

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

July 11, 2016
 Manchester, Iowa
 8:30 a.m.

The Delaware County Board of Supervisors met in regular session this date at 8:30 a.m. with Helmrichs and Madlom present and Dabroski absent. Also present were Jim Diers, Daneen Schindler, Pete Buschmann, Craig Davis, Anne Rave, Mike Ryan, Karen Cameron, Dr. John Tyrrell and Carla Becker. There were no members of the media present. Chairperson Helmrichs called the meeting to order.

Motion made by Madlom, second by Helmrichs and carried to approve the minutes from the June 27th session. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge the following employees to attend their respective out-of-county meetings: Retroactively for Peggy Petlon and Shirley Helmrichs to attend the Regional MH meeting in Cedar Rapids on July 7th; retroactively for Jeff Madlom to attend the RPA meeting in Dubuque on July 6th; Peggy Petlon to attend the IACP meeting in Des Moines July 19th & 20th; Peggy Petlon to attend the ECR meetings in Iowa City and Cedar Rapids on July 27th & 28th respectively; Mike Motto to attend the Case Management meeting in Des Moines on July 12th; Carla Becker to attend the ISACA Summer Conference in West Des Moines July 12th – 15th; and Jeff Madlom to attend the Operation New View meeting in Dubuque on July 14th. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following claims for payment including payroll from July 8th in the amount of \$187,519.75, warrant #8971 - #9108:

Advanced Systems Inc	Maint-Off Equip/Furniture	32.20	Hopkinton Municipal Utilities	Water Use & Sewer	117.66
Alliant Energy	Service	4869.60	IA DOT	Safety Items	57.40
Altorfer Inc	Repair/Maint- Vehicle	2550.77	IA Dept of Nat Resources	Flood Control Structure	175.00
Auto Trim Design	Repair/Maint- Vehicle	40.00	Interstate Batteries	Minor Mv Parts & Access	120.95
Ronald F Bailey	Grounds & Maint Supplies	520.00	IPAC Treasurer	Data Processing	1733.00
Bard Materials	Cover Aggregate/Sand	19667.06	ISACA Treasurer	Dues & Memberships	150.00
Bard Materials	Roads	769481.07	John Deere Financial	Shop Equipment	249.95
Barron Motor Supply	Construction/Maint Equip	310.93	Joseph Koopmann	Rent Payments	250.00
Bi-County Disposal Inc	Custodial Supplies	107.00	Lahr Repair Inc	Construction/Maint Equip	1175.67
Black Hawk Co Auditor	Rent Payments	1168.81	Leader Publications	Board Proceedings	1203.06
Black Hills Energy	Service	201.20	Lenzs Collision Center	Repair/Maint- Vehicle	300.00
Bob Stephen Motors Inc	Motor Vehicle	42983.00	Jill Lewis	Buildings-Repair/Maint	150.00
Bill Boll	Rent Payments	250.00	Linn Co Auditor	Medical & Health Services	382.36
R Ried Boom MD	Medical & Health Services	70.00	Lechtenberg Janitorial	Custodial Supplies	167.85
Boubin Tire Co	Repair/Maint-Misc Equip	3163.69	Manchester Press	Publications	1863.89
BP	Fuels	712.25	Manchester Signs LLC	Motor Vehicle	115.00
Carls Feed & Farm Store Inc	Public Education Items	106.30	City of Manchester	Water Use & Sewer	427.45
Carpenter Uniform Co	Wearing Apparel & Uniform	291.79	Martin Equipment of Illinois	Construction/Maint Equip	2913.10
Caterpillar Financial Services	Contract Payment	5815.17	Masonville Greenwood Cem	Care of Graves	75.00
Cedar Cross Overhead Door	Buildings	185.50	Matheson Tri-Gas Inc	Repair/Maint-Misc Equip	13.50
CentTec Cast Metal Products	Care of Graves	591.50	Mediacom LLC	Telephone Services	75.90
Central Iowa Water	Water Use & Sewer	43.51	Midwest Business Products	Maint-Off Equip/Furniture	48.75
LLC CenturyLink Comm	Telephone Services	32.98	Nationwide	Property Taxes	152.11
CenturyLink	Telephone Services	522.81	Oasis Pump Service	Park Development	168.00
City Laundering Co	Buildings-Repair/Maint	565.01	Paula Hargrafen Cleaning	Buildings-Repair/Maint	250.00
City of Colesburg	Utilities	2411.10	Pauls Pump Service	Repair/Maint-Const Equip	277.97
Comelec Services Inc	Data Processing Supplies	70.00	Portable Cemetery	Care of Graves	15.00
Crop Production Services Inc	Roads	290.00	Precise MRM LLC	Repair/Maint-Radio Equip	548.27
Clinton Cummings	Medical & Health Services	35.00	PRIA Property Records Ind	Dues & Memberships	60.00
D&S Portables Inc	Sanitation Disposal	75.00	Radio Communications	Repair/Maint-Radio Equip	161.92
Delaware Co Fair Society	Fair/4H Contribution	39000.00	Regional Medical Center	Legal-Court Related	11.00
Delaware Co Sheriff	Transportation	1409.90	Rite Price Office Supply	Supplies	546.21
City of Delhi	Roads	3041.71	River City Paving	Roads	101871.60
Dept of Treasury IRS	2016 PCORI Fees	194.48	Road Machinery & Supplies	Construction/Maint Equip	2078.48
Des Moines Stamp Mfg Co	Stationery/Supplies	28.70	Rodas Chevrolet Inc	Construction/Maint Equip	170.00
Deutmeyer Nursery Inc	Permanent Landscaping	42.00	Runde Auto Group	Assessor-Car Expense	142.67
Digital Ally	Radio & Communications	4025.00	Daneen G Schindler	Employee Mileage/Subs	97.65
DJ Repair	Repair/Maint- Vehicle	1351.64	Schneider Corporation	Data Processing	24790.00
Dolan Insurance Agency	Real Property Insurance	11395.51	Scott VanKeppel LLC	Construction/Maint Equip	61.17
Don & Walt LLC	Repair/Maint-Equipment	341.40	ServiceMaster by Knipper	Buildings-Repair/Maint	475.00
Dons Truck Sales Inc	Construction/Maint Equip	382.20	Silveredge Cooperative	Fuels	827.20
Dubuque County Auditor	Rent Payments	249.14	Sioux Sales Company	Wearing Apparel & Uniform	82.90
Dyersville Commercial	Board Proceedings	1958.03	Solutions Inc	Data Processing	3042.60
ECIA	Dues & Memberships	5170.80	Stephens Peck Inc	Stationery/Supplies	85.00
Ed's Lawn Care	Buildings-Repair/Maint	585.00	Swales Precast Inc	Chemicals/Gasses-Herb.	190.00
Jody Elgin	Custodial Supplies	157.50	Swift Law Firm	Legal-Court Related	60.39
Tina Elgin	Custodial	500.00	Terracon Consultant Inc	Engineering Services	5377.25
Fastenal Company	Construction/Maint Equip	193.46	Lucas R Thomsen	Fuels	17.35
Janet K Fischer	Grounds & Maint Supplies	156.00	Three Rivers FS	Fuels	6173.50
GATR Truck Center	Construction/Maint Equip	1453.64	Michele L Tiemens	Rent Payments	300.00
Ginter Tools LLC	Minor Equip/Hand Tools	110.00	Transit Works	Minor Equip & Hand Tools	111.40
Garlyn R Glanz	Education & Training	15.00	Truax Co Inc	Repair/Maint-Const Equip	65.56
Good Neighbor Society	Food Preparation Service	3843.00	US Postmaster	Postage & Mailing	599.00
Groth Services LLC	Buildings	340.50	Vanguard Appraisals Inc	Appraisal Services	2560.00
Hausers Water Systems Inc	Plumbing Repair/Maint	25.35	VISA / Mastercard	Education & Training	3131.07
Helle Farm Equipment Inc	Construction/Maint Equip	355.80	Welter Storage Equip Co Inc	Shop Equipment	45.00
Robert Helmrich	Grounds & Maint Supplies	120.00	FE Welterlen Motors Inc	Repair/Maint- Vehicle	32.45
Heritage Printing	Printing Services	27.75	Windstream	Telephone Service	2317.09
Hillcrest Family Services	Protection/Security	466.50	Zep Manufacturing Co	Shop Equipment	394.80
HITECH Communications	Repair/Maint-Misc Equip	1649.69			

Motion made by Madlom, second by Helmrichs and carried to approve the "Application for Underground Construction on Delaware County Right-of-Way" submitted by Windstream Iowa Communications, Inc. to place copper cable along the west side of 300th Ave between addresses 1621 and 1617. Said construction will be located .85 miles south of the Community of Petersburg in Section 5 of Bremen Township. All Ayes.

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of a new construction permit for MAP Pork, LLC, Mitch Peyton, to build a 2,480 head (992 AUC) facility located in Section 18 of Prairie Township as well as the following manure management plan updates: Reth Site, BB Pork, LLC, in Section 8 of South Fork Township; BB Pork II, BB Pork 11, LLC, in Section 32 of South Fork Township; GLW Family Partnership, Jean Link, in Section 10 of Coffins Grove Township; East Acre, Ryan Gibbs, in Section 5

of South Fork Township; Kenneth Wilgenbusch, KW Pork Finishing Site III, in Section 8 of Prairie Township; Sand Hill Pork, Adam Sheppard, in Section 24 of Hazel Green Township; and Gentz Farms, Inc., Kevin Gentz, in Section 8 of Colony Township. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the Auditor's Quarterly report showing that for the quarter ending June 30, 2016 a total of \$13,705.50 was collected on behalf of the county and deposited into the general funds. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the Clerk of Court's Monthly Report and Remittance showing that for the month of June 2016 a total of \$1,121.31 was collected for various fines and surcharges and deposited into the general funds. All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the Recorder's Monthly Report showing that for the month of June 2016 the following fees were collected on behalf of Delaware County and deposited into their respective funds:

General Fund	\$9,965.27
Recorder's Document Management Fund	301.00
Electronic Transfer Fund	<u>301.00</u>
Total	\$10,567.27

All Ayes

Motion made by Madlom, second by Helmrichs and carried to acknowledge receipt of the Sheriff's Quarterly Report showing that for the quarter ending June 30, 2016 a total of \$82,509.35 was collected for various fees and deposited into the general fund. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the June 30, 2016 Treasurer's Semi-Annual Report for publication as follows:

Semi-Annual Report

Carolyn A. Wilson, Treasurer

Delaware County Treasurer, Manchester, IA

Certification Date July 11, 2016 - For the period from January 1, 2016 - June 30, 2016, Inclusive

Statement of Account By Fund

Fund	Balance 01/01/2016	Revenues	Total to be Accounted for	Disbursements	Fund Balance June 30, 2016	Warrants Outstanding
General Basic	3,156,580.28	2,509,556.54	5,666,136.82	2,370,704.42	3,295,432.40	195,381.49
General Supplemental	764,714.00	852,863.14	1,617,577.14	774,411.65	843,165.49	28,839.52
Rural Services Basic	123,939.46	1,131,137.81	1,255,077.27	1,173,112.67	81,964.60	9,082.39
Secondary Road	2,363,655.73	3,444,561.83	5,808,217.56	1,993,178.65	3,815,038.91	95,917.34
REAP	27,806.30	11.96	27,818.26	4,146.41	23,671.85	2,727.19
E911	131,039.42	183,070.95	314,110.37	126,641.19	187,469.18	56,372.90
Emergency Management	65,692.60	50,377.28	116,069.88	42,361.20	73,708.68	753.62
Advance Tax	33,975.40	25,105.80	59,081.20	.00	59,081.20	.00
Township Control	9,123.39	216,713.16	225,836.55	219,558.53	6,278.02	.00
Corporation Control	40,159.02	2,425,000.52	2,465,159.54	2,420,548.97	44,610.57	.00
School Control	228,311.45	6,439,256.90	6,667,568.35	6,495,175.46	172,392.89	.00
Area School Control	15,395.71	437,444.96	452,840.67	441,358.97	11,481.70	.00
Hospital Control	23,417.89	660,240.83	683,658.72	666,261.72	17,397.00	.00
Special Fire Districts	322.62	5,090.31	5,412.93	5,228.51	184.42	.00
Lake District	260,658.27	92,258.06	352,916.33	81,630.79	271,285.54	16,077.72
Co. Ag. Extension	3,654.52	103,029.74	106,684.26	103,969.50	2,714.76	.00
Co. Cons. Land Acquisition	15,312.84	6,019.10	21,331.94	6,014.54	15,317.40	.00
Co. Assessor	877,821.20	304,695.66	1,182,516.86	266,500.37	916,016.49	1,347.44
Motor Vehicle Trust	714,418.15	3,138,527.50	3,852,945.65	3,311,220.49	541,725.16	.00
City Special Assess.	2,075.49	22,484.57	24,560.06	11,333.54	13,226.52	.00
Tax Redemption Trust	12,745.62	78,452.75	91,198.37	43,681.70	47,516.67	.00
Conservation Trust Fund	36,112.15	18,729.56	54,841.71	16,870.14	37,971.57	175.10
Bangs /Tb	55.17	1,556.57	1,611.74	1,570.65	41.09	.00
Records Management	17,622.82	1,745.59	19,368.41	3,940.30	15,428.11	.00
Mh-Dd Services Fund	831,937.31	475,474.23	1,307,411.54	381,974.32	925,437.22	919.62
Recorder's Electronic Fee	269.00	1,720.00	1,989.00	1,644.00	345.00	.00
Sheriff Reserve	7,473.66	267.50	7,741.16	637.14	7,104.02	27.70
McGee Discretionary Fund	37,267.22	.00	37,267.22	3,304.29	33,962.93	.00
Debt Service Fund	43,665.72	33,175.46	76,841.18	67,031.24	9,809.94	.00
Lake Delhi Dam Project	4,134,070.62	1,383,011.90	5,517,082.52	2,568,992.81	2,948,089.71	467,974.51
Lake District/Debt Service	178,137.00	210,119.04	388,256.04	359,323.75	28,932.29	.00
Capital Project – Spillway	806,551.18	781.63	807,332.81	807,332.81	.00	.00
Dam/Spillway Repayment	<u>199,681.98</u>	<u>156,587.74</u>	<u>356,269.72</u>	<u>305,823.99</u>	<u>50,445.73</u>	<u>.00</u>
	15,163,663.19	24,409,068.59	39,572,731.78	25,075,484.72	14,497,247.06	875,596.54

July 11, 2016 - Balance on Hand \$14,497,247.06

I, Carolyn A. Wilson, Treasurer of Delaware County Treasurer, do hereby certify that the report given is a correct summary of the business transacted by me as said during the period therein specified.

/S/ Carolyn A. Wilson

All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the Chairperson to sign the "engagement letter" with Hunt & Associates, P.C. for confirmation of the services to be performed by said Hunt & Associates regarding the FY 2015-16 financial statement audit. All Ayes

Consideration of Request to Improve Delaware County Rec Center Building with Costs Paid by County and Reimbursed by Delaware County Recreation Center

During the June 13, 2016 Board of Supervisors meeting, Dr. John Tyrrell had requested the Board approve the addition of a 26' x 50' exercise room in the southwest corner of the existing Delaware County Recreation Center building (west of the existing softball pitching area). He also requested that the Board initially pay for the improvements to the building (since it is owned by the county) and have the Delaware County Recreation Center Board reimburse them. This would allow the expenditures to be sales tax exempt; a savings of almost \$7,000. The request was tabled to allow the Board to research the issue and to speak with the County Attorney's Office.

Supervisor Madlom stated that after reviewing the county's procurement policy and speaking with the County Attorney, he does not see how the Board can approve paying for the improvements. Since the project was already awarded by the Delaware County Recreation Center Board to Loecke Building Services, Inc. and construction already underway, there is no way that they can follow the county's procurement policy. Said policy would require sealed bids to be opened and considered during a regular Board meeting with the Supervisors awarding the bid, not the Rec Center.

Dr. Tyrrell stated that he had approached Supervisor Madlom and was told they needed an architect to draw up the plans and at least two bids. They complied with his request. He stated he had no idea he was supposed to bring those to the Board for consideration.

Supervisor Helmricks stated that it is impossible to go back at this point since construction has already begun. She has no problem with the modifications to this county-owned facility, but does not see a way that the county can be involved financially at this point.

Supervisor Madlom stated that they had spoken months before and he assumed that Dr. Tyrrell would come in for Board approval at some point. He just did not think it would be after construction had already begun. Chairperson Helmricks stated the Board will make sure that the Rec Center Board is provided with some guidelines for future construction projects within this facility.

Motion made by Madlom, second by Helmricks and carried to **approve** the request to modify the county facility known as the Delaware County Recreation Center to add on a 26' x 50' exercise room in the southwest corner; however, to **deny** the request for Delaware County to pay for the improvements to allow for sales tax exemption on the project. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the Sub-award Grant Agreement with Iowa Homeland Security and Emergency Management Department (HSEMD) to provide federal assistance from the 2015 Pre-Disaster Mitigation Grant Program in the development/completion of an updated Local Multi-jurisdictional Hazard Mitigation Plan. The total sub-award is for \$30,000 with the federal share not to exceed \$22,500 (75%) of the actual allowable project cost. Delaware County shall provide at least \$7,500 (25%) through local non-federal sources.

EMA Coordinator Mike Ryan updated the Board regarding the compliance schedule he and Jennifer Walker (ECIA) have put together. They will be working their way around the county to meet with all of the community leaders. He stated that a lot of weight is given to these plans regarding areas of need. In case monies become available in the future, it is important that each jurisdiction puts time into coming up with future needs of their community regarding preparedness. The Board thanked Mr. Ryan for his update. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the purchase of a quarter page advertisement in the Delaware County Fact Book at a cost of \$125.00. Said ad will highlight the several websites the county has available to provide information to the public. Chairperson Helmricks was selected to make final approval of the advertisement before it goes to print. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the following listing of actual wages paid during FY 2015-16 for publication in the minutes:

WAGES PAID 2015/2016

<u>EMPLOYEE NAME</u>	<u>JOB DESCRIPTION</u>	<u>GROSS WAGES PAID</u>
John W Bernau	County Attorney	86,191.60
Craig A Davis	Assistant Engineer	80,310.27
John A LeClere	Sheriff	70,918.96
Patrick T Oberbroeckling	Foreman	68,650.58
Travis D Hemesath	Sheriff's Deputy	68,199.36
Casey E Snyder	Jail Administrator/Sheriff's Deputy	65,965.63
Eric S Holub	Sheriff's Deputy	64,616.45
Eric D Brooks	Chief Deputy	64,152.95
Brian J Hillebrand	Sheriff's Deputy	63,568.67
Keith J Rowley	Sheriff's Deputy	62,889.09
Michael A Wilson	Sheriff's Deputy	62,762.59
Andrea M Schmidt	Assessor	62,074.17
Peggy S Petlon	CPC/VA/GA Director	61,383.75
Carla K Becker	Auditor	61,069.14
Jill A Knipper	Sheriff's Deputy	60,894.61
Lucas R Thomsen	Sheriff's Deputy	59,749.95
Mitchel J Knipper	Sheriff's Deputy	59,625.98
Daneen G Schindler	Recorder	59,538.36
Clayton D Miller	Sheriff's Deputy	59,036.34
Garlyn R Glanz	Conservation Director	58,677.04
Carolyn A Wilson	Treasurer	57,126.92
Brad J Burger	Land Surveyor	56,597.28
Courtney E Vorwald	Assistant County Attorney	54,549.32
Ronald F Dzaboff	Shop Foreman	52,889.27
Kimberly A Gehling	Targeted Case Mgr Supervisor/Regional Social Worker	49,835.47
Shawn D Foster	Mechanic	48,833.97
Dennis L Dugan	Equipment Operator	48,392.13
Patrick A Schmitz	Mechanic	48,282.08
Linda K Schaul	Office Manager	48,280.32
Douglas D Bush	Equipment Operator	48,060.41
Randall J Gudenkauf	Maintainer Operator	47,956.15
Mark J Thole	Maintainer Operator	47,528.80
Dean W Dempster	Maintenance Person	47,486.88
Jeffrey J Lyness	Equipment Operator	47,253.40
Wade D Feldmann	Maintainer Operator	47,199.90
Don P Boeding	Maintenance Person	46,876.94
Christopher S Hucker	Maintainer Operator	46,858.61
Michael A Hageman	Maintainer Operator	46,839.13
Casey J Langel	Equipment Operator	46,833.16
Jason D Groskurth	Maintenance Person	46,724.61
Ronald C Thole	Maintainer Operator	46,723.64
Andrew J Salow	Equipment Operator	46,667.27
Eric G Klaren	Maintainer Operator	46,606.95
Christopher R Deutmeyer	Maintenance Person	46,593.48
Dixie L Willman	Deputy Assessor	46,560.87
Lonnie L Fry	Maintainer Operator	46,542.65
Dean R Kelchen	Maintenance Person	46,506.30
Steve J Naber	Maintenance Person	46,410.60
Brett A Fessler	Maintainer Operator	46,326.92
Jason M Maiers	Sign Person	46,027.11
Michael R Wilhelm	Maintainer Operator	45,807.68
Monica M Heiserman	Deputy Auditor	45,683.15
Pamela Klein	Deputy Treasurer	45,683.15
Marsha J Mescher	Deputy Recorder	45,683.15
Barbara A Robinson	Deputy Treasurer	45,683.15
Kathy M Hauschild	County Attorney Office Manager	44,704.85

Julia L Hackbarth	Deputy Auditor	44,618.95
Anne R Rave	Deputy Auditor	44,618.95
Matthew R Menard	Sheriff's Deputy	44,555.54
Judy A Lee	Sheriff's Office Manager	44,413.72
Michael C Corkery	County Services Director	44,082.80
Ronald L Glanz Jr	Conservation Operations Supervisor	44,024.16
Kevin L Offerman	Conservation Park Maintenance Supervisor	44,024.16
Michele R Africa	Deputy Treasurer	43,972.65
Karol L Johnson	Deputy Treasurer	43,972.65
Laura L Schuman	Case Manager	43,403.85
Kurt A Funke	Appraiser	42,294.55
Carolyn M Becker	Case Manager/Social Worker	41,921.37
Michael K Ryan	Emergency Management	41,794.00
Dean M Klostermann	Maintenance Person	40,782.34
David D Timmer	Custodian	40,282.16
Dennis D Lyons	Sanitation	40,150.10
Mike E Motto	Lead Case Manager/Supervisor	40,143.45
Peggy A Hildebrand	Deputy Auditor	39,339.25
Linda R Burr	Community Life Program Coordinator	38,733.50
Paul J Glaza	Jailer	37,957.77
Joette D Orcutt	Jailer	35,627.98
Katie M McCusker	Office Manager/CPC Assistant	35,617.32
Raylynn L Lee	GA/VA Asst/Regional Social Worker	35,348.85
Kristine K Hansen	Jailer	34,555.33
Anthony T Bardgett	County Engineer	33,172.08
Douglas G Dabroski	Supervisor	32,686.33
Shirley E Helmricks	Supervisor	32,686.33
Loel J Madlom	Supervisor	32,686.33
Carol E Krogmann	Community Life Coordinator/Office Asst.	32,503.12
Stacy L Wessels	Community Life Trainer	29,035.64
Lynn H Brunzman	Jailer	24,243.33
Teresa A Davis	Community Life Trainer	21,941.65
Jennifer F Eschen	Auditor/Recorder Clerk	21,420.00
Shirley S Lyons	Pt Conservation Secretary	20,758.13
Beatrice A Wheeler	Community Life Trainer	17,774.20
Michael D Myers	Seasonal Park Maintenance	16,074.21
Susan M Collins	Pt Jailer	15,927.16
Carey C Atkinson	Seasonal Park Maintenance	15,339.07
Karen M Knipper	Pt Assessor's Clerk/Board of Review Clerk	15,325.90
Norman J Wellman	County Services Director	15,114.01
Kirt A Caes	Seasonal Park Maintenance	13,896.50
Holly R Tegeler	Jailer	11,601.84
Maureen M DeShaw	Community Life Trainer	10,852.50
Rebecca J Heims	Community Life Trainer	10,101.90
Richard O Elledge	Seasonal Park Maintenance	9,940.75
Clark E Tyrrell	Jailer	9,852.44
Cody A Hahesy	Seasonal Roadside Mower	9,366.00
Richard D Cook	Seasonal Park Maintenance	3,614.50
Stephen C Weber	Seasonal Laborer	3,532.50
Kenneth C Rion	Pt Jailer	3,318.56
Mitchell W Mensen	Seasonal Laborer	3,152.50
Bethany E Wheaton	Mental Health Advocate	2,533.00
Blake A Schrader	Seasonal Laborer	2,021.26
Pam J Schaffer	Seasonal Park Attendant	1,989.91
Alex J Reetz	Seasonal Laborer	1,839.75
Deanna L McCusker	Solid Waste Secretary	1,585.25
Deborah L Peyton	Recorder	1,511.20
Ronald F Bailey	Seasonal Park Attendant	1,485.00
Randy G Harbaugh	Seasonal Park Maintenance	1,465.76
Matthew W Wieser	Sheriff's Reserve	1,020.00
Lucas A Wieser	Sheriff's Reserve	1,012.50
Timothy J Schwendinger	Sheriff's Reserve	1,005.00
Kenneth W Harder	Seasonal Park Maintenance	917.86
Karen M Cook	Township Clerk/Precinct Election Official	807.75
Sharon K Bacon	Township Clerk/Precinct Election Official	787.50
JoEllen Holtorf	Precinct Election Official	775.88
Patricia Becker	Precinct Election Official	714.63
Mark R Banghart	Sheriff's Reserve	645.00
Max J Andrews	Township Trustee/Precinct Election Official	625.00
Melissa J Sheppard	Township Trustee/Precinct Election Official	610.00
Ann R Nurre	Township Clerk	600.00
Carol A Feldmann	Precinct Election Official	589.13
Susan F Luensmann	Precinct Election Official	577.51
Colleen J Schulte	Precinct Election Official	577.51
Phyllis A Hillers	Precinct Election Official	567.50
Sandra L Swanson	Precinct Election Official	560.00
Sandra J White	Precinct Election Official	550.00
Glenn L Puffett	Township Clerk	540.00
Kory J Wulfekuhle	Sheriff's Reserve	540.00
Christopher M Cook	Severe Weather Personnel	538.50
Janet L Phelps	Precinct Election Official	532.50
Joyce W Wellman	Precinct Election Official	510.00
Margaret M Urbanek-Meehan	Precinct Election Official	509.44
Gloria D Beitz	Precinct Election Official	490.89
Lois L Richardson	Precinct Election Official	488.83
Janet S Arjes	Precinct Election Official	464.07
Mary M Recker	Precinct Election Official	464.07
Janis E Creveling	Precinct Election Official	462.00
Marlene L Andersen	Precinct Election Official	455.81
Larry J Lamont	Township Clerk	450.00

Barbara L Mossner	Township Clerk	450.00
Gary D Vontalge	Township Clerk	450.00
Billie K Zumbach	Precinct Election Official	445.00
Mary K Kaiser	Precinct Election Official	442.50
Lois A Cahill	Township Clerk	420.00
Ruth E Voshell	Precinct Election Official	416.64
Charlotte A Emerson	Precinct Election Official	412.50
Janice A Langel	Precinct Election Official	412.50
Rebecca S Ries	Precinct Election Official	412.50
Valda R Schaul	Precinct Election Official	412.50
Shirley M Starr	Precinct Election Official	412.50
Lisa A Streicher	Precinct Election Official	412.50
Jennifer L Willenbring	Precinct Election Official	412.50
Walter C Zehr	Sheriff's Reserve	412.50
Suzann A Guthrie	Precinct Election Official	406.32
Deborah D Lechtenberg	Precinct Election Official	404.25
Julia A McMahon	Precinct Election Official	400.00
Donna J DeShaw	Precinct Election Official	383.63
Lois M Faust	Precinct Election Official	381.57
Kathy L Corkery	Severe Weather Personnel	365.38
JoAnn Swinton	Precinct Election Official	365.07
Teddy J Bohnenkamp	Precinct Election Official	361.19
Norman L Boss	Township Clerk	360.00
Ronald J Domeyer	Township Clerk	360.00
Aaron T Pauls	Sheriff's Reserve	360.00
Jesse L Fierstine	Seasonal Park Maintenance	356.25
Loretta J Welcher	Severe Weather Personnel	354.25
Michael J McElmeel	Sheriff's Reserve	337.50
Bonnie J Knipper	Precinct Election Official	332.07
Karen M Knipper	Township Clerk	330.00
Janel M Ries	Township Clerk	330.00
Thomas E Devine	Seasonal Park Attendant	324.00
Kathy A Steenhard	Precinct Election Official	313.38
Linda S Loney-Fangmann	Severe Weather Personnel	311.63
Coleen Andersen	Precinct Election Official	307.31
Melanie A Jencks	Mental Health Advocate	305.33
Joann M Knipper	Precinct Election Official	303.19
Judy Zehr	Precinct Election Official	301.00
Larry D Beaman	VA Commissioner	300.00
JoAnn M Heffernan	Township Clerk	300.00
Lynn M Ryan	VA Commissioner	300.00
Elizabeth J Kruse	Precinct Election Official	297.01
Joanne O Reilly	Precinct Election Official	297.00
Mary A Poynor	Precinct Election Official	292.88
Marvin W Waterhouse	VA Commissioner	275.00
Maureen C Montgomery	Severe Weather Personnel	263.25
Janet K Fischer	Precinct Election Official	261.94
Sharon K Burrack	Precinct Election Official	243.38
Steven A Lueken	Township Clerk	240.00
Nancy A Burgett	Precinct Election Official	239.25
Lois Y Nightingale	Precinct Election Official	239.25
Joan M Drees	Precinct Election Official	231.00
Dorothy A Rolling	Precinct Election Official	214.51
Karen A Wulfekuhle	Precinct Election Official	212.63
Sharon K Bacon	Township Clerk	210.00
Craig E Starr	Precinct Election Official	202.12
James P Mitchel	Sheriff's Reserve	187.50
Joan M Goedken	Precinct Election Official	180.00
Rhonda D Mensen	Township Clerk	180.00
Madonna A Albright	Precinct Election Official	179.44
Rose M Moorman	Precinct Election Official	179.44
Mary B Schmidt	Precinct Election Official	179.44
Michele L Tiemens	Precinct Election Official	179.44
Sherry L Lester	Precinct Election Official	177.38
Mary L Nading	Precinct Election Official	177.38
Marcia A Banyas	Precinct Election Official	173.25
Linda L Harris	Precinct Election Official	173.25
Germaine T Helle	Precinct Election Official	173.25
Nancy L Hurt	Precinct Election Official	173.25
Julie A Raak	Precinct Election Official	173.25
Judy M Boeckenstedt	Precinct Election Official	171.19
Carolyn S Hogan	Precinct Election Official	171.19
Nancy J Klein	Precinct Election Official	171.19
Sandra J Rolling	Precinct Election Official	171.19
Barbara J Wolfgram	Precinct Election Official	171.19
Janet R Oakleaf	Precinct Election Official	157.00
M. Ruth Francois	Precinct Election Official	156.75
Gerald D Lee	Township Trustee	150.00
Gretchen A Eibey	Precinct Election Official	148.50
Elaine B Kirchoff	Precinct Election Official	148.50
Ruth Ardelle Brooks	Precinct Election Official	123.75
Janine C Stellick	Precinct Election Official	123.75
Katherine K Rahe	Township Trustee	120.00
Donald E Rhines	Township Trustee	120.00
Lary D Shaw	Township Trustee	120.00
Thomas G Robinson	Sheriff's Reserve	105.00
Laura L Hildebrand	Precinct Election Official	103.13
Timothy P Schaffer	Seasonal Park Maintenance	97.51
Robert Bonert	Township Trustee	90.00

Robert J Demmer	Township Trustee	90.00
Daniel C Deutmeyer	Township Trustee	90.00
Timothy P Fellinger	Township Trustee	90.00
Mark E Francois	Township Trustee	90.00
David J Guthrie	Township Trustee	90.00
Ronald L Klein	Township Trustee	90.00
Joyce G Lux	Township Trustee	90.00
Joel S Miles	Township Trustee	90.00
William C Oberbroeckling	Township Trustee	90.00
Sharon K McCrabb	Precinct Election Official	82.50
Emma L Amling	Precinct Election Official	78.38
Rodney F Bacon	Township Trustee	60.00
John J Bagge	Township Trustee	60.00
Lynn H Brunsman	Township Trustee	60.00
Lila A Deutmeyer	Township Trustee	60.00
Steve J Engelken	Township Trustee	60.00
Waylon L Fry	Township Trustee	60.00
Timothy J Goedken	Township Trustee	60.00
Joe D Keith	Township Trustee	60.00
Bruce A Knipper	Township Trustee	60.00
Gary D Lahr	Township Trustee	60.00
Gerald J Marbach	Township Trustee	60.00
Doris A McAllister	Township Trustee	60.00
Rick J Mormann	Township Trustee	60.00
Paul D Mossner	Township Trustee	60.00
Al J Nefzger	Township Trustee	60.00
Thomas L Norlin	Township Trustee	60.00
Bonnie M Nurre	Township Trustee	60.00
David D Pierschbacher	Township Trustee	60.00
Daniel R Ries	Township Trustee	60.00
Daniel C Vaske	Township Trustee	60.00
Thomas A Vaske	Township Trustee	60.00
Mark E White	Township Trustee	60.00
Myron L Zumbach	Township Trustee	60.00
Christine M Jackson	Precinct Election Official	41.25
Taylor Wilson	Precinct Election Official	37.13
Thomas L Funke	Township Trustee	30.00
Karen C Ries	Township Trustee	30.00
Kenneth E Ries	Township Trustee	30.00
James L Shover	Township Trustee	30.00
John C Smith	Township Trustee	30.00
Kevin M Stansberry	Township Trustee	30.00
Joe Wulfekuhle	Township Trustee	30.00
Kathleen Hart	Precinct Election Official	16.50
All Ayes		

Motion made by Madlom, second by Helmrichs and carried to approve the FY 2016-17 Managed Services and Licensed Support Agreements with Solutions, Inc. as follows:

Silver Level Managed Services Agreement (CPC)	8,052
i series annual fee (CPC)	1,400
Silver Level Managed Services (All Other Departments)	15,378
i series annual fee (All Other Departments)	2,400
Licensed Code Support Agreement (All Departments)	<u>36,530</u>
FY16-17 Total	63,760

All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following Resolution:

**RESOLUTION
No. 2016- 045
DESTRUCTION OF RECORDS**

Pursuant to the 2015 Code of Iowa, Section 331.323 sub section 2d; and Sections 50.19 and 48A.32 of the 2015 Election Laws of Iowa, we do hereby authorize the destruction of the following scanned records in the Delaware County Auditor's Office:

Tally Lists

1976

General Election
Special Election

1977

Special – Greeley Public Measure
School Election
City Election
Special Run-off City Election

1978

School Election

1979

City Runoff

1981

Special – Dyersville City

1982

General Election –1982
City Election

1983

School Election
City Election
City Runoff Election

1984

Primary Election

Approved this 11th day of July, 2016.

/S/ Shirley E. Helmrichs, Chairperson

/S/Jeff Madlom

Absent -Doug Dabroski

ATTEST:

/S/ Carla K. Becker, Delaware County Auditor

All Ayes

The next item was added as a timely addition to the agenda:

Motion made by Madlom, second by Helmricks and carried to approve the Service Agreement with The Howard E. Nyhart Company, Inc., in consideration of \$3,200 for the preparation of a comprehensive annual report and actuarial valuation to disclosures required by GASB 45. The report shall be for the fiscal year ending June 30, 2016. All Ayes

Motion made by Madlom, second by Helmricks and carried to approve the following Resolution:

**RESOLUTION No. 2016-046
FOR INTERFUND OPERATING TRANSFERS
FISCAL YEAR 2016-2017**

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic Fund and Rural Services Fund to the Secondary Road Fund during the **2016/2017** budget year, and

WHEREAS, said transfers must be in accordance with Section 331.429, sub-section 1 of the Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Delaware County, Iowa as follows,

Section 1. Transfers from the General Fund not to exceed in any year the dollar equivalent of a tax of sixteen and seven-eighths cents per thousand dollars of assessed value on all taxable property not located within the corporate limits of a city in the county.

Section 2. Transfers from the Rural Services Fund not to exceed in any year the dollar equivalent of a tax of three dollars and three-eighths cents per thousand dollars of assessed value on all taxable property not located within the corporate limits of a city in the county.

Section 3. Notwithstanding the provisions of Sections 1 and 2, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 4. The Auditor is directed to correct her books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

Section 5. Total transfers are to be made monthly from the Rural Services Fund with estimated adjustments made when necessary, total transfers not to exceed **\$2,453,493** for the **2016/2017** Fiscal Year. Total transfers are to be made monthly from the General Basic Fund with estimated adjustments made when necessary, total transfers not to exceed **\$0.00** for the **2016/2017** Fiscal Year.

The above and foregoing Resolution was adopted by the Board of Supervisors of Delaware County, Iowa on this 11th day of July, 2016.

Delaware County Board of Supervisors

/S/ Shirley E. Helmricks, Chairperson

ATTEST:

/S/ Carla K. Becker, Delaware County Auditor

All Ayes

Motion made by Madlom, second by Helmricks and carried to acknowledge receipt of quotes for metal culverts from ILLOWA Culvert & Supply Co. (\$43,920.15), Metal Culverts, Inc. (\$38,530.98) and Northern Iowa Construction Products (\$48,043.50) for the Secondary Roads Department and to award said quote to Metal Culverts, Inc., for its low quote on the various culvert lengths and diameters. All Ayes

ENGINEER'S REPORT

C64 HMA Resurfacing Project – Greeley to Petersburg – Contractor will be working on shouldering Wednesday and Thursday of this week.

180th Ave (River Road Project) – Contractor will be working on shouldering Friday of this week.

182nd Street Bridge – Contractor will be working on driving piling/substructure work.

NEXT MEETING –The next regular session of the Board will be held on Monday, July 18, 2016 at 1:15 pm.

PUBLIC COMMENTS – None.

Motion made by Madlom, second by Helmricks and carried to adjourn the meeting at 9:17 a.m.

These minutes have been read and approved.

/S/ Shirley E. Helmricks, Chairperson

/S/ Carla K. Becker, County Auditor