The Delaware County Board of Supervisors met in regular session this date at 2:30 p.m. with all members present. Also present were Don Budden, Mike Cokery, Delma Hardin, Jim Diers, Sue Miller, Casey Snyder, John LeClere, Anthony Bardgett, Carla K. Becker and two members of the media. Chairperson Helmrichs called the meeting to order.

Motion made by Madom second by Dabroski and carried to approve the minutes from the March 28th regular session. All Ayes

Motion made by Dabroski, second by Madom and carried to acknowledge the following employees attending their respective out-of-county meetings: Retractively for Mike Cokery to attend the EIRUSS meeting in Dubuque on March 30th; Jeff Madom, Shirley Helmrichs and Doug Dabroski to attend the RTA meeting in Dubuque on April 6th and a work session with Dubuque County Supervisors in Dubuque on April 8th; and Jeff Madom and Shirley Helmrichs to attend the Regional Mental Health meeting in Cedar Rapids on April 7th. All Ayes

Motion made by Madom second by Dabroski and carried to approve the following claims for payment including the April 1st payroll in the amount of $167,698.94 warrant #6714 - #6834:

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ace Homeworks</td>
<td>Stationery/Supplies</td>
<td>9.06</td>
</tr>
<tr>
<td>Advanced Systems Inc</td>
<td>IA Law Enforcement</td>
<td>364.42</td>
</tr>
<tr>
<td>Advance Business Systems Inc</td>
<td>IA Price Indexes Services</td>
<td>189.45</td>
</tr>
<tr>
<td>Ahlers &amp; Cooney PC</td>
<td>Legal-Court Related</td>
<td>90.00</td>
</tr>
<tr>
<td>Alliant Energy</td>
<td>Service</td>
<td>3374.37</td>
</tr>
<tr>
<td>Altforer Inc</td>
<td>Construction/Main Equip</td>
<td>2873.47</td>
</tr>
<tr>
<td>Ames Environmental Inc</td>
<td>Education &amp; Training</td>
<td>125.00</td>
</tr>
<tr>
<td>Jody Antrim JDC Works</td>
<td>Land</td>
<td>1352.50</td>
</tr>
<tr>
<td>Bard Materials</td>
<td>Roads</td>
<td>1819.22</td>
</tr>
<tr>
<td>Bi-County Disposal Inc</td>
<td>Roads</td>
<td>118.80</td>
</tr>
<tr>
<td>Black Hills Energy</td>
<td>Natural-LP Gas-Fuel Oil</td>
<td>475.47</td>
</tr>
<tr>
<td>BPO</td>
<td>Fuel</td>
<td>456.77</td>
</tr>
<tr>
<td>Burrington Group Inc</td>
<td>Buildings-Repair/Main</td>
<td>1359.75</td>
</tr>
<tr>
<td>Canon Solutions Inc</td>
<td>Maint-Equipment/Furnish</td>
<td>14.06</td>
</tr>
<tr>
<td>Cabela's Financial Services</td>
<td>Equipment</td>
<td>5815.17</td>
</tr>
<tr>
<td>Cedar Cross Overhead Doors</td>
<td>Buildings</td>
<td>166.80</td>
</tr>
<tr>
<td>Central Iowa Water</td>
<td>Water &amp; Sewer</td>
<td>51.79</td>
</tr>
<tr>
<td>CenturyLink</td>
<td>Telecommunications</td>
<td>522.83</td>
</tr>
<tr>
<td>Chenango Laboratories Inc</td>
<td>Engineering Services</td>
<td>960.00</td>
</tr>
<tr>
<td>Cintas Corporation</td>
<td>Safety Items</td>
<td>82.05</td>
</tr>
<tr>
<td>City Laundering Co</td>
<td>Custodial Supplies</td>
<td>163.18</td>
</tr>
<tr>
<td>Colestockburg Clubhouse Club</td>
<td>Dues &amp; Memberships</td>
<td>100.00</td>
</tr>
<tr>
<td>Consolidated Energy Co LLC</td>
<td>Natural-LP Gas-Fuel Oil</td>
<td>1444.53</td>
</tr>
<tr>
<td>Continental Research Corp</td>
<td>Shop Equipment</td>
<td>470.58</td>
</tr>
<tr>
<td>Counseling &amp; Assessment</td>
<td>Medical &amp; Health Services</td>
<td>180.00</td>
</tr>
<tr>
<td>Country Ridge Apartments</td>
<td>Rent Storaging</td>
<td>250.00</td>
</tr>
<tr>
<td>D&amp;B Portables Inc</td>
<td>Buildings</td>
<td>392.00</td>
</tr>
<tr>
<td>Dash Medical Gloves</td>
<td>Safety Protect Supplies</td>
<td>274.50</td>
</tr>
<tr>
<td>Deaeborn Mini Life Insurance</td>
<td>Life Insurance</td>
<td>387.03</td>
</tr>
<tr>
<td>Delaware Co Solid Waste</td>
<td>Sanitation Disposal</td>
<td>2045.55</td>
</tr>
<tr>
<td>Des Moines Stamp Mfg Co</td>
<td>Stationery/Forms/Off Supp</td>
<td>33.70</td>
</tr>
<tr>
<td>Digital Ally</td>
<td>Radio &amp; Communications</td>
<td>4025.00</td>
</tr>
<tr>
<td>DJ Repair</td>
<td>Repair/Main-Vehicle</td>
<td>73.00</td>
</tr>
<tr>
<td>Don &amp; Walt LLC</td>
<td>Buildings-Repair/Main</td>
<td>385.13</td>
</tr>
<tr>
<td>Donis Truck Sales Inc</td>
<td>Construction/Main Equip</td>
<td>19.58</td>
</tr>
<tr>
<td>Dubuque County Airport DEPT</td>
<td>Engineering Sharing</td>
<td>4263.80</td>
</tr>
<tr>
<td>Dyersville Chamber</td>
<td>Dues &amp; Memberships</td>
<td>100.00</td>
</tr>
<tr>
<td>Edgewood Chamber</td>
<td>Dues &amp; Memberships</td>
<td>100.00</td>
</tr>
<tr>
<td>Edgeley Inc</td>
<td>Custodial</td>
<td>210.00</td>
</tr>
<tr>
<td>Elkhart Auto &amp; Electric LLC</td>
<td>Construction/Main Equip</td>
<td>101.54</td>
</tr>
<tr>
<td>Fastenal Company</td>
<td>Construction/Main Equip</td>
<td>74.25</td>
</tr>
<tr>
<td>General Contractors Inc</td>
<td>Dam/Swamidy</td>
<td>22455.48</td>
</tr>
<tr>
<td>Ginter Tools LLC</td>
<td>Repair/Main-Const Equip</td>
<td>212.47</td>
</tr>
<tr>
<td>Garlyn R Glanz</td>
<td>Postage &amp; Mailing</td>
<td>22.95</td>
</tr>
<tr>
<td>Groth Services LLC</td>
<td>Land</td>
<td>24038.38</td>
</tr>
<tr>
<td>Guadenkauf Tiling/Ecavating</td>
<td>Water/Sewer Structures</td>
<td>390.00</td>
</tr>
<tr>
<td>Helle Farm Tilling/Ecavating</td>
<td>Minor &amp; Mrs Payments</td>
<td>215.60</td>
</tr>
<tr>
<td>Henderson Products</td>
<td>Construction/Main Equip</td>
<td>238.00</td>
</tr>
<tr>
<td>Heritage Printing</td>
<td>Printing Services</td>
<td>62.60</td>
</tr>
<tr>
<td>Henry's Equipment</td>
<td>Wage Settlements</td>
<td>500.00</td>
</tr>
<tr>
<td>HOPES City of Hopkinton</td>
<td>Dues &amp; Memberships</td>
<td>100.00</td>
</tr>
<tr>
<td>Hopkinson Municipal Utilities</td>
<td>Electrical Power</td>
<td>120.66</td>
</tr>
</tbody>
</table>

There were no “Applications for Underground Construction on Delaware County Right-of-Way” submitted for consideration at today’s meeting.

Motion made by Dabroski, second by Madom and carried to acknowledge receipt of the following manure management plans updates: Jeff Zumback in Section 29 of Milo Township; Leo Bockenstedt in Section 4 of Honey Creek Township; Robert E. Beswick in Section 36 of Honey Creek Township; P & D, Jeff State, in Section 7 of Honey Creek Township; Mouw Family Investments, LLC, Winch Site, in Section 20 of Union Township; and Zumback Finishers, Mike Loedeke, in Section 31 of Union Township. All Ayes

Public Hearing - JWDT Swine, Inc. (Gary Wedewer) Application for Confined Feeding Operation

This being the date and time set to hold a public hearing on the Application for a Confined Feeding Operation filed by JWDT Swine, Inc. for increasing animal units at its current facility in Section 35 of Colony Township to 1,632 (4,080 head of finishing swine), Chairperson Helmrichs opened the public hearing at 2:35 pm.

It was explained that there will be no building associated with this application. The current facility will be expanded to house more swine. Board members visited the site on March 25th and had no issues with the proposed plan.
There being no further comments, either written or oral, the public hearing was closed at 2:37 pm.

Motion made by Madlom, second by Dabroski and carried to approve Chairperson Helmrichs to send a letter of recommendation to the Department of Natural Resource's field office for the approval of the application filed by JWTD Swine, Inc. to expand its facility in Section 35 of Colony Township. All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the abatement of $555 of property tax due on parcel #210-01-00-002-10 for the current year (2015-16). Portions of said parcel, owned by Leon Elenz, were part of a condemnation filed on behalf of the Department of Transportation and the City of Dyersville for the construction of a new interchange on State Hwy 20 in Bremen Township. The official date of possession was April 14, 2015. The amount of tax abated is the tax due on those portions of said parcel acquired for the project prorated to the date of possession. All Ayes

Motion made by Madlom, second by Dabroski and carried to approve the following resolution:

**RESOLUTION No. 2016-024**

**Disallowance of Family Farm Tax Credit** 2015 Values Payable 2016-17

BE IT HEREBY RESOLVED by the Delaware County Board of Supervisors that the following Applications for Family Farm Tax Credit be disallowed for 2015 values payable 2016/17, due to transfer of ownership of the parcels:

<table>
<thead>
<tr>
<th>PARCEL ID#</th>
<th>DEEDHOLDER</th>
<th>SEC/TWP/RANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>210-01-00-002-10</td>
<td>Leon Elenz</td>
<td>01-88-03</td>
</tr>
<tr>
<td>210-01-00-002-20</td>
<td>Leon Elenz</td>
<td>01-87-5</td>
</tr>
<tr>
<td>340-32-00-008-00</td>
<td>Dale &amp; Sheila Hosch</td>
<td>32-87-5</td>
</tr>
</tbody>
</table>

Dated this 4th day of April, 2016.
/ S/ Shirley E. Helmrichs, Chairperson
Attest: / S/ Carla K. Becker, Auditor
All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the following resolution:

**RESOLUTION No. 2016-025**

**Disallowance of Homestead Credit** 2015 Values Payable 2016-17

BE IT HEREBY RESOLVED by the Delaware County Board of Supervisors that the Application for Homestead Credit filed by Leon Elenz on Parcel #210-01-00-002-10 in North Fork Township be disallowed for 2015 values payable 2016/17, due to transfer of ownership of said parcel.

Dated this 4th day of April, 2016.
/ S/ Shirley E. Helmrichs, Chairperson
Attest: / S/ Carla K. Becker, Auditor
All Ayes

Motion made by Madlom, second by Dabroski and carried to approve the following destruction of records resolution:

**RESOLUTION No. 2016-026**

**DESTRUCTION OF RECORDS** April 4, 2016

Pursuant to the 2015 Code of Iowa, Section 331.323 sub section 2d; and Sections 50.19 and 48A.32 of the 2015 Election Laws of Iowa, we do hereby authorize the destruction of the following records in the Delaware County Auditor’s Office:

- Primary Election 6/3/14
- Lake Delhi Trustee Election 7/21/15
- School Election 9/8/2015
- City Election 11/3/15 – Unvoted Ballots
- Tally Lists

### 2002
- Primary Election – June 4, 2002
- Lake Delhi Trustee Election – July 23, 2002
- School Election – September 10, 2002
- General Election – November 5, 2002

### 2003
- Special School Election – March 4, 2003
- Special Election – May 20, 2003
- Special School Election – August 19, 2003
- School Election – September 9, 2003
- City Election – November 4, 2003

### 2004
- Special School Election – May 4, 2004
- Primary Election – June 8, 2004
- School Election – September 20, 2004
- School Election – September 14, 2004
- General Election – November 2, 2004

### 2005
- Lake Delhi Trustee Election – July 19, 2005
- Lake Delhi Special Election – August 16, 2005
- School Election – September 13, 2005
- City Election – November 8, 2005
- City Run-off Election (Hopkinton) – December 6, 2005

### 2006
- Primary Election – June 6, 2006
- Lake Delhi Trustee Election – July 18, 2006
- School Election – September 12, 2006
- General Election – November 7, 2006
- Maquoketa Valley Special Election – December 9, 2006

### 2007
- NICC Special – February 20, 2007
- Lake Delhi Trustee Election – July 17, 2007
- Manchester Fire Station Special Election – July 31, 2007
- LOSST Special Election – August 28, 2007
- School Election – September 11, 2007
- SILO Election – September 25, 2007
- West Delaware Bond Issue – October 30, 2007
- City Election – November 6, 2007
- NICC Special Election – December 11, 2007

### 2008
- Primary Election – June 3, 2008
- Lake Delhi Trustee Election – July 22, 2008
- School Election – September 9, 2008
- General Election – November 4, 2008

### 2009
- Lake Delhi Trustee Election – July 21, 2009
- City of Dundee Special Election – August 18, 2009
- School Election – September 8, 2009
- City Election – November 3, 2009

### 2010
- Primary Election – June 8, 2010
- Lake Delhi Trustee Election – July 20, 2010
- General Election – November 2, 2010

### 2011
- Lake Delhi Trustee Election – July 19, 2011
- School Election – September 13, 2011
- City Election – November 8, 2011
NEW CONSTRUCTION

The following provisions shall apply:

- between said Counties.
- division of responsibility, action and cost in the construction and/or maintenance of roadway facilities located adjacent to the boundary.
- maintenance:

Motion made by Madlom, second by Madlom and carried to approve the filing of the HAVA Election Equipment Disposal Certification with the Iowa Secretary of State's Office for the disposal of 18 M100s, 15 AutoMarks, 72 PChI cards and 15 AutoMark flash cards which were traded in on new election equipment purchased from Election Systems and Software earlier this year. All Ayes

Motion made by Madlom, second by Dabroski and carried to table the consideration of a contract with East Central Intergovernmental Association (ECIA) for the creation of a Multi-Jurisdictional Hazard Mitigation Plan until a new procurement policy can be drafted and approved. Current federal grant regulations require policies based on 2 CFR. The county’s current policies only meet 24 CFR regulations and will need to be updated. All Ayes

Motion made by Dabroski, second by Madlom and carried to award the bid for the 180th Ave (River Road) PCC Paving Project (LOST-17(01)--73-28) to Horsefield Construction, Inc. for its low bid of $688,004.74 (corrected for a calculation error on the original bid). Said project is a PCC Paving Project on 2.09 miles of 180th Ave (old State Hwy 13) from county road D13 northerly to 165th Street. All Ayes

Motion made by Madlom, second by Dabroski and carried to award the bid for the 180th Ave (River Road) HMA Paving Project (LOST-17(01)--73-28) to River City Paving for its low bid of $425,193.39. Said project is a HMA Paving Project, with cold-in-place recycling, on 1.63 miles of 180th Ave (River Road) from the bridge over Sandy Creek, northerly to State Hwy 20. All Ayes

Each 60 mile area will receive 20,000 tons of rock.

Motion made by Madlom, second by Dabroski and carried to approve the following 28E Agreement with Linn County for road maintenance:

<table>
<thead>
<tr>
<th>Bard Materials</th>
<th>Area 1</th>
<th>Area 2</th>
<th>Area 3</th>
<th>Area 4</th>
<th>Area 5</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>7.49/ton</td>
<td>8.09/ton</td>
<td>8.27/ton</td>
<td>8.29/ton</td>
<td>8.24/ton</td>
</tr>
<tr>
<td>(157,290)</td>
<td>(169,890)</td>
<td>(173,670)</td>
<td>(174,090)</td>
<td>(173,040)</td>
<td></td>
</tr>
</tbody>
</table>

Motion made by Dabroski, second by Madlom and carried to award the bid for the 2016 Rock Program to Bard Materials as follows:

- Routine maintenance includes but is not limited to; minor surface repairs such as crack sealing or pothole repair, granular surface grading including spot rock, shoulder shaping, maintaining adequate road crown and drainage, mowing, brush-cutting, tree-trimming, debris removal, sweeping, signs, pavement markings, bridge repair and culvert repair shall be the responsibility of the County that has the maintenance responsibility for the segment.
- It shall be the responsibility of each County to erect and maintain signs deemed appropriate within their designated road segments. Coordination required obtaining proper concurrence is the responsibility of the custodial County.

- Routine maintenance includes but is not limited to; minor surface repairs such as crack sealing or pothole repair, granular surface grading including spot rock, shoulder shaping, maintaining adequate road crown and drainage, mowing, brush-cutting, tree-trimming, debris removal, sweeping, signs, pavement markings, bridge repair and culvert repair shall be the responsibility of the County assigned that section of road.
- Each County shall conduct winter maintenance in accordance with its own policy.
- Each County shall conduct winter maintenance in accordance with its own policy.
- Damage suits arising from activities subject to this agreement shall be negotiated by the Boards of Supervisors

This 28E agreement shall remain in effect until such time as either County chooses to terminate it by notifying the other County in writing at least six (6) months prior to the termination date.

At its March 14th meeting, the Board of Supervisors read aloud the results from the community vote on which public wastewater method should be used to remedy the problem within the unincorporated Community of Petersburg. With over 80% of building owners responding, the majority voted for a lagoon system. After a lengthy discussion at said meeting, the Board of Supervisors, stated that they would be open to reviewing any “alternative” plan that the members of the community brought forward to them as
long as said plan received the blessing of the Department of Natural Resources. They gave the community until April 4, 2016 to bring forward any alternative plans.

To date, the Board has not received any alternative plans from either the Commercial Club or any individual building owners. Thus, the Board must move forward in the process with the options they currently have to work with; lagoon and or cluster system.

Mark Schneider, ECIA, stated that the EIRUSS Board will support the project in whichever direction the Board, and the community, decide to go. He stated that USDA has informally communicated that it will be lowering its rates effective April 1, 2016. This could mean a significant savings for the project and the community. An income study will need to be conducted in order to set interest rate charged.

Sue Miller, Dept of Natural Resources stated that if the Board decides to go with a lagoon system, the current facility plan will need to be revised. EIRUSS will also need to start seriously looking for a site for the lagoon. Mr. Schneider confirmed that EIRUSS, through its engineering firm I3W, would conduct the negotiations for any easements and or land acquisitions for the project.

Motion made by Madlom, second by Dabroski and carried to approve EIRUSS proceeding with a public lagoon system for the unincorporated Community of Petersburg in Delaware County. All Ayes

ENGINEER’S REPORT - None

NEXT MEETING - The next regular session of the Board will be held on Monday, April 11, 2016 at 1:15 pm. A work session is scheduled with the Dubuque County Board of Supervisors on April 8th in Dubuque.

PUBLIC COMMENTS - None.

Motion made by Dabroski, second by Madlom and carried to adjourn the meeting at 3:03 p.m.

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson /S/ Carla K. Becker, Auditor
The Delaware County Board of Supervisors met in work session this date at 11:00 a.m. with all members present. Also present were Mike Ryan, Mark Schneider (via conference call) and Carla K. Becker. Chairperson Helmrichs called the meeting to order.

Pre-Hazard Mitigation Plan

The members of the Board felt that all the players involved in the process of drafting an updated pre-hazard mitigation plan needed to stay in direct communication with each other. To this point, the board does not feel that everyone has been kept in the loop. All agreed to copy each other on any e-mails associated with the project. It was agreed that Mark Schneider will be the "authorized representative" for this project. Mike Ryan ran down the tentative timeline for completion. It was also noted that the Board will need to approve an updated procurement policy and conflict of interest policy (code of conduct) to be in compliance with new 2CFR regulations. They will also need to make sure that the contract with ECIA has the required language inserted as well. Since the County intends to contract with ECIA, they will not be required to send out an RFP for competitive bidding.

Auditor Becker will work with other counties and the County Attorney to update the language in the current policies and to draft any additional policies as needed. Mr. Ryan will check with Jennifer Jones for any possible templates for these policies as well.

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson  /S/ Carla K. Becker, Auditor

The Delaware County Board of Supervisors and ex-officio Board of County Canvassers, for Delaware County, Iowa, met to certify the votes cast in this county at the Special Election held on the 5th of April 2016, as shown by the tally lists returned from the election precincts. Shirley E. Helmrichs, Chairperson, called the meeting to order at 12:45 p.m. with all members present. Results of the canvass were as follows:

Upon the following Public Measure:

PUBLIC MEASURE A

"To adopt the revenue purpose statement to replace the current Revenue Purpose Statement and authorize the expenditure of revenues from the State of Iowa secure an advanced vision for education fund received by the Maquoketa Valley Community School District."

In the Maquoketa Valley Community School District, the following Revenue Purpose Statement which specifies the use of the sales, services and use tax funds from the State of Iowa secure an advanced vision for education fund for school infrastructure (penny sales, services and use tax for schools) shall be adopted:

To provide funds for property tax relief.

To provide funds to build and furnish a new school building or buildings; to build and furnish addition(s) to school buildings in the District; to remodel, repair, expand, and improve the school buildings in the District; to purchase and improve grounds; for demolition work; to furnish and equip district facilities.

To provide funds for the purchase, lease or lease-purchase of buildings, equipment (including transportation and recreation equipment), or technology, as authorized by law, to implement energy conservation measures, sharing or rental of facilities, procuring or acquisition of libraries, or opening roads to schoolhouses or buildings.

To provide funds for emergency repairs to respond to natural disasters, such as fire, wind damage, flood; unanticipated mechanical, plumbing, structural, roof, electrical system failures; environmental remediation; or to respond to changes in demographics that require construction of additions or improvements to school buildings or new school buildings.

To provide funds to establish and maintain public recreation places and playgrounds; provide for supervision and instruction for recreational activities; or for community education purposes; and other authorized expenditures and purposes as now or hereafter permitted by law and designated by the Maquoketa Valley Community School District.

To provide funds for the payment of principal and interest or retirement of general obligation bonds issued for school infrastructure purposes, energy improvement loans, loan agreements authorized by Iowa Code section 297.36, sales, service and use tax revenue bonds issued under Iowa Code section 423E.5

It being understood that if this proposition should fail to be approved by the voters, such failure shall not be construed to terminate or restrict authority previously granted by the voters to expend receipts from the secure an advanced vision for education fund.

If approved, this Revenue Purpose Statement shall remain in effect until replaced or amended by the Maquoketa Valley Community School District."

There were a total of one hundred eighty-four (184) votes cast of which one hundred sixty-six (166) votes were cast FOR the question and eighteen (18) votes were cast AGAINST the question. Said Public Measure A was declared to be adopted.

IN TESTIMONY THEREOF, we have set our hands and caused this to be attested by the Clerk of the Board of Supervisors, with the Seal of this County.

Done at Manchester, the county seat of Delaware County, Iowa, this 11th day of April, 2016.

Delaware County Board of Supervisors

/S/ Shirley E. Helmrichs, Chairperson
/S/ Jeff Madlom
/S/ Douglas G. Dabroski

ATTEST:  /S/ Carla K. Becker, Delaware County Auditor and Clerk to the Board of Supervisors
The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Daneen Schindler, Jim McDonald, Mike Corkery, Jim Diers, Marc Bierman, Gene Carpenter, Ron Dzaboff, Craig Davis, Carla K. Becker and one member of the media. Chairperson Helmrichs called the meeting to order.

Motion made by Madlom second by Dabroski and carried to approve the minutes from the April 4th regular session and the April 6th work session. All Ayes

Motion made by Dabroski, second by Madlom and carried to acknowledge the following employees to attend their respective out-of-county meetings: Mike Corkery to attend the Iowa NENA/APCO Conference in Des Moines on April 13th & 14th; Jeff Madlom to attend the Operation New View meeting in Dubuque on April 14th; and Craig Davis to attend the asbestos inspection recertification class in Slater on April 15th. All Ayes

Motion made by Madlom second by Dabroski and carried to approve the following claims for payment:
- Alliant Energy Electric Service $204.39
- AT&T Telephone Service $9.70
- Mediacom, LLC Internet Services $75.90
- LLC CenturyLink Communications Communications Service $30.58
- Three Rivers FS Fuel $220.01
- Windstream Telephone Service $1073.47

All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the “Application for Underground Construction on Delaware County Right-of-Way” submitted by Windstream Iowa Communications, Inc. to bury permanent copper cable on the Delaware County 182nd Street Bridge Project located 3.42 miles west of New Vienna. All Ayes

Motion made by Madlom, second by Dabroski and carried to acknowledge receipt of the following manure management plan updates: G&S Pork, Glen Bockenstedt, in Section 9; Hardin Farms, David & Delma Hardin, in Section 11; and The 1975 Site, Doug & Delana Schulte, in Section 24 all located in Delaware Township. All Ayes

Motion made by Madlom, second by Dabroski and carried to acknowledge receipt of the Auditor’s Quarterly Report showing for the quarter ending March 31, 2016 a total of $3,378.45 was collected for various fees and deposited into the general funds. All Ayes

Motion made by Madlom, second by Dabroski and carried to acknowledge receipt of the Clerk of Court’s Quarterly Report and Remittance showing that for March 2016 a total of $3,489.59 was collected for various fees and surcharges and deposited into the general funds. All Ayes

Motion made by Madlom, second by Dabroski and carried to acknowledge receipt of the Recorder’s Quarterly Report showing that for the month of March 2016 $27,697.93 was collected on behalf of state agencies as well as the following fees collected on behalf of Delaware County and deposited into their respective funds:
- General Fund $11,120.82
- Recorder’s Document Management Fund $299.00
- Electronic Transfer Fund $299.00
- Total $11,718.82

All Ayes

Motion made by Madlom, second by Dabroski and carried to acknowledge receipt of the Sheriff’s Quarterly Report showing that for the quarter ending March 31, 2016 a total of $37,917.93 was collected for various fees and charges and deposited into the general fund. All Ayes

Motion made by Madlom, second by Dabroski and carried to acknowledge receipt of the Treasurer’s Quarterly Report showing that at the end of March 2016 a total of $23,423,402.26 was invested on behalf of all taxing entities in various banks across the county. All Ayes

Motion made by Madlom, second by Dabroski and carried to approve the reimbursement request from the Lake Delhi Trustees for spillway related expenses as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Payee/Payer</th>
<th>Fund Paid From</th>
<th>Description</th>
<th>Line Item Amount</th>
<th>Warrant Amount</th>
<th>Delaware Co Reimb Req</th>
<th>Reimburse Percentage</th>
<th>Total Reimbursed</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/4/2016</td>
<td>General Constructors Inc</td>
<td>Phase II - Payment #12</td>
<td>252,453.48</td>
<td>$252,453.48</td>
<td>$178,311.40</td>
<td>60%</td>
<td>$105,113.27</td>
<td></td>
</tr>
</tbody>
</table>

This will be the final reimbursement to the district bringing the total amount reimbursed to $2,999,999 as pledged. All Ayes

Motion made by Madlom, second by Dabroski and carried to approve the request from Conservation Director Garlyn Glanz to deposit $1,305.00 of Indian Hills Area land rent into the Conservation Land Acquisition and Capital Improvements Fund (68000). All Ayes

Motion made by Madlom, second by Dabroski and carried to approve the Participation Agreement with VantageTrust Company, LLC to adopt the VantageTrust II Funds investment trust for the county’s two retirement health savings accounts (Plan #801129 and #803019). This is a new series of collective investment trust funds which allows for access to lower-cost investment options, simplified fee structure and governance focused on the public sector. All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the low bid of $337,360.25, submitted by Taylor Construction at the March 15th state letting, for the 182nd Street Bridge Project. Said project consists of a 130’ x 30’6” concrete slab bridge with a late start date of July 25th and 60 working days allocated for completion. All Ayes

Motion made by Madlom, second by Dabroski and carried to approve the following resolution: RESOLUTION No. 2016-027 RESOLUTION FOR USE OF DELAWARE COUNTY ROADS FOR TRAFFIC DETOUR WHEREAS, the City of Edgewood requests to detour traffic on Delaware County roads, from 1:00 p.m. to 3:00 p.m. on June 25, 2016 due to their annual parade, and WHEREAS, the City of Edgewood will provide any and all necessary traffic control devices, all meeting the specifications of the Manual On Uniform Traffic Control Devices, and WHEREAS, the City of Edgewood will provide law enforcement to direct traffic during the parade, NOW THEREFORE BE IT RESOLVED that the Delaware County Board of Supervisors has approved the City of Edgewood’s request for traffic detour:
Beginning at 195th Avenue west of Edgewood, then south one mile to 110th Street, then east one mile to county highway C60X (Laser Road), then north into Edgewood terminating at Iowa Highway 3.

Passed and approved this 11th day of April, 2016.

/S/ Shirley Helmrichs, Chair, County Board of Supervisors

ATTEST:

/S/ Carla Becker, County Auditor

All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the following resolution:

RESOLUTION No. 2016-028
RESOLUTION FOR ROAD CLOSURE
DUNDEE COMMUNITY CLUB

WHEREAS, the Dundee Community Club requests the closure of W69 in Dundee from 12:00 p.m. to 12:00 a.m. on May 14, 2016 due to their car cruise fund raiser for the Delaware County Freedom Rock, and
WHEREAS, traffic will be detoured east on Railway Street to Main Street, then north to 4th Street, then west to Center Street where detour will end. Traffic from the north will follow same detour in reverse, and
WHEREAS, the Dundee Community Club will provide any and all necessary traffic control devices and law enforcement during the event,
NOW THEREFORE BE IT RESOLVED that the Delaware County Board of Supervisors has approved the Dundee Community Club's request for road closure of W69.

Passed and approved this 11th day of April 2016.

/S/ Shirley Helmrichs, Chair
Board of Supervisors

ATTEST:

/S/ Carla Becker, County Auditor

All Ayes

Consideration of Bids for One Tandem Dump Truck Chassis

This being the date and time set to receive bids on a tandem dump truck chassis for purchase in FY 2016-17, Assistant to the Engineer Craig Davis read the following bids aloud:

- Gator Truck Center  Mack  $84,535.58 ($110,535.58 - $26,000 trade-in)
- Truck County of Iowa Western Star  $96,268.00 ($121,268.00 - $25,000 trade-in)
- Cedar Rapids Truck Center Peterbilt  $87,480.00 ($125,480.00 - $38,000 trade-in)
- Don's Truck Center Freightliner  $67,000.00 ($109,525.00 - $42,525 trade-in)

Mr. Davis recommended tabling the final consideration to allow time to review and compare said bids.

Motion made by Madlom, second by Dabroski and carried to acknowledge receipt of the bids for the tandem dump truck chassis as read and to table the final consideration to allow time for the Secondary Roads Department to review and compare said bids. All Ayes

Consideration of Bids for Motor Grader

This being the date and time set to receive bids on a motor grader for purchase in FY 2016-17, Assistant to the Engineer Craig Davis read the following bids aloud:

- Martin Brothers  John Deere 772GP  $277,000 ($312,000 - $35,000 trade-in)
- Altorfer Equipment  Cat 140M3  $267,860 ($327,860 - $60,000 trade-in)

Mr. Davis recommended tabling the final consideration to time to review and compare said bids.

Motion made by Dabroski, second by Madlom and carried to acknowledge receipt of the bids for the motor grader as read and to table the final consideration to allow time for the Secondary Roads Department to review and compare said bids. All Ayes

ENGINEER'S REPORT
Secondary Road Crew – Secondary Road crews are spot checking rock as needed.

NEXT MEETING – The next regular session of the Board will be held on Monday, April 18, 2016 at 1:15 pm.

PUBLIC COMMENTS
Jim McDonald, Martin Brothers, thanked the Board for the opportunity to bid on equipment for the county.

Motion made by Madlom, second by Dabroski and carried to adjourn the meeting at 1:36 p.m. These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor
STATE OF IOWA  

DELTA COUNTY  

April 18, 2016  

Manchester, Iowa  

1:15 p.m.  

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Daniel Schindel, Mike Corkery, Jim Diers, Mitt Kramer, Rich Seeley, Marc Bierman, Terry Solomon, Chuck Christensen, Anthony Bardgett, Carla K. Becker, and two members of the media. Chairperson Helmrichs called the meeting to order.

Motion made by Madam second by Dabroski and carried to approve the minutes from the April 11th regular session. All Ayes

Motion made by Dabroski, by Madam and carried to acknowledge the following employees to attend their respective out-of-county meetings: Pam Klein and Michele Afrika to attend the Solutions school in Ames on April 21st; Carolyn Wilson to attend the County Treasurer's Conference in Okoboji May 17th – 20th; Jeff Madlon, Shirley Helmrichs and Anthony Bardgett to attend the EPA meeting in Dubuque on April 21st; and Shirley Helmrichs to attend the NE Iowa Agency on Aging meeting in Independence on April 20th. All Ayes

Motion made by Madam second by Dabroski and carried to approve the following claims for payment including the April 15th payroll in the amount of $171,588.07 warrant #6992 - #7123:

<table>
<thead>
<tr>
<th>Business Name</th>
<th>Category/Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ace Homeworks</td>
<td>Postage &amp; Mailing</td>
<td>11.31</td>
</tr>
<tr>
<td>Advanced Systems Inc</td>
<td>Mag Off Equipment/Furniture</td>
<td>32.20</td>
</tr>
<tr>
<td>Alliant Energy</td>
<td>Service</td>
<td>1421.35</td>
</tr>
<tr>
<td>Marlene L Anderson</td>
<td>Election Official</td>
<td>10.00</td>
</tr>
<tr>
<td>Janet S Arjes</td>
<td>Election Official</td>
<td>23.50</td>
</tr>
<tr>
<td>Sharon K Bacon</td>
<td>Election Official</td>
<td>46.50</td>
</tr>
<tr>
<td>Bard Materials</td>
<td>Roads</td>
<td>49526.84</td>
</tr>
<tr>
<td>Barron Mos Supply</td>
<td>Construction/Maint Equip</td>
<td>265.80</td>
</tr>
<tr>
<td>Becker Electric LLC</td>
<td>Park Development</td>
<td>65.00</td>
</tr>
<tr>
<td>Bi-County Disposal Inc</td>
<td>Custodial Supplies</td>
<td>107.00</td>
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<tr>
<td>Blakley Drug</td>
<td>Prescription Medicine</td>
<td>472.54</td>
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<tr>
<td>Bobbin Tire Co</td>
<td>Repair/Maint Equipment</td>
<td>2890.99</td>
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<tr>
<td>Carver &amp; Farm Store Inc</td>
<td>Repair/Maint Equip/Seeds</td>
<td>32.00</td>
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<td>Case Management/MH DS</td>
<td>Data Processing</td>
<td>427.50</td>
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<tr>
<td>Cintas Corporation</td>
<td>Medical &amp; Lab Supplies</td>
<td>154.84</td>
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<td>Clayton County VA</td>
<td>General Transportation</td>
<td>511.69</td>
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<td>City of Colesburg</td>
<td>Roads</td>
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<tr>
<td>Comtec Internet Services</td>
<td>Data Processing Supplies</td>
<td>70.00</td>
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<tr>
<td>Consolidated Energy Co LLC</td>
<td>Natural-LP Gas-Fuel Oil</td>
<td>1431.83</td>
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<tr>
<td>Country Ridge Apartments</td>
<td>Rent Payments</td>
<td>350.00</td>
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<tr>
<td>Del Co Public Health</td>
<td>Refunds/Reimbursements</td>
<td>3080.55</td>
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<td>Delware Co Sheriff</td>
<td>Transportation</td>
<td>721.69</td>
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<tr>
<td>Delhi Lumber</td>
<td>Steel-Iron-Related Metals</td>
<td>463.88</td>
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<tr>
<td>City of Delhi</td>
<td>Roads</td>
<td>3455.44</td>
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<tr>
<td>Don B Watt LLC</td>
<td>Radio &amp; Communications</td>
<td>485.00</td>
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<tr>
<td>Dyersville Commercial Co</td>
<td>Broadcast Meetings</td>
<td>2570.06</td>
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<tr>
<td>Edgewood Oil Co</td>
<td>Minor Mgmt &amp; Access</td>
<td>404.70</td>
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<tr>
<td>Kelly Elgin</td>
<td>Custodial Supplies</td>
<td>210.00</td>
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<tr>
<td>Tina Elgin</td>
<td>Custodial</td>
<td>500.00</td>
</tr>
<tr>
<td>Election System &amp; Software</td>
<td>Voting Equipment</td>
<td>129825.00</td>
</tr>
<tr>
<td>Linda Fangmann</td>
<td>Education &amp; Training</td>
<td>505.00</td>
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<tr>
<td>Fastenal Company</td>
<td>Repair/Maint-Misc Equip</td>
<td>38.55</td>
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<tr>
<td>Forterra Pipe &amp; Precast</td>
<td>Concrete &amp; Clay &amp; Plastic</td>
<td>3075.00</td>
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<tr>
<td>Shawn D Fostock</td>
<td>Repair/Maint Equipment</td>
<td>270.00</td>
</tr>
<tr>
<td>George M, LLC</td>
<td>Repair/Maint: Vehicle</td>
<td>47.95</td>
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<tr>
<td>Ginter Tools LLC</td>
<td>Minor Equip &amp; Hand Tools</td>
<td>40.00</td>
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<tr>
<td>Garlyn R Ganz</td>
<td>Postage &amp; Mailing</td>
<td>16.80</td>
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<tr>
<td>Good Neighbor Society</td>
<td>Food Preparation Services</td>
<td>2646.00</td>
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<tr>
<td>City of Greeley</td>
<td>Water Use &amp; Sewer</td>
<td>63.00</td>
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<tr>
<td>Group Services Inc</td>
<td>Insurance</td>
<td>11997.97</td>
</tr>
<tr>
<td>Hansson Law Office</td>
<td>Legal-Court Related</td>
<td>114.00</td>
</tr>
<tr>
<td>Hausers Water Systems Inc</td>
<td>Water Use &amp; Sewer</td>
<td>54.50</td>
</tr>
<tr>
<td>Henderson Products</td>
<td>Construction/Maint Equip</td>
<td>419.00</td>
</tr>
<tr>
<td>Iowa Technologies Inc</td>
<td>Data Processing</td>
<td>451.50</td>
</tr>
<tr>
<td>Industrial Supply Solutions</td>
<td>Construction/Maint Equip</td>
<td>871.50</td>
</tr>
<tr>
<td>John Deere Financial</td>
<td>Minor Equip &amp; Hand Tools</td>
<td>526.38</td>
</tr>
<tr>
<td>Johnson Co Medical Examiner</td>
<td>Medical &amp; Health Services</td>
<td>657.37</td>
</tr>
<tr>
<td>Mary K Kaiser</td>
<td>Election Official</td>
<td>51.00</td>
</tr>
<tr>
<td>Kuesner Sanitation LLC</td>
<td>Sanitation Disposal</td>
<td>123.13</td>
</tr>
<tr>
<td>Bonnie J Knipper</td>
<td>Election Official</td>
<td>10.00</td>
</tr>
<tr>
<td>Koch Brothers</td>
<td>Office Equipment</td>
<td>155.77</td>
</tr>
<tr>
<td>Kris Engineering Inc</td>
<td>Construction/Maint Equip</td>
<td>151.42</td>
</tr>
<tr>
<td>Elizabeth J Kruse</td>
<td>Election Official</td>
<td>12.00</td>
</tr>
</tbody>
</table>

All Ayes

There were no "Applications for Underground Construction on Delaware County Right-of-Way" submitted for consideration at today's meeting. All Ayes

Motion made by Dabroski, by Madam and carried to acknowledge receipt of the following manume management plan update: Whit’s Pork LLC in Section 2 of Delhi Township. All Ayes

Pursuant to the 2015 Code of Iowa, Section 331.323 sub section 2d, and Sections 50.19 and 48A.32 of the 2015 Election Laws of Iowa, we do hereby authorize the destruction of the following records in the Delaware County Auditor’s Office:

RESOLUTION No. 2016-029

DESTRUCTION OF RECORDS

There were no "Applications for Underground Construction on Delaware County Right-of-Way" submitted for consideration at today's meeting. All Ayes

Motion made by Madam, second by Dabroski and carried to approve the following resolution for destruction of records:

RESOLUTION No. 2016-029

DESTRUCTION OF RECORDS

Pursuant to the 2015 Code of Iowa, Section 331.323 sub section 2d, and Sections 50.19 and 48A.32 of the 2015 Election Laws of Iowa, we do hereby authorize the destruction of the following records in the Delaware County Auditor’s Office:

RESOLUTION No. 2016-029

DESTRUCTION OF RECORDS

Pursuant to the 2015 Code of Iowa, Section 331.323 sub section 2d, and Sections 50.19 and 48A.32 of the 2015 Election Laws of Iowa, we do hereby authorize the destruction of the following records in the Delaware County Auditor’s Office:

RESOLUTION No. 2016-029

DESTRUCTION OF RECORDS

Pursuant to the 2015 Code of Iowa, Section 331.323 sub section 2d, and Sections 50.19 and 48A.32 of the 2015 Election Laws of Iowa, we do hereby authorize the destruction of the following records in the Delaware County Auditor’s Office:

RESOLUTION No. 2016-029

DESTRUCTION OF RECORDS

Pursuant to the 2015 Code of Iowa, Section 331.323 sub section 2d, and Sections 50.19 and 48A.32 of the 2015 Election Laws of Iowa, we do hereby authorize the destruction of the following records in the Delaware County Auditor’s Office:
Scanned
- SIDS correspondence & records – 1987 to current
- Liquor License records & receipts - FY10-11 - FY14-15
  - Backbone Golf & Country Club
  - Camp-O-Beach Resort
  - Detour, The
  - Hart Ridge Inc
  - Petersburg Community Center
  - Pin Oak Links Inc
  - Pizza Place, The
- Farm-to-Market Quarterly reports & correspondence – 1979 - 2012
- Resolutions – 2002 – 2012
  - Approved this 18th day of April, 2016.
  - /S/ Shirley E. Helmrichs, Chairperson
  - /S/ Jeff Madlom
  - /S/ Doug Dabroski

Discussion Regarding Proposed Ordinance to Allow ATV/UTV Usage on County Roads
The Board has been approached several times over the past few years to consider allowing all-terrain vehicles (ATV) and/or off-road utility vehicles (UTV) to operate on county roadways. The Board of Supervisors has jurisdiction over the secondary roadway system within Delaware County. It would not have jurisdiction over roadways lying within the boundaries of any incorporated city within the county.

In preparing a draft ordinance for Board members to review, Assistant County Attorney Courtney Vorwald researched all existing ordinances across the State of Iowa which regulate the use of ATV/UTV on roadways. From said ordinances she put together a spreadsheet listing the requirements outlined in each ordinance. This was helpful to compare each ordinance and to select elements which the Board members considered essential to be included in any potential ordinance for Delaware County. The Board also took into consideration comments and concerns raised by the local Roads to Trails ATV Club and the Delaware County Conservation Director. All three Board members feel that the proposed ordinance has been drafted to lean heavily towards safety.

Supervisor Helmrichs also stated that Section 4 (7) does not allow ATV/UTV operation in county parks. However, in the future, the Delaware County Conservation Board may decide to allow usage within specified parks or trails. She would like to see that option added to this section of the draft document before the first reading.

Motion made by Dabroski, second by Madlom and carried to certify that the Board has reviewed the cost allocation plan submitted by CASI, Inc. and that all costs included based on FY ended June 30, 2015 are allowable in accordance with requirements of 2 CFR 200 and that all costs have been accounted for consistently. All Ayes

Consideration of Awarding Bid - Tandum Truck Chassis (tabled from 4-11-2016)
County Engineer Anthony Bardgett stated that he had initially requested bids for the tandem dump truck chassis with and without trade-in of the county’s 2008 Sterling Dump Truck. In comparing all aspects of the bids received, including warranties, Mr. Bardgett is recommending that the Board consider the bids without trade. He would like to keep the 2008 Sterling in the back-up fleet.

In reviewing bids without trade, the bids from Don’s Truck Sales (Freightliner) and GATR Truck Center (Mack) were extremely close. When warranties were considered, GATR Truck Center’s bid appeared to be the better offer. He is recommending that the Board approve the bid from GATR Truck Center, in the amount of $110,535.58, for a Mack FLX20. He also received a quote from Henderson Manufacturing, Inc. for body and snow equipment in the amount of $84,590.00 which he also recommends for approval.

Motion made by Madlom, second by Dabroski and carried to approve the transfer of $741,054.00 from the Rural Services Fund to the Secondary Roads Fund based on tax collection in March 2016. All Ayes

Non-Scanned
- Manchester Urban Renewal TIF – 1988 Valuations
- SMID – 1990
- Operating Fund Transfer Sheets FY04-05 through FY13-14
- Month End Worksheets FY05-06 through FY13-14
- Family Farm Values – FY10-11 through FY13-14
- Homestead/Military Credits – 2000 – 2012
- Agland Credits – FY10-11 through FY13-14
- Miscellaneous Receipts – FY05-06 through FY13-14

Motion made by Dabroski, second by Madlom and carried to certify that the Board has reviewed the cost allocation plan submitted by CASI, Inc. and that all costs included based on FY ended June 30, 2015 are allowable in accordance with requirements of 2 CFR 200 and that all costs have been accounted for consistently. All Ayes

Motion made by Madlom, second by Dabroski and carried to set May 9, 2016 at 1:15 pm as the date and time for the public hearing to hold the first reading of proposed Ordinance #39 - Regulating the Operation of all-Terrain Vehicles and Off-Road Utility Vehicles in Delaware County, Iowa. All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the transfer of $741,054.00 from the Rural Services Fund to the Secondary Roads Fund based on tax collection in March 2016. All Ayes

ENGIN NEER’S REPORT
Secondary Road Crew - Secondary Road crews are doing regular road maintenance.

NEXT MEETING - The next regular session of the Board will be held on Monday, April 25, 2016 at 1:15 pm.

PUBLIC COMMENTS
Rick Seeley, Roads to Trails ATV Club member, announced that they will be holding a 4 - 6 hour ATV training class on Saturday, April 23, 2016 at the West Delaware County Community School District Bus Barn beginning at 9:00 am. The class will be instructed by two (2) certified DNR trainers and is specifically for youth ages 12 – 17.

Motion made by Madlom, second by Dabroski and carried to adjourn the meeting at 1:37 p.m.

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson
/S/ Carla K. Becker, Auditor
The Delaware County Board of Supervisors met in work session this date at 11:00 a.m. with Madlom and Helmrichs present and Dabroski absent. Also present were Monica Heiserman, Tom Schuetz, and Carla K. Becker. There were no members of the media present. Chairperson Helmrichs called the meeting to order.

Review and Discussion for Health Insurance/ Self-Funding Renewal Options FY 2016/17

Tom Schuetz, Group Services, Inc., addressed the Board regarding options available to reduce the premium costs with Wellmark for the FY 16/17 medical insurance renewal. These options would involve the county increasing the Wellmark deductible and having the assuming more of the risk through the self-funded portion of the plan. Approaching the renewal in this manner would help to keep the premiums more flat without affecting the benefits available to employees. The deductible covers in-patient hospitalization charges as well as outpatient surgeries.

The next step would be to have a joint meeting with representatives from the two unions to go over the options.

Chairperson Helmrichs adjourned the work session at 12:30 pm. These minutes have been read and approved.

/S/ Shirley E. Helmrichs. Chairperson

STATE OF IOWA )
Ss: Manchester, Iowa
DELTA COUNTY )
11:00 a.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with Madlom and Helmrichs present and Dabroski absent. Also present were Daneen Schindler, Mike Corkery, Jim Diers, Milt Kramer, Peggy Petlon, Roger Helmrichs, Holly Maurer, Wendy Mihm Herald, Anthony Bardgett, Carla K. Becker, and two members of the media. Chairperson Helmrichs called the meeting to order.

Motion made by Madlom, second by Helmrichs to approve the agenda with the following amendment: Add consideration of approving proclamation after the presentation by NICC. All Ayes

Motion made by Madlom second by Helmrichs and carried to approve the minutes from the April 18th regular session. All Ayes

Motion made by Madlom second by Helmrichs and carried to acknowledge the following employees to attend their respective out-of-county meetings: Jeff Madlom to attend the ECIA meeting in Bellevue on April 26th. All Ayes

Motion made by Madlom second by Helmrichs and carried to approve the following claims for payment:

- Black Hills Energy Service 567.35
- ISAC Group Unemployment Fund Unemployment Compensation 2738.72
- Mediacom LLC Telephone Services 205.90
- Windstream Telephone Service 200.83
- United States Postmaster Postage 100.00

All Ayes

There were no “Applications for Underground Construction on Delaware County Right-of-Way” submitted for consideration at today’s meeting. All Ayes

Motion made by Madlom second by Helmrichs and carried to acknowledge receipt of the following manure management plan updates: Welter Idle Not Farms, Ltd. in Section 27 of South Fork Township; McDonald Acres, Thomas P. McDonald, in Section 23 of Hazel Green Township; and B & H Pork, LLC. in Section 24 of Delaware Township. All Ayes

Presentation - Update on Manchester Regional Education Partnership (MREP) Center

Wendy Mihm Herald, Vice-President of Business and Community Services at Northeast Iowa Community College (NICC), addressed the Board regarding NICC and the Manchester Regional Partnership (MREP) Center. Ms. Herald stated that NICC is celebrating 50 years of providing educational services. She also wanted to acknowledge the success of the MREP Center; a partnership between NICC, Upper Iowa University (UIU), City of Manchester and Delaware County. Their goal is to meet the skilled workforce needs of the community. They have also started focus groups throughout the community to see what the needs of the community are.

This partnership has served 1 in every 6 residents of the county between the ages of 18-65. Within FY 2015, 1,279 people registered for 2,401 Business and Community Solutions courses. They also had 313 high school students earn a total of 2,110 college credits for savings of $1,078,527 in college tuition. The future goals for the center are to continue to develop programs specific to Delaware County middle skill workforce needs, to implement K-12 career pathway activities including summer camps, out-reach programs and guest speakers, and to continue to grow and enhance “Project Lead the Way” (PLTW).

In closing, Ms. Herald thanked the Board for their continued support of the MREP center and the education of Delaware County residents.

Motion made by Madlom second by Helmrichs and carried to approve the following proclamation in honor of NICC’s 50th anniversary:

Honoring Northeast Iowa Community College's 50-year anniversary WHEREAS: In 1966, Area One Vocational - Technical School (now Northeast Iowa Community College) was established under the 1965 State General Assembly legislation, and WHEREAS: Northeast Iowa Community College has risen to prominence with national recognition: 2011 ASPEN Institute top 10 community college in the nation; 2014 Bellwether Community College Futures Assembly national Workforce Development award top 10 finalist; 2014 ACT national Career Preparedness Award semi-finalist; 2014 M-List designation from the Manufacturing Institute for outstanding manufacturing programming; 2010-2016 Military Friendly School listing through G.I. Jobs, and WHEREAS: Northeast Iowa Community College continues to receive strong and ongoing support from its District residents, Board of Trustees, College Foundation, and alumni and friends, and


/S/ Shirley E. Helmrichs, Chairperson

STATE OF IOWA )
Ss: Manchester, Iowa
DELTA COUNTY )
April 25, 2016
1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with Madlom and Helmrichs present and Dabroski absent. Also present were Monica Heiserman, Tom Schuetz, and Carla K. Becker. There were no members of the media present. Chairperson Helmrichs called the meeting to order.

Motion made by Madlom, second by Helmrichs to approve the agenda with the following amendment: Add consideration of approving proclamation after the presentation by NICC. All Ayes

Motion made by Madlom second by Helmrichs and carried to approve the minutes from the April 18th regular session. All Ayes

Motion made by Madlom second by Helmrichs and carried to acknowledge the following employees to attend their respective out-of-county meetings: Jeff Madlom to attend the ECIA meeting in Bellevue on April 26th. All Ayes

Motion made by Madlom second by Helmrichs and carried to approve the following claims for payment:

- Black Hills Energy Service 567.35
- ISAC Group Unemployment Fund Unemployment Compensation 2738.72
- Mediacom LLC Telephone Services 205.90
- Windstream Telephone Service 200.83
- United States Postmaster Postage 100.00

All Ayes

There were no “Applications for Underground Construction on Delaware County Right-of-Way” submitted for consideration at today’s meeting. All Ayes

Motion made by Madlom second by Helmrichs and carried to acknowledge receipt of the following manure management plan updates: Welter Idle Not Farms, Ltd. in Section 27 of South Fork Township; McDonald Acres, Thomas P. McDonald, in Section 23 of Hazel Green Township; and B & H Pork, LLC. in Section 24 of Delaware Township. All Ayes

Presentation - Update on Manchester Regional Education Partnership (MREP) Center

Wendy Mihm Herald, Vice-President of Business and Community Services at Northeast Iowa Community College (NICC), addressed the Board regarding NICC and the Manchester Regional Partnership (MREP) Center. Ms. Herald stated that NICC is celebrating 50 years of providing educational services. She also wanted to acknowledge the success of the MREP Center; a partnership between NICC, Upper Iowa University (UIU), City of Manchester and Delaware County. Their goal is to meet the skilled workforce needs of the community. They have also started focus groups throughout the community to see what the needs of the community are.

This partnership has served 1 in every 6 residents of the county between the ages of 18-65. Within FY 2015, 1,279 people registered for 2,401 Business and Community Solutions courses. They also had 313 high school students earn a total of 2,110 college credits for savings of $1,078,527 in college tuition. The future goals for the center are to continue to develop programs specific to Delaware County middle skill workforce needs, to implement K-12 career pathway activities including summer camps, out-reach programs and guest speakers, and to continue to grow and enhance “Project Lead the Way” (PLTW).

In closing, Ms. Herald thanked the Board for their continued support of the MREP center and the education of Delaware County residents.

Motion made by Madlom second by Helmrichs and carried to approve the following proclamation in honor of NICC’s 50th anniversary:

Honoring Northeast Iowa Community College's 50-year anniversary WHEREAS: In 1966, Area One Vocational - Technical School (now Northeast Iowa Community College) was established under the 1965 State General Assembly legislation, and WHEREAS: Northeast Iowa Community College has risen to prominence with national recognition: 2011 ASPEN Institute top 10 community college in the nation; 2014 Bellwether Community College Futures Assembly national Workforce Development award top 10 finalist; 2014 ACT national Career Preparedness Award semi-finalist; 2014 M-List designation from the Manufacturing Institute for outstanding manufacturing programming; 2010-2016 Military Friendly School listing through G.I. Jobs, and WHEREAS: Northeast Iowa Community College continues to receive strong and ongoing support from its District residents, Board of Trustees, College Foundation, and alumni and friends, and


/S/ Shirley E. Helmrichs, Chairperson

STATE OF IOWA )
Ss: Manchester, Iowa
DELTA COUNTY )
April 25, 2016
11:00 a.m.

The Delaware County Board of Supervisors met in work session this date at 11:00 a.m. with Madlom and Helmrichs present and Dabroski absent. Also present were Monica Heiserman, Tom Schuetz, and Carla K. Becker. There were no members of the media present. Chairperson Helmrichs called the meeting to order.

Review and Discussion for Health Insurance/ Self-Funding Renewal Options FY 2016/17

Tom Schuetz, Group Services, Inc., addressed the Board regarding options available to reduce the premium costs with Wellmark for the FY 16/17 medical insurance renewal. These options would involve the county increasing the Wellmark deductible and having the assuming more of the risk through the self-funded portion of the plan. Approaching the renewal in this manner would help to keep the premiums more flat without affecting the benefits available to employees. The deductible covers in-patient hospitalization charges as well as outpatient surgeries.

The next step would be to have a joint meeting with representatives from the two unions to go over the options.

Chairperson Helmrichs adjourned the work session at 12:30 pm. These minutes have been read and approved.

/S/ Shirley E. Helmrichs. Chairperson

/S/ Carla K. Becker, Auditor
WHEREAS: Northeast Iowa Community College honors the legacy of its past while continuing its mission to provide accessible, affordable, quality education and training to meet the needs of its communities through core values of: Service, Respect, Innovation, Stewardship and Integrity.

NOW, THEREFORE, BE IT RESOLVED that Delaware County, Iowa congratulates the Northeast Iowa Community College administration, students, faculty and staff, the Board of Trustees, the College Foundation Board, and the College district as they celebrate 50 years of educational excellence.

Date: April 25, 2016
/S/ Shirley E. Helmrichs, Chairperson
Delaware County Board of Supervisors

Attest: /S/ Carla K. Becker, County Auditor
All Ayes

Motion made by Madlom second by Helmrichs and carried to certify the receipt of the review report noting the results of the Home and Community Based Services Review conducted on April 6, 2016 for Delaware County Community Life and to accept the three year certification effective May 1, 2016 through April 30, 2019. Community Services Director Peggy Petlon stated that the Community Life Program passed the on-site review with flying colors. There were no corrective actions noted. All Ayes

Motion made by Madlom second by Helmrichs and carried to approve the Class C Beer Permit Application for Hartwick Marina Inc., owner Chris Stender, located at 22140 261st Street in Delhi, Iowa. This is a twelve month Class C Beer Permit effective May 6, 2016 with Sunday sales privileges. All Ayes

Motion made by Madlom second by Helmrichs and carried to set May 16, 2016 and May 23, 2016 at 1:15 pm as the date and time for the public hearings to hold the second and third readings, respectively, of proposed Ordinance #39 – Regulating the Operation of All-Terrain Vehicles and Off-Road Utility Vehicles in Delaware County, Iowa. All Ayes

Motion made by Madlom second by Helmrichs and carried to set May 9, 2016 at 1:15 pm as the date and time to receive bids for the 2016 Pavement Marking Project. Said project will consist of the application of approximately 6,713 gallons of white edgeline paint across 222.26 miles of roadway. The late start date for this project is August 15, 2016 with 30 working days allocated for completion. All Ayes

Motion made by Madlom second by Helmrichs and carried to approve the contracts with Bard Materials for its low bids for the 2016 Rock Resurfacing Program in areas 1-5 as follows:

<table>
<thead>
<tr>
<th>Area #</th>
<th>Tons Rock</th>
<th>Cost/Ton</th>
<th>Total Area Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Area 1</td>
<td>21,000 tons</td>
<td>$7.49/ton</td>
<td>$157,290</td>
</tr>
<tr>
<td>Area 2</td>
<td>21,000 tons</td>
<td>$8.09/ton</td>
<td>$169,890</td>
</tr>
<tr>
<td>Area 3</td>
<td>21,000 tons</td>
<td>$8.27/ton</td>
<td>$173,670</td>
</tr>
<tr>
<td>Area 4</td>
<td>21,000 tons</td>
<td>$8.29/ton</td>
<td>$174,090</td>
</tr>
<tr>
<td>Area 5</td>
<td>21,000 tons</td>
<td>$8.24/ton</td>
<td>$173,040</td>
</tr>
</tbody>
</table>

The late start date for this project is June 27, 2016 with 35 working days allocated for completion. All Ayes

ENGINEER’S REPORT

C64 Paving Project – A preconstruction meeting was held last week with River City Paving. They are anticipating starting on concrete patching this week. Asphalt paving won’t begin for at least another month

182nd Street Bridge – The contract is still being finalized with the IA DOT. Once we receive authorization from the IA DOT, will be able to have a preconstruction meeting to find out when construction will begin.

NEXT MEETING – The next regular session of the Board will be held on Monday, May 2, 2016 at 1:15 pm.

PUBLIC COMMENTS – None.

Motion made by Madlom, second by Helmrichs and carried to adjourn the meeting at 1:42 p.m.

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor
STATE OF IOWA

DELTAU COUNTY

May 2, 2016
Manchester, Iowa

1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Daneen Schindler, Mike Corkery, Jim Diers, Karen Cameron, Deb Weigel, Sandra Kent, Anthony Bardgett, Carla K. Becker, and one member of the media. Chairperson Helmrichs called the meeting to order.

Motion made by Madlom, second by Dabroski and carried to approve the agenda as posted. All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the minutes from the April 25th sessions. All Ayes

Motion made by Madlom second by Dabroski and carried to acknowledge the following employees to attend their respective out-of-county meetings: Jill Knipper to attend the Non-Stranger Sexual Assault Response and Investigation training in Camp Dodge held May 23 & 24, 2016; Pat Oberbroeckling to attend the Road and Streets meeting in Ames on May 3, 2016; Peggy Pettol to attend Regional MH meeting in Cedar Rapids on May 5, 2016 and May 26, 2016; Jeff Madlom to attend the TCM advisory meeting on May 6, 2016; and Matt Petlon to attend the MA National Accreditation training in South Carolina May 14-20, 2016; Peggy Pettol to attend the ECA meeting in Dubuque on May 9, 2016 and Jeff Madlom and Shirley Helmrichs to attend the Regional MH meeting in Cedar Rapids on May 5, 2016. All Ayes

There were no “Applications for Underground Construction on Delaware County Right-of-Way” for consideration at today’s meeting. All Ayes

Motion made by Madlom second by Dabroski and carried to acknowledge receipt of the following manure management construction applications and plan updates: Expansion Application for the 724 of Delano Township; New Construction Application for Take Down Ranch in Section 4 of Honey Creek Township; City of Hopkinton Utilities in the amount of $170,184.32 warrant #7308-#7412;

- Ace Homeworks Postage & Mailing 9.04
- Advanced Systems Inc Office Equipment 4893.55
- Alliant Energy Service 1266.83
- Alfs Electrical Service Buildings-Repair/Maint 183.40
- Allfor Inc Repair/Maint-Const Equip 1563.42
- American Legion Post 45 Permanent Lawnscaping 370.00
- Banks Trust Company Debt Payment 359573.75
- Bard Materials (General) Roads 41344.28
- Bard Materials (Rock) Land 5089.12
- Black Hills Energy Service 318.76
- Bobtine Tire Co Repair/Maint-Const Equip 231.34
- BF Foods 523.22
- Burrington Group Inc Buildings-Repair/Maint 2110.50
- Canon Solutions America Inc Office Equipment 15.69
- Cedar Falls Oil Co Lubricants 11.25
- Central IOWater Water Use & Sewer 43.51
- Cedar County Laundry Custodial Supplies 174.64
- C J Cooper & Assoc Inc Safety Items 208.90
- Continental Research Corp Shop Equipment 689.90
- C H Brink Co Education & Training 92.00
- Dearborn Ntl Life Insurance Life Insurance 391.43
- Deced Contribution 10000.00
- Delaware Co Historical Societie Building-Repair/Maint 478.30
- Delaware Co Solid Waste Sanitation Disposal 2045.55
- Delaware County Tourism Expend Local Pass Thru 2000.00
- DJ Repair Repair/Maint-Vehicle 374.29
- Don & Watt LLC Repair/Maint-Fixed Equip 8234.97
- Donnie Truck Sales Inc Construction/Maint Equip 423.71
- ElectionSource Office Equipment 866.89
- Jody Elgin Custodial Supplies 210.00
- Tina Elgin Custodial 500.00
- Envision Laserjet Inc Postage & Mailing 43.55
- Foundation 2 Inc Protection/Security 139.95
- General Constructors Inc Flood/Eros Control 323181.23
- Ginter Tools LLC Minor Equip & Hand Tools 65.00
- Gary R. Reber Postage & Mailing 8.30
- Travis D Hemesath Employee/Item/Subs 6.75
- Heritage Printing Printing Services 20.00
- HITECH Communications Data Processing 21600.00
- Holiday Inn Des Moines Education & Training 665.28
- City of Hopkinton Utilities 350.00
- Hydro Service Repair/Maint-Con Const Equip 200.00
- IA Dept of Transportation Repair/Maint-Const Equip 53.46
- IA Dept of Nat Resources Licensing 10.00
- IA Law Enforcement Academy Education & Training 270.00
- IA Prison Industries Wood & Lumber 3039.00
- Iowa Technologies Inc Data Processing 37.50
- Innovative Monitoring Systems Telephone Services 318.00
- ISAC Education & Training 365.00
- IA State Co Treasurers Assn Education & Training 160.00
- Johnson Co Medical Examiner Medical & Health Services 290.20
- William J Klaren Engineering Services 500.00
- Klueners Sanitation LLC Sanitation Disposal 80.00
- Laurie Kramer Data Processing 353.25
- Jerry Krogmamin Rent Payments 200.00
- Lechtenberg Janitorial Custodial Supplies 272.95

L&D Murphy Consulting Planning-Consulting 2000.00
L-Tron Corporation Radio & Communications 1017.27
Lambert Reporting Legal-Court Related 25.20
L&L Construction Management LLC Fuel 105.14
L John A LeCiere Buildings-Repair/Maint 150.00
Lillie Lewis Books/Newspaper 362.36
Lin Co Auditor Medical & Health Services 338.26
Mail Services LLC Postage & Mailing 590.64
Manchester Signs LLC Repair/Maint-Const Equip 47.95
Manhattan Tel & Telegraph Whitehall Contribution 10000.00
Maple Valley RECC Electrical Power 84.55
Matsuco Tools Nathan Pearson Repair/Maint-Misc Equip 261.31
McDermack Tri-Gas Inc Repair/Maint-Misc Equip 177.64
Mediacom LLC Data Processing 205.90
Midwest Business Products Typing/Printing/Binding 125.79
Midwest Medical & Health Services Construction/Maint Equip 114.97
Midwest Office Supply Fuel 20.00
Midwest Office Supply Park Development 110.00
Midwest Office Supply Palmer Hardware Repair/Maint-Misc Equip 24.58
Midwest Office Supply Philadelphia Concrete Const 152.17
Midwest Office Supply Phoenix Supply Clothing & Dry Goods 168.49
Midwest Office Supply Radio Communications Productivity Plus Account 197.00
Midwest Office Supply Radiocore Communications Data Processing Supplies 1267.07
Midwest Office Supply Radio Television 15.93
Midwest Office Supply Regional Medical Center Stationary Supplies 15.50
Midwest Office Supply Medical & Health Services Health Care Related 250.00
Midwest Office Supply Legal-Court Related 82.00
Midwest Office Supply Supplies 246.36
Midwest Office Supply Employee/Item/Subs 30.00
Midwest Office Supply Schaul Housing Rent Payments 200.00
Midwest Office Supply Daneen G. Schindler Office Equipment 25.92
Midwest Office Supply SE District Assessors Education & Training 150.00
Midwest Office Supply Permanent Landscaping 390.00
Midwest Office Supply Silverline Cooperative Fuel 576.84
Midwest Office Supply Sigma Solutions Inc Data Processing 24485.00
Midwest Office Supply Sparh & Rose Lumber Co Spring Hill Cooperative Pool Building 114.00
Midwest Office Supply Standard Auto Parts Minor Parts & Access 276.95
Midwest Office Supply Stanley Consultants Inc Engineering Services 24548.29
Midwest Office Supply State Forest Nursery Permanent Landscaping 50.00
Midwest Office Supply Stelson Building Products Construction/Maint Equip 650.31
Midwest Office Supply Stewart Hansen Motor Vehicle 27772.00
Midwest Office Supply Stationary Supplies 32.82
Midwest Office Supply Storey Kenworthy Building/Repair-Maint 403.00
Midwest Office Supply Terracon Consultant Inc Engineering Services 2303.75
Midwest Office Supply Thompson Truck & Trailer Construction/Maint Equip 331.06
Midwest Office Supply Thomson Reuters Books/Newspaper 1162.00
Midwest Office Supply Three Rivers FS Fuels 5669.42
Midwest Office Supply US Postmaster Postal & Mailing 223.00
Midwest Office Supply Vanguard Appraisals Inc Appraisal Services 10705.00
Midwest Office Supply VeriScreen Wireless Telephone Services 120.93
Midwest Office Supply VISA / Mastercard Printed Products 309.00
Midwest Office Supply VISA / Mastercard Telephone Services 3131.89
Midwest Office Supply Walmart Community Commercial Services 481.47
Midwest Office Supply Wilson Electric Inc Buildings 890.39
Midwest Office Supply Wilson Electric Inc Telephone Service 464.64
Midwest Office Supply Wilson Electric Inc Telephone Service 1678.43

All Ayes
Arlene Wulfekuhle, Wulfekuhle #4, in Section 20 of Adams Township; and an update from KZ Pork LLC in Section 1 of Milo Township.
All Ayes

Presentation - Update on 2016 Delaware County Fact Book
Deb Weigel and Karen Cameron addressed the Board regarding the 2016 Delaware County Fact Book. They wanted the Board to know that Delaware County Economic Development has requested that they publish a 2016 version of the publication. They are requesting that the county offices review and update the information for their office that was published in the 2015 book. The 2016 version of the Fact Book is set for an August publication date.

Motion made by Dabroski, second by Madlom and carried to approve the contract for services with East Central Intergovernmental Association (ECIA) to provide and perform the necessary services required to prepare a Multi-Jurisdictional Hazard Mitigation Plan as per Grant Agreement #PDMC-PL-IA-2015-0009-01 Project #PL-2015-09-01 between Delaware County, Iowa Homeland Security and Emergency Management Division (HSEMD) and ECIA. Payment shall be based on actual costs incurred by ECIA in performing the services. Total payment shall not exceed $30,000. This budget is based on $22,500 from HSEMD and $7,500 local match provided by Delaware County. Said contract meets all 2CFR Part 200 requirements. All Ayes

Motion made by Madlom second by Dabroski and carried to approve the following resolution regarding segregation of duties:

RESOLUTION No. 2016-030
SEGREGATION OF DUTIES

A RESOLUTION of Delaware County, Iowa Adopting a Segregation of Duties for Officers, Employees, and Agents.

INTRODUCTION
State and federal requirements require that accounting transactions be authorized according to sound management practices. One of the most basic, yet most important principles of sound management is that of segregation of duties. Segregation of duties is critical because it ensures separation of different functions and defines authority and responsibility over transactions. Segregation of duties is critical to effective internal control; it reduces the risk of both erroneous and inappropriate actions. The fundamental premise of segregated duties is that an individual should not be in a position to initiate, approve, and review the same action. Also, the accounting/reconciling function, and the asset (e.g., money, inventory) custody function should be separated among employees. These are called incompatible duties when performed by the same individual.

POLICY STATEMENT
Responsible administrators must consider the principle of segregation of duties when designing and defining job duties. They must implement processes and control procedures that, to the extent feasible, segregate duties among employees and that include effective oversight of activities and transactions. Maintaining segregation of duties is especially challenging for units with small numbers of employees. When these functions cannot be separated, more reliance must be placed on administrative oversight. A detailed supervisory review of activities involving finances, inventory, and other assets is required as a compensating control activity.

Passed and adopted this 2nd day of May, 2016.
/\S/ Shirley E Helmrichs, Chairperson
ATTEST: /\S/ Carla K Becker, Auditor

All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the following resolution regarding conflict of interest:

RESOLUTION No. 2016-031
CONFLICT OF INTEREST POLICY

A RESOLUTION of Delaware County, Iowa Adopting a Conflict of Interest Policy for Officers, Employees, and Agents.

PURPOSE
The purpose of this Code of Conduct is to ensure the efficient, fair, and professional administration of federal grant funds in compliance with 2 CFR, Part 200.112 and other applicable federal and state standards, regulations, and laws.

APPLICATION
This Code of Conduct applies to all officers, employees, or agents of Delaware County engaged in the award or administration of contracts supported by federal grant funds.

REQUIREMENTS
No officer, employee, or agent of Delaware County shall participate in the selection, award, or administration of a contract supported by federal grant funds, if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:

- a. The employee, officer, or agent;
- b. Any member of his/her immediate family;
- c. His/her partner; or
- d. An organization which employs, or is about to employ any of the above;

has a financial or other interest in the firm selected for award. Delaware County officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or subcontractors.

REMEDIES
To the extent permitted by federal, state, or local laws or regulations, violation of these standards may cause penalties, sanctions, or other disciplinary actions to be taken against Delaware County’s officers, employees, or agents.

Passed and adopted this 2nd day of May, 2016.
/\S/ Shirley E Helmrichs, Chairperson
ATTEST: /\S/ Carla K. Becker, Auditor

This resolution updates the county’s current Code of Conduct Policy to follow new 2CFR Part 200 regulations and requirements. All Ayes

Motion made by Madlom second by Dabroski and carried to approve the following resolution regarding county procurement

RESOLUTION No. 2016-032
PROCUREMENT POLICY

PURPOSE
The purpose of this Procurement Policy is to ensure that sound business judgment is utilized in all procurement transactions and that supplies, equipment, construction, and services are obtained efficiently and economically and in compliance with applicable federal and state law and executive orders and to ensure that all procurement transactions will be conducted in a manner that provides full and open competition.

APPLICATION
This policy applies to the procurement of all supplies, equipment, construction, and services of and for Delaware County as well as those related to the implementation and administration of the CBDW award, Pre-Hazard Mitigation Grant or the Emergency Management Planning Grant (EMPG). In regards to aforementioned federal programs, all procurement will be done in accordance with 2 CFR, Part 200.

POLICY
METHODS OF PROCUREMENT
Procurement under grants shall be made by one of the following methods, as described herein: (a) small purchase procedures; (b) sealed bids (formal advertising); (c) competitive proposals; (d) noncompetitive proposals.
- A. Small purchase procedures are relatively simple and informal procurement methods that are sound and appropriate for the procurement of services, supplies, or other property, costing in aggregate not more than $100,000 ($150,000 for federal...
Iowa, we do hereby authorize the destruction of the following scanned records in the Delaware County Auditor’s Office:

Motion made

This resolution updates the county’s current Procurement Policy to follow new 2CFR Part 200 regulations and requirements.

/S/ Carla Becker, Auditor

ATTEST:

Passed and adopted this 2nd day of May, 2016.

PROCUREMENT RECORDS

B. Delaware County shall perform some form of cost/price analysis for every procurement action, including modifications, amendments or change orders. Delaware County shall make an independent estimate prior to receiving a bid or proposal.

D. Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source. Circumstances under which a contract may be awarded by noncompetitive proposals are limited to one or more of the following:

1. The item is available from only a single source;
2. After solicitation of a number of sources, competition is determined inadequate;
3. A public exigency or emergency exists when the urgency for the requirement will not permit a delay incident to competitive solicitation; or
4. The awarding agency authorizes noncompetitive proposals.

E. Delaware County will take affirmative steps to assure, to the greatest extent possible, that contracts are awarded to qualified small and minority firms, women’s business enterprises, and labor surplus area firms whenever they are potential sources.

These affirmative steps must include:

a. Placing qualified small and minority businesses and women’s business enterprises on solicitation lists;

b. Assuring that small and minority businesses, and women’s business enterprises are solicited whenever they are potential sources;

c. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women’s business enterprises;

d. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women’s business enterprises;

e. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and

f. Requiring the prime contractor, if subcontractors are to be let, to take the affirmative steps listed in paragraphs (a) through (e).

PROCUREMENT RECORDS

Delaware County shall maintain records sufficient to detail the significant history of a procurement, including the rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price. Passed and adopted this 2nd day of May, 2016.

/S/ Shirley E. Helmrichs, Chairperson

ATTES:

/S/ Carla Becker, Auditor

This resolution updates the county’s current Procurement Policy to follow new 2CFR Part 200 regulations and requirements.

Tally Lists

1993

1992

o Lake Delhi Trustee Election - J July 23, 1991

o Special Election (Manchester) - February 25, 1992

o School Election - September 10, 1991

o Lake Delhi Trustee Election - July 28, 1992

o City Election – November 5, 1991

o School Election – September 8, 1992

o City Run-off Election - December 3, 1991

o School Election – September 23, 1992

Motion made by Dabroski, second by Madlom and carried to approve the following destruction of records resolution:
1999

- Special Election - June 29, 1999
- School Election - September 14, 1999
- City Election - November 2, 1999

2000

- Special Election (Edgewood) - August 1, 2000
- School Election - September 22, 2000
- General Election - November 7, 2000

2001

- Lake Delhi Trustee Election – July 24, 2001
- School Election – September 11, 2001
- City Election – November 6, 2001
- City Run-off Election – December 4, 2001

Approved this 2nd day of May, 2016.
/S/ Shirley E. Helmrichs, Chairperson
/S/ Jeff Madlom
/S/ Doug Dabroski

ATTEST: /S/ Carla K. Becker, Delaware County Auditor

All Ayes

Motion made by Madlom second by Dabroski and carried to approve the Class C Liquor License renewal application for Hart Ridge, Inc., located at 1645 195th Street in Manchester. This is a 12 month license effective May 16th with Sunday sales and outdoor service area privileges. All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the Incident Management Detour Agreement with the Iowa Department of Transportation (Iowa DOT) with regards to the US 20 interchange project effective May 2, 2016 through November 30, 2016. The following detour will be for emergency use only:

Begin US 20 detour at the IA 136 interchange, proceed southerly 5.32 miles on IA 136 to 3rd Avenue in Worthington, then westerly 0.44 miles on 3rd Avenue to the WCL of Worthington, then westerly 0.22 miles on Dubuque County Road D35 to the Dubuque/Delaware county line, then westerly 3.22 miles on Delaware County Road D35 to Delaware County Road X47, then 5.58 miles north on Delaware County Road X47 to US 20 (end of detour).

Out of distance travel equals 10.91 miles. There is no planned use of the incident management detour. The detour will be used only if incidents occur which require primary road closure within the construction area. No damages will be paid to the county regarding the use of said detour. All Ayes

Motion made by Madlom second by Dabroski and carried to approve the contract with River City Paving for the 180th Ave (River Road) paving project (#Project (LOST-17(01)--73-28)) in consideration of $425,193.39. Said project will pave 1.631 miles of said roadway by HMA Resurfacing with Cold-In-Place Recycling. The late start date of September 6, 2016 with 20 working days allocated for completion. All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the contract with Horsefield Construction for the 180th Ave (Old Hwy 13) paving project (#Project (LOST-17(02)--73-28)) in consideration of $688,004.74. Said project will pave 2.0879 miles of said roadway by PCC Overlay-Whitetopping. The late start date is August 29, 2016 with 25 working days allocated for completion. All Ayes

ENGINEER’S REPORT

C64 Paving Project – Contractor was not able to begin concrete patching last week. They are planning to start said patching this week.

182nd Street Bridge – The contract is still being finalized with the IA DOT. Once we receive authorization from the IA DOT, we will be able to have a preconstruction meeting to find out when construction will begin.

NEXT MEETING - The next regular session of the Board will be held on Monday, May 9, 2016 at 1:15 pm.

PUBLIC COMMENTS - Sandra Kent is concerned with the condition of 221st street off of Fish Hatchery Road. The county has been cleaning out the ditches in this area. She is concerned that they have left the roadway in poor condition and that the ditches are now a safety hazard. County Engineer Anthony Bardgett stated he was aware of the project and would look into the issue.

Motion made by Madlom, second by Dabroski and carried to adjourn the meeting at 1:56 p.m.

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor
The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Daneen Schindler, Mike Corkery, Rick Seeley, Amber Hankins, Dave Gibbs, Larry Peter, Eve Peter, Pat Dede, Lamont Davidson, Wanda Davidson, Chuck Hutchinson, Chris Hutchinson, Kevin Graybill, Tobe Werner, Dan Hutchinson, Caroline Padilla, Susan Scherbring, Dennis Scherbring, Dave Wendt, Brad Lewin, Ron Leuchs, Dustin Schaffer, Brad Engelen, Dick Refshauge, Tim Cook, Shirley Pultz, Richard Pultz, Jim Diers, Jay Funk, Michelle Brady, Roger Helmrichs, Karl Gaul, Becky Willey, James Willey, Pete Buschmann, Rhonda Kendrick, Anthony Bardgett, Carla K. Becker, and two members of the media. Chairperson Helmrichs called the meeting to order.

Motion made by Madlom, second by Dabroski and carried to approve the agenda as posted. All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the minutes from the May 2nd session. All Ayes

Motion made by Madlom second by Dabroski and carried to acknowledge the following employees to attend their respective out-of-county meetings: Daneen Schindler to attend the meeting in Ames on May 11th and the iSAC Workshop in Cedar Rapids on May 12th; and Jeff Madlom to attend the Operation New View meeting in Dubuque on May 12th. All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the following claims for payment:

| Alliant Energy Electric Service | $2,389.16 |
| AT & T Telephone Service | $8.31 |
| Century Link Communications Telephone Service | $30.53 |
| Century Link Telephone Service | $522.81 |
| Comtec Internet Service Data Processing | $70.00 |
| Mediacom LLC Telephone Service | $75.90 |
| Windstream Telephone Service | $1,371.13 |

All Ayes

There were no “Applications for Underground Construction on Delaware County Right-of-Way” submitted for consideration at today's meeting. All Ayes

Motion made by Madlom and carried to acknowledge receipt of the following manure management construction applications and plan updates: A new construction application for BKZ Fork LLC, Brad Kimmerle in Section 33 of Richland Township; and updates for WB Farms Inc – Section 17, Linda Brandel, in Section 17 of Coffins Grove Township and for J & L Hog Farms, LLC in Section 12 of Richland Township. All Ayes

Motion made by Dabroski, second by Madlom and carried to acknowledge receipt of the Clerk of Court’s Monthly Report and Remittance showing that for the month of April 2016 a total of $1,633.62 was collected for various fees and deposited into the county general funds. All Ayes

Motion made by Madlom second by Dabroski and carried to acknowledge receipt of the Recorder’s Monthly Report showing that for the month of April 2016 the following fees were collected on behalf of the county and deposited into their respective funds:

| General Fund | $9,778.17 |
| Recorder’s Document Management Fund | $302.00 |
| Electronic Transfer Fund | $302.00 |
| Total | $10,382.17 |

All Ayes

Motion made by Dabroski, second by Madlom and carried to acknowledge receipt of the Treasurer’s Monthly Banking and Investment Report showing that $16,923,226.88 was collected and deposited on behalf of all taxing entities in various banks across the county. All Ayes

PUBLIC HEARING – First Reading of Proposed Ordinance #39

This being the date and time set to hold a public hearing for the first reading of proposed Ordinance #39 – An Ordinance Regulating the Operation of All Terrain and Utility Vehicles within Delaware County, as published in the three officials newspapers of the county, Chairperson Helmrichs opened the public hearing at 1:22 pm.

Members of the Delaware County Board of Supervisors read the proposed ordinance aloud in its entirety. Chairperson Helmrichs then asked for comments from those present asking that they direct their comments to the Board and limit comments to no more than 2 minutes in length.

Lamont Davidson thanked the Board for considering said ordinance. He noted that exhaust systems were not addressed in the ordinance. He also suggested that a rearview mirror always be required rather than just when factory installed. Lastly, he would like to see the slow moving vehicle sign replaced with a flag. He feels that flags are more visible.

Roger Helmrichs is not in favor of the passage of said proposed ordinance. He feels it is a safety issue and an additional strain on law enforcement.

Pat Dede is in favor of the ordinance. She feels that the Amish horse and buggies are more of a safety hazard than these vehicles will be. She also feels that people should be allowed to use their arms for turning signals like bikes do.

James Willey is in favor of the ordinance. He feels it will be a boost for tourism. He also stated that the local club is committed to offering training classes in the future.

Larry Peter would prefer flashing lights over flags or slow moving vehicle signs.

Brad Engelen is in favor of the ordinance. However, he is not in favor of the slow moving vehicle signs. He feels there are better options to address the safety issue. He also feels the ordinance will force people to register their vehicles.

Rick Seeley supports the ordinance. He feels its passage will benefit the county and thanked the Board for its consideration.

Shirley Pultz supports the passage of said ordinance. She stated that her family spends a considerable amount of money traveling to other states to ride their vehicles.

Jay Funk supports the Ordinance and appreciates the Board's emphasis on safety. He suggested that the ordinance require the decals to be positioned high enough to allow law enforcement to view easily.

Dave Gibbs feels that 35 mph is too high and should be lowered to 30 mph. He would also like to see posted hours of operation rather than being limited from sunrise to sunset.
Chuck Hutchinson supports the ordinance as written.

Rhonda Kendrick asked about the speed limit requirement as well as insurance. Chairperson Helmrichts stated that the speed limit requirement was in the Iowa Code. Insurance is addressed in Section 5.1 of the proposed ordinance.

Kevin Graybill stated that you can purchase turn signal kits for $75 - $100 and can install them yourself. He is willing to help anyone who needs assistance installing turn signals on their vehicle.

Dustin Schaefer commutes to Black Hawk County for work every day. As he travels through Buchanan County, he may see one or two side-by-sides a week on gravel roads.

Dave Gibbs asked what a Class A Road was. County Engineer Anthony Bardgett stated that Class A roadways were roadways under normal maintenance. Class B & C roads are minimum maintenance roads with Class C being gated. Chairperson Helmrichts stated that the Board intended to change Class B roads to Class A roads because they are trying to encourage towns, not mud running. The Delaware County Conservation Board will have the ability to designate specific parks or trails where these vehicles can be used if they so choose.

Chairperson Helmrichts closed the hearing at 1:56 by thanking everyone for their comments and expressed the Board’s appreciation for all the time and energy spent on the process.

Motion made by Madlom second by Dabroski and carried to approve the following resolution:

**RESOLUTION No. 2016-34**

BE IT RESOLVED that the first reading of the ordinance entitled:

**“AN ORDINANCE REGULATING THE OPERATION OF ALL-TERRAIN VEHICLES AND OFF-ROAD UTILITY VEHICLES IN DELAWARE COUNTY, IOWA”** is hereby approved and that said ordinance be further considered for its second reading at a meeting to be held on the 16th of May, 2016 at 1:15 pm in the office of the Delaware County Board of Supervisors located within the Delaware County Courthouse, Manchester, Iowa. At such time and place, all persons interested shall be given the opportunity to be heard concerning said ordinance.

Approved this 9th day of May, 2016 by the Delaware County Board of Supervisors.

Consideration of Reversing Prior Action to Abate Delinquent Tax - Parcel #140-17-01-016-10

During its meeting held on February 8, 2016, at the request of the County Auditor and County Treasurer, the Board approved the abatement of $10.00 of delinquent tax and all associated interest and fees due on Parcel #140-17-01-016-10 (currently in the name of D.J. Meggenburg.) Since the tax certificates for this parcel are held by Delaware County and, at that time, efforts to contact adjacent property owners to possibly transfer said certificates had been unsuccessful, both the County Auditor and County Treasurer felt the abatement was necessary to clear the books on this unclaimed parcel. Since that time, the property adjacent to this parcel has changed hands and the new owners are interested in assuming the tax sale certificates on this parcel.

In order to do so, the Board would need to reverse its action to abate, either in part or in full, to allow for the delinquency. By doing so, the county could transfer the certificates for this parcel to the adjacent property owners for a minimal fee. As the new certificate holders, the adjacent property owners would then need to retain an attorney, file the required redemption notice(s) and submit paperwork to the County Treasurer before being able to secure a tax sale deed for the property.

Motion made by Dabroski, second by Madlom and carried to approve the reversal of the abatement of the following delinquent tax on Parcel #140-17-01-016-10:

- 2011-12 $2.00
- 2012-13 $2.00
- 2013-14 $2.00
- 2014-15 $2.00
- 2015-16 $2.50

Total: $13.50

This motion does not reverse the abatement of the interest and penalties associated with said delinquent tax. That portion of the February 8th abatement remains intact. All Ayes

Motion made by Madlom second by Dabroski and carried to approve the following resolution to amend the county’s procurement policy to add additional requirements outlined in 2CFR Part 200 (Code of Federal Regulations):

**RESOLUTION No. 2016-035**

**PROCUREMENT POLICY**

**PURPOSE**

The purpose of this Procurement Policy is to ensure that sound business judgment is utilized in all procurement transactions and that supplies, equipment, construction, and services are obtained efficiently and economically and in compliance with applicable federal and state law and executive orders and to ensure that all procurement transactions will be conducted in a manner that provides full and open competition.

**APPLICATION**

This policy applies to the procurement of all supplies, equipment, construction, and services of and for Delaware County as well as those related to the implementation and administration of the CDBG award, Pre-Hazard Mitigation Grant or the Emergency Management Planning Grant (EMPG). In regards to aforementioned federal programs, all procurement will be done in accordance with 2CFR Part 200.

**POLICY**

**METHODS OF PROCUREMENT**

Procurement under grants shall be made by one of the following methods, as described herein: (a) small purchase procedures; (b) sealed bids (formal advertising); (c) competitive proposals; (d) noncompetitive proposals.

A. Small purchase procedures are relatively simple and informal procurement methods that are sound and appropriate for the procurement of services, supplies, or other property, costing in aggregate not more than $100,000 ($150,000 for federal programs). If small purchase procedures are used for a procurement under a grant, price or rate quotations shall be obtained from an adequate number of qualified sources.

B. In sealed bids (formal advertising), sealed bids are publicly solicited and a firm-fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all of the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bids method is the preferred method for procuring construction.

1. In order for sealed bidding to be feasible, appropriate conditions must be present, including, at a minimum, the following:
   (a) A complete, adequate and realistic specification or purchase description is available;
   (b) Two or more responsible bidders are willing and able to compete effectively for Delaware County business; and
   (c) The procurement lends itself to a firm-fixed-price contract, and the selection of the successful bidder can be made principally on the basis of price.

2. When sealed bids are used for a procurement under a grant, the following requirements apply:
   (a) A sufficient time prior to the date set for opening of bids, bids shall be solicited (publicly advertised) from an adequate number of known suppliers;
(b) The invitation for bids, including specifications and pertinent attachments, shall clearly define the items or services needed in order for the bidders to properly respond to the invitation for bids;

(c) All bids shall be opened publicly at the time and place stated in the invitation for bids;

(d) A firm-fixed-price contract award shall be made by written notice to that responsible bidder whose bid, conforming to the invitation for bids, is lowest. Where specified in the bidding documents, factors such as discounts, transportation costs, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine low bid when prior experience of Delaware County indicates that such discounts are generally taken; and

(e) Any or all bids may be rejected if there are sound documented business reasons in the best interest of the program.

C. Procurement by competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed-price or cost-reimbursement type contract is awarded, as appropriate. Competitive proposals are generally used when conditions are not appropriate for the use of sealed bids. If the competitive proposals method is used for a procurement under a grant, the following requirements apply:

1. Requests for Proposals shall be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals shall be considered to the maximum extent practical;

2. Requests for Proposals shall be solicited from an adequate number of qualified sources;

3. Delaware County shall have a written method for conducting evaluations of the proposals received and for selecting awardees;

4. Awards will be made to the responsible offeror whose proposal will be most advantageous to Delaware County, with price (other than architectural/engineering) and other factors considered. Unsuccessful offerors will be promptly notified in writing; and

5. Delaware County may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in the procurement of A/E professional services. It can not be used to procure other types of services (e.g., administration professional services) even though A/E firms are a potential source to perform the proposed effort.

D. Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source. Circumstances under which a contract may be awarded by noncompetitive proposals are limited to one or more of the following:

1. The item is available from only a single source;

2. After solicitation of a number of sources, competition is determined inadequate;

3. A public exigency or emergency exists when the urgency for the requirement will not permit a delay incident to competitive solicitation; or

4. The awarding agency authorizes noncompetitive proposals.

E. Delaware County will take affirmative steps to assure, to the greatest extent possible, that contracts are awarded to qualified small and minority firms, women's business enterprises, and labor surplus area firms whenever they are potential sources. These affirmative steps must include:

a. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;

b. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;

c. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women’s business enterprises;

d. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;

e. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and

f. Requiring the prime contractor, if subcontractors are to be let, to take the affirmative steps listed in paragraphs (a) through (e).

CONTRACT PRICING

A. The cost plus a percentage of cost and percentage of construction cost method of contracting shall not be used.

B. Delaware County shall perform some form of cost/price analysis for every procurement action, including modifications, amendments or change orders. Delaware County shall make an independent estimate prior to receiving a bid or proposal.

C. Delaware County shall negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. In determining a fair and reasonable profit, Delaware County must consider the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area.

PROCUREMENT RECORDS

Delaware County shall maintain records sufficient to detail the significant history of a procurement, including the rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

AWARDED CONTRACTS

A. Delaware County will not award a contract to a party listed as debarred, suspended, or otherwise excluded in the System for Award Management (SAM).

B. Any contracts awarded shall comply with 2 CFR 200.326 and Appendix II to Part 200.

Passed and adopted this 9th day of May, 2016.

Mr. Bardgett requested that the Board table the final consideration until next week’s meeting to allow his review of the bids.

Motion made by Dabroski, second by Madlom and carried to approve the request to change the “agent of record” for the county’s alarm inspections for the various county facilities. The cost of said tests will be paid for out of each individual department’s budget.

B. The change simply allows Group Services to act on behalf of the county. All Ayes by Madlom second by Dabroski and carried to approve the request to change the “agent of record” for the county’s alarm inspections for the various county facilities.

Motion made

All Ayes

ATTEST: /S/ Carla Becker, Auditor

/S/ Shirley E. Helmrichs, Chairperson

Passed and adopted this 9th day of May, 2016.

Motion made by Dabroski, second by Madlom and carried to approve the proposals from Hitech to perform the required annual fire alarm inspections for the various county facilities. The cost of said tests will be paid for out of each individual department's budget.

All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the request to change the “agent of record” for the county's medical insurance from Wellmark BCBS to Group Services, Inc. This change will not affect the county's policy or benefit level with Wellmark. The change simply allows Group Services to act on behalf of the county. All Ayes

Consideration of Bids - Pavement Marking Program - Edgeline Markings

This being the date and time set to receive bids for the 2016 Pavement Marking Program, County Engineer Anthony Bardgett read the following bids aloud:

<table>
<thead>
<tr>
<th>Company</th>
<th>price/gallon</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vogel Traffic Services, Inc.</td>
<td>$14.05/gal</td>
<td>$94,317.65</td>
</tr>
<tr>
<td>Kam Highway Markings</td>
<td>14.2163/gal</td>
<td>95,434.02</td>
</tr>
<tr>
<td>Quality Striping, Inc.</td>
<td>14.3000/gal</td>
<td>95,955.90</td>
</tr>
<tr>
<td>Fahner Asphalt Sealers LLC</td>
<td>14.8900/gal</td>
<td>99,956.57</td>
</tr>
<tr>
<td>Roadsafe Traffic Systems</td>
<td>15.5200/gal</td>
<td>104,185.76</td>
</tr>
</tbody>
</table>

Mr. Bardgett requested that the Board table the final consideration until next week's meeting to allow his review of the bids.

Motion made by Dabroski, second by Madlom and carried to acknowledge receipt of the bids for the 2016 Pavement Marking Project as read and to table the final awarding of said bid until the May 16th meeting to allow time for the County Engineer to review the bids for accuracy. All Ayes
Discussion Regarding Options for Wellmark BCBS Renewal – 2016/2017

Tom Schuetz, Group Services, addressed those present regarding the 2016-17 renewal with Wellmark. In order to keep the premium costs down, he would like the Board to consider increasing its deductible with Wellmark and taking on more risk through the self-funded portion of the medical insurance program. By doing so, the county could decrease its overall costs for providing medical insurance without changing the net benefits to its employees.

Currently, the county purchases a $2,000 deductible plan with Wellmark. The self-funded portion of the program makes it so that the employee realizes a $100 deductible by covering the difference. The proposed renewal from Wellmark for the county’s current $2,000 deductible plan with Wellmark and then increase the self-funding budget to cover the difference. This will only change the way the benefits are funded. It will NOT change the net benefits to the employees, spouses or their dependents. Taking his recommendation also helps the county regarding the Cadillac tax which is scheduled to take effect in 2020. This tax is based on the annual % of increased premium.

Since this recommendation requires a plan change, each of the two unions will need to go back to its membership and vote on whether or not the county can go to the higher deductible with Wellmark. This is required by the current collective bargaining agreements. Even though the benefits themselves are not changing, the plan number will be. Since the Auditor’s Office is required to send out benefit notifications to employees 30 days prior to the renewal date of the policy (July 1, 2016), the Board will need to make a decision within the next week or so.

Representatives from both unions stated they would put the issue to a vote of their memberships as soon as possible. The Board thanked them for their time and effort.

Review of Public Comments from May 9th Public Hearing Regarding Proposed Ordinance #39

Assistant County Attorney Courtney Vorwald joined the meeting.

Chairperson Helmrichs went down the list of public comments and concerns regarding the proposed ordinance to regulate operation of all terrain and off-road utility vehicles on county roadways. Discussion was held on the following items:

1. A comment was made regarding the absence of regulations for noise and exhaust in the proposed ordinance. Ms. Vorwald stated that Iowa Code has regulations for exhaust that she can have restated in the proposed ordinance. Chairperson Helmrichs directed Ms. Vorwald to do so.
2. Discussion was held regarding the comment to require rearview mirrors on all vehicles rather than just “if so equipped”. All Board members felt comfortable with the proposed ordinance as written.
3. During the public hearing several people commented on the problems associated with the “slow moving vehicle” (SMV) signs and would prefer the Board to require flags instead. The Board did not realize the potential issues associated with the SMV signs and have no problem changing this to an orange flag instead. Ms. Vorwald stated she could make the necessary changes but would need know the required position of the flag on the vehicle since ATVs and UTVs come in varying sizes and shapes. After a brief discussion amongst the Board members, Chairperson Helmrichs directed Ms. Vorwald to have the flag be at least 6’ in height and extending at least 1’ above the top of the vehicle for visibility. She left the actual wording up Ms. Vorwald.

There being no further business before the Board, Chairperson Helmrichs closed the work session at 3:03 pm.

These minutes have been read and approved.
The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Amber Hankins, Bob Sack, Jerry Ris, Richard Putz, Shirley Putz, Steve Leibold, justin Rath, Dane Schindler, Mike Corkery, Rick Seifert, Dan Hutchinson, Kevin Grubail, Tobe Werner, Tobe Wenberg, Steve Wenberg, Angel Hutchinson, Ron Leuchs, Jim Diers, Jay Funke, Michelle Brady, Becky Willey, James Willey, Pete Buschmann, Dan Errthum, Brad Lewin, Anthony Baggart, Carla K. Becker, and two members of the media. Chairperson Helmrich called the meeting to order.

**Motion made by Madlom, second by Dabroski and carried to approve the agenda as posted. All Ayes**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Motion made by Madlom, second by Dabroski and carried to approve the following employees to attend their respective out-of-county meetings: Carla Becker to attend the Solutions School of Instruction in Ames on May 19th and the ISAC Working Group meeting in Des Moines on May 20th; Jeff Madlom to attend the ECIA meeting in Dubuque on May 18th; and Doug Dabroski to attend the RC&amp;D meeting in Anamosa on May 19th. All Ayes</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Motion made by Madlom, second by Dabroski and carried to approve the following claims for payment, including the May 13th payroll in the amount of $172,183.25:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Accent Laser Services Inc</strong></td>
<td>329.95</td>
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<tr>
<td><strong>Advanced Business Systems Inc</strong></td>
<td>440.00</td>
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<td><strong>Advanced Systems Inc</strong></td>
<td>32.20</td>
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<td><strong>Alliant Energy</strong></td>
<td>1130.44</td>
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<tr>
<td><strong>Allied Insurance</strong></td>
<td>1371.11</td>
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<tr>
<td><strong>Altofer Inc</strong></td>
<td>1508.30</td>
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<tr>
<td><strong>Jody Auto LWC Works</strong></td>
<td>229.00</td>
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<tr>
<td><strong>Parker Co.</strong></td>
<td>948.48</td>
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<tr>
<td><strong>Barron Motor Supply</strong></td>
<td>128.84</td>
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<tr>
<td><strong>Becker Electric LLC</strong></td>
<td>183.14</td>
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<tr>
<td><strong>Bi-Courtney Disposal Inc</strong></td>
<td>582.18</td>
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<tr>
<td><strong>Black Hills Energy</strong></td>
<td>330.99</td>
</tr>
<tr>
<td><strong>Black Bob Stephens Inc</strong></td>
<td>518.52</td>
</tr>
<tr>
<td><strong>Boedtner Implemention</strong></td>
<td>573.44</td>
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<tr>
<td><strong>BOSS</strong></td>
<td>125.00</td>
</tr>
<tr>
<td><strong>Boubin Tire Co</strong></td>
<td>101.37</td>
</tr>
<tr>
<td><strong>Buchanan Co Jail</strong></td>
<td>4700.00</td>
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<tr>
<td><strong>Budden Well &amp; Pbg</strong></td>
<td>125.00</td>
</tr>
<tr>
<td><strong>Carls Feed &amp; Farm Store</strong></td>
<td>63.85</td>
</tr>
<tr>
<td><strong>Case Management &amp; MH</strong></td>
<td>427.50</td>
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<tr>
<td><strong>Caterpillar Financial Services</strong></td>
<td>5815.17</td>
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<tr>
<td><strong>City Buildings-Repair/Maint</strong></td>
<td>408.48</td>
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<tr>
<td><strong>Crescent Electrical Supply Co</strong></td>
<td>274.22</td>
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<tr>
<td><strong>D&amp;S Portables Inc</strong></td>
<td>960.00</td>
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<tr>
<td><strong>Delaware County Bar Assoc</strong></td>
<td>50000.00</td>
</tr>
<tr>
<td><strong>Delaware Co Fair Society</strong></td>
<td>350.00</td>
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<td><strong>Del Co Mutual Ins Assn</strong></td>
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<td><strong>Del Co Public Health</strong></td>
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<td><strong>Del Co Sheriff</strong></td>
<td>433.24</td>
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<tr>
<td><strong>Delaware Soil &amp; Water</strong></td>
<td>2500.00</td>
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<tr>
<td><strong>Dell Lumber</strong></td>
<td>258.60</td>
</tr>
<tr>
<td><strong>Alan Domeyer Extreme Prop</strong></td>
<td>225.00</td>
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<tr>
<td><strong>Don &amp; Walt LLC</strong></td>
<td>147.11</td>
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<td><strong>Don's Truck Sales Inc</strong></td>
<td>122.99</td>
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<tr>
<td><strong>Dressler Co.</strong></td>
<td>100.00</td>
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<td><strong>Dyersville Commercial</strong></td>
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<td><strong>Eaton</strong></td>
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<td><strong>Eaton</strong></td>
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<td><strong>Fillenwarth Beach</strong></td>
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<tr>
<td><strong>Ford Pheasants</strong></td>
<td>1200.00</td>
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<td><strong>Gaffney Quarries Inc</strong></td>
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<td><strong>Georgen Auto LLC</strong></td>
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<tr>
<td><strong>Good Neighborhood Group Inc</strong></td>
<td>3856.50</td>
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<tr>
<td><strong>Hausers Water Systems Inc</strong></td>
<td>209.56</td>
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<tr>
<td><strong>Henderson Products</strong></td>
<td>178.90</td>
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<tr>
<td><strong>Huntington</strong></td>
<td>156.61</td>
</tr>
<tr>
<td><strong>Hopkinson Municipal Utilities</strong></td>
<td>114.99</td>
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<tr>
<td><strong>Hutch &amp; Associates PC</strong></td>
<td>399.41</td>
</tr>
<tr>
<td><strong>Iowa Charitable Foundation</strong></td>
<td>75.00</td>
</tr>
<tr>
<td><strong>IA Co Recorders Assn</strong></td>
<td>120.00</td>
</tr>
<tr>
<td><strong>IDPH Bureau of Vital Records</strong></td>
<td>30.00</td>
</tr>
<tr>
<td><strong>ID Division of Labor Services</strong></td>
<td>40.00</td>
</tr>
<tr>
<td><strong>IA Prison Industries</strong></td>
<td>6661.40</td>
</tr>
</tbody>
</table>

There were no "Applications for Underground Construction on Delaware County Right-of-Way" submitted for consideration at today's meeting. All Ayes
AN ORDINANCE REGULATING THE OPERATION OF ALL-TERRAIN VEHICLES AND OFF-ROAD UTILITY VEHICLES IN DELAWARE COUNTY, IOWA

NOW, BE IT RESOLVED that the second reading of the revised ordinance entitled: "AN ORDINANCE REGULATING THE OPERATION OF ALL-TERRAIN VEHICLES AND OFF-ROAD UTILITY VEHICLES IN DELAWARE COUNTY, IOWA" as published in the three officials newspapers of the county, Chairperson Helmrichs opened the public hearing at 1:20 pm.

Chairperson Helmrichs informed those present that the Board members held a work session on May 11th to discuss the comments and concerns brought up at the public hearing for the 1st reading held on May 9th. Taking into consideration the comments made by fellow Board members during said work session, Chairperson Helmrichs directed Assistant County Attorney Courtney Vorwald to amend the proposed ordinance by removing the requirement for a slow moving vehicle sign and replacing it with an orange flag in Section 3 paragraph 3d and to add compliance with Iowa required muffling devices in Section 3 paragraph 3e.

Members of the Delaware County Board of Supervisors read the proposed ordinance aloud in its entirety. Chairperson Helmrichs then asked for comments from those present asking that they direct their comments to the Board and limit comments to no more than 2 minutes in length. Public comments were as follows:

Jim Willey spoke in favor of the ordinance stating it will be great for both tourism and recreation.

Tobe Werner appreciates the Board addressing mufflers and noise in the ordinance.

Steve Leibold stated that he has been trailering his vehicle over to Buchanan County since they have had an ordinance in place for about 4 years. He is looking forward to being able to use his vehicles for recreation in Delaware County.

Justin Rath thanked the Board for its hard work on this ordinance and is in favor of its passage.

Jay Funke stated that there are smaller side by sides that do not have factory-installed speedometers available. These can only travel 25 mph. He also wondered if the ordinance should address dual usage; those vehicles that are going to be used for both agricultural and recreational purposes.

Dan Errthum is excited to see that monies spent on recreation will be staying in Delaware County. He still feels that blinkers should not be required when arms signals are allowed on other vehicles.

Jerry Ries had the following concerns:
1. The ordinance length is too long. If you need an ordinance this long then probably shouldn't be allowing usage on county roads.
2. The state legislature has considered this statewide the past three sessions and has not passed it.
3. There are manufacturers who say these vehicles are not made to operate on roadways.
4. He feels there are too many young people operating these for use on roadways.
5. He is concerned with the use of alcohol in conjunction with operating these vehicles on county roadways.
6. He does not see the benefit to Delaware County in the passage of this ordinance.

Richard Putz stated that he goes to Wisconsin to operate his vehicle and spends at least $600 on lodging and food which is money that can now be kept in Delaware County.

Rick Seeley is in support of passing said ordinance. He feels the ordinance will have a positive impact on the county both economically and recreationally.

Kevin Graybill thanked the Board for the changes they made. He also stated that alcohol usage is addressed by other laws. If it is a problem for the operation of ATVs, then it is a problem for the car cruise and bike races as well.

Michelle Brady stated she is in favor of the ordinance passing. She feels it does a good job outlining what is required equipment. She also requested that local dealers be provided the dates of ATV/UTV training courses.

Justin Rath stated that the state organization tried to get a statewide law passed for operation, but counties wanted to keep control local rather than being under control of the state.

Chairperson Helmrichs thanked everyone for their comments. Supervisor Madlom stated that he has been asked if the third reading can be waived. First of all, the publication has already gone out for the third reading. Second, he feels there have been many pros and cons brought up and would like to see it go to a third reading. All board members agreed that a work session to discuss the comments made at today's hearing is the best way to go. Chairperson Helmrichs closed the hearing at 1:52.

Motion made by Madlom, second by Dabroski and carried to approve the following resolution: RESOLUTION No. 2016-36 WHEREAS, the first reading of Proposed Ordinance #39, "AN ORDINANCE REGULATING THE OPERATION OF ALL-TERRAIN VEHICLES AND OFF-ROAD UTILITY VEHICLES IN DELAWARE COUNTY, IOWA" was held on Monday, May 9, 2016 at 1:15 pm, and WHEREAS, several members of the public, in favor and against, commented on said ordinance and its passage, and WHEREAS, the Board of Supervisors held a work session on Wednesday, May 11, 2016 at 1:30 pm to review said comments with the Assistant County Attorney Courtney Vorwald and to discuss revisions to the proposed ordinance.

NOW, BE IT RESOLVED that the second reading of the revised ordinance entitled: "AN ORDINANCE REGULATING THE OPERATION OF ALL-TERRAIN VEHICLES AND OFF-ROAD UTILITY VEHICLES IN DELAWARE COUNTY, IOWA" is hereby approved as read and that said ordinance be further considered for its third and final reading at a meeting to be held on the 23rd of May, 2016 at 1:15 pm in the office of the Delaware County Board of Supervisors located within the Delaware County Courthouse, Manchester, Iowa. At such time and place, all persons interested shall be given the opportunity to be heard concerning said ordinance.

Approve this 16th day of May, 2016 by the Delaware County Board of Supervisors.
/S/ Shirley E. Helmrichs, Chairperson
/S/ Jeff Madlom
/S/ Doug Dabroski
Attest: /S/ Carla K. Becker, County Auditor
All Ayes

Consideration of Funding Request - Delaware County Scenic Byway - Bob Sack

Bob Sack, President of the Delaware Crossing Scenic Byway Board, addressed the Board regarding long-term funding. The Delaware Crossing Scenic Byway loops for 36 miles across the county through the towns of Manchester, Delaware, Delhi, Hopkinton and around Lake Delhi. The Iowa Byways Sustainability Project helps the NE Iowa RC&D (Postville) and the Byway Boards partner with the IA DOT to promote, manage and develop their crossings into popular tourism destinations. As part of this project, the cities of Manchester and Delhi have been chosen to host art projects along the byway. Each art piece must represent something unique to the community it resides in. The one in Delhi will be placed in the City Park and the one in Manchester will be between Burger King and the old Smith's building.
The Delaware County Board of Supervisors met in work session this date at 2:30 p.m. with all members present. Also present were Daneen Schindler, Mike Corkery, Larry Peter, Eve Peter, Courtney Vorwald, and Carla K. Becker. Chairperson Helmrichs called the meeting to order.

Motion made by Madlom, second by Dabroski and carried to approve the employee probationary wage increase from $19.76 (90%) to $21.95 (100%) for Dean Klostermann with the Secondary Roads Department effective May 18, 2016. All Ayes.

Motion made by Dabroski, second by Madlom and carried to approve a letter of support for Region 8 Regional Transit Authority’s (RTA) and Tag Advisory committee’s pursuit of the Rides to Wellness Coordinated Access Grant to be used to expand the transportation services being provided for medical appointments, etc. Chairperson Helmrichs stated that it has been expressed many times that there is a need for further transportation services in the area for medical appointments, hospital discharges and access to healthy foods, etc. This grant would help them start a pilot project in Manchester by adding a smaller transportation vehicle to their fleet to meet these needs. All Ayes.

Motion made by Madlom, second by Dabroski and carried to acknowledge receipt of the letter of resignation from part-time jailer Sue Collins. Her final date of employment will be May 31, 2016. The Board thanked Ms. Collins for her service to Delaware County. All Ayes.

Motion made by Dabroski, second by Madlom and carried to approve to table consideration of making the appointment to the Adams/Hazel Green Benefited Fire District Board of Trustees until the next meeting on May 23rd. All Ayes.

Motion made by Madlom second by Dabroski and carried to award the bid for the 2016 Pavement Marking Program to Vogel Traffic Services for their low bid of $14.05/gallon ($94,317.65 for the project) as recommended by County Engineer Anthony Bardgett. The project consists of placing 6,713 gallons of edgeline paint along 222.26 miles of roadway. The late start date for this project is August 15, 2016 with 30 working days allocated for completion. All Ayes.

Motion made by Dabroski, second by Madlom and carried to approve the employee probationary wage increase from $19.76 (90%) to $21.95 (100%) for Dean Klostermann with the Secondary Roads Department effective May 18, 2016. All Ayes.

Motion made by Dabroski, second by Madlom and carried to approve to table consideration of making the appointment to the Adams/Hazel Green Benefited Fire District Board of Trustees until the next meeting on May 23rd. All Ayes.

ENGINER’S REPORT

C64 Paving Project – Concrete patching was completed last week. A paving schedule has not yet been set.

180th Ave (River Road Project) – The contractor started work today milling out the pavement transitions. The recycling of the existing asphalt may start in a couple weeks.

182nd Street Bridge – A preconstruction meeting is scheduled for this Thursday. A start date for construction will be determined at the next meeting.

NEXT MEETING – The next regular session of the Board will be held on Monday, May 23, 2016 at 1:15 pm.

PUBLIC COMMENTS – Chuck Hutchinson and Rick Seeley asked the Board to consider waiving the third reading of proposed ordinance #39. Shirley Helmrichs stated that a Hazardous Waste and Electronic Cleanup Day has been scheduled for Saturday, May 21, 2016 from 8:00 am until noon. Hazardous waste drop off requires an appointment (electronic waste does not). To make an appointment, please call 844-248-3737.

Motion made by Madlom, second by Dabroski and carried to adjourn the meeting at 2:12 p.m.

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson /S/ Carla K. Becker, Auditor

STATE OF IOWA ) /S/ Shirley E. Helmrichs, Chairperson /S/ Carla K. Becker, Auditor

May 17, 2016
STATE OF IOWA ) /S/ Shirley Helmrichs, Chairperson /S/ Carla K. Becker, Auditor

DELWARE COUNTY ) 2:30 p.m. Manchester, Iowa

The Delaware County Board of Supervisors met in work session this date at 2:30 p.m. with all members present. Also present were Daneen Schindler, Mike Corkery, Larry Peter, Eve Peter, Courtney Vorwald, and Carla K. Becker. Chairperson Helmrichs called the meeting to order.

Review of Comments and Concerns Voiced During May 16th Public Hearing on Proposed Ordinance #39

The Board reviewed all public comments and concerns voiced during the May 16, 2016 public hearing on proposed Ordinance #39 for the operation of all-terrain and off road utility vehicles on county roadways.

Regarding the consumption of alcohol while operating these vehicles, Assistance County Attorney Courtney Vorwald stated that some of the county ordinances she researched prohibited the use of alcohol and/or open containers. She feels that the “operating while intoxicated” laws cover this already. She feels including it within the proposed ordinance would be redundant. All Board members seemed to agree and were happy leaving that topic out of the ordinance.

Regarding the dates, times and locations of training sessions, Ms. Vorwald stated that overall it is a good idea to let the local clubs and dealers know when these training are scheduled for. However, she does not feel it is something that should be included in the ordinance.

County Engineer Anthony Bardgett noted that in Section 3 of the ordinance there are two references to Class B & C gravel roads. He commented that the word gravel should be removed since most of the County’s Class B & C roadways are not gravelted. Ms. Vorwald agreed and will remove those references.

Ms. Vorwald noted that Section 9 (Effective Date) is still currently blank. She stated that the ordinance can either be effective on a specific date in the future or effective after it has been published in its entirety. Chairperson Helmrichs requested that she make it effective after its publication.

There being no further business before the Board, the work session was closed at 2:55 pm. These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson /S/ Carla K. Becker, Auditor
The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Amber Hanks, Chris Hutchins, Paul Krogmann, Tobe Werner, Pete Buschmann, Jim Alf, Denise Hutchinson, Dan Hutchinson, Becky Willey, James Willey, Brad Lewin, Steve Vorwald, Susan Scherbring, Dennis Scherbring, Richard Putz, Shirley Putz, Jim Diers, Jay Funke, Michelle Brady, Milt Kramer, Roger Helmrichs, Daneen Schindler, Mike Corkery, Rick Seeley, Anthony Bardgett, Carla K. Becker, Casey Snyder and two members of the media. Chairperson Helmrichs called the meeting to order.

Motion made by Madlom, second by Dabroski and carried to approve the agenda as posted. All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the minutes from the May 16th and May 17th sessions. All Ayes

Motion made by Madlom, second by Dabroski and carried to acknowledge the following employees to attend their respective out-of-town meetings: Marsha Mingescher and Jenny Eschen to attend a County Recorder's Training in Ankeny on May 24th; Daneen Schindler to attend a County Recorder's Training in Ankeny on May 25th; and Jeff Madlom to attend the Operation New View meeting in Dubuque on May 26, 2016. All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the following claims for payment:

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<tr>
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<tr>
<td>Windstream 911 Service</td>
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</tr>
<tr>
<td>Windstream 911 Service</td>
<td>101.24</td>
</tr>
</tbody>
</table>

All Ayes

Motion made by Madlom, second by Dabroski and carried to approve the "Application for Underground Construction on Delaware County Right-of-Way" submitted for consideration by Midacom of Iowa LLC to bury 12 count fiber optic cable in the roadbed north of the centerline of 215th Street from the Manchester City Limits to address 4091 215th Street all being in Section 33 of Delaware Township. All Ayes

Motion made by Dabroski, second by Madlom and carried to acknowledge receipt of the following manure management plan update: Ryan Bros, Inc. in Section 9 of Hazel Green Township; Robert J. Mairs in Section 15 of Oneida Township; Nick Knepper in Section 33 of Bremen Township. All Ayes

PUBLIC HEARING – Third, and Possible Final, Reading of Proposed Ordinance #39

This being the date and time set to hold a public hearing for the third, and perhaps final, reading of proposed Ordinance #39 – An Ordinance Regulating the Operation of All Terrain and Utility Vehicles within Delaware County, as published in the three official newspapers of the county, Chairperson Helmrichs opened the public hearing at 1:20 pm.

Chairperson Helmrichs informed those present that the Board members held a work session on May 17th to discuss the comments and concerns brought out in the public hearing for the second reading held on May 16th. Taking into consideration comments made by County Engineer Anthony Bardgett, Chairperson Helmrichs directed Assistant County Attorney Courtney Vorwald to amend the proposed ordinance by removing the word "gravel" in reference to Class B & C roads in Section 3 of the proposed ordinance since most Class B & C roads are not normally graveled. Ms. Vorwald also added verbiage to make the ordinance effective after publication of the full ordinance.
Members of the Delaware County Board of Supervisors read the proposed ordinance aloud in its entirety. Chairperson Helmrichs then asked for comments from those present asking that they direct their comments to the Board and limit comments to no more than 2 minutes in length. Public comments were as follows:

Amber Hankins stated she is in favor of the proposed ordinance as read. 

Susan Scherbring thanked the Board for all its hard work and spoke in favor of the ordinance's passage.

Shirley Putz is in favor of the proposed ordinance as written.

Jim and Becky Willey stated that they are in favor of passing the proposed ordinance.

Dennis Scherbring is also in favor of passing the proposed ordinance.

Roger Helmrichs stated that he is still against the passage of said proposed ordinance. He feels it is a safety issue having these smaller vehicles on the same roadways with the larger faster vehicles.

Paul Krogmann is in favor of said proposed ordinance.

Rick Seeley is in support of passing said ordinance. He feels the ordinance will have a positive impact on the county both economically and recreationally. He thanked the Board for their time and consideration.

Chairperson Helmrichs thanked everyone for their comments and input throughout this process. Even though she feels the proposed ordinance allows for safe operation of all-terrain and off-road utility vehicles, she asks that, if said ordinance does pass, that all operators use common sense when operating on Delaware County roadways. There being no further comments, either written or oral, Chairperson Helmrichs closed the hearing at 1:37.

Motion made by Madlom, second by Dabroski and carried to approve the following resolution:

RESOLUTION No. 2016-37
WHEREAS, the second reading of Proposed Ordinance #39, "AN ORDINANCE REGULATING THE OPERATION OF ALL-TERRAIN VEHICLES AND OFF-ROAD UTILITY VEHICLES IN DELAWARE COUNTY, IOWA" was held on Monday, May 16, 2016 at 1:15 pm, and
WHEREAS, the Board of Supervisors held a work session on Tuesday, May 17, 2016 at 2:30 pm to review said comments with the Assistant County Attorney Courtney Vorwiald and to discuss revisions to the proposed ordinance.
NOW, BE IT RESOLVED that the third and final reading of the revised ordinance entitled: "AN ORDINANCE REGULATING THE OPERATION OF ALL-TERRAIN VEHICLES AND OFF-ROAD UTILITY VEHICLES IN DELAWARE COUNTY, IOWA"
Is hereby approved as read and that the Delaware County Auditor be directed to publish said ordinance, in its entirety, in all three official newspapers of the county. Approved this 23rd day of May, 2016 by the Delaware County Board of Supervisors.

/S/ Shirley E. Helmrichs, Chairperson
/S/ Jeff Madlom
/S/ Doug Dabroski

Attest: /S/ Carla K. Becker, County Auditor

The full text of said ordinance is as follows:

DELAWARE COUNTY BOARD OF SUPERVISORS
COUNTY ORDINANCE # 39
REGULATING THE OPERATION OF ALL-TERRAIN VEHICLES & OFF-ROAD UTILITY VEHICLES IN DELAWARE COUNTY, IOWA

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF DELAWARE COUNTY:

SECTION 1: PURPOSE. This ordinance shall set forth regulations regarding the operation of all-terrain vehicles and/or off-road utility vehicles on county roadways designated by the Delaware County Board of Supervisors. The definitions of terms used in this ordinance are:

1. **All-terrain Vehicle** as defined by Iowa Code § 321I.1 means a motorized vehicle with not less than three and not more than six non-highway tires that is limited in engine displacement to less than one thousand two hundred cubic centimeters and in total dry weight to less than one thousand two hundred pounds and that has a seat or saddle designed to be straddled by the operator and handlebars for steering control.

2. **Designated riding area** as defined by Iowa Code § 321I.1 means any frozen, navigable waters within the territorial limits of this state and the frozen marginal river areas adjacent to this state, other than farm ponds, that are under the jurisdiction of the Natural Resource Commission of the DNR.

3. **Designated riding trail** as defined by Iowa Code § 321I.1 means an all-terrain vehicle riding area on any public land, private land, or public ice that has been designated by the state or the county for all-terrain vehicle use.

4. **Off-road Utility Vehicle** as defined by Iowa Code § 321I.1 means a motorized vehicle with not less than four and not more than eight non-highway tires or rubberized tracks that have a seat that is of bucket or bench design, not intended to be straddled by the operator, and a steering wheel or control levers for control. "Off-road Utility Vehicle" includes the following vehicles: a. "Off-road Utility vehicle-type 1" means an Off-road Utility Vehicle with a total dry weight of one thousand two hundred pounds or less and a width of fifty inches or less.

5. **Public ice** as defined by Iowa Code § 321I.1.1 means any frozen, navigable waters within the territorial limits of this state and the frozen marginal river areas adjacent to this state, other than farm ponds, that are under the jurisdiction of the Natural Resource Commission of the DNR.

6. **Public land** as defined by Iowa Code § 321I.1 means land owned by the federal government, the state, or political subdivisions of the state and land acquired or developed for public recreation pursuant to § 321I.8.

7. **Roadway** as defined by Iowa Code § 321I.1 means that portion of a highway improved, designed, or ordinarily used for vehicular travel.

SECTION 3: OPERATION ON ROADWAYS. A registered All-terrain Vehicle or Off-road Utility Vehicle may be operated on secondary roadways, including Class A gravel roadways, in Delaware County pursuant to the restrictions in this ordinance and those restrictions imposed by the Code of Iowa. All-terrain Vehicles and Off-road Utility Vehicles shall not be operated on Class B or Class C roads. All-terrain Vehicles and Off-road Utility Vehicles owned by Delaware County are authorized to operate on Class B roads for official purposes. Operation is limited to roadways lying outside the city limits of any incorporated city which does not have an ordinance or other regulation in effect allowing such operations.

A person shall not operate an All-terrain Vehicle or Off-road Utility Vehicle on secondary roadways in Delaware County unless the operator has a valid driver's license and is at least 16 years of age. An operator under 18 years of age shall be required to take and
pass an Iowa Department of Natural Resources approved ATV Education Course and must carry a valid safety certificate while operating the vehicle as proof that the Iowa Department of Natural Resources approved ATV Education Course was successfully completed.

All terrain Vehicle and Off-road Utility Vehicle operation may begin at sunrise and must cease at sunset.

SECTION 4: UNLAWFUL OPERATION. A person shall not operate an All-terrain Vehicle and/or Off-road Utility Vehicle under any of the following conditions:

1. At a rate of speed greater than the thirty-five (35) miles per hour or greater than reasonable and/or proper under existing circumstances.
2. In a careless, reckless, or negligent manner so as to:
   a. Endanger any person;
   b. Cause injury or damage to person or property;
   c. Create unnecessary skidding or sliding or cause any wheel or wheels to unnecessarily lose contact with the ground.
3. Without the following equipment:
   a. Lit headlight(s) and taillight(s);
   b. Functioning turn signals, brake lights, brakes, speedometer, and horn;
   c. Rearview mirror, if the All-terrain or Off-road Utility Vehicle is so equipped.
4. An orange flag affixed to the vehicle at a height that is at least six feet off of the ground or no less than one foot above the top of the vehicle, whichever is higher.
5. Without a valid driver's license.
6. Without a valid safety certificate on board as proof of successful completion of an Iowa Department of Natural Resources approved ATV Education Course if the operator is younger than 18 years of age.

SECTION 5: REGISTRATION REQUIREMENTS AND OTHER CONDITIONS. Individuals who operate on designated secondary roadways in Delaware County must register the All-terrain Vehicle or Off-road Utility Vehicle with the Iowa Department of Natural Resources.

A. Registration shall not be required for:
   1. All-terrain Vehicles and/or Off-road Utility Vehicles used exclusively as farm implements.
   2. All-terrain or Off-road Utility Vehicles owned by the United States, this State or another State, or by a governmental subdivision thereof, and used for enforcement, search and rescue, or official purposes, but not for recreational or commercial purposes.
   3. All-terrain vehicles used in accordance with Iowa Code § 321.234A(1)(a).

SECTION 6: EXEMPT VEHICLES. Registration shall not be required for:

1. All-terrain Vehicles and/or Off-road Utility Vehicles used exclusively as farm implements.

SECTION 7: PENALTIES. Violation of the Ordinance shall constitute a Simple Misdemeanor punishable by a fine of $50.00 to $525.00, plus the applicable court surcharge and costs and/or up to thirty (30) days in jail.

SECTION 8: REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 9: EFFECTIVE DATE. The ordinance shall become effective upon its passage and publication pursuant to Iowa Code § 331.302(8).

Passed and adopted this 23rd day of May, 2016.

Delaware County Board of Supervisors
/Throw/ Shirley Helmersch, Chairperson
ATTEST: /S/ Carla Becker, Delaware County Auditor

First Reading: May 9, 2016
Second Reading: May 16, 2016
Third and Final Reading: May 23, 2016
Approved: May 23, 2016
Roll Call Vote: Ayes - Madlom, Dabroski and Helmersch/Nays - none
Motion Carried.

Motion made by Dabroski, second by Madlom and carried to approve the appointment of Doug Peyton as Trustee of the Adams/Hazel Green Benefited Fire District for a term of 3 years effective May 22, 2016. All Ayes
Motion made by Madlom, second by Dabroski and carried to approve the renewal proposed by Wellmark BCBS for medical and pharmacy insurance. The renewal includes a change in individual deductibles from $2,000 to $3,000, which has been approved by both the Sheriff's Union and the Secondary Roads Union. The new plan number will be 118751-135 with a $5,000/$10,000 deductible. The county will continue to partially self-fund said plan to offset the net effect to employees. All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the following resolution being required for federal grant administration:

RESOLUTION No 2016-038
REPORTING POLICY

PURPOSE
The purpose of this Reporting Policy is to ensure that Delaware County complies with Code of Federal Regulations, 2 CFR, Section 200.113 that requires reporting of violations of federal criminal law involving fraud, bribery, or gratuity potentially affecting a federal grant.

POLICY
Delaware County departments and/or employees are required to disclose, in writing and in a timely manner, all violations of federal criminal law involving fraud, bribery, or gratuity potentially affecting a federal award. This requirement applies to violations involving Delaware County, its employees, and any sub-recipients of a federal grant.

If a Delaware County department or employee learns of a violation of federal criminal law involving fraud, bribery, or gratuity potentially affecting a federal grant, the department or employee must report the violation to the Delaware County Auditor (designated Delaware County contact). Reportable violations include not only those violations concerning Delaware County or its employees, but also include violations relating to sub-recipients of award monies.

The Delaware County Auditor is responsible for reporting the violation to the relevant federal agency in writing and in a timely manner.

Passed and adopted this 23rd day of May, 2016.

/S/ Shirley E. Helmrichs, Chairperson
ATTEST: /S/ Carla Becker, Auditor
All Ayes

Motion made by Madlom second by Dabroski and carried to approve the following seasonal part-time hires in the Secondary Roads Department:

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<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
<th>Rate per Hour</th>
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</thead>
<tbody>
<tr>
<td>Cody Hahsey</td>
<td>Roadside Mower</td>
<td>May 16, 2016</td>
<td>$14.00</td>
</tr>
<tr>
<td>Alex Reetz</td>
<td>Laborer</td>
<td>May 23, 2016</td>
<td>$11.00</td>
</tr>
<tr>
<td>Blake Schrader</td>
<td>Laborer</td>
<td>May 23, 2016</td>
<td>$11.00</td>
</tr>
</tbody>
</table>

Mr. Hahsey is returning for his second season with the Secondary Roads Department. All Ayes

Motion made by Dabroski, second by Madlom and carried to acknowledge receipt of the state bids for winter salt and to approve the low bid submitted by Cargill of $72.53 per ton. According to County Engineer Anthony Bardgett, said bid is lower than the $76.90 per ton approved for last winter. His department will need 2,000 tons of winter salt this year for a total cost of $145,060. All Ayes

ENGINEER'S REPORT

C64 Paving Project – A paving schedule has not yet been set.

180th Ave (River Road Project) – The recycling of the existing asphalt may start in a couple weeks depending on when contractor finishes up other projects.

182nd Street Bridge – A start date for construction has not yet been determined.

NEXT MEETING – The next regular session of the Board will be held on Tuesday, May 31, 2016 at 1:15 pm.

PUBLIC COMMENTS – None.

Motion made by Madlom, second by Dabroski and carried to adjourn the meeting at 1:49 p.m.

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor
The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with Madlom and Helmrichs present and Dabroski absent. Also present were Jim Diers, Mitt Kramer, Daneen Schindler, Anthony Bardgett, Carla K. Becker, and one member of the media. Chairperson Helmrichs called the meeting to order.

### Motion Made

Madam, second by Helmrichs and carried to approve the agenda as posted. All Ayes

### Motion Made

Madam, second by Helmrichs and carried to approve the minutes from the May 23rd session. All Ayes

### Motion Made

Madam, second by Helmrichs and carried to approve the claims for payment including payroll from May 27th in the amount of $173,233.46 warrant #7884 - #8000:

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<tr>
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<td>Avalon Service Center Inc</td>
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<td>Maint-Off Equip/Furniture</td>
<td>13.14</td>
</tr>
<tr>
<td>Carpenter Uniform Co</td>
<td>Wearing Apparel &amp; Uniform</td>
<td>110.00</td>
</tr>
<tr>
<td>City Laundering Co</td>
<td>Custodial Supplies</td>
<td>174.64</td>
</tr>
<tr>
<td>Colesburg Public Library</td>
<td>Contribution</td>
<td>2006.01</td>
</tr>
<tr>
<td>Common Savings Bank</td>
<td>Good Redemion</td>
<td>12819.04</td>
</tr>
<tr>
<td>Cost Advisory Services Inc</td>
<td>Cost Report</td>
<td>4125.00</td>
</tr>
<tr>
<td>Country Ridge Apartments</td>
<td>Rent Payments</td>
<td>550.00</td>
</tr>
<tr>
<td>Crescent Electric Supply Co</td>
<td>Electrical Accessories</td>
<td>188.40</td>
</tr>
<tr>
<td>Deerom Non Life Insurance</td>
<td>Life Insurance</td>
<td>931.43</td>
</tr>
<tr>
<td>Del Co Historical Society</td>
<td>Buildings-Repair/Maint</td>
<td>3229.06</td>
</tr>
<tr>
<td>Delhi Public Library</td>
<td>Contribution</td>
<td>2497.64</td>
</tr>
<tr>
<td>Diamond Mowers Inc</td>
<td>Construction/Maint Equip</td>
<td>203.68</td>
</tr>
<tr>
<td>DJ Repair</td>
<td>Repair/Maint- Vehicle</td>
<td>1865.93</td>
</tr>
<tr>
<td>DLT Solutions</td>
<td>Data Processing</td>
<td>1046.37</td>
</tr>
<tr>
<td>City of Earlville City Clerks</td>
<td>Buildings - Rental</td>
<td>700.00</td>
</tr>
<tr>
<td>Edgewood Oil Co</td>
<td>Lubricants</td>
<td>587.30</td>
</tr>
<tr>
<td>Edgewood Public Library</td>
<td>Contribution</td>
<td>1854.05</td>
</tr>
<tr>
<td>Jody Elgin</td>
<td>Custodial Supplies</td>
<td>210.00</td>
</tr>
<tr>
<td>Tina Elgin</td>
<td>Custom Made</td>
<td>500.00</td>
</tr>
<tr>
<td>ES&amp;S</td>
<td>Equipment/Furniture</td>
<td>1776.81</td>
</tr>
<tr>
<td>F&amp;M Bank</td>
<td>GO Bond Redemption</td>
<td>61145.77</td>
</tr>
<tr>
<td>Farmers Savings Bank</td>
<td>GO Bond Redemption</td>
<td>61168.64</td>
</tr>
<tr>
<td>FastWay Company</td>
<td>Construction/Maint Equip</td>
<td>341.12</td>
</tr>
<tr>
<td>The Fish Shack</td>
<td>Public Education Items</td>
<td>20.08</td>
</tr>
<tr>
<td>Foundation 2 Inc</td>
<td>Protection/Security</td>
<td>326.55</td>
</tr>
<tr>
<td>General Contractors Inc</td>
<td>Flood/Eros Control</td>
<td>323547.13</td>
</tr>
<tr>
<td>Grinter Tools LLC</td>
<td>Minor Equip &amp; Hand Tools</td>
<td>25.00</td>
</tr>
<tr>
<td>GNB Bank</td>
<td>GO Bond Redemption</td>
<td>61146.80</td>
</tr>
<tr>
<td>Groth Services LLC</td>
<td>Shop Equipment</td>
<td>519.95</td>
</tr>
<tr>
<td>Groth Services LLC</td>
<td>Land</td>
<td>2276.00</td>
</tr>
<tr>
<td>Group Services Inc</td>
<td>Self-funding</td>
<td>2000.00</td>
</tr>
<tr>
<td>James Harbach</td>
<td>Engineering Services</td>
<td>500.00</td>
</tr>
<tr>
<td>Heritage Bank</td>
<td>GO Bond Redemption</td>
<td>61168.80</td>
</tr>
<tr>
<td>Heritage Printing</td>
<td>Printing Services</td>
<td>710.09</td>
</tr>
<tr>
<td>Hillcrest Family Services</td>
<td>Protection/Security</td>
<td>1352.85</td>
</tr>
<tr>
<td>HITECH Communications</td>
<td>Buildings-Repair/Maint</td>
<td>37.48</td>
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<tr>
<td>Hopkinson Public Library</td>
<td>Contribution</td>
<td>2467.94</td>
</tr>
<tr>
<td>Hunt &amp; Associates PC</td>
<td>Audit Services</td>
<td>875.00</td>
</tr>
<tr>
<td>IA Co Recorders Assn</td>
<td>Repair/Maint Equip</td>
<td>1943.63</td>
</tr>
<tr>
<td>Iowa Cremation</td>
<td>Funeral Services</td>
<td>1500.00</td>
</tr>
<tr>
<td>Iowa DOT</td>
<td>Roads</td>
<td>1324.29</td>
</tr>
<tr>
<td>IA Law Enforcement Academy</td>
<td>Education &amp; Training</td>
<td>320.00</td>
</tr>
<tr>
<td>IA Prison Industries</td>
<td>Roads</td>
<td>1295.50</td>
</tr>
</tbody>
</table>

| Stationary/Supplies | 30.00 |
| Engineering Services | 65.00 |
| Education & Training | 50.00 |
| Education & Training | 300.00 |
| Construction/Maint Equip | 154.50 |
| Dues & Memberships | 225.00 |
| Education & Training | 100.00 |
| Construction/Maint Equip | 830.95 |
| Education & Training | 240.00 |
| Employee Mileage/Subs | 31.72 |
| Planning-Consulting | 2000.00 |
| Buildings-Repair/Maint | 150.00 |
| Contribution | 8229.67 |
| Land | 290.00 |
| Maquoketa Valley REC | 175.25 |
| Repair/ Maint-Const Equip | 1120.20 |
| Telephone Services | 205.90 |
| Telephone Services | 26.50 |
| Construction/Maint Equip | 478.44 |
| Typing/Printing/Binding | 30.81 |
| Protection/Safety | 1125.00 |
| Spangas Days | 282.37 |
| Repair/ Radio-Made Equip | 3265.73 |
| Repair/Maint-Fixed Equip | 261.53 |
| Education & Training | 402.58 |
| Legal-Court Related | 94.50 |
| Supplies | 3759.10 |
| Construction/Maint Equip | 1260.00 |
| Fuels | 62.68 |
| Construction/Maint Equip | 26.23 |
| Construction/Maint Equip | 2467.94 |
| Education & Training | 15.00 |
| Construction/Maint Equip | 34.54 |
| Engineering Services | 400.00 |
| Data Processing Supplies | 231905.09 |
| Minor Mv Parts & Access | 194.76 |
| Engineering Services | 34461.98 |
| Medical & Health Services | 187.50 |
| Summit Companies | 155.00 |
| Custodial Supplies | 44.00 |
| Planning-Consulting | 606.90 |
| Custodial Supplies | 379.50 |
| Books/Newpapers | 557.59 |
| Fuels | 9394.39 |
| Safety Items | 68.40 |
| Telephone Services | 2239.96 |
| Postage & Mailing | 470.00 |
| Wage Settlements | 2119.92 |
| Wage Settlements | 120.03 |
| Repair/Maint-Vehicle | 2221.02 |
| Clothing & Dry Goods | 428.97 |
| COBRA/Life | 3883.12 |
| Park Development | 310.00 |
| Miscellaneous | 3.00 |
| Employee Mileage/Subs | 154.88 |
| Telephone Service | 1234.60 |

There were no "Applications for Underground Construction on Delaware County Right-of-Way" submitted for consideration at today's meeting.

### Motion Made

Madam, second by Helmrichs and carried to approve the revised management plan updates for Bardwell Park – Monti and Penn Center – Spangler Days. All Ayes

### Motion Made

Madam, second by Helmrichs and carried to approve receipt of the following manure management plan updates: Makin Bacon Pork, Jordan Perrinjaquet, in Section 3 of Coffins Grove Township; Premier Pork LLC – Site #1, Charles Ward, in Section 6 of Adams Township; T & K Pork, LLC in Section 12 of Coffins Grove Township; and Scott Unger in Liberty Township in Dubuque County. All Ayes

### Motion Made

Madam, second by Helmrichs and carried to acknowledge receipt of Holly Tegeler’s letter of resignation from her full-time jailer position with the Sheriff’s Department effective May 27, 2016. The Board thanked her for her service.
Consideration of Request to Use Courthouse Grounds – Kingdom Builders

The Board was handed a request from Kingdom Builders to utilize the courthouse grounds to read the bible out loud without stopping. This would be in conjunction with a state-wide effort to read the bible in front of every courthouse in all 99 counties within the state of Iowa. They are requesting to read continuously, day and night, 24 hours a day, from 8:00 am on June 30th until approximately 4:00 pm – 6:00 pm on July 3rd for a total of 80 hours. They are planning to break it up into 15 minute segments to give readers a break.

Supervisor Madlom stated that he saw a Proclamation signed by Governor Branstad encouraging all counties to allow this to take place in front of each courthouse. Due to vandalism of county property, the Board established a policy of closing the courthouse grounds from 10:30 pm until sunrise the next day. Since establishing said policy, the Board has declines all requests to utilize the grounds between those times.

Both Supervisors Madlom and Helmrichs expressed concerns having people gather on the courthouse grounds over a holiday weekend when the courthouse is closed and having them here between 10:30 pm and sunrise. With the courthouse closed there will be also be no restroom facility available for those reading or those listening.

Even though Chairperson Helmrichs respects the Governor's Proclamation, this truly is a local decision. The Governor cannot make decisions regarding county property.

Supervisor Madlom would like to table the consideration of this request until they have more detailed information regarding the program being proposed.

Motion made by Madlom, second by Helmrichs and carried to table the consideration of Kingdom Builder's request to use the courthouse grounds until a more detailed proposed program is submitted. All Ayes

Motion made by Madlom, second by Helmrichs and carried to table the consideration of this request until they have more detailed information regarding the program being proposed.
Motion made by Madlom, second by Helmrichs and carried to approve the fireworks permit for Katie Savago for displays to be held on August 19th and August 20th at her home located at 1109 160th Street in Dundee. Ms. Savago is a certified pyrotechnic and will be the operator for the displays. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the following resolution regarding a request to detour:

RESOLUTION NO. 2016-039
RESOLUTION FOR USE OF DELAWARE COUNTY ROADS FOR TRAFFIC DETOUR

WHEREAS, the Colesburg Commercial Club requests the closure of Delaware County road X3C, between Iowa Highway 3 and Delaware/Clayton County line, from 2:00 p.m. to 3:00 p.m. on July 2, 2016 due to their 4th of July annual parade, and
WHEREAS, the Colesburg Commercial Club requests the use of Delaware County roads to detour traffic between said times, and
WHEREAS, the Colesburg Commercial Club will provide all necessary traffic control devices and law enforcement to direct traffic during the parade route,
NOW THEREFORE BE IT RESOLVED that the Delaware County Board of Supervisors has approved the Colesburg Commercial Club's detour plan:
Beginning at the intersection of Delaware County road X3C and Clayton County road 400th Street and continuing west approximately one and a half miles to 290th avenue, then turning south on 290th avenue to Iowa Highway 3.
Approved this 31st day of May 2016.
/S/ Shirley Helmrichs, Chair
Delaware County Board of Supervisors
ATTEST: /S/ Carla Becker, County Auditor
All Ayes

ENGINEER'S REPORT

C64 Paving Project – A paving schedule has not yet been set.
180th Ave (River Road Project) - Mathy Construction is planning to cold-in-place recycle the asphalt pavement this week. The road will be closed to one lane access only.
180th Ave/Old Hwy 13 Paving - Horsefield is anticipating beginning construction sometime in August.
182nd Street Bridge - A start date is anticipated for some time in July.
Contract Rock Program - Bard has begun to lay rock in the northwestern and northeastern territories of the county.

NEXT MEETING - The next regular session of the Board will be held on Monday, June 13, 2016 at 1:15 pm. There will not be a meeting held on June 6th.

PUBLIC COMMENTS – None.

Motion made by Madlom, second by Helmrichs and carried to adjourn the meeting at 1:38 p.m.

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson       /S/ Carla K. Becker, Auditor
The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Jim Diers, Daneen Schindler, Pete Buschmann, John Yineman, Andrea Schmidt, Pat Oberbroeckling, John Tyrell, Mike Corkery, and Karsen Rumpf, Mike Ryan, John LeClere, Robert Kugel, Anthony Bargdett, Carla K. Becker and two members of the media. Chairperson Helmrichs called the meeting to order.

Motion made by Madlom, second by Dabroski and carried to approve the agenda as posted. All Ayes

Motion made by Madlom, second by Helmrichs and carried to approve the minutes from the May 31st session. All Ayes

Motion made by Madlom, second by Helmrichs and acknowledged the following employees to attend their respective out-of-county meetings: Retroactively for Pat Oberbroeckling to attend the IA Roads & Streets Committee meeting in Ames on June 9th; officially for Jeff Madlom to attend the RTA meetings on June 6th and June 8th and the Operation New View meeting on June 9th all in Dubuque, and Jeff Madlom to attend the Business Growth meeting in Dubuque on June 16th.

Motion made by Madlom, second by Madlom and carried to approve the following claims for payment including payroll from June 10th in the amount of $180,935.09 warrant #8185 - #8304:

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Ayes</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

All Ayes

There were no “Applications for Underground Construction on Delaware County Right-of-Way” submitted for consideration at today's meeting.

Motion made by Madlom, second by Madlom and carried to acknowledge receipt of the Clerk of Court’s Monthly Report and Remittance showing that for May 2016, a total of $1,329.85 was collected for various fees and deposited into the general funds. All Ayes
Motion made by Madlom, second by Dabroski and carried to acknowledge receipt of the Recorder's Monthly Report showing that for the month of May 2016, the following fees were collected on behalf of the county and deposited into their respective funds:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$11,155.80</td>
</tr>
<tr>
<td>Recorder's Document Management Fund</td>
<td>345.00</td>
</tr>
<tr>
<td>Electronic Transfer Fund</td>
<td>345.00</td>
</tr>
<tr>
<td>Total</td>
<td>$11,505.80</td>
</tr>
</tbody>
</table>

All Ayes

Motion made by Dabroski, second by Madlom and carried to acknowledge receipt of the Treasurer's Monthly Banking and Investment Report showing that for the month of May 2016 a total of $15,099,549.57 was collected on behalf of all taxing entities and deposited in various banks across the county. All Ayes

**Consideration of Request to Use Courthouse Grounds - Kingdom Builders (Tabled from May 31, 2016)**

Supervisor Madlom stated that he has reservations regarding the request from Kingdom Builders to utilize the courthouse grounds for the reading of the bible over an 80 hour period of time. First, the Board's policy is to close the grounds at 10:30 pm. The request is to read continuously for 80 hours which would violate the current policy. Second, he does not want the reading to impede access to the courthouse. Thus, it would be problematic to hold the reading on the courthouse steps. Lastly, even though the requesters state that only 3 or 4 people will be in attendance at any one time, he is concerned as to the size of crowd that may gather.

Chairperson Helmrichs stated that she is not willing to deviate from the current policy of closing the grounds at 10:30 pm. The policy was put in place due to the amount of vandalism that happened after 10:30 pm. According to her conversations with the County Attorney's Office, the Board cannot deny the use of the public courthouse grounds; however, they can set regulations. The County Attorney's Office stated that they cannot block any of the courthouse entrances, sidewalks or parking lot entrances. Supervisor Dabroski concurred.

Chairperson Helmrichs recognized Robert Kugel, Kingdom Builders, and asked him to address the Board. Mr. Kugel stated that Linda Farrand was in charge of the project; however, he is a member of the committee. He furnished a listing to the Board of all counties who have approved the request. He stated they have no problem abiding by the current 10:30 pm policy. He also stated the group will pick up after themselves and will not impede access to the grounds or facility.

Motion made by Madlom, second by Dabroski and carried to approve the request of Kingdom Builders to utilize the courthouse grounds between 6:00 am and 10:30 pm beginning Jun 27th to read the Bible aloud with the stipulation that Mr. Robert Kugel is the direct contact for the Board of Supervisors and that they do not impede access to the courthouse parking lot, grounds or facility. All Ayes

**Consideration of Approving Request to Modify County Building - Delaware County Rec Center - Dr. John Tyrrell**

Dr. John Tyrrell addressed the Board regarding a project at the Delaware County Recreation Center to construct a new exercise room in the southwest corner of the building. They have outgrown their current exercise room. Dr. Tyrrell provided a quote from Loekie Building Service, Inc. to construct a 26’ x 50’ exercise room in the southwest corner of the existing softball pitching area. The quote totaled $96,229.00. He stated that since this was a county owned building, the materials should be purchased exempt from sales tax. Thus, he is requesting that the County pay for the project and then the Delaware County Recreation Center will pay them back.

Unfortunately, due to a miscommunication, the Board members were not furnished copies of the quote in advance of the meeting. Thus, Chairperson Helmrichs stated she would really like to see the consideration tabled until they have had a chance to review it.

**Consideration of Approving Bid – Joint County/EMA Building**

During the FY2016/17 Budget process, the Board of Supervisors approved monies in the Sheriff's budget and allocated funds towards the Emergency Management Commission's budget to construct a joint storage building on county property located at the Secondary Roads Shop in Delaware. EMA Coordinator Mike Ryan explained that he and Sheriff LeClere had specs drawn up for a 100’ x 60’ storage building. They requested bids for both a pole frame and ladder frame building. They received three bids back timely as follows:

<table>
<thead>
<tr>
<th>Building</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pole Frame Building</td>
<td>$78,276.45 (100x60)</td>
</tr>
<tr>
<td>Schroeder's Cash Supply</td>
<td>$84,367.96 (100x60)</td>
</tr>
<tr>
<td>Leon Wilgenbusch Construction</td>
<td>$103,950.00 (100x60)</td>
</tr>
<tr>
<td>LBC Framing &amp; Electrical</td>
<td>$115,320.00 (104x60)</td>
</tr>
</tbody>
</table>

The EMA Commission met to review the bids and voted to recommend going with the low bidder, Schroeder's Cash Supply, but choosing the ladder frame over the pole frame. The ladder frame will be more stable over time and the additional cost is only $6,000.

The estimated start date for construction is September 1, 2016.

Motion made by Dabroski, second by Madlom and carried to acknowledge receipt of the bids for the construction of a county storage building at the Secondary Roads Shop in Delaware and to award the bid to Schroeder's Cash Supply in consideration of its bid of $84,367.96 for a ladder frame 100’ x 60’ building. Said building will be used jointly by EMA and the County Sheriff's Department with each of the two entities covering ½ of the cost of construction. All Ayes

**Consideration of Approving Request to Modify County Building - Delaware County Rec Center – Dr. John Tyrrell**

Motion made by Madlom, second by Dabroski and carried to table the request to Modify and/or Improve the Delaware County Rec Center building until the June 27th meeting to allow the Board time to review and consult with the County Attorney. All Ayes

**Motion made by Madlom, second by Dabroski and carried to approve the cancelling of the following prior year outstanding warrants:**

<table>
<thead>
<tr>
<th>Disbursement</th>
<th>#</th>
<th>Fund</th>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td># 5060</td>
<td></td>
<td>01000 (General)</td>
<td>IA Secretary of State's Office</td>
<td>$30.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td># 10141</td>
<td>82000 (911 Surcharge)</td>
<td>Alliant Energy</td>
<td>$137.48</td>
</tr>
<tr>
<td></td>
<td># 73888</td>
<td>69000 (Assessor's Trust)</td>
<td>Bill Alden</td>
<td>$9.20</td>
</tr>
</tbody>
</table>

The vendors have been contacted several times regarding the status of these warrants and have not requested reissuance. Cancelling these warrants will allow the Auditor's Office to clear the books for the respective departments. All Ayes
Consideration of Approving Wind Turbine Construction Permits – Optimum Renewables – Karsen Rumpf

Karsen Rumpf, Optimum Renewable LLC, requested the Board to approve permits for his company to construct four wind turbines southwest of Manchester. The layouts have been submitted to the County Engineer’s Office. The turbines will be community scale to serve the local utility area and will be similar to those constructed east of Earlville.

County Engineer Anthony Bardgett stated that he has the driveway permits and has reviewed the packet provided to him for compliance with the county ordinance. However, there are no road agreements in place yet nor does he have haul routes. He also has not yet received the permit applications for these turbines.

Mr. Rumpf stated that construction is set for the fall of 2017 so it is too premature to set haul routes and have road agreements.

Motion made by Madlom, second by Dabroski and carried to table the consideration of issuing wind turbine construction permits to Optimum Renewables until all required permit applications and agreements have been submitted to the County Engineer for review and recommendation. All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the contract with Vogel Traffic Services for the 2016 Edgeline Marking Project in consideration of $94,317.65. Said project consists of using 6,713 gallons of white paint to cover 222.26 miles of edgeline markings along county roadways. The late start date is August 15, 2016 with 30 days allocated for completion. All Ayes

Presentation on Road Stabilization Options for Gravel Roadways – John Yineman with Team Lab

At the request of County Engineer Anthony Bardgett, John Yineman addressed the Board regarding options for stabilization of gravel roads. The product, Base One Aggregate Base Stabilizer, helps to enhance the performance of the base aggregate material. It is mixed with the aggregate during construction. It is recommended to have at least 4” to 6” of base to stabilize. It can either be applied over top by use of a water truck or bladed in with the material. As the product cures and sets up, it gets stronger over time. Base one bonds all material together. Even though it is not meant as a dust control option, it will give up to 70% dust control on its own. The material does not get slick or icy during the winter either. Depending on traffic and maintenance, the county could go up to 7-10 years before having to reapply. The product works extremely well with limestone or clay. In addition to providing some dust control, the county will also realize a reduction in the amount of gravel lost in ditches. The product is also environmentally safe and non-corrosive.

The cost of application would run approximately $6,000/mile (not including the cost of rock). They can apply up to one mile per day.

Mr. Bardgett would like to try using it on some of the problem roadways and felt his FY16/17 budget would be able to support it without an amendment. They have been using it in both Clinton and Clayton Counties with great success.

The Board thanked Mr. Yineman for his time and are looking forward to possibly using his product in the near future.

ENGINEER’S REPORT

C64 Paving Project – Paving is expected to begin this Thursday.

180th Ave (River Road Project) – Cold-in-place recycling of the existing asphalt has been completed. They are waiting for a schedule for the asphalt paving.

180th Ave/Old Hwy 13 Paving – Horsefield is anticipating beginning construction sometime in August.

182nd Street Bridge – A start date is anticipated for some time in July.

Contract Rock Program – Bard is currently placing rock in the south and southeast areas of the county. All rock should be complete by next week at the latest.

NEXT MEETING – The next regular session of the Board will be held on Monday, June 20, 2016 at 1:15 pm.

PUBLIC COMMENTS – None.

Motion made by Madlom, second by Dabroski and carried to adjourn the meeting at 2:18 p.m.

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson       /S/ Carla K. Becker, Auditor
We, the undersigned Members of the Board of Supervisors and ex-officio County Board of Canvassers, for Delaware County, Iowa, do hereby certify the following to be a true and correct record of the votes cast in this County at the Primary Election, held on the 7th day of June, 2016, as shown by the tally lists returned from several election precincts.

Shirley E. Helmrichs, Chairperson, called the meeting to order at 2:30 p.m. with Helmrichs and Dabroski present, and Madlom absent. The canvass was originally scheduled to begin at 2:00 p.m.; however, due to the regular board meeting running late the canvass began at 2:30 p.m. Results of the canvass were as follows:

**UNITED STATES SENATOR**

**Republican**
- There were 1760 total votes cast of which Charles E Grassley received 1449 votes, Patty Judge received 4 votes, Monica Vernon received 2 votes, Dustin Mead received 1 vote, Rocky Squirrel received 1 vote, Obama received 1 vote, Mickey Mouse received 1 vote, Steve VanDeest received 1 vote, Doug Dabroski received 1 vote, "Anyone else" received 1 vote, Doug LaDouche received 1 vote and Joni Ernst received 1 vote. There were 0 over votes and 296 under votes.

**Democrat**
- There were 416 total votes cast of which Patty Judge received 241 votes, Robert M Hogg received 114 votes, Bob Krause received 25 votes, and Thomas L Fiegen received 23 votes. There was 1 over vote and 12 under votes.

**US REPRESENTATIVE – DISTRICT 1**

**Republican**
- There were 1760 total votes cast of which Rod Blum received 1425 votes, Monica Vernon received 3 votes, "Blank" received 2 votes, Dustin Mead received 1 vote and Rod Blum received 1 vote. There were 0 over votes and 328 under votes.

**Democrat**
- There were 416 total votes cast of which Monica Vernon received 256 votes and Pat Murphy received 150 votes. There were 0 over votes and 10 under votes.

**STATE SENATOR – DISTRICT 48**

**Republican**
- There were 1760 total votes cast of which Dan Zumbach received 1501 votes, "Blank" received 2 votes, Keith S Johnson received 1 vote, Wilbur Kehrli received 1 vote, Dustin Mead received 1 vote, Ken Ries received 1 vote, Monica Vernon received 1 vote, Elwyn Curtis received 1 vote, and Shirley Helmrich received 1 vote. There were 0 over votes and 250 under votes.

**Democrat**
- There were 416 total votes cast of which Scott Peterson received 339 votes, Drew McCusker received 1 vote, "Blank" received 1 vote, "Anonymous" received 1 vote, Carla Becker received 1 vote. There were 0 over votes and 73 under votes.

**STATE REPRESENTATIVE – DISTRICT 96**

**Republican**
- There were 1760 votes cast of which Lee Hein received 1349 votes, Dustin Mead received 1 vote, Monica Vernon received 1 vote, Beth Gallagher received 1 vote, "Blank" received 1 vote. There were 0 over votes and 407 under votes.

**Democrat**
- There were 416 votes cast of which Matt Hanlon received 334 votes, Drew McCusker received 1 vote, "Anonymous" received 1 vote. There were 0 over votes, and 80 under votes.

**BOARD OF SUPERVISORS – DISTRICT 1**

**Republican**
- There were 1760 votes cast of which L. Jeff Madlom received 1407 votes, Jerry Ries received 2 votes, Rocky Tiptott received 2 votes, Casey Langel received 1 vote, Lassie received 1 vote, Pete Buschman received 1 vote, Wilbur Kehrli received 1 vote, Dustin Mead received 1 vote, Prochazka, Robert received 1 vote, Mitt Kramer received 1 vote, L Kronm received 1 vote, Dan Kimball received 1 vote, "Blank" received 1 vote, Jerry York received 1 vote and Gordon E Smith received 1 vote. There were 0 over votes and 337 under votes.

**Democrat**
- There were 416 votes cast of which L. Jeff Madlom was declared nominated.

**BOARD OF SUPERVISORS – DISTRICT 2**

**Republican**
- There were 1760 votes cast of which Peter Buschmann received 824 votes, Jim Diers received 792 votes, Larry Beaman received 2 votes, Don Felton received 1 vote and Jules Ulrich received 1 vote. There were 4 over votes and 136 under votes.

**Democrat**
- There were 416 votes cast of which Peter Buschmann was declared nominated.
Loeffelholz received 1 vote, Sorren Kierkagard received 1 vote, Thomas G Koch received 1 vote, and Marsha Voelker received 1 vote. There were 0 over votes and 383 under votes.
(No candidate received enough votes for nomination).

COUNTY AUDITOR

Republican
There were 1760 total votes cast of which
Carla K Becker received 1479 votes, Anne Rave received 10 votes, “Blank” received 4 votes, Wanda Hillers received 2 votes, “Anyone but her” received 1 vote, Laura Kramer received 1 vote and Gary Reeder received 1 vote. There were 0 over votes and 262 under votes.
Carla K. Becker was declared nominated.

Democrat
There were 416 total votes cast of which
Carla Becker received 7 votes, “Blank” received 4 votes, “NA” received 2 votes, Ed received 1 vote, Sandy Swanson received 1 vote, Julia McMahon received 1 vote, Samantha Ham received 1 vote, Joey Juhl received 1 vote, John Recker received 1 vote, Vlad Solorgar received 1 vote, Linda Koch received 1 vote, Brian Voelker received 1 vote and Diane Blatt received 1 vote. There were 0 over votes and 393 under votes.
(No candidate received enough votes for nomination).

COUNTY SHERIFF

Republican
There were 1760 total votes cast of which
John A LeClere received 1311 votes and David L Weatherwax received 434 votes. There was 1 over vote and 14 under votes.
John A LeClere was declared nominated.

Democrat
There were 416 total votes cast of which
John LeClere received 35 votes, David Weatherwax received 11 votes, LeClere received 7 votes, Weatherwax received 7 votes, “Blank” received 5 votes, Laclere received 3 votes, Dave Weatherwax received 1 vote, Matthew McMahon received 1 vote, Brad Comer received 1 vote, “Anonymous” received 1 vote, Dale Callies received 1 vote, D Weatherwax received 1 vote, John LeClare received 1 vote, Gary Jackson received 1 vote, Wetterwaxz received 1 vote, Friedrica Nietache received 1 vote, Willemina Zumbach received 1 vote and John LeClare received 1 vote. There were 0 over votes and 336 under votes.
(No candidate received enough votes for nomination).

COUNTY RECORDER – TO FILL VACANCY

Republican
There were 1760 total votes cast of which
Daneen Schindler received 1439 votes, Jenny Eschen received 1 vote, Donna Pilgrim received 1 vote, James Mitchel received 1 vote, and “Blank” received 1 vote. There were 0 over votes and 317 under votes.
Daneen Schindler was declared nominated.

Democrat
There were 416 total votes cast of which
“Blank” received 5 votes, “NA” received 2 votes, Daneen Schinler received 2 votes, Mary received 1 vote, Connie Behnken received 1 vote, Valda Schaul received 1 vote, Schneider received 1 vote, C Wilson received 1 vote, Bob Sack received 1 vote, Beth Todd received 1 vote, Kodyer Scrton received 1 vote, Don Lange received 1 vote, Daneen Schindler received 1 vote and Harold Blatt received 1 vote. There were 0 over votes & 396 under votes.
(No candidate received enough votes for nomination).

IN TESTIMONY THEREOF, we have set our hands and caused this to be attested by the Clerk of the Board of Supervisors, with the Seal of this County.

Done at Manchester, the county seat of Delaware County, Iowa, this 13th day of June, 2016.

Delaware County Board of Supervisors
/S/ Shirley E. Helmrichs, Chairperson
/S/ Douglas G. Dabroski
Absent - Jeff Madlom

ATTEST:

/S/ Carla K. Becker, Delaware County Auditor and Clerk to the Board of Supervisors
The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Jim Diers, Anthony Bardgett, Carla K. Becker and one member of the media. Chairperson Helmrichs called the meeting to order.

Motion made by Madlom, second by Dabroski and carried to approve the agenda as posted. All Ayes

Motion made by Madlom, second by Dabroski and carried to approve the minutes from the June 13th sessions. All Ayes

Motion made by Madlom, second by Dabroski and carried to acknowledge the following employees to attend their respective out-of-county meetings: Jeff Madlom to attend the RPA meeting in Dubuque on June 23rd; Doug Dabroski to attend the EIRUSS meeting either June 22nd or 29th in Dubuque; and Daneen Schindler to attend the Recorder's Assn summer conference in Moravia June 21st – 23rd. All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the following claims for payment:

CenturyLink Telephone Services 1.05
Maquoketa Valley REC Electrical Power 2145.28
US Cellular Telephone Services 1109.99
Verizon Wireless Telephone Service 78.43
Windstream Telephone Service 175.44

All Ayes

Motion made by Madlom, second by Dabroski and carried to approve the "Applications for Underground Construction on Delaware County Right-of-Way" as follows:

Windstream Iowa Communications, Inc. to place a new pedestal at 1927 310th Ave in Section 21 of Bremen Township being approximately 4.76 miles southwest of New Vienna; and

Windstream Iowa Communications, Inc. to place new equipment next to existing equipment in south right-of-way near 1938 Honey Creek Road in Section 20 of Delaware Township approximately 1.45 miles north of Manchester. All Ayes

There were no manure management plans updates submitted for receipt at today's meeting.

Motion made by Dabroski, second by Madlom and carried to approve the following appointments to their respective boards or committees:

Delaware County Conservation Board - 5 year term
Dave Eibey

Eastern Iowa Tourism Council - 1 year term
Jeannie Domeyer - Alternate

Veteran Affairs Commission – 3 year term
Marvin Waterhouse

All Ayes

Motion made by Madlom, second by Dabroski and carried to approve the following schedule of wages to be paid for FY2016-17 including those approved by other boards and commissions serving as agency funds within the county financial system:

**SHERIFF’S DEPARTMENT**

<table>
<thead>
<tr>
<th>SHERIFF’S DEPARTMENT</th>
<th>SALARY/WAGE</th>
<th>PER HOUR</th>
<th>OVERTIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eric Brooks Chief Deputy</td>
<td>82% $63,470.00</td>
<td>$30.89 $45.58</td>
<td></td>
</tr>
<tr>
<td>Travis Hemesath Patrol Deputy</td>
<td>79% $61,148.00</td>
<td>$29.28 $43.92</td>
<td></td>
</tr>
<tr>
<td>Brian Hillebrand Patrol Deputy</td>
<td>79% $61,148.00</td>
<td>$29.28 $43.92</td>
<td></td>
</tr>
<tr>
<td>Eric Holub Patrol Deputy</td>
<td>80% $61,922.00</td>
<td>$29.65 $44.70</td>
<td></td>
</tr>
<tr>
<td>Jill Knipper Investigative/Patrol Deputy</td>
<td>79% $61,922.00</td>
<td>$29.65 $44.70</td>
<td></td>
</tr>
<tr>
<td>Mitchel Knipper Patrol Deputy</td>
<td>77% $59,600.00</td>
<td>$28.54 $42.80</td>
<td></td>
</tr>
<tr>
<td>Matthew Menard Patrol Deputy</td>
<td>79% $61,148.00</td>
<td>$29.28 $43.92</td>
<td></td>
</tr>
<tr>
<td>Clayton Miller Patrol Deputy</td>
<td>79% $61,148.00</td>
<td>$29.28 $43.92</td>
<td></td>
</tr>
<tr>
<td>Keith Rowley Patrol Deputy</td>
<td>79% $61,148.00</td>
<td>$29.28 $43.92</td>
<td></td>
</tr>
<tr>
<td>12/27/2016 80% $61,922.00</td>
<td>$29.65 $44.70</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Casey Snyder Jail Administrator/Deputy</td>
<td>81.0% $62,696.00</td>
<td>$30.02 $45.03</td>
<td></td>
</tr>
<tr>
<td>Lucas Thomsen Patrol Deputy</td>
<td>79.5% $61,535.00</td>
<td>$29.47 $44.20</td>
<td></td>
</tr>
<tr>
<td>8/10/2016 80.0% $61,922.00</td>
<td>$29.65 $44.70</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Michael Wilson Patrol Deputy</td>
<td>80.5% $62,309.00</td>
<td>$29.84 $44.70</td>
<td></td>
</tr>
<tr>
<td>Jailer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>JoEtte Orcutt Jailer</td>
<td></td>
<td>$16.86 $25.29</td>
<td></td>
</tr>
<tr>
<td>Paul Glaza Jailer</td>
<td></td>
<td>$16.38 $24.57</td>
<td></td>
</tr>
<tr>
<td>Kristine Hansen Jailer</td>
<td></td>
<td>$16.38 $24.57</td>
<td></td>
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<tr>
<td>Clark Tyrrell Jailer</td>
<td></td>
<td>$14.74 $22.11</td>
<td></td>
</tr>
<tr>
<td>7/12/2016</td>
<td></td>
<td>$15.56 $23.34</td>
<td></td>
</tr>
<tr>
<td>1/12/2017</td>
<td></td>
<td>$16.38 $24.57</td>
<td></td>
</tr>
</tbody>
</table>

**Office Manager | Judy Lee Office Manager | $21.19 $31.78**

**AUDITOR’S OFFICE**

| AUDITOR’S OFFICE | |
|------------------|-------------|----------|
| Julie Hackbarth Deputy | $46,800.00 | |
| Monica Heiserman Deputy | $47,920.00 | |
| Peggy Wihlebrand Deputy | $41,800.00 | |
| Anne Rave Deputy | $47,920.00 | |
| Jenny Eschen Clerk (shared with Recorder) | $15,000.00 | |

**RECORDERS OFFICE**

| RECORDERS OFFICE | |
|------------------|-------------|----------|
| Marsha Mescher Deputy | $49,229.00 | |
| Jenny Eschen Clerk (shared with Auditor) | $15,000.00 | |

**TREASURER’S OFFICE**

| TREASURER’S OFFICE | |
|--------------------|-------------|----------|
| Michele Africa Deputy | $46,122.00 | |
| Carol Johnson Deputy | $46,122.00 | |
| Pam Klein Deputy | $47,920.00 | |
| Barb Robinson Deputy | $47,920.00 | |

**COUNTY ATTORNEY’S OFFICE**

| COUNTY ATTORNEY’S OFFICE | |
|---------------------------|-------------|----------|
| Kathy Hauschild Office Manager | $47,342.00 | |
| Courtney Vorwald Assistant Co. Atty | $57,809.00 | |

**COURTHOUSE MAINTENANCE**

| COURTHOUSE MAINTENANCE | |
|-------------------------|-------------|----------|
| David Timmer Custodian | $16.62 $24.93 |
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DELAWARE COUNTY, STATE OF IOWA

WHEREAS,

WHEREAS,

carrying out essential county purpose projects as hereinafter described; and

authorized by Sections 331.478 and 331.479, Code of Iowa, as amended, for the purpose of providing funds to reimburse the cost of

authorization of a temporary advance from the General Fund to the Rural Services Fund in an amount not to exceed $100,000, as

Motion made

All Ayes

COUNTY ASSESSOR'S OFFICE

Andrea Schmitt Assessor $ 64,471.00

Dixie Willman Deputy $ 49,239.00

Kurt Funke Appraiser $ 43,921.00

Karen Knipper Pt. Clerk $ 17.30

Karen Knipper BOR secretary $ 15.79

CONSERVATION DEPARTMENT

Garlynn Glanz Conservation Director $ 60,976.00

Ron Glanz Operations Supervisor $ 21.90 $ 32.85

Kevin Offerman Maintenance Supervisor $ 21.90 $ 32.85

Shirley Lyons Pt.-time Secretary $ 17.18

Carey Atkinson Seasonal Park Maintenance $ 12.00

Kirt Caes Seasonal Park Maintenance $ 12.00

Dick Elledge Seasonal Park Maintenance $ 12.00

Jesse Fierstine Seasonal Park Maintenance $ 7.50

Kenneth Hander Seasonal Park Maintenance $ 9.85

Mike Myers Seasonal Park Maintenance $ 12.00

Pam Schaffer Seasonal Park Maintenance $ 11.50

SECONDARY ROADS DEPARTMENT

Anthony Bardgett Engineer (30% of Dubuque County Approved Salary)

Doan Boeding Maintenance Person $ 22.61 $ 22.77

Brad Burger Land Surveyor $ 27.25 N/A

Douglas Bush Equipment Operator $ 22.77 $ 22.77

Craig Davis Assistant to the Engineer $ 94,554.00

7/9/2016 $ 98,052.00

11/9/2016 $ 101,552.00

3/9/2017 $ 105,045.00

(Note: 40% to be reimbursed by

Dubreque County per 28E Agreement)

Dean Dempster Maintenance Person $ 22.61 $ 22.77

Christopher Deutmeyer Maintenance Person $ 22.61 $ 22.77

Dennis Dugan Equipment Operator $ 22.77 $ 22.77

Ronald Dzaboff Shop Foreman $ 25.88 N/A

Wade Feldmann Maintainer Operator $ 22.61 $ 22.77

Brett Fessler Maintainer Operator $ 22.61 $ 22.77

Shawn Foster Mechanic $ 23.25 N/A

Lonnie Fry Maintainer Operator $ 22.61 $ 22.77

Jason Groskuth Maintenance Person $ 22.61 $ 22.77

Randall Gudenkauf Maintainer Operator $ 22.61 $ 22.77

Mike Hageman Maintainer Operator $ 22.61 $ 22.77

Christopher Hucker Maintainer Operator $ 22.61 $ 22.77

Dean Kelchen Maintenance Person $ 22.61 $ 22.77

Eric Klaren Maintainer Operator $ 22.61 $ 22.77

Dean Klostermann Maintenance Person $ 22.61 $ 22.77

Casey Langel Equipment Operator $ 22.77 $ 22.77

Jeff Lyness Equipment Operator $ 22.77 $ 22.77

Jason Maires Sign Person $ 22.61 $ 22.77

Steve Naber Maintenance Person $ 22.61 $ 22.77

Patrick Oberbroeckling Foreman $ 31.35 N/A

Andrew Salow Equipment Operator $ 22.77 $ 22.77

Linda Schaul Office Manager $ 23.93 N/A

Pat Schmitz Mechanic $ 23.25 N/A

Mark Thole Maintainer Operator $ 22.61 $ 22.77

Ronald Thole Maintainer Operator $ 22.61 $ 22.77

Michael Wilhelm Maintainer Operator $ 22.61 $ 22.77

Cody Haley Seasonal Mower $ 14.00 N/A

Alex Reetz Seasonal $ 11.00 N/A

Blake Schrader Seasonal $ 11.00 N/A

All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the following resolution to repay the general fund:

RESOLUTION No. 2016-040

AUTHORIZATIoN TO REPAY THE SECOND INSTALLMENT OF $100,000 TEMPORARY ADVANCE FROM THE GENERAL FUND TO THE RURAL SERVICES FUND

WHEREAS, on June 2, 2014 it was approved by the Board of Supervisors that Delaware County, State of Iowa, should provide for the temporary advance; and

WHEREAS, $150,000 was transferred from the Rural Services Fund to the General Fund on June 22, 2015 for the first installment; and

WHEREAS, the second $50,000 installment is due and payable before the end of FY 2015/16.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DELAWARE COUNTY, STATE OF IOWA: 79
Motion made by Madlom, second by Dabroski and carried to approve the following resolution regarding 2015 business property tax credit applications for taxes payable 2016-17:

RESOLUTION NO. 2016-041

WHEREAS, Code of Iowa Chapter 426C provides for a business property tax credit for all qualifying parcel units classified as commercial property, industrial property or railroad property; and

WHEREAS, the Delaware County Assessor’s Office recommends that all applications filed in their office be allowed to receive said credit for taxes payable in 2016-17 EXCEPT for those parcels who did not qualify to receive said credit as of March 15, 2016.

NOW, THEREFORE BE IT HEREBY RESOLVED, by the Delaware County Board of Supervisors that all filed applications for the Business Property Tax Credit received on or before March 15, 2016 be allowed EXCEPT for the following parcels which are being recommended for disallowance per Code of Iowa Chapter 426C-41(1)(a) and 426C-41(b):

<table>
<thead>
<tr>
<th>NAME</th>
<th>Parcel #</th>
<th>Disallowance Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>A&amp;M Industries USA, Inc</td>
<td>280-01-00-096-20</td>
<td>Sold</td>
</tr>
<tr>
<td>A&amp;M Industries USA, Inc</td>
<td>280-01-009-30</td>
<td>Sold</td>
</tr>
<tr>
<td>Ameling, Jamie L. &amp; Theresa K.</td>
<td>450-00-0030-20</td>
<td>Sold</td>
</tr>
<tr>
<td>Donald G. &amp; Generoso M. Bennet Rec Trust</td>
<td>160-06-001-027-00</td>
<td>Sold</td>
</tr>
<tr>
<td>Boren, W. Max, Jr.</td>
<td>631-29-34-042-00</td>
<td>Sold</td>
</tr>
<tr>
<td>Boren, W. Max, Jr.</td>
<td>631-29-34-043-00</td>
<td>Sold</td>
</tr>
<tr>
<td>Boren, Max</td>
<td>631-32-11-022-00</td>
<td>Sold</td>
</tr>
<tr>
<td>Boren, Max</td>
<td>631-32-11-020-10</td>
<td>Sold</td>
</tr>
<tr>
<td>Buschmann, Peter &amp; J II</td>
<td>035-29-00-013-00</td>
<td>Sold</td>
</tr>
<tr>
<td>C &amp; G Partnership LLP c/o Hurlburt, Steve</td>
<td>530-00-01002-20</td>
<td>Sold</td>
</tr>
<tr>
<td>Carney, Michael S.</td>
<td>550-00-03-013-10</td>
<td>Sold</td>
</tr>
<tr>
<td>Chapman, LeVern &amp; Deboes</td>
<td>160-06-001-029-00</td>
<td>Changed Class from Commercial to Residential</td>
</tr>
<tr>
<td>Clemens, Richard J. &amp; Mary R.</td>
<td>160-31-00-019-20</td>
<td>Changed Class from Commercial to Residential</td>
</tr>
<tr>
<td>Clemens, Richard J. &amp; Mary R.</td>
<td>220-06-00-024-00</td>
<td>Changed Class from Commercial to Residential</td>
</tr>
<tr>
<td>Community Savings Bank</td>
<td>570-00-01008-00</td>
<td>Sold</td>
</tr>
<tr>
<td>Cook, Alain B. &amp; Zehr, Jerry &amp; Mary</td>
<td>631-32-21-022-00</td>
<td>Sold</td>
</tr>
<tr>
<td>Cyersusle Industries, Inc.</td>
<td>540-00-01-048-00</td>
<td>Sold</td>
</tr>
<tr>
<td>Fahey, Paul</td>
<td>530-00-01-002-40</td>
<td>Sold</td>
</tr>
<tr>
<td>Fahey Family Limited Partnership</td>
<td>530-00-01-002-90</td>
<td>Sold</td>
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<tr>
<td>Fahey, Paul M.</td>
<td>470-00-03-001-00</td>
<td>Sold</td>
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<tr>
<td>Floyd's Feed Store Inc.</td>
<td>180-20-00-012-20</td>
<td>Sold</td>
</tr>
<tr>
<td>Floyd's Feed Store Inc.</td>
<td>180-20-00-012-20</td>
<td>Sold</td>
</tr>
<tr>
<td>Floyd's Feed Store Inc.</td>
<td>180-20-00-012-10</td>
<td>Sold</td>
</tr>
<tr>
<td>Floyd's Feed Store Inc.</td>
<td>180-20-00-012-10</td>
<td>Sold</td>
</tr>
<tr>
<td>Geritz, Donald</td>
<td>631-32-30-023-00</td>
<td>Sold</td>
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<tr>
<td>Glanz, Gary &amp; Patricia</td>
<td>631-33-10-019-00</td>
<td>Sold</td>
</tr>
<tr>
<td>Glanz, Kevin L. &amp; Sandra K.</td>
<td>631-32-13-011-00</td>
<td>Sold</td>
</tr>
<tr>
<td>Grinton, Larry &amp; Jean M.</td>
<td>631-38-33-067-00</td>
<td>Sold</td>
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<tr>
<td>Gundar Road Lodging, LLC</td>
<td>240-07-00-001-19</td>
<td>Billboard on LL/Owninga Transferred</td>
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<tr>
<td>Harbach, James</td>
<td>631-33-12-025-10</td>
<td>Sold</td>
</tr>
<tr>
<td>Harbach, James</td>
<td>631-33-10-004-00</td>
<td>Sold</td>
</tr>
<tr>
<td>Hoeger, John K. &amp; Marcia M.</td>
<td>060-33-00-002-00</td>
<td>Changed Class from Commercial to Ag</td>
</tr>
<tr>
<td>Hutchinson, Timothy L.</td>
<td>510-00-00-020-10</td>
<td>Sold</td>
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<tr>
<td>Kendrick, Timothy F.</td>
<td>570-00-02-065-10</td>
<td>Sold</td>
</tr>
<tr>
<td>Kendrick, Timothy F.</td>
<td>570-00-02-065-30</td>
<td>Sold</td>
</tr>
<tr>
<td>Kerby, Nick</td>
<td>450-00-02-058-00</td>
<td>Sold</td>
</tr>
<tr>
<td>McDowell, Richard</td>
<td>631-32-13-015-00</td>
<td>Sold</td>
</tr>
<tr>
<td>McDowell, Richard</td>
<td>631-32-13-008-00</td>
<td>Sold</td>
</tr>
<tr>
<td>McDowell, Richard</td>
<td>631-32-13-003-20</td>
<td>Sold</td>
</tr>
<tr>
<td>McDowell, Richard</td>
<td>631-32-13-003-30</td>
<td>Sold</td>
</tr>
<tr>
<td>Meyen, Jody J. &amp; Deborah</td>
<td>100-15-00-010-00</td>
<td>Changed Class from Commercial to Residential</td>
</tr>
<tr>
<td>Midwest Wireless d/b/a Verizon</td>
<td>240-06-00-008-20</td>
<td>Property Merged with Altel Comm., Inc.</td>
</tr>
<tr>
<td>Mills Group LLC</td>
<td>160-35-00-014-00</td>
<td>Sold</td>
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<tr>
<td>Milroy, Joyce M.</td>
<td>610-00-06-005-00</td>
<td>Change of Ownership</td>
</tr>
<tr>
<td>Nancy's Pit Stop</td>
<td>690-00-01-073-40</td>
<td>Sold</td>
</tr>
<tr>
<td>News Publishing Company</td>
<td>631-32-20-059-00</td>
<td>Sold to Woodward Communications Inc.</td>
</tr>
<tr>
<td>Nextel WIP Lease Corp Prop Tax Dept</td>
<td>220-04-00-001-19</td>
<td>All Equipment Removed</td>
</tr>
<tr>
<td>Nextel WIP Lease Corp Prop Tax Dept</td>
<td>240-06-00-008-20</td>
<td>All Equipment Removed</td>
</tr>
<tr>
<td>Petersburg Feed Mill</td>
<td>180-04-01-027-10</td>
<td>Sold</td>
</tr>
<tr>
<td>Property Partners LLC</td>
<td>630-29-32-002-10</td>
<td>Sold</td>
</tr>
<tr>
<td>PRKG 573 LLC</td>
<td>530-00-01-020-20</td>
<td>Sold</td>
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<tr>
<td>RRJC, LLC</td>
<td>631-32-12-009-10</td>
<td>Sold</td>
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<tr>
<td>Rose Kann Real Estate</td>
<td>631-31-20-004-00</td>
<td>Sold</td>
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<tr>
<td>Royal Oaks Development Corporation</td>
<td>280-00-01-013-01</td>
<td>Transferred to City of Manchester</td>
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<td>Royal Oaks Development Corporation</td>
<td>280-00-01-013-30</td>
<td>Sold</td>
</tr>
</tbody>
</table>

To authorize the repayment of the second installment of the $100,000 temporary advance from the General Fund to the Rural Services Fund, by transferring $50,000 from the Rural Services Fund balance to the General Fund balance.

PASSED AND APPROVED this 20th day of June, 2016.

/S/ Shirley E. Holmes, Chairperson
ATTENT:
/S/ Carla K. Becker, County Auditor

All Ayes
from the existing road bed. The county would then purchase the additional material needed to create a 4" thick base as recommended by the stabilization company. One aggregate base stabilizer to be applied to 6,400 feet of Firefly Road from State Hwy 13 to the intersection with 180th Street.

The Delaware County Secondary Roads Department is currently blading the roadway twice as much as most roadways due to higher traffic. He feels his crew can salvage at least 1" of rock from the existing road bed. The county would then purchase the additional material needed to create a 4" thick base as recommended by the stabilization company. This additional material would cost approximately $18,000 ($6.10/ton). All labor and equipment would be provided by the county.

County Engineer Anthony Bardgett feels that Firefly Road would be a good road to test out this stabilization product since they are currently blading the roadway twice as much as most roadways due to higher traffic. He feels his crew can salvage at least 1" of rock from the existing road bed. The county would then purchase the additional material needed to create a 4" thick base as recommended by the stabilization company. This additional material would cost approximately $18,000 ($6.10/ton). All labor and equipment would be provided by the county.
Motion made by Dabroski, second by Madlom and carried to set July 18, 2016 at 1:15 pm as the date and time to receive bids for the 265th Street Bridge Project (L-817(01)--73-28) located approximately ½ mile west of X47 in Section 28 of North Fork Township. All Ayes

**ENGINEER’S REPORT**

**C64 Paving Project** – Asphalt paving began last week and will continue through this week. The road will be limited to one lane traffic in the work zone.

**180th Ave (River Road Project)** – Once the paving on C64 is completed, River City will move over to 180th Ave to finish paving the asphalt surface.

**180th Ave/Old Hwy 13 Paving** – Horsefield is anticipating beginning construction sometime in August.

**182nd Street Bridge** – Taylor Construction is planning to remove the bridge this week and begin construction.

**Contract Rock Program** – Placing rock on the roads will be completed this week.

**NEXT MEETING** – The next regular session of the Board will be held on Monday, June 27, 2016 at 1:15 pm.

**PUBLIC COMMENTS** – None.

Motion made by Madlom, second by Dabroski and carried to adjourn the meeting at 1:55 p.m.

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor
Motion made by Madlom, second by Dabroski and carried to approve the agenda as posted. All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the minutes from the June 20th session. All Ayes

Motion made by Madlom, second by Dabroski and carried to acknowledge the following employees to attend their respective out-of-county meetings: Doug Dabroski to attend the EIRUSS meeting in Dubuque on June 29, 2016. All Ayes
Reliance Telephone Inc  
**Telephone Services**  300.00  
Sandra L Swanson  
Election Official  16.00

Lois L Richardson  
**Election Official**  15.00  
The TEC Shop  
Data Processing  2,717.92

Rebecca S Ries  
**Election Official**  20.00  
Holly R Tegelet  
Ipe’s-County Cont  761.10

Rite Price Office Supply  
**Supplies**  1,299.46  
Thomson Reuters  
Magazines/Books  3,797.59

Runde Auto Group  
**Repair/Maint-Vehicle**  3,058.61  
Three Rivers FS  
Fuel  17,312.71

Michael K Ryan  
**Employee Mileage/Subs**  14.75  
Tifco Industries  
Construction/Maint Equip  191.29

Sadder Power Train  
**Construction/Maint Equip**  185.99  
Triuk Co Inc  
Repair/Maint Const Equip  10.34

Safeitie Fulfillment  
**Repair/Maint-Vehicle**  239.93  
Margaret Urbanek-Meehan  
Election Official  25.00

Sandy Fire Supply  
**SafetyProtek Supplies**  396.90  
US Cellular  
Telephone Services  641.79

Schau Housing  
**Rent Payments**  450.00  
US Postmaster  
Postal & Mailing  774.00

Valda R Schau  
**Election Official**  38.00  
US PostMaster  
TMS 258709  6,620.00

Schermans Imm  
**Construction/Maint Equip**  179.15  
Verizon Wireless  
Telephone Services  120.03

Mary B Schmidt  
**Election Official**  7.00  
Vermont True Value Hardware  
Stationary/Supplies  3.98

Bruce J Schneider  
**Land Improvements**  10,000.00  
VISA / Mastercard  
Edu/Training/Supplies  3,314.54

Schroders Cash Supply  
**Building**  42,183.98  
Courtney E Vorwald  
Employee Mileage/Subs  302.92

Colleen J Schulte  
**Election Official**  12.00  
Walmart Community  
Custodial Supplies  272.65

Melissa A Schuster  
**Election Official**  13.50  
Weber Paper Company  
Custodial Supplies  241.32

Sherwin Williams  
**Grounds & Maint Supplies**  81.66  
Weiners Tree & Stamp Rem  
Park Development  1,186.50

The Sidwell Company  
**Education & Training**  225.00  
Welu Pumping Service  
Sanitation Disposal  267.50

Silveredge Cooperative  
**Fuels**  799.22  
Welles Tuckpointing  
Building Repairs  2,625.00

Sioux Sales Company  
**SafetyProtek Supplies**  2,859.95  
Sandra J White  
Election Official  82.00

Solutions Inc  
**Repair/Maint-Misc Equip**  6,503.59  
Jennifer L Willenbring  
Election Official  17.00

St John Catholic Church  
**Rental-Polling Places**  40.00  
Wilson Electric Inc  
Buildings  693.74

St Marks Parish Center  
**Rental-Polling Places**  40.00  
Michael A Wilson  
Fuels  26.50

Standard Auto Parts  
**Repair/ Maint-Constr Equip**  892.46  
Taylor Wilson  
Election Official  17.00

Stanley Consultants  
**Engineering Services**  35,108.42  
Windstream  
Telephone Service  1,452.00

Shirley M Starr  
**Election Official**  24.00  
Wright Way Trailers  
Const/Maint Equip  4,597.95

State Hygienic Lab  
**Medical & Health Services**  64.00  
Karen A Wulfekuhle  
Election Official  27.00

Storey Kenworth  
**Office Equipment**  245.50  
Judy Zehr  
Election Official  45.00

Lisa A Streicher  
**Election Official**  19.50

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All Ayes

There were no "Applications for Underground Construction on Delaware County Right-of-Way" submitted for consideration at today’s meeting.

**Motion made** by Madlom, second by Dabroski and carried to acknowledge receipt of the following manure management plan updates: Brandel Farms, LLC, in Section 3 of Honey Creek Township; Mouw Family Investments, LLC, Orr Site, in Section 25 of Hazel Green Township; Klostermann Brothers, Inc., TR-1, in Section B of Bremen Township; and Goose Hill Pork, LLC, in Section 31 of Cascade Township in Dubuque County. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the appointment of Janet Klostermann as their main delegate to the Eastern Iowa Tourism Council, with J eannie Domeyer and Bev Rahe as alternates to the Council. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the claim from Manchester Regional Education Partnership (MREP) in the amount of $2,717.19 for various office supplies and furniture. Discussion was held that adjustments will need to be made to the budget for MREP as the budget is currently outlined to pay janitorial and rent expense; however, the City of Manchester is paying the rent expense. The Board discussed they were willing to pay pre-approved expenses submitted by MREP, as the Board feels MREP is very beneficial to the community and want to continue to support it. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the correction of the fireworks display date for Brad LeClere from June 28, 2016 to July 3, 2016. The Application for Fireworks Permit submitted by Brad LeClere was approved at the June 20th regular session; however, the date was incorrectly listed. All Ayes

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**Resolution No. 2016-043**

**DESTRUCTION OF RECORDS**

Pursuant to the 2016 Code of Iowa, Section 331.323 sub section 2D, we, members of the Delaware County Board of Supervisors, do hereby authorize the destruction of the following records in the Delaware County Assessor’s Office:

1990 Computer Purchase / Planning / Correspondence / Quotations
1991 Copier Purchase / Correspondence / Quotations
1992 Computer System Backup Notes
1996 Computer Purchase / Correspondence / Quotations
2000 & 2001 Computer Purchase / Correspondence / Quotations
2002 & 2003 Computer Correspondence / Quotations
2003 Office Remodel Project Invoices
2005 & 2006 Computer Equipment / Work Station Desks – Office Furniture - Invoices
1995 Inventory Listing
2006 Inventory & Invoices – Computers
2007 Inventory Listing & Inventories
2008 Inventory Listing & Invoices – Computers & Office Items
2009 Inventory Listing & Invoices – Computers – Correspondence / Quotations / Packing Slips
2008 & 2009 IT Projects Information / Purchases – Server Invoice / Correspondence
2009, 2010 & 2011 Account Book Pages $0 Balances
2010 & 2011 Pollution Control Spread Sheets / Notes
2000 Internet / email/ Solutions / Net Connect “Juke Box” Spread Sheet
1990 & 1995 Omitted Assessment Copies / Notice to Property Owners
1991 Classification Correspondence with Assessors’ Offices
1998 & 1999 Assessment Notes / Soil Survey Notes
1988 Ag Land Valuation – Old Method Notes
2004 Declaration of Value Form Copies / Notes
1991, 1992 & 1995 Contaminated Properties – Correspondence / Notes / Monterey Court Case Information
WHEREAS, it is desired to make appropriations for each of the different county officers and departments for the fiscal year beginning July 1, 2016, in accordance with Section 331.434, Subsection 6, of the Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Delaware County, Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the following schedule are hereby appropriated from the resources of each fund so itemized, the department or office listed in the first column on the same line of the schedule.

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2016.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or county official shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2016/2017 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and offices monthly, during the 2016/2017 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of the business day on June 30, 2017.

The 2016/2017 fiscal year budget appropriated and accounted for by department and fund is as follows:

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<tr>
<th>Department</th>
<th>General Basic</th>
<th>General Supple.</th>
<th>MH/ DD Fund</th>
<th>Rural Services</th>
<th>Secondary</th>
<th>Other</th>
<th>Total</th>
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<td>Supervisors</td>
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Totals $6,081,612 $1,798,028 $1,090,497 $330,268 $8,201,161 $514,485 $18,016,051

Dated this 27th day of June, 2016. Delaware County Board of Supervisors
Attest: /S/ Carla K. Becker, Auditor
All Ayes

Motion made by Madlom, second by Dabroski and carried to approve the Fireworks Permit for Lake Delhi Combined Recreational Facility and Water Quality District to hold a display at dusk on July 23, 2016 at the Delhi Dam, with July 24, 2016 being the rain date. J & M Displays will be the operator for the display. All Ayes
Motion made by Dabroski, second by Madlom and carried to approve the final 2016/17 Operating Funds Transfer in the amount of $120,749.00 from Rural Services Fund to Secondary Roads Fund. All Ayes

ENGINEER'S REPORT

C64 Paving Project - River City Paving has completed the base layer of the asphalt. This week they will be working on the surface course.

180th Ave (River Road Project) - Once the paving on C64 is completed, River City will move over to 180th Avenue to finish paving the asphalt surface.

180th Ave/ Old Hwy 13 Paving - Horsefield is anticipating beginning construction sometime in August.

182nd Street Bridge - Taylor Construction started removing the bridge last week. They will continue with the bridge removal and substructure work this week.

Contract Rock Program - Bard has a little more rock to place. They should be finished by tomorrow.

NEXT MEETING - The next regular session of the Board will be held on Monday, July 11, 2016 at 8:30 am. There will tentatively not be a regular session held the week of July 4, 2016.

PUBLIC COMMENTS - None.

Motion made by Madlom, second by Dabroski and carried to adjourn the meeting at 1:31 p.m.

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson 

/S/ Anne Rave, Deputy Auditor