

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

April 2, 2018
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with Helmrichs and Buschmann present and Madlom absent. Also present were Daneen Schindler, Donna Boss, Gary Weyant, Anthony Bardgett, Carla K. Becker and two members of the media. Chairperson Buschmann called the meeting to order.

Motion made by Helmrichs, second by Buschmann and carried to approve the agenda. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge the following employees to attend their respective out-of-county meetings: Jenny Eschen to attend Drivers' License classes in Ankeny April 10th – 13th and May 1st – May 4th; Pam Klein and Jenny Eschen to attend the Solutions school in Ames on April 18th; Carla Becker, Anne Rave and Gabrielle Corkery to attend the Solutions school in Ames on April 5th; Anne Rave and Gabrielle Corkery to attend an IPERS training in Des Moines on April 17th; Supervisors Buschmann and Helmrichs to attend the RTA meeting in Dubuque on April 4th; and Supervisor Helmrichs to attend the Regional MH meeting in Cedar Rapids on April 5th. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the following claims for payment including the March 30th payroll expenses in the amount of \$218,274.18 warrant #22438 - #22558:

Accent Laser Services Inc	Stationery/Supplies	99.95	IEMA	Shirts	20.00
Advanced Business Systems	Postage & Mailing	296.50	Institute IA Cert Assessors	Education & Training	650.00
Advanced Systems Inc	Maint-Off Equip/Furniture	100.00	IA State Co Treasurers Assn	Education & Training	135.00
Alliant Energy	Service	3070.26	Jim & Joni Rentals	Rent Payments	250.00
Office of Auditor of State	Audit Filing Fee	625.00	John Deere Financial	Repair/Maint-Misc Equip	.78
Bard Materials	Roads	939.51	Keltek Inc	Light bar	2700.58
Carla K Becker	Employee Mileage/Subs	8.00	Kluesner Sanitation LLC	Sanitation Disposal	126.63
Black Hills Energy	Service	314.44	Koch Brothers	Office Equipment	36.98
BP	Fuels	570.18	John A LeClere	Fuels	21.00
Central District ISAA	Board of Review	260.00	Danny E Lett	Assessor-Car Expense	10.00
City Laundering Co	Buildings-Repair/Maint	685.09	Jill Lewis	Buildings-Repair/Maint	150.00
Clayton Co Sheriff	Rm/Bd Payments	2760.00	Loel J Madlom	Employee Mileage/Subs	261.50
Colesburg Commercial Club	County Contribution	125.00	Mail Services LLC	Postage & Mailing	583.39
Dearborn Ntnl Life Insurance	Life Insurance	958.32	Manchester Area Chamber	County Contribution	125.00
Delaware County EMA	County Contribution	22500.00	Manchester Signs LLC	Traffic & St Sign	30.00
Delaware Co Fair Society	Education & Training	110.00	City of Manchester	Contract Carriers	90632.70
Del Co Public Health	Refunds/Reimbursements	4176.40	Katie M McCusker	Education & Training	22.81
Del Co Solid Waste Comm	Sanitation Disposal	2045.55	Mediacom LLC	Data Processing	613.90
Diamond Mowers Inc	Construction/Maint Equip	1338.74	Mid Iowa Sales	Shop Equipment	225.11
Don & Walt LLC	Repair/Maint-Fixed Equip	1044.91	Midwest Business Products	Stationery/Supplies	63.98
Dons Truck Sales Inc	Construction/Maint Equip	611.91	Mulgrew Oil Company	Natural -LP Gas-Fuel Oil	1644.90
Dyersville Chamber of Comm	County Contribution	125.00	National Wild Turkey Fed	Land	35.00
Dyersville Equipment Co	Construction/Maint Equip	8644.00	NE-IA Industrial Fasteners	Steel-Iron-Related Metals	180.24
Edgewood Chamber of Comm	County Contribution	125.00	Caryssa Philgreen	Education & Training	20.00
Edgewood Oil Co	Lubricants	659.00	Ray O'Herron Co Inc	Supplies	2090.18
Jody Elgin	Buildings-Repair/Maint	480.75	Rite Price Office Supply	Supplies	679.57
Tina Elgin	Custodial	500.00	Sherwin Williams	Grounds & Maint Supplies	104.87
F&M Bank	Stationery/Supplies	48.05	Simmons Perrine Moyer et al	Legal-Court Related	362.50
Linda S Fangmann	Education & Training	1100.00	Solutions Inc	Data Processing	8720.31
Fastenal Company	Shop Equipment	69.34	Sues Flower & Garden	Permanent Landscaping	476.00
GATR Truck Center	Equipment	831.32	The Sunshine Boy	Custodial Supplies	44.00
Garlyn R Glanz	Postage & Mailing	10.45	Three Rivers FS	Fuels	10364.60
Harris Electrical Service	Buildings	177.26	Tifco Industries	Shop Equipment	486.15
HITECH Communications	Repair/Maint-Misc Equip	765.00	Uniform Den Inc	Wearing Apparel & Uniform	478.16
HOPES City of Hopkinton	County Contribution	125.00	Vanguard Appraisals Inc	Appraisal Services	2580.00
Hopkinton Municipal Utilities	Electrical Power	82.48	VISA / Mastercard	Education & Training	1073.64
Hunt & Associates PC	Audit Services	13000.00	Walmart Community	Buildings-Repair/Maint	262.74
IA Law Enforcement Academy	Education & Training	150.00	Windstream	Telephone Service	1487.07
IA Prison Industries	Custodial Supplies	191.27			

Motion made by Helmrichs, second by Buschmann and carried to approve the "Application for Approval of Underground Construction within Delaware County Right-Of-Way" submitted by **Maquoketa Valley Electric Cooperative** to bury 70' of new single-phase primary underground line underneath Firefly Road along with a conduit for fiber. Said construction will be .58 miles south of the intersection of 165th Street and Firefly Road in Section 1 of Coffins Grove Township. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge receipt of the following manure management plan updates: P&D, Jeff State, in Section 7 of Honey Creek Township; Recker Farm North, Jake Supple, in Dubuque County; Gary Nieman West Site, Gary and Zeta Nieman, in Section 11 of Prairie Township; Gary Nieman East Site, Gary and Zeta Nieman, in Section 12 of Prairie Township; Welter Idle Not Farms, Ltd in Section 27 of South Fork Township; 3177, LLC, Corey Voelker, in Section 20 of Hazel Green Township; and Delaware Finisher, James Dolan, in Section 30 of Prairie Township. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the 2016-17 Audit Report, retroactively to March 29, 2018, and approve the issuance of a press release to all interested newspapers and organizations. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the following resolution regarding 2017 Family Farm Credit Applications:

RESOLUTION #2018-017

BE IT HEREBY RESOLVED by the Delaware County Board of Supervisors that the Applications for Family Farm Credit be approved for all applicants with qualifying parcels for **2017** values payable **2018/19**, with the exception of the following:

PARCEL ID#	DEEDHOLDER	SEC/TWP/RANGE	REASON
240-17-00-003-20 240-08-00-005-30	Bishop Swine LLC	17-88-5 8-88-5	Under 10 Acres
180-12-00-016-00	Luetta Jane Bockenstedt	12-89-3	Renting to Non-Family
370-07-00-011-00 370-07-00-011-10	Larry & Patrick Britt	7-87-4	Renting to Non-Family
365-25-00-014-10 365-25-00-014-20	DCCC Farms, LLC	25-87-5	Renting to Non-Family
180-36-00-005-00	Dyersville Ready Mix, Inc.	36-89-3	Renting to Non-Family
370-14-00-025-00 410-13-99-020-00	James & Diane Freeze	14-87-4 13-87-4	Sold Property

410-12-99-015-10 410-12-99-014-00 410-12-99-014-10 370-11-00-014-00	Nathan & Courtney Freeze	12-87-4 11-87-4	Sold Property
180-27-00-017-10 180-27-00-017-50	Russell Goerdts	27-89-3	Sold Property
160-08-00-016-40	Doris & Marvin Helmrichs	8-89-4	Renting to Non-Family
080-29-00-008-00	Lori C. Hoeger	29-90-6	Renting to Non-Family
060-17-00-007-00	Donald & Cheryl Holtz	17-90-5	Sold Property
270-18-00-010-00	Horton Family Trust	18-88-6	Sold Property
230-32-00-011-00	Marland & Gelia Huls	32-88-5	Sold Property
100-36-00-010-00 110-01-00-001-00	Joan A. Kelley	36-90-6	Sold Property
180-36-00-005-00	David & Sherry Kronlage	36-89-3	Sold Property
110-15-00-011-10	Daniel & Jacqueline Lahr	15-89-6	Sold Property
230-28-00-007-00 230-28-00-010-00	Mary D. Manternach	28-88-5	Sold Property
640-33-30-018-10	Curtis & Mary Maurer	32-89-5	Sold Property
130-14-00-012-20	Steven B. Mensen	14-89-6	Sold Property
130-14-00-012-30 130-14-00-012-40 130-14-00-012-50	Steven B. Mensen	14-89-6	Residential Class
220-26-00-014-00 220-34-00-018-50	Ronald J. Miles	26-88-4 34-88-4	Sold Property
360-12-00-007-30 360-12-00-007-40 360-12-00-007-50 360-12-00-007-60	Miles & Maureen McDonald	12-87-5	Sold Property
360-12-00-007-00	Miles & Maureen McDonald	12-87-5	Under 10 Acres
365-25-00-001-10	Orr Livestock LLC	25-87-5	Under 10 Acres
070-10-00-023-00	John Pape	10-90-5	Under 10 Acres
270-20-00-007-00	Tracy McDowell Peterson	20-88-6	Renting to Non-Family
250-24-00-004-00 250-23-00-023-00	Irma Reth c/o Lloyd Reth	24-88-5	Sold Property
370-29-00-005-00	John & Jami Schlarman	29-87-4	Sold Property
410-01-99-014-00 410-06-00-005-00 410-06-00-005-10 410-06-00-005-20	Edward & Esther Stutzman	1-87-4 6-87-4	Rents to Non-Family
290-12-00-007-00 290-12-00-010-00	William Wenger	12-87-6	Sold Property
230-29-00-010-00	Richard J. Werner	29-88-5	Under 10 Acres
260-33-00-007-00 260-32-00-006-10 270-32-00-013-10	Ray E. Wickman Family Trust	33-88-6 32-88-6	Sold Property
270-29-00-004-00 260-32-00-006-00	Rachael Ann Wickman	29-88-6 32-88-6	Sold Property

Approved this 2nd day of April, 2018.

Delaware County Board of Supervisors

/S/ Pete Buschmann, Chairperson

Attest: /S/ Carla K. Becker, Auditor

All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the following resolution regarding a road detour:

RESOLUTION No. 2018-018

RESOLUTION FOR USE OF DELAWARE COUNTY ROADS FOR TRAFFIC DETOUR

WHEREAS, the City of Edgewood requests to detour traffic on Delaware County roads for their Edgewood Days Parade, from 1:00 p.m. to 3:00 p.m. on June 23, 2018, and

WHEREAS, the City of Edgewood will provide any and all necessary traffic control devices, all meeting the specifications of the Manual On Uniform Traffic Control Devices, and

WHEREAS, the City of Edgewood will provide law enforcement to direct traffic during the parade,

NOW THEREFORE BE IT RESOLVED that the Delaware County Board of Supervisors has approved the City of Edgewood's request for traffic detour: Beginning at 195th Avenue west of Edgewood, then south one mile to 110th Street, then east one mile to county highway C60X (Laser Road), then north into Edgewood terminating at Iowa Highway 3.

Passed and approved this 2nd day of April, 2018.

/S/ Pete Buschmann, Chairperson

Delaware County Board of Supervisors

ATTEST: /S/ Carla Becker, County Auditor

All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the contract with East Central Intergovernmental Association (ECIA) for the administration of the Rural County Transportation Program (RCTP). ECIA will bill the county on a monthly basis for work activities performed in the administration of the RCTP. Total payment for FY 2018/2019 shall not exceed \$5,000. All Ayes

ENGINEER'S REPORT – A pre-construction meeting will be held with River City Paving for the D47 paving project later this week.

NEXT MEETING - The next regular meeting will be held on Monday, April 9, 2018 at 1:15 p.m.

PUBLIC COMMENTS – None

There being no further business before the Board, Chairperson Buschmann called for a motion to adjourn.

Motion made by Helmrichs, second by Buschmann and carried to adjourn the meeting at 1:32 pm. All Ayes

These minutes have been read and approved for publication.

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

April 9, 2018
Manchester, Iowa
1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with Helmrichs and Buschmann present and Madlom absent. Also present were Daneen Schindler, Pam Klein, Jill Knipper, Brandi Lewin, Kelly Krall, Allyson Snook, Bruce Nieman, Gary Weyant, Anthony Bardgett, Carla K. Becker and one member of the media. Chairperson Buschmann called the meeting to order.

Motion made by Helmrichs, second by Buschmann and carried to approve the agenda. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge the following employees to attend their respective out-of-county meetings: Peggy Petlon to attend a Regional MH meeting in Cedar Rapids on April 9th; Matt Menard to attend the Iowa D.A.R.E. Conference in Decorah July 15th-17th; Supervisors Helmrichs and Buschmann to attend an Operation New View meeting in Dubuque on April 12th; and Anthony Bardgett to attend the National Association of County Engineer's Conference at Wisconsin Dells April 23rd – 26th. All Ayes

There were no claims submitted for consideration of payment at today's meeting.

Motion made by Helmrichs, second by Buschmann and carried to approve the following "Applications for Approval of Underground Construction within Delaware County Right-Of-Way" submitted as follows:

Maquoketa Valley Electric Cooperative to bury an underground high voltage power line beginning just south of Hwy 20 at the existing cabinets along the DOT and County right-of-way and continuing then south with a directional bore along the east side of 140th Ave and crossing to the west side of 140th Ave just north of the existing field driveway and ending on the west side of 140th Ave at the existing new poles. Said construction being located in Section 2 and 3 of Prairie Township; and,

Maquoketa Valley Electric Cooperative for underground construction of a three-phase underground high voltage power line and fiber optic road crossing approximately 200 feet north of address 2343 140th Ave by directional boring under the road. Said construction will be located approximately .38 miles south of intersection of 140th Ave and 230th St in Sections 10 and 11 of Prairie Township. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge receipt of the following manure management plan updates: Wild Hogs, Logan Schneider, in Section 34 of Milo Township; Scott Ungs in Dubuque County; East Acre, Ryan Gibbs, in Section 5 of South Fork Township; The 1975 Site, Doug and Delana Schulte, in Section 24 of Delaware Township; Thomas McDonald in Section 23 of Hazel Green; Beswick Feedlot, Bob Beswick, in Section 36 of Honey Creek Township; and Zumbach Finisher, Michael Loecke, Pork Chop Ranch, in Section 31 of Union Township. All Ayes

PUBLIC HEARING – Construction Permit for Confinement Feeding Operation - McDonald Acres Site

This being the date and time set to solicit public comments regarding the confinement feeding operation construction permit filed by Tom and Nancy McDonald, McDonald Acres Site, to construct one new deep pit swine finishing confinement building to replace the existing barns damaged due to a fire, Chairperson Buschmann opened the public hearing at 1:20 pm. Supervisor Helmrichs stated that a matrix was not required since it is only for 2,900 head of swine finishers and 400 head of nursery swine (1,200 animal units). The new facility will be close to their residence.

There being no other comments, either written or oral, the public hearing was closed at 1:23 pm.

Motion made by Helmrichs, second by Buschmann and carried to approve sending a letter of recommendation along with the Board's findings and all public comments to the Department of Natural Resources regarding the confined feeding operation construction permit filed by Tom and Nancy McDonald. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the proclamation declaring the month of April 2018 as "Sexual Assault Awareness Month" in Delaware County. Riverview Center employees and volunteers addressed the Board regarding sexual assault in the county. Last year alone, there were over 30 cases of sexual assault reported and investigated within the county. This does not count the numerous cases that go unreported each year. All Ayes

John LeClere joined the meeting.

Motion made by Helmrichs, second by Buschmann and carried to acknowledge receipt of the FY2016/17 audited financial statements for the Delaware County Memorial Hospital d/b/a Regional Medical Center. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge receipt of the Auditor's Quarterly Report stating that for the quarter ending March 31, 2018 a total of \$4,362.82 was collected and deposited into the general funds. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge receipt of the Clerk of Court's March 2018 Monthly Report and Remittance showing that \$1,090.03 was collected for fees and surcharges and deposited into the general funds. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge receipt of the Recorder's Quarterly Report showing that for the quarter ending March 31, 2018 a total of \$28,219.92 was collected on behalf of Delaware County and deposited into the respective funds. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge receipt of the Sheriff's Quarterly Report showing that for the quarter ending March 31, 2018 a total of \$79,974.18 was collected for various fees and deposited into the general fund. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge receipt of the Treasurer's Monthly Banking and Investment Report showing that on April 2, 2018 a total of \$26,692,297.02 was collected and deposited on behalf of all taxing entities with various banks across the county. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the reissuance of lost warrant #21024 that was originally issued to Black Hills Energy on January 8, 2018 in the amount of \$359.34. If the original warrant is located, it will be returned to the Auditor's Office. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the following resolution:

**RESOLUTION
No. 2018-19
DESTRUCTION OF RECORDS
April 9, 2018**

Pursuant to the 2017 Code of Iowa, Section 331.323 sub section 2d; and Sections 50.19 and 48A.32 of the 2017 Election Laws of Iowa, we do hereby authorize the destruction of the following records in the Delaware County Auditor's Office:

- Redeemed Warrants (Scanned)
 - July 1, 2014 – June 30, 2015
- Time Sheets (Scanned)
 - FY 2014/2015
 - FY 2015/2016
- Claims (Scanned)
 - July 1, 2013 – June 30, 2014
 - July 1, 2014 – June 30, 2015
 - Mental Health Department Claims
 - July 2007 – October 8, 2007
 - January 2008 – June 2008
- Voided Warrants – January 1, 2005 – December 31, 2015
- Election Records
 - Primary Election – June 6, 2016
- Payroll Records
 - IPERS – 2011
 - Accrual – 2011/2012
 - ACH – 2011
 - BCBS – 2011/2012
 - Group Services 2011/2012
 - IA Withholding – 2011
 - FED/FICA – 2011
 - ICMA-RC – 2009/2011
 - Work Comp Reports 2011/2012
 - Receipts – 2011/2012
 - Mental Health Receipts - 2011/2012

Approved this 9th day of April, 2018.

All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the following resolution:

RESOLUTION No. 2018-20

DISPOSAL OF INOPERABLE EQUIPMENT/APPLIANCES

WHEREAS, Delaware County periodically purchases a variety of small equipment and appliances in order to operate on a daily basis; and,

WHEREAS, these pieces of equipment/appliances become damaged or cease to function; and,

WHEREAS, the county cannot offer this property for sale to the public due to the fact that it is inoperable; and,

WHEREAS, it is of benefit to the county to scrap this material at no charge rather than pay a disposal fee with the landfill.

NOW THEREFORE BE IT RESOLVED, the following miscellaneous inoperable equipment/appliances be disposed of/scrapped at no charge to the county:

Office Equipment (8)

HP LaserJet Printer	S/N	CNHC57D118
HP Office Jet Pro Printer	S/N	CN34ABWK04
Lexmark Laser Printer	S/N	4063259901BVV
Lenovo Keyboard	S/N	0002549
Lenovo ThinkCentre Tower	S/N	1S7052B4UMJHNAGW
Kodak I1220 Scanner	S/N	46549234
APC Battery Backup 650	S/N	PB0208223929
Monroe 7130 Calculator	S/N	AH1000843

Dated this 9th day of April, 2018.

All Ayes

Vacuum Cleaners (4)

Bissell Powerforce	S/N	6583
Bissell 1281	uS/N	13114101E
Shark Navigator	S/N	NV-351-26
Eureka AS1101	S/N	UU321410002188

Miscellaneous (2)

Bemis Humidifier	S/N	42736
Black & Decker Drill	S/N	7193

Motion made by Helmrichs, second by Buschmann and carried to set April 23, 2018 at 1:15 pm as the date and time to receive bids for a new Tandem Dump Truck Chassis and quotes on the Dump Truck Body and Accessories. This will be a FY18-19 expenditure. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the following resolution:

RESOLUTION NO. 2018-021

SPEED LIMIT RESOLUTION

X29 (220th Ave)

WHEREAS, The Board of Supervisors of Delaware County is empowered under the authority of sections 321.255 and 321.285, subsection 5 of the Code of Iowa to determine upon the basis of an engineering and traffic investigation conducted by the County Engineer that the speed limit of any secondary road is greater than is reasonable and proper under the conditions existing, and may determine and declare a reasonable and proper speed limit, and

WHEREAS, such investigation has been requested and completed and the County Engineer has reached an opinion concerning the reasonable and proper speed for the road listed herein,

NOW THEREFORE BE IT RESOLVED, by the Delaware County Board of Supervisors that the following speed limit is established and that appropriate signs will be erected at the location described as follows:

On X29 (220th Avenue), from 275th Street north 5,940 feet, a 45 mph zone shall be established.

On X29 (220th Avenue), from 250th Street south 2,600 feet, a 45 mph zone shall be established.

On X29 (220th Avenue), between the 45 mph zone limits, a 35 mph zone shall be established.

Passed and approved this 9th day of April, 2018.

On February 5, 2018, the Board passed Resolution #2018-008 which lowered the speed limit along X29 (220th Avenue), from 275th Street to 250th Street, to 35 mph. A portion of the roadway was already at 35 mph. This action simply changed the entire road segment to the lower speed limit. The traffic patterns on this roadway have changed significantly since the dam breach in 2010. The Board decided to revisit its decision after receiving numerous phone calls regarding the change. Members of the Board and the County Engineer actually drove the segment of roadway. All concluded that 35 mph should not be required over the entire segment. Even though it was not the original intent of the resolution, the reduced speed limit definitely got people's attention. The County Engineer will add additional flagged signage to depict the areas where the speed limit fluctuates. The Board will continue to monitor this area. All Ayes

ENGINEER'S REPORT - None

NEXT MEETING - The next regular meeting will be held on Monday, April 16, 2018 at 9:30 a.m.

PUBLIC COMMENTS

Sheriff John LeClere stated that the recent windy weather has blown off several shingles from the old jailer house. He stated that the Board will either have to repair the roof or look at the removal of the building altogether. Bruce Nieman also inquired about the County's purchase of the Community Savings Bank building. He was told that the county would take possession of the building after the new bank is constructed. This is estimated to be in the summer of 2019.

There being no further business before the Board, Chairperson Buschmann called for a motion to adjourn.

Motion made by Helmrichs, second by Buschmann and carried to adjourn the meeting at 1:50 pm. All Ayes

These minutes have been read and approved for publication.

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

April 16, 2018
 Manchester, Iowa
 9:30 a.m.

The Delaware County Board of Supervisors met in regular session this date at 9:30 am with Helmrichs and Buschmann present and Madlom absent. Also present were Daneen Schindler, Pam Klein and Carla K. Becker. There were no members of the media present. Chairperson Buschmann called the meeting to order.

Motion made by Helmrichs, second by Buschmann and carried to approve the agenda. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to acknowledge the following employees to attend their respective out-of-county meetings: Carla Becker to attend an elections meeting in Waterloo on April 18th, a HIPAA meeting on April 19th in Des Moines and a meeting with the Department of Management on April 20th. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve the following claims for payment, including the April 13th payroll and related expenses in the amount of \$216,310.96 warrant #22680-#22789:

Accent Laser Services Inc	Stationery/Supplies	24.95	Johnson Co Medical Examiner	Medical & Health Services	397.71
Advanced Systems Inc	Stationery/Supplies	104.05	Kluesner Sanitation LLC	Sanitation Disposal	385.39
Alliant Energy	Service	1363.88	KMCH	Education & Training	225.00
Altorfer Inc	Construction Equip	25434.24	Lahr Repair Inc	Construction/Maint Equip	7225.10
Animal Health International	Wearing Apparel/Uniform	16.04	Leader Publications	Board Proceedings	1270.68
Attenti	Telephone Services	259.25	John A LeClere	Fuels	32.00
Barron Motor Supply	Construction/Maint Equip	72.18	Jill Lewis	Buildings-Repair/Maint	150.00
John W Bernau	Employee Mileage/Subs	55.00	Lechtenberg Janitorial	Custodial Supplies	258.50
Bi-County Disposal Inc	Custodial Supplies	117.00	L L Pelling Co Inc	Roads	740.30
Black Hills Energy	Natural -LP Gas-Fuel Oil	572.72	Loecke Enterprises	Repair/Maint-Radio Equip	214.50
Bob Stephen Motors Inc	Repair/Maint- Vehicle	276.34	M&M Construction	Rent Payments	400.00
Bodensteiner Implement	Repair/Maint-Const Equip	13.43	M&M Snow Removal	Buildings-Repair/Maint	2960.00
BOSS	Stationery/Supplies	66.67	Mainstay Systems Inc	Data Processing	2367.00
Boubin Tire Co	Repair/Maint- Vehicle	771.80	Manchester CarQuest	Repair/Maint- Vehicle	185.51
Brehme Drug	Prescription Medicine	76.99	Manchester Press	Publications	1206.02
Caterpillar Financial Services	Equipment Purchase	5815.17	Manchester Signs LLC	Traffic & St Sign	66.00
Cintas	Safety Items	80.34	City of Manchester	Water Use & Sewer	976.40
City Laundering Co	Buildings-Repair/Maint	575.13	Maquoketa Valley REC	Electrical Power	72.01
City Tractor Co	Construction/Maint Equip	18160.08	Martin Equipment of Illinois	Construction Equipment	53232.98
Clayton Co Sheriff	Rm/Bd Payments	2640.00	Matco Tools Nathan Pearson	Minor Equip & Hand Tools	69.61
Clayton County VA	General Transportation	452.56	Matheson Tri-Gas Inc	Repair/Maint-Misc Equip	85.25
City of Colesburg	Roads	2597.43	Mediacom LLC	Telephone Services	53.69
Del-Clay Farm Equipment	Repair/Maint-Const Equip	1.84	Mid American Research	Shop Equipment	84.04
Del Co Economic Develop	County Contribution	10000.00	Midwest Business Products	Maint-Off Equip/Furniture	124.03
Del Co Public Health	Refunds /Reimbursements	8692.77	Midwest Wheel	Construction/Maint Equip	296.85
Delaware Co Sheriff	Transportation	893.62	Murdoch Funeral Homes	Medical & Health Services	483.80
DelCo Solid Waste Comm	Sanitation Disposal	2045.55	Neopost USA Inc	Data Processing	314.67
Delhi Lumber	Buildings-Repair/Maint	179.44	North IA Juvenile Detention	Rm/Bd Payments	350.00
City of Delhi	Roads	3614.02	Office Express	Stationery/Supplies	270.11
Diamond Mowers Inc	Construction/Maint Equip	1034.40	Paint N Place Body Shop	Minor Mv Parts & Access	500.00
DJ Repair	Repair/Maint- Vehicle	1277.34	Palmer Hardware	Minor Equip & Hand Tools	734.96
DMACC Business Resources	Education & Training	125.00	Precise MRM LLC	Repair/Maint-Radio Equip	415.10
Don & Walt LLC	Buildings-Repair/Maint	184.98	Precision Collision	Repair/Maint-Const Equip	238.09
Dubuque Co Highway Dept	Engineering Services	11596.75	Premier Parts Inc	Lubricants	388.00
Dyersville Commercial	Board Proceedings	2021.70	Priority Dispatch Corp	Data Processing Supplies	1200.00
Earlville Auto	Repair/Maint- Vehicle	38.50	Radio Communications	Radio & Communications	967.50
Jody Elgin	Buildings-Repair/Maint	459.75	Radio Communications	Repair/Maint-Misc Equip	3470.88
Tina Elgin	Custodial	500.00	Beverly Rahe	Education & Training	119.00
Every's Auto & Tire Center	Repair/Maint- Vehicle	77.69	Rite Price Office Supply	Supplies	1012.94
Fastenal Company	Construction/Maint Equip	32.10	River City Stone	Roads	50.51
The Fish Shack	Public Education Items	13.68	Roads to Trails Inc	Public Education Items	50.00
Good Neighbor Society	Food Preparation Services	5038.00	Runde Auto Group	Repair/Maint- Vehicle	1296.69
GreatAmerica Financial Svcs	Maint-Off Equip/Furniture	81.46	Sadler Power Train Inc	Construction/Maint Equip	222.14
City of Greeley	Utilities	300.00	Timothy J Schwendinger	Repair/Maint- Vehicle	13.78
Groth Services LLC	Buildings	357.00	Scientific Sales Inc	Weather Stations	7511.76
Group Services Inc	Insurance	27093.42	Sioux Sales Company	SafetyProtect Supplies	2592.85
Hausers Water Systems Inc	Supplies	60.42	Solutions Inc	Data Processing	20491.74
Heather's Handiwork	Buildings-Repair/Maint	150.00	State Hygienic Lab	Medical/Health Services	39.00
Heritage Printing	Printing Services	83.26	Summit Companies	Safety Items	83.00
HITECH Communications	Telephone Services	255.00	Three Rivers FS	Fuels	11414.19
Hopkinton Municipal Utilities	Utilities	300.00	Uniform Den Inc	Wearing Apparel & Uniform	105.90
Iowa D.A.R.E. Association	Education & Training	100.00	US Cellular	Telephone Services	1508.44
Iowa LTAP	Repair/Maint-Misc Equip	900.00	Verizon Wireless	Telephone Services	78.51
Iowa Regional Utilities Assn	Water Use & Sewer	53.35	VISA / Mastercard	Fuel	36.00
Secretary of State	Postage & Mailing	119.62	Wades Custom Woodworking	PSAP Cabinets	5850.00
Interstate PowerSystems	Repair/Maint-Const Equip	900.68	Weber Paper Company	Custodial Supplies	290.21
ISAC Group Unemployment	Unemployment Comp	4677.02	Windstream	Telephone Service	285.26
ISACA Treasurer	Dues & Memberships	225.00	Zenner Machine	Construction/Maint Equip	1094.00
John Deere Financial	Custodial Supplies	475.36			

There were no "Applications for Approval of Underground Construction within Delaware County Right-Of-Way" submitted for consideration at today's meeting.

Motion made by Helmrichs, second by Buschmann and carried to acknowledge receipt of a new Confined Feeding Operation Construction Permit for Bob Ries, Ries' Pieces, to construct a new 2,490 head facility in Section 5 of Delaware Township and the following manure management plan updates: H & K Site, H & K, LLC, in Section 22 of Oneida Township (name change); Wulfekuhle No. 4, Ron Wulfekuhle, in Section 20 of Adams Township; S & K Pork LLC in Section 7 of Honey Creek Township; Virgil Recker in Section 12 of Delaware Township; and J & L Hogs, LLC in Section 12 of Richland Township. All Ayes

Motion made by Helmrichs, second by Buschmann and carried to approve waiving the Board's right to appeal the issuance of a final construction permit within 14 days after receipt of the draft permit for Tom and Nancy McDonald-McDonald Acres Site in Section 22 of Hazel Green Township. The new building is near their residence and is simply replacing buildings previously damaged by fire. All Ayes

Peggy Petlon joined the meeting.

Motion made by Helmricks, second by Buschmann and carried to approve the following resolution:

**RESOLUTION No. 2018-022
APPROPRIATIONS FY 2017/2018**

WHEREAS, it is desired to make appropriations for each of the different county officers and departments for the fiscal year beginning **July 1, 2017**, in accordance with Section 331.434, Subsection 6, of the Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Delaware County, Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the following schedule are hereby appropriated from the resources of each fund so itemized, the department or office listed in the first column on the same line of the schedule.

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective **March 12, 2018**.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or county official shall expend or contract to expend any money or incur any liability, or enter into any contract, which by its terms, involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the **2017/2018** budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and offices monthly, during the **2017/2018** budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of the business day on **June 30, 2018**.

The **2017/2018** fiscal year budget appropriated and accounted for by department and fund is as follows:

<u>Department</u>	<u>General Basic</u>	<u>General Supple.</u>	<u>MH/DD Fund</u>	<u>Rural Services</u>	<u>Secondary Road</u>	<u>Other</u>	<u>Total</u>
Supervisors	1,407,247	799,965		106,700			2,313,912
Auditor	219,831	396,111					615,942
Treasurer	347,522	61,172					408,694
Attorney	271,802	43,656					315,458
Sheriff	2,215,077	282,708				12,215	2,510,000
Clerk of Court		72,000					72,000
Recorder	147,386	21,600				7,500	176,486
Community Services	183,627	6,760				33,500	223,887
Case Management	78,700	9,000					87,700
Community Life	236,052	62,777					298,829
County Engineer					8,683,822		8,683,822
Veteran Affairs	93,792	8,261					102,053
Conservation	641,901	43,236				61,905	747,042
Local Health	131,325						131,325
Weed Commissioner				13,250			13,250
Human Services	26,500						26,500
County Farm	50,800						50,800
Medical Examiner	35,000						35,000
County Services	99,277	16,428		98,695			214,400
County Library				82,724			82,724
Historical Society	14,500						14,500
Mental Health			973,827				973,827
<u>Non-departmental</u>						<u>469,686</u>	<u>469,686</u>
Totals	\$6,200,339	\$1,823,674	\$973,827	\$301,369	\$8,683,822	\$584,806	\$18,567,837

Dated this 16th day of April 2018.

Delaware County Board of Supervisors
All Ayes

Motion made by Helmricks, second by Buschmann and carried to allow a fiber connection from the Sheriff's Department to the Dispatch Center located at the Manchester Police Department. This connection will be separate from the county's network. All Ayes

Motion made by Helmricks, second by Buschmann and carried to approve the deposit of \$1,305.00 into the Conservation Land Acquisition and Capital Improvement Fund (68000) from land rent at the Indian Hills Wildlife Area. All Ayes

Motion made by Helmricks, second by Buschmann and carried to table the consideration of purchasing a used John Deere X750 Mower Tractor until the April 23, 2018 meeting. All Ayes

ENGINEER'S REPORT - None

NEXT MEETING - The next regular meeting will be held on Monday, April 23, 2018 at 1:15 pm.

PUBLIC COMMENTS - None

There being no further business before the Board, Chairperson Buschmann called for a motion to adjourn.

Motion made by Helmricks, second by Buschmann and carried to adjourn the meeting at 9:46 am. All Ayes

These minutes have been read and approved for publication.

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

April 23, 2018
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Daneen Schindler, Mike Corkery, Dave Sunne, Alan Shaffer, Laurie Renda, Chawn Hurd, Donna Boss, Pam Klein, Carla K. Becker, Craig Davis and two members of the media. Chairperson Buschmann called the meeting to order.

Motion made by Madlom, second by Helmrichs and carried to approve the agenda. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the minutes from the last meeting. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge the following employees to attend their respective out-of-county meetings: Supervisor Helmrichs to attend the Maquoketa River Watershed meeting on April 26th in Maquoketa, Carla Becker will be attending an elections meeting on April 24th in Waterloo, an ISAC Board meeting in Des Moines on April 26th and a District 6 meeting in Iowa County on April 27th; and Mike Corkery to attend the Iowa National Guard Communications exercise in Cedar Rapids on April 24th and the EIRUSS meeting in Dubuque on April 25th. All Ayes

There were no claims submitted for approval at today's meeting.

There were no "Applications for Approval of Underground Construction within Delaware County Right-Of-Ways" submitted for consideration at today's meeting.

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of the following manure management plan updates: Shover Farm, James Shover, in Section 15 of Hazel Green Township; and Ken Wilgenbusch in Section 28 of Prairie Township. All Ayes

Presentation – Carriage Glow Equine Event – Laurie Renda

Laurie Renda addressed the Board regarding the 6th annual Carriage Glow event to be held at the Delaware County Fairgrounds August 4 & 5, 2018. This is their 3rd year holding the event in Delaware County. The event continues to grow and draw more and more people from out of state. Last year they had entries from seven states. This year, a portion of the receipts will be donated to the local 4-H program. Ms. Renda stated that they need community support in order to keep the event in the county. She provided display posters to help get the word out about the event. The Board thanked Ms. Renda for the presentation and expressed their appreciation of the event.

Presentation – Backbone State Park's 100th Birthday

Dave Sunne addressed the Board regarding the upcoming 100th birthday of Backbone State Park. It was 100 years ago this year that the original 1200 acres of land was donated by 44 land owners. However, the area was not dedicated as a state park until 1920. Mr. Sunne highlighted important dates in the history of the park. One of the highlights being the Civilian Conservation Corp (CCC) created by President Roosevelt in 1933. Backbone was one of the first parks to receive assistance from the CCC. Overall, they constructed 25 structures (22 are visible to attendees) within the park. These structures were refurbished between 1996 and 2001. Even though the camping areas and cabins are full all the time, the park continues to be dependent on grants and state general fund appropriations for its main source of revenue. Today's program will be available on the Delaware County website. There will also be a public meeting held at the Delaware County Community Center on April 24, 2018 at 6:30 pm. The Board thanked Mr. Sunne for his presentation.

Motion made by Helmrichs, second by Madlom and carried to approve the following resolution:

RESOLUTION No. 2018-023

Delaware County Board of Supervisors

April 23, 2018

APPROVAL OF WAIVER OF DELAWARE COUNTY'S RIGHT TO APPEAL ISSUANCE OF FINAL CONSTRUCTION PERMIT FOR THE CONSTRUCTION OF CONFINED ANIMAL FEEDING OPERATION BY THE IOWA DEPARTMENT OF NATURAL RESOURCES.

BE IT RESOLVED by the Delaware County Board of Supervisors as follows:

- Section 1 The Delaware County Board of Supervisors has received notice from the Iowa Department of Natural Resources (DNR) that Tom and Nancy McDonald have been issued a draft permit for the construction of two confined animal feeding operation buildings located at 3117 200th Ave, Hopkinton in Section 22 of Hazel Green Township within unincorporated Delaware County.
- Section 2 The Delaware County Board of Supervisors reviewed the construction permit application and the manure management plan and determined that both appeared to be in compliance with the requirements of the Master Matrix, Iowa Code Section 459 and Iowa DNR rules and recommended approval of said application on April 9, 2018.
- Section 3 The Delaware County Board of Supervisors hereby waives its right to appeal the issuance of the final permit within the fourteen (14) day limit from the time of receipt of notice of the issuance of the draft permit.
- Section 4 The Delaware County Board of Supervisors encourages the Iowa DNR to issue the Final Permit immediately upon notification of this waiver.
- Section 5 The Delaware County Board of Supervisors authorizes the Board Chairman to notify the Iowa DNR of this waiver.
- Section 6 This resolution shall take effect immediately.

Approved this 23rd day of April 2018.

All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the appointment of James Kinley as Trustee of the Adams/Hazel Green Benefited Fire District for a period of 3 years. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following resolution:

RESOLUTION No. 2018-024

DONATION OF OBSOLETE COMPUTER EQUIPMENT

WHEREAS, the Delhi, Dundee, Earlville and Ryan Fire Departments rely heavily on their computers for ongoing administration of their duties; and

WHEREAS, the Delaware County Board of Supervisors has computer towers & monitors setting in storage that have been labeled obsolete for any county administrative purposes; and

WHEREAS, this obsolete computer equipment would be functional for the Fire Departments' use.

NOW, THEREFORE, BE IT RESOLVED, that the Delaware County Board of Supervisors agrees to donate the following computer towers & monitors to the Delhi, Dundee, Earlville and Ryan Fire Departments at no charge as long as they are used for the administration of the fire departments' duties:

HP EliteDesk 800 G1 Tower	S/N#2UA53718VX	Lenovo ThinkCentre M73 Tower	S/N#MJ00ET9P
Lenovo ThinkCentre M73 Tower	S/N#MJ00E1Y4	Lenovo ThinkCentre M72E Tower	S/N#MJ895F8
Lenovo ThinkCentre M73 Tower	S/N#MJ00E1Y6	Lenovo ThinkCentre M72E Tower	S/N#MJ5770H

Lenovo ThinkVision LT2323p Monitor	S/N#V1Y0004	Lenovo ThinkVision LT2323p Monitor	S/N#V1NA223
Lenovo ThinkVision LT2323p Monitor	S/N#V1X9984	Lenovo ThinkVision LT2323p Monitor	S/N#V1G8887
Lenovo ThinkVision LT2323p Monitor	S/N#V132469	Lenovo ThinkVision LT2323p Monitor	S/N#V124185
Lenovo ThinkVision LT2323p Monitor	S/N#V1X9988	HP EliteDisplay E231i Monitor	S/N#3CQ53223TR
Lenovo ThinkVision LT2323p Monitor	S/N#V159665	HP EliteDisplay E231i Monitor	S/N#3CQ53223TZ
Lenovo ThinkVision LT2323p Monitor	S/N#V124187	HP OfficeJet 5740	S/N#TH4CC350K9
Lenovo ThinkVision LT2323p Monitor	S/N#V124193		

Approved this 23rd day of April 2018.
All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve sending a letter of support for RPM Access and its Wind Turbine Project in Black Hawk County. The Board stated that RPM Access was great to work with during the Elk Wind Project. They also appreciated how respectful they were to Delaware County residents and their easement landowners. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following resolution:

RESOLUTION No. 2018-025

DISPOSAL OF INOPERABLE COMPUTER EQUIPMENT

WHEREAS, Delaware County periodically purchases a variety of computer equipment in order to operate on a daily basis; and,
WHEREAS, these pieces of equipment become damaged or cease to function; and,
WHEREAS, the county cannot offer the equipment for sale to the public due to the fact that they are inoperable; and,
WHEREAS, it is of benefit to the county to scrap these inoperable pieces of equipment at no charge rather than pay a disposal fee with the landfill.

NOW, THEREFORE, BE IT RESOLVED, the following miscellaneous inoperable computer equipment at the Secondary Roads Department be disposed of/scrapped at no charge to the county:

Dell Inspiron 5000E Laptop	S/N#DS/NTW-0984VN	HP Compaq Computer Tower	S/N#SMXL91017PN
15" Pivot Computer Monitor	S/N#HB17HCCK402942R	Lenovo ThinkPad Laptop	S/N#R82H958
Reconditioned Computer	S/N Unknown	Lenovo ThinkCentre M83	S/N#MJ0029FF
Dell Dimension 4600 Computer	S/N Unknown	Lenovo ThinkCentre M83	S/N#MJ004587
RJ Ender FX626 Desktop Computer	S/N#032020060112XPH	HP Model F340 Printer	S/N#CN63KB5107
Acer Travelmate 3260-4853 Laptop		Dell Inspiron 1100 Laptop	S/N#F0588
S/N#LXTH10Z002704032C72500		Dell Inspiron 4000 Laptop	S/N#4F259A01

Dated this 23rd day of April 2018.
All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the transfer of \$737,029 from the Rural Services Fund to the Secondary Roads Fund. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the purchase of a used John Deere mower tractor with 60" deck from Dyersville Implement for \$8,950. This mower has a total of 242 hours on it. All Ayes

Bids for One Tandem Dump Truck Chassis

This being the date and time set to receive bids for a tandem dump truck chassis, Assistant to the Engineer Craig Davis read the following bids aloud:

Twin Bridges Truck City	Mack M-Drive 12 Speed	\$112,634
Twin Bridges Truck City	Mack M-Drive 13 Speed	\$115,323
Twin Bridges Truck City	Mack Allison 6 speed	\$117,302
Gator Truck Center	Mack Allison 4500	\$121,167
Gator Truck Center	Mack M-Drive	\$113,378
Don's Truck Center	Western Star	\$116,480
Don's Truck Center	Freightliner	\$112,295

Mr. Davis requested the Board table the final consideration to allow for further review of the bids.

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the bids for the tandem dump truck chassis and to table consideration of said bids until the County Engineer has had time to review. All Ayes

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of the following quote for dump truck body and attachments and to table final consideration until the County Engineer has had time to review:

Henderson Manufacturing \$114,510
All Ayes

Rock Resurfacing Bids

This being the date and time set to receive bids for the 2018 Rock Resurfacing Program, Craig Davis read the following bids aloud:

BARD Materials

Area 1	\$7.61/ton	\$186,445
Area 2	\$8.53/ton	\$208,985
Area 3	\$8.61/ton	\$210,945
Area 4	\$8.31/ton	\$203,595
Area 5	\$8.59/ton	\$210,455

River City Stone

Area 1	\$8.32/ton	\$203,840
Area 4	\$8.15/ton	\$199,675

Craig Davis requested the Board table final consideration to allow time to review the bids.

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the bids for the Rock Resurfacing Program and to table the final consideration to allow the County Engineer to review said bids. All Ayes

NEXT MEETING - The next regular meeting will be held on Monday, April 30, 2018 at 1:15 p.m.

PUBLIC COMMENTS – None.

There being no further business before the Board, Chairperson Buschmann called for a motion to adjourn.

Motion made by Helmrichs, second by Madlom and carried to adjourn the meeting at 2:10 pm. All Ayes

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

April 30, 2018
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Mike Corkery, John LeClere, Donna Boss, Pam Klein, Carla K. Becker, Anthony Bardgett and two members of the media. Chairperson Buschmann called the meeting to order.

Motion made by Madlom, second by Helmrichs and carried to approve the agenda. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the minutes from the last meeting. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge the following employees to attend their respective out-of-county meetings: Supervisors Buschmann and Helmrichs to attend the RTA meeting in Dubuque on May 2nd; Supervisor Helmrichs to attend the Regional MH meeting in Cedar Rapids on May 3rd; Jenny Eschen and Pam Klein to attend the Solutions school in Ames on May 9th; Carla Becker to attend election trainings in Denison on May 2nd and Cedar Rapids on May 4th; and Wade Feldmann, Brett Fessler, Randy Gudenkauf, Michael Hageman, Chris Hucker, Eric Klaren, Dean Klostermann, Dan Stelken, Mark Thole and Michael Wilhelm to attend the MOGO training in Johnson County on May 8th. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following claims for payment, including payroll and related expenses from April 27, 2018 in the amount of \$301,420.36 warrant #22975 - #23084:

Ace Homeworks	Postage & Mailing	10.18	Holiday Inn Des Moines	Education & Training	665.28
Advanced Business Systems	Data Processing	846.00	IA Division of Labor Services	Repair/Maint-Misc Equip	40.00
Advanced Systems Inc	Stationery/Supplies	50.00	IA Prison Industries	Park Development	595.00
Alliant Energy	Service	2347.36	ISACA Treasurer	Education & Training	100.00
American Legion Post 45	Permanent Landscaping	96.00	Kluesner Flooring Inc	Buildings	2577.39
Bard Materials	Roads	11306.14	Koch Brothers	Office Equipment	61.22
Black Hills Energy	Service	1263.14	L&L Murphy Consulting	Planning-Consulting	2000.00
Bodensteiner Implement	Repair/Maint-Const Equip	16.97	Jill Lewis	Buildings-Repair/Maint	150.00
R Ried Boom MD	Medical & Health Services	150.00	Linn Co Treasurer	Medical & Health Services	403.68
Boubin Tire Co	Assessor-Car Expense	105.74	Lechtenberg Janitorial	Custodial Supplies	30.50
BP	Fuels	726.88	M&M Snow Removal	Buildings-Repair/Maint	1655.00
Linda R Burr	Employee Mileage/Subs	44.00	Mail Services LLC	Postage & Mailing	604.47
Burrington Group Inc	Buildings-Repair/Maint	5993.50	Main Street Repair	Repair/Maint- Vehicle	65.70
Canon Solutions America Inc	Maint-Off Equip/Furniture	12.40	Mainstay Systems Inc	Radio & Communications	1707.00
Carpenter Uniform Co	Wearing Apparel & Uniform	455.80	Manchester Signs LLC	Roads	100.50
Cedar Cross Overhead Door	Buildings	193.50	City of Manchester	County Contribution	10000.00
ChemRight Laboratories Inc	Engineering Services	960.00	Maquoketa Valley REC	Electrical Power	709.04
City Laundering Co	Custodial Supplies	202.16	Nick McGraw	Rent Payments	350.00
City Tractor Co	Construction/Maint Equip	17656.40	Mediacom LLC	Telephone Services	631.80
Continental Research Corp	Shop Equipment	392.51	Mulgrew Oil Company	Natural -LP Gas-Fuel Oil	2613.48
Creative Forecasting Inc	Stationery/Supplies	30.00	NE-IA Industrial Fasteners	Shop Equipment	300.29
D&S Portables Inc	Custodial Supplies	960.00	Office Express	Stationery/Supplies	25.98
Dearborn Ntnl Life Insurance	Life Insurance	980.32	Oneida Signs LLC	Park Development	23.00
Delaware Co Assessor	Stationery/Supplies	16.32	Palmer Hardware	Repair/Maint-Misc Equip	16.58
Delaware County Auditor	Acct/Audit/Clerical	60.00	Precise MRM LLC	Repair/Maint-Radio Equip	334.76
Delaware County Bar Assoc.	Dues & Memberships	200.00	Price Industrial Electric Inc	Natural -LP Gas-Fuel Oil	3354.46
Del Co Memorial Hospital	Acute/Emergency Treatment	317.00	Radio Communications	Repair/Maint-Radio Equip	4409.91
Del Co Public Health	Refunds /Reimbursements	7332.14	Ray O'Herron Co Inc	Supplies	1256.46
Del Co Soil & Water	Agric/Hort Services	2500.00	Rite Price Office Supply	Supplies	155.50
Julie A Diesch	Postage & Mailing	17.98	RTL Equipment Inc	Shop Equipment	265.41
DJ Repair	Repair/Maint- Vehicle	564.44	Silveredge Cooperative	Fuels	1685.90
Dolan Insurance Agency	Blanket Insurance	30.00	Simmons Perrine Moyer et al	Labor Relations Services	58.00
Don & Walt LLC	Repair/Maint-Const Equip	282.92	Solutions Inc	Data Processing	2300.31
Dons Truck Sales Inc	Construction/Maint Equip	226.84	State Forest Nursery	Land	1180.00
Dubuque County Sheriff	Legal-Court Related	33.00	Thomson Reuters	Books/Newspaper	1467.03
Edgewood Oil Co	Lubricants	1146.60	Three Rivers FS	Fuels	15547.23
Ehrisman Tree Service	Roads	700.00	Tifco Industries	Shop Equipment	105.70
Eide Bailly LLP	Dues & Memberships	496.00	Town Square Apartments	Rent Payments	450.00
Jody Elgin	Buildings-Repair/Maint	480.00	US Cellular	Telephone Services	77.02
Tina Elgin	Custodial	500.00	Vanguard Appraisals Inc	Appraisal Services	11400.00
ES&S	Ballot Layout/Setup/Print	6245.42	Verizon Wireless	Telephone Services	120.03
Fastenal Company	Shop Equipment	411.42	VISA / Mastercard	Education & Training	3209.10
The Fish Shack	Public Education Items	1.69	Courtney E Vorwald	Education & Training	30.00
Four Oaks Family & Children	Protection Services	2192.55	Walmart Community	Custodial Supplies	487.41
Gateway Appliance LLC	Repair/Maint-Misc Equip	45.95	Wapsi Valley Archaeology	Land Improvements	2167.97
GATR Truck Center	Construction/Maint Equip	90.00	Weldon Tire	Tires	5000.00
Garlyn R Glanz	Postage & Mailing	7.25	Blue Cross & Blue Shield	Insurance	4010.98
City of Greeley	Water Use & Sewer	63.00	Windstream	Telephone Service	508.65
Shirley E Helmrichs	Employee Mileage/Subs	11.75	Windstream	Telephone Service	1447.40
Heritage Printing	Printing Services	2.00			

All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the "Application for Approval of Underground Construction within Delaware County Right-Of-Way" submitted by Windstream Iowa Communications, LLC to repair a buried fiber optic cable that was damaged during the winter, place 720' of BFO24, place a new BDO and install 7000' of temp fiber and 6 poles that are currently on the ground all in Section 19 of Elk Township located 8/10 mile northwest of Greeley. All Ayes

Mark Schneider joined the meeting.

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of the following manure management plan updates: KZ Pork, LLC in Section 1 of Milo Township; T&K Pork, LLC in Section 12 of Coffins Grove Township; B&H Pork, LLC in Section 24 of Delaware Township; and White's Pork, LLC in Section 2 of Delhi Township. All Ayes

Presentation – Update on Petersburg Wastewater Project – Mark Schneider

Mark Schneider, EIRUSS/ECIA addressed the Board regarding the Petersburg Wastewater Project. According to Mr. Schneider, the income survey is complete. The results qualify the area for the highest level of grant monies and lowest interest rate through the USDA. The project also has a willing seller that they have been working with. They have conducted soil borings on the proposed site. Those results should be in within the next 3 weeks or so. Once they know it is a feasible site, negotiations can begin with the property owner for EIRUSS to purchase the property. The next steps will be to update the facility plan submitted to the USDA and the DNR to incorporate the new location. They will then begin the environmental review process that is the first step towards the USDA

application. They are hoping to have funding available yet this year with bids taken early next spring. Mike Corkery, County Services Director, added that the proposed new site is much closer to the community and should reduce the cost of installation.

Regional Workforce Development Regional Reconstruction

Donna Boss, Delaware County Economic Development, addressed the Board regarding a request for feedback, via a survey, to the Workforce Development Board. Ms. Boss furnished copies of proposed redesign options showing anywhere from two to six regions for the state. Currently, there are fifteen regions. Workforce would like feedback from the counties no later than May 4, 2018. Supervisor Madlom was concerned that rural community would not have much representation if there were less than six regions.

Motion made by Madlom, second by Helmricks and carried to approve the return of the survey to Workforce Development with the recommendation that there be no less than six regions across the state. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the renewal of the contracts with the local libraries with the following contribution levels:

<u>Library</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
Colesburg	\$8,830.88	\$9,159.25	\$9,498.72	\$9,849.71
Delhi	10,863.81	11,267.78	11,685.42	12,117.18
Earlville	10,863.81	11,267.78	11,685.42	12,117.18
Edgewood	8,161.50	8,464.98	8,778.73	9,103.08
Hopkinton	10,863.81	11,267.78	11,685.42	12,117.18
Manchester	35,621.91	36,334.35	37,061.04	37,802.26

The Board Chairperson directed the County Auditor to e-mail out the contracts to the libraries for signatures. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the addition of additional cement work at the Delaware County Fairgrounds to help celebrate its 150th Anniversary. The projects will assist walking traffic over to the new horse arena and along the west side of the livestock barns. The Board would also like to pour a 25' x 250' slab along the north end to accommodate motorcycle test drives for licensing conducted by the County Treasurer's Office if the Fair Board is agreeable to the projects. All Ayes

Motion made by Helmricks, second by Madlom and carried to award the bid for one Tandem Dump Truck Chassis to Twin Bridges Truck City for its bid of \$117,302 for a Mack Allison Drive 6 speed for delivery in November 2018. Even though it was the third lowest bid, County Engineer Anthony Bardgett felt that the Mack was a better fit for their use. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the quote from Henderson Manufacturing in the amount of \$114,885 for the dump truck body and attachments. All Ayes

Motion made by Helmricks, second by Madlom and carried to award the bids for the Rock Resurfacing Program as follows:

Area 1	Bard Materials	\$7.61/ton	\$186,445
Area 2	Bard Materials	\$8.53/ton	\$208,985
Area 3	Bard Materials	\$8.61/ton	\$210,945
Area 4	River City Stone	\$8.31/ton	\$203,595
Area 5	Bard Materials	\$8.59/ton	\$210,455

The late start date for this project is June 25, 2018 with 40 working days allocated for completion. All Ayes

ENGINEER'S REPORT

D47 Paving Project – The sub drain shoulder tile is being installed this week. Once that work is complete, the concrete patching will begin.

NEXT MEETING - The next regular meeting will be held on Monday, May 7, 2018 at 1:15 p.m.

PUBLIC COMMENTS – Mike Corkery stated that there are undocumented cables buried relatively shallow within the proposed areas for sidewalks at the fairgrounds. He stated he would work with the Board to point these areas out before digging.

Sheriff John LeClere stated asbestos tile was discovered in the Sheriff's Office during prep work for installation of new flooring. The contractor will be removing the tile sometime in May. Until the tile is removed and new flooring installed, his office will relocate to the lower level of the Sheriff's Department in the old exercise area.

There being no further business before the Board, Chairperson Buschmann called for a motion to adjourn.

Motion made by Madlom, second by Helmricks and carried to adjourn the meeting at 1:57 pm. All Ayes

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

May 7, 2018
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Daneen Schindler, Pam Klein, Jerry Ries, Anthony Bardgett, Carla K. Becker, and one member of the media. Chairperson Buschmann called the meeting to order.

Motion made by Madlom, second by Helmrichs and carried to approve the agenda with the following timely addition: "Consideration of Liquor License Renewal Application for Hart Ridge Clubhouse, LLC." All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the minutes from the last meeting. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge the following employees to attend their respective out-of-county meetings: Pam Klein to attend the Spring Treasurer's School in Burlington May 15th- May 18th; Daneen Schindler to attend the Recorder District 6 meeting in Cedar Rapids on May 11th; Craig Davis to attend the Federal Aid Swap Seminar in Cedar Rapids on May 8th; Supervisors Helmrichs and Buschmann to attend the Operation New View meeting in Dubuque on May 10th; and Supervisor Buschmann to attend the BDF meeting in Independence on May 8th. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following claims for payment:

Alliant Energy	Service	2420.00
AT&T	Telephone Services	1.73
Bankers Trust Company	Bond Registrar Fees	251590.40
LLC CenturyLink Communications	Telephone Services	34.14
CenturyLink	Telephone Services	355.52
Comelec Internet Services	Telephone Services	190.00
Intermedia.net Inc	Data Processing	699.68
City of Manchester	Water Use & Sewer	244.22
Windstream	Telephone Service	1640.47

All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the "Applications for Approval of Underground Construction within Delaware County Right-Of-Ways" submitted by **Maquoketa Valley Electric Cooperative** to bury underground fiber optic cable encased in orange 1.25" conduit at the following locations:

1. Along 140th Ave & 310th Street approximately two miles west of State Hwy 13 in Sections 14 & 15 of Adams Township.
2. Along 330th Street approximately 1.75 miles west from State Hwy 13 in Sections 26 & 35 in Adams Township.
3. Along 220th Street approximately 2.15 miles west of State Hwy 13 in Sections 35 & 36 of Coffins Grove Township.
4. Along 150th Ave approximately ¾ mile north of Linn-Delaware Road in Section 35 of Adams Township.
5. Along 140th Ave approximately 2/10 mile from 280th Street in Section 27 & 34 of Prairie Township.
6. Along 110th Ave approximately 3/8 mile north from 325th Street in Sections 29 & 30 in Adams Township.
7. Along 300th Street approximately one mile east from 110th Ave in Sections 8 & 17 in Adams Township.
8. Along Linn-Delaware Road approximately 1 mile north from the Town of Coggon in Sections 31 & 32 in Hazel Green Township and Sections 34, 35, & 36 in Adams Township.

All Ayes

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of the following manure management plan updates: Take Down Ranch, LLC in Section 12 of Honey Creek Township; and K & M Swine, Kevin Werner, in Section 20 of Milo Township. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the Clerk of Court's April Report and Remittance showing a total of \$2,170.14 was collected for various fees and deposited into the general funds. All Ayes

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of the Treasurer's April Banking and Investment Report showing a total of \$21,141,820.42 has been collected on behalf of all taxing entities and deposited into various banks across the county. All Ayes

Motion made by Madlom, second by Helmrichs and carried to award the mowing/yard work for the Abbe Center Building, County Services Building and the Parking Lot on South 5th Street to Supreme Green. The board received two quotes as follows:

	<u>Mowing Abbe Bldg</u>	<u>Mowing Co Services</u>	<u>Yard Clean-up- Abbe Bldg</u>	<u>Yard Clean-up - Co Services</u>
Wayne Clemen	\$30.00/time	\$30.00/time	did not submit	did not submit
Supreme Green	\$35.00/time	\$45.00/time	\$70.00	\$90.00

Even though Mr. Clemen's bid was lower for the mowing portion, the Board was looking for someone who could also do the spring cleanup around the buildings and spraying for weeds as needed. Since Mr. Clemen does not offer those services, the Board decided to award the project to Supreme Green. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the Service Agreement with the Iowa State Association of Counties (ISAC) to participate in its HIPAA Program during FY 2018-19 for a fee of \$1,950. The agreement runs from July 1, 2018 through June 30, 2019. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the renewal of the current Rental Service Agreement with City Laundering Co. for an additional 5 years beginning June 17, 2018. The county currently rents all mats, air dispensers and towel dispensers for the courthouse facility from City Laundry. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the 2018-2020 Election Board as follows:

Doug Adams	Dianne Baumgartner	Phyllis Chesnut	Jean Domeyer
Patricia Adams	Grace Baumhardt	Linda Clemen	Pat Doyle
Sandra Ahrens	Patricia Becker	Jackie Coates	Joan Drees
Madonna Albright	(Gloria) Diane Beitz	Helen Cole	Gretchen Eibey
Emma Louise Amling	Shirley Benson	Barb Cole	Dottie Elgin
Audry Anderegg	Thomas Benson	Connie Conrad	Terrie Elledge
Shirley Anderegg	Elizabeth Beswick-Todd	Patricia Conrad	Judy Ellingson
Marlene Andersen	Emily Billings	Karen Cook	Charlotte Emerson
Coleen Andersen	Leslie Bockenstedt	Janis Creveling	Judy Errthum
Max Andrews	Judy Boeckenstedt	Karen Dabroski	Lois Faust
Carol Ankrom	Merle Boeckenstedt	Pat Dede	Carol Feldmann
Charles Ankrom	Ted Bohnenkamp	Donna DeShaw	Linda Fergesen
Janet Arjes	Ruth Ardelle Brooks	Janet Diers	Janet Fischer
Jennifer Atkinson	Rosalie Brunkan	William Dingbaum	M Ruth Francois
Sharon Bacon	Nancy Burgett	Joann Dingbaum	Ellen Francois
Marcia Banyas	Sharon Burrack	Linda Dolan	Sheila Freiburger

Kathy Glanz	Carmen Knipper	Janet Phelps	Janine Stellick
Ann Glime	Betty Koch	Donna Pilgrim	Robin Stone
Jan Grundmeyer	Larry Kremer	Mary Ann Poynor	Lisa Streicher
Sue Guthrie	Carol Kremer	Deanna Preussner	Deann Struble
Barb Hansel	Randy Kreutner	Julie Raak	Laura Sutter
Arlys Hansen	Brenda Krumviede	Mary Recker	Sandra Swanson
Linda Harris	Betty Kruse	Kathy Rempe	Shirley Swartz-Chesmore
Kay Hart	Sherri Kubly	Mary Renfer	JoAnn Swinton
Marsha Hauser	Nancy Lahr	Lois Richardson	Michele Tiemens
Darlene Heims	Becky Lange	Karen V. Ries	Margaret (Margie) Urbanek-Meehan
Joslynn Heims	Deborah Lechtenberg	Irma Ries	Verna Vaske
Germaine Helle	Janet Leonard	Colleen Ries	Marcia Voelker
Marcia Hilbert	Sherry Lester	Becky Ries	Donald VonHandorf
Laura Hildebrand	Deanne Loecke	Jeanne Riniker	Ruth Voshell
Phyllis Hillers	Susan Luensmann	Glenda Robertson	Caron Wall
Ruth Hoekstra	Roseann Lyness	Dennis R. Robertson	Lynette Ward
Roger Hoekstra	Linda Mardorf	Janet Rolfes	Eileen Waterman
Carolyn Hogan	Randy Marquardt	Leo Roling	Madonna Weaver
JoEllen Holtorf	Sharon McCrabb	Dorothy Roling	Joyce Wellman
Bruce (Charles) Houlton	Julia McMahan	Sandra Roling	Julie Wessel
Janet Houlton	Judy McMahan	Darlene Ronnebaum	Sandra White
Patricia Hucker	Margaret McNamara	Elizabeth (Betty) Schaul	Lois White
Linda Hunter	Pat Meehan	Valda Schaul	Cathy Wical
Nancy Hurt	Linda Mensen	Janice Scherbring	Dennis Wiedenman
Chris Jackson	Corene Messer	Shirley Schlichte	Marsha Wiedenman
Michael Jackson	Debra Meyers	Mary Schmidt	Rhonda Wilhelm
Mary Jasper	Kay Miles	Colleen Schulte	Jennifer Willenbring
Carol Jebens	Rose Moorman	Gene Schultz	Diane Williams
(John) Farr Jebens	Linda Moritz	Roberta (Bobbi) Schustersich	Taylor Wilson
Mary Kaiser	Mary Nading	Jeannie Selooover	Barbara Wolfram
(Dale) Joe Keith	Dureen Neppel	Dorothy Shaw	Karen Wulfekuhle
Darla Kimmerle	Elizabeth Nieman	Melissa Sheppard	Judy Zehr
Jana Kinyon	Karen Nieman	Donna Skattum	(Wilhelmena) Billie Zumbach
Elaine Kirchoff	Janet Oakleaf	Vera Smith	Mary Ann Zumbach
Nancy Klein	JoAnne O'Reilly	Angie Staner	
Jerry Klein	Marilyn Osterhaus	Shirley Starr	
Bonnie Knipper	Michelle Pasker	Craig Starr	
Joann Knipper	Linda Peitz	Kathy Steenhard	

Not less than twenty days before each Primary Election, the County Commissioner of Elections shall draw up for each precinct an Election Board Panel from which members of the Precinct Election Board shall be appointed for each election held in the precinct during the ensuing two years. By code, the members of this board are deemed temporary state employees whose compensation shall be set by the Board of Supervisors as follows: \$9.00/hour for Precinct Election Officials, \$10.75/hour for Precinct Chairpersons and \$10.75/hour for Election Day Runners. All Ayes

The next item was added as a timely addition to the agenda.

Motion made by Madlom, second by Helmrichs and carried to approve the Class C Liquor License Application for Hart Ridge Clubhouse, LLC (50% Colleen Meyer/50% Jeremy Smith) doing business at 1645 195th Street in Manchester. This is a 12-month license with outdoor service area and Sunday sales privileges. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the hiring of the following seasonal employees within the Secondary Roads Department:

Tony Funke, seasonal roadside mower operator, effective May 14, 2018 at \$14.00/hour

Alex Linderwell, seasonal part-time laborer, effective May 21, 2018 at \$11.00/hour

Kabryn Cook, seasonal part-time laborer, effective May 21, 2018 at \$11.00/hour

Andrea Salow, seasonal part-time engineer's assistant, effective May 21, 2018 at \$11.00/hour

All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following resolution:

RESOLUTION NO. 2018-026
RESOLUTION FOR USE OF DELAWARE COUNTY
ROADS FOR TRAFFIC DETOUR

WHEREAS, the Colesburg Commercial Club requests the closure of Delaware County road X3C, between Iowa Highway 3 and Delaware/Clayton County line, from 2:00 p.m. to 3:00 p.m. on June 30, 2018 due to their 4th of July annual parade, and

WHEREAS, the Colesburg Commercial Club requests the use of Delaware County roads to detour traffic between said times, and

WHEREAS, the Colesburg Commercial Club will provide all necessary traffic control devices and law enforcement to direct traffic during the parade route,

NOW THEREFORE BE IT RESOLVED that the Delaware County Board of Supervisors has approved the Colesburg Commercial Club's detour plan:

Beginning at the intersection of Delaware County Road X3C and Clayton County Road 400th Street and continuing west approximately one and a half miles to 290th Avenue, then turning south on 290th Avenue to Iowa Highway 3.

Approved this 7th day of May 2018.

All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following resolution:

RESOLUTION NO. 2018-027
RESOLUTION FOR USE OF DELAWARE COUNTY
ROADS FOR TRAFFIC DETOUR

WHEREAS, the City of Edgewood requests to detour traffic on Delaware County roads, from 1:00 p.m. to 3:00 p.m. on September 28, 2018 due to the Ed-Co Homecoming Parade, and

WHEREAS, the City of Edgewood will provide any and all necessary traffic control devices, all meeting the specifications of the Manual On Uniform Traffic Control Devices, and

WHEREAS, the City of Edgewood will provide law enforcement to direct traffic during the parade,

NOW THEREFORE BE IT RESOLVED that the Delaware County Board of Supervisors has approved the City of Edgewood's request for traffic detour:

Beginning at 195th Avenue west of Edgewood, then south one mile to 110th Street, then east one mile to County Highway C60X (Laser Road), then north into Edgewood terminating at Iowa Highway 3.

Passed and approved this 7th day of May 2018.

All Ayes

Motion made by Madlom, second by Helmrichs and carried to set Monday, May 21, 2018 at 1:15 PM as the date and time to receive bids for the 2018 Edgeline Pavement Marking Project. The project consists of 6,575 gallons of white paint being applied to approximately 218 miles of roadway edgelines. All Ayes

ENGINEER'S REPORT -

D47 Paving Project – The subdrain shoulder tile work should be completed tomorrow. The next phase of the project is concrete patching. However, a schedule has not yet been set.

NEXT MEETING - The next regular meeting will be held on Monday, May 14, 2018 at 1:15 p.m.

PUBLIC COMMENTS – Supervisor Helmrichs requested that County Engineer Anthony Bardgett share with the road crew how good the gravel roads are right now. She drove over 60 miles of gravel this morning and was impressed at the condition of the gravel roadways this early in the spring.

There being no further business before the Board, Chairperson Buschmann called for a motion to adjourn.

Motion made by Helmrichs, second by Madlom and carried to adjourn the meeting at 1:46 pm. All Ayes

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

May 10, 2018
Manchester, Iowa
9:00 a.m.

The Delaware County Board of Supervisors met in work session with this date at 9:00 a.m. with all members present. Also present were Craig Davis, Anthony Bardgett, Jerry Ries, Julie Neebel, John Wandsnider, Jeanine Koch, Jerry Koch, Mick Michel and Anne Rave. No members of the media were present. Chairperson Buschmann called the meeting to order.

John Wandsnider (IHW Project Manager & Municipal Engineer) and Julie Neebel (IHW Transportation Team Leader) explained to those in attendance the design of the proposed roundabout located at the intersection of 332nd Avenue/210th Street/1st Avenue West on the west edge of Dyersville. This roundabout project will be supported by City of Dyersville funds.

Anthony Bardgett stated that the purpose of today's session is to talk about the portion of 332nd Avenue meeting up to this roundabout project. Mick Michel stated that we could either separate these into two projects, or combine them into one. There may be an opportunity to receive better bids if combining them into one project. "This project has been in the works since approximately 2012 and we need to move forward", stated Michels. "This portion of 332nd Avenue needs some work done to it and brought up to today's standards", he continued.

Mr. Michels stated they are looking at future commercial and industrial growth in this area, so want to keep that in mind when moving forward.

Ms. Neebel stated the current design includes 12' lanes and 8' shoulders. They are being proactive about safety concerns at this intersection, and are looking at getting safety funds to help pay for the project. Part of the criteria to qualify for the safety funding is to have county support. It would be less of an inconvenience to the public to have this portion of 332nd Avenue done at the same time as the roundabout project. The estimated cost of the total project, which would extend from the railroad tracks north of the intersection to 12th Avenue, would be \$2.22 million. The estimated cost of the project from the south end of the roundabout project to 12th Avenue SW (the 332nd Avenue portion) is \$1,041,000.

Supervisor Helmrichs stated she had received a couple of phone calls from people after the City of Dyersville held their informational meeting on May 7 regarding this project, and that it was stated at this meeting that the Board of Supervisors were in favor of these projects. Mr. Michels stated that comment was not made at the meeting.

Ms. Neebel stated that this roundabout is designed to accommodate larger truck traffic. They had obtained information from Bard Concrete as far as the size of their largest truck and designed this roundabout based on that. This will be a single-lane roundabout, preserving enough right-of-way if the need arises in the future for two lanes. A signalized intersection did not seem like a good option because of the railroad tracks just north of the intersection, and would in fact require more property because of turning lanes.

Mr. Bardgett stated he would like a chance to review this design and information. Ms. Neebel said she would share any information they have regarding this project with Mr. Bardgett. She went on to say that the City has obtained SWAP funds through the Iowa DOT for this project. Mr. Michels stated if these projects are combined, the City could take the lead in moving forward. Mr. Bardgett feels it makes sense to combine the two projects.

Mr. Michels stated that the City requests the Board of Supervisors to direct the County Engineer to negotiate a 28E Agreement with the City for the stretch of 332nd Avenue between 12th Avenue SW and where the roundabout project ends. It is Mr. Bardgett's opinion that it would be easier for the County, if these projects were combined, to reimburse the City for the expenses. Mr. Michels indicated that could be written into the 28E Agreement. Mr. Bardgett also stated that the City of Dyersville should be responsible for all future care and maintenance of the upgraded stretch of 332nd Avenue, which could be included in a Resolution.

Mr. Michels thanked the Board of Supervisors for their time and looks forward to moving ahead on this project.

The work session was closed at 9:37 am.

These minutes have been read and approved.

/S/ Pete Buschmann, Chairperson

/S/ Anne Rave, Deputy Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

May 14, 2018
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Daneen Schindler, Pam Klein, Craig Davis, Gary Weyant, Mike Corkery, Jeremy DeMoss, Carla K. Becker, and one member of the media. Chairperson Buschmann called the meeting to order.

Motion made by Madlom, second by Helmrichs and carried to approve the agenda. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the minutes from the last meeting. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge the following employees to attend their respective out-of-county meetings: Retroactively for Peggy Petlon to attend the Jail Diversion meeting in Cedar Rapids on May 9th; Katie McCusker and Peggy Petlon to attend the CSN training in Cedar Rapids on May 15th; Peggy Petlon, Kim Gehling and Raylynn Lee to attend the ASIST training in Dubuque May 21st & 22nd; Peggy Petlon to attend the IACP meeting in Des Moines on May 16th, a transportation summit in Ankeny on May 24th and the Regional MH meeting in Cedar Rapids on May 31st; Matt Menard to attend ALICE training in Durant on June 12th & 13th; Supervisor Helmrichs to attend the NE IA Area on Aging meeting in Waterloo and the ECIA meeting in Dubuque on May 16th; and Supervisor Buschmann to attend the Juvenile Detention meeting in Waterloo on May 18th. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following claims for payment, including payroll expenditures from May 11, 2018 in the amount of \$213,733.87 warrant #23260 - #23374:

Accent Laser Services Inc	Stationery/Supplies	344.85	Iowa Regional Utilities Assn	Water Use & Sewer	61.88
Advanced Business Systems	Maint-Off Equip/Furniture	660.00	Secretary of State	Stationery/Supplies	6.20
Advanced Systems Inc	Stationery/Supplies	56.07	IWI Motor Parts	Construction/Maint Equip	146.67
Ahlers & Cooney PC	Legal-Court Related	137.50	John Deere Financial	Plumbing Repair/Maint	791.39
ALICE Training Institute	Education & Training	595.00	Kimberly S Lange Law Office	Legal-Court Related	113.70
Alliance Mutual Insurance	Real Property Insurance	181.80	Kluesner Sanitation LLC	Sanitation Disposal	234.51
Alliant Energy	Service	1565.05	Lahr Repair Inc	Construction/Maint Equip	148.62
Altorfer Inc	Construction/Maint Equip	879.58	Leader Publications	Board Proceedings	970.60
Attenti	Telephone Services	322.25	Leonard Muller Funeral Home	Medical & Health Services	1003.00
Bard Materials	Roads	49214.66	Jill Lewis	Buildings-Repair/Maint	150.00
Barron Motor Supply	Minor Mv Parts & Access	63.74	Lechtenberg Janitorial	Custodial Supplies	132.85
John W Bernau	Employee Mileage/Subs	91.00	M&M Snow Removal	Buildings-Repair/Maint	825.00
Bi-County Disposal Inc	Custodial Supplies	117.00	Main Street Repair	Repair/Maint- Vehicle	115.00
Black Hills Energy	Natural -LP Gas-Fuel Oil	477.03	Manchester Press	Publications	967.60
Bob Stephen Motors Inc	Repair/Maint- Vehicle	260.43	Manchester Signs LLC	Traffic & St Sign	92.00
Bodensteiner Implement	Construction/Maint Equip	9211.88	City of Manchester	Water Use & Sewer	104.61
BOSS	Stationery/Supplies	94.72	Marco Technologies LLC	Repair/Maint-Misc Equip	697.94
Boubin Tire Co	Repair/Maint- Vehicle	3945.10	Martin Equipment of Illinois	Construction/Maint Equip	9360.06
Brehme Drug	Prescription Medicine	158.31	Matco Tools Nathan Pearson	Minor Equip & Hand Tools	79.00
Caterpillar Financial Services	Equipment	5815.17	Matheson Tri-Gas Inc	Repair/Maint-Misc Equip	82.50
City Laundering Co	Buildings-Repair/Maint	473.56	Midwest Business Products	Typing/Printing/Binding	125.02
C J Cooper & Assoc Inc	Safety Items	218.20	Midwest Patch / Hi-Viz Safety	Traffic & St Sign	2527.75
Clayton Co Sheriff	Rm/Bd Payments	7400.00	Midwest Wheel	Construction/Maint Equip	21.49
City of Colesburg	Utilities	275.00	Office Express	Stationery/Supplies	141.13
Delaware County	Data Processing Supplies	15000.00	Palmer Hardware	Repair/Maint-Misc Equip	859.29
Del Co Public Health	Reimbursements	11066.99	Pictometry International	Data Processing	98010.00
Delaware Co Sheriff	Transportation	659.99	Premier Parts Inc	Shop Equipment	199.39
Delhi Lumber	Wood & Lumber	777.94	Beverly Rahe	Education & Training	101.00
Digital Ally	Radio & Communications	8040.00	Ray O'Herron Co Inc	Supplies	549.40
Dolan Insurance Agency	Blanket Insurance	14.00	Regional Family Health	Emergency Treatment	226.00
Don & Walt LLC	Repair/Maint-Misc Equip	381.50	Rite Price Office Supply	Supplies	658.64
Treasurer, City of Dubuque	Roads	1115.00	River City Stone	Roads	730.29
Dyersville Commercial	Board Proceedings	1405.20	Runde Auto Group	Repair/Maint- Vehicle	24150.14
Earlville Auto	Repair/Maint- Vehicle	38.75	Sadler Power Train Inc	Construction/Maint Equip	1094.08
Jody Elgin	Buildings-Repair/Maint	459.00	Schneider Corporation	Data Processing	2190.00
Tina Elgin	Custodial	500.00	Silveredge Cooperative	Fuels	1104.95
ES&S	Stationery/Supplies	216.21	Sioux Sales Company	Minor Equip & Hand Tools	161.80
Everys Auto & Tire Center	Repair/Maint- Vehicle	75.00	Solutions Inc	Data Processing	19040.94
F&M Bank	Stationery/Supplies	19.05	Spring Green	Repair/Maint-Misc Equip	118.00
Fastenal Company	Construction/Maint Equip	845.03	State Hygienic Lab	Medical & Health Services	39.00
Fillenwarth Beach	Employee Mileage/Subs	1488.80	State Medical Examiner	Medical & Health Services	4826.00
Four Oaks Family & Children	Protection	2799.00	Stop Stick, Ltd	Safety/Protect Supplies	473.00
Gaffney Quarries Inc	Roads	4577.03	Team Lab	Roads	12807.00
Good Neighbor Society	Food Preparation Services	4477.00	Three Rivers FS	Fuel	11423.83
GreatAmerica Financial Svcs	Maint-Off Equip/Furniture	81.46	Truax Co Inc	Repair/Maint-Const Equip	51.28
Group Services Inc	Insurance	26853.00	Ubben Building Supply	Roads	635.00
Hausers Water Systems Inc	Stationery/Supplies	75.50	Unity Point Clinic	Safety Items	84.00
Heather's Handiwork	Buildings-Repair/Maint	250.00	US Cellular	Telephone Services	822.00
Helle Farm Equipment Inc	Minor Mv Parts & Access	1196.11	US Postmaster	Postage & Mailing	237.00
Heritage Printing	Printing Services	581.25	Verizon Wireless	Telephone Services	85.53
HITECH Communications	Data Processing Supplies	3549.43	Weber Paper Company	Stationery/Supplies	78.04
Hoffmann Schneider Funeral	Medical & Health Services	475.00	Weiners Tree Removal	Park Development	1120.00
Hopkinton Municipal Utilities	Electrical Power	82.48	FE Welterlen Motors Inc	Repair/Maint- Vehicle	174.52
IA Co Attorneys Assn	Education & Training	430.00	Stacy L Wessels	Miscellaneous	5.00
IA Co Recorders Assn	Dues & Memberships	1673.18	Windstream	Telephone Service	287.62
IA Prison Industries	Park Development	1170.40			

All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the Conservation Director's request for LOSST funding as follows: Replacement of Steel Roof on Conservation Building - \$15,500.

This request was originally considered during the budget review process in January 2017 for FY 2017/18. At that time, the Board approved 90% of the estimated cost of the project (\$15,500) to come from the LOSST account. However, when the actual claims were presented for final approval, the 90% cost had increased to \$20,750 which is an increase of 34% over the estimated project cost. Since the Board was not informed of this overrun prior to submission, they have already encumbered the remaining LOSST funds for other projects and feel they can only honor the original amount of \$15,500. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the "Application for Approval of Underground Construction within Delaware County Right-Of-Ways" submitted by **Maquoketa Valley Electric Cooperative** to bury a new underground secondary electric line along 205th Ave in Section 35 of Delaware beginning approximately ¼ mile south of the intersection of 205th Ave and 210th Street, thence north along the fence line to an existing pole just south of the railroad tracks. All Ayes

There were no manure management plan updates submitted for acknowledgment at today's meeting.

Motion made by Madlom, second by Helmrichs and carried to set Monday June 4, 2018 at 1:15 pm as the date and time to hold a public hearing on the construction permit application submitted by Matt and Sarah Maurer for a confinement feeding operation in Section 6 of Delhi Township. All Ayes

Motion made by Helmrichs, second by Madlom and carried to table the receipt of a letter of retirement from a full-time employee within the Sheriff's Department until the May 21st meeting. All Ayes

Motion made by Madlom, second by Helmrichs and carried to deny the request made by the City of Dyersville to waive the interest and costs associated with delinquent property taxes due on Parcel #530-00-01-002-00. The Board felt the city had many opportunities to pay the taxes due in a timely manner. The original tax bill was for \$12.00 with an additional \$6.00 in interest and costs. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the reissuance of warrant #20803 to Safelite Fulfillment, Inc. in the amount of \$269.25. Said warrant was originally issued on December 27, 2017 and was either lost or not received. If found, Safelite will return the uncashed warrant to the County Auditor's Office. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the quote from Price Industrial Electric, Inc. to supply labor, materials and equipment to complete the upgrade of the electric service at the county courthouse as follows:

Upgrade Elevator with Soft start	\$3,608.00
Materials/Labor for Upgrade	<u>\$92,900.00</u>
Total	\$96,508.00

Jeremy DeMoss with Price Industrial outlined the project of moving and upgrading the electrical service for the courthouse. He stated that the new service would come into the building on the southwest wall of the courthouse below the Clerk of Court's Office. Because the existing street light will be modified, Alliant will require the City of Manchester to go to a metered system versus the flat rate they currently have. Mr. DeMoss would like to place this meter on the county's cabinet.

The new service will come into the building underground and then to the existing electrical closet where three 200 amp panels will be installed. Due to the new service being three phase, KONE Elevator is asking for a soft start upgrade to the existing elevator. This should also help the motor last longer. During the installation, the elevator may be down for one half day or so. The installation of the new service will take place over a weekend to minimize downtime for the county offices. All Ayes

Motion made by Helmrichs, second by Madlom and carried to table consideration of upgrading the county elevator until a representative of KONE can come to their meeting. The Board had received a proposal to modernize the existing elevator along with a listing of priority items that should be done if the modernization was not approved. The soft starter upgrade will be done during the electrical service upgrade being installed by Price Industrial. However, the Board felt it best if someone from KONE could personally meet with them to explain the other items on the lists. Doing so would allow the Board to better understand the benefits of modernizing over and above the prioritized listing. County Auditor Carla Becker will contact KONE and set something up. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the contracts with BARD Materials for the Rock Resurfacing Program as follows:

Area 1	24,500 ton	\$7.61/ton	\$186,445
Area 2	24,500 ton	\$8.53/ton	\$208,985
Area 3	24,500 ton	\$8.61/ton	\$210,945
Area 5	24,500 ton	\$8.59/ton	\$210,455

The late start date for the project is June 25, 2018 with 40 working days allocated for completion. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the contract with River City Stone for the Rock Resurfacing Program as follows:

Area 4	24,500 ton	\$8.15/ton	\$199,675
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The late start date for the project is June 25, 2018 with 40 working days allocated for completion. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following resolution:

**RESOLUTION NO. 2018-028
RESOLUTION FOR SETTING PUBLIC HEARING
QUAKER MILL DAM RESTORATION PHASE 2 PROJECT**

WHEREAS, The Delaware County Board of Supervisors will be holding a public hearing for Phase 2 of the Quaker Mill Dam Restoration Project, and

WHEREAS, at said public hearing, any person present and so wishing will be given the opportunity to be heard, for or against, the proposed project. Any person so wishing may file a document with the Delaware County Auditor's Office prior to the time of the hearing, should the person wish for the document to be read for them at the time of the hearing.

NOW THEREFORE BE IT RESOLVED, that the Delaware County Board of Supervisors will set a public hearing date of June 4, 2018 at 1:15 p.m. for Phase 2 of the Quaker Mill Dam Restoration Project. Passed and approved this 14th day of May 2018. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the plans for the 195th Street Bridge Project in Section 24 of Delaware Township (Project #L-B-19(01)--73-28). This will be a 30' x 30' concrete slab bridge. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the plans for the 195th Street Bridge Project in Section 23 of Delaware Township (Project #L-B-19(02)--73-28). This will be a 30' x 30' box beam bridge. All Ayes

Motion made by Helmrichs, second by Madlom and carried to set June 4, 2018 as the date and time to receive bids for the 195th Street Bridge Project in Section 24 of Delaware Township (Project #L-B-19(01)--73-28). All Ayes

Motion made by Madlom, second by Helmrichs and carried to set June 4, 2018 as the date and time to receive bids for the 195th Street Bridge Project in Section 23 of Delaware Township (Project #L-B-19(02)--73-28). All Ayes

ENGINEER'S REPORT -

D47 Paving Project – The subdrain shoulder tile work is complete. Do not have a schedule from the contractor yet.

NEXT MEETING - The next regular meeting will be held on Monday, May 21, 2018 at 1:15 p.m.

PUBLIC COMMENTS – Mike Corkery suggested that the Board look at closing in the windows in the lower southwest corner of the courthouse and move the proposed electric cabinet closer to the courthouse structure.

Motion made by Helmrichs, second by Madlom and carried to adjourn the meeting at 2:02 pm. All Ayes

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

May 21, 2018
Manchester, Iowa
1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Daneen Schindler, Pam Klein, Mike Corkery, Jason Decker, Matt Drees, Carla K. Becker, and one member of the media. Chairperson Buschmann called the meeting to order.

Motion made by Helmrichs, second by Madlom and carried to approve the agenda. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmrichs, second by Madlom and carried to acknowledge the following employees to attend their respective out-of-county meetings: Mike Corkery to attend the EIRUSS meeting in Dubuque on May 23rd; Paul Glaza to attend the jail school in Webster City June 5th-7th; Supervisor Madlom to attend the RPA meeting in Dubuque on May 24th; and Supervisor Buschmann to attend the BDF meeting in Oelwein on May 22nd. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following claims for payment:

Maquoketa Valley REC	Electrical Power	696.05
US Cellular	Telephone Services	1313.04

All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the "Applications for Approval of Underground Construction within Delaware County Right-Of-Ways" submitted as follows:

Maquoketa Valley Electric Cooperative to bury a new single-phase primary line underneath 130th Ave in Section 3 of Coffins Grove Township; and

Windstream Iowa Communications, Inc. to plow west from the intersection of C60X and 227th Ave west for 5,500 feet along the north ROW to the next Windstream fiber pedestal located 800 feet west of 220th Ave. They will be boring underneath both 227th Ave and 220th Ave in Section 19 of Elk Township; and

Windstream Iowa Communications, Inc. to bury 290 feet of temporary cable in the north ditch across from 1512 210th Street being approximately 2.5 miles west of Manchester in Section 36 of Coffins Grove Township; and

Alliant Energy to place 1 underground conductor along the north side of 245th St 28 feet from centerline to replace an overhead conductor. Proposed construction will be along 245th Street going northeast out of Delhi, starting at the city limits and extending approximately .65 miles being located in Section 16 of Delhi Township. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of a manure management plan update from Robert J. Maiers in Section 15 of Oneida Township.

Presentation – Modernization of Courthouse Elevator – KONE, Inc.

Jason Decker, Sales Executive with KONE, Inc., addressed the Board regarding the possible modernization of the courthouse elevator. The current elevator was installed in 1980. The expected lifespan would be approximately 30 years. By "modernizing" the elevator, its lifespan could be extended by 20 years or so. Some of the recommended upgrades are as follows:

1. Replace existing mechanical door edge with a new infrared edge
2. Replace existing mechanical starter with a Solid State Soft Starter
3. Replace dry mount power unit with a new submersible unit
4. Replace elevator doors and operator system
5. Upgrade cab interiors
6. Install new wireless phone
7. Fire service upgrades

The Board could decide to "modernize" all at once or do a few items each year. There would be a significant cost savings to do the "modernization" package. Mr. Decker stated that if the Board decides to upgrade the elevator, there might be other areas that need upgraded. Anytime you upgrade or change an existing elevator, there may be structural upgrades that would be required. Mr. Decker recommends having the State Inspector, with Iowa Workforce Development, come and inspect the elevator for required upgrades due to modernization. Mr. Decker estimated the inspection to cost around \$300 - \$500. That will give the Board a better idea what the total project will cost. The Board appreciated Mr. Decker's comments and thanked him for meeting with them today.

Motion made by Helmrichs, second by Madlom and carried to approve scheduling the State Inspector (through IA Workforce Development) to inspect the courthouse hydraulic elevator for any additional upgrades that would be required if the Board should decide to modernize the unit. All Ayes

Jason Decker left the meeting.

Consideration of Quotes for Concrete Work at Fairgrounds

This being the date and time set to receive quotes for the various concrete paving projects at the Delaware County Fairgrounds, Supervisor Madlom read the following quotes aloud:

Pettlon Construction, LLC

242' x 25' x 6"	9,075.00
360' x 10' x 6"	5,400.00
93' x 10' x 6"	1,395.00
170' x 6' x 6"	<u>1,530.00</u>
TOTAL	\$17,400.00

Drees Construction Services

(Bid not broken out by section)
TOTAL \$34,864.16

Neuhaus Construction and Concrete, Inc.

242' x 25' x 6"	22,627.00
453' x 10' x 6" &	
173' x 6' x 6"	<u>21,937.92</u>
TOTAL	\$44,564.92

Hammer-Time Construction and Concrete, LLC

242' x 25' x 6"	23,837.00
360' x 10' x 6"	13,860.00
93' x 10' x 6"	3,580.00
170' x 6' x 6"	<u>3,927.00</u>
TOTAL	\$45,204.00

Supervisor Madlom stated that three of the quotes were received in sealed envelopes and one of the quotes was hand-delivered to the Auditor's Office outside of an envelope. However, the Board members had not reviewed the quote until today's meeting. The quotes should only be for the framing and finishing. All concrete is being provided by the County. Due to the large variation from the highest to the lowest quote, the Board contacted the apparent low bidder by phone to see if he would come in and review his bid for accuracy. If the bid is missing required elements, it will have to be thrown out.

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the quotes for the various concrete projects at the Delaware County Fairgrounds and to award the project to the apparent low bidder, Pettlon Construction, LLC, for its quote of \$17,400.00 subject to review of said quote for accuracy. All Ayes

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of a letter of retirement from full-time employee Joette Orcutt from her position as jailer within the Sheriff's Department effective May 22, 2018. The Board thanked Ms. Orcutt for her many years of service to the county. Ms. Orcutt was with the county for over 28 years. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following resolution:

**RESOLUTION No. 2018-029
DESTRUCTION OF RECORDS**

Pursuant to the 2017 Code of Iowa, Section 331.323 sub section 2d; and Sections 50.19 and 48A.32 of the 2017 Election Laws of Iowa, we do hereby authorize the destruction of the following records in the Delaware County Auditor's Office:

- Redeemed Warrants (Scanned)
 - o July 1, 2015 - June 30, 2016
- Claims (Scanned)
 - o July 1, 2015 - June 30, 2016
- Various Old Claims (Scanned)
 - o 2008 - November - December
 - o 2009 - January - December
 - o 2011 - September - December
 - o 2012 - January - December
 - o 2012 - January - June
- Financial Reports for Various Entities
 - o FY 11/12
 - o FY 13/14
 - o FY 14/15
- Department Head Reports
 - o FY 14/15
 - o FY 15/16
- Election Records
- 2017 City/Special Election Material

Approved this 21st day of May 2018.
All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the transfer of \$178,198.00 from the Rural Services Fund to the Secondary Roads Fund. All Ayes

Consideration of Bids for the 2018 Edgeline Pavement Marking Program

This being the date and time set to receive bids for the 2018 Edgeline Pavement Marking Program, County Engineer Anthony Bardgett read the following bids aloud:

Kam Line Highway Markings	\$92,773.25
Vogel Traffic Service, Inc.	\$94,022.50
Iowa Plains Signing, Inc.	\$95,337.50
Fahrner Asphalt Sealers LLC	\$97,638.75

Mr. Bardgett requested that the Board table the final consideration for one week to allow review of the bids.

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the bids for the 2018 Edgeline Pavement Marking Program as read and to table the final consideration until the May 29, 2018 meeting. All Ayes

ENGINEER'S REPORT -

D47 Paving Project - A schedule for the concrete patching has not yet been set by the contractor.

NEXT MEETING - The next regular meeting will be held on Tuesday, May 29, 2018 at 1:15 p.m.

PUBLIC COMMENTS - Daneen Schindler asked whether dust control application had been approved to start yet. Mr. Bardgett thought it had; but would look into it for her.

Matt Drees, Drees Construction, LLC, feels the difference between the concrete bids seems like a lot and hopes the Board will investigate it further.

Motion made by Helmrichs, second by Madlom and carried to adjourn the meeting at 2:02 pm. All Ayes

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

May 29, 2018
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Julie Diesch, Garlyn Glanz, Ryan Roach, Carla K. Becker, and one member of the media. Chairperson Buschmann called the meeting to order.

Motion made by Helmrichs, second by Madlom and carried to approve the agenda. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following claims for payment, including the May 25th

payroll and related expenses in the amount of \$281,902.82 warrant #23545 thru #23657:

Advanced Business Systems	Stationery/Supplies	176.00	L&L Murphy Consulting	Planning-Consulting	2000.00
Advanced Systems Inc	Stationery/Supplies	50.00	Lake Delhi Rec Assn	Refunds/Reimburse	72575.50
Alliant Energy	Service	400.00	Lambert Reporting	Legal-Court Related	57.10
Jody Antrim JDC Works	Park Development	246.29	Jill Lewis	Buildings-Repair/Maint	150.00
Auto Trim Design	Repair/Maint- Vehicle	50.00	Mail Services LLC	Postage & Mailing	648.74
Bard Materials	Roads	47116.82	Main Street Repair	Vehicle Expense	106.14
Bard Materials	Cover Aggregate	78.74	Manchester Press	Off Publication/Legal Not	27.39
Becker Electric LLC	Electrical	439.75	Manchester Public Library	County Contribution	8730.86
Carla K Becker	Employee Reimbursement	10.04	City of Manchester	Contract Carriers	45067.57
Black Hills Energy	Service	345.06	Maquoketa Valley REC	Electrical Power	83.27
Bob Stephen Motors Inc	Repair/Maint- Vehicle	30.83	Nikolas S May	Medical & Health Services	150.00
Boubin Tire Co	Repair/Maint-Const Equip	26.41	Mediacom LLC	Telephone Services	292.09
Budden Well & Plbg Service	Plumbing Repair/Maint	1443.22	Steve Mensen	Engineering Services	500.00
Burrington Group Inc	Buildings-Repair/Maint	5908.50	Midwest Business Products	Maint-Off Equip/Furniture	72.23
C & J Dirt Works LLC	Park Development	3165.50	Millers Auto & Repair	Repair/Maint- Vehicle	18.00
Canon Solutions America Inc	Maint-Off Equip/Furniture	13.00	Nationwide	Real Property Insurance	696.00
City Laundering Co	Custodial Supplies	303.24	Carrie Nauman	Legal-Court Related	8.00
Colesburg Public Library	County Contribution	2128.29	N IA Juvenile Detention	Protection/Security	2568.10
Community Savings Bank	GO Bond payment	130397.77	Office Express	Stationery/Supplies	11.98
Dearborn Ntnl Life Insurance	Life Insurance	957.44	Olberding Construction Co	Park Development	390.00
Delaware County EMA	County Contribution	22500.00	One Solution	Data Processing	637.50
Del Co Historical Society	County Contribution	5738.41	Palmer Hardware	Repair/Maint-Misc Equip	261.43
Del Co Memorial Hospital	Emergency Treatment	370.00	Caryssa Philgreen	Education & Training	20.00
Del Co Solid Waste Comm	Sanitation Disposal	2045.55	Phoenix Supply	Clothing & Dry Goods	205.02
Del Co Treasurer	Licenses & Permits	31.00	Radio Communications	Repair/Maint-Radio Equip	5778.90
Delhi Public Library	County Contribution	2618.23	Rite Price Office Supply	Supplies	711.05
Dist Six IA Recorders Assn	Dues & Memberships	25.00	River City Stone	Roads	1035.08
Don & Walt LLC	Buildings	125.00	River City Stone	Cover Aggregate & Sand	65.07
Eastern Ia Reg Housing	Rent Payments	200.00	Zachary T Roths	Fuels	47.28
Edgewood Oil Co	Fuels	625.50	Ruth Suckow Mem Library	County Contribution	2618.23
Edgewood Public Library	County Contribution	1966.96	Select Landscapes of Iowa	Permanent Landscaping	370.00
Electrical Engineering	Buildings-Repair/Maint	1149.88	Shield Technology Corp	Data Processing Supplies	17370.50
Jody Elgin	Buildings-Repair/Maint	459.00	Silveredge Cooperative	Fuels	2348.19
Tina Elgin	Custodial	500.00	Nick Smith	Engineering Services	500.00
F&M Bank	GO Bond Payment	62290.79	Solutions Inc	Data Processing	1666.50
Farmers Savings Bank	GO Bond Payment	62290.80	Spring Green	Buildings-Repair/Maint	95.00
Fastenal Company	Shop Equipment	391.31	Stanley Consultants Inc	Engineering Services	2808.40
Carpenter Uniform	Uniforms	278.83	Summit Companies	Buildings-Repair/Maint	66.00
GATR Truck Center	Minor Mv Parts & Access	147.21	The Sunshine Boy	Buildings	44.00
Garlyn R Glanz	Postage & Mailing	12.25	TASC Client Invoices	Planning-Consulting	633.60
GNB Bank	GO Bond Payment	62290.80	TEC %Terry Elgin	Buildings	1275.00
Harrison Truck Centers	Construction/Maint Equip	614.24	Tegeler Body & Frame	Repair/Maint-Const Equip	274.50
Robert Helmrich	Grounds & Maint Supplies	96.00	Thelma M Johnston Trust	Engineering Services	500.00
Heritage Bank	GO Bond Payment	62290.80	Thompson Truck & Trailer	Motor Vehicle	72510.00
Heritage Printing	Printing Services	110.35	Thomson Reuters	Magazines/Books	727.03
Hi-Viz Safety	Traffic & St Sign	2930.00	Three Rivers FS	Fuels	18094.00
HITECH Communications	Data Processing	47368.50	US Cellular	Telephone Services	289.96
Home Depot	Grounds & Maint Supplies	39.84	US Postmaster	Postage & Mailing	98.00
Hopkinton Municipal Utilities	Utilities	375.00	Vantagepoint Transfer	Wage Settlements	13976.00
Hopkinton Public Library	County Contribution	2618.23	Verizon Wireless	Telephone Services	120.03
Hunt & Associates PC	Audit Services	900.00	VISA / Mastercard	Training	4610.56
IA Prison Industries	Traffic & St Sign	1896.85	Walmart Community	Clothing & Dry Goods	125.75
IA Secretary of State Notary	Stationery/Supplies	30.00	Weiners Tree Removal	Park Development	433.50
IACCVSO	Education & Training	50.00	Weldon Tire	Tires	1592.00
Innovative Ag Services Co	Agric/Hort Services	158.00	Blue Cross & Blue Shield	Insurance Premiums	3139.70
Pamela Klein	Employee Mileage/Subs	73.75	Windstream	Telephone Service	1578.88

All Ayes

There were no "Applications for Approval of Underground Construction within Delaware County Right-Of-Ways" submitted for consideration at today's meeting.

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of manure management plan updates from Progressive Pork, LC Site 22, Kent Keppler, in Section 31 of Richland Township; and S & K Pork, LLC in Section 7 of Honey Creek Township.

Discussion Regarding New Phone System for Outlying Departments (Community Services and Conservation)

Ryan Roach, Prairie Valley Technologies, addressed the Board regarding the possible extension of the new VoIP phone system to the Community Services Building and the Conservation Building. Both of these departments are in need of an upgrade. Connecting the Community Services Department would be the easier of the two. Community Services already has a watchguard and a switch that is managed by Solutions. Each of the existing telephones is associated with a workstation that also has a computer system with internet connection. It would take very little of Solutions tech time to open the voice connection between the two facilities. We would just need to order the telephones and install them.

Conservation is a little more difficult. First, the fiber connection being installed by Maquoketa Valley Electric Cooperative would need to be operational before a connection to the county system could be considered. The department would also need to install a watchguard and managed switch. They currently have one computer and five telephones. However, since the computer accesses the internet wirelessly, cables would need to be installed at all five locations for phones to establish a hard connection for internet access. The department would also need to contract with either Solutions or Mainstay to manage the watchguard and switch. Conservation

Director Garlyn Glanz stated that the department currently contracts with Mainstay for IT services and would most likely just stay with them. Mr. Glanz stated that they would really like to keep the cordless phone in the shop. Mr. Roach stated he would look into the options available for cordless. Mr. Roach also recommended that the department keep their current fax line instead of switching it over to the new phone system.

Consideration of connecting the Conservation and Community Departments to the new VoIP phone system will be placed on the Board's agenda as soon as they receive detailed quotes for each department.

Update on Quotes for Concrete Work at Fairgrounds

During last week's meeting, quotes for concrete work at the fairgrounds were received with the contract being awarded to Pettlon Construction, LLC for its low bid of \$17,400.00 subject to review of said bid for accuracy. There was some concern due to the large variance between the high and low quotes. Since that time, Supervisor Madlom contacted the contractors and learned that, even though the contractors were informed that the county would be furnishing the concrete for the projects, two of the contractors included concrete in their quotes. Thus, the reason why there was so much variance between the high and low quotes. Mr. Pettlon also came in and verified the accuracy of his submitted quote. The awarding of the contract to Pettlon Construction, LLC stands. To avoid any confusion in the future, all concrete projects will include a detailed spec sheet and uniform bid sheet for submission to the Board.

Motion made by Helmrichs, second by Madlom and carried to approve the purchase of a used 2013 John Deere 772G Motor Grader from Murphy Tractor and Equipment in Waterloo, Iowa for a net amount of \$165,000 which includes \$45,000 for the trade in of a 2007 John Deere 772DXT. The motor grader has only 2,447 hours with a two-year warranty. This is a FY 2018/19 purchase. Purchasing a used motor grader will allow some flexibility in the equipment budget for the purchase of some smaller pieces of equipment throughout the year. All Ayes

Motion made by Madlom, second by Helmrichs and carried to award the bid for 2018 Edgeline Pavement Markings to KAM Line Highway Markings for its low bid of \$92,773.25 (\$14.11/gallon) for application of 6,575 gallons of white fast drying edgeline paint. The late start date for this project is August 20, 2018. All Ayes

ENGINEER'S REPORT -

D47 Paving Project – A schedule for the concrete patching has not yet been set by the contractor.

Contract Rock Program – The contractors should begin placing contract rock early next week.

NEXT MEETING - The next regular meeting will be held on Monday, June 4, 2018 at 1:15 p.m.

PUBLIC COMMENTS – None.

Motion made by Helmrichs, second by Madlom and carried to adjourn the meeting at 1:50 pm. All Ayes

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

June 4, 2018
Manchester, Iowa
1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Willard Hawker, Marvin Rossow, Ted Bohnenkamp, JoEllen Holtorf, John Hannah, Pauline Schaffner, Gary Engelken, Julie Engelken, Callie McDonald, Jim Willey, Steven Duncan, Clark Tyrrell, Bruce Nieman, Tobe Werner, Doug Hawker, Marcia Hawker, Sue Tyrrell, John Tyrrell, Sarah Maurer, Mary Maurer, Dan Kirby, Mike Steuck, Curt Maurer, Randy Rattenborg, Stephanie Rattenborg, Kevin Graybill, Mike Corkery, Barry Smith, Craig Davis, Anthony Bardgett, Carla K. Becker, and two members of the media. Chairperson Buschmann called the meeting to order.

Motion made by Helmrichs, second by Madlom and carried to approve the agenda with the following timely addition: Consideration of Approving Eagle Scout Project on Courthouse Grounds. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmrichs, second by Madlom and carried to acknowledge the following employees to attend their respective out-of-county meetings: Pat Oberbroeckling to attend the Roads & Street Committee meeting in Ames on June 12th; Peggy Petlon to attend a COD and Transportation meeting in Cedar Rapids on June 4th; Supervisors Buschmann, Helmrichs and Madlom to attend the RTA meeting in Dubuque on June 6th; and Peggy Petlon and Supervisors Helmrichs and Madlom to attend the Regional MH meeting in Cedar Rapids on June 7th. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following claims for payment:

Alliant Energy	Service	2861.63
CenturyLink	Telephone Services	377.52
Comelec Internet Services	Telephone Services	190.00
City of Manchester	Water Use & Sewer	244.22
Mediacom LLC	Data Processing	385.90
MHDS-ECR	Payment to Fiscal Agent	158541.33
Windstream	Telephone Service	527.67
Windstream	Telephone Service	834.42

All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following "Application for Approval of Underground Construction within Delaware County Right-Of-Ways":

Maquoketa Valley Electric Cooperative to bury 70' new single-phase primary line underneath 290th Street approximately .33 miles east of the intersection of 235th Ave and 290th St in Section 5 of Union Township. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the following manure management plan updates: Gentz Farm-Burkle Site, Kevin Gentz, in Section 7 of Colony Township; and Nick Knepper in Section 33 of Bremen Township. All Ayes

PUBLIC HEARING – Master Matrix Evaluation for Maurer Confined Feeding Construction Application

This being the date and time set to hold a public hearing on the construction permit application submitted by Matt Maurer and Sarah Maurer to construct a new 2489 head deep pit swine finisher confinement building at their existing swine confinement facility, Chairperson Buschmann opened the public hearing at 1:20 pm.

Supervisor Helmrichs stated that the Board members, Jim Everly, DNR and Brian Jurgenson, DNR visited the proposed Maurer site in Section 6 of Delhi Township on May 24, 2018. The group reviewed and scored all required elements of the master matrix. The Maurer site scored 445 points. A passing score is 440 points. There being no further comments, either written or oral, the public hearing was closed at 1:24 pm.

Motion made by Helmrichs, second by Madlom and carried to approve sending a letter of recommendation to the Department of Natural Resources for approval of the Matt Maurer and Sarah Maurer application for construction of a confined feeding operation in Section 6 of Delhi Township. All Ayes

Sarah Maurer, Curt Maurer and Mary Maurer left the meeting.

Motion made by Madlom, second by Helmrichs and carried to approve the quote of \$9,989.84 from Hitech Communications to connect the Community Services Department to the county's new VoIP telephone system. The quote includes the purchase and installation of 20 ITZ8LDG LCD phones, 20 standard user licenses and 20 resource licenses. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the quote of \$3,250.00 from Hitech Communications to connect the Conservation Department to the county's new VoIP telephone system. The quote includes the purchase and installation of 5 ITZ8LDG LCD phones, 5 standard user licenses, 5 resource licenses and the installation of 5 CAT6 cables for each phone. The Conservation Department contracts with Mainstay Systems, Inc. for IT services. It will be the responsibility of the Conservation Department, through Mainstay Systems, to upgrade their current computer system with a firewall and managed switch prior to installation of the phone system. The Department will also have to be connected to a hard-wired (fiber) internet service prior to installation. Conservation Director Garlyn Glanz stated they would like to keep a portable phone in the garage area. If this is feasible, the Conservation Department will cover any additional expense over a wired phone. All Ayes

Presentation – Request to Modify Current ATV-UTV Ordinance

Jim Willey addressed the Board regarding changes he would like to see made to Ordinance No. 39, which regulates ATV/UTV usage within the rural portions of Delaware County. The requested changes are as follows:

1. Allow ATV/UTV use on the Level B road that allows access to Fountain Springs Park.
2. Modify Section 3: Operation on Roadways. To state that All-terrain Vehicles and Off-road Utility Vehicles MAY be operated on Class B or Class C roads only when road conditions are such that damage to the road will not result from said operation. The ordinance currently prohibits such usage.
3. Remove the following line from Section 3:
All-terrain Vehicle and Off-road Utility Vehicle operation may begin at sunrise and must cease at sunset.

The current ordinance restricts ATV/UTV usage to between sunrise and sunset and does not allow ATV/UTV usage on Level B or C roadways. Supervisor Madlom stated that the Board members would individually consider his requests. However, Supervisor Madlom is personally NOT in favor of opening up Level B roadways. The county has had these ungraveled Level B roadways torn up badly in the past. Also, having to determine if road condition are favorable or not is too subjective. He is also not in favor of updating only one section of the ordinance. If the Board is going to look at modifying one paragraph, he feels the entire ordinance should be reviewed.

Supervisor Helmrichs added that Class C roadways are gated with keys only given to adjacent property owners. She would not be in favor of including these roadways either.

The Board thanked Mr. Willey for his presentation.

Motion made by Helmrichs, second by Madlom and carried to approve the following resolution:

**RESOLUTION NO. 2018-030
FIREWORKS DISPLAY AND USAGE POLICY**

WHEREAS, Delaware County passed a resolution on July 1, 2002 providing guidance for requests to display fireworks; and

WHEREAS, that resolution allowed the Board of Supervisors to issue fireworks permits to cities, non-profit organizations, or groups and those private parties or individuals who hire or retain a trained and licensed pyrotechnician to conduct the display and provide proof of liability insurance sufficient to satisfy the Board that potential damage or destruction will likely be covered by that insurance; and

WHEREAS, the Iowa legislature passed new legislation related to fireworks and further clarity is needed regarding the use of fireworks in Delaware County;

NOW, THEREFORE, it is hereby resolved that the Delaware County Board of Supervisors will consider issuing permits for the use of "display fireworks," defined in Iowa Code Section 727.2, in the unincorporated areas of Delaware County to municipalities, fair associations, amusement parks, and other organizations or groups of individuals who (1) complete the Application for Fireworks permit, available at the Delaware County Auditor's Office; (2) provide proof that a trained and licensed operator will conduct the display; (3) provide proof of insurance coverage; and (4) submit the completed application and other necessary paperwork to the Auditor's Office no later than 14 days prior to the date of display. The Board may, in its discretion, accept applications filed beyond the deadline set out herein. The discharge of display fireworks under a permit granted by the Board of Supervisors will not be allowed before sunrise or after 11:00 p.m. on the date of the fireworks display unless otherwise permitted by the Board of Supervisors at the time the permit application is approved.

IT IS FURTHER RESOLVED that "consumer fireworks," defined in Iowa Code Section 100.19, may be used or exploded in the unincorporated areas of Delaware County only from June 1 through July 8 and December 10 through January 3 of each year, all dates inclusive; that a person shall not use or explode consumer fireworks at times other than between the hours of 9:00 a.m. and 10:00 p.m., except that on the following dates consumer fireworks shall not be used at times other than between the hours specified: between the hours of 9:00 a.m. and 11:00 p.m. on July 4 and the Saturdays and Sundays immediately preceding and following July 4, between the hours of 9:00 a.m. on December 31 and 12:30 a.m. on the immediately following day, and between the hours of 9:00 a.m. and 11:00 p.m. on the Saturdays and Sundays immediately preceding and following December 31.

IT IS FURTHER RESOLVED that neither consumer fireworks nor display fireworks shall be used or exploded when a burn ban or other applicable burn restriction has/have been issued or otherwise placed in effect by any lawful authority.

Dated this 4th day of June 2018.

Supervisor Buschmann felt that perhaps there should be more clarification regarding the final paragraph of the resolution where fireworks usage is being prohibited if a burn ban or burn restriction was in effect. However, after a brief discussion, he called for the vote. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the four-year step wage increase for Paul Glaza to \$17.14/hour (\$25.71/hour OT) effective June 22, 2018. He will remain at this wage until the July 1, 2018 wage increase takes effect. All Ayes

The next item is a timely addition to the agenda.

Motion made by Helmrichs, second by Madlom and carried to approve Cole Turnis, a scout with Troup #34, to renovate the courtyard gazebo as his Eagle Scout Project. Mr. Turnis, with the help of his fellow scout mates, will power wash, sand and reseal the structure. All materials will be furnished and paid for by the county. The Board expressed their appreciation, in advance, for his time and effort. All Ayes

PUBLIC HEARING – Phase II of the Quaker Mill Dam Restoration Project

This being the date and time set to hold a public hearing on Phase II of the Quaker Mill Dam Restoration Project, Chairperson Buschmann opened the public hearing at 1:40 pm. County Engineer Anthony Bardgett stated that Nathan Hoogeveen, DNR, was supposed to give the presentation; however, he was unable to attend. Mr. Bardgett will give the presentation instead. Phase I of the project was the removal of the dam and the realignment of the stream to be more of a natural meandering stream. Phase II will consist of connecting the old channel to the new meandering channel. They will be rebuilding the east slope and putting in a rock toe and riprap keys for greater stability and to limit erosion. At the dike breach site, a sheet piling wall will be constructed with a rock riprap 20:1 sloped spillway, which will be partially grouted for greater stability. The total length of the spillway will be 190 feet. This will be a very robust structure. Mr. Bardgett opened it up for questions from the floor.

Steven Duncan asked about the area above the dike. He is afraid it will become a mosquito-ridden area. Mr. Bardgett was not sure if this portion of the project was going to be left natural, become a wetland/marshland or perhaps a pond.

Clark Tyrrell asked about the new height of the spillway. Mr. Bardgett stated that the height would be similar to the 2010 elevation.

Barry Smith was curious about the timeline for Phase II. Mr. Bardgett stated he is targeting June 25, 2018 for the plans to be approved by the Board of Supervisors. The bid letting will be held approximately three weeks after that. He is hoping that construction will begin late fall. Once the plans are approved, the water will be switched to the new channel right away.

Jim Willey asked about the silt from the bottom of the old pond. Mr. Bardgett stated that they have had time to establish vegetation; however, there will most likely be some erosion take place.

Steven Duncan asked about the fate of the willows in the connection area. According to Mr. Bardgett, the willows within the project area will definitely be removed.

Sue Tyrrell asked if Phase I was considered complete. When Mr. Bardgett confirmed it was complete, Mrs. Tyrrell disagreed and stated there were still things that needed to be finished. Mr. Bardgett stated she should contact him directly.

Marv Rossow asked if the stream curves would have wings to push the flow to the new channel. Mr. Bardgett stated that they would have keys made of rock and earth. They will not be exposed. These keys will be cut into the banks and covered with soil.

Dan Kirby, DNR, stated the removal of the dam has allowed the fish to move upstream and downstream.

Sue Tyrrell is concerned that the county is mowing beyond the driveway at John Tyrrell's rental property. Mr. Bardgett state he would speak to the Conservation Director. He also stated the roadway would continue to be maintained by the county.

Doug Hawker and Steven Duncan both noted that the "spoil sites" listed on the plans were originally intended to be removed and used during Phase II. They both hope the DNR will reconsider and leave them where they are. Mr. Bardgett would also like to see at least a portion of the current dirt piles left to help keep the channel where it is. Willard Hawker stated that he owns the bank all along the project area and gives permission to the county to move as much dirt as they need.

Clark Tyrrell stated that the DNR had once mentioned they would like to expose Kelly Springs. Dan Kirby does not believe it was ever in the plans to intentionally uncover the spring. He believes that the DNR felt if the slope of the riverbed were changed enough through the removal of the dam, perhaps Kelly Springs would be exposed.

Doug Hawker inquired about a completion date. Mr. Bardgett stated he is looking at early spring 2019 for completion of the construction phase. They will also have additional seeding to complete afterwards.

There being no further comments, either written or oral, the public hearing was closed at 2:15 pm.

Consideration of Bids for the 195th Street Bridge Project #1 (L-B19(01)--73-28)

This being the date and time set to receive bids for the 195th Street Bridge Project #1 (L-B19(01)--73-28), County Engineer Anthony Bardgett read the following bids aloud:

Taylor Construction	\$199,869.60
Jim Schroeder Construction	239,568.14
K Construction	237,514.88
Iowa Bridge and Culvert	283,298.90

This is for a 30' x 30' concrete slab single span bridge. Late start date will be August 5, 2018 with 45 working days for completion. Mr. Bardgett recommended tabling final consideration for one week to allow time to review the bids.

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the bids for the 195th Street Bridge Project #1 (L-B19(01)--73-28) and to table the final awarding of said bid until the June 11, 2018 meeting. All Ayes

Consideration of Bids for the 195th Street Bridge Project #2 (L-B19(02)--73-28)

This being the date and time set to receive bids for the 195th Street Bridge Project #2 (L-B19(02)--73-28), County Engineer Anthony Bardgett read the following bids aloud:

Taylor Construction	\$322,984.00
Jim Schroeder Construction	335,588.95
Iowa Bridge and Culvert	375,054.75

This is for a 30' x 30' concrete box beam bridge. This type of bridge has never been built before. If approved, the bridge would be built as a test bridge in cooperation with the IA Highway Research Board. If the bids for the test design come in higher than the design the Board would have built, the Hwy Research Board will put in up to \$25,000 towards the differential. Mr. Bardgett recommended tabling final consideration for one week to allow time to review the bids.

Motion made by Helmrichs, second by Madlom and carried to acknowledge receipt of the bids for the 195th Street Bridge Project #2 (L-B19(02)--73-28) and to table the final awarding of said bid until the June 11, 2018 meeting. All Ayes

ENGINEER'S REPORT -

D47 Paving Project – The concrete patching subcontractor is starting work today. The road will be reduced to one lane traffic thru the work areas.

Contract Rock – BARD materials is starting contract rock today in the northwest part of the county.

NEXT MEETING - The next regular meeting will be held on Monday, June 11, 2018 at 1:15 p.m.

PUBLIC COMMENTS – None.

Motion made by Madlom, second by Helmrichs and carried to adjourn the meeting at 2:30 pm. All Ayes

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

June 8, 2018
Manchester, Iowa
8:30 a.m.

The Delaware County Board of Supervisors met in work session this date at 8:30 am with all members present. Also present were John Dolan, Pat Dolan and Carla K. Becker. There were no members of the media present. Chairperson Buschmann called the meeting to order.

John Dolan and Pat Dolan expressed their appreciation for having the opportunity to meet with the Board prior to the July 1, 2018 insurance renewal. The Board informed the Dolans that they had disclosed everything needed for the renewal and had no additional questions.

The quote for insurance should be in no later than early next week.

There being no additional information relative to the topics discussed, the work session was closed at 8:45 am.

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

June 11, 2018
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Chandra Ravada, Lynette Seigley, Anthony Bardgett, Carla K. Becker, and two members of the media. Chairperson Buschmann called the meeting to order.

Motion made by Helmricks, second by Madlom and carried to approve the agenda as posted. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmricks, second by Madlom and carried to acknowledge the following employees to attend their respective out-of-county meetings: Peggy Petlon to attend MH meetings in Cedar Rapids on June 11th and June 25th; Courtney Vorwald to attend the SART meeting in Cedar Rapids on June 25th; Supervisor Madlom to attend a Business Growth meeting in Dubuque on June 13th; and Supervisors Buschmann and Helmricks to attend the New View meeting in Dubuque on June 14th. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the following claims for payment, including the June 8th payroll expenses totaling \$227,619.36 warrant #23816-#23935:

Ace Homeworks	Postage & Mailing	12.77	Heritage Printing	Printing Services	989.71
Alliant Energy	Service	2209.23	Hopkinton Municipal Utilities	Water Use & Sewer	77.08
American Bar Assn	Dues & Memberships	266.00	IA Law Enforcement	Education & Training	600.00
Anderson Welding	Repair/Maint-Const Equip	724.27	IA Regional Utilities Assn	Water Use & Sewer	44.82
Animal Health International	Safety Items	16.04	IA State Bar Assn	Dues & Memberships	520.00
Ronald F Bailey	Grounds & Maint Supplies	400.00	Interstate Batteries	Minor Mv Parts & Access	384.85
Barco Municipal Prod Inc	Traffic & St Sign	728.26	ISACA Treasurer	Education & Training	175.00
Bard Materials (General)	Roads	46320.51	John Deere Financial	Custodial Supplies	626.96
Bard Materials (Rock)	Cover Aggregate	181.27	Kluesner Sanitation LLC	Sanitation Disposal	582.38
Barron Motor Supply	Shop Equipment	112.58	Koch Brothers	Office Equipment	38.96
Becker Electric LLC	Repair/Maint-Fixed Equip	2814.13	Lacal Equipment Inc	Construction/Maint Equip	653.76
Bi-County Disposal Inc	Sanitation Disposal Service	137.49	Lahr Repair Inc	Construction/Maint Equip	28.79
Richard Bishop	Board of Review	530.74	Leader Publications	Board Proceedings	1927.73
Black Hills Energy	Natural -LP Gas-Fuel Oil	277.77	John A LeClere	Office Equipment	23.73
Bodensteiner Implement	Repair/Maint-Const Equip	15.30	Lenzs Collision Center	Repair/Maint- Vehicle	774.00
R Ried Boom MD	Medical & Health Services	300.00	Leonard Muller Funeral Home	Medical & Health Services	501.50
BP	Fuels	767.37	Jill Lewis	Buildings-Repair/Maint	150.00
Cakes by Kim	Public Ed Services	140.00	Lechtenberg Janitorial	Custodial Supplies	93.95
Carr & Carr Attorneys	Legal-Court Related Service	36.60	Manchester Press	Publications	1669.02
Caterpillar Financial Services	Equipment Purchase	5815.17	Manchester Signs LLC	Motor Vehicle	479.50
LLC CenturyLink Comm	Telephone Services	34.14	City of Manchester	Water Use & Sewer	86.23
Cintas Corporation	Medical & Lab Supplies	244.30	Marco Technologies LLC	Repair/Maint-Misc Equip	365.35
City Laundering Co	Buildings-Repair/Maint	574.64	Martin Equipment of Illinois	Minor Mv Parts & Access	1730.45
Clayton Co Sheriff	Rm/Bd Payments	1880.00	Matheson Tri-Gas Inc	Repair/Maint-Misc Equip	209.52
Cost Advisory Services Inc	Cost Report	4125.00	McGrane Builders	Park Development	1856.00
Country Ridge Apartments	Rent Payments	225.00	Midwest Business Products	Stationery/Supplies	31.11
Dash Medical Gloves, Inc	Safety/Protect Supplies	199.60	Midwest Wheel	Construction/Maint Equip	132.31
Del Co Memorial Hospital	Emergency Treatment	2822.50	NE-IA Industrial Fasteners	Shop Equipment	275.39
Del Co Public Health	Reimbursements	14783.73	Northland Products Co	Shop Equipment	167.95
Delaware Co Sheriff	Transportation	3287.16	Palmer Hardware	Repair/Maint-Misc Equip	1132.13
Del Co Solid Waste Comm	Sanitation Disposal	4091.10	Denise Parmley	Park Development	120.33
Del Co Treasurer	Workmens' Comp Ins	8017.53	Precise MRM LLC	Repair/Maint-Radio Equip	361.36
Delhi Lumber	Buildings-Repair/Maint	2066.89	Premier Parts Inc	Construction/Maint Equip	939.07
Diamond Vogel Paints	Repair/Maint-Misc Equip	156.80	Radio Communications	Radio & Communications	2215.00
DJ Repair	Repair/Maint- Vehicle	996.13	Rite Price Office Supply	Supplies	77.00
DLT Solutions	Data Processing	1084.74	Mary Lu Robinson Estate	Engineering Services	500.00
Dons Truck Sales Inc	Construction/Maint Equip	795.52	Sadler Power Train Inc	Construction/Maint Equip	133.48
Dyersville Commercial	Board Proceedings	2153.90	Schroeders Cash Supply	Park Development	1726.15
Jody Elgin	Custodial Supplies	183.75	Solutions Inc	Data Processing	28900.00
Tina Elgin	Custodial	500.00	State Medical Examiner	Medical & Health Services	3245.75
Fastenal Company	Custodial Supplies	462.22	Superior Technology	Repair/Maint- Vehicle	188.90
The Fish Shack	Public Education Items	15.36	Three Rivers FS	Fuels	13478.29
Foster Pheasants	Public Education Items	80.00	Tifco Industries	Shop Equipment	126.43
Garlyn R Glanz	Postage & Mailing	6.70	Truck Country of Iowa	Construction/Maint Equip	708.96
Golf Cars Plus	Repair/Maint- Vehicle	120.00	US Postal Service	Postage	12000.00
Good Neighbor Society	Food Preparation Services	4273.50	Verizon Wireless	Telephone Services	7.02
Teresa Greve	Board of Review	530.74	Wahl Farms Ltd	Engineering Services	317.95
Hausers Water Systems Inc	Stationery/Supplies	166.78	Weldon Tire	Tires	1592.00
Heather's Handiwork	Buildings-Repair/Maint	200.00	Norman Wellman	Contracted Services	5000.00
Tim Heims	Board of Review	530.74	Windstream	Telephone Service	869.09
Helle Urethane	Park Development	1200.00	Loren Zumbach	Engineering Services	500.00
Henderson Products	Motor Vehicle	20678.66			

Motion made by Helmricks, second by Madlom and carried to approve the following "Application for Approval of Underground Construction within Delaware County Right-Of-Ways":

Windstream Iowa Communications, LLC to bury a new service wire from the west side of 220th Ave, just north of the driveway at 2717 220th Ave, going east to the existing pedestal in the east right of way. Proposed construction being approximately 3 miles southwest from Delhi in Section 36 of Milo Township. All Ayes

Motion made by Madlom, second by Helmricks and carried to acknowledge receipt of the following manure management plan update: KW Pork Finishing Site #3, Ken Wilgenbusch, in Section 8 of Prairie Township. All Ayes

Motion made by Helmricks, second by Madlom and carried to acknowledge receipt of the Clerk of Court's Monthly Report and Remittance showing that \$1,344.76 was collected on behalf of the county for various fees and deposited in the general funds. All Ayes

Motion made by Madlom, second by Helmricks and carried to acknowledge receipt of the Treasurer's Monthly Banking and Investment Report showing that \$19,661,735.98 was collected, deposited or invested in various banks across the county on behalf of all taxing entities. All Ayes

Presentation – Project A.W.A.R.E. – Lynette Seigley

Lynette Seigley addressed the Board regarding the 16th Annual Project A.W.A.R.E., which stands for “A Watershed Awareness River Expedition”. According to the Dept of Natural Resources’ (DNR) website, “this project has always been a partnership among several groups and agencies, including the IA DNR, with a mission to engage Iowans in cleaning up their rivers while learning more about the river’s water quality, biology, geology, and cultural history.” Ms. Seigley stated that this year’s project will take place from July 8th – 13th on the Maquoketa River beginning in Manchester. In 2017, over 450 volunteers participated in the weeklong event and removed over 28 tons of trash from the river of which 80% was recycled. On Sunday, July 8, 2018 there will be a meet and greet at Tirrill Park in Manchester where volunteers will camp for two nights. On Monday, July 9, 2018, they will start getting people on the water by putting in at Manchester below the Whitewater Park and taking out at the Bailey’s Ford Park River Access. The volunteers will return to Tirrill Park to camp for the night. Tuesday, July 10, 2018 will begin at the DNR’s Maquoketa River Access on 230th Ave, continue through the Retz Wildlife Area and end at Dunlap Park in Hopkinton where they will camp at the Delaware County Historical Museum Complex. Wednesday, July 11, 2018 they will put in at Dunlap Park and continue downstream to Jones County.

The entire project will encompass a 63 mile stretch of the Maquoketa River from Manchester in Delaware County to just north of Baldwin in Jackson County. Several educational activities are planned during the week for the volunteers. All of these activities are open to the public. The Board thanked Ms. Seigley for her time and presentation.

Motion made by Helmricks, second by Madlom and carried to award the bid for the 195th St Bridge Project #1 (L-B19(01)--73-28) to Taylor Construction, Inc. for its low bid of \$199,869.60. This is for the construction of a 30’ x 30’ concrete slab bridge. Late start date will be August 5, 2018 with 45 working days for completion. All Ayes

Motion made by Madlom, second by Helmricks and carried to reject all bids received on June 4th for the 195th St Bridge Project #2 (L-B19(02)--73-28). The lowest bid received was from Taylor Construction, Inc. for \$322,984.00 which was over 50% higher than the lowest bid on the 30’ x 30’ concrete slab bridge. The original design was for a 30’ x 30’ concrete box beam bridge. This was an experimental design never been used before in Iowa. The County Engineer will redesign the project to be more in line with past bridge designs in the county. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the following three (3) projects for the 2018-19 Rural County Transportation Program (RCTP):

<u>CITY</u>	<u>PROJECT DESCRIPTION</u>	<u>TOTAL PROJECT COSTS</u>	<u>RCTP FUNDS APPROVED</u>
City of Ryan	Resurfacing of Franklin St between Main & Belknap	\$83,498	\$25,000
City of Delhi	Asphalt portion of Lexington St east of 3 rd St	60,000	25,000
City of Colesburg	Reconstruct Parkview Drive	61,085	20,000

The City of Greeley also filed an application for a sidewalk reconstruction project. However, the scoring committee disqualified the project due to lack of documentation. ECIA will work with the city to ensure compliance on all future applications. All Ayes

Discussion Regarding Funding for the Rural Transportation Improvement Program (TIP)

Chandra Ravada, Transportation Director with ECIA, addressed the Board regarding the Rural Transportation Improvement Program. Between FY 2018/19 and FY 2021/22, a total of \$17,092,254 will be expended for projects within the four (4) county region. Delaware County will have a \$2,413,750 project on the Robinson Road in FY 2019/20. Including the Robinson Road Project, Delaware County has been awarded and utilized \$6,074,603 in funding for various road projects from the this account between 1995 and 2020. The Board thanked Mr. Ravada for his presentation.

ENGINEER’S REPORT -

D47 Paving Project – The concrete patching subcontractor is continuing work on the concrete patches. River City Paving is planning to start paving this Thursday, pending weather.

Contract Rock – BARD Materials is currently on hold until we can get caught up with the flood damage repairs. Tuesday, they plan to continue placing rock in the west and northwest areas of the county.

Flood Damage – The western edge of the county sustained damage due to this weekend’s heavy rains. Crews are out working on damage locations today. Everything should be back to normal within a couple days.

NEXT MEETING - The next regular meeting will be held on Monday, June 18, 2018 at 1:15 p.m.

PUBLIC COMMENTS – None.

Motion made by Madlom, second by Helmricks and carried to adjourn the meeting at 1:45 pm. All Ayes

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) SS:
 DELAWARE COUNTY)

June 11, 2018
 2:00 p.m.
 Manchester, Iowa

We, the undersigned Members of the Board of Supervisors and ex-officio County Board of Canvassers, for Delaware County, Iowa, do hereby certify the following to be a true and correct record of the votes cast in this County at the Primary Election, held on the 5th day of June, 2018, as shown by the tally lists returned from several election precincts. Pete Buschmann, Chairperson, called the meeting to order at 2:00 p.m. with Madlom and Helmrichs present. Results of the canvass were as follows:

US REPRESENTATIVE – DISTRICT 1

Republican **There were 787 ballots cast**
 Rod Blum received 687 votes and “Blank” received 2 votes. There were 0 over votes and 98 under votes.

Democrat **There were 556 ballots cast**
 Abby Finkenauer received 367 votes, Thomas Heckroth received 84 votes, Courtney L. Rowe received 45 votes, and George Ramsey received 37 votes. There were 0 over votes and 23 under votes.

Libertarian **There were 13 ballots cast**
 No candidates were on the ballot and there were no write-ins. There were 0 over votes and 13 under votes.

GOVERNOR

Republican **There were 787 ballots cast**
 Kim Reynolds received 720 votes and Ron Corbett received 4 votes. There were 0 over votes and 63 under votes.

Democrat **There were 556 ballots cast**
 Fred Hubbell received 357 votes, Cathy Glasson received 71 votes, John Norris received 59 votes, Nate Boulton received 28 votes, Andrea Andy McGuire received 25 votes, and Ross Wilburn received 7 votes. There were 0 over votes and 9 under votes.

Libertarian **There were 13 ballots cast**
 Jake Porter received 10 votes and Marco Battaglia received 2 votes. There were 0 over votes and 1 under vote.

SECRETARY OF STATE

Republican **There were 787 ballots cast**
 Paul D. Pate received 708 votes and “Blank” received 1 vote. There were 0 over votes and 78 under votes.

Democrat **There were 556 ballots cast**
 Deidre DeJear received 252 votes, Jim Mowrer received 232 votes and Donald Trump received 1 vote. There was one over vote and 70 under votes.

Libertarian **There were 13 ballots cast**
 No candidates were on the ballot and there were no write-ins. There were 0 over votes and 13 under votes.

AUDITOR OF STATE

Republican **There were 787 ballots cast**
 Mary Mosiman received 653 votes and “Blank” received 1 vote. There was 1 over vote and 132 under votes.

Democrat **There were 556 ballots cast**
 Rob Sand received 473 votes, Jillian Schatzle received 1 vote and Mary Mossimer received 1 vote. There were 0 over votes and 81 under votes.

Libertarian **There were 13 ballots cast**
 No candidates were on the ballot and there were no write-ins. There were 0 over votes and 13 under votes.

TREASURER OF STATE

Republican **There were 787 ballots cast**
 “Blank” received 12 votes, John Doe received 2 votes, “None” received 2 votes, Ken Ries received 1 vote, Keith Stuart Johnson received 1 vote, Todd Schrader received 1 vote, Dennis Pearson received 1 vote, Eric Holub received 1 vote, Jack Leonard received 1 vote, Gry Reesaryrees received 1 vote, Michael Fitzgerald received 1 vote, Paul Pate received 1 vote and “Unknown” received 1 vote. There were 0 over votes and 761 under votes.

Democrat **There were 556 ballots cast**
 Michael L. Fitzgerald received 509 votes. There were 0 over votes and 47 under votes.

Libertarian **There were 13 ballots cast**
 No candidates were on the ballot and there were no write-ins. There were 0 over votes and 13 under votes.

SECRETARY OF AGRICULTURE

Republican **There were 787 ballots cast**
 Dan Zumbach received 611 votes, Mike Naig received 81 votes, Craig Lang received 47 votes, Ray Gaesser received 22 votes and Chad Ingles received 17 votes. There were 0 over votes and 9 under votes.

Democrat **There were 556 ballots cast**
 Tim Gannon received 487 votes and Dan Zumbach received 3 votes. There were 0 over votes and 66 under votes.

Libertarian **There were 13 ballots cast**
 Dan Zumbach received 2 votes. There were 11 under votes.

ATTORNEY GENERAL

Republican **There were 787 ballots cast**
 “Blank” received 5 votes, John Doe received 2 votes, Tom Miller received 2 votes, “None” received 2 votes, Nike Eike received 1 vote, Dennis Pearson received 1 vote, Zach Roths received 1 vote, Jack Leonard received 1 vote and John Norris received 1 vote. There were 0 over votes and 771 under votes.

Democrat **There were 556 ballots cast**
 Tom Miller received 518 votes and Joe Blow received 1 vote. There were 0 over votes and 37 under votes.

Libertarian **There were 13 ballots cast**
 No candidates were on the ballot and there were no write-ins. There were 0 over votes and 13 under votes.

STATE REPRESENTATIVE – DISTRICT 96

Republican **There were 787 ballots cast**
 Lee Hein received 683 votes, Maureen Montgomery received 1 vote and Courtney received 1 vote. There were 0 over votes and 102 under votes.

Democrat **There were 556 ballots cast**
 Reenie Montgomery received 459 votes and Paul Reck received 1 vote. There was 1 over vote and 95 under votes.

Libertarian **There were 13 ballots cast**
 Brian Cook received 1 vote. There were 0 over votes and 12 under votes.

BOARD OF SUPERVISORS – DISTRICT 3

Republican **There were 787 ballots cast**
Shirley E. Helmrichs received 714 votes, "Blank" received 1 vote, James Diers received 1 vote, David Weatherwax received 1 vote, and Doug Dabroski received 1 vote. There were 0 over votes and 69 under votes.
Shirley E. Helmrichs was declared nominated.

Democrat **There were 556 ballots cast**
"Blank" received 3 votes, Shirley Helmrichs received 2 votes, "NA" received 2 votes, Dave Weatherwax received 1 vote, Donald Trump received 1 vote, Jim Diers received 1 vote, Rachel York received 1 vote, Linda Renfrow received 1 vote, Mike Ryan received 1 vote, Rod Koenke received 1 vote, "Not Applicable" received 1 vote, Spencer Gibbs received 1 vote, "Anyone" received 1 vote, Ron McMahon received 1 vote, Kathy Rempe received 1 vote, "None" received 1 vote, "No vote" received 1 vote, Unknown received 1 vote, Denise Parmley received 1 vote, Ann Hanson received 1 vote, Terry Kniper received 1 vote, Jerry Lee received 1 vote, Clifford Clausson received 1 vote, Patrick Meehan received 1 vote and Mike Corkery received 1 vote. There were 0 over votes and 527 under votes.
(No candidate received enough votes for nomination).

Libertarian **There were 13 ballots cast**
No candidates were on the ballot and there were no write-ins. There were 0 over votes and 13 under votes.
(No candidate received enough votes for nomination).

COUNTY TREASURER

Republican **There were 787 ballots cast**
Pam Klein received 713 votes, Karol Johnson received 2 votes and Michele Africa received 1 vote. There were 0 over votes and 71 under votes.
Pam Klein was declared nominated.

Democrat **There were 556 ballots cast**
"Unknown" received 2 votes, "NA" received 2 votes, "Blank" received 2 votes, Barb Robinson received 1 vote, Donald Trump received 1 vote, Arlys Hansen received 1 vote, Linda Ryan received 1 vote, Mickey Mouse received 1 vote, Pam McEnery received 1 vote, "No Specified Candidate" received 1 vote, Doug Vaske received 1 vote, "Anyone" received 1 vote, Julia McMahon received 1 vote, Kathy Rempe received 1 vote, "None" received 1 vote, "No vote" received 1 vote, L. Gibbs received 1 vote, Jeremy Miller received 1 vote and "Me" received 1 vote. There were 0 over votes and 534 under votes.
(No candidate received enough votes for nomination).

Libertarian **There were 13 ballots cast**
No candidates were on the ballot and there were no write-ins. There were 0 over votes and 13 under votes.
(No candidate received enough votes for nomination).

COUNTY RECORDER

Republican **There were 787 ballots cast**
Daneen Schindler received 694 votes, "Blank" received 1 vote and Marsha Mescher received 1 vote. There were 0 over votes and 91 under votes.
Daneen Schindler was declared nominated.

Democrat **There were 556 ballots cast**
Deb Peyton received 2 votes, "Unknown" received 2 votes, "Blank" received 2 votes, Marcia Mescher received 1 vote, Me received 1 vote, Donald Trump received 1 vote, Jane Brown received 1 vote, "No Specified Candidate" received 1 vote, Molly Lynch received 1 vote, "Anyone" received 1 vote, "NA" received 1 vote, Connie Behnken received 1 vote, Kathy Rempe received 1 vote, "None" received 1 vote, "No vote" received 1 vote, Annette Wagoner received 1 vote, Daneen Schindler received 1 vote, Damien Teymer received 1 vote and Brad Kimmerlee received 1 vote. There were 0 over votes and 534 under votes.
(No candidate received enough votes for nomination).

Libertarian **There were 13 ballots cast**
No candidates were on the ballot and there were no write-ins. There were 0 over votes and 13 under votes.
(No candidate received enough votes for nomination).

COUNTY ATTORNEY

Republican **There were 787 ballots cast**
John W. Bernau received 673 votes, Josh Esler received 1 vote, Jane Hanson received 1 vote and Courtney Vorwald received 1 vote. There were 0 over votes and 111 under votes.
John W. Bernau was declared nominated.

Democrat **There were 556 ballots cast**
"NA" received 3 votes, Thomas Hanson received 2 votes, "Blank" received 2 votes, William Lansing received 1 vote, Donald Trump received 1 vote, Jane Brown received 1 vote, "No Specified Candidate" received 1 vote, Steve Carr received 1 vote, Mike Carr received 1 vote, "None" received 1 vote, "No vote" received 1 vote, "Unknown" received 1 vote, John Carr received 1 vote, Dan Swift received 1 vote and Courtney Vorwald received 1 vote. There were 0 under votes and 537 over votes.
(No candidate received enough votes for nomination).

Libertarian **There were 13 ballots cast**
No candidates were on the ballot and there were no write-ins. There were 0 over votes and 13 under votes.
(No candidate received enough votes for nomination).

IN TESTIMONY THEREOF, we have set our hands and caused this to be attested by the Clerk of the Board of Supervisors, with the Seal of this County.

Done at Manchester, the county seat of Delaware County, Iowa, this 11th day of June, 2018.

Delaware County Board of Supervisors

/S/ Pete Buschmann, Chairperson

/S/ Jeff Madlom

/S/ Shirley Helmrichs

ATTEST:

/S/ Carla K. Becker, Delaware County Auditor and Clerk to the Board of Supervisors

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

June 18, 2018
 Manchester, Iowa
 10:30 a.m.

The Delaware County Board of Supervisors met in work session this date at 10:30 am with Madlom and Helmrichs present and Buschmann absent. Also present were Tom Schuetz, Lee Williams, Anne Rave and Carla Becker. Vice-chairperson Helmrichs called the meeting to order.

Tom Schuetz introduced Lee Williams. He performs quoting for claims data analysis with Group Services and has been with the company for just over one year now. Both gentlemen are here today to begin the analysis of the county's data from a "self-insured" point of view. This will take some time to grasp, so they thought they would start with the current fiscal year. For the discussion, they used \$35,000 as the high claim limit for stop-loss. There are basically two types of claims; one that is due to lifestyle choices and one that just got a bad draw of the cards.

According to Mr. Schuetz, if the county were self-insured they would not have to pay the health insurer fee of approximately 3% of premium. Even though the Board would save on this type of fee, there are many aspects of "self-funding" that the Board must understand and be aware of. The transition into "self-funding" needs to be met with eyes wide opened. They will discuss with the Board different aspects of "self-funding" throughout the next few years.

The Board thanked Mr. Schuetz and Mr. Williams for their time.

There being no other business before the Board, the work session was closed at 11:30 am.

These minutes have been read and approved.

/S/ Shirley E Helmrichs, Vice-Chairperson

/S/ Carla Becker, Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

June 18, 2018
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Daneen Schindler, Lyman Sheets, Charity Loecke, Delma Hardin, Craig Davis, Carla K. Becker, and one member of the media. Chairperson Buschmann called the meeting to order.

Motion made by Helmrichs, second by Madlom and carried to approve the agenda with the following change: Entity with whom the county is considering an updated MOU with should be Local Public Health versus Regional Medical Center. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmrichs, second by Madlom and carried to acknowledge the following employees to attend their respective out-of-county meetings: Carla Becker to attend a Cybersecurity meeting in Cedar Rapids on June 22nd; and Daneen Schindler to attend the Recorder's Summer Conference in Ames on June 21st. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following claims for payment:

Maquoketa Valley REC	Electrical Power	91.43
US Cellular	Telephone Services	1414.87
Verizon Wireless	Telephone Services	78.51
Windstream	Telephone Service	346.10

All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following "Applications for Approval of Underground Construction within Delaware County Right-Of-Ways":

Maquoketa Valley Electric Cooperative to bury 70' of new single-phase primary line underneath 165th St approximately .45 miles west of the intersection of 165th St and 180th Ave in Section 5 of Coffins Grove Township; and

Windstream Iowa Communications, LLC to place a new service wire from the west side of 220th Ave, just north of the driveway at 2717 220th Ave, and going east to the existing pedestal in the east right-of-way. Construction to be located approximately 3 miles southwest of Delhi in Section 36 of Milo Township. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the following manure management plan updates: GLW Family Partnership, Jean Link, in Section 10 of Coffins Grove Township; Three M Pork, LLC in Section 22 of Prairie Township; and WB Farms-Section 17, Linda Brandel, in Section 17 of Coffins Grove Township. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the FY18/19 Local Public Health Services Contract with Delaware County Memorial Hospital d/b/a Regional Medical Center (RMC) effective July 1, 2018. The county agrees to pay a maximum amount of \$131,325 to RMC for providing public health services on behalf of Delaware County. The county also agrees to administer the pass thru dollars awarded from the Iowa Department of Public Health Local Public Health Services Contract for FY18/19 in the amount of \$49,711.00. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the renewal of the Memorandum of Understanding with Delaware County Public Health, which has been in place since December 2008. The agreement allows for Public Health's usage of county facilities in case of an emergency. Advance planning for a coordinated public health response to an emergency event (i.e. natural disaster, disease outbreak, or bioterrorism) is essential. Public health personnel and/or equipment may need to be relocated to an alternative facility to continue with critical functions. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following appointments:

Delaware County Planning Commission (4-year term)

- Kevin Klostermann
- Lisa Guetzko

All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following Resolution:

**RESOLUTION 2018-031
NAMING DEPOSITORIES**

BE IT HEREBY RESOLVED, that the Delaware County Board of Supervisors of Delaware County, Iowa, approves the following list of financial institutions to be depositories of Delaware County funds in conformance with all applicable provisions of Chapter 12C of the 2015 Iowa Code. The County Treasurer and other county officers, as shown below, are hereby authorized to deposit the Delaware County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

<u>Depository Name</u>	<u>Location of Home Office</u>	<u>Maximum Balance (Prior Resolution)</u>	<u>Maximum Balance (This Resolution)</u>
<u>Treasurer:</u>			
GNB Bank (Manchester)	Grundy Center	\$ 15,000,000	\$ 15,000,000
Farmers & Merchants Savings Bank	Manchester	15,000,000	15,000,000
Heritage Bank of Delhi	Marion	1,500,000	1,500,000
Farmers Savings Bank	Colesburg	5,000,000	5,000,000
Citizens State Bank	Monticello	8,000,000	8,000,000
Community Savings Bank	Edgewood	8,000,000	8,000,000
<u>Auditor:</u>			
GNB Bank (Manchester)	Manchester	20,000	20,000
<u>Recorder:</u>			
GNB Bank (Manchester)	Grundy Center	150,000	0
Farmers & Merchants Savings Bank	Manchester	0	150,000
<u>Sheriff:</u>			
Farmers & Merchants Savings Bank	Manchester	750,000	750,000
<u>Board of Supervisors:</u>			
Citizens State Bank	Monticello	100,000	100,000
Farmers & Merchants Savings Bank	Manchester	100,000	100,000
GNB Bank (Manchester)	Grundy Center	150,000	150,000
Community Savings Bank	Edgewood	100,000	100,000
<u>Clerk of Court:</u>			
Farmers & Merchants Savings Bank	Manchester	2,000,000	2,000,000

This resolution is being adopted at a meeting of the Board of Supervisors of Delaware County, duly called and held on this 18th day of June 2018, a quorum being present, as said resolution remains of record in the minutes of said meeting and is to be in full force and effect on July 1, 2018.

Delaware County Board of Supervisors

All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the following Resolution:

**RESOLUTION No. 2018-032
APPROPRIATIONS FY 2018/2019**

WHEREAS, it is desired to make appropriations for each of the different county officers and departments for the fiscal year beginning **July 1, 2018**, in accordance with Section 331.434, Subsection 6, of the Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Delaware County, Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the following schedule are hereby appropriated from the resources of each fund so itemized, the department or office listed in the first column on the same line of the schedule.

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective **July 1, 2018**.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or county official shall expend or contract to expend any money or incur any liability, or enter into any contract, which by its terms, involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the **2018/2019** budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and offices monthly, during the **2018/2019** budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of the business day on **June 30, 2019**.

The **2018/2019** fiscal year budget appropriated and accounted for by department and fund is as follows:

<u>Department</u>	<u>General Basic</u>	<u>General Supple.</u>	<u>MH/DD Fund</u>	<u>Rural Services</u>	<u>Secondary Road</u>	<u>Other</u>	<u>Total</u>
Supervisors	1,289,589	844,100		109,210		75,000	2,317,899
Auditor	188,918	322,981					511,899
Treasurer	339,541	62,400					401,941
Attorney	280,955	42,300					323,255
Sheriff	2,269,633	268,050				12,215	2,549,898
Clerk of Court		69,500					69,500
Recorder	151,160	21,000				5,000	177,160
Community Services	190,537	6,027				36,700	233,264
Community Life	241,979	60,745					302,724
County Engineer					9,338,864		9,338,864
Veteran Affairs	97,401	8,793					106,194
Conservation	576,029	41,950				77,137	695,116
Local Health	131,325						131,325
Weed Commissioner				13,250			13,250
Human Services	26,450						26,450
County Farm	51,800						51,800
Medical Examiner	35,000						35,000
County Services	92,163	15,900		100,213			208,276
County Library				85,206			85,206
Historical Society	15,950						15,950
Mental Health			991,390				991,390
Non-departmental						629,000	629,000
Totals	\$5,978,430	\$1,763,746	\$991,390	\$307,879	\$9,338,864	\$835,052	\$19,215,361

Dated this 18th day of June 2018.

Delaware County Board of Supervisors

All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the hiring of Mary Loeffelholz as a full-time jailer with the Delaware County Sheriff's Department effective July 2, 2018 at \$15.73/hour. After completion of her 6-month probationary period, her wage will increase to the 100% jailer wage at that time. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the request from Smokey's Grill for a temporary extension of the outdoor service area associated with their Class C Liquor License subject to the fencing of said extended area on all four sides, including the side that abuts the river. The request is to accommodate a fundraiser for the Hartwick Huskies Ski Team during their ski show on July 14, 2018. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the contract with Kamm Line Highway Markings, in consideration of \$92,773.25, for the 2018 Edgeline Pavement Marking Project. The project is for the placement of 6,575 gallons of white edgeline paint on the county paved roadways. The late start date for this project is August 20, 2018 with 20 working days allocated for completion. All Ayes

ENGINEER'S REPORT -

D47 Paving Project – Contractor will be working on the HMA portion of the project this week and next week.

Contract Rock – BARD Materials is placing rock in the Manchester and Greeley territories this week.

NEXT MEETING - The next regular meeting will be held on Monday, June 25, 2018 at 1:15 p.m.

PUBLIC COMMENTS – None.

Motion made by Helmrichs, second by Madlom and carried to adjourn the meeting at 1:42 pm. All Ayes

/S/ Pete Buschmann, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

June 25, 2018
 Manchester, Iowa
 12:30 p.m.

The Delaware County Board of Supervisors met in work session this date at 12:30 p.m. with all members present. Also present were James Rochford, Willene White, Russ Sporer, Larry Hillers, Mike Corkery and Anne Rave. There were no members of the media present. Chairperson Buschmann called the meeting to order.

James Rochford, on behalf of Community Insurance of Iowa and Iowa Communities Assurance Pool (ICAP), began the presentation by expressing his appreciation for working with Delaware County over the past year with workers compensation coverage through ICAP. He presented each of the supervisors with a proposal from ICAP for 2018-2019 property, auto and general liability coverage, and explained the benefits of ICAP Membership. The total quote for 2018/2019 coverage for Delaware County is \$122,669.11

One member of the media joined the meeting.

Willene White, County Risk Management Services, went through the proposal and explained in more detail the benefits and coverage offered for Delaware County. She also explained the differences and advantages between ICAP and traditional insurances. ICAP does not exhaust their limits on blanket insurance. There would be no mid-term changes made through ICAP when new vehicles are purchased. The same holds true with buildings – until after reaching \$50,000.

John Dolan and Pat Dolan joined the meeting.

Ms. White continued to explain that ICAP has no aggregate limits. Coverage provided at liability limits you elect has no umbrella limitation. No limit is shared with any other limit which happens within an umbrella.

Chairperson Buschmann stated it was his understanding that Delaware County was rejected by ICAP in the past, and he wondered why that was. Mr. Sporer indicated he was not aware of that, and Ms. White stated they have no record of that rejection. Mr. Sporer further stated that it is their goal to work with counties and to gain memberships.

The Board thanked the representatives for meeting with them.

Chairperson Buschmann closed the work session at 1:07 p.m.

These Minutes have been read and approved.

 Pete Buschmann, Chairperson

 Anne Rave, Deputy Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

June 25, 2018
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were James Rochford, Willene White, Russ Sporer, Larry Hillers, Pat Dolan, John Dolan, Daneen Schindler, Mike Corkery, Anthony Bardgett, Anne Rave, and one member of the media. Chairperson Buschmann called the meeting to order.

Motion made by Helmrichs, second by Madlom and carried to approve the agenda as posted. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the minutes from the last meeting. All Ayes

Motion made by Helmrichs, second by Madlom and carried to acknowledge the following employees to attend their respective out-of-county meetings: Carla Becker to attend an IPAC Board meeting on June 25th, an ISAC Executive Board Meeting on June 27th and a SEAT meeting on June 28th – all in West Des Moines; Supervisor Madlom to attend an RC&D meeting in Anamosa on June 28th; and Supervisor Buschmann to attend the BDF meeting in Independence on June 26th. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following claims for payment, including the June 22nd payroll expenses totaling \$330,665.59, warrant #24106-#24293:

Accent Laser Services Inc	Office Equipment	1460.05	Burrington Group Inc	Buildings-Repair/Maint	8227.25
Ace Homeworks	Postage & Mailing	10.23	Canon Solutions America In	Maint-Off Equip/Furniture	13.50
Advanced Systems Inc	Stationery/Supplies	56.07	Carls Feed & Farm Store Inc	Agric/Hort Services	1265.00
Sandra K Ahrens	Election Official	10.00	Central Community Hospital	Acute/ER Treatment	3095.32
Alliant Energy	Utilities	1445.56	ChemRight Laboratories Inc	Engineering Services	960.00
Al's Electrical Service	Radio & Communications	136.25	City Laundering Co	Custodial Supplies	202.16
Altorfer Inc	Construction/Maint Equip	9997.58	Clayton Co Sheriff	Rm/Bd Payments	2480.00
Audry K Anderegg	Election Official	6.00	Coast to Coast Computer	Stationery/Supplies	249.99
Max J Andrews	Election Official	86.50	Continental Research Corp	Shop Equipment	333.54
Carol A Ankrom	Election Official	21.00	Cook Appraisal	Legal-Court Related	4000.00
Jody Antrim JDC Works	Park Development	20.00	Janis E Creveling	Election Official	9.00
Janet S Arjes	Election Official	23.00	D&S Portables Inc	Buildings-Repair/Maint	1110.00
Attenti	Telephone Services	340.25	Dearborn Ntnl Life Ins	Life Insurance	956.56
Avalon Service Center Inc	Tires	547.08	Patricia A Dede	Election Official	19.50
Sharon K Bacon	Election Official	70.50	Del-Clay Farm Equipment	Park Development	2935.00
Bard Materials	Concrete	29152.82	Delaware Co Memorial Hosp	Acute/ER Treatment	178.00
Bard Materials	Rock Resurfacing	84675.38	Del Co Public Health	Reimbursements	23106.05
Patricia Becker	Election Official	30.00	Delaware Co Sheriff Res	Election Official	32.00
John W Bernau	Employee Mileage/Subs	292.83	Dept of Treasury IRS	PCORI fees	216.40
Black Hills Energy	Utilities	742.97	Donna J DeShaw	Election Official	10.00
Bob Stephen Motors In	Repair/Maint- Vehicle	23991.33	Dolan Insurance Agency	Equipment Insurance	40.00
Bodensteiner Implement	Repair/Maint-Const Equip	14.85	Don & Walt LLC	Repair/Maint-Misc Equip	527.00
Judy M Boeckenstedt	Election Official	24.00	Dubuque Fire Equipment Inc	Maint-Off Equip	141.00
Teddy J Bohnenkamp	Election Official	13.00	Dyersville Commercial	Off Publication/Legal Not	269.05
BOSS	Stationery/Supplies	377.97	Dyersville Equipment Co	Construct/Maint Equip	1319.00
Boubin Tire Co	Repair/Maint-Equip	1950.71	City of Earlville City Clerk	Utilities	119.67
Brehme Drug	Prescription Medicine	151.69	Edgewood Oil Co	Fuels	2231.60
Brunkan Equipment	Construction/Maint Equip	376.97	Jody Elgin	Custodial	435.00
Nancy A Burgett	Election Official	15.00	Tina Elgin	Custodial	500.00

Environmental Management	Serv Buildings	3860.00	MPH Industries Inc	Repair/Maint-Radio Equip	254.99
Election System & Software	Ballot Layout/Setup/Print	2574.26	Neuhaus Properties	Rent Payments	225.00
Fastenal Company	Safety Equipment	304.77	NICC Manchester Center	Reimbursement	1998.83
Janet K Fischer	Grounds & Maint	78.00	Janet R Oakleaf	Election Official	5.00
Four Oaks Family & Children	Protection/Security	2192.55	Ovel Forest Products Inc	Supplies	755.00
Gaffney Quarries Inc	Roads	4420.72	Palmer Hardware	Equipment	395.56
Gateway Appliance LLC	Repair/Maint-Misc Equip	128.11	Linda S Peitz	Election Official	6.00
GATR Truck Center	Construction/Maint Equip	248.00	Perry Peterson	Election Official	27.00
GeoComm	Data Processing Supplies	10154.00	Pettlon Construction LLC	Sidewalks/Fairgrounds	18822.00
Garlyn R Glanz	Postage & Mailing	3.75	Janet L Phelps	Election Official	70.00
Paul J Glaza	Employee Mileage/Subs	50.55	R&J Pest Control	Grounds & Maint Supplies	50.00
GreatAmerica Financial Svcs	Maint-Off Equip	81.46	Julie A Raak	Election Official	5.50
Group Services Inc	Employee G. Co.Contrib	26845.81	Radio Communications	Radio & Communications	385.00
Linda L Harris	Election Official	6.50	Radiology Consultants	Acute/Emergency Treatment	34.85
Hartwick Marina Inc	Fuels	19.75	Beverly Rahe	Education & Training	92.50
Helle Farm Equipment Inc	Construction/Maint Equip	420.15	Regional Medical Center	Medical & Health Services	250.00
Helle Urethane Insulation	Park Development	866.00	Rebecca S Ries	Election Official	7.00
Hi-Viz Safety by Midwest	Traffic & St Sign	283.50	Rite Price Office Supply	Office Equipment & Furnit	966.17
HITECH Communications	Supplies	2025.50	Ritter Tool Sales Inc	Minor Equip & Hand Tools	239.99
Carolyn S Hogan	Election Official	25.00	Darlene M Ronnebaum	Election Official	15.00
Ronald Huber	Grounds & Maint Supplies	68.00	Runde Auto Group	Repair/Maint- Vehicle	25072.13
Iowa APCO c/o Cara Sorrells	Education & Training	190.00	Michael K Ryan	Employee Mileage/Subs	36.50
Iowa DOT	Engineering Services	1333.66	Safelite Fulfillment Inc	Repair/Maint- Vehicle	191.54
Institute Ia Certified Assors	Education & Training	315.00	Colleen J Schulte	Election Official	11.00
Interstate Batteries of Great	Minor Mv Parts & Access	173.95	Regina R Seloover	Election Official	11.00
ISAC Group Unemployment	Unemployment Comp	3739.74	Melissa J Sheppard	Election Official	22.00
JNS Rentals LLC	Rent Payments	200.00	Silveredge Cooperative	Fuels	2262.98
John Deere Financial	Grounds & Maint Supplies	24.96	Solutions Inc	Data Processing	21543.85
Chris Jones	Repair/Maintenance	265.00	St John Catholic Church	Rental-Polling Places	50.00
Mary K Kaiser	Election Official	76.00	St Marks Parish Center	Rental-Polling Places	50.00
KDST	Advertising	100.00	State Hygienic Lab	Medical & Health Services	78.00
Keltek Inc	Safety Supplies	756.00	Stitchin Designz and More	Uniforms	327.48
Elaine B Kirchoff	Election Official	14.00	Lisa A Streicher	Election Official	15.00
Cluesner Flooring Inc	Buildings-Repair/Maint	4354.83	Swales Precast Inc	Compartment Tank	1644.00
Bonnie J Knipper	Election Official	10.00	Sandra L Swanson	Election Official	13.00
Elizabeth J Kruse	Election Official	26.00	Terminal Supply Company	Shop Equipment	363.75
L&L Murphy Consulting	Planning-Consulting	2000.00	Thomson Reuters – West	Publications	5635.03
Lambert Reporting	Legal-Court Related Serv	23.50	Three Rivers FS	Fuels	22618.51
Landscapes by Childs Play	Repair/Maint-Misc Equip	612.37	Tifco Industries	Minor Equip	239.29
Deborah D Lechtenberg	Election Official	18.00	Truck Country of Iowa	Parts	381.92
Leick Small Engine Repair	Repairs	450.00	Margaret Urbanek-Meehan	Election Official	19.00
Lenz Collision Center	Repair/Maint- Vehicle	48.00	US Cellular	Telephone Services	564.49
Leonard Muller Funeral	Medical & Health Services	1003.00	US Postmaster	Postage & Mailing	50.00
Danny E Lett	Education & Training	102.50	US Postal Service (Hasler)	Postage	9280.38
Jill Lewis	Buildings-Repair/Maint	150.00	Van Diest Supply Company	Chemicals	2005.00
Lechtenberg Janitorial	Custodial Supplies	227.80	VanWyngarden/Abrahamson	Legal-Court Related	129.80
Susan F Luensmann	Election Official	13.00	Verizon Wireless	Telephone Services	120.03
Machines & Media Inc	Stationery/Supplies	62.00	VISA / Mastercard	Employee Mileage/Subs	4343.59
Mainstay Systems Inc	Office Equipment & Furnit	13760.00	Courtney E Vorwald	Employee Mileage/Subs	239.65
Manchester CarQuest	Repair/Maint- Vehicle	106.99	Walmart Community	Minor Equip/Hand Tools	341.33
Manchester Press	Off Publication/Legal Not	349.65	Washburn Laundry	Cleaning of Uniforms	783.36
Maquoketa Valley REC	Utilities	2460.27	Weber Paper Company	Custodial Supplies	242.77
Matco Tools Nathan Pearson	Minor Equip & Hand Tools	180.00	Weldon Tire	Tires	5443.16
Mediacom LLC	Telephone Services	357.42	Joyce W Wellman	Election Official	23.00
MI-T-M Equipment	Repair/Maint- Vehicle	850.00	Blue Cross & Blue Shield	Insurance Premium	3608.64
Mid Iowa Sales	Shop Equipment	162.53	Welter Storage Equip Co Inc	Office Equipment	1280.00
Midwest Bowie Sales Inc	Construction/Maint Equip	643.16	FE Welterlen Motors Inc	Repair/Maint- Vehicle	34.20
Midwest Business Products	Stationery/Supplies	173.44	Sandra J White	Election Official	92.00
Midwest Patch / Hi-Viz	Roads	3080.60	Matthew W Wieser	Employee Mileage/Subs	2.00
Monkeytown	Stationery/Supplies	50.31	Jennifer L Willenbring	Election Official	13.00
Norita N Moorman	Election Official	21.50	Windstream	Telephone Services	522.41
Rose M Moorman	Election Official	6.00			
Windstream	Telephone Services	257.67			
All Ayes					

There were no "Applications for Underground Construction on Delaware County Right-of-Way" submitted for consideration.

Motion made by Helmricks, second by Madlom and carried to acknowledge receipt of the following manure management plan updates: Ralph Nieman, in Section 28 of Oneida Township; Gentz Farm (Kevin Gentz) in Section 8 of Colony Township; Justin and Kevin Nieman of Section 14 of Delhi Township; and Edge View Pork (Kevin Perrinjaquet) in Section 36 of Lodomillo Township, Clayton County (spreading in Delaware County). All Ayes

Consideration of FY 2018-19 Property, Auto and General Liability Insurance

The Board of Supervisors held separate work sessions with representatives of both Dolan Insurance (EMC Insurance Company) and Community Insurance of Iowa (Iowa Communities Assurance Pool (ICAP)) regarding Property, Auto and General Liability Insurance for Delaware County prior to today's regular Board Meeting. Each of the representatives presented to the Board what their companies had to offer to Delaware County. The quote provided by ICAP for FY 2018/2019 was \$122,669.11, and the quote presented by EMC Insurance Company was \$127,260.00. After a brief discussion, Supervisor Madlom felt the decision should be tabled to give the Board members more time to compare the two policies. Supervisor Helmricks stated that because of the timeliness of this issue, she felt that a decision needed to be made today, and that over the next year, they may be able to further compare the policies.

Motion made by Helmricks, second by Madlom and carried to approve the quote received from Dolan Insurance Agency/EMC Insurance Company in the amount of \$127,260.00 for Property, Auto and General Liability Insurance coverage for Delaware County for FY 2018/2019. Even though this quote is slightly higher than the one received from ICAP, Delaware County will continue their relationship with EMC Insurance Company and take more time over this next year to review coverage for the following fiscal year. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the Class C Liquor License Renewal for Big House LLC, located at 3001 160th Street, Dyersville. The 12-month license is effective June 24, 2018, with outdoor service and Sunday sales privileges. The application was not received by Delaware County until June 18th. County officials were advised by the Iowa Alcoholic Beverages

Division that there were no issues with this renewal application; however, Mr. Bruggemann (owner of Big House LLC) was advised to submit his application in a more timely fashion in the future. All Ayes

Motion made by Helmricks, second by Madlom and carried to approve the Class C Liquor License Renewal for Cleary, LLC, d/b/a The Pizza Place, located at 26166 208th Avenue, Delhi. The 12-month license will be effective July 31, 2018, with outdoor service and Sunday sales privileges. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the following wages for FY 2018-19:

			<u>SALARY/WAGE</u>	<u>PER HOUR</u>	<u>OVERTIME</u>
<u>SHERIFF'S DEPARTMENT</u>					
Eric Brooks	Chief Deputy	82%	\$67,335.00	\$32.37	\$48.555
Casey Snyder	Jail Administrator/Deputy	81%	\$66,513.00	\$31.97	\$47.955
Michael Wilson	Patrol Deputy	80.5%	\$66,103.00	\$31.78	\$47.670
Eric Holub	Patrol Deputy	80%	\$65,692.00	\$31.58	\$47.370
Lucas Thomsen	Patrol Deputy	80%	\$65,692.00	\$31.58	\$47.370
Keith Rowley	Patrol Deputy	80%	\$65,692.00	\$31.58	\$47.370
Jill Knipper	Investigative/Patrol Deputy	79.5%	\$65,282.00	\$31.38	\$47.070
Brian Hillebrand	Patrol Deputy	79%	\$64,871.00	\$31.18	\$46.770
Matthew Menard	Patrol Deputy	79%	\$64,871.00	\$31.18	\$46.770
Clayton Miller	Patrol Deputy	79%	\$64,871.00	\$31.18	\$46.770
Travis Hemeseth	Investigative/Patrol Deputy	79%	\$64,871.00	\$31.18	\$46.770
Mitch Knipper	Patrol Deputy	79%	\$64,871.00	\$31.18	\$46.770
Tim Schwendinger	Patrol Deputy	77%	\$63,229.00	\$30.39	\$45.585
Judy Lee	Office Manager			\$22.58	\$33.870
Paul Glaza	Jailer			\$17.65	\$26.475
Alicia Cooke	Jailer			\$17.48	\$26.220
Kristine Hansen	Jailer			\$17.48	\$26.220
Clark Tyrrell	Jailer			\$17.48	\$26.220
Zachary Roths	Jailer			\$17.48	\$26.220
Mary Loeffelholz	Jailer			\$15.73	\$23.595
<u>AUDITOR'S OFFICE</u>					
Anne Rave	Deputy Auditor		\$53,898.00		
Julie Hackbarth	Deputy Auditor		\$50,620.00		
Peggy Hildebrand	Deputy Auditor		\$45,500.00		
Gabrielle Corkery	Deputy Auditor		\$35,700.00		
Chad Mensen	Election Worker			\$15.00	
JoEllen Holtorf	Clerk (Part-time)			\$13.50	
<u>RECORDER'S OFFICE</u>					
Marsha Mescher	Deputy Recorder		\$52,239.00		
<u>TREASURER'S OFFICE</u>					
Karol Johnson	Deputy Treasurer		\$51,608.00		
Barb Robinson	Deputy Treasurer		\$51,608.00		
Michele Africa	Deputy Treasurer		\$50,979.00		
Jenny Eschen	Deputy Treasurer		\$39,650.00		
<u>COUNTY ATTORNEY OFFICE</u>					
Courtney Vorwald	Assistant Co. Atty		\$62,826.00		
Kathy Hauschild	Office Manager		\$51,450.00		
<u>COURTHOUSE MAINTENANCE</u>					
David Timmer	Custodian			\$17.63	\$26.445
<u>EMERGENCY MANAGEMENT</u>					
Mike Ryan	EMA Coordinator		\$48,901.00		
<u>COUNTY SERVICES OFFICE</u>					
Mike Corkery	Co.Serv. Director/E911		\$62,562.00		
Dennis Lyons	Sanitation		\$44,677.00		
Communications Officers/Dispatchers				\$13.50	
<u>COMMUNITY SERVICES/VA/GA</u>					
Peggy Petlon	CPC Director/VA/GA		\$72,236.00		
Kim Gehling	Targeted Case Manager		\$55,984.00		
Linda Burr	Comm. Life Program Coordinator		\$41,343.00		
Katie McCusker	Office Manager/CPC Assist.		\$40,384.00		
Raylynn Lee	GA/VA Assist/Regional Social Worker		\$40,096.00		
Carol Krogmann	CommLifeProgramCoordinator/Of ficeAsst		\$36,500.00		
Nicole Recker	MH Advocate			\$17.68	
Stacy Wessels	Community Life Trainer			\$14.96	\$22.44
Bea Wheeler	Community Life Trainer			\$11.16	\$16.74
Rebecca Heims	Pt. Community Life Trainer			\$11.03	
Maureen DeShaw	Community Life Trainer			\$10.88	\$16.32
Alicia McFann	Community Life Trainer			\$10.14	\$15.21
<u>COUNTY ASSESSOR'S OFFICE</u>					
Danny Lett	Assessor		\$68,397.00		
Dixie Willman	Chief Deputy Assessor		\$54,718.00		
Kurt Funke	Appraiser		\$47,878.00		
Karen Knipper	Pt Clerk			\$19.13	
Karen Knipper	Board of Review Clerk			\$16.74	
<u>CONSERVATION DEPARTMENT</u>					
Garlyn Glanz	Conservation Director		\$64,690.00		
Ron Glanz	Operations Supervisor			\$23.23	\$34.845
Kevin Offerman	Maintenance Supervisor			\$23.23	\$34.845
Julie Diesch	Office Administrator			\$18.30	\$27.450
Keith Krause	Seasonal Park Maintenance			\$12.90	\$19.350
Carey Atkinson	Seasonal Park Maintenance			\$12.67	\$19.005
Mike Myers	Seasonal Park Maintenance			\$12.67	\$19.005
Kirt Caes	Seasonal Park Maintenance			\$12.35	\$18.525
Richard Elledge	Seasonal Park Maintenance			\$12.35	\$18.525
Pam Schaffer	Seasonal Park Maintenance			\$12.20	\$18.300
Michael Dingbaum	Seasonal Park Maintenance			\$12.15	\$18.225
Joshua Hempstead	Seasonal Park Maintenance			\$9.50	\$14.250
Jessie Fierstine	Seasonal Park Maintenance			\$8.80	\$13.200
Ronald Bailey	Camp Fee Collector			\$2.40 per camping fee collected	
Dustin Patrick	Camp Fee Collector			\$2.40 per camping fee collected	

SECONDARY ROAD

			Summer	Winter
Craig Davis	Asst. to the Engineer	\$111,452.85		
Patrick Oberbroeckling	Foreman		\$33.26	N/A
Brad Burger	Land Surveyor		\$28.91	N/A
Ronald Dzaboff	Shop Foreman		\$27.46	N/A
Linda Schaul	Office Manager		\$25.39	N/A
Shawn Foster	Mechanic		\$24.63	N/A
Pat Schmitz	Mechanic		\$24.63	N/A
Douglas Bush	Equipment Operator		\$24.15	\$24.15
Dennis Dugan	Equipment Operator		\$24.15	\$24.15
Casey Langel	Equipment Operator		\$24.15	\$24.15
Jeff Lyness	Equipment Operator		\$24.15	\$24.15
Andrew Salow	Equipment Operator		\$24.15	\$24.15
Don Boeding	Maintenance Person		\$23.99	\$24.15
Dean W. Dempster	Maintenance Person		\$23.99	\$24.15
Christopher Deutmeyer	Maintenance Person		\$23.99	\$24.15
Wade Feldmann	Maintainer Operator		\$23.99	\$24.15
Brett Fessler	Maintainer Operator		\$23.99	\$24.15
Jason Groskurth	Maintenance Person		\$23.99	\$24.15
Randall Gudenkauf	Maintainer Operator		\$23.99	\$24.15
Mike Hageman	Maintainer Operator		\$23.99	\$24.15
Christopher Hucker	Maintainer Operator		\$23.99	\$24.15
Dean Kelchen	Maintenance Person		\$23.99	\$24.15
Eric Klaren	Maintainer Operator		\$23.99	\$24.15
Dean Klostermann	Maintenance Person		\$23.99	\$24.15
Jason Maiers	Sign Person		\$23.99	\$24.15
Kelly McDowell	Maintenance Person		\$23.99	\$24.15
Steve Naber	Maintenance Person		\$23.99	\$24.15
Dan Stelken	Maintainer Operator		\$23.99	\$24.15
Mark Thole	Maintainer Operator		\$23.99	\$24.15
Michael Wilhelm	Maintainer Operator		\$23.99	\$24.15
Tony Funke	Seasonal Roadside Mower		\$14.00	
Alex Linderwell	Seasonal		\$11.00	
Kabryn Cook	Seasonal		\$11.00	
Andrea Salow	Seasonal		\$11.00	

This listing includes all agency fund salaries/wages approved by their respective Boards effective July 1, 2018 and excludes all elected officials. All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the transfer of \$54,502 from the Rural Services Fund to the Secondary Roads Fund. This is the final transfer for FY 2017-18 bringing the total amount transferred to the budgeted amount of \$2,550,011. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following resolution:

**RESOLUTION NO. 2018-033
MAQUOKETA VALLEY HOMECOMING PARADE**

WHEREAS, the Maquoketa Valley Community School District requests the closure of Franklin Street in Delhi from 2:00 p.m. to 2:30 p.m. on September 21, 2018 due to their Homecoming Parade, and

WHEREAS, the Maquoketa Valley Community School District will provide any and all necessary traffic control devices during the parade route,

NOW THEREFORE BE IT RESOLVED that the Delaware County Board of Supervisors has approved the Maquoketa Valley Community School District's request for road closure of Franklin Street. The parade route will begin at the High School, follow South Street west to Third Street, then north three blocks to Franklin Street. At Franklin Street, continuing west one block to Fourth Street, then left on Market Street, then east to Third Street. Finally turning right on Third Street, then east on South Street and back into the school driveway.

Passed and approved this 25th day of June 2018.

/S/Pete Buschmann, Chair
County Board of Supervisors

ATTEST:

/S/Anne Rave, Deputy County Auditor

All Ayes

Motion made by Helmrichs, second by Madlom and carried to approve the quote submitted by Gee Asphalt Systems, Inc., in the amount of \$19,979.00 for asphalt sealing on County Road D-47 from 150th Avenue to Highway 13. County Engineer Anthony Bardgett stated that they will be doing one lane at a time in this one-mile stretch, so a pilot car will be utilized. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the final plans for 195th Street Bridge Replacement Project (Project #L-B-19(02)--73-28) as presented by County Engineer Anthony Bardgett. Mr. Bardgett stated the project as initially presented was an experimental design, with bids being rejected due to the high cost. The design has now been revised to be the same as the 30' by 30' concrete slab bridge which was previously approved for the 195th St Bridge (Project #1 (L-B19(01)--73-28)). All Ayes

Motion made by Helmrichs, second by Madlom and carried to set July 16, 2018, at 1:15 PM, as the date and time to receive bids for the 195th Street Bridge Replacement Project in Section 24 of Delaware Township (Project #L-B-19(02)--73-28). All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following resolution:

**RESOLUTION NO. 2018-034
BRIDGE EMBARGO**

WHEREAS, The Board of Supervisors is empowered under authority of Sections 321.236

Sub. (8), 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS, the Delaware County Engineer has caused to be completed the Structure Inventory and appraisal of certain bridges according to accepted Bridge Inspection Standards and has determined that the bridges below require a revision to their current load rating,

NOW, THEREFORE, BE IT RESOLVED by the Delaware County Board of Supervisors that the following vehicle and load limits be established and that signs be placed advising of the permissible maximum weight thereof on the bridges listed herein.

FHWA#	TOWNSHIP	SECTION	RECOMMENDED POSTING
139900	Hazel Green	18	One Lane, 23T, 36T, 40T
140050	Adams	2	One Lane, 14T, 21T, 29T
140741	Delhi	12	20T, 33T, 34T
140930	Milo	15	One Truck At A Time, Center Load
140940	Milo	17	One Lane
141760	Delaware	18	One Lane, 12T, 18T, 24T
142360	Elk	17	One Lane

Passed and approved this 25th day of June 2018.

/S/Pete Buschmann, Chairperson

Board of Supervisors

Recommended:

/S/Anthony Bardgett, County Engineer

Attest:

/S/Anne Rave, Deputy County Auditor

ENGINEER'S REPORT -

D47 Paving Project – River City Paving will be placing asphalt this week. The road will be reduced to one lane through the work area.

Contract Rock – BARD Materials is currently working on placing rock in the north central part of the county.

Maintenance – Maintenance crews will be closing 230th Avenue south of Delaware this week to work on building the road profile up. The closure is anticipated to last a couple of weeks.

NEXT MEETING - The next regular meeting will be held on Monday, July 2, 2018 at 1:15 p.m.

PUBLIC COMMENTS – Pat Dolan wanted to point out to the Board the two items noted on the bottom bid submitted by Dolan Insurance Agency/EMC Insurance Company regarding the CFC Cyber-Network Security/Privacy Liability Program and the Government Crime Increase. The crime quotes are pending an updated letter from the county providing a reason for needing an increase, as well as stating there are no current or pending claims.

Motion made by Helmrichs, second by Madlom and carried to adjourn the meeting at 1:47 pm. All Ayes

/S/ Pete Buschmann, Chairperson

/S/ Anne Rave, Deputy County Auditor