

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

April 2, 2018
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with Helmrichs and Buschmann present and Madlom absent. Also present were Daneen Schindler, Donna Boss, Gary Weyant, Anthony Bardgett, Carla K. Becker and two members of the media. Chairperson Buschmann called the meeting to order.

Motion made by Helmrichs, second by Buschmann and carried to approve the agenda. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge the following employees to attend their respective out-of-county meetings: Jenny Eschen to attend Drivers' License classes in Ankeny April 10th – 13th and May 1st – May 4th; Pam Klein and Jenny Eschen to attend the Solutions school in Ames on April 18th; Carla Becker, Anne Rave and Gabrielle Corkery to attend the Solutions school in Ames on April 5th; Anne Rave and Gabrielle Corkery to attend an IPERS training in Des Moines on April 17th; Supervisors Buschmann and Helmrichs to attend the RTA meeting in Dubuque on April 4th; and Supervisor Helmrichs to attend the Regional MH meeting in Cedar Rapids on April 5th. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the following claims for payment including the March 30th payroll expenses in the amount of \$218,274.18 warrant #22438 - #22558:

| | | | | | |
|-------------------------------|---------------------------|----------|-----------------------------|---------------------------|----------|
| Accent Laser Services Inc | Stationery/Supplies | 99.95 | IEMA | Shirts | 20.00 |
| Advanced Business Systems | Postage & Mailing | 296.50 | Institute IA Cert Assessors | Education & Training | 650.00 |
| Advanced Systems Inc | Maint-Off Equip/Furniture | 100.00 | IA State Co Treasurers Assn | Education & Training | 135.00 |
| Alliant Energy | Service | 3070.26 | Jim & Joni Rentals | Rent Payments | 250.00 |
| Office of Auditor of State | Audit Filing Fee | 625.00 | John Deere Financial | Repair/Maint-Misc Equip | .78 |
| Bard Materials | Roads | 939.51 | Keltek Inc | Light bar | 2700.58 |
| Carla K Becker | Employee Mileage/Subs | 8.00 | Kluesner Sanitation LLC | Sanitation Disposal | 126.63 |
| Black Hills Energy | Service | 314.44 | Koch Brothers | Office Equipment | 36.98 |
| BP | Fuels | 570.18 | John A LeClere | Fuels | 21.00 |
| Central District ISAA | Board of Review | 260.00 | Danny E Lett | Assessor-Car Expense | 10.00 |
| City Laundering Co | Buildings-Repair/Maint | 685.09 | Jill Lewis | Buildings-Repair/Maint | 150.00 |
| Clayton Co Sheriff | Rm/Bd Payments | 2760.00 | Loel J Madlom | Employee Mileage/Subs | 261.50 |
| Colesburg Commercial Club | County Contribution | 125.00 | Mail Services LLC | Postage & Mailing | 583.39 |
| Dearborn Ntnl Life Insurance | Life Insurance | 958.32 | Manchester Area Chamber | County Contribution | 125.00 |
| Delaware County EMA | County Contribution | 22500.00 | Manchester Signs LLC | Traffic & St Sign | 30.00 |
| Delaware Co Fair Society | Education & Training | 110.00 | City of Manchester | Contract Carriers | 90632.70 |
| Del Co Public Health | Refunds/Reimbursements | 4176.40 | Katie M McCusker | Education & Training | 22.81 |
| Del Co Solid Waste Comm | Sanitation Disposal | 2045.55 | Mediacom LLC | Data Processing | 613.90 |
| Diamond Mowers Inc | Construction/Maint Equip | 1338.74 | Mid Iowa Sales | Shop Equipment | 225.11 |
| Don & Walt LLC | Repair/Maint-Fixed Equip | 1044.91 | Midwest Business Products | Stationery/Supplies | 63.98 |
| Dons Truck Sales Inc | Construction/Maint Equip | 611.91 | Mulgrew Oil Company | Natural -LP Gas-Fuel Oil | 1644.90 |
| Dyersville Chamber of Comm | County Contribution | 125.00 | National Wild Turkey Fed | Land | 35.00 |
| Dyersville Equipment Co | Construction/Maint Equip | 8644.00 | NE-IA Industrial Fasteners | Steel-Iron-Related Metals | 180.24 |
| Edgewood Chamber of Comm | County Contribution | 125.00 | Caryssa Philgreen | Education & Training | 20.00 |
| Edgewood Oil Co | Lubricants | 659.00 | Ray O'Herron Co Inc | Supplies | 2090.18 |
| Jody Elgin | Buildings-Repair/Maint | 480.75 | Rite Price Office Supply | Supplies | 679.57 |
| Tina Elgin | Custodial | 500.00 | Sherwin Williams | Grounds & Maint Supplies | 104.87 |
| F&M Bank | Stationery/Supplies | 48.05 | Simmons Perrine Moyer et al | Legal-Court Related | 362.50 |
| Linda S Fangmann | Education & Training | 1100.00 | Solutions Inc | Data Processing | 8720.31 |
| Fastenal Company | Shop Equipment | 69.34 | Sues Flower & Garden | Permanent Landscaping | 476.00 |
| GATR Truck Center | Equipment | 831.32 | The Sunshine Boy | Custodial Supplies | 44.00 |
| Garlyn R Glanz | Postage & Mailing | 10.45 | Three Rivers FS | Fuels | 10364.60 |
| Harris Electrical Service | Buildings | 177.26 | Tifco Industries | Shop Equipment | 486.15 |
| HITECH Communications | Repair/Maint-Misc Equip | 765.00 | Uniform Den Inc | Wearing Apparel & Uniform | 478.16 |
| HOPES City of Hopkinton | County Contribution | 125.00 | Vanguard Appraisals Inc | Appraisal Services | 2580.00 |
| Hopkinton Municipal Utilities | Electrical Power | 82.48 | VISA / Mastercard | Education & Training | 1073.64 |
| Hunt & Associates PC | Audit Services | 13000.00 | Walmart Community | Buildings-Repair/Maint | 262.74 |
| IA Law Enforcement Academy | Education & Training | 150.00 | Windstream | Telephone Service | 1487.07 |
| IA Prison Industries | Custodial Supplies | 191.27 | | | |

Motion made by Helmrichs, second by Buschmann and carried to approve the "Application for Approval of Underground Construction within Delaware County Right-Of-Way" submitted by **Maquoketa Valley Electric Cooperative** to bury 70' of new single-phase primary underground line underneath Firefly Road along with a conduit for fiber. Said construction will be .58 miles south of the intersection of 165th Street and Firefly Road in Section 1 of Coffins Grove Township. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge receipt of the following manure management plan updates: P&D, Jeff State, in Section 7 of Honey Creek Township; Recker Farm North, Jake Supple, in Dubuque County; Gary Nieman West Site, Gary and Zeta Nieman, in Section 11 of Prairie Township; Gary Nieman East Site, Gary and Zeta Nieman, in Section 12 of Prairie Township; Welter Idle Not Farms, Ltd in Section 27 of South Fork Township; 3177, LLC, Corey Voelker, in Section 20 of Hazel Green Township; and Delaware Finisher, James Dolan, in Section 30 of Prairie Township. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the 2016-17 Audit Report, retroactively to March 29, 2018, and approve the issuance of a press release to all interested newspapers and organizations. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the following resolution regarding 2017 Family Farm Credit Applications:

RESOLUTION #2018-017

BE IT HEREBY RESOLVED by the Delaware County Board of Supervisors that the Applications for Family Farm Credit be approved for all applicants with qualifying parcels for **2017** values payable **2018/19**, with the exception of the following:

| PARCEL ID# | DEEDHOLDER | SEC/TWP/RANGE | REASON |
|--------------------------------------|----------------------------|--------------------|-----------------------|
| 240-17-00-003-20 240-08-00-005-30 | Bishop Swine LLC | 17-88-5 8-88-5 | Under 10 Acres |
| 180-12-00-016-00 | Luetta Jane Bockenstedt | 12-89-3 | Renting to Non-Family |
| 370-07-00-011-00 370-07-00-011-10 | Larry & Patrick Britt | 7-87-4 | Renting to Non-Family |
| 365-25-00-014-10 365-25-00-014-20 | DCCC Farms, LLC | 25-87-5 | Renting to Non-Family |
| 180-36-00-005-00 | Dyersville Ready Mix, Inc. | 36-89-3 | Renting to Non-Family |
| 370-14-00-025-00 410-13-99-020-00 | James & Diane Freeze | 14-87-4 13-87-4 | Sold Property |

| | | | |
|--|-----------------------------|--------------------|-----------------------|
| 410-12-99-015-10 410-12-99-014-00 410-12-99-014-10 370-11-00-014-00 | Nathan & Courtney Freeze | 12-87-4 11-87-4 | Sold Property |
| 180-27-00-017-10 180-27-00-017-50 | Russell Goerdts | 27-89-3 | Sold Property |
| 160-08-00-016-40 | Doris & Marvin Helmrichs | 8-89-4 | Renting to Non-Family |
| 080-29-00-008-00 | Lori C. Hoeger | 29-90-6 | Renting to Non-Family |
| 060-17-00-007-00 | Donald & Cheryl Holtz | 17-90-5 | Sold Property |
| 270-18-00-010-00 | Horton Family Trust | 18-88-6 | Sold Property |
| 230-32-00-011-00 | Marland & Gelia Huls | 32-88-5 | Sold Property |
| 100-36-00-010-00 110-01-00-001-00 | Joan A. Kelley | 36-90-6 | Sold Property |
| 180-36-00-005-00 | David & Sherry Kronlage | 36-89-3 | Sold Property |
| 110-15-00-011-10 | Daniel & Jacqueline Lahr | 15-89-6 | Sold Property |
| 230-28-00-007-00 230-28-00-010-00 | Mary D. Manternach | 28-88-5 | Sold Property |
| 640-33-30-018-10 | Curtis & Mary Maurer | 32-89-5 | Sold Property |
| 130-14-00-012-20 | Steven B. Mensen | 14-89-6 | Sold Property |
| 130-14-00-012-30 130-14-00-012-40 130-14-00-012-50 | Steven B. Mensen | 14-89-6 | Residential Class |
| 220-26-00-014-00 220-34-00-018-50 | Ronald J. Miles | 26-88-4 34-88-4 | Sold Property |
| 360-12-00-007-30 360-12-00-007-40 360-12-00-007-50 360-12-00-007-60 | Miles & Maureen McDonald | 12-87-5 | Sold Property |
| 360-12-00-007-00 | Miles & Maureen McDonald | 12-87-5 | Under 10 Acres |
| 365-25-00-001-10 | Orr Livestock LLC | 25-87-5 | Under 10 Acres |
| 070-10-00-023-00 | John Pape | 10-90-5 | Under 10 Acres |
| 270-20-00-007-00 | Tracy McDowell Peterson | 20-88-6 | Renting to Non-Family |
| 250-24-00-004-00 250-23-00-023-00 | Irma Reth c/o Lloyd Reth | 24-88-5 | Sold Property |
| 370-29-00-005-00 | John & Jami Schlarman | 29-87-4 | Sold Property |
| 410-01-99-014-00 410-06-00-005-00 410-06-00-005-10 410-06-00-005-20 | Edward & Esther Stutzman | 1-87-4 6-87-4 | Rents to Non-Family |
| 290-12-00-007-00 290-12-00-010-00 | William Wenger | 12-87-6 | Sold Property |
| 230-29-00-010-00 | Richard J. Werner | 29-88-5 | Under 10 Acres |
| 260-33-00-007-00 260-32-00-006-10 270-32-00-013-10 | Ray E. Wickman Family Trust | 33-88-6 32-88-6 | Sold Property |
| 270-29-00-004-00 260-32-00-006-00 | Rachael Ann Wickman | 29-88-6 32-88-6 | Sold Property |

Approved this 2nd day of April, 2018.

Delaware County Board of Supervisors

/S/ Pete Buschmann, Chairperson

Attest: /S/ Carla K. Becker, Auditor

All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the following resolution regarding a road detour:

RESOLUTION No. 2018-018

RESOLUTION FOR USE OF DELAWARE COUNTY ROADS FOR TRAFFIC DETOUR

WHEREAS, the City of Edgewood requests to detour traffic on Delaware County roads for their Edgewood Days Parade, from 1:00 p.m. to 3:00 p.m. on June 23, 2018, and

WHEREAS, the City of Edgewood will provide any and all necessary traffic control devices, all meeting the specifications of the Manual On Uniform Traffic Control Devices, and

WHEREAS, the City of Edgewood will provide law enforcement to direct traffic during the parade,

NOW THEREFORE BE IT RESOLVED that the Delaware County Board of Supervisors has approved the City of Edgewood's request for traffic detour: Beginning at 195th Avenue west of Edgewood, then south one mile to 110th Street, then east one mile to county highway C60X (Laser Road), then north into Edgewood terminating at Iowa Highway 3.

Passed and approved this 2nd day of April, 2018.

/S/ Pete Buschmann, Chairperson

Delaware County Board of Supervisors

ATTEST: /S/ Carla Becker, County Auditor

All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the contract with East Central Intergovernmental Association (ECIA) for the administration of the Rural County Transportation Program (RCTP). ECIA will bill the county on a monthly basis for work activities performed in the administration of the RCTP. Total payment for FY 2018/2019 shall not exceed \$5,000. All Ayes

ENGINEER'S REPORT – A pre-construction meeting will be held with River City Paving for the D47 paving project later this week.

NEXT MEETING - The next regular meeting will be held on Monday, April 9, 2018 at 1:15 p.m.

PUBLIC COMMENTS – None

There being no further business before the Board, Chairperson Buschmann called for a motion to adjourn.

Motion made by Helmrichs, second by Buschmann and carried to adjourn the meeting at 1:32 pm. All Ayes

These minutes have been read and approved for publication.

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

April 9, 2018
Manchester, Iowa
1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with Helmrichs and Buschmann present and Madlom absent. Also present were Daneen Schindler, Pam Klein, Jill Knipper, Brandi Lewin, Kelly Krall, Allyson Snook, Bruce Nieman, Gary Weyant, Anthony Bardgett, Carla K. Becker and one member of the media. Chairperson Buschmann called the meeting to order.

Motion made by Helmrichs, second by Buschmann and carried to approve the agenda. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge the following employees to attend their respective out-of-county meetings: Peggy Petlon to attend a Regional MH meeting in Cedar Rapids on April 9th; Matt Menard to attend the Iowa D.A.R.E. Conference in Decorah July 15th-17th; Supervisors Helmrichs and Buschmann to attend an Operation New View meeting in Dubuque on April 12th; and Anthony Bardgett to attend the National Association of County Engineer's Conference at Wisconsin Dells April 23rd – 26th. All Ayes

There were no claims submitted for consideration of payment at today's meeting.

Motion made by Helmrichs, second by Buschmann and carried to approve the following "Applications for Approval of Underground Construction within Delaware County Right-Of-Way" submitted as follows:

Maquoketa Valley Electric Cooperative to bury an underground high voltage power line beginning just south of Hwy 20 at the existing cabinets along the DOT and County right-of-way and continuing then south with a directional bore along the east side of 140th Ave and crossing to the west side of 140th Ave just north of the existing field driveway and ending on the west side of 140th Ave at the existing new poles. Said construction being located in Section 2 and 3 of Prairie Township; and,

Maquoketa Valley Electric Cooperative for underground construction of a three-phase underground high voltage power line and fiber optic road crossing approximately 200 feet north of address 2343 140th Ave by directional boring under the road. Said construction will be located approximately .38 miles south of intersection of 140th Ave and 230th St in Sections 10 and 11 of Prairie Township. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge receipt of the following manure management plan updates: Wild Hogs, Logan Schneider, in Section 34 of Milo Township; Scott Ungs in Dubuque County; East Acre, Ryan Gibbs, in Section 5 of South Fork Township; The 1975 Site, Doug and Delana Schulte, in Section 24 of Delaware Township; Thomas McDonald in Section 23 of Hazel Green; Beswick Feedlot, Bob Beswick, in Section 36 of Honey Creek Township; and Zumbach Finisher, Michael Loecke, Pork Chop Ranch, in Section 31 of Union Township. All Ayes

PUBLIC HEARING – Construction Permit for Confinement Feeding Operation - McDonald Acres Site

This being the date and time set to solicit public comments regarding the confinement feeding operation construction permit filed by Tom and Nancy McDonald, McDonald Acres Site, to construct one new deep pit swine finishing confinement building to replace the existing barns damaged due to a fire, Chairperson Buschmann opened the public hearing at 1:20 pm. Supervisor Helmrichs stated that a matrix was not required since it is only for 2,900 head of swine finishers and 400 head of nursery swine (1,200 animal units). The new facility will be close to their residence.

There being no other comments, either written or oral, the public hearing was closed at 1:23 pm.

Motion made by Helmrichs, second by Buschmann and carried to approve sending a letter of recommendation along with the Board's findings and all public comments to the Department of Natural Resources regarding the confined feeding operation construction permit filed by Tom and Nancy McDonald. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the proclamation declaring the month of April 2018 as "Sexual Assault Awareness Month" in Delaware County. Riverview Center employees and volunteers addressed the Board regarding sexual assault in the county. Last year alone, there were over 30 cases of sexual assault reported and investigated within the county. This does not count the numerous cases that go unreported each year. All Ayes

John LeClere joined the meeting.

Motion made by Helmrichs, second by Buschmann and carried to acknowledge receipt of the FY2016/17 audited financial statements for the Delaware County Memorial Hospital d/b/a Regional Medical Center. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge receipt of the Auditor's Quarterly Report stating that for the quarter ending March 31, 2018 a total of \$4,362.82 was collected and deposited into the general funds. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge receipt of the Clerk of Court's March 2018 Monthly Report and Remittance showing that \$1,090.03 was collected for fees and surcharges and deposited into the general funds. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge receipt of the Recorder's Quarterly Report showing that for the quarter ending March 31, 2018 a total of \$28,219.92 was collected on behalf of Delaware County and deposited into the respective funds. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge receipt of the Sheriff's Quarterly Report showing that for the quarter ending March 31, 2018 a total of \$79,974.18 was collected for various fees and deposited into the general fund. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge receipt of the Treasurer's Monthly Banking and Investment Report showing that on April 2, 2018 a total of \$26,692,297.02 was collected and deposited on behalf of all taxing entities with various banks across the county. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the reissuance of lost warrant #21024 that was originally issued to Black Hills Energy on January 8, 2018 in the amount of \$359.34. If the original warrant is located, it will be returned to the Auditor's Office. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the following resolution:

**RESOLUTION
No. 2018-19
DESTRUCTION OF RECORDS
April 9, 2018**

Pursuant to the 2017 Code of Iowa, Section 331.323 sub section 2d; and Sections 50.19 and 48A.32 of the 2017 Election Laws of Iowa, we do hereby authorize the destruction of the following records in the Delaware County Auditor's Office:

- Redeemed Warrants (Scanned)
 - July 1, 2014 – June 30, 2015
- Time Sheets (Scanned)
 - FY 2014/2015
 - FY 2015/2016
- Claims (Scanned)
 - July 1, 2013 – June 30, 2014
 - July 1, 2014 – June 30, 2015
 - Mental Health Department Claims
 - July 2007 – October 8, 2007
 - January 2008 – June 2008
- Voided Warrants – January 1, 2005 – December 31, 2015
- Election Records
 - Primary Election – June 6, 2016
- Payroll Records
 - IPERS – 2011
 - Accrual – 2011/2012
 - ACH – 2011
 - BCBS – 2011/2012
 - Group Services 2011/2012
 - IA Withholding – 2011
 - FED/FICA – 2011
 - ICMA-RC – 2009/2011
 - Work Comp Reports 2011/2012
 - Receipts – 2011/2012
 - Mental Health Receipts - 2011/2012

Approved this 9th day of April, 2018.

All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the following resolution:

RESOLUTION No. 2018-20

DISPOSAL OF INOPERABLE EQUIPMENT/APPLIANCES

WHEREAS, Delaware County periodically purchases a variety of small equipment and appliances in order to operate on a daily basis; and,

WHEREAS, these pieces of equipment/appliances become damaged or cease to function; and,

WHEREAS, the county cannot offer this property for sale to the public due to the fact that it is inoperable; and,

WHEREAS, it is of benefit to the county to scrap this material at no charge rather than pay a disposal fee with the landfill.

NOW THEREFORE BE IT RESOLVED, the following miscellaneous inoperable equipment/appliances be disposed of/scrapped at no charge to the county:

Office Equipment (8)

| | | |
|---------------------------|-----|------------------|
| HP LaserJet Printer | S/N | CNHC57D118 |
| HP Office Jet Pro Printer | S/N | CN34ABWK04 |
| Lexmark Laser Printer | S/N | 4063259901BVV |
| Lenovo Keyboard | S/N | 0002549 |
| Lenovo ThinkCentre Tower | S/N | 1S7052B4UMJHNAGW |
| Kodak I1220 Scanner | S/N | 46549234 |
| APC Battery Backup 650 | S/N | PB0208223929 |
| Monroe 7130 Calculator | S/N | AH1000843 |

Dated this 9th day of April, 2018.

All Ayes

Vacuum Cleaners (4)

| | | |
|--------------------|------|----------------|
| Bissell Powerforce | S/N | 6583 |
| Bissell 1281 | uS/N | 13114101E |
| Shark Navigator | S/N | NV-351-26 |
| Eureka AS1101 | S/N | UU321410002188 |

Miscellaneous (2)

| | | |
|----------------------|-----|-------|
| Bemis Humidifier | S/N | 42736 |
| Black & Decker Drill | S/N | 7193 |

Motion made by Helmrichs, second by Buschmann and carried to set April 23, 2018 at 1:15 pm as the date and time to receive bids for a new Tandem Dump Truck Chassis and quotes on the Dump Truck Body and Accessories. This will be a FY18-19 expenditure. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the following resolution:

RESOLUTION NO. 2018-021

SPEED LIMIT RESOLUTION

X29 (220th Ave)

WHEREAS, The Board of Supervisors of Delaware County is empowered under the authority of sections 321.255 and 321.285, subsection 5 of the Code of Iowa to determine upon the basis of an engineering and traffic investigation conducted by the County Engineer that the speed limit of any secondary road is greater than is reasonable and proper under the conditions existing, and may determine and declare a reasonable and proper speed limit, and

WHEREAS, such investigation has been requested and completed and the County Engineer has reached an opinion concerning the reasonable and proper speed for the road listed herein,

NOW THEREFORE BE IT RESOLVED, by the Delaware County Board of Supervisors that the following speed limit is established and that appropriate signs will be erected at the location described as follows:

On X29 (220th Avenue), from 275th Street north 5,940 feet, a 45 mph zone shall be established.

On X29 (220th Avenue), from 250th Street south 2,600 feet, a 45 mph zone shall be established.

On X29 (220th Avenue), between the 45 mph zone limits, a 35 mph zone shall be established.

Passed and approved this 9th day of April, 2018.

On February 5, 2018, the Board passed Resolution #2018-008 which lowered the speed limit along X29 (220th Avenue), from 275th Street to 250th Street, to 35 mph. A portion of the roadway was already at 35 mph. This action simply changed the entire road segment to the lower speed limit. The traffic patterns on this roadway have changed significantly since the dam breach in 2010. The Board decided to revisit its decision after receiving numerous phone calls regarding the change. Members of the Board and the County Engineer actually drove the segment of roadway. All concluded that 35 mph should not be required over the entire segment. Even though it was not the original intent of the resolution, the reduced speed limit definitely got people's attention. The County Engineer will add additional flagged signage to depict the areas where the speed limit fluctuates. The Board will continue to monitor this area. All Ayes

ENGINEER'S REPORT - None

NEXT MEETING - The next regular meeting will be held on Monday, April 16, 2018 at 9:30 a.m.

PUBLIC COMMENTS

Sheriff John LeClere stated that the recent windy weather has blown off several shingles from the old jailer house. He stated that the Board will either have to repair the roof or look at the removal of the building altogether. Bruce Nieman also inquired about the County's purchase of the Community Savings Bank building. He was told that the county would take possession of the building after the new bank is constructed. This is estimated to be in the summer of 2019.

There being no further business before the Board, Chairperson Buschmann called for a motion to adjourn.

Motion made by Helmrichs, second by Buschmann and carried to adjourn the meeting at 1:50 pm. All Ayes

These minutes have been read and approved for publication.

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

April 16, 2018
 Manchester, Iowa
 9:30 a.m.

The Delaware County Board of Supervisors met in regular session this date at 9:30 am with Helmrichs and Buschmann present and Madlom absent. Also present were Daneen Schindler, Pam Klein and Carla K. Becker. There were no members of the media present. Chairperson Buschmann called the meeting to order.

Motion made by Helmrichs, second by Buschmann and carried to approve the agenda. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge the following employees to attend their respective out-of-county meetings: Carla Becker to attend an elections meeting in Waterloo on April 18th, a HIPAA meeting on April 19th in Des Moines and a meeting with the Department of Management on April 20th. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the following claims for payment, including the April 13th payroll and related expenses in the amount of \$216,310.96 warrant #22680-#22789:

| | | | | | |
|--------------------------------|---------------------------|----------|------------------------------|---------------------------|----------|
| Accent Laser Services Inc | Stationery/Supplies | 24.95 | Johnson Co Medical Examiner | Medical & Health Services | 397.71 |
| Advanced Systems Inc | Stationery/Supplies | 104.05 | Kluesner Sanitation LLC | Sanitation Disposal | 385.39 |
| Alliant Energy | Service | 1363.88 | KMCH | Education & Training | 225.00 |
| Altorfer Inc | Construction Equip | 25434.24 | Lahr Repair Inc | Construction/Maint Equip | 7225.10 |
| Animal Health International | Wearing Apparel/Uniform | 16.04 | Leader Publications | Board Proceedings | 1270.68 |
| Attenti | Telephone Services | 259.25 | John A LeClere | Fuels | 32.00 |
| Barron Motor Supply | Construction/Maint Equip | 72.18 | Jill Lewis | Buildings-Repair/Maint | 150.00 |
| John W Bernau | Employee Mileage/Subs | 55.00 | Lechtenberg Janitorial | Custodial Supplies | 258.50 |
| Bi-County Disposal Inc | Custodial Supplies | 117.00 | L L Pelling Co Inc | Roads | 740.30 |
| Black Hills Energy | Natural -LP Gas-Fuel Oil | 572.72 | Loecke Enterprises | Repair/Maint-Radio Equip | 214.50 |
| Bob Stephen Motors Inc | Repair/Maint- Vehicle | 276.34 | M&M Construction | Rent Payments | 400.00 |
| Bodensteiner Implement | Repair/Maint-Const Equip | 13.43 | M&M Snow Removal | Buildings-Repair/Maint | 2960.00 |
| BOSS | Stationery/Supplies | 66.67 | Mainstay Systems Inc | Data Processing | 2367.00 |
| Boubin Tire Co | Repair/Maint- Vehicle | 771.80 | Manchester CarQuest | Repair/Maint- Vehicle | 185.51 |
| Brehme Drug | Prescription Medicine | 76.99 | Manchester Press | Publications | 1206.02 |
| Caterpillar Financial Services | Equipment Purchase | 5815.17 | Manchester Signs LLC | Traffic & St Sign | 66.00 |
| Cintas | Safety Items | 80.34 | City of Manchester | Water Use & Sewer | 976.40 |
| City Laundering Co | Buildings-Repair/Maint | 575.13 | Maquoketa Valley REC | Electrical Power | 72.01 |
| City Tractor Co | Construction/Maint Equip | 18160.08 | Martin Equipment of Illinois | Construction Equipment | 53232.98 |
| Clayton Co Sheriff | Rm/Bd Payments | 2640.00 | Matco Tools Nathan Pearson | Minor Equip & Hand Tools | 69.61 |
| Clayton County VA | General Transportation | 452.56 | Matheson Tri-Gas Inc | Repair/Maint-Misc Equip | 85.25 |
| City of Colesburg | Roads | 2597.43 | Mediacom LLC | Telephone Services | 53.69 |
| Del-Clay Farm Equipment | Repair/Maint-Const Equip | 1.84 | Mid American Research | Shop Equipment | 84.04 |
| Del Co Economic Develop | County Contribution | 10000.00 | Midwest Business Products | Maint-Off Equip/Furniture | 124.03 |
| Del Co Public Health | Refunds /Reimbursements | 8692.77 | Midwest Wheel | Construction/Maint Equip | 296.85 |
| Delaware Co Sheriff | Transportation | 893.62 | Murdoch Funeral Homes | Medical & Health Services | 483.80 |
| DelCo Solid Waste Comm | Sanitation Disposal | 2045.55 | Neopost USA Inc | Data Processing | 314.67 |
| Delhi Lumber | Buildings-Repair/Maint | 179.44 | North IA Juvenile Detention | Rm/Bd Payments | 350.00 |
| City of Delhi | Roads | 3614.02 | Office Express | Stationery/Supplies | 270.11 |
| Diamond Mowers Inc | Construction/Maint Equip | 1034.40 | Paint N Place Body Shop | Minor Mv Parts & Access | 500.00 |
| DJ Repair | Repair/Maint- Vehicle | 1277.34 | Palmer Hardware | Minor Equip & Hand Tools | 734.96 |
| DMACC Business Resources | Education & Training | 125.00 | Precise MRM LLC | Repair/Maint-Radio Equip | 415.10 |
| Don & Walt LLC | Buildings-Repair/Maint | 184.98 | Precision Collision | Repair/Maint-Const Equip | 238.09 |
| Dubuque Co Highway Dept | Engineering Services | 11596.75 | Premier Parts Inc | Lubricants | 388.00 |
| Dyersville Commercial | Board Proceedings | 2021.70 | Priority Dispatch Corp | Data Processing Supplies | 1200.00 |
| Earlville Auto | Repair/Maint- Vehicle | 38.50 | Radio Communications | Radio & Communications | 967.50 |
| Jody Elgin | Buildings-Repair/Maint | 459.75 | Radio Communications | Repair/Maint-Misc Equip | 3470.88 |
| Tina Elgin | Custodial | 500.00 | Beverly Rahe | Education & Training | 119.00 |
| Every's Auto & Tire Center | Repair/Maint- Vehicle | 77.69 | Rite Price Office Supply | Supplies | 1012.94 |
| Fastenal Company | Construction/Maint Equip | 32.10 | River City Stone | Roads | 50.51 |
| The Fish Shack | Public Education Items | 13.68 | Roads to Trails Inc | Public Education Items | 50.00 |
| Good Neighbor Society | Food Preparation Services | 5038.00 | Runde Auto Group | Repair/Maint- Vehicle | 1296.69 |
| GreatAmerica Financial Svcs | Maint-Off Equip/Furniture | 81.46 | Sadler Power Train Inc | Construction/Maint Equip | 222.14 |
| City of Greeley | Utilities | 300.00 | Timothy J Schwendinger | Repair/Maint- Vehicle | 13.78 |
| Groth Services LLC | Buildings | 357.00 | Scientific Sales Inc | Weather Stations | 7511.76 |
| Group Services Inc | Insurance | 27093.42 | Sioux Sales Company | SafetyProtect Supplies | 2592.85 |
| Hausers Water Systems Inc | Supplies | 60.42 | Solutions Inc | Data Processing | 20491.74 |
| Heather's Handiwork | Buildings-Repair/Maint | 150.00 | State Hygienic Lab | Medical/Health Services | 39.00 |
| Heritage Printing | Printing Services | 83.26 | Summit Companies | Safety Items | 83.00 |
| HITECH Communications | Telephone Services | 255.00 | Three Rivers FS | Fuels | 11414.19 |
| Hopkinton Municipal Utilities | Utilities | 300.00 | Uniform Den Inc | Wearing Apparel & Uniform | 105.90 |
| Iowa D.A.R.E. Association | Education & Training | 100.00 | US Cellular | Telephone Services | 1508.44 |
| Iowa LTAP | Repair/Maint-Misc Equip | 900.00 | Verizon Wireless | Telephone Services | 78.51 |
| Iowa Regional Utilities Assn | Water Use & Sewer | 53.35 | VISA / Mastercard | Fuel | 36.00 |
| Secretary of State | Postage & Mailing | 119.62 | Wades Custom Woodworking | PSAP Cabinets | 5850.00 |
| Interstate PowerSystems | Repair/Maint-Const Equip | 900.68 | Weber Paper Company | Custodial Supplies | 290.21 |
| ISAC Group Unemployment | Unemployment Comp | 4677.02 | Windstream | Telephone Service | 285.26 |
| ISACA Treasurer | Dues & Memberships | 225.00 | Zenner Machine | Construction/Maint Equip | 1094.00 |
| John Deere Financial | Custodial Supplies | 475.36 | | | |

There were no "Applications for Approval of Underground Construction within Delaware County Right-Of-Way" submitted for consideration at today's meeting.

Motion made by Helmrichs, second by Buschmann and carried to acknowledge receipt of a new Confined Feeding Operation Construction Permit for Bob Ries, Ries' Pieces, to construct a new 2,490 head facility in Section 5 of Delaware Township and the following manure management plan updates: H & K Site, H & K, LLC, in Section 22 of Oneida Township (name change); Wulfekuhle No. 4, Ron Wulfekuhle, in Section 20 of Adams Township; S & K Pork LLC in Section 7 of Honey Creek Township; Virgil Recker in Section 12 of Delaware Township; and J & L Hogs, LLC in Section 12 of Richland Township. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve waiving the Board's right to appeal the issuance of a final construction permit within 14 days after receipt of the draft permit for Tom and Nancy McDonald-McDonald Acres Site in Section 22 of Hazel Green Township. The new building is near their residence and is simply replacing buildings previously damaged by fire. All Ayes

Peggy Petlon joined the meeting.

Motion made by Helmricks, second by Buschmann and carried to approve the following resolution:

**RESOLUTION No. 2018-022
APPROPRIATIONS FY 2017/2018**

WHEREAS, it is desired to make appropriations for each of the different county officers and departments for the fiscal year beginning **July 1, 2017**, in accordance with Section 331.434, Subsection 6, of the Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Delaware County, Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the following schedule are hereby appropriated from the resources of each fund so itemized, the department or office listed in the first column on the same line of the schedule.

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective **March 12, 2018**.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or county official shall expend or contract to expend any money or incur any liability, or enter into any contract, which by its terms, involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the **2017/2018** budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and offices monthly, during the **2017/2018** budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of the business day on **June 30, 2018**.

The **2017/2018** fiscal year budget appropriated and accounted for by department and fund is as follows:

| <u>Department</u> | <u>General Basic</u> | <u>General Supple.</u> | <u>MH/DD Fund</u> | <u>Rural Services</u> | <u>Secondary Road</u> | <u>Other</u> | <u>Total</u> |
|-------------------------|----------------------|------------------------|-------------------|-----------------------|-----------------------|----------------|----------------|
| Supervisors | 1,407,247 | 799,965 | | 106,700 | | | 2,313,912 |
| Auditor | 219,831 | 396,111 | | | | | 615,942 |
| Treasurer | 347,522 | 61,172 | | | | | 408,694 |
| Attorney | 271,802 | 43,656 | | | | | 315,458 |
| Sheriff | 2,215,077 | 282,708 | | | | 12,215 | 2,510,000 |
| Clerk of Court | | 72,000 | | | | | 72,000 |
| Recorder | 147,386 | 21,600 | | | | 7,500 | 176,486 |
| Community Services | 183,627 | 6,760 | | | | 33,500 | 223,887 |
| Case Management | 78,700 | 9,000 | | | | | 87,700 |
| Community Life | 236,052 | 62,777 | | | | | 298,829 |
| County Engineer | | | | | 8,683,822 | | 8,683,822 |
| Veteran Affairs | 93,792 | 8,261 | | | | | 102,053 |
| Conservation | 641,901 | 43,236 | | | | 61,905 | 747,042 |
| Local Health | 131,325 | | | | | | 131,325 |
| Weed Commissioner | | | | 13,250 | | | 13,250 |
| Human Services | 26,500 | | | | | | 26,500 |
| County Farm | 50,800 | | | | | | 50,800 |
| Medical Examiner | 35,000 | | | | | | 35,000 |
| County Services | 99,277 | 16,428 | | 98,695 | | | 214,400 |
| County Library | | | | 82,724 | | | 82,724 |
| Historical Society | 14,500 | | | | | | 14,500 |
| Mental Health | | | 973,827 | | | | 973,827 |
| <u>Non-departmental</u> | | | | | | <u>469,686</u> | <u>469,686</u> |
| Totals | \$6,200,339 | \$1,823,674 | \$973,827 | \$301,369 | \$8,683,822 | \$584,806 | \$18,567,837 |

Dated this 16th day of April 2018.

Delaware County Board of Supervisors

All Ayes

Motion made by Helmricks, second by Buschmann and carried to allow a fiber connection from the Sheriff's Department to the Dispatch Center located at the Manchester Police Department. This connection will be separate from the county's network. All Ayes

Motion made by Helmricks, second by Buschmann and carried to approve the deposit of \$1,305.00 into the Conservation Land Acquisition and Capital Improvement Fund (68000) from land rent at the Indian Hills Wildlife Area. All Ayes

Motion made by Helmricks, second by Buschmann and carried to table the consideration of purchasing a used John Deere X750 Mower Tractor until the April 23, 2018 meeting. All Ayes

ENGINEER'S REPORT - None

NEXT MEETING - The next regular meeting will be held on Monday, April 23, 2018 at 1:15 pm.

PUBLIC COMMENTS - None

There being no further business before the Board, Chairperson Buschmann called for a motion to adjourn.

Motion made by Helmricks, second by Buschmann and carried to adjourn the meeting at 9:46 am. All Ayes

These minutes have been read and approved for publication.

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

April 23, 2018
Manchester, Iowa
1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Daneen Schindler, Mike Corkery, Dave Sunne, Alan Shaffer, Laurie Renda, Chawn Hurd, Donna Boss, Pam Klein, Carla K. Becker, Craig Davis and two members of the media. Chairperson Buschmann called the meeting to order.

Motion made by Madlom, second by Helmrichs and carried to approve the agenda. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the minutes from the last meeting. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge the following employees to attend their respective out-of-county meetings: Supervisor Helmrichs to attend the Maquoketa River Watershed meeting on April 26th in Maquoketa, Carla Becker will be attending an elections meeting on April 24th in Waterloo, an ISAC Board meeting in Des Moines on April 26th and a District 6 meeting in Iowa County on April 27th; and Mike Corkery to attend the Iowa National Guard Communications exercise in Cedar Rapids on April 24th and the EIRUSS meeting in Dubuque on April 25th. All Ayes

There were no claims submitted for approval at today's meeting.

There were no "Applications for Approval of Underground Construction within Delaware County Right-Of-Ways" submitted for consideration at today's meeting.

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of the following manure management plan updates: Shover Farm, James Shover, in Section 15 of Hazel Green Township; and Ken Wilgenbusch in Section 28 of Prairie Township. All Ayes

Presentation – Carriage Glow Equine Event – Laurie Renda

Laurie Renda addressed the Board regarding the 6th annual Carriage Glow event to be held at the Delaware County Fairgrounds August 4 & 5, 2018. This is their 3rd year holding the event in Delaware County. The event continues to grow and draw more and more people from out of state. Last year they had entries from seven states. This year, a portion of the receipts will be donated to the local 4-H program. Ms. Renda stated that they need community support in order to keep the event in the county. She provided display posters to help get the word out about the event. The Board thanked Ms. Renda for the presentation and expressed their appreciation of the event.

Presentation – Backbone State Park's 100th Birthday

Dave Sunne addressed the Board regarding the upcoming 100th birthday of Backbone State Park. It was 100 years ago this year that the original 1200 acres of land was donated by 44 land owners. However, the area was not dedicated as a state park until 1920. Mr. Sunne highlighted important dates in the history of the park. One of the highlights being the Civilian Conservation Corp (CCC) created by President Roosevelt in 1933. Backbone was one of the first parks to receive assistance from the CCC. Overall, they constructed 25 structures (22 are visible to attendees) within the park. These structures were refurbished between 1996 and 2001. Even though the camping areas and cabins are full all the time, the park continues to be dependent on grants and state general fund appropriations for its main source of revenue. Today's program will be available on the Delaware County website. There will also be a public meeting held at the Delaware County Community Center on April 24, 2018 at 6:30 pm. The Board thanked Mr. Sunne for his presentation.

Motion made by Helmrichs, second by Madlom and carried to approve the following resolution:

RESOLUTION No. 2018-023

Delaware County Board of Supervisors

April 23, 2018

APPROVAL OF WAIVER OF DELAWARE COUNTY'S RIGHT TO APPEAL ISSUANCE OF FINAL CONSTRUCTION PERMIT FOR THE CONSTRUCTION OF CONFINED ANIMAL FEEDING OPERATION BY THE IOWA DEPARTMENT OF NATURAL RESOURCES.

BE IT RESOLVED by the Delaware County Board of Supervisors as follows:

- Section 1 The Delaware County Board of Supervisors has received notice from the Iowa Department of Natural Resources (DNR) that Tom and Nancy McDonald have been issued a draft permit for the construction of two confined animal feeding operation buildings located at 3117 200th Ave, Hopkinton in Section 22 of Hazel Green Township within unincorporated Delaware County.
- Section 2 The Delaware County Board of Supervisors reviewed the construction permit application and the manure management plan and determined that both appeared to be in compliance with the requirements of the Master Matrix, Iowa Code Section 459 and Iowa DNR rules and recommended approval of said application on April 9, 2018.
- Section 3 The Delaware County Board of Supervisors hereby waives its right to appeal the issuance of the final permit within the fourteen (14) day limit from the time of receipt of notice of the issuance of the draft permit.
- Section 4 The Delaware County Board of Supervisors encourages the Iowa DNR to issue the Final Permit immediately upon notification of this waiver.
- Section 5 The Delaware County Board of Supervisors authorizes the Board Chairman to notify the Iowa DNR of this waiver.
- Section 6 This resolution shall take effect immediately.

Approved this 23rd day of April 2018.

All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the appointment of James Kinley as Trustee of the Adams/Hazel Green Benefited Fire District for a period of 3 years. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following resolution:

RESOLUTION No. 2018-024

DONATION OF OBSOLETE COMPUTER EQUIPMENT

WHEREAS, the Delhi, Dundee, Earlville and Ryan Fire Departments rely heavily on their computers for ongoing administration of their duties; and

WHEREAS, the Delaware County Board of Supervisors has computer towers & monitors setting in storage that have been labeled obsolete for any county administrative purposes; and

WHEREAS, this obsolete computer equipment would be functional for the Fire Departments' use.

NOW, THEREFORE, BE IT RESOLVED, that the Delaware County Board of Supervisors agrees to donate the following computer towers & monitors to the Delhi, Dundee, Earlville and Ryan Fire Departments at no charge as long as they are used for the administration of the fire departments' duties:

| | | | |
|------------------------------|----------------|-------------------------------|--------------|
| HP EliteDesk 800 G1 Tower | S/N#2UA53718VX | Lenovo ThinkCentre M73 Tower | S/N#MJ00ET9P |
| Lenovo ThinkCentre M73 Tower | S/N#MJ00E1Y4 | Lenovo ThinkCentre M72E Tower | S/N#MJ895F8 |
| Lenovo ThinkCentre M73 Tower | S/N#MJ00E1Y6 | Lenovo ThinkCentre M72E Tower | S/N#MJ5770H |

| | | | |
|------------------------------------|-------------|------------------------------------|----------------|
| Lenovo ThinkVision LT2323p Monitor | S/N#V1Y0004 | Lenovo ThinkVision LT2323p Monitor | S/N#V1NA223 |
| Lenovo ThinkVision LT2323p Monitor | S/N#V1X9984 | Lenovo ThinkVision LT2323p Monitor | S/N#V1G8887 |
| Lenovo ThinkVision LT2323p Monitor | S/N#V132469 | Lenovo ThinkVision LT2323p Monitor | S/N#V124185 |
| Lenovo ThinkVision LT2323p Monitor | S/N#V1X9988 | HP EliteDisplay E231i Monitor | S/N#3CQ53223TR |
| Lenovo ThinkVision LT2323p Monitor | S/N#V159665 | HP EliteDisplay E231i Monitor | S/N#3CQ53223TZ |
| Lenovo ThinkVision LT2323p Monitor | S/N#V124187 | HP OfficeJet 5740 | S/N#TH4CC350K9 |
| Lenovo ThinkVision LT2323p Monitor | S/N#V124193 | | |

Approved this 23rd day of April 2018.
All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve sending a letter of support for RPM Access and its Wind Turbine Project in Black Hawk County. The Board stated that RPM Access was great to work with during the Elk Wind Project. They also appreciated how respectful they were to Delaware County residents and their easement landowners. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following resolution:

RESOLUTION No. 2018-025

DISPOSAL OF INOPERABLE COMPUTER EQUIPMENT

WHEREAS, Delaware County periodically purchases a variety of computer equipment in order to operate on a daily basis; and,
WHEREAS, these pieces of equipment become damaged or cease to function; and,
WHEREAS, the county cannot offer the equipment for sale to the public due to the fact that they are inoperable; and,
WHEREAS, it is of benefit to the county to scrap these inoperable pieces of equipment at no charge rather than pay a disposal fee with the landfill.

NOW, THEREFORE, BE IT RESOLVED, the following miscellaneous inoperable computer equipment at the Secondary Roads Department be disposed of/scrapped at no charge to the county:

| | | | |
|----------------------------------|---------------------|---------------------------|-----------------|
| Dell Inspiron 5000E Laptop | S/N#DS/NTW-0984VN | HP Compaq Computer Tower | S/N#SMXL91017PN |
| 15" Pivot Computer Monitor | S/N#HB17HCCK402942R | Lenovo ThinkPad Laptop | S/N#R82H958 |
| Reconditioned Computer | S/N Unknown | Lenovo ThinkCentre M83 | S/N#MJ0029FF |
| Dell Dimension 4600 Computer | S/N Unknown | Lenovo ThinkCentre M83 | S/N#MJ004587 |
| RJ Ender FX626 Desktop Computer | S/N#032020060112XPH | HP Model F340 Printer | S/N#CN63KB5107 |
| Acer Travelmate 3260-4853 Laptop | | Dell Inspiron 1100 Laptop | S/N#F0588 |
| S/N#LXTH10Z002704032C72500 | | Dell Inspiron 4000 Laptop | S/N#4F259A01 |

Dated this 23rd day of April 2018.

All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the transfer of \$737,029 from the Rural Services Fund to the Secondary Roads Fund. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the purchase of a used John Deere mower tractor with 60" deck from Dyersville Implement for \$8,950. This mower has a total of 242 hours on it. All Ayes

Bids for One Tandem Dump Truck Chassis

This being the date and time set to receive bids for a tandem dump truck chassis, Assistant to the Engineer Craig Davis read the following bids aloud:

| | | |
|-------------------------|-----------------------|-----------|
| Twin Bridges Truck City | Mack M-Drive 12 Speed | \$112,634 |
| Twin Bridges Truck City | Mack M-Drive 13 Speed | \$115,323 |
| Twin Bridges Truck City | Mack Allison 6 speed | \$117,302 |
| Gator Truck Center | Mack Allison 4500 | \$121,167 |
| Gator Truck Center | Mack M-Drive | \$113,378 |
| Don's Truck Center | Western Star | \$116,480 |
| Don's Truck Center | Freightliner | \$112,295 |

Mr. Davis requested the Board table the final consideration to allow for further review of the bids.

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the bids for the tandem dump truck chassis and to table consideration of said bids until the County Engineer has had time to review. All Ayes

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of the following quote for dump truck body and attachments and to table final consideration until the County Engineer has had time to review:

| | |
|-------------------------|-----------|
| Henderson Manufacturing | \$114,510 |
|-------------------------|-----------|

All Ayes

Rock Resurfacing Bids

This being the date and time set to receive bids for the 2018 Rock Resurfacing Program, Craig Davis read the following bids aloud:

BARD Materials

| | | |
|--------|------------|-----------|
| Area 1 | \$7.61/ton | \$186,445 |
| Area 2 | \$8.53/ton | \$208,985 |
| Area 3 | \$8.61/ton | \$210,945 |
| Area 4 | \$8.31/ton | \$203,595 |
| Area 5 | \$8.59/ton | \$210,455 |

River City Stone

| | | |
|--------|------------|-----------|
| Area 1 | \$8.32/ton | \$203,840 |
| Area 4 | \$8.15/ton | \$199,675 |

Craig Davis requested the Board table final consideration to allow time to review the bids.

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the bids for the Rock Resurfacing Program and to table the final consideration to allow the County Engineer to review said bids. All Ayes

NEXT MEETING - The next regular meeting will be held on Monday, April 30, 2018 at 1:15 p.m.

PUBLIC COMMENTS – None.

There being no further business before the Board, Chairperson Buschmann called for a motion to adjourn.

Motion made by Helmrichs, second by Madlom and carried to adjourn the meeting at 2:10 pm. All Ayes

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

April 30, 2018
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Mike Corkery, John LeClere, Donna Boss, Pam Klein, Carla K. Becker, Anthony Bardgett and two members of the media. Chairperson Buschmann called the meeting to order.

Motion made by Madlom, second by Helmrichs and carried to approve the agenda. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the minutes from the last meeting. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge the following employees to attend their respective out-of-county meetings: Supervisors Buschmann and Helmrichs to attend the RTA meeting in Dubuque on May 2nd; Supervisor Helmrichs to attend the Regional MH meeting in Cedar Rapids on May 3rd; Jenny Eschen and Pam Klein to attend the Solutions school in Ames on May 9th; Carla Becker to attend election trainings in Denison on May 2nd and Cedar Rapids on May 4th; and Wade Feldmann, Brett Fessler, Randy Gudenkauf, Michael Hageman, Chris Hucker, Eric Klaren, Dean Klostermann, Dan Stelken, Mark Thole and Michael Wilhelm to attend the MOGO training in Johnson County on May 8th. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following claims for payment, including payroll and related expenses from April 27, 2018 in the amount of \$301,420.36 warrant #22975 - #23084:

| | | | | | |
|------------------------------|---------------------------|----------|-------------------------------|---------------------------|----------|
| Ace Homeworks | Postage & Mailing | 10.18 | Holiday Inn Des Moines | Education & Training | 665.28 |
| Advanced Business Systems | Data Processing | 846.00 | IA Division of Labor Services | Repair/Maint-Misc Equip | 40.00 |
| Advanced Systems Inc | Stationery/Supplies | 50.00 | IA Prison Industries | Park Development | 595.00 |
| Alliant Energy | Service | 2347.36 | ISACA Treasurer | Education & Training | 100.00 |
| American Legion Post 45 | Permanent Landscaping | 96.00 | Kluesner Flooring Inc | Buildings | 2577.39 |
| Bard Materials | Roads | 11306.14 | Koch Brothers | Office Equipment | 61.22 |
| Black Hills Energy | Service | 1263.14 | L&L Murphy Consulting | Planning-Consulting | 2000.00 |
| Bodensteiner Implement | Repair/Maint-Const Equip | 16.97 | Jill Lewis | Buildings-Repair/Maint | 150.00 |
| R Ried Boom MD | Medical & Health Services | 150.00 | Linn Co Treasurer | Medical & Health Services | 403.68 |
| Boubin Tire Co | Assessor-Car Expense | 105.74 | Lechtenberg Janitorial | Custodial Supplies | 30.50 |
| BP | Fuels | 726.88 | M&M Snow Removal | Buildings-Repair/Maint | 1655.00 |
| Linda R Burr | Employee Mileage/Subs | 44.00 | Mail Services LLC | Postage & Mailing | 604.47 |
| Burrington Group Inc | Buildings-Repair/Maint | 5993.50 | Main Street Repair | Repair/Maint- Vehicle | 65.70 |
| Canon Solutions America Inc | Maint-Off Equip/Furniture | 12.40 | Mainstay Systems Inc | Radio & Communications | 1707.00 |
| Carpenter Uniform Co | Wearing Apparel & Uniform | 455.80 | Manchester Signs LLC | Roads | 100.50 |
| Cedar Cross Overhead Door | Buildings | 193.50 | City of Manchester | County Contribution | 10000.00 |
| ChemRight Laboratories Inc | Engineering Services | 960.00 | Maquoketa Valley REC | Electrical Power | 709.04 |
| City Laundering Co | Custodial Supplies | 202.16 | Nick McGraw | Rent Payments | 350.00 |
| City Tractor Co | Construction/Maint Equip | 17656.40 | Mediacom LLC | Telephone Services | 631.80 |
| Continental Research Corp | Shop Equipment | 392.51 | Mulgrew Oil Company | Natural -LP Gas-Fuel Oil | 2613.48 |
| Creative Forecasting Inc | Stationery/Supplies | 30.00 | NE-IA Industrial Fasteners | Shop Equipment | 300.29 |
| D&S Portables Inc | Custodial Supplies | 960.00 | Office Express | Stationery/Supplies | 25.98 |
| Dearborn Ntnl Life Insurance | Life Insurance | 980.32 | Oneida Signs LLC | Park Development | 23.00 |
| Delaware Co Assessor | Stationery/Supplies | 16.32 | Palmer Hardware | Repair/Maint-Misc Equip | 16.58 |
| Delaware County Auditor | Acct/Audit/Clerical | 60.00 | Precise MRM LLC | Repair/Maint-Radio Equip | 334.76 |
| Delaware County Bar Assoc. | Dues & Memberships | 200.00 | Price Industrial Electric Inc | Natural -LP Gas-Fuel Oil | 3354.46 |
| Del Co Memorial Hospital | Acute/Emergency Treatment | 317.00 | Radio Communications | Repair/Maint-Radio Equip | 4409.91 |
| Del Co Public Health | Refunds /Reimbursements | 7332.14 | Ray O'Herron Co Inc | Supplies | 1256.46 |
| Del Co Soil & Water | Agric/Hort Services | 2500.00 | Rite Price Office Supply | Supplies | 155.50 |
| Julie A Diesch | Postage & Mailing | 17.98 | RTL Equipment Inc | Shop Equipment | 265.41 |
| DJ Repair | Repair/Maint- Vehicle | 564.44 | Silveredge Cooperative | Fuels | 1685.90 |
| Dolan Insurance Agency | Blanket Insurance | 30.00 | Simmons Perrine Moyer et al | Labor Relations Services | 58.00 |
| Don & Walt LLC | Repair/Maint-Const Equip | 282.92 | Solutions Inc | Data Processing | 2300.31 |
| Dons Truck Sales Inc | Construction/Maint Equip | 226.84 | State Forest Nursery | Land | 1180.00 |
| Dubuque County Sheriff | Legal-Court Related | 33.00 | Thomson Reuters | Books/Newspaper | 1467.03 |
| Edgewood Oil Co | Lubricants | 1146.60 | Three Rivers FS | Fuels | 15547.23 |
| Ehrisman Tree Service | Roads | 700.00 | Tifco Industries | Shop Equipment | 105.70 |
| Eide Bailly LLP | Dues & Memberships | 496.00 | Town Square Apartments | Rent Payments | 450.00 |
| Jody Elgin | Buildings-Repair/Maint | 480.00 | US Cellular | Telephone Services | 77.02 |
| Tina Elgin | Custodial | 500.00 | Vanguard Appraisals Inc | Appraisal Services | 11400.00 |
| ES&S | Ballot Layout/Setup/Print | 6245.42 | Verizon Wireless | Telephone Services | 120.03 |
| Fastenal Company | Shop Equipment | 411.42 | VISA / Mastercard | Education & Training | 3209.10 |
| The Fish Shack | Public Education Items | 1.69 | Courtney E Vorwald | Education & Training | 30.00 |
| Four Oaks Family & Children | Protection Services | 2192.55 | Walmart Community | Custodial Supplies | 487.41 |
| Gateway Appliance LLC | Repair/Maint-Misc Equip | 45.95 | Wapsi Valley Archaeology | Land Improvements | 2167.97 |
| GATR Truck Center | Construction/Maint Equip | 90.00 | Weldon Tire | Tires | 5000.00 |
| Garlyn R Glanz | Postage & Mailing | 7.25 | Blue Cross & Blue Shield | Insurance | 4010.98 |
| City of Greeley | Water Use & Sewer | 63.00 | Windstream | Telephone Service | 508.65 |
| Shirley E Helmrichs | Employee Mileage/Subs | 11.75 | Windstream | Telephone Service | 1447.40 |
| Heritage Printing | Printing Services | 2.00 | | | |

All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the "Application for Approval of Underground Construction within Delaware County Right-Of-Way" submitted by Windstream Iowa Communications, LLC to repair a buried fiber optic cable that was damaged during the winter, place 720' of BFO24, place a new BDO and install 7000' of temp fiber and 6 poles that are currently on the ground all in Section 19 of Elk Township located 8/10 mile northwest of Greeley. All Ayes

Mark Schneider joined the meeting.

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of the following manure management plan updates: KZ Pork, LLC in Section 1 of Milo Township; T&K Pork, LLC in Section 12 of Coffins Grove Township; B&H Pork, LLC in Section 24 of Delaware Township; and White's Pork, LLC in Section 2 of Delhi Township. All Ayes

Presentation – Update on Petersburg Wastewater Project – Mark Schneider

Mark Schneider, EIRUSS/ECIA addressed the Board regarding the Petersburg Wastewater Project. According to Mr. Schneider, the income survey is complete. The results qualify the area for the highest level of grant monies and lowest interest rate through the USDA. The project also has a willing seller that they have been working with. They have conducted soil borings on the proposed site. Those results should be in within the next 3 weeks or so. Once they know it is a feasible site, negotiations can begin with the property owner for EIRUSS to purchase the property. The next steps will be to update the facility plan submitted to the USDA and the DNR to incorporate the new location. They will then begin the environmental review process that is the first step towards the USDA

application. They are hoping to have funding available yet this year with bids taken early next spring. Mike Corkery, County Services Director, added that the proposed new site is much closer to the community and should reduce the cost of installation.

Regional Workforce Development Regional Reconstruction

Donna Boss, Delaware County Economic Development, addressed the Board regarding a request for feedback, via a survey, to the Workforce Development Board. Ms. Boss furnished copies of proposed redesign options showing anywhere from two to six regions for the state. Currently, there are fifteen regions. Workforce would like feedback from the counties no later than May 4, 2018. Supervisor Madlom was concerned that rural community would not have much representation if there were less than six regions.

Motion made by Madlom, second by Helmricks and carried to approve the return of the survey to Workforce Development with the recommendation that there be no less than six regions across the state. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the renewal of the contracts with the local libraries with the following contribution levels:

| <u>Library</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>2021-2022</u> |
|----------------|------------------|------------------|------------------|------------------|
| Colesburg | \$8,830.88 | \$9,159.25 | \$9,498.72 | \$9,849.71 |
| Delhi | 10,863.81 | 11,267.78 | 11,685.42 | 12,117.18 |
| Earlville | 10,863.81 | 11,267.78 | 11,685.42 | 12,117.18 |
| Edgewood | 8,161.50 | 8,464.98 | 8,778.73 | 9,103.08 |
| Hopkinton | 10,863.81 | 11,267.78 | 11,685.42 | 12,117.18 |
| Manchester | 35,621.91 | 36,334.35 | 37,061.04 | 37,802.26 |

The Board Chairperson directed the County Auditor to e-mail out the contracts to the libraries for signatures. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the addition of additional cement work at the Delaware County Fairgrounds to help celebrate its 150th Anniversary. The projects will assist walking traffic over to the new horse arena and along the west side of the livestock barns. The Board would also like to pour a 25' x 250' slab along the north end to accommodate motorcycle test drives for licensing conducted by the County Treasurer's Office if the Fair Board is agreeable to the projects. All Ayes

Motion made by Helmricks, second by Madlom and carried to award the bid for one Tandem Dump Truck Chassis to Twin Bridges Truck City for its bid of \$117,302 for a Mack Allison Drive 6 speed for delivery in November 2018. Even though it was the third lowest bid, County Engineer Anthony Bardgett felt that the Mack was a better fit for their use. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the quote from Henderson Manufacturing in the amount of \$114,885 for the dump truck body and attachments. All Ayes

Motion made by Helmricks, second by Madlom and carried to award the bids for the Rock Resurfacing Program as follows:

| | | | |
|--------|------------------|------------|-----------|
| Area 1 | Bard Materials | \$7.61/ton | \$186,445 |
| Area 2 | Bard Materials | \$8.53/ton | \$208,985 |
| Area 3 | Bard Materials | \$8.61/ton | \$210,945 |
| Area 4 | River City Stone | \$8.31/ton | \$203,595 |
| Area 5 | Bard Materials | \$8.59/ton | \$210,455 |

The late start date for this project is June 25, 2018 with 40 working days allocated for completion. All Ayes

ENGINEER'S REPORT

D47 Paving Project – The sub drain shoulder tile is being installed this week. Once that work is complete, the concrete patching will begin.

NEXT MEETING - The next regular meeting will be held on Monday, May 7, 2018 at 1:15 p.m.

PUBLIC COMMENTS – Mike Corkery stated that there are undocumented cables buried relatively shallow within the proposed areas for sidewalks at the fairgrounds. He stated he would work with the Board to point these areas out before digging.

Sheriff John LeClere stated asbestos tile was discovered in the Sheriff's Office during prep work for installation of new flooring. The contractor will be removing the tile sometime in May. Until the tile is removed and new flooring installed, his office will relocate to the lower level of the Sheriff's Department in the old exercise area.

There being no further business before the Board, Chairperson Buschmann called for a motion to adjourn.

Motion made by Madlom, second by Helmricks and carried to adjourn the meeting at 1:57 pm. All Ayes

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

May 7, 2018
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Daneen Schindler, Pam Klein, Jerry Ries, Anthony Bardgett, Carla K. Becker, and one member of the media. Chairperson Buschmann called the meeting to order.

Motion made by Madlom, second by Helmricks and carried to approve the agenda with the following timely addition: "Consideration of Liquor License Renewal Application for Hart Ridge Clubhouse, LLC." All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the minutes from the last meeting. All Ayes

Motion made by Madlom, second by Helmricks and carried to acknowledge the following employees to attend their respective out-of-county meetings: Pam Klein to attend the Spring Treasurer's School in Burlington May 15th- May 18th; Daneen Schindler to attend the Recorder District 6 meeting in Cedar Rapids on May 11th; Craig Davis to attend the Federal Aid Swap Seminar in Cedar Rapids on May 8th; Supervisors Helmricks and Buschmann to attend the Operation New View meeting in Dubuque on May 10th; and Supervisor Buschmann to attend the BDF meeting in Independence on May 8th. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the following claims for payment:

| | | |
|--------------------------------|---------------------|-----------|
| Alliant Energy | Service | 2420.00 |
| AT&T | Telephone Services | 1.73 |
| Bankers Trust Company | Bond Registrar Fees | 251590.40 |
| LLC CenturyLink Communications | Telephone Services | 34.14 |
| CenturyLink | Telephone Services | 355.52 |
| Comelec Internet Services | Telephone Services | 190.00 |
| Intermedia.net Inc | Data Processing | 699.68 |
| City of Manchester | Water Use & Sewer | 244.22 |
| Windstream | Telephone Service | 1640.47 |

All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the "Applications for Approval of Underground Construction within Delaware County Right-Of-Ways" submitted by **Maquoketa Valley Electric Cooperative** to bury underground fiber optic cable encased in orange 1.25" conduit at the following locations:

1. Along 140th Ave & 310th Street approximately two miles west of State Hwy 13 in Sections 14 & 15 of Adams Township.
2. Along 330th Street approximately 1.75 miles west from State Hwy 13 in Sections 26 & 35 in Adams Township.
3. Along 220th Street approximately 2.15 miles west of State Hwy 13 in Sections 35 & 36 of Coffins Grove Township.
4. Along 150th Ave approximately ¾ mile north of Linn-Delaware Road in Section 35 of Adams Township.
5. Along 140th Ave approximately 2/10 mile from 280th Street in Section 27 & 34 of Prairie Township.
6. Along 110th Ave approximately 3/8 mile north from 325th Street in Sections 29 & 30 in Adams Township.
7. Along 300th Street approximately one mile east from 110th Ave in Sections 8 & 17 in Adams Township.
8. Along Linn-Delaware Road approximately 1 mile north from the Town of Coggon in Sections 31 & 32 in Hazel Green Township and Sections 34, 35, & 36 in Adams Township.

All Ayes

Motion made by Helmricks, second by Madlom and carried to acknowledge receipt of the following manure management plan updates: Take Down Ranch, LLC in Section 12 of Honey Creek Township; and K & M Swine, Kevin Werner, in Section 20 of Milo Township. All Ayes

Motion made by Madlom, second by Helmricks and carried to acknowledge receipt of the Clerk of Court's April Report and Remittance showing a total of \$2,170.14 was collected for various fees and deposited into the general funds. All Ayes

Motion made by Helmricks, second by Madlom and carried to acknowledge receipt of the Treasurer's April Banking and Investment Report showing a total of \$21,141,820.42 has been collected on behalf of all taxing entities and deposited into various banks across the county. All Ayes

Motion made by Madlom, second by Helmricks and carried to award the mowing/yard work for the Abbe Center Building, County Services Building and the Parking Lot on South 5th Street to Supreme Green. The board received two quotes as follows:

| | <u>Mowing Abbe Bldg</u> | <u>Mowing Co Services</u> | <u>Yard Clean-up- Abbe Bldg</u> | <u>Yard Clean-up - Co Services</u> |
|---------------|-------------------------|---------------------------|---------------------------------|------------------------------------|
| Wayne Clemen | \$30.00/time | \$30.00/time | did not submit | did not submit |
| Supreme Green | \$35.00/time | \$45.00/time | \$70.00 | \$90.00 |

Even though Mr. Clemen's bid was lower for the mowing portion, the Board was looking for someone who could also do the spring cleanup around the buildings and spraying for weeds as needed. Since Mr. Clemen does not offer those services, the Board decided to award the project to Supreme Green. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the Service Agreement with the Iowa State Association of Counties (ISAC) to participate in its HIPAA Program during FY 2018-19 for a fee of \$1,950. The agreement runs from July 1, 2018 through June 30, 2019. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the renewal of the current Rental Service Agreement with City Laundering Co. for an additional 5 years beginning June 17, 2018. The county currently rents all mats, air dispensers and towel dispensers for the courthouse facility from City Laundry. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the 2018-2020 Election Board as follows:

| | | | |
|--------------------|------------------------|------------------|-------------------|
| Doug Adams | Dianne Baumgartner | Phyllis Chesnut | Jean Domeyer |
| Patricia Adams | Grace Baumhardt | Linda Clemen | Pat Doyle |
| Sandra Ahrens | Patricia Becker | Jackie Coates | Joan Drees |
| Madonna Albright | (Gloria) Diane Beitz | Helen Cole | Gretchen Eibey |
| Emma Louise Amling | Shirley Benson | Barb Cole | Dottie Elgin |
| Audry Anderegg | Thomas Benson | Connie Conrad | Terrie Elledge |
| Shirley Anderegg | Elizabeth Beswick-Todd | Patricia Conrad | Judy Ellingson |
| Marlene Andersen | Emily Billings | Karen Cook | Charlotte Emerson |
| Coleen Andersen | Leslie Bockenstedt | Janis Creveling | Judy Errthum |
| Max Andrews | Judy Boeckenstedt | Karen Dabroski | Lois Faust |
| Carol Ankrom | Merle Boeckenstedt | Pat Dede | Carol Feldmann |
| Charles Ankrom | Ted Bohnenkamp | Donna DeShaw | Linda Fergesen |
| Janet Arjes | Ruth Ardelle Brooks | Janet Diers | Janet Fischer |
| Jennifer Atkinson | Rosalie Brunkan | William Dingbaum | M Ruth Francois |
| Sharon Bacon | Nancy Burgett | Joann Dingbaum | Ellen Francois |
| Marcia Banyas | Sharon Burrack | Linda Dolan | Sheila Freiburger |

| | | | |
|-------------------------|---------------------|------------------------------|----------------------------------|
| Kathy Glanz | Carmen Knipper | Janet Phelps | Janine Stellick |
| Ann Glime | Betty Koch | Donna Pilgrim | Robin Stone |
| Jan Grundmeyer | Larry Kremer | Mary Ann Poynor | Lisa Streicher |
| Sue Guthrie | Carol Kremer | Deanna Preussner | Deann Struble |
| Barb Hansel | Randy Kreutner | Julie Raak | Laura Sutter |
| Arlys Hansen | Brenda Krumviede | Mary Recker | Sandra Swanson |
| Linda Harris | Betty Kruse | Kathy Rempe | Shirley Swartz-Chesmore |
| Kay Hart | Sherri Kubly | Mary Renfer | JoAnn Swinton |
| Marsha Hauser | Nancy Lahr | Lois Richardson | Michele Tiemens |
| Darlene Heims | Becky Lange | Karen V. Ries | Margaret (Margie) Urbanek-Meehan |
| Joslynn Heims | Deborah Lechtenberg | Irma Ries | Verna Vaske |
| Germaine Helle | Janet Leonard | Colleen Ries | Marcia Voelker |
| Marcia Hilbert | Sherry Lester | Becky Ries | Donald VonHandorf |
| Laura Hildebrand | Deanne Loecke | Jeanne Riniker | Ruth Voshell |
| Phyllis Hillers | Susan Luensmann | Glenda Robertson | Caron Wall |
| Ruth Hoekstra | Roseann Lyness | Dennis R. Robertson | Lynette Ward |
| Roger Hoekstra | Linda Mardorf | Janet Rolfes | Eileen Waterman |
| Carolyn Hogan | Randy Marquardt | Leo Rolling | Madonna Weaver |
| JoEllen Holtorf | Sharon McCrabb | Dorothy Roling | Joyce Wellman |
| Bruce (Charles) Houlton | Julia McMahan | Sandra Roling | Julie Wessel |
| Janet Houlton | Judy McMahan | Darlene Ronnebaum | Sandra White |
| Patricia Hucker | Margaret McNamara | Elizabeth (Betty) Schaul | Lois White |
| Linda Hunter | Pat Meehan | Valda Schaul | Cathy Wical |
| Nancy Hurt | Linda Mensen | Janice Scherbring | Dennis Wiedenman |
| Chris Jackson | Corene Messer | Shirley Schlichte | Marsha Wiedenman |
| Michael Jackson | Debra Meyers | Mary Schmidt | Rhonda Wilhelm |
| Mary Jasper | Kay Miles | Colleen Schulte | Jennifer Willenbring |
| Carol Jebens | Rose Moorman | Gene Schultz | Diane Williams |
| (John) Farr Jebens | Linda Moritz | Roberta (Bobbi) Schustersich | Taylor Wilson |
| Mary Kaiser | Mary Nading | Jeannie Selover | Barbara Wolfram |
| (Dale) Joe Keith | Dureen Neppel | Dorothy Shaw | Karen Wulfekuhle |
| Darla Kimmerle | Elizabeth Nieman | Melissa Sheppard | Judy Zehr |
| Jana Kinyon | Karen Nieman | Donna Skattum | (Wilhelmena) Billie Zumbach |
| Elaine Kirchoff | Janet Oakleaf | Vera Smith | Mary Ann Zumbach |
| Nancy Klein | JoAnne O'Reilly | Angie Staner | |
| Jerry Klein | Marilyn Osterhaus | Shirley Starr | |
| Bonnie Knipper | Michelle Pasker | Craig Starr | |
| Joann Knipper | Linda Peitz | Kathy Steenhard | |

Not less than twenty days before each Primary Election, the County Commissioner of Elections shall draw up for each precinct an Election Board Panel from which members of the Precinct Election Board shall be appointed for each election held in the precinct during the ensuing two years. By code, the members of this board are deemed temporary state employees whose compensation shall be set by the Board of Supervisors as follows: \$9.00/hour for Precinct Election Officials, \$10.75/hour for Precinct Chairpersons and \$10.75/hour for Election Day Runners. All Ayes

The next item was added as a timely addition to the agenda.

Motion made by Madlom, second by Helmricks and carried to approve the Class C Liquor License Application for Hart Ridge Clubhouse, LLC (50% Colleen Meyer/50% Jeremy Smith) doing business at 1645 195th Street in Manchester. This is a 12-month license with outdoor service area and Sunday sales privileges. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the hiring of the following seasonal employees within the Secondary Roads Department:

Tony Funke, seasonal roadside mower operator, effective May 14, 2018 at \$14.00/hour

Alex Linderwell, seasonal part-time laborer, effective May 21, 2018 at \$11.00/hour

Kabryn Cook, seasonal part-time laborer, effective May 21, 2018 at \$11.00/hour

Andrea Salow, seasonal part-time engineer's assistant, effective May 21, 2018 at \$11.00/hour

All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the following resolution:

RESOLUTION NO. 2018-026
RESOLUTION FOR USE OF DELAWARE COUNTY
ROADS FOR TRAFFIC DETOUR

WHEREAS, the Colesburg Commercial Club requests the closure of Delaware County road X3C, between Iowa Highway 3 and Delaware/Clayton County line, from 2:00 p.m. to 3:00 p.m. on June 30, 2018 due to their 4th of July annual parade, and

WHEREAS, the Colesburg Commercial Club requests the use of Delaware County roads to detour traffic between said times, and

WHEREAS, the Colesburg Commercial Club will provide all necessary traffic control devices and law enforcement to direct traffic during the parade route,

NOW THEREFORE BE IT RESOLVED that the Delaware County Board of Supervisors has approved the Colesburg Commercial Club's detour plan:

Beginning at the intersection of Delaware County Road X3C and Clayton County Road 400th Street and continuing west approximately one and a half miles to 290th Avenue, then turning south on 290th Avenue to Iowa Highway 3.

Approved this 7th day of May 2018.

All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the following resolution:

RESOLUTION NO. 2018-027
RESOLUTION FOR USE OF DELAWARE COUNTY
ROADS FOR TRAFFIC DETOUR

WHEREAS, the City of Edgewood requests to detour traffic on Delaware County roads, from 1:00 p.m. to 3:00 p.m. on September 28, 2018 due to the Ed-Co Homecoming Parade, and

WHEREAS, the City of Edgewood will provide any and all necessary traffic control devices, all meeting the specifications of the Manual On Uniform Traffic Control Devices, and

WHEREAS, the City of Edgewood will provide law enforcement to direct traffic during the parade,

NOW THEREFORE BE IT RESOLVED that the Delaware County Board of Supervisors has approved the City of Edgewood's request for traffic detour:

Beginning at 195th Avenue west of Edgewood, then south one mile to 110th Street, then east one mile to County Highway C60X (Laser Road), then north into Edgewood terminating at Iowa Highway 3.

Passed and approved this 7th day of May 2018.

All Ayes

Motion made by Madlom, second by Helmrichs and carried to set Monday, May 21, 2018 at 1:15 PM as the date and time to receive bids for the 2018 Edgeline Pavement Marking Project. The project consists of 6,575 gallons of white paint being applied to approximately 218 miles of roadway edgelines. All Ayes

ENGINEER'S REPORT -

D47 Paving Project – The subdrain shoulder tile work should be completed tomorrow. The next phase of the project is concrete patching. However, a schedule has not yet been set.

NEXT MEETING - The next regular meeting will be held on Monday, May 14, 2018 at 1:15 p.m.

PUBLIC COMMENTS – Supervisor Helmrichs requested that County Engineer Anthony Bardgett share with the road crew how good the gravel roads are right now. She drove over 60 miles of gravel this morning and was impressed at the condition of the gravel roadways this early in the spring.

There being no further business before the Board, Chairperson Buschmann called for a motion to adjourn.

Motion made by Helmrichs, second by Madlom and carried to adjourn the meeting at 1:46 pm. All Ayes

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

May 10, 2018
Manchester, Iowa
9:00 a.m.

The Delaware County Board of Supervisors met in work session with this date at 9:00 a.m. with all members present. Also present were Craig Davis, Anthony Bardgett, Jerry Ries, Julie Neebel, John Wandsnider, Jeanine Koch, Jerry Koch, Mick Michel and Anne Rave. No members of the media were present. Chairperson Buschmann called the meeting to order.

John Wandsnider (IHW Project Manager & Municipal Engineer) and Julie Neebel (IHW Transportation Team Leader) explained to those in attendance the design of the proposed roundabout located at the intersection of 332nd Avenue/210th Street/1st Avenue West on the west edge of Dyersville. This roundabout project will be supported by City of Dyersville funds.

Anthony Bardgett stated that the purpose of today's session is to talk about the portion of 332nd Avenue meeting up to this roundabout project. Mick Michel stated that we could either separate these into two projects, or combine them into one. There may be an opportunity to receive better bids if combining them into one project. "This project has been in the works since approximately 2012 and we need to move forward", stated Michels. "This portion of 332nd Avenue needs some work done to it and brought up to today's standards", he continued.

Mr. Michels stated they are looking at future commercial and industrial growth in this area, so want to keep that in mind when moving forward.

Ms. Neebel stated the current design includes 12' lanes and 8' shoulders. They are being proactive about safety concerns at this intersection, and are looking at getting safety funds to help pay for the project. Part of the criteria to qualify for the safety funding is to have county support. It would be less of an inconvenience to the public to have this portion of 332nd Avenue done at the same time as the roundabout project. The estimated cost of the total project, which would extend from the railroad tracks north of the intersection to 12th Avenue, would be \$2.22 million. The estimated cost of the project from the south end of the roundabout project to 12th Avenue SW (the 332nd Avenue portion) is \$1,041,000.

Supervisor Helmrichs stated she had received a couple of phone calls from people after the City of Dyersville held their informational meeting on May 7 regarding this project, and that it was stated at this meeting that the Board of Supervisors were in favor of these projects. Mr. Michels stated that comment was not made at the meeting.

Ms. Neebel stated that this roundabout is designed to accommodate larger truck traffic. They had obtained information from Bard Concrete as far as the size of their largest truck and designed this roundabout based on that. This will be a single-lane roundabout, preserving enough right-of-way if the need arises in the future for two lanes. A signalized intersection did not seem like a good option because of the railroad tracks just north of the intersection, and would in fact require more property because of turning lanes.

Mr. Bardgett stated he would like a chance to review this design and information. Ms. Neebel said she would share any information they have regarding this project with Mr. Bardgett. She went on to say that the City has obtained SWAP funds through the Iowa DOT for this project. Mr. Michels stated if these projects are combined, the City could take the lead in moving forward. Mr. Bardgett feels it makes sense to combine the two projects.

Mr. Michels stated that the City requests the Board of Supervisors to direct the County Engineer to negotiate a 28E Agreement with the City for the stretch of 332nd Avenue between 12th Avenue SW and where the roundabout project ends. It is Mr. Bardgett's opinion that it would be easier for the County, if these projects were combined, to reimburse the City for the expenses. Mr. Michels indicated that could be written into the 28E Agreement. Mr. Bardgett also stated that the City of Dyersville should be responsible for all future care and maintenance of the upgraded stretch of 332nd Avenue, which could be included in a Resolution.

Mr. Michels thanked the Board of Supervisors for their time and looks forward to moving ahead on this project.

The work session was closed at 9:37 am.

These minutes have been read and approved.

/S/ Pete Buschmann, Chairperson

/S/ Anne Rave, Deputy Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

May 14, 2018
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Daneen Schindler, Pam Klein, Craig Davis, Gary Weyant, Mike Corkery, Jeremy DeMoss, Carla K. Becker, and one member of the media. Chairperson Buschmann called the meeting to order.

Motion made by Madlom, second by Helmrichs and carried to approve the agenda. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the minutes from the last meeting. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge the following employees to attend their respective out-of-county meetings: Retroactively for Peggy Petlon to attend the Jail Diversion meeting in Cedar Rapids on May 9th; Katie McCusker and Peggy Petlon to attend the CSN training in Cedar Rapids on May 15th; Peggy Petlon, Kim Gehling and Raylynn Lee to attend the ASIST training in Dubuque May 21st & 22nd; Peggy Petlon to attend the IACP meeting in Des Moines on May 16th, a transportation summit in Ankeny on May 24th and the Regional MH meeting in Cedar Rapids on May 31st; Matt Menard to attend ALICE training in Durant on June 12th & 13th; Supervisor Helmrichs to attend the NE IA Area on Aging meeting in Waterloo and the ECIA meeting in Dubuque on May 16th; and Supervisor Buschmann to attend the Juvenile Detention meeting in Waterloo on May 18th. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following claims for payment, including payroll expenditures from May 11, 2018 in the amount of \$213,733.87 warrant #23260 - #23374:

| | | | | | |
|--------------------------------|---------------------------|----------|-------------------------------|---------------------------|----------|
| Accent Laser Services Inc | Stationery/Supplies | 344.85 | Iowa Regional Utilities Assn | Water Use & Sewer | 61.88 |
| Advanced Business Systems | Maint-Off Equip/Furniture | 660.00 | Secretary of State | Stationery/Supplies | 6.20 |
| Advanced Systems Inc | Stationery/Supplies | 56.07 | IWI Motor Parts | Construction/Maint Equip | 146.67 |
| Ahlers & Cooney PC | Legal-Court Related | 137.50 | John Deere Financial | Plumbing Repair/Maint | 791.39 |
| ALICE Training Institute | Education & Training | 595.00 | Kimberly S Lange Law Office | Legal-Court Related | 113.70 |
| Alliance Mutual Insurance | Real Property Insurance | 181.80 | Kluesner Sanitation LLC | Sanitation Disposal | 234.51 |
| Alliant Energy | Service | 1565.05 | Lahr Repair Inc | Construction/Maint Equip | 148.62 |
| Altorfer Inc | Construction/Maint Equip | 879.58 | Leader Publications | Board Proceedings | 970.60 |
| Attenti | Telephone Services | 322.25 | Leonard Muller Funeral Home | Medical & Health Services | 1003.00 |
| Bard Materials | Roads | 49214.66 | Jill Lewis | Buildings-Repair/Maint | 150.00 |
| Barron Motor Supply | Minor Mv Parts & Access | 63.74 | Lechtenberg Janitorial | Custodial Supplies | 132.85 |
| John W Bernau | Employee Mileage/Subs | 91.00 | M&M Snow Removal | Buildings-Repair/Maint | 825.00 |
| Bi-County Disposal Inc | Custodial Supplies | 117.00 | Main Street Repair | Repair/Maint- Vehicle | 115.00 |
| Black Hills Energy | Natural -LP Gas-Fuel Oil | 477.03 | Manchester Press | Publications | 967.60 |
| Bob Stephen Motors Inc | Repair/Maint- Vehicle | 260.43 | Manchester Signs LLC | Traffic & St Sign | 92.00 |
| Bodensteiner Implement | Construction/Maint Equip | 9211.88 | City of Manchester | Water Use & Sewer | 104.61 |
| BOSS | Stationery/Supplies | 94.72 | Marco Technologies LLC | Repair/Maint-Misc Equip | 697.94 |
| Boubin Tire Co | Repair/Maint- Vehicle | 3945.10 | Martin Equipment of Illinois | Construction/Maint Equip | 9360.06 |
| Brehme Drug | Prescription Medicine | 158.31 | Matco Tools Nathan Pearson | Minor Equip & Hand Tools | 79.00 |
| Caterpillar Financial Services | Equipment | 5815.17 | Matheson Tri-Gas Inc | Repair/Maint-Misc Equip | 82.50 |
| City Laundering Co | Buildings-Repair/Maint | 473.56 | Midwest Business Products | Typing/Printing/Binding | 125.02 |
| C J Cooper & Assoc Inc | Safety Items | 218.20 | Midwest Patch / Hi-Viz Safety | Traffic & St Sign | 2527.75 |
| Clayton Co Sheriff | Rm/Bd Payments | 7400.00 | Midwest Wheel | Construction/Maint Equip | 21.49 |
| City of Colesburg | Utilities | 275.00 | Office Express | Stationery/Supplies | 141.13 |
| Delaware County | Data Processing Supplies | 15000.00 | Palmer Hardware | Repair/Maint-Misc Equip | 859.29 |
| Del Co Public Health | Reimbursements | 11066.99 | Pictometry International | Data Processing | 98010.00 |
| Delaware Co Sheriff | Transportation | 659.99 | Premier Parts Inc | Shop Equipment | 199.39 |
| Delhi Lumber | Wood & Lumber | 777.94 | Beverly Rahe | Education & Training | 101.00 |
| Digital Ally | Radio & Communications | 8040.00 | Ray O'Herron Co Inc | Supplies | 549.40 |
| Dolan Insurance Agency | Blanket Insurance | 14.00 | Regional Family Health | Emergency Treatment | 226.00 |
| Don & Walt LLC | Repair/Maint-Misc Equip | 381.50 | Rite Price Office Supply | Supplies | 658.64 |
| Treasurer, City of Dubuque | Roads | 1115.00 | River City Stone | Roads | 730.29 |
| Dyersville Commercial | Board Proceedings | 1405.20 | Runde Auto Group | Repair/Maint- Vehicle | 24150.14 |
| Earlville Auto | Repair/Maint- Vehicle | 38.75 | Sadler Power Train Inc | Construction/Maint Equip | 1094.08 |
| Jody Elgin | Buildings-Repair/Maint | 459.00 | Schneider Corporation | Data Processing | 2190.00 |
| Tina Elgin | Custodial | 500.00 | Silveredge Cooperative | Fuels | 1104.95 |
| ES&S | Stationery/Supplies | 216.21 | Sioux Sales Company | Minor Equip & Hand Tools | 161.80 |
| Everys Auto & Tire Center | Repair/Maint- Vehicle | 75.00 | Solutions Inc | Data Processing | 19040.94 |
| F&M Bank | Stationery/Supplies | 19.05 | Spring Green | Repair/Maint-Misc Equip | 118.00 |
| Fastenal Company | Construction/Maint Equip | 845.03 | State Hygienic Lab | Medical & Health Services | 39.00 |
| Fillenwarth Beach | Employee Mileage/Subs | 1488.80 | State Medical Examiner | Medical & Health Services | 4826.00 |
| Four Oaks Family & Children | Protection | 2799.00 | Stop Stick, Ltd | Safety/Protect Supplies | 473.00 |
| Gaffney Quarries Inc | Roads | 4577.03 | Team Lab | Roads | 12807.00 |
| Good Neighbor Society | Food Preparation Services | 4477.00 | Three Rivers FS | Fuel | 11423.83 |
| GreatAmerica Financial Svcs | Maint-Off Equip/Furniture | 81.46 | Truax Co Inc | Repair/Maint-Const Equip | 51.28 |
| Group Services Inc | Insurance | 26853.00 | Ubben Building Supply | Roads | 635.00 |
| Hausers Water Systems Inc | Stationery/Supplies | 75.50 | Unity Point Clinic | Safety Items | 84.00 |
| Heather's Handiwork | Buildings-Repair/Maint | 250.00 | US Cellular | Telephone Services | 822.00 |
| Helle Farm Equipment Inc | Minor Mv Parts & Access | 1196.11 | US Postmaster | Postage & Mailing | 237.00 |
| Heritage Printing | Printing Services | 581.25 | Verizon Wireless | Telephone Services | 85.53 |
| HITECH Communications | Data Processing Supplies | 3549.43 | Weber Paper Company | Stationery/Supplies | 78.04 |
| Hoffmann Schneider Funeral | Medical & Health Services | 475.00 | Weiners Tree Removal | Park Development | 1120.00 |
| Hopkinton Municipal Utilities | Electrical Power | 82.48 | FE Welterlen Motors Inc | Repair/Maint- Vehicle | 174.52 |
| IA Co Attorneys Assn | Education & Training | 430.00 | Stacy L Wessels | Miscellaneous | 5.00 |
| IA Co Recorders Assn | Dues & Memberships | 1673.18 | Windstream | Telephone Service | 287.62 |
| IA Prison Industries | Park Development | 1170.40 | | | |

Motion made by Madlom, second by Helmrichs and carried to approve the Conservation Director's request for LOSST funding as follows: Replacement of Steel Roof on Conservation Building - \$15,500.

This request was originally considered during the budget review process in January 2017 for FY 2017/18. At that time, the Board approved 90% of the estimated cost of the project (\$15,500) to come from the LOSST account. However, when the actual claims were presented for final approval, the 90% cost had increased to \$20,750 which is an increase of 34% over the estimated project cost. Since the Board was not informed of this overrun prior to submission, they have already encumbered the remaining LOSST funds for other projects and feel they can only honor the original amount of \$15,500. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the "Application for Approval of Underground Construction within Delaware County Right-Of-Ways" submitted by **Maquoketa Valley Electric Cooperative** to bury a new underground secondary electric line along 205th Ave in Section 35 of Delaware beginning approximately ¼ mile south of the intersection of 205th Ave and 210th Street, thence north along the fence line to an existing pole just south of the railroad tracks. All Ayes

There were no manure management plan updates submitted for acknowledgment at today's meeting.

Motion made by Madlom, second by Helmrichs and carried to set Monday June 4, 2018 at 1:15 pm as the date and time to hold a public hearing on the construction permit application submitted by Matt and Sarah Maurer for a confinement feeding operation in Section 6 of Delhi Township. All Ayes

Motion made by Helmrichs, second by Madlom and carried to table the receipt of a letter of retirement from a full-time employee within the Sheriff's Department until the May 21st meeting. All Ayes

Motion made by Madlom, second by Helmrichs and carried to deny the request made by the City of Dyersville to waive the interest and costs associated with delinquent property taxes due on Parcel #530-00-01-002-00. The Board felt the city had many opportunities to pay the taxes due in a timely manner. The original tax bill was for \$12.00 with an additional \$6.00 in interest and costs. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the reissuance of warrant #20803 to Safelite Fulfillment, Inc. in the amount of \$269.25. Said warrant was originally issued on December 27, 2017 and was either lost or not received. If found, Safelite will return the uncashed warrant to the County Auditor's Office. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the quote from Price Industrial Electric, Inc. to supply labor, materials and equipment to complete the upgrade of the electric service at the county courthouse as follows:

| | |
|----------------------------------|--------------------|
| Upgrade Elevator with Soft start | \$3,608.00 |
| Materials/Labor for Upgrade | <u>\$92,900.00</u> |
| Total | \$96,508.00 |

Jeremy DeMoss with Price Industrial outlined the project of moving and upgrading the electrical service for the courthouse. He stated that the new service would come into the building on the southwest wall of the courthouse below the Clerk of Court's Office. Because the existing street light will be modified, Alliant will require the City of Manchester to go to a metered system versus the flat rate they currently have. Mr. DeMoss would like to place this meter on the county's cabinet.

The new service will come into the building underground and then to the existing electrical closet where three 200 amp panels will be installed. Due to the new service being three phase, KONE Elevator is asking for a soft start upgrade to the existing elevator. This should also help the motor last longer. During the installation, the elevator may be down for one half day or so. The installation of the new service will take place over a weekend to minimize downtime for the county offices. All Ayes

Motion made by Helmrichs, second by Madlom and carried to table consideration of upgrading the county elevator until a representative of KONE can come to their meeting. The Board had received a proposal to modernize the existing elevator along with a listing of priority items that should be done if the modernization was not approved. The soft starter upgrade will be done during the electrical service upgrade being installed by Price Industrial. However, the Board felt it best if someone from KONE could personally meet with them to explain the other items on the lists. Doing so would allow the Board to better understand the benefits of modernizing over and above the prioritized listing. County Auditor Carla Becker will contact KONE and set something up. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the contracts with BARD Materials for the Rock Resurfacing Program as follows:

| | | | |
|--------|------------|------------|-----------|
| Area 1 | 24,500 ton | \$7.61/ton | \$186,445 |
| Area 2 | 24,500 ton | \$8.53/ton | \$208,985 |
| Area 3 | 24,500 ton | \$8.61/ton | \$210,945 |
| Area 5 | 24,500 ton | \$8.59/ton | \$210,455 |

The late start date for the project is June 25, 2018 with 40 working days allocated for completion. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the contract with River City Stone for the Rock Resurfacing Program as follows:

| | | | |
|--------|------------|------------|-----------|
| Area 4 | 24,500 ton | \$8.15/ton | \$199,675 |
|--------|------------|------------|-----------|

The late start date for the project is June 25, 2018 with 40 working days allocated for completion. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following resolution:

**RESOLUTION NO. 2018-028
RESOLUTION FOR SETTING PUBLIC HEARING
QUAKER MILL DAM RESTORATION PHASE 2 PROJECT**

WHEREAS, The Delaware County Board of Supervisors will be holding a public hearing for Phase 2 of the Quaker Mill Dam Restoration Project, and

WHEREAS, at said public hearing, any person present and so wishing will be given the opportunity to be heard, for or against, the proposed project. Any person so wishing may file a document with the Delaware County Auditor's Office prior to the time of the hearing, should the person wish for the document to be read for them at the time of the hearing.

NOW THEREFORE BE IT RESOLVED, that the Delaware County Board of Supervisors will set a public hearing date of June 4, 2018 at 1:15 p.m. for Phase 2 of the Quaker Mill Dam Restoration Project. Passed and approved this 14th day of May 2018. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the plans for the 195th Street Bridge Project in Section 24 of Delaware Township (Project #L-B-19(01)--73-28). This will be a 30' x 30' concrete slab bridge. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the plans for the 195th Street Bridge Project in Section 23 of Delaware Township (Project #L-B-19(02)--73-28). This will be a 30' x 30' box beam bridge. All Ayes

Motion made by Helmrichs, second by Madlom and carried to set June 4, 2018 as the date and time to receive bids for the 195th Street Bridge Project in Section 24 of Delaware Township (Project #L-B-19(01)--73-28). All Ayes

Motion made by Madlom, second by Helmrichs and carried to set June 4, 2018 as the date and time to receive bids for the 195th Street Bridge Project in Section 23 of Delaware Township (Project #L-B-19(02)--73-28). All Ayes

ENGINEER'S REPORT -

D47 Paving Project – The subdrain shoulder tile work is complete. Do not have a schedule from the contractor yet.

NEXT MEETING - The next regular meeting will be held on Monday, May 21, 2018 at 1:15 p.m.

PUBLIC COMMENTS – Mike Corkery suggested that the Board look at closing in the windows in the lower southwest corner of the courthouse and move the proposed electric cabinet closer to the courthouse structure.

Motion made by Helmrichs, second by Madlom and carried to adjourn the meeting at 2:02 pm. All Ayes

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

May 21, 2018
Manchester, Iowa
1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Daneen Schindler, Pam Klein, Mike Corkery, Jason Decker, Matt Drees, Carla K. Becker, and one member of the media. Chairperson Buschmann called the meeting to order.

Motion made by Helmrichs, second by Madlom and carried to approve the agenda. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmrichs, second by Madlom and carried to acknowledge the following employees to attend their respective out-of-county meetings: Mike Corkery to attend the EIRUSS meeting in Dubuque on May 23rd; Paul Glaza to attend the jail school in Webster City June 5th-7th; Supervisor Madlom to attend the RPA meeting in Dubuque on May 24th; and Supervisor Buschmann to attend the BDF meeting in Oelwein on May 22nd. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following claims for payment:

| | | |
|----------------------|--------------------|---------|
| Maquoketa Valley REC | Electrical Power | 696.05 |
| US Cellular | Telephone Services | 1313.04 |

All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the "Applications for Approval of Underground Construction within Delaware County Right-Of-Ways" submitted as follows:

Maquoketa Valley Electric Cooperative to bury a new single-phase primary line underneath 130th Ave in Section 3 of Coffins Grove Township; and

Windstream Iowa Communications, Inc. to plow west from the intersection of C60X and 227th Ave west for 5,500 feet along the north ROW to the next Windstream fiber pedestal located 800 feet west of 220th Ave. They will be boring underneath both 227th Ave and 220th Ave in Section 19 of Elk Township; and

Windstream Iowa Communications, Inc. to bury 290 feet of temporary cable in the north ditch across from 1512 210th Street being approximately 2.5 miles west of Manchester in Section 36 of Coffins Grove Township; and

Alliant Energy to place 1 underground conductor along the north side of 245th St 28 feet from centerline to replace an overhead conductor. Proposed construction will be along 245th Street going northeast out of Delhi, starting at the city limits and extending approximately .65 miles being located in Section 16 of Delhi Township. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of a manure management plan update from Robert J. Maiers in Section 15 of Oneida Township.

Presentation – Modernization of Courthouse Elevator – KONE, Inc.

Jason Decker, Sales Executive with KONE, Inc., addressed the Board regarding the possible modernization of the courthouse elevator. The current elevator was installed in 1980. The expected lifespan would be approximately 30 years. By "modernizing" the elevator, its lifespan could be extended by 20 years or so. Some of the recommended upgrades are as follows:

1. Replace existing mechanical door edge with a new infrared edge
2. Replace existing mechanical starter with a Solid State Soft Starter
3. Replace dry mount power unit with a new submersible unit
4. Replace elevator doors and operator system
5. Upgrade cab interiors
6. Install new wireless phone
7. Fire service upgrades

The Board could decide to "modernize" all at once or do a few items each year. There would be a significant cost savings to do the "modernization" package. Mr. Decker stated that if the Board decides to upgrade the elevator, there might be other areas that need upgraded. Anytime you upgrade or change an existing elevator, there may be structural upgrades that would be required. Mr. Decker recommends having the State Inspector, with Iowa Workforce Development, come and inspect the elevator for required upgrades due to modernization. Mr. Decker estimated the inspection to cost around \$300 - \$500. That will give the Board a better idea what the total project will cost. The Board appreciated Mr. Decker's comments and thanked him for meeting with them today.

Motion made by Helmrichs, second by Madlom and carried to approve scheduling the State Inspector (through IA Workforce Development) to inspect the courthouse hydraulic elevator for any additional upgrades that would be required if the Board should decide to modernize the unit. All Ayes

Jason Decker left the meeting.

Consideration of Quotes for Concrete Work at Fairgrounds

This being the date and time set to receive quotes for the various concrete paving projects at the Delaware County Fairgrounds, Supervisor Madlom read the following quotes aloud:

Pettlon Construction, LLC

| | |
|-----------------|-----------------|
| 242' x 25' x 6" | 9,075.00 |
| 360' x 10' x 6" | 5,400.00 |
| 93' x 10' x 6" | 1,395.00 |
| 170' x 6' x 6" | <u>1,530.00</u> |
| TOTAL | \$17,400.00 |

Drees Construction Services

(Bid not broken out by section)
TOTAL \$34,864.16

Neuhaus Construction and Concrete, Inc.

| | |
|-------------------|------------------|
| 242' x 25' x 6" | 22,627.00 |
| 453' x 10' x 6" & | |
| 173' x 6' x 6" | <u>21,937.92</u> |
| TOTAL | \$44,564.92 |

Hammer-Time Construction and Concrete, LLC

| | |
|-----------------|-----------------|
| 242' x 25' x 6" | 23,837.00 |
| 360' x 10' x 6" | 13,860.00 |
| 93' x 10' x 6" | 3,580.00 |
| 170' x 6' x 6" | <u>3,927.00</u> |
| TOTAL | \$45,204.00 |

Supervisor Madlom stated that three of the quotes were received in sealed envelopes and one of the quotes was hand-delivered to the Auditor's Office outside of an envelope. However, the Board members had not reviewed the quote until today's meeting. The quotes should only be for the framing and finishing. All concrete is being provided by the County. Due to the large variation from the highest to the lowest quote, the Board contacted the apparent low bidder by phone to see if he would come in and review his bid for accuracy. If the bid is missing required elements, it will have to be thrown out.

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the quotes for the various concrete projects at the Delaware County Fairgrounds and to award the project to the apparent low bidder, Pettlon Construction, LLC, for its quote of \$17,400.00 subject to review of said quote for accuracy. All Ayes

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of a letter of retirement from full-time employee Joette Orcutt from her position as jailer within the Sheriff's Department effective May 22, 2018. The Board thanked Ms. Orcutt for her many years of service to the county. Ms. Orcutt was with the county for over 28 years. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following resolution:

**RESOLUTION No. 2018-029
DESTRUCTION OF RECORDS**

Pursuant to the 2017 Code of Iowa, Section 331.323 sub section 2d; and Sections 50.19 and 48A.32 of the 2017 Election Laws of Iowa, we do hereby authorize the destruction of the following records in the Delaware County Auditor's Office:

- Redeemed Warrants (Scanned)
 - o July 1, 2015 - June 30, 2016
- Claims (Scanned)
 - o July 1, 2015 - June 30, 2016
- Various Old Claims (Scanned)
 - o 2008 - November - December
 - o 2009 - January - December
 - o 2011 - September - December
 - o 2012 - January - December
 - o 2012 - January - June
- Financial Reports for Various Entities
 - o FY 11/12
 - o FY 13/14
 - o FY 14/15
- Department Head Reports
 - o FY 14/15
 - o FY 15/16
- Election Records
- 2017 City/Special Election Material

Approved this 21st day of May 2018.
All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the transfer of \$178,198.00 from the Rural Services Fund to the Secondary Roads Fund. All Ayes

Consideration of Bids for the 2018 Edgeline Pavement Marking Program

This being the date and time set to receive bids for the 2018 Edgeline Pavement Marking Program, County Engineer Anthony Bardgett read the following bids aloud:

| | |
|-----------------------------|-------------|
| Kam Line Highway Markings | \$92,773.25 |
| Vogel Traffic Service, Inc. | \$94,022.50 |
| Iowa Plains Signing, Inc. | \$95,337.50 |
| Fahrner Asphalt Sealers LLC | \$97,638.75 |

Mr. Bardgett requested that the Board table the final consideration for one week to allow review of the bids.

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the bids for the 2018 Edgeline Pavement Marking Program as read and to table the final consideration until the May 29, 2018 meeting. All Ayes

ENGINEER'S REPORT -

D47 Paving Project - A schedule for the concrete patching has not yet been set by the contractor.

NEXT MEETING - The next regular meeting will be held on Tuesday, May 29, 2018 at 1:15 p.m.

PUBLIC COMMENTS - Daneen Schindler asked whether dust control application had been approved to start yet. Mr. Bardgett thought it had; but would look into it for her.

Matt Drees, Drees Construction, LLC, feels the difference between the concrete bids seems like a lot and hopes the Board will investigate it further.

Motion made by Helmrichs, second by Madlom and carried to adjourn the meeting at 2:02 pm. All Ayes

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor