC CenturyLink Comm	Telephone Services	34.02	Manchester Signs LLC	Buildings-Repair/Maint	806.75
Cintas Corporation	Safety Items	58.82	City of Manchester	Water Use & Sewer	407.79
City Laundering Co	Buildings-Repair/Maint	504.96	Maquoketa Valley REC	Utilities	2442.80
Comelec Internet Services	Telephone Services	190.00	Maquoketa Valley REC	Electrical Power	34.88
Country Ridge Apartments	Rent Payments	200.00	Maquoketa Valley School	Miscellaneous	250.00
Crescent Electric Supply Co	Electrical Accessories	228.75	Mediacom LLC	Data Processing	671.80
Cutting Edge Graphics	Education & Training	149.70	N Iowa Juvenile Detention	Protection/Security	500.00
D&S Portables Inc	Sanitation Disposal	2853.00	Office Express	Stationery/Supplies	79.88
Del-Clay Farm Equipment	Repair/Maint- Vehicle	12.32	Palmer Hardware	Repair/Maint-Misc Equip	15.99
Delaware County Auditor	Data Processing	64.00	Gary Peterson	Electrical Supplies	684.91
Delaware Co Memorial Hosp	Emergency Treatment	1648.00	Phoenix Supply	Clothing & Dry Goods	134.34
Del Co Public Health	Public Health Reimb	6964.71	Radio Communications	Repair/Maint-Radio Equip	233.40
Delaware Co Sheriff	Transportation	1311.11	Regional Medical Center	Safety Items	55.00
Delhi Fire Department	Diver Training Donation	5451.89	Rite Price Office Supply	Supplies	394.49
Diamond Vogel Paints	Construction/Maint Equip	156.80	River City Stone (Rock)	Roads	84236.67
Digital Ally	Radio & Communications	4025.00	S Moyle Masonry Leasing	Buildings	650.00
Dolan Insurance Agency	Equipment Insurance	5572.91	Sadler Power Train Inc	Construction/Maint Equip	999.78
Don & Walt LLC	Repair/Maint-Const Equip	139.90	Schneider Corporation	Data Processing	12000.00
Drive Line of Dubuque Inc	Repair/Maint-Const Equip	116.50	Silveredge Cooperative	Fuels	1086.80
DuTrac Comm Credit Union	Research Fee – Sheriff	274.00	Sioux Sales Company	Wearing Apparel & Uniform	185.80
Ronald F Dzaboff	Equipment Rental	300.00	Solutions Inc	Data Processing	475.01
Edgewood Oil Co	Lubricants	848.50	St John Catholic Church	Rental-Polling Places	40.00
Edgewood Saw & Supply	Shop Equipment	134.95	Three Rivers FS	Utilities	10732.48
Jody Elgin	Buildings-Repair/Maint	466.50	Truax Co Inc	Repair/Maint-Const Equip	40.88
Tina Elgin	Custodial	500.00	US Postmaster	Postage & Mailing	54.00
Farmers Savings Bank	Sheriff-Processing Fee	30.00	Van Wyngarden etal	Legal-Court Related	160.60
Fastenal Company	Shop Equipment	136.57	Vanguard Appraisals Inc	Appraisal Services	2560.00
Galls LLC	Wearing Apparel & Uniform	148.54	Verizon Wireless	Telephone Services	120.03
Ginter Tools LLC	Minor Equip & Hand Tools	110.28	VISA / Mastercard	Data Processing	1244.20
Garlyn R Glanz	Postage & Mailing	3.75	Walmart Community	Data Processing	290.18
Good Neighbor Society	Food Preparation Services	4900.50	Weiners Tree Removal	Park Development	800.00
City of Greeley	Water Use & Sewer	63.00	Windstream	Telephone Service	3571.44
Henderson Products	Minor Mv Parts & Access	238.50	Judy Zehr	Election Official	22.50
Heritage Printing	Printing Services	229.43	911 Custom	Sheriff flashlights	356.25
HITECH Communications	Data Processing	37980.25			

There were no "Applications for Approval of Underground Construction within Delaware County Right-Of-Ways" for the Board.

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of a new manure management plan from Callan Lindsay in Section 18 of Coffins Grove Township and a manure management plan update for the Monti-Site-Premier Pork, LLC, Charles Ward, in Section 6 of Adams Township. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the Treasurer's Monthly Banking Report which shows that a total of \$15,190,536.95 was collected on behalf of all taxing entities and deposited in various banks across the county. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the re-issuance of lost warrant #23199 originally made payable to the City of Greeley in the amount of \$63.00 on April 30, 2018. If the original warrant is found, it will be returned to the County Auditor. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the Fireworks Permit for Katie Savago for a display to be held on August 10 & 11, 2018 at her residence located at 1109 160th Street in Dundee. Ray Garris will be the operator for the display. The Dundee Fire Department has been notified. All Ayes

Presentation/Discussion – Regarding Delinquent Property Taxes on Parcel in Hopkinton – Zach Less

Zach Less addressed the Board regarding property located at 202 & 205 Locust Street SW in Hopkinton. This property, formerly owned by his father Randy Less, has been purchased on Sheriff's Sale by Ron White. Mr. Less and Mr. White are addressing the Board hoping to receive help in the payment of back taxes on said property. According to Mr. Less, they are looking to get the penalties removed and to pay the back taxes over the next year or so.

Supervisor Helmrichs asked if they had a business plan for this property. Mr. Less stated that no one from the prior business would be involved with the current business. Supervisor Helmrichs suggested that "Business Growth" would be a good entity to look at for help. The Board is interested to know what the City of Cedar Rapids and the City of Hopkinton are going to do regarding the back taxes. Once Mr. Less and Mr. White have met with those entities, the Board will put this back on the agenda for consideration. Mr. Less thanked the Board for their time.

Both Zach Less and Ron White left the meeting.

Bids for Secondary Road, Conservation and the Outlying Sheds for Fuel

This being the date set to receive bids for 20,000 gallons of LP Fuel for the Secondary Roads Department, 2,750 gallons for the Conservation Department and fuel as needed for the outlying sheds for Secondary Roads, County Engineer Anthony Bardgett read the following bids aloud:

<u>Company</u>	<u>Secondary Road/Conservation</u>	<u>Outlying Sheds</u>	<u>Total Bid</u>
1. Consolidated Energy	\$1.147/gallon	\$1.147/gallon	\$26,094.25
2. Demmer Oil Company	\$1.18/gallon	\$1.18/gallon	\$26,845.00
3. Mulgrew Oil	\$1.23/gallon	\$1.24/gallon	\$27,982.50
4. River Valley Coop	\$1.22/gallon	\$1.22/gallon	\$27,755.00
5. Three Rivers FS	\$1.17/gallon	\$1.17/gallon	\$26,617.50
6. Tri-County Propane	\$1.08/gallon	\$1.08/gallon	\$24,570.00

Mr. Bardgett requested one week to review the bids for accuracy.

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of the bids for LP Fuel as read aloud by County Engineer Anthony Bardgett and to table the final consideration until next week's meeting to allow Mr. Bardgett time to review. All Ayes

Bids for Two (2) Trucks for the Secondary Roads Department

This being the date and time set to receive bids for two (2) trucks for the Secondary Roads Department, Mr. Bardgett read the following bids aloud:

1. Stephens Motors			
2019 Chevy Silverado ¾ ton Extended Cab 4-wheel drive		\$29,082.00	
2019 Chevy Silverado ¾ ton Crew Cab 2-wheel drive		\$30,126.00	
2. Runde Ford			
2019 Ford F250 ¾ ton Extended Cab 4-wheel drive		\$27,636.00	
2019 Ford F250 ¾ ton Crew Cab 2-wheel drive		\$26,539.00	

Mr. Bardgett requested one week to review said bids.

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the bids for two (2) pickups for the Secondary Roads Department and to table the final consideration of said bids until next week's meeting to allow Mr. Bardgett time to review. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the Final Plans for Phase 2 of the Quaker Mill Dam and Restoration Project. All citizen concerns have been addressed in the plan document. All Ayes

Motion made by Madlom, second by Helmrichs and carried to set Monday, August 27, 2018 as the date and time to receive bids for the Quaker Mill Dam and Restoration Project – Phase 2. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the Rural County Transportation Program (RCTP) agreement with the City of Delhi to pave a portion of Lexington Street for a total of \$38,264 of which \$25,000 is to be reimbursed from the RCTP. Mr. Bardgett just happened to drive past said project and noticed that the construction had already been completed. Mr. Bardgett will remind the cities (through Chandra) that all projects must be approved by the Board before construction can begin. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the contract with Taylor Construction for the 195th Street Bridge Project in consideration of \$214,798.50. The late start date for said project is August 5, 2019 with 45 working days allocated for completion. All Ayes

Quotes for Concrete Patchwork on X-29

County Engineer Anthony Bardgett had received the following bids for patchwork on County Road X-29:

1. Midwest Concrete	\$749,029.65
2. Denco Hwy Construction	\$564,859.60
3. Horsefield Construction	\$549,665.26
4. Cedar Falls Construction	\$468,849.35
5. Midwest Contractors	\$419,352.56

Mr. Bardgett recommends approving the quote from Midwest Contractors.

Motion made by Helmrichs, second by Madlom and carried to approve the quote from Midwest Contractors in the amount of \$419,352.56 to complete needed patchwork on County Road X-29. The completion date for said contract is June 14, 2019. All Ayes

ENGINEER'S REPORT -

Contract Rock –River City Stone finished placing contract rock last week. All contract rock for 2018 is now complete.

X47 Paving – River City Paving is planning to start paving the base lift of asphalt today. The road will be reduced to one lane in the work area.

245th Ave Bridge Project – Schroeder Construction is working towards forming the deck for the concrete deck pour.

NEXT MEETING - The next regular meeting will be held on Monday, August 13, 2018 at 1:15 p.m.

PUBLIC COMMENTS – None.

Motion made by Madlom, second by Helmrichs and carried to adjourn the meeting at 1:59 p.m. All Ayes

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

August 13, 2018
Manchester, Iowa
1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with Buschmann and Madlom present and Helmrichs absent. Also present were Pam Klein, Delma Hardin, Charity Loecke, Lyman Sheets, Anthony Bardgett, Carla Becker and two members of the media. Chairperson Buschmann called the meeting to order.

Motion made by Madlom, second by Buschmann and carried to approve the agenda as posted. All Ayes

Motion made by Madlom, second by Buschmann and carried to approve the minutes from the last meeting. All Ayes

Motion made by Madlom, second by Buschmann and carried to approve the following employees to attend their respective out-of-county meetings: Supervisor Madlom to attend the Can-Do meeting in Cedar Rapids on August 14th and the RC&D meeting in Anamosa on August 16th. All Ayes

There were no claims for payment at today's meeting.

There were no "Applications for Approval of Underground Construction within Delaware County Right-Of-Ways" for the Board.

Motion made by Madlom, second by Buschmann and carried to acknowledge receipt of the following manure management plan updates: Kevin Perrinjaquet, the Funke Site, in Section 7 of Elk Township; Klostermann Brothers, Inc., the CR-1 site, in Section 31 of Colony Township; Jordan and Jenni Perrinjaquet, the Maloney Site, in Section 12 of Delaware Township; and Linda Kirby in Section 32 of Richland Township. All Ayes

Presentation – Public Health 2017-18 Annual Report – Delma Hardin

Delma Hardin, Delaware County Public Health Director addressed the Board regarding the 2017-18 fiscal year report. A total of \$131,325.00 was budgeted by the Board for the support of public health. Even though county funding remained constant, the state funding for the program decreased by \$4,669.00 from the previous year. Activities funded by the Board included disease outbreak investigation and reportable disease follow-up and surveillance, community health needs assessment and health improvement plan, community collaboration and health education, nuisance complaint follow-up, home care skilled nursing and home care aide visits. Public Health also continues to support immunizations. Delaware County had an 84% compliancy rate in 2 year-olds and a 70% compliancy rate in adolescents. County funding also supported skilled nursing/home care aide visits. The county funding also provided software support, the purchase of laptops, numerous "bed bug" kit supplies, and the submission/administration of six public health grants. This information, and more, will be part of the department's annual report approved by their Board. The Board thanked Ms. Hardin for her report.

Motion made by Madlom, second by Buschmann and carried to acknowledge receipt of the Clerk of Court's Monthly Report showing that \$1,330.23 was collected for various fees for the month of July 2018 and deposited into the general funds. All Ayes

Motion made by Madlom, second by Buschmann and carried to deny the request for Disabled Veterans' Homestead Tax Credit for the years 2013-14 through 2017-18 as requested by Gary Lee Besler. Mr. Besler had provided information showing that he had recently been approved by the Department of Veteran Affairs for individual unemployability effective October 6, 2013. Unfortunately, he did not apply for the Disabled Veterans' Homestead Tax Credit until February 2, 2018, which qualified him for a 2018 credit payable in 2018-2019. All Ayes

Presentation – Automatic Payroll Deduction Supplemental Insurance – Terry Beeks, Washington National Insurance

Terry Beeks, Washington National Insurance, provided information to the Board regarding their Cancer, Heart, Stroke and Accident Insurance. If the Board would like him to give a more detailed presentation, they just need to give him a call. The program can be run as a payroll deduction or through individual contributions. The Board thanked him for his presentation and materials.

Motion made by Madlom, second by Buschmann and carried to approve the Tri-County Propane's Bid of \$1.08/gallon (\$24,570.00) to provide LP Gas to the Secondary Roads Shop (20,000 gallons), Conservation (2,750 gallons) and the outlying maintenance sheds as needed. All Ayes

Motion made by Madlom, second by Buschmann and carried to approve the bid from Runde Ford for pickups at the Secondary Roads Department as follows:

2019 Ford F250 ¾ ton Extended Cab 4-wheel drive	\$27,636.00
2019 Ford F250 ¾ ton Crew Cab 2-wheel drive	\$26,539.00

All Ayes

ENGINEER'S REPORT -

X47 Paving – River City Paving is continuing their paving operations this week. The road will be reduced to one lane in the work zone area.

245th Ave Bridge Project – Schroeder Construction is working towards forming the deck for the concrete deck pour.

Maintenance – Crews are working on Turtle Creek Road clearing trees and doing some light grading of the road to improve drainage.

NEXT MEETING - The next regular meeting will be held on Monday, August 20, 2018 at 1:15 p.m.

PUBLIC COMMENTS – None.

Motion made by Madlom, second by Buschmann and carried to adjourn the meeting at 1:42 p.m. All Ayes

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

August 20, 2018
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Pam Klein, Daneen Schindler, Mike Corkery, Lyman Sheets, Anthony Bardgett, Carla Becker and one member of the media. Chairperson Buschmann called the meeting to order.

Motion made by Helmricks, second by Madlom and carried to approve the agenda as posted. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the following employees to attend their respective out-of-county meetings: Retroactively for Peggy Petlon to attend the Regional Coordinators meeting in Cedar Rapids on August 17th; Peggy Petlon to attend the ISAC Conference in Des Moines August 23rd & 24th, a provider meeting in Independence on August 27th and the Regional Advisory meeting in Cedar Rapids on September 6th; Supervisor Madlom, Daneen Schindler, Pam Klein and Carla Becker to attend the ISAC Conference in Des Moines August 22nd- 24th; and Mike Corkery to attend the ISICS meeting in Anamosa on August 22nd. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the following claims for payment, including payment of \$2,250.83 to the Penn Center from the Spangler Account and the August 17, 2018 payroll in the amount of \$317,962.22 warrant #25439-#25561:

Ace Electric Inc	Buildings-Repair/Maint	28520.00	Hunt & Associates PC	Audit Services	13650.00
Advanced Systems Inc	Stationery/Supplies	56.07	Iowa City Dept of VA	Transportation	1524.00
Alliant Energy	Service	3781.98	Iowa Comm Services Assn	Dues & Memberships	50.00
Altorfer Inc	Repair/Maint-Const Equip	11603.53	Iowa DOT	Construction/Maint Equip	47.50
Jody Antrim JDC Works	Park Development	2246.50	IA Natural Heritage Found	Dues & Memberships	250.00
Bard Materials	Roads	23030.07	ISAC	Education & Training	210.00
Bard Materials (Rock)	Park Development	751.09	Jim Schroeder Construct	Bridges	11110.88
Barron Motor Supply	Minor Equip & Hand Tools	665.46	John Deere Financial	Custodial Supplies	821.13
Becker Electric LLC	Repair/Maint-Fixed Equip	1156.74	Jones Co Sheriff	Legal-Court Related Serv	43.58
Bi-County Disposal Inc	Sanitation Disposal	221.00	Cluesner Sanitation LLC	Sanitation Disposal Serv	679.14
Black Hills Energy	Natural -LP Gas-Fuel Oil	136.47	Laurie Kramer	Acct/Audit/Clerical Serv	600.00
Bob Stephen Motors Inc	Repair/Maint- Vehicle	624.77	L&L Murphy Consulting	Planning-Consulting	2000.00
Bodensteiner Implement	Repair/Maint-Const Equip	638.62	Lake Delhi Combined Rec	Misc Reimbursement	41419.71
R Ried Boom MD	Medical & Health Services	35.00	Landscapes by Childs Play	Permanent Landscaping	144.00
Brehme Drug	Prescription Medicine	263.94	Leader Publications	Board Proceedings	1944.38
Clifford Bunting	Rental-Land	1.00	Jill Lewis	Buildings-Repair/Maint	150.00
Burrington Group Inc	Buildings-Repair/Maint	3879.10	Mail Services LLC	Typing/Printing/Binding	5709.54
Canon Solutions America	Maint-Off Equip/Furniture	12.12	Manchester CarQuest	Repair/Maint- Vehicle	2.99
Cedar Cross Overhead Door	Buildings	682.98	Manchester Press	Publications	2433.64
ChemRight Laboratories Inc	Engineering Services	960.00	Manchester Public Library	Co Contribution	8905.47
City Laundering Co	Custodial Supplies	202.16	Manchester Signs LLC	Traffic & St Sign	70.00
Clayton Co Sheriff	Rm/Bd Payments	5120.00	City of Manchester	Buildings - Rental	800.00
CMI Inc	Other	180.00	Maquoketa Valley REC	Electrical Power	158.34
Colesburg Public Library	Co Contribution	2207.72	Martin Equipment of Illinois	Minor Equip & Hand Tools	548.46
Continental Research Corp	Safety Items	177.95	Matco Tools Nathan Pearson	Minor Equip & Hand Tools	49.95
Country Ridge Apartments	Rent Payments	250.00	Matheson Tri-Gas Inc	Repair/Maint-Misc Equip	105.71
Crescent Electric Supply Co	Electrical Accessories	153.29	Mediacom LLC	Telephone Services	46.19
D&S Portables Inc	Sanitation Disposal	360.00	Midwest Business Products	Stationery/Supplies	153.23
Delaware Co Clerk of Court	Off Publication/Legal	85.00	Midwest Wheel	Construction/Maint Equip	436.50
Delaware Co Conserv Dept	Refunds /Reimb	37510.54	Murdoch FUNeral Homes	Medical & Health Services	483.80
Delaware County EMA	Contrib-Other Gov	22500.00	Nebraska-IA Industrial Fast	Shop Equipment	285.97
Delaware Co Mem Hospital	Acute/Emerg Treatment	379.00	Novak Automotive Inc	Repair/Maint-Const Equip	323.93
Delaware Co Sheriff	Transportation	87.12	Oelwein Publishing Co.	Off Publication/Legal Not	525.00
Delaware Co Solid Waste	Sanitation Disp Servi	2045.55	Palmer Hardware	Repair/Maint-Misc Equip	795.71
Del Co Treasurer	Property Taxes	4422.00	Precise MRM LLC	Repair/Maint-Radio Equip	363.45
Delhi Lumber	Steel-Iron-Related Metals	27.10	Premier Parts Inc	Repair/Maint- Vehicle	495.49
Delhi Public Library	Co Contribution	2715.95	Productivity Plus Account	Construction/Maint Equip	18.00
Des Moines Stamp Mfg Co	Stationery/Supplies	32.40	RC Systems	Repair/Maint-Radio Equip	2777.67
DJ Repair	Repair/Maint- Vehicle	787.13	Rite Price Office Supply	Supplies	408.97
Dolan Insurance Agency	Blanket Insurance	476.00	River City Stone	Roads	119091.95
Don & Walt LLC	Boiler Inspection, Etc	286.06	Runde Auto Group	Repair/Maint- Vehicle	140.79
Dyersville Commercial	Board Proceedings	2269.88	Ruth Suckow Mem Library	Contrib-Other Gov	2715.95
ECIA	Engineering Services	4860.00	Sadler Power Train Inc	Construction/Maint Equip	85.32
Edgewood Oil Co	Lubricants	86.25	Safelite Fulfillment Inc	Construction/Maint Equip	150.00
Edgewood Public Library	Co Contribution	2040.37	Schaul Housing	Rent Payments	275.00
Jody Elgin	Custodial	231.00	Daneen G Schindler	Stationery/Supplies	31.73
Tina Elgin	Custodial	500.00	Schmitz Janitorial Supply	Custodial Supplies	390.15
Election System & Software	Ballot Layout/Setup/Print	2930.27	Schroeders Cash Supply	Wood & Lumber	270.52
Fastenal Company	Minor Mv Parts & Access	706.97	Silveredge Cooperative	Fuels	2349.36
Janet K Fischer	Grounds & Maint Supplies	234.00	Simmons Perrine Moyer Berg	Legal-Court Related Serv	1506.50
The Fish Shack	Public Education Items	94.25	Spahn & Rose Lumber Co	Wood & Lumber	100.20
Forestry Suppliers Inc	Safety Items	54.40	St Johns Lutheran Church	Rental-Land	100.00
GATR Truck Center	Minor Mv Parts & Access	413.09	State Hygienic Lab	Medical & Health Services	26.00
Gillund Enterprises	Shop Equipment	198.00	State Medical Examiner	Medical & Health Services	4779.00
Ginter Tools LLC	Minor Equip & Hand Tools	289.99	Supreme Green	Buildings-Repair/Maint	960.00
Garlyn R Glanz	Postage & Mailing	3.75	Thomson Reuters	Magazines/Books/News	621.12
GreatAmerica Financial Svcs	Maint-Off Equip/Furniture	81.46	Three Rivers FS	Fuels	19411.15
Group Services Inc	Employee G.Ins	26857.30	Tifco Industries	Construction/Maint Equip	355.45
Hartwick Marina Inc	Fuels	21.30	US Cellular	Telephone Services	898.04
Hausers Water Systems Inc	Stationery/Supplies	76.92	Van Diest Supply Company	Agric/Hort Service	1752.50
Heather's Handiwork	Buildings-Repair/Maint	250.00	Vanguard Appraisals Inc	Appraisal Services	300.00
Helle Farm Equipment Inc	Construction/Maint Equip	325.93	Verizon Wireless	Telephone Services	85.46
Robert Helmricks	Grounds & Maint Supplie	64.00	Weber Paper Company	Custodial Supplies	444.74
Henderson Products	Construction/Maint Equip	120.99	Gary Wedewer	Engineering Services	500.00
Heritage Printing	Printing Services	195.88	Weiners Tree & Stump Rem	Park Development	147.00
Hi-Viz Safety	Traffic & St Sign	2616.00	Weldon Tire	Tires	1592.00
HITECH Communications	Buildings-Repair/Maint	375.00	Blue Cross & Blue Shield	Insurance Premium	4102.35
Hopkinton Public Library	Co Contribution	2715.95			
All Ayes					

Motion made by Helmricks, second by Madlom and carried to approve the following "Applications for Approval of Underground Construction within Delaware County Right-Of-Ways":

The City of Manchester to construct approximately 1,100 LF of 12 inch diameter AWWA C9000 DR-18 polyvinyl chloride (PVC) water main from the SW corner of the SW Corner of Section 31-89-5 and the NE Corner of the NE Quarter of Section 1-88-6; and

Maquoketa Valley Electric Cooperative to construct an underground distribution power line and fiber optic cable .71 miles west from the intersection of 325th Ave and Vine Road in Section 27 of Bremen Township. They will place 70 feet of single phase primary underground line underneath 325th Ave encased in 2" red conduit pipe along with installing a 1 ¼" orange conduit for fiber; and

Maquoketa Valley Electric Cooperative to construct underground distribution power line and fiber optic cable approximately .46 miles east from the intersection of 170th Ave and 275th St in Section 32 of Milo Township. Approximately 120' of new single phase primary underground line will be installed underneath 275th St. encased in 2" red conduit pipe along with installing a 1 ¼" orange conduit for fiber; and

Maquoketa Valley Electric Cooperative to construct an underground distribution power line and fiber optic cable approximately .35 miles south from the intersection of 145th Ave and 170th St in Section 11 of Coffins Grove Township. Approximately 130' of new single phase primary underground line will be installed underneath 145th Ave encased in 2" red conduit pipe along with installing 1 ¼ " orange conduit for fiber; and

Hawkeye Telephone Company to construct a 144 count fiber optic communications line located .23 miles north from the city limits of Earlville in Sections 25 & 26 of Oneida Township. Construction will be for an underground fiber optic communication line starting from an existing tower located approximately .22 miles north of the City of Earlville then south through Earlville to an existing tower approximately .64 miles south of Earlville. All Ayes

Motion made by Madlom, second by Helmricks and carried to acknowledge receipt of the following manure management plan updates: Sand Hill Pork, Adam Sheppard, in Section 24 of Hazel Green Township; Premier Pork Site #1, Charles Ward, in Section 30 of Coffins Grove Township; The Heims Site, Gerald Perrinjaquet, in Section 1 of Richland Township; Perrinjaquet – Klein Finisher Site, Kevin & Margaret Perrinjaquet, Section 10 of Coffins Grove Township; and MAP Pork, LLC in Section 18 of Prairie Township. Since MAP Pork, LLC is increasing their animal units, a public hearing will be held on this expansion in the near future. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the hiring of Jill Lewis as a part-time janitor for the courthouse facility effective August 20, 2018 at a rate of \$22.50 per hour. Since Ms. Lewis will be under 30 hours per week, she will not qualify for full-time benefits through her employment with the county. Ms. Lewis currently cleans the Abbe Center building as well. All Ayes

Discussion – Future Facility Usage at the Current Community Savings Bank Location

As previously discussed, the county will be moving into the current Community Savings Bank location once the bank is moved into their new location southeast of the existing facility. The Board has been looking at various entities to be located within the building. Delaware County Economic Development, Delaware County Tourism and a portion of the County Auditor's Office had been previously approved for relocation to said building. The Board has been looking to fill the southern portion of the building, and has decided that the Delaware County Treasurer's Office will move over to that portion of the building. County Treasurer Pam Klein feels it will be a good move for her office. It will make the services offered by the Delaware County Treasurer more accessible for everyone. This will be a positive move for the county.

Motion made by Madlom, second by Helmricks and carried to approve the reissuance of lost warrant #23993, originally issued to the Iowa State Bar Association in the amount of \$520.00 on June 11, 2018. If the original warrant is found, it will be returned uncashed to the county. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the following resolution:

RESOLUTION No. 2018-037

DISPOSAL OF INOPERABLE EQUIPMENT

WHEREAS, Delaware County periodically purchases a variety of small equipment and appliances in order to operate on a daily basis; and,

WHEREAS, periodically these pieces of equipment/appliances become damaged or cease to function; and,

WHEREAS, the county cannot offer this property for sale to the public due to the fact that it is inoperable; and,

WHEREAS, it is of benefit to the county to scrap this material at no charge rather than pay a disposal fee with the landfill.

NOW THEREFORE BE IT RESOLVED, the following miscellaneous inoperable equipment/appliances be disposed of/scrapped at no charge to the county:

Telephone Systems

18 - Conversip EP100 Telephones

27 - Omega ADIX Telephones

41 - Vertical Edge 100 Telephones

Dated this 20th day of August, 2018.

/s/ Peter Buschmann, Chairperson

All Ayes

Attest: Carla K. Becker, Auditor

Motion made by Madlom, second by Helmricks and carried to approve the following resolution:

RESOLUTION No. 2018-038

DESTRUCTION OF RECORDS

Pursuant to the 2017 Code of Iowa, Section 331.323 sub section 2d; and Sections 50.19 and 48A.32 of the 2017 Election Laws of Iowa, we do hereby authorize the destruction of the following records in the Delaware County Auditor's Office:

- Mental Health Department Claims (Scanned)
 - July 2004 – December 2004
 - January 2005 – December 2005
 - January 2006 – December 2006
 - January 2007 – June 2007
- Out-of-County Manure Management Plans & Updates (Scanned)
- Redeemed Warrants
 - July 1, 2012 – June 30, 2013
 - July 1, 2013 – June 30, 2014

Approved this 20th day of August, 2018.

/S/ Peter Buschmann, Chairperson

All Ayes

ATTEST: Carla K. Becker, Delaware County Auditor

Motion made by Helmricks, second by Madlom and carried to approve the contract with KONE Inc. to conduct the Hydraulic Elevator Pump Unit replacement for a cost of \$25,505. Said price includes applicable labor, materials and permit fees. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the Delaware County Engineer to conduct a sale through Big Iron of various items owned by the county. The auction will be held on September 26, 2018 with notice of the items being sold to be published in all three official county newspapers. All Ayes

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of the resignation of the following Secondary Road seasonal employees:

Alex Linderwell effective 8/11/2018

Kabryn Cook effective 8/9/2018

Andrea Salow effective 8/18/2018

All Ayes

ENGINEER'S REPORT -

X47 Paving – River City Paving should be finishing the surface asphalt this week. The road will be reduced to one lane in the work zone areas. County Engineer Anthony Bardgett estimates approximately 2 weeks left on the project.

245th Ave Bridge Project – Schroeder Construction is planning to pour the bridge deck tomorrow (Tuesday).

Maintenance – Crews are working on Turtle Creek Road clearing trees and doing some light grading of the road to improve drainage. Crews also worked on Airport Road (Early Stagecoach Road) last week applying the Base One gravel stabilizer. All work is complete except for the dust control that still needs to be applied.

NEXT MEETING - The next regular meeting will be held on Monday, August 27, 2018 at 1:15 p.m.

PUBLIC COMMENTS – The electrical system in the courthouse was replaced over the week. Price Electric did a great job.

Motion made by Helmrichs, second by Madlom and carried to adjourn the meeting at 1:52 p.m. All Ayes

/S/Pete Buschmann, Chairperson

/S/Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

August 27, 2018
Manchester, Iowa
1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Pam Klein, Mike Corkery, Gary Weyant, Danielle Connolly, Ryan Kipp, Samantha Burgin, Alan Shaffer, Peggy Petlon, Anthony Bardgett, Anne Rave, and two members of the media. Chairperson Buschmann called the meeting to order.

Motion made by Helmricks, second by Madlom and carried to approve the agenda as posted, along with the timely additions of Setting a Public Hearing for Construction Permit Application of MAP Pork, LLC, and Consideration of Appointment of Union Township Trustee. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the minutes from the last meeting. All Ayes

Motion made Helmricks, second by Madlom and carried to approve the following employees to attend their respective out-of-county meetings: Carla Becker to attend a Precinct Atlas Meeting in Des Moines on August 27, 2018. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the following claims for payment:

Alliant Energy	Electrical Service	24.24
Black Hills Energy	Electrical Service	106.66
Dearborn Ntnl Life Insurance	Life Insurance Premiums	965.80
Maquoketa Valley REC	Electrical Service	2818.03
U.S. Cellular	Telephone Service	100.88
Verizon Wireless	Telephone Service	120.03
Windstream	Telephone Service	1310.05

All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the following "Applications for Approval of Underground Construction within Delaware County Right-Of-Ways":

Maquoketa Valley Electric Cooperative to construct fiber optic cable approximately .5 to 1.25 miles south of the intersection of 220th Ave. and 170th Street in Sections 7 and 18 in Oneida Township; and

Maquoketa Valley Electric Cooperative to construct fiber optic cable approximately .5 to 1.5 miles east of the intersection of 200th Ave and 180th Street in Sections 11 and 12 in Delaware Township; and

Maquoketa Valley Electric Cooperative to construct fiber optic cable at the intersection of 210th Ave and 180th Street in Sections 11 and 14 of Delaware Township; and

Maquoketa Valley Electric Cooperative to construct fiber optic cable at the intersection of 200th Ave and 180th Street in Sections 11 and 14 of Delaware Township; and

Maquoketa Valley Electric Cooperative to construct fiber optic cable approximately .45 miles west of the intersection of 200th Ave and Honey Creek Road in Sections 3 and 10 of Delaware Township; and

Maquoketa Valley Electric Cooperative to construct fiber optic cable approximately .65 miles north of the intersection of 220th Ave and 210th Street in Section 25 of Delaware Township; and

Maquoketa Valley Electric Cooperative to construct fiber optic cable approximately .5 miles south of the intersection of 210th Ave and 230th Street in Sections 11 and 12 of Milo Township; and

Maquoketa Valley Electric Cooperative to construct fiber optic cable approximately .5 to 1 mile south of the intersection of 205th Ave and 210th Street in Section 35 of Delaware Township; and

Maquoketa Valley Electric Cooperative to construct fiber optic cable at the intersection of 200th Ave and 210th Street in Section 27 and 34 of Delaware Township; and

Maquoketa Valley Electric Cooperative to construct fiber optic cable approximately .25 miles south of the intersection of 200th Ave and 180th Street in Section 15 of Delaware Township; and

Maquoketa Valley Electric Cooperative to construct fiber optic cable approximately .25 miles east of the intersection of Kayle Drive and 215th Street in Section 33 of Delaware Township; and

Maquoketa Valley Electric Cooperative to construct fiber optic cable north and south of the intersection of 150th Street and 210th Ave in Sections 25 and 36 of Honey Creek Township; and

Maquoketa Valley Electric Cooperative to construct fiber optic cable approximately 500' to 2,500' south of the intersection of 140th Street and 220th Ave in Sections 25 and 30 of Honey Creek and Elk Townships; and

Maquoketa Valley Electric Cooperative to construct fiber optic cable approximately 150' south of the intersection of 120th Street and 220th Ave in Sections 24 and 19 of Honey Creek and Elk Townships; and

Maquoketa Valley Electric Cooperative to construct fiber optic cable approximately 400' to 1,000' north and south of the intersection of Jet Road and 220th Ave in Sections 24 and 19 of Honey Creek and Elk Townships.

All Ayes

Motion made by Madlom, second by Helmricks and carried to acknowledge receipt of the following manure management plan updates: H & K Farms, LLC (Harold J. Wulfekuhle) in Section 23 of Honey Creek Township; Duane & Karen Nieman in Section 8 of North Fork Township; Callan Lindsay in Section 18 of Coffins Grove Township; Hill Site (EFM Farms LLC) in Section 3 of Honey Creek Township; Bishop Site 1 (Doug Bishop, Bishop Swine LLC) in Section 8 of Milo Township; C & R Swine, LLC, in Jones County, and C & R Swine, LLC No. 1 in Jones County (both with applications in Delaware County). All Ayes

The next item was added as a timely addition to the agenda:

Motion made by Helmricks, second by Madlom and carried to set September 17, 2018, at 1:15 pm as the date and time to hold a public hearing concerning the construction permit application for a confinement feeding operation filed by MAP Pork, LLC, in Section 18 of Prairie Township. The permit is for one new 2480 head deep pit swine finisher confinement building at an existing swine confinement facility, increasing the operation to 4960 head of finishing swine. All Ayes

Motion made by Madlom, second by Helmricks and carried to acknowledge receipt of Delaware County Agricultural Extension District's Financial Report for FY 2017-2018. The report shows a beginning balance on July 1, 2017 of \$298,231.84, total receipts of \$421,895.10, total disbursements of \$398,955.01, with an ending balance as of June 30, 2018 of \$321,171.93. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the quote submitted by Windstream in the amount of \$78.06 per month for 12 mbps DSL service as a back-up internet service for the Community Services building. All Ayes

The next item was added as a timely addition to the agenda:

Motion made by Helmricks, second by Madlom and carried to appoint Gary Reeder as Union Township Trustee to fill a vacancy on the Board of Trustees through December 31, 2020. All Ayes

Consideration of Bids for Quaker Mill Project – Phase 2

This being the date and time set to receive bids for the Quaker Mill Project – Phase 2, County Engineer Anthony Bardgett read the following bids aloud:

Top Grade Excavating, Inc.	\$ 691,080.00
Peterson Contractors, Inc.	\$ 716,665.40
Ray's Excavating, Inc.	\$ 732,626.80
Taylor Construction, Inc.	\$ 734,347.08
Connolly Construction, Inc.	\$ 877,614.50
Tschiggfrie Excavating	\$1,449,229.10
CJ Moyna & Sons, Inc.	\$1,566,090.20

Mr. Bardgett requested that the Board acknowledge receipt of said bids and table the final awarding for one week to allow him to review for accuracy.

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the bids for the Quaker Mill Project – Phase 2, as read by County Engineer Bardgett, and table the final awarding until the September 4, 2018 meeting. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the quote submitted by River City Paving in the amount of \$29,899.00 for asphalt patching on various roads within the county. All Ayes

ENGINEER'S REPORT -

X47 Paving – River City Paving finished all of the mainline paving. Work still needs to be done on granular shoulders, side road intersections and pavement markings.

245th Ave Bridge Project – Schroeder Construction poured the bridge deck last week. They will be working on the bridge rails this week.

Maintenance – Maintenance crews are working on Turtle Creek Road regarding the slopes and ditches. New pipes are also being installed where the road grade is being built up.

NEXT MEETING - The next regular meeting will be held on Tuesday, September 4, 2018 at 1:15 p.m.

PUBLIC COMMENTS – None.

Motion made by Madlom, second by Helmrichs and carried to adjourn the meeting at 1:35 pm. All Ayes

/S/ Pete Buschmann, Chairperson

/S/ Anne Rave, Deputy County Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

September 4, 2018
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with Supervisors Helmricks and Madlom present and Supervisor Buschmann absent. Also present were Daneen Schindler, Gary Weyant, Anthony Bardgett, and Carla Becker. There were no members of the media present. Vice-Chairperson Helmricks called the meeting to order.

Motion made by Madlom, second by Helmricks and carried to approve the agenda as posted. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the minutes from the last meeting. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the following employees to attend their respective out-of-county meetings: Retroactively for Peggy Petlon to attend a subacute meeting at St. Luke's on August 29th and a regional coordinators meeting on August 30th in Cedar Rapids; and Peggy Petlon to attend a subacute meeting at St. Luke's in Cedar Rapids on September 4th; a regional meeting at St. Luke's in Cedar Rapids on September 19th; a regional intake meeting in Cedar Rapids on September 21st and a regional governance meeting in Dubuque on September 27th; and the Community Life Staff and Peggy Petlon to attend an IACP meeting in Independence on September 11th. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the transfer of \$70,000 from the General Fund (01000) to the Rural County Transportation Fund (05000). All Ayes

Supervisor Buschmann joined the meeting.

Motion made by Madlom, second by Helmricks and carried to approve the following claims for payment, including the payroll from August 31, 2018 in the amount of \$226,291.75 warrant #25767 - #25882:

Ace Homeworks	Postage & Mailing	11.14	Iowa DOT	Tires	867.84
Acterra Group Inc	Repair/Maint-Misc Equip	72.66	Iowa Regional Utilities Assn	Water Use & Sewer	53.35
Advanced Systems Inc	Stationery/Supplies	19.60	IA St Assn of Assessors	Education & Training	325.00
Alliant Energy	Electric Service	2295.04	IPAC Treasurer % ISAC	Data Processing	1000.00
Jody Antrim JDC Works	Park Development	3870.00	Jim Schroeder Construction	Bridges	124969.85
Bard Materials (General)	Roads	18945.94	Koch Brothers	Office Equipment	73.46
Bard Materials (Rock)	Cover Aggregate & Sand	43.31	Leonard Muller Funeral Home	Medical & Health Services	1003.00
Becker Electric LLC	Repair/Maint-Fixed Equip	115.90	Danny E Lett	Education & Training	83.25
Black Hills Energy	Service	67.99	Jill Lewis	Buildings-Repair/Maint	75.00
Bodensteiner Implement	Repair/Maint-Const Equip	313.78	Mailing Services Inc	Postage & Mailing	2204.50
R Ried Boom MD	Medical & Health Services	75.00	Manchester Signs LLC	Roads	12.00
Boubin Tire Co	Repair/Maint- Vehicle	42.84	City of Manchester	Traffic & St Sign	598.93
BP	Fuels	608.65	Marco Technologies LLC	Repair/Maint-Misc Equip	495.44
CenturyLink	Telephone Services	349.74	Matheson Tri-Gas Inc	Repair/Maint-Misc Equip	146.38
Cintas Corporation	Safety Items	80.17	Mediacom LLC	Data Processing	671.80
City Laundering Co	Buildings-Repair/Maint	675.72	Mid Amer Research Chemical	Custodial Supplies	282.16
Continental Research Corp	Shop Equipment	245.69	Millers Auto & Repair	Repair/Maint- Vehicle	36.75
Creative Forecasting Inc	Stationery/Supplies	60.00	Murdoch Funeral Homes	Funeral Services	2188.40
D&S Portables Inc	Sanitation Disposal	345.00	Oak Hill Cemetery Assn	Care of Graves	50.00
Del Co Treasurer	Property taxes	2.00	Pakor Inc	Stationery/Supplies	223.56
City of Delhi	RCTP Payment	25000.00	Palmer Hardware	Custodial Supplies	25.98
DJ Repair	Repair/Maint- Vehicle	766.42	Premier Parts Inc	Repair/Maint-Misc Equip	4.49
Dolan Insurance Agency	Insurance EMA	3110.00	Price Industrial Electric Inc	Buildings-Repair/Maint	50000.00
Don & Walt LLC	Repair/Maint- Vehicle	353.28	ProShield Fire Protection	Data Processing Supplies	279.50
Dons Truck Sales Inc	Construction/Maint Equip	850.46	Radio Communications	Radio & Communications	297.50
Dubuqueland Door Co	Repair/Maint-Fixed Equip	192.95	Radio Communications	Repair/Maint-Misc Equip	1092.84
Dyersville Commercial	Off Publication/Legal Not	45.00	Rite Price Office Supply	Supplies	164.11
Jody Elgin	Custodial	189.00	Safelite Fulfillment Inc	Repair/Maint-Const Equip	473.37
Tina Elgin	Custodial	500.00	Schmitz Janitorial Supply	Custodial Supplies	151.50
Election System & Software	Repair/Maint-Misc Equip	18.85	Spray Land USA	Construction/Maint Equip	625.00
ESRI	Data Processing	3800.00	Dave Staner	Medical & Health Services	75.00
Fastenal Company	Shop Equipment	368.37	Stetson Building Products Inc	Roads	791.04
Final Electric	Repair/Maint-Misc Equip	280.00	TASC Client Invoices	Planning-Consulting	633.60
Janet K Fischer	Grounds & Maint Supplies	117.00	Three Rivers FS	Fuel – Secondary Roads	19380.41
Gierke Robinson Co	Construction/Maint Equip	652.46	Van Diest Supply Company	Agric/Hort Services	3020.50
Ginter Tools LLC	Minor Equip & Hand Tools	32.99	VISA % F&M Bank	Postage & Mailing	235.00
Garlyn R Glanz	Postage & Mailing	6.70	VISA / Mastercard	Education & Training	2102.73
Hausers Water Systems Inc	Cleaning of Uniforms/mops	33.10	Walmart Community	Custodial Supplies	124.13
Helle Farm Equipment Inc	Construction/Maint Equip	355.86	Weldon Tire	Tires	5060.00
Hi-Viz Safety	Traffic & St Sign	255.50	Windstream	Telephone Service	202.48
HITECH Communications	Phones – Comm Services	9990.00	Windstream	Telephone Service	755.34
Hopkinton Municipal Utilities	Utilities	283.81			

There were no "applications for underground construction permits within Delaware County right-of-ways" filed for consideration at today's meeting.

Motion made by Helmricks, second by Madlom and carried to acknowledge receipt of applications for new construction permits for Elk Ridge 220 (Cade and Gina Perrinjaquet) in Section 18 of Elk Township; and Elk Ridge 38 (Jerod Perrinjaquet) in Section 18 of Elk Township as well as manure management plan updates from the following: Premier Pork-Monti Site (Charles Ward) in Section 6 of Adams Township; Premier Pork-Site 1 (Charles Ward) in Section 30 of Coffins Grove Township; Gary and Lori Wessels in Dubuque County; Perrinjaquet-Funke Site (Kevin Perrinjaquet) in Section 7 of Elk Township; North 60 Pork, LLC in Section 15 of South Fork Township; and Ries Finisher Site (Kevin Perrinjaquet) in Section 17 of Oneida Township. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the reinstatement of the 2017 homestead credit for Jill T. Tracey on Parcel #630-29-21-070-00. The credit was erroneously removed for 2017 values (payable 2018-19) due to the death of her husband, David C. Tracey. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the Service Agreement with The Howard E. Nyhart Company, Inc. (Nyhart) to provide a full GASB 75 actuarial update for FY2018 in consideration of \$3,800. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the Liquor License Agreement with Cleary, LLC (Darlene Fleckenstein-Cleary) to add an outdoor service area to the existing license effective immediately. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the low bid from Top Grade Excavating, Inc., in the amount of \$691,080.00, for the Quaker Mill Project-Phase 2. The completion date for said project is June 30, 2019. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the Rural County Transportation Program (RCTP) agreement with the City of Colesburg for the reconstruction of Parkview Drive (Court). The total cost of the project is estimated at \$61,084.50 with \$20,000 being reimbursed to the City through the RCTP after the project is completed. The City has 2 years to complete the approved project (a possible one year extension may be requested.) All Ayes

ENGINEER'S REPORT -

X47 Paving – River City Paving is continuing to work on side road intersections and driveways. They will also need to start rock shouldering.

245th Ave Bridge Project – Schroeder Construction will be working on bridge rail this week.

Maintenance – Maintenance crews are continuing to working on Turtle Creek Road this week.

NEXT MEETING - The next regular meeting will be held on Monday, September 17, 2018 at 1:15 p.m. There will be no meeting held on September 10, 2018.

PUBLIC COMMENTS – None.

Motion made by Helmrichs, second by Madlom and carried to adjourn the meeting at 1:35 pm. All Ayes

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

September 17, 2018
 Manchester, Iowa
 11:00 a.m.

The Delaware County Board of Supervisors met in regular session this date at 11:00 am with all members present. Also present were John Bernau, Courtney Vorwald, Mark Schneider, Mark Jobgen, Mike Corkery, Dennis Lyons, and Carla K. Becker. There were no members of the media present. Chairperson Buschmann called the meeting to order.

Motion made by Helmricks, second by Madlom and carried to approve going into closed session to discuss the appraisal report for a possible property acquisition. All Ayes

Chairperson Buschmann directed the Board to come out of closed session at 11:17 am.

Motion made by Madlom, second by Helmricks and carried to temporarily close the meeting until 1:15 pm today. All Ayes

Chairperson Buschmann re-opened the meeting at 1:15 pm.

Those present included Mike Corkery, Daneen Schindler, Jim Willey, Sue Scherbring, Kevin Graybill, Tobe Werner, Anthony Bardgett, Carla K. Becker, and two members of the media. Chairperson Buschmann called the meeting to order.

Motion made by Helmricks, second by Madlom and carried to approve the agenda as posted. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the following employees to attend their respective out-of-county meetings: Retroactively for Peggy Petlon to attend a Regional Mental Health meeting in Vinton on September 12th and in Waterloo on September 14th; Peggy Petlon to attend a provider meeting in Waverly on September 24th; Dennis Lyons to attend the Iowa Environmental Health Conference in West Des Moines on October 3rd & 4th and the IOWWA training in Waverly on October 5th; Daneen Schindler to attend the District Recorder's meeting in Cedar Rapids on September 19th; Supervisor Helmricks to retroactively attend the Operation New View meeting in Dubuque on September 13th; Supervisor Helmricks to attend the Corrections meeting September 21st in Independence; and Supervisor Madlom to attend the RC&D meeting in Anamosa on September 20th. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the following claims for payment, including the payroll from September 14, 2018 in the amount of \$231,106.00 warrant #26017 - #26138:

Accent Laser Services Inc	Stationery/Supplies	435.90	IA Communities Assurance	Tort Liability Ins	2410.92
Ace Body Shop	Repair/Maint- Vehicle	500.00	IEHA	Education & Training	120.00
Advanced Systems Inc	Stationery/Supplies	88.07	IIW PC	Engineering Services	1425.00
AED Authority Division	Medical & Health Services	764.00	Interstate Batteries of Great	Minor Mv Parts & Access	173.95
Alliant Energy	Service	2000.63	Jim Schroeder Construction	Bridges	42890.24
Altorfer Inc	Construction/Maint Equip	2729.93	John Deere Financial	Chemicals/Gasses-Herb	494.04
Ronald F Bailey	Grounds & Maint Supplies	500.00	Kluesner Sanitation LLC	Sanitation Disposal	926.51
Barco Municipal Prod Inc	Roads	786.46	KONE Inc	Buildings-Repair/Maint	2197.94
Bard Materials (General)	Roads	5530.37	Lahr Repair Inc	Construction/Maint Equip	121.02
Bard Materials (Rock)	Park Development	531.00	Leader Publications	Board Proceedings	1067.93
Barron Motor Supply	Shop Equipment	17.54	Lenz Collision Center	Repair/Maint- Vehicle	342.00
Bi-County Disposal Inc	Sanitation Disposal Service	192.29	Mail Services LLC	Postage & Mailing	592.35
Black Hawk Co Sheriff	Legal-Court Related Service	66.56	Manchester Press	Publications	1222.73
Black Hills Energy	Natural -LP Gas-Fuel Oil	137.22	Manchester Signs LLC	Traffic & St Sign	84.00
Bob Stephen Motors Inc	Motor Vehicle	26552.36	City of Manchester	Water Use & Sewer	77.74
Bohlmann Quality Products	Park Development	500.00	Maquoketa Valley REC	Electrical Power	95.57
BOSS	Stationery/Supplies	165.89	Martin Equipment of Illinois	Minor Mv Parts & Access	1153.50
Boubin Tire Co	Repair/Maint- Vehicle	1196.01	Matco Tools Nathan Pearson	Minor Equip & Hand Tools	65.00
Brehme Drug	Emergency Treatment	46.58	Matheson Tri-Gas Inc	Repair/Maint-Misc Equip	105.71
Buck Creek Cemetery	Care of Graves	77.50	MHDS-ECR	18-19 Payment #1	142341.31
Carls Feed & Farm Store Inc	Public Education Items	3714.00	Midwest Business Products	Stationery/Supplies	148.64
Caterpillar Financial Services	Equipment Purchase	5815.17	Murphy Tractor & Equipment	Construction/Maint Equip	646.85
City Laundering Co	Custodial Supplies	202.16	NE-IA Industrial Fasteners	Minor Equip & Hand Tools	99.00
C J Cooper & Assoc Inc	Safety Items	478.20	NICC	Buildings-Repair/Maint	942.07
Clayton Co Sheriff	Rm/Bd Payments	2120.00	N Iowa Juvenile Detention	Rm/Bd Payments	350.00
Crescent Electric Supply Co	Electrical Accessories	218.10	Northland Products Co	Shop Equipment	167.95
Dan Hunt Construction	Buildings-Repair/Maint	3508.50	Office Express	Stationery/Supplies	112.65
Dash Medical Gloves, Inc	Safety/Protect Supplies	154.70	Oneida Signs LLC	Park Development	75.00
Del Co Public Health	Reimbursements	10004.27	Orkin Exterminating Co	Buildings-Repair/Maint	760.32
Delaware Co Sheriff	Transportation	1068.81	Palmer Hardware	Custodial Supplies	343.70
Delhi Lumber	Buildings-Repair/Maint	8681.05	Pauls Pest Control	Buildings-Repair/Maint	70.00
Dolan Insurance Agency	Blanket Insurance	43.00	Phoenix Supply	Clothing & Dry Goods	566.65
Don & Walt LLC	Repair/Maint-Misc Equip	205.36	Precise MRM LLC	Repair/Maint-Radio Equip	445.43
Treasurer, City of Dubuque	Roads	85.00	Premier Parts Inc	Repair/Maint- Vehicle	943.12
Dyersville Commercial	Board Proceedings	1122.85	Productivity Plus Account	Construction/Maint Equip	207.00
Eastern IA Tourism Assn	Annual Contribution	500.00	Ray O'Herron Co Inc	Sheriff Supplies	1607.24
Eastern IA Welding Serv Inc	Repair/Maint-Const Equip	430.58	Regional Medical Center	Legal-Court Related	6.50
Edgewood Oil Co	Lubricants	203.00	Rite Price Office Supply	Supplies	586.09
Jody Elgin	Custodial Supplies	241.50	Ritter Tool Sales Inc	Minor Equip & Hand Tools	17.40
Tina Elgin	Custodial	500.00	River City Paving	Roads	45763.92
Fastenal Company	Shop Equipment	653.90	Michael K Ryan	Employee Mileage/Subs	13.75
The Fish Shack	Public Education Items	4.31	Sadler Power Train Inc	Construction/Maint Equip	729.34
Ginter Tools LLC	Minor Equip & Hand Tools	84.98	Schmitz Janitorial Supply	Custodial Supplies	48.55
Good Neighbor Society	Prisoner Meals	4482.50	Schneider Corporation	Data Processing	12790.00
GreatAmerica Financial Svcs	Maint-Off Equip/Furniture	81.46	Casey E Snyder	Fuels	30.00
Group Services Inc	Co Self-funding	26031.03	Spray Land USA	Construction/Maint Equip	180.00
Hausers Water Systems Inc	Supplies	64.50	Spring Green	Repair/Maint-Misc Equip	118.00
Heather's Handiwork	Buildings-Repair/Maint	200.00	St John Catholic Church	Rental-Polling Places	50.00
Helle Farm Equipment Inc	Construction/Maint Equip	7.88	St Marks Parish Center	Rental-Polling Places	50.00
Robert Helmrich	Grounds & Maint Supplies	64.00	State Hygienic Lab	Medical & Health Services	52.00
Heritage Printing	Printing Services	103.42	Substance Abuse Services	Diagnostic Evaluation	125.00
Hi-Viz Safety	Traffic & St Sign	14.00	Supreme Green Lawn	Buildings-Repair/Maint	320.00
Ronald Huber	Grounds & Maint Supplies	136.00	Swift Law Firm	Legal-Court Related Service	194.21
Iowa DOT	Repair/Maint-Misc Equip	473.03	Tauke Motors Inc	Repair/Maint- Vehicle	356.64
Iowa Insurance Division	509A Filing Fee	100.00	Thomson Reuters	Magazines/Newspaper	621.12
IA St Assn of Assessors	Education & Training	355.00	Three Rivers FS	Fuels	16272.53
IACCVSO	Education & Training	240.00	Tifco Industries	Shop Equipment	201.93

Truck Country of Iowa	Construction/Maint Equip	32.11	Verizon Wireless	Telephone Services	85.46
US Cellular	Telephone Services	2017.01	Weber Paper Company	Stationery/Supplies	120.08
US Postmaster	Postage & Mailing	837.00	Wilson Electric Inc	Roads	1333.17
Van Diest Supply Company	Agric/Hort Services	2109.90	Windstream	Telephone Service	267.67
All Ayes					

There were no "Applications for Underground Construction Permits within Delaware County Right-of-Ways" filed for consideration at today's meeting.

Motion made by Helmricks, second by Madlom and carried to acknowledge receipt of the following manure management plan updates: Hilltop Pork, Inc., in Section 5 of Bremen Township; Heims Family Hog, LLC in Section 1 of Richland Township; Gary Wedewer in Section 35 of Colony Township; C & R Swine, LLC No. 1 (Chad and Renee Adams) in Jones County; and D & J Pork (David and Janet Zitelman) in Clayton County. All Ayes

Motion made by Madlom, second by Helmricks and carried to acknowledge receipt of the Clerk of Court's Monthly Report and Remittance showing for the month of August 2018 a total of \$623.94 was collected and deposited into the general funds. All Ayes

Motion made by Helmricks, second by Madlom and carried to acknowledge receipt of the Treasurer's Monthly Banking and Investment Report showing that for the month of August 2018 a total of \$18,760,804.65 was collected on behalf of all taxing entities and deposited with various banks across the county. All Ayes

Discussion Regarding Request for Changes to ATV/UTV Ordinance – Jim Willey, RTT Club

Jim Willey addressed the Board regarding changes that the RTT Club would like to see to existing Ordinance #39 regarding ATV/UTV usage in the unincorporated areas of Delaware County. Mr. Willey stated that the Club would like the Board to allow ATV/UTV usage on Delaware County Level B roadways when the use would not damage the roadways. The current ordinance only allows usage on Level A roadways. They also propose changes to the current ordinance to allow ATV/UTV use after sunset. The Club would also like the Board to approve their designated trail route through the county. A proposed route was provided to the Board. The club would also like to see reciprocity with other counties and states so that visitors are less hesitant to operate vehicles within the county.

Supervisor Madlom thanked Mr. Willey for his comments. He also stated that he would not be in favor of making any changes to the ordinance without looking at the entire ordinance. Mr. Madlom also stated that he has concerns with "reciprocity". Those operating vehicles within the county should follow county rules. Supervisor Buschmann stated he also has issues with "reciprocity" unless it was through an organized event. He would not be opposed to extending usage to within one or 2 hours after sunset; however, he has an issue with allowing until midnight or doing away with the time limit altogether.

The Board thanked those present for their comments and attendance at today's meeting.

Motion made by Madlom, second by Helmricks and carried to acknowledge receipt of the FY 2017-18 Financial Report for the Delaware County Medical Center, d/b/a Regional Medical Center. The beginning balance as of July 1, 2017 was \$26,867,504. With revenues of \$56,529,827 and expenses totaling \$53,325,947, the ending balance on June 30, 2018 was \$30,071,384. All Ayes

PUBLIC HEARING – Master Matrix Evaluation for the MAP Pork LLC Confined Feeding Construction Application

This being the date and time set to hold a public hearing on the master matrix for the proposed MAP Pork, LLC confined feeding construction application in Section 18 of Prairie Township, Supervisor Buschmann opened the public hearing at 1:50 pm.

Supervisor Helmricks stated that the Board and the Department of Natural Resources did a site visit where the proposed second building will be added. Everything seemed to be in order. They did discuss the addition of a tree filter on the west and north to help make the area better for the neighbors. There being no additional comments, either written or oral, the public hearing was closed at 1:52 pm.

Motion made by Helmricks, second by Madlom and carried to send a report to the Department of Natural Resources recommending the approval of the construction permit for MAP Pork, LLC in Section 18 of Prairie Township. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the deposit of \$1,080 of land rent from the Retz Wildlife Area into the Conservation Land Acquisition and Capital Improvement Fund. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the following resolution:

RESOLUTION 2018-039 PROCUREMENT POLICY

PURPOSE

The purpose of this Procurement Policy is to ensure that sound business judgment is utilized in all procurement transactions and that supplies, equipment, construction, and services are obtained efficiently and economically and in compliance with applicable federal and state law and executive orders and to ensure that all procurement transactions will be conducted in a manner that provides full and open competition.

APPLICATION

This policy applies to the procurement of all supplies, equipment, construction, and services of and for Delaware County that include any federal program funding, as well as those related to the implementation and administration of the CDBG award, Pre-Hazard Mitigation Grant or the Emergency Management Planning Grant (EMPG). In regards to aforementioned federal programs, all procurement will be done in accordance with 2 CFR; Part 200.

POLICY

METHODS OF PROCUREMENT

Procurement under grants shall be made by one of the following methods, as described herein: (a) small purchase procedures; (b) sealed bids (formal advertising); (c) competitive proposals; (d) noncompetitive proposals.

- A. Small purchase procedures are relatively simple and informal procurement methods that are sound and appropriate for the procurement of services, supplies, or other property, costing in aggregate not more than \$100,000 (\$150,000 for federal programs). If small purchase procedures are used for a procurement under a grant, price or rate quotations shall be obtained from an adequate number of qualified sources.
- B. In sealed bids (formal advertising), sealed bids are publicly solicited and a firm-fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all of the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bids method is the preferred method for procuring construction.
 1. In order for sealed bidding to be feasible, appropriate conditions must be present, including, at a minimum, the following:
 - (a) A complete, adequate and realistic specification or purchase description is available;
 - (b) Two or more responsible bidders are willing and able to compete effectively for Delaware County business; and
 - (c) The procurement lends itself to a firm-fixed-price contract, and the selection of the successful bidder can be made principally on the basis of price.
 2. When sealed bids are used for a procurement under a grant, the following requirements apply:
 - (a) A sufficient time prior to the date set for opening of bids, bids shall be solicited (publicly advertised) from an adequate number of known suppliers;
 - (b) The invitation for bids, including specifications and pertinent attachments, shall clearly define the items or services needed in order for the bidders to properly respond to the invitation for bids;
 - (c) All bids shall be opened publicly at the time and place stated in the invitation for bids;

- (d) A firm-fixed-price contract award shall be made by written notice to that responsible bidder whose bid, conforming to the invitation for bids, is lowest. Where specified in the bidding documents, factors such as discounts, transportation costs, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine low bid when prior experience of Delaware County indicates that such discounts are generally taken; and
 - (e) Any or all bids may be rejected if there are sound documented business reasons in the best interest of the program.
- C. Procurement by competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed-price or cost-reimbursement type contract is awarded, as appropriate. Competitive proposals are generally used when conditions are not appropriate for the use of sealed bids. If the competitive proposals method is used for a procurement under a grant, the following requirements apply:
- 1. Requests for Proposals shall be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals shall be considered to the maximum extent practical;
 - 2. Requests for Proposals shall be solicited from an adequate number of qualified sources;
 - 3. Delaware County shall have a written method for conducting evaluations of the proposals received and for selecting awardees;
 - 4. Awards will be made to the responsible offeror whose proposal will be most advantageous to Delaware County, with price (other than architectural/engineering) and other factors considered. Unsuccessful offerors will be promptly notified in writing; and
 - 5. Delaware County may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in the procurement of A/E professional services. It can not be used to procure other types of services (e.g., administration professional services) even though A/E firms are a potential source to perform the proposed effort.
- D. Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source. Circumstances under which a contract may be awarded by noncompetitive proposals are limited to one or more of the following:
- 1. The item is available from only a single source;
 - 2. After solicitation of a number of sources, competition is determined inadequate;
 - 3. A public exigency or emergency exists when the urgency for the requirement will not permit a delay incident to competitive solicitation; or
 - 4. The awarding agency authorizes noncompetitive proposals.
- E. Delaware County will take affirmative steps to assure, to the greatest extent possible, that contracts are awarded to qualified small and minority firms, women's business enterprises, and labor surplus area firms whenever they are potential sources. These affirmative steps must include:
- a. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
 - b. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
 - c. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
 - d. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
 - e. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
 - f. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (a) through (e).

CONTRACT PRICING

- A. The cost plus a percentage of cost and percentage of construction cost method of contracting shall not be used.
- B. Delaware County shall perform some form of cost/price analysis for every procurement action, including modifications, amendments or change orders. Delaware County shall make an independent estimate prior to receiving a bid or proposal.
- C. Delaware County shall negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. In determining a fair and reasonable profit, Delaware County must consider the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area.

PROCUREMENT RECORDS

Delaware County shall maintain records sufficient to detail the significant history of a procurement, including the rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

AWARDED CONTRACTS

- A. Delaware County will not award a contract to a party listed as debarred, suspended, or otherwise excluded in the System for Award Management (SAM).

B. Any contracts awarded shall comply with 2 CFR 200.326 and Appendix II to Part 200.

Passed and adopted this 17th day of September 2018.

All Ayes

Motion made by Madlom, second by Helmricks and carried to set October 1, 2018 at 1:15 pm as the date and time to receive bids for Winter Ice Control. This will include 5,000 tons of winter ice control sand. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the contract with Top Grade Excavating, Inc. for the Quaker Mill Project – Phase 2 in consideration of \$691,080. The completion date was set as June 30, 2019. All Ayes

ENGINEER'S REPORT -

X47 Paving – River City Paving is continuing to work on side road intersections and driveways. They also need to start rock shouldering.

245th Ave Bridge Project – This project is now complete. The road is open to traffic.

Maintenance – Crews are finishing up work on the Turtle Creek Road.

Gee Asphalt is applying the asphalt preservation treatment on D47 north of Ryan today. The road will be reduced to one lane in the work area. All work should be wrapped up today (Monday, September 17, 2018).

River City Paving is planning to work on the asphalt patches around the county today and tomorrow. The roads affected will be X47 south of Hwy 20, X31 south of Buck Creek and Old Hwy 20 at Hwy 38.

NEXT MEETING - The next regular meeting will be held on Monday, September 24, 2018 at 1:15 p.m.

PUBLIC COMMENTS – Daneen Schindler stated that notices for ATV, ORV, ORM and snowmobiles went out late last week.

Motion made by Helmricks, second by Madlom and carried to adjourn the meeting at 2:00 pm. All Ayes

These minutes have been read and approved for publication

STATE OF IOWA)
) SS:
 DELAWARE COUNTY)

September 17, 2018
 2:00 p.m.
 Manchester, Iowa

The Delaware County Board of Supervisors and ex-officio Board of Canvassers, for Delaware County, Iowa, met to certify the votes cast in this county at the Special Election held on the 11th day of September 2018, as shown by the tally lists returned from the election precincts.

Pete Buschmann, Chairperson, called the meeting to order at 2:00 p.m. with all members present. Results of the canvass were as follows:

Upon the following Public Measure:

PUBLIC MEASURE B:

"Shall the Board of Directors of the Northeast Iowa Community College in the Counties of Allamakee, Bremer, Buchanan, Chickasaw, Clayton, Delaware, Dubuque, Fayette, Howard, Jackson, Jones, Mitchell and Winneshiek, State of Iowa, be authorized to contract indebtedness and issue General Obligation Bonds to provide funds to remodel, improve, repair, construct, erect, furnish, and equip classrooms, laboratories, and buildings and additions to buildings, including security improvements and upgrades, to make improvements to sites at multiple campus locations and other enrollment locations for use by the Community College, to contract indebtedness therefore, and issue its school bonds in an amount not exceeding \$39,000,000 for those purposes?"

Edgewood Colesburg School District

Colesburg Community Center

There were a total of 24 votes cast of which 17 votes were cast FOR the question and 7 votes were cast AGAINST the question. There were no over votes and no under votes.

St. Mark's Parish Hall

There were a total of 28 votes cast of which 25 votes were cast FOR the question and 3 votes were cast AGAINST the question. There were no over votes and no under votes.

Absentee

There were a total of 2 votes cast of which 1 vote was cast FOR the question and 1 vote was cast AGAINST the question. There were no over votes and no under votes.

For the Edgewood Colesburg School District there were a total of 54 votes cast of which 43 votes were cast FOR the question and 11 votes were cast AGAINST the question. There were no over votes and no under votes.

Maquoketa Valley School District

Earlville Civic Center

There were a total of 17 votes cast of which 15 votes were cast FOR the question and 2 votes were cast AGAINST the question. There were no over votes and no under votes.

St. John's Parish Hall

There were a total of 12 votes cast of which 12 votes were cast FOR the question and 0 votes were cast AGAINST the question. There were no over votes and no under votes.

Hopkinton Community Center

There were a total of 16 votes cast of which 11 votes were cast FOR the question and 5 votes were cast AGAINST the question. There were no over votes and no under votes.

Absentee

There were a total of 7 votes cast of which 5 votes were cast FOR the question and 2 votes were cast AGAINST the question. There were no over votes and no under votes.

For the Maquoketa Valley School District there were a total of 52 votes cast of which 43 votes were cast FOR the question and 9 votes were cast AGAINST the question. There were no over votes and no under votes.

West Delaware School District

Ryan City Hall

There were a total of 9 votes cast of which 8 votes were cast FOR the question and 1 vote was cast AGAINST the question. There were no over votes and no under votes.

Dundee Community Center

There were a total of 17 votes cast of which 12 votes were cast FOR the question and 5 votes were cast AGAINST the question. There were no over votes and no under votes.

Manchester Fire Station

There were a total of 49 votes cast of which 43 votes were cast FOR the question and 6 votes were cast AGAINST the question. There were no over votes and no under votes.

Seibert Park Memorial Hall

There were a total of 65 votes cast of which 58 votes were cast FOR the question and 7 votes were cast AGAINST the question. There were no over votes and no under votes.

Absentee

There were a total of 41 votes cast of which 14 votes were cast FOR the question and 27 votes were cast AGAINST the question. There were no over votes and no under votes.

For the West Delaware School District there were a total of 181 votes cast of which 135 votes were cast FOR the question and 46 votes were cast AGAINST the question. There were no over votes and no under votes.

IN TESTIMONY THEREOF, we have set our hands and caused this to be attested by the Clerk of the Board of Supervisors, with the Seal of this County.

Done at Manchester, the county seat of Delaware County, Iowa, this 17th day of September 2018.

Members of the Board of Supervisors and
Ex-officio County Board of Canvassers

/S/ Pete Buschmann, Chairperson

/S/ Shirley E Helmricks

/S/ Jeff Madlom

ATTEST: /S/ Carla K. Becker, Delaware County Auditor and
Clerk to the Board of Supervisors

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

September 24, 2018
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Lyman Sheets, Gary Weyant, Anthony Bardgett, Carla K. Becker and one member of the media. Chairperson Buschmann called the meeting to order.

Motion made by Helmrichs, second by Madlom and carried to approve the agenda as posted. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following employees to attend their respective out-of-county meetings: Retroactively for Supervisors Helmrichs and Buschmann to attend the ECIA meeting in Dubuque on September 19th; Supervisor Helmrichs and Mike Corkery to attend the EIRUSS meeting in Dubuque on September 26th; Supervisor Madlom, Supervisor Helmrichs and Anthony Bardgett to attend the RPA meeting in Dubuque on September 27th; Supervisor Helmrichs to attend the Regional Mental Health meeting in Dubuque on September 27th; and Supervisor Buschmann to attend the BDF meeting in Oelwein on September 25th. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following claims for payment:

Black Hills Energy	Service	64.58
Verizon Wireless	Telephone Services	120.03
Windstream	Telephone Service	954.25

All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following "Application for Underground Construction Permit within Delaware County Right-of-Way" filed by Maquoketa Valley Electric Cooperative to place 115' of new three phase primary underground line underneath 197th Ave located .04 miles south of the intersection of 249th Street and 197th Ave in Section 16 of Milo Township. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the following manure management plan update: Craig Wulfekuhle in Section 20 of Colony Township. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following Fund Balance Resolution and FY 2017-18 and Financial Report for Publication:

RESOLUTION No. 2018-040
Delaware County Board of Supervisors
Assignment of General Fund Balance FY 2017-18

WHEREAS, the Governmental Accounting Standards Board (GASB) has issued Statement 54 (GASB 54), a new standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after June 15, 2010, and,

WHEREAS, GASB 54 has changed the definition of Special Revenue Funds; and

WHEREAS, the Delaware County Board of Supervisors is being required to report the activities within established internal funds (former special revenue funds) under the General Fund; and

WHEREAS, the Delaware County Board of Supervisors would like to assign a portion of the General Fund ending fund balance for **FY 2017-18** for a specific purpose as well as assign the ending fund balance of internal funds being reported under the General Fund; and

WHEREAS, the Delaware County Board of Supervisors is aware that the ending fund balance of the General Supplemental Fund and Secondary Roads Fund are considered restricted but wish to "internally" assign portions of said restricted ending fund balances for particular purposes.

NOW, THEREFORE BE IT RESOLVED, that the Delaware County Board of Supervisors hereby assigns portions of the **FY 2017-18 General Fund ending fund balance** as follows:

\$800,000 is hereby assigned for future infrastructure updates and building acquisition, equipment and furnishings

\$100,000 is hereby assigned for future employee retirement payouts

The fund balance remaining within Internal Fund 17000 at year's end is hereby assigned for the benefit of the Delaware County Sheriff's Reserve Program

The fund balance remaining within Internal Fund 68000 at year's end is hereby assigned for the benefit of the Conservation Land Acquisition and Capital Improvements

The fund balance remaining within Internal Fund 79000 at year's end is hereby assigned for Conservation Trust Purposes

Also, the Board wishes to internally "assign" a portion of the restricted fund balance of the following funds:

General Supplemental Fund as follows:

\$75,000 is hereby assigned for the purchase of future voting equipment

\$450,000 is hereby assigned for payment of future medical insurance premiums

\$250,000 is hereby assigned for future building renovations for the Election Department

Secondary Roads Fund as follows:

\$575,000 is hereby assigned for future construction costs of a bridge near X31 south of the Lake Delhi Dam.

The above resolution is passed this 24th day of September, 2018.

Delaware County Board of Supervisors

Iowa Department of Management Form F638 - R (Published Summary)	Delaware County ANNUAL FINANCIAL REPORT County No: 28 Statement of Revenues, Expenditures, and Changes in Fund Balance -- Actual and Budget
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FY 2017/2018 ANNUAL FINANCIAL REPORT	For the fiscal year ended: June 30, 2018					
	General (A)	Special Revenue (B)	Capital Projects (C)	Debt Service (D)	Actual Totals (F)	Budgeted Totals (G)
Budget Accounting Basis:						
REVENUES & OTHER FINANCING SOURCES	5,783,426	3,433,625		449,020	9,666,071	9,664,211
Less: Uncollected Delinquent Taxes -	3,708	655		278	4,641	4,050
Less: Credits to Taxpayers	349,856	174,658		27,502	552,016	591,085
Net Current Property Taxes	5,429,862	3,258,312		421,240	9,109,414	9,069,076
Delinquent Property Tax Revenue	102	71		7	180	450
Penalties, Interest & Costs on Taxes	44,626				44,626	30,600

Other County Taxes/TIF Tax Revenues	249,253	1,006,699		11,056		1,267,008	1,221,748
Intergovernmental	1,135,999	5,476,848		34,932		6,647,779	6,372,744
Licenses & Permits		39,255				39,255	31,300
Charges for Service	625,469	3,606				629,075	478,475
Use of Money & Property	207,657	71				207,728	135,385
Miscellaneous	183,665	67,280				250,945	184,979
Subtotal Revenues	7,876,633	9,852,142	0	467,235		18,196,010	17,524,757
Other Financing Sources:							
General Long-Term Debt Proceeds						0	
Operating Transfers In		2,550,011				2,550,011	2,550,011
Proceeds of Capital Asset Sales						0	
Total Revenues & Other Sources	7,876,633	12,402,153	0	467,235		20,746,021	20,074,768
EXPENDITURES & OTHER FINANCING USES Operating:							
Public Safety and Legal Services	2,792,644					2,792,644	3,027,458
Physical Health Social Services	341,302	7,873				349,175	546,108
Mental Health, ID & DD	351,458	769,005				1,120,463	1,366,356
County Environment and Education	749,530	251,763				1,001,293	1,104,226
Roads & Transportation		5,555,241				5,555,241	6,563,874
Government Services to Residents	661,465	12,425				673,890	803,298
Administration	1,616,224	5,000				1,621,224	2,317,118
Nonprogram Current	10,477					10,477	49,800
Debt Service		69,782		468,293		538,075	539,634
Capital Projects	124,114	1,114,175				1,238,289	2,249,965
Subtotal Expenditures	6,647,214	7,785,264	0	468,293		14,900,771	18,567,837
Other Financing Uses:							
Operating Transfers Out		2,550,011				2,550,011	2,550,011
Refunded Debt/Payments to Escrow						0	
Total Expenditures & Other Uses	6,647,214	10,335,275	0	468,293	0	17,450,782	21,117,848
Changes in fund balances							
	1,229,419	2,066,878	0	-1,058	0	3,295,239	-1,043,080
Beginning Fund Balance - July 1, 2017	4,938,797	5,406,794		67,108		10,412,699	7,776,012
Increase (Decrease) in Reserves (GAAP)						0	
Fund Balance - Nonspendable						0	
Fund Balance - Restricted	1,562,368	7,473,672		66,050		9,102,090	6,178,895
Fund Balance - Committed						0	
Fund Balance - Assigned	971,887					971,887	
Fund Balance - Unassigned	3,633,961	0	0	0	0	3,633,961	554,037
Total Ending Fund Balance - June 30,	6,168,216	7,473,672	0	66,050	0	13,707,938	6,732,932

Additional details are available at: Delaware County Auditor's Office 563-927-4701

All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the contract with Craig Miles for \$3,000 for an additional 3/10th of an acre of road right-of-way on Pioneer Road, \$3,600 to remove 12 maples trees planted in the area to be conveyed and \$300 for future abstracting costs for a total of \$6,900. The acquisition of additional right-of-way is required for the Pioneer Road Bridge Replacement Project. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the contract with Randy and Deborah Miles for \$3,000 for an additional 3/10th of an acre of road right-of-way on Pioneer Road and \$300 for future abstracting costs for a total of \$3,300. The acquisition of additional right-of-way is required for the Pioneer Road Bridge Replacement Project. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the rejection of all bids received on August 6, 2018 for the purchase of one ¾ ton Two-Wheel Drive Crew Cab Pickup Truck. The bid was awarded on August 13, 2018 to Runde Ford, the apparent low bidder. Unfortunately, according to Runde Ford, the original bid was submitted in error and would not be honored. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the purchase of one ¾ ton Four-Wheel Drive Crew Cab from Carl's Chevrolet in Ankeny, Iowa for \$31,933.00 through the state bid process. All Ayes

ENGINEER'S REPORT -

X47 Paving – River City Paving still needs to complete rock shouldering for this project.

Maintenance – Crews continue to work on General Maintenance.

NEXT MEETING - The next regular meeting will be held on Monday, October 1, 2018 at 1:15 p.m.

PUBLIC COMMENTS – The Board expressed their extreme sympathy to the family of Janel Ries. Mrs. Ries was a Township Clerk for the Township of Oneida.

Motion made by Madlom, second by Helmrichs and carried to adjourn the meeting at 1:37 pm. All Ayes

These minutes have been read and approved for publication

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor