

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

January 4, 2016
Manchester, Iowa
1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Tesse Willie, Laura Albert, Jen Stolka, Sue Greene, Milt Kramer, Jim Diers, Lucia Hutchcroft, Kim Bruess, Ellen Krogmann, Daneen Schindler, Anthony Bardgett, Carla Becker, and two members of the media. Chairperson Madlom called the meeting to order.

Motion made by Dabroski, second by Madlom and carried to appoint Shirley E. Helmrichs as the 2016 Board Chairperson. All Ayes
Chairperson Helmrichs resumed the meeting.

Motion made by Helmrichs, second by Dabroski and carried to appoint Jeff Madlom as the 2016 Board Vice-Chairperson. All Ayes

Motion made by Madlom, second by Dabroski and carried to acknowledge receipt of the following reaffirmations of elected official appointments:

Delaware County Attorney's Office – John W. Bernau, Attorney

Kathy Hauschild Office Manager
Courtney Vorwald Assistant County Attorney

Delaware County Treasurer's Office – Carolyn A. Wilson, Treasurer

Pam Klein Tax Deputy
Karol Johnson Auto Deputy
Michele Africa Auto and Driver's License Deputy
Barb Robinson Driver's License Deputy

Delaware County Recorder's Office – Daneen Schindler, Recorder

Marsha Mescher Deputy
Jenny Eschen Clerk

Delaware County Auditor's Office – Carla K. Becker, Auditor

Monica Heiserman Deputy
Julie Hackbarth Deputy
Peggy Hildebrand Deputy
Anne Rave Deputy
Jenny Eschen Clerk

Delaware County Sheriff's Department – John LeClere, Sheriff

Eric Brooks	Chief Deputy	Lynn Brunsman	Jailer
Michael Wilson	Deputy	Paul Glaza	Jailer
Casey Snyder	Deputy/Jail Administrator	Kris Hansen	Jailer
Eric Holub	Deputy	Susan Collins	Fill-in Jailer
Lucas Thomsen	Deputy	Tom Robinson	Reserve Captain
Keith Rowley	Deputy	Walter Zehr	Reserve Lieutenant
Jill Knipper	Deputy	Aaron Pauls	Reserve Sergeant
Matthew Menard	Deputy	Matt Wieser	Reserve
Travis Hemesath	Deputy	Tim Schwendinger	Reserve
Brian Hillebrand	Deputy	James Mitchell	Reserve
Clayton Miller	Deputy	Mark Banghart	Reserve
Mitch Knipper	Deputy	Mike McElmeel	Reserve
Judy Lee	Office Manager	Lucas Weiser	Reserve
Joette Orcutt	Jailer	Kory Wulfekuhle	Reserve

All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the following Departmental Appointments:

County Engineer	Anthony Bardgett
Community Services/General Assistance/Veteran Affairs Director	Peggy Petlon
Regional Mental Health CPC	Peggy Petlon
County Services Administrator	Mike Corkery
Weed Commissioner	Craig Davis

All Ayes

Motion made by Madlom, second by Dabroski and carried to approve the following appointments to various Boards and Committees:

Advisory Board: Foundation for the Future of Delaware County (1 year term)

Jeff Madlom
Pam Klein
Sue Kramer

Delaware County Board of Health (3 year term)

Fred Phelps
Joan Wessels

Delaware County Communications Board (1 year term)

Jim Hauschild, Manchester Police Chief – (appointed by City of Manchester)
John LeClere, Sheriff
Mike Corkery, 911 Coordinator
Jeff Madlom, Supervisor

Delaware County Economic Development Board (1 year term)

Jeff Madlom

Delaware County Medical Examiners/Deputy Medical Examiners (2 year terms)

Dr. Scot R. Christiansen

Delaware County Planning Commission (4 year term)

Toni Guetzko-Browning
Max Andrews

Delaware County Recreational Center Board (1 year term)

Doug Dabroski
Jeff Madlom, Alternate
Shirley E. Helmrichs, Alternate

Eastern Iowa Regional Housing Authority Board (1 year term)

Elise Bergan
Donna Boss

Eastern Iowa Regional Utility Services System (EIRUSS) (1 year term)

Doug Dabroski
Shirley E. Helmrichs, Alternate

Emergency Management Board (1 year term)

Jeff Madlom

First Judicial Correctional Service Board (1 year term)

Shirley Helmricks
Jeff Madlom, Alternate

Juvenile Detention Board (1 year term)

Doug Dabroski

Operation: New View Board (1 year term)

Jeff Madlom
Shirley Helmricks

Regional Planning Affiliation Board (1 year term)

Jeff Madlom
Shirley Helmricks, Alternate
Anthony Bardgett, TECH

Resource Conservation & Development Board (1 year term)

Doug Dabroski

Soil & Water Assistant Commissioner (1 year term)

Shirley E. Helmricks

Workforce Investment Region One

Doug Dabroski

All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the minutes from the December 28, 2015 regular session. All Ayes

Motion made by Madlom, second by Dabroski and carried to approve the following employees to attend their respective out-of-county meetings: Peggy Petlon to attend the Hillcrest meeting in Monticello on January 5th, the Regional MH meeting in Cedar Rapids on January 7th, the Regional Subcommittee meeting in Cedar Rapids on January 13th and the Disaster Recovery/Jail Diversion meetings in Anamosa on January 15th; Carla Becker to attend the PA Executive Board meeting in Newton on January 6th; Shirley Helmricks and Jeff Madlom to attend the Regional MH meeting in Cedar Rapids on January 7th; and Jeff Madlom to attend the Business Growth meeting in Dubuque on January 6th. All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the following claims for payment:

Alliant Energy	Service	2398.13
CenturyLink	Telephone Services	522.63
Dearborn Ntnl Life Insurance	Life Insurance	382.98
Mediacom LLC	Data Processing	205.90
Windstream	Telephone Service	575.64

All Ayes

There were no "Applications for Underground Construction on Delaware County Right-of-Way" submitted for consideration at today's meeting.

Motion made by Madlom, second by Dabroski and carried to acknowledge receipt of the manure management update from Ron and Arlene Wulfekuhle in Section 35 of Adams Township. All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the following proclamation:

NATIONAL MENTORING MONTH 2016

WHEREAS, studies show that mentoring is a highly effective strategy for preventing several key problems that young people face, including school retention rates, self-confidence, and living up to their potential; and

WHEREAS, mentors are a highly valued source of friendship to the youth in our county; and

WHEREAS, more mentors are needed to become a caring friend for youth;

NOW, THEREFORE, WE, THE DELAWARE COUNTY BOARD OF SUPERVISORS do hereby proclaim that January 2016 is National Mentoring Month in Delaware County. As public officials, we also call upon all citizens, parents, governmental agencies, public and private institutions, churches, businesses, and schools in our county to join us in raising awareness of mentoring in its various forms, helping to recruit individuals to mentor youth, and to support the rapid growth of mentoring in Delaware County.

/S/ Shirley E. Helmricks, Chairperson

/S/ Jeff Madlom

/S/ Doug Dabroski

Signatures of Friends of Delaware Mentoring Programs

Ellen Krogmann, Mentoring Coordinator, stated that they have 50 matches within the three (3) school districts in Delaware County: West Delaware, Maquoketa Valley and Edgewood-Colesburg. However, they also have eleven (11) youth who are waiting for a match. Helping Services took a survey of mentored youth in the spring of 2015. The survey showed that 95% of the youth felt their self-esteem had increased due to the program and 100% of the youth surveyed were able to avoid using alcohol and/or drugs. The annual bowling fundraiser for the Mentoring Program will be held on Saturday, February 27th at Lightning Lanes in Manchester. All Ayes

Motion made by Madlom, second by Dabroski and carried to approve the following holidays for calendar year 2016:

2016 Holidays

Monday	1/18/16	Martin Luther King, Jr.
Monday	2/15/16	Presidents' Day
Monday	5/30/16	Memorial Day
Monday	7/4/16	Independence Day
Monday	9/5/16	Labor Day
Friday	11/11/16	Veterans' Day
Thursday	11/24/16	Thanksgiving Day
Friday	11/25/16	Day after Thanksgiving
Friday	12/23/16	Christmas Eve
Monday	12/26/16	Christmas Day
Monday	1/2/17	New Year's Day

All Ayes

Motion made by Dabroski, second by Madlom and carried to set the 2016 mileage reimbursement rate at 50 cents per mile subject to regulations outlined in the Delaware County personnel policies. The Federal IRS business rate decreased to 54 cents per mile (the 2015 IRS rate was 57.5 cents per mile). All Ayes

Motion made by Madlom, second by Dabroski and carried to appoint the following newspapers as the "official" newspapers of the county for calendar year 2016: the *Delaware County Leader*, the *Dyersville Commercial* and the *Manchester Press*. All Ayes

Motion made by Dabroski, second by Madlom and carried to appoint KMCH Radio in Manchester as the "official" radio station of Delaware County for the 2016 calendar year. All Ayes

Motion made by Madlom, second by Dabroski and carried to approve Resolution 2016-001 as follows:

RESOLUTION 2016-001

AUTHORIZATION OF AUDITOR TO ISSUE WARRANTS

BE IT HEREBY RESOLVED by the Board of Supervisors of Delaware County, Iowa, that the Delaware County Auditor be and is hereby authorized to issue warrants when the Board is not in session for fixed charges, including freight, postage, water, lights, fuel, telephone service, and insurance premiums upon the filing of duly authenticated bills and for salaries and payrolls as approved by the Board of Supervisors, all according to Section 331.506 of the 2015 Code of Iowa.

In addition, the Auditor is hereby authorized to issue warrants when the Board is not in session for the prepayment of civil service fees submitted by the County Attorney's Office or County Sheriff's Office and the emergency allowance of claims through the Community Services Department according to Board Resolution passed December 23, 2002.

Dated at Manchester, Iowa this 4th day of January, 2016

Board of Supervisors
Delaware County, Iowa
/S/ Shirley E. Helmrichs, Chairperson

ATTEST:
/S/ Carla K. Becker, Delaware County Auditor
All Ayes

Motion made by Dabroski, second by Madlom and carried to approve Resolution 2016-002 as follows:

RESOLUTION 2016-002

CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2016 and January 31, 2017 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DELAWARE COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

/S/ Shirley E. Helmrichs, Chairperson
Delaware County Board of Supervisors
Date: January 4, 2016

ATTEST:
/S/ Carla K. Becker, County Auditor
All Ayes

Motion made by Madlom, second by Dabroski and carried to approve Resolution 2016-003 as follows:

RESOLUTION 2016-003

AUTHORIZATION FOR THE COUNTY ENGINEER TO CLOSE ANY SECONDARY ROAD FOR THE PURPOSE OF CONSTRUCTION, ROUTINE MAINTENANCE, OR EMERGENCIES DURING 2016

WHEREAS, the Delaware County Board of Supervisors is concerned about tort liability and traffic safety involved during construction and maintenance on the secondary road system, and

WHEREAS, they are further interested in accommodations for the traveling public, adjacent landowners and related users during construction and maintenance operations.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Delaware County on this 4th day of January, 2016, to give the Delaware County Engineer, or authorized representative thereof, the authority to temporarily close sections of highway in Delaware County's road system when necessary because of construction, maintenance, or natural disaster.

DELAWARE COUNTY

BOARD OF SUPERVISORS

/S/ Shirley E. Helmrichs, Chairperson
/S/ Jeff Madlom
/S/ Doug Dabroski

Attest:
/S/ Carla K. Becker, County Auditor
All Ayes

Motion made by Dabroski, second by Madlom and carried to approve Resolution 2016-004 as follows:

RESOLUTION 2016-004

FARM TO MARKET COMPLETION OF WORK AND FINAL ACCEPTANCE

BE IT RESOLVED by the Board of Supervisors of Delaware County, Iowa that the County Engineer of Delaware County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications therefore in connection with all Farm to Market construction projects in this county.

Dated at Manchester, Iowa this 4th day of January 2016.

Board of Supervisors
Delaware County, Manchester, Iowa
/S/ Shirley E. Helmrichs, Chairperson

/S/ Jeff Madlom
/S/ Doug Dabroski
ATTEST: /S/ Carla K. Becker, County Auditor
All Ayes

Chairperson Helmrichs tabled "Consideration of Resolution – Eminent Domain Commission" until the next meeting.

Motion made by Madlom, second by Dabroski and carried to approve Reimbursement Request #12, in the amount of \$218,267.27, submitted by the Lake Delhi Trustees for reimbursement of spillway related expenses per the 28E Agreement between the Lake District and the Board of Supervisors. The breakdown of said request is as follows:

Date Warrant Paid	Payee/Payer	Fund Paid from	Description	Invoice #	Warrant #	Line Item Amount	Warrant Total	Delaware Co Reimb Req	Reimburse Percentage	Total Reimbursed
12/28/2015	General Constructors	81002	Pay request #9	9		\$ 403,672.48	\$ 403,672.48	\$ 403,672.48	50%	\$ 201,836.24
12/28/2015	Stanley Consultants	81002	Engineering Services	181861		\$ 32,862.07	\$ 32,862.07	\$ 32,862.07	50%	\$ 16,431.03
12/28/2015	Stanley Consultants	81002	Engineering Services	181859		\$ 471.15	471.15	\$ -		\$ -
						\$ 437,005.70	\$ -	\$ 436,534.55		\$ 218,267.27

All Ayes

Chairperson Helmrichs tabled the "Consideration of Contract for Administrative Support for County Services Department". She did not state when this item will be placed back on the agenda.

Motion made by Dabroski, second by Madlom and carried to approve Resolution 2016-005 as follows:

**RESOLUTION 2016-005
APPROPRIATIONS FY 2015/2016**

WHEREAS, it is desired to make appropriations for each of the different county officers and departments for the fiscal year beginning **July 1, 2015**, in accordance with Section 331.434, Subsection 6, of the Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Delaware County, Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the following schedule are hereby appropriated from the resources of each fund so itemized, the department or office listed in the first column on the same line of the schedule.

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective **January 4, 2016**.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or county official shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the **2015/2016** budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and offices monthly, during the **2015/2016** budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of the business day on **June 30, 2016**. The **2015/2016** fiscal year budget appropriated and accounted for by department and fund is as follows:

Department	General	General	MH/DD	Rural	Secondary	Other	Total
	Basic	Supple.	Fund	Services	Road		
Supervisors	1,520,759	682,094		104,680		2,179,999	4,487,532
Auditor	175,987	627,134					803,121
Treasurer	331,605	78,940					410,545
Attorney	256,781	46,744					303,525
Sheriff	1,871,463	278,925				12,215	2,162,603
Clerk of Court		51,600					51,600
Recorder	218,765	46,744				5,000	270,509
Community Services	219,041	11,682				35,700	266,423
Case Management	206,405	73,080					279,485
Community Life	220,500	77,651					298,151
County Engineer					7,530,455		7,530,455
Veteran Affairs	108,535	9,678					118,213
Conservation	507,079	46,744				61,548	615,371
Local Health	127,500						127,500
Weed Commissioner				13,250			13,250
Human Services	27,050						27,050
County Farm	42,300						42,300
Medical Examiner	35,000						35,000
County Services	161,886	19,885			106,429		288,200
County Library					77,975		77,975
Historical Society	13,540						13,540
Mental Health			1,113,346				1,113,346
Non-departmental						399,005	399,005
Totals	\$6,044,196	\$2,050,901	\$1,113,346	\$302,334	\$7,530,455	\$2,693,467	\$19,734,699

Dated this 4th day of January, 2016.

Delaware County Board of Supervisors

/S/ Shirley E. Helmrichs, Chairperson

Attest: /S/ Carla K. Becker, Auditor

Said amended resolution moves \$2,000 of expense appropriations from the Conservation Department (service area 6) to the Board of Supervisors (service area 6) to allow for additional expenditures within the area of pioneer cemeteries within the Supervisors' budget. Mead Cemetery, north of Manchester, had sustained tree damage during the storm last summer. The cost of removing 8 trees and trimming up several more was over the budgeted amount for this line item. Iowa law allows moving appropriated expenditures within the same service area between departments as long as it is not more than \$5,000 total. All Ayes

Motion made by Madlom, second by Dabroski and carried to approve the following contracts/easements for acquisition of additional right-of-way for the 182nd St Bridge Project (BROS-C028(89))-5F-28:

1. Acquisition of .22 acres of permanent right-of-way and .07 acres of temporary right-of-way from **Julie Diesch** in Sections 14 & 15 of Bremen Township in consideration of \$2,320.00, which includes \$300 for future abstracting fees. The Permanent right-of-way described as **Parcel No. 1**, Project No. BROS-C028(89)—5F-28 located in the NE ¼ of the NE ¼ of Section 15 and the NW ¼ of the NW ¼ of Section 14, all being in Township 89 North, Range 3 West of the 5th P.M.
2. Acquisition of .18 acres of permanent right-of-way and .07 acres of temporary right-of-way from **Daryl G. and Rosalyn M. Nurre** in Sections 14 & 15 of Bremen Township in consideration of \$2,000.00, which includes \$300 for future abstracting fees. The Permanent right-of-way described as **Parcel No. 2**, Project No. BROS-C028(89)—5F-28 located in the NE ¼ of the NE ¼ of Section 15 and the NW ¼ of the NW ¼ of Section 14, all being in Township 89 North, Range 3 West of the 5th P.M.

All Ayes

ENGINEER'S REPORT

None

NEXT MEETING – The next regular session will be held on Monday, January 11, 2016 at 1:15 p.m.

PUBLIC COMMENTS

None.

Motion made by Dabroski, second by Madlom and carried to adjourn the meeting at 1:52 p.m. All Ayes

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

January 11, 2016
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were John LeClere, Daneen Schindler, Anthony Bardgett, Carla K. Becker and two members of the media. Chairperson Helmrichs called the meeting to order.

Motion made by Madlom, second by Dabroski and carried to approve the minutes from the January 4th regular session. All Ayes

Motion made by Dabroski, second by Madlom and carried to acknowledge the following out-of-county meetings: Peggy Petlon to attend a MH/DS meeting in Cedar Rapids on January 13th, a lifelong links meeting in Cedar Rapids on January 14th, a Jail Diversion meeting in Anamosa on January 15th, stabilization bed meeting in Iowa City on January 19th, IACP in Des Moines on January 20th and the MH/DS meeting in Cedar Rapids on January 27th; Carla Becker to attend the ISACA working group meeting in Des Moines on January 15th; and Jeff Madlom and Shirley Helmrichs to attend the Operation New View meeting in Dubuque on January 14th. All Ayes

Motion made by Madlom, second by Dabroski and carried to approve the following claims for payment including the January 8th payroll in the amount of \$173,077.68 warrant #4922 - #5036:

Ace Homeworks	Postage & Mailing	47.44	Hopkinton Municipal Utilities	Water Use & Sewer	125.00
Advanced Systems Inc	Maint-Off Equip/Furniture	32.20	Business Management Daily	Education & Training	149.00
Ahlers & Cooney PC	Legal-Court Related	150.00	IA Co Recorders Assn	Dues & Memberships	200.00
Alliant Energy	Service	1638.18	IA DOT	Engineering Services	54.79
Altorfer Inc	Repair/Maint-Const Equip	7709.18	Iowa Outdoors	Magazines	15.00
AT&T Corporate Security	Telephone Services	1.85	IA Prison Industries	Custodial Supplies	161.88
Bard Materials	Roads	2092.43	Interstate Batteries	Minor Mv Parts & Access	419.80
Best Cleaners	Uniforms/mops	986.50	Jamar Technologies Inc	Minor Mv Parts & Access	334.74
Bi-County Disposal Inc	Sanitation Disposal	462.90	John Deere Financial	Repair/Maint-Misc Equip	446.76
Black Hills Energy	Natural -LP Gas-Fuel Oil	235.72	Jill A Knipper	Fuels	25.00
Black Hills Energy	Assistance	487.55	Lake Delhi Trustees	Spillway Reimburse	218267.27
R Ried Boom MD	Medical & Health Services	75.00	Leader Publications	Board Proceedings	1008.90
BOSS	Stationery/Supplies	56.51	Jill Lewis	Buildings-Repair/Maint	150.00
Boubin Tire Co	Tires & Tubes	4393.03	Manchester Press	Publications	888.64
BP	Fuels	545.31	Manchester Signs LLC	Roads	49.50
Buchanan Co Jail	Rm/Bd Payments	1900.00	City of Manchester	Water Use & Sewer	302.35
Carpenter Uniform Co	Wearing Apparel & Uniform	228.94	Martin Equipment of Illinois	Construction/Maint Equip	551.18
Case Management & MH	Data Processing	418.50	Matheson Tri-Gas Inc	Repair/Maint-Misc Equip	9.30
Caterpillar Financial Services	Debt Payment	5815.17	Mediacom LLC	Telephone Services	75.90
Central Iowa Water	Water Use & Sewer	43.51	Midwest Wheel	Construction/Maint Equip	133.54
LLC CenturyLink Comm	Telephone Services	33.48	MOCIC	Annual Membership Dues	150.00
City Laundering Co	Custodial Supplies	166.34	National District Attys Assn	Dues & Memberships	101.00
City of Colesburg	Roads	2561.85	NE IA Telephone	Repair/Maint-Misc Equip	39.99
Comelec Internet Services	Data Processing Supplies	141.50	NENA	Education & Training	137.00
Consolidated Energy Co LLC	Natural -LP Gas-Fuel Oil	2418.70	Daryl Nurre	Bridges	2000.00
D&S Portables Inc	Sanitation Disposal	3754.00	Office Express	Stationery/Supplies	298.39
Douglas G Dabroski	Employee Mileage/Subs	17.75	Paint N Place Body Shop	Minor Mv Parts & Access	1800.00
Debra Worm Cleaning	Buildings-Repair/Maint	200.00	Palmer Hardware	Repair/Maint-Misc Equip	529.22
Del Co Economic Develop	Co Contribution	10000.00	Power Services	Buildings	2100.69
Del Co Public Health	Refunds /Reimburse	3792.10	Precise MRM LLC	Repair/Maint-Radio Equip	507.71
Delaware Co	Transportation	1068.47	Rite Price Office Supply	Supplies	1211.87
Delhi Lumber	Buildings	2654.38	River City Stone	Roads	35.58
City of Delhi	Roads	3564.52	Runde Auto Group	Repair/Maint- Vehicle	126.12
Julie Diesch	Bridges	2320.00	Sadler Power Train Inc	Construction/Maint Equip	1001.88
Don & Walt LLC	Repair/Maint-Fixed Equip	497.15	Schau Housing	Rent Payments	340.00
Dons Truck Sales Inc	Construction/Maint Equip	589.32	Silveredge Cooperative	Fuels	1098.10
Dutch Brothers Construction	Buildings-Repair/Maint	6125.00	St Marks Parish Center	Rental-Polling Places	40.00
Dyersville Commercial	Board Proceedings	1662.94	Standard Auto Parts LLC	Minor Mv Parts & Access	327.75
Eastern IA Welding Service	Repair/Maint-Const Equip	822.07	Dave Staner	Medical & Health Services	92.50
Kristina M Edwards	Legal-Court Related	44.00	Summit Companies	Safety Items	274.00
Jody Elgin	Custodial Supplies	220.50	Tanman Construction LLC	Buildings	1000.00
Tina Elgin	Custodial	500.00	TekSupply	Minor Mv Parts & Access	995.46
Everyys Auto & Tire Center	Repair/Maint- Vehicle	65.11	TestAmerica Laboratories	Engineering Services	31.50
Forensic Assessments LLC	Legal-Court Related	3300.00	Three Rivers FS	Fuels	6791.25
Georgen Auto LLC	Repair/Maint- Vehicle	25.25	Tifco Industries	Steel-Iron-Related Metals	240.55
Ginter Tools LLC	Minor Equip & Hand Tools	109.99	US Postmaster	Postage & Mailing	68.00
Good Neighbor Society	Food Preparation Services	2610.00	Washburn	Repair/Maint-Misc Equip	2504.00
Groth Services LLC	Buildings	340.50	Weiners Tree Removal	Care of Graves	2545.00
Shirley E Helmrichs	Employee Mileage/Subs	10.50	FE Welterlen Motors Inc	Repair/Maint- Vehicle	48.32
Henderson Products	Construction Equipment	82727.00	Stacy L Wessels	Miscellaneous	3.00
Heritage Printing	Printing Services	100.39	Windstream	Telephone Service	1640.72
Hillcrest Family Services	Protection Service	877.80	Zee Medical Inc	Safety Items	2074.51
HITECH Communications	Repair/Maint-Misc Equip	225.00			

All Ayes

There were no "Applications for Underground Construction on Delaware County Right-of-Way" submitted for consideration at today's meeting.

Motion made by Dabroski, second by Madlom and carried to acknowledge receipt of the following manure management plan updates: Kevin Perrinjaquet, Hoefer Site, in Section 1 of Richland Township; and Recker Farms, Roger Recker, in Section 15 of Hazel Green Township. All Ayes

Motion made by Madlom, second by Dabroski and carried to acknowledge receipt of the Auditor's Quarterly Report showing that for the quarter ending December 31, 2015 a total of \$14,338.59 was collected for various fees and charges and deposited into the general funds. All Ayes

Motion made by Dabroski, second by Madlom and carried to acknowledge receipt of the Recorder's Monthly Report showing that for the month of December 2015 the following fees were collected on behalf of the county and deposited into their respective funds:

General Fund	\$10,898.43
Recorder's Document Management Fund	291.00
Electronic Transfer Fund	<u>291.00</u>
Total	\$11,480.43

Delaware County Recorder Daneen Schindler also stated that her office had collected \$22,719.13 on behalf of various state offices during the same time period. She also informed the Board that the Recorder's office now has the ability to receive applications for birth records for persons born anywhere in the state of Iowa and submit them directly to the state. This process will cut mailing time of said records from 6-8 weeks down to 2 weeks. She feels this change will enhance their ability to serve the public of Delaware County. All Ayes

Motion made by Madlom, second by Dabroski and carried to acknowledge receipt of the Sheriff's Quarterly Report showing that for the quarter ending December 31, 2015 a total of \$110,906.72 was collected for contract law, civil fees and various other charges on behalf of the county and deposited into the general fund. All Ayes

Motion made by Dabroski, second by Madlom and carried to acknowledge receipt of the Treasurer's Semi-Annual Report for receipt and filing as follows:

Date - 1/06/16
Time - 13:43:26

Delaware County Treasurer - Accounting
Semi-Annual Report

Certification Date January 11, 2016

Carolyn A. Wilson, Treasurer-Delaware County Treasurer, Manchester, IA
For the period from July 1, 2105 - December 31, 2015, Inclusive
Statement of Account By Fund

Fund	Balance July 1, 2105	Revenues	Total to be Accounted for	Disbursements	Fund Balance December 31, 2015	Auditor's Warrants Outstanding
01 General Basic	2,806,629.21	2,821,847.39	5,628,476.60	2,471,896.32	3,156,580.28	34,385.65
02 General Supplemental	729,912.27	964,507.06	1,694,419.33	929,705.33	764,714.00	2,011.08
03 Rural Services Basic	66,106.82	1,420,477.88	1,486,584.70	1,362,645.24	123,939.46	3,182.29
04 Rural Serv. Supplemental	.00	.00	.00	.00	.00	.00
05 Secondary Road	2,608,623.80	4,536,214.34	7,144,838.14	4,781,182.41	2,363,655.73	45,371.26
06 General Revenue Sharing	.00	.00	.00	.00	.00	.00
07 Resource Enhancement Fund	29,542.39	15,202.06	44,744.45	16,938.15	27,806.30	1,113.41
10 E911	130,622.38	85,727.10	216,349.48	85,310.06	131,039.42	8,894.23
12 Capital Projects	.00	.00	.00	.00	.00	.00
16 Emergency Management Fund	51,766.86	62,448.64	114,215.50	48,522.90	65,692.60	147.96
18 Advance Tax	71,361.14	45,907.67	117,268.81	83,293.41	33,975.40	.00
20 Township Control	6,241.19	268,649.70	274,890.89	265,767.50	9,123.39	.00
21 Corporation Control	85,190.65	2,733,635.43	2,818,826.08	2,778,667.06	40,159.02	.00
22 School Control	216,175.32	7,861,415.99	8,077,591.31	7,849,279.86	228,311.45	.00
23 Area School Control	14,300.55	533,414.58	547,715.13	532,319.42	15,395.71	.00
25 Hospital Control	20,635.56	806,343.19	826,978.75	803,560.86	23,417.89	.00
27 Special Fire Districts	135.07	7,289.99	7,425.06	7,102.44	322.62	.00
28 Lake District	191,442.35	121,022.28	312,464.63	51,806.36	260,658.27	3,430.67
29 Co. Ag. Extension	3,383.93	125,829.78	129,213.71	125,559.19	3,654.52	.00
30 Co. Cons. Land Acquisition Tru	29,676.94	4,391.04	34,067.98	18,755.14	15,312.84	35.00
31 Co. Assessor	669,033.38	379,517.34	1,048,550.72	170,729.52	877,821.20	8,053.89
32 Motor Vehicle Trust	553,492.44	3,307,029.09	3,861,321.53	3,146,903.30	714,418.15	.00
33 Use Tax Trust	.00	.00	.00	.00	.00	.00
34 City Special Assess. Project C	11,887.18	95,520.23	107,407.41	105,331.92	2,075.49	.00
35 Tax Redemption Trust	41,126.55	120,823.44	161,949.99	149,204.37	12,745.62	.00
37 Data Processing	.00	.00	.00	.00	.00	.00
38 Conservation Trust Fund	32,313.69	6,170.74	38,484.43	2,372.20	36,112.15	81.58
39 Bangs /Th	51.26	1,899.76	1,951.02	1,895.85	55.17	.00
41 Drug Fund	.00	.00	.00	.00	.00	.00
42 Cdbg Fund	.00	.00	.00	.00	.00	.00
43 Flex Plan	.00	.00	.00	.00	.00	.00
44 Recorders Records Management A	15,693.96	1,928.86	17,622.82	.00	17,622.82	.00
45 Mh-Dd Services Fund	678,109.44	561,173.06	1,239,282.50	407,345.19	831,937.31	1,956.25
48 Recorder's Electronic Fee	278.00	1,904.00	2,182.00	1,913.00	269.00	.00
50 Organ Donor	.00	.00	.00	.00	.00	.00
51 Supplemental Environmental Proj	.00	.00	.00	.00	.00	.00
52 Recorder Electronic Tran Fund	.00	.00	.00	.00	.00	.00
53 Township Special Assessment	.00	.00	.00	.00	.00	.00
54 Sheriff Reserve	5,836.96	7,207.00	13,043.96	5,570.30	7,473.66	301.49
55 McOse Discretionary Fund	21,113.99	20,000.00	41,113.99	3,846.77	37,267.22	320.00
56 Capital Project/Communications	.00	.00	.00	.00	.00	.00
57 Emergency Watershed Protection	.00	.00	.00	.00	.00	.00
58 Debt Service Fund	8,592.57	40,320.39	48,912.96	5,247.24	43,665.72	.00
59 Lake Delhi Dam & Water Project	4,594,631.38	3,013,363.53	7,607,994.91	3,473,924.29	4,134,070.62	442,012.45
60 Lake District - Debt Service	22,711.74	270,749.01	293,460.75	115,323.75	178,137.00	.00
63 Capital Project - Spillway	2,160,155.30	4,295.25	2,164,450.55	1,357,899.37	806,551.18	.00
64 Del Co. Dam&Spillway Repayment	38,305.47	182,200.50	220,505.97	20,823.99	199,681.98	.00
	15,915,079.74	30,429,226.32	46,344,306.06	31,180,642.87	15,163,663.19	551,297.21

All Ayes

Motion made by Madlom, second by Dabroski and carried to approve the hiring of Holly Tegeler as a full-time jailer within the Sheriff's Department effective January 12, 2016. Ms. Tegeler's starting wage will be \$14.31 per hour during her 6 month probationary period. After successful completion of said probationary period her wage will increase to 95% of the current jailer wage as outlined in the collective bargaining agreement. All Ayes

Motion made by Dabroski, second by Madlom and carried to table consideration of the Eminent Domain Commission Resolution. All Ayes

Consideration of Work Release/Electronic Monitoring Fees

Sheriff John LeClere addressed the Board regarding the current work release fees. He stated that to be in compliance with Iowa Law, the fees cannot exceed 50% of the inmate's wages or salaries after deductions. He also stated that his department has implemented an electronic monitoring system for all work release and/or court ordered furlough inmates. An ankle bracelet is put on the inmate which sends a signal back to the department every few minutes. This allows them to track exactly where the inmate is at all times. He would like the Board to authorize a \$10 per day fee for the use of said monitoring system.

Motion made by Madlom, second by Dabroski and carried to approve Resolution 2016-007 as follows:

RESOLUTION 2016-007

Work Release and Electronic Monitoring Fees Delaware County Sheriff's Department

WHEREAS, on April 19, 2010 the Delaware County Board of Supervisors did approve setting the work release rate at \$50.00 per day; and

WHEREAS, the Delaware County Sheriff wishes to continue charging the \$50.00 per day but is requesting a limitation that said fee not exceed fifty percent (50%) of the inmates wages or salaries after deductions; and

WHEREAS, the Delaware County Sheriff will be using electronic monitoring for inmates on work release/court ordered furloughs; and **WHEREAS**, the Delaware County Sheriff is requesting the addition of a \$10.00 daily fee for the addition of electronic monitoring of these inmates.

NOW, THEREFORE BE IT RESOLVED, by the Delaware County Board of Supervisors that the work release fee will be \$50.00 per day or fifty percent (50%) of the inmate's wages or salaries after deductions, whichever is lower, and that a \$10.00 electronic monitoring fee be established for all work release and furloughed inmates effective this 11th day of January, 2016.

Dated this 11th day of January, 2016

/S/ Shirley E. Helmrichs, Chairperson
All Ayes

Attest: /S/ Carla K. Becker, County Auditor

Consideration of Amendment to Section 5.1(g) of the Regional Mental Health 28E Agreement

Chairperson Helmrichs stated that the Mental Health Region has been discussing the funding mechanism of said region to help even out what each county is contributing per capita. Since the state limits the amount that each county can levy, the governance board decided that the new funding mechanism would have to be a combination of tax levy and fund balance utilization. Said board decided to fund the region at a per capita rate of 36.72 cents. Since doing so goes against the current 28E agreement between the counties, they are asking that each county Board of Supervisors approve a resolution allowing for this funding change.

Motion made by Dabroski, second by Madlom and carried to approve Resolution 2016-008 as follows:

RESOLUTION 2016-008

WHEREAS, Delaware County is a member county of the Mental Health/Disability Services of the East Central Region (ECR); and
WHEREAS, Delaware County approved the 28E Agreement for Mental Health/Disability Services of the East Central Region pursuant to resolution passed on September 30, 2013 with final approval on October 7, 2013; and

WHEREAS, section 5.1(g) of that 28E agreement requires member counties to "levy the maximum amount permitted by law for MH/DS services and to contribute from the MH/DS funds so collected toward the ongoing operation of the Region as required by this Agreement as determined by the Board;" and

WHEREAS, the Governing Board has now recommended that the language in section 5.1(g) of the 28E agreement be amended as follows: "To levy the maximum amount permitted by law for MH/DS services or an alternative level set by the Governing Board for each fiscal year and to contribute from the MH/DS funds so collected toward the ongoing operation of the Region as required by this Agreement as determined by the Board;" and

WHEREAS, the Board of Supervisors believes that this recommended amendment is in the County's best interests.

NOW, THEREFORE, it is hereby resolved by the Board of Supervisors that Delaware County approves the following amendment to section 5.1(g) of the 28E Agreement for Mental Health/Disability Services of the East Central Region recommended by the Governing Board:

"To levy the maximum amount permitted by law for MH/DS services or an alternative level set by the Governing Board for each fiscal year and to contribute from the MH/DS funds so collected toward the ongoing operation of the Region as required by this Agreement as determined by the Board."

Dated this 11th day of January, 2016.

Delaware County Board of Supervisors:

/S/ Shirley E. Helmrichs, Chairperson

ATTEST: /S/ Carla Becker, Auditor

All Ayes

Motion made by Madlom, second by Dabroski and carried to approve the following 2016 applications for Protected Wetland Property Tax Exemption for taxes to be collected in FY2017-2018:

Shane A & Kristin M Morris

Parcel #110-12-00-003-00

Section 12-89-6

4.5 acres assessed at \$1,900 for 2016 values

Daniel L and Mary M Goedken

Parcel #010-34-00-009-00

Section 34-90-3

2.0 acres assessed at \$1,200 for 2016 values

Both properties have been approved by the Curt Kemmerer, Wildlife Biologist for the Dept of Natural Resources. All Ayes

Motion made by Dabroski, second by Madlom and carried to table the "Consideration of IA DOT Preconstruction Agreement-Dyersville Interchange Project" to allow the Board and County Engineer Anthony Bardgett to do some jurisdictional research on the roadways outlined in the proposed agreement. All Ayes

NEXT MEETING - The next regular session will be held on Tuesday, January 19, 2016 at 1:15 pm.

ENGINEER'S REPORT - Suspended until spring

PUBLIC COMMENTS - Recorder Daneen Schindler stated that 2016 boat renewal notices have been sent out in the mail.

Motion made by Dabroski, second by Madlom and carried to adjourn the meeting at 1:43 p.m.

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

January 11, 2016
Manchester, Iowa
3:00 p.m.

The Delaware County Board of Supervisors met in work session this date at 3:00 p.m. with all members present. Also present were Connie Behnken, Tim Vick, Mary Ann Poynor, Dean Sherman, Dan Stelken, Milt Kramer, Erin Learn, Carla K. Becker and one member of the media. Chairperson Helmrichs called the meeting to order.

Future of Tourism in Delaware County

In light of the recent resignation of the current Delaware County Tourism Director, Manchester City Administrator Tim Vick feels that the position should move from contracted services to full-time under one of the public entities it serves. The City of Manchester is looking at the possibility of adding a part-time Marketing/Communications position to its staff. Perhaps something could be worked out to make this a full-time position and add county-wide tourism to the responsibilities. He is asking what the county's expectations are for the position and if it would be possible to work together.

Supervisor Madlom stated that the County is currently contributing \$6,000 towards tourism. Personally, Mr. Madlom feels the position should remain under the Tourism Committee with direct oversight of Delaware County Economic Development (DCED). The county has no office space available. However, he does feel that the position needs to be separate from the proposed city position. The Board needs to be accountable to everyone in the county. He does not feel the small communities and rural residents would like a joint position.

According to Mr. Vick, the City of Manchester is currently contributing \$12,000 per year to tourism; \$5,000 from the city's general fund and \$7,000 from the hotel/motel tax. Even though Manchester needs to have a marketing position, they are not sure there is enough work to make it full-time.

Councilperson Dean Sherman stated that the recent planning session that the council undertook showed that one of the priorities of the City of Manchester was to have a marketing position. He thought that they could perhaps partner with either the Manchester Chamber or DCED. With Jack Klaus announcing his intent to retire, he thought perhaps the Chamber would be a good fit. However, Mr. Klaus feels the Chamber Director's position is already a full-time position and could not take on any more.

Councilperson Mary Ann Poynor stated that perhaps the Extension Office would have an open office for this position and might also be willing to act as the agent overseeing the position.

Supervisor Helmrichs seemed open to the concept of a shared position. However, she would like to see some form of time management tracking similar to what the county is doing with the employees being shared with Dubuque County. Councilperson Sherman did not feel this would be necessary since the City of Manchester is part of Delaware County and the position would serve all of Delaware County. He also feels that the more money you are able to put towards a Tourism Director the better person you will get.

In summation Mr. Vick stated the following:

1. The Delaware County Board of Supervisors is interested in maintaining a tourism position within the county.
2. The City of Manchester has marketing as a priority.
3. Need somewhere for this position to be housed; DCED, Extension or City of Manchester
 - a. There is still an old Community Life office available in the front of the Council Chambers

Mr. Vick would like to put together a task force to look into these issues so that they did not have to bring the entire council together for each meeting. The City of Manchester would like to have something ironed out before February 1st if possible.

The current membership of the Tourism Committee is as follows:

Julie Smith, Jack Klaus, Bev Rahe, Donna Boss, Lori Scovel, Mary Ann Poynor, Elise Bergan, Laura Kammermeyer and Jeannie Domeyer.

According to Donna Boss, there is no formal process to being appointed to the Tourism Board; those who wish to serve on the Board are welcomed aboard. They currently meet the first Tuesday of every month at noon at the DCED Office.

The work session was adjourned at 3:52 pm.

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

January 19, 2016
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Andrea Schmidt, Brad Burger, Art Gourley, Daneen Schindler, Anthony Bardgett, Carla K. Becker and two members of the media. Chairperson Helmrichs called the meeting to order.

Motion made by Madlom, second by Dabroski and carried to approve the minutes from the January 11th regular session. All Ayes

Motion made by Dabroski, second by Madlom and carried to acknowledge employees attending the following out-of-county meetings: Pat Oberbroeckling, Doug Bush, Jason Maiers, Dennis Dugan, Jeff Lyness, Casey Langel, Andy Salow, Ron Dzaboff, and Linda Schaul to attend the Iowa One Call & Evacuation Safety Awareness Program in Cedar Rapids on January 20th; and Carla K. Becker to attend ISAC University January 20th – 21st and to meet with the Dept of Agriculture on January 22nd all being in Des Moines. All Ayes

Motion made by Madlom, second by Dabroski and carried to approve the following claims for payment:

Alliant Energy	Service	371.69
Maquoketa Valley REC	Electrical Power	611.52
Mediacom LLC	Telephone Services	38.33
US Cellular	Telephone Services	1278.18
Verizon Wireless	Telephone Services	40.24
Windstream	Telephone Service	560.20

All Ayes

There were no "Applications for Underground Construction on Delaware County Right-of-Way" submitted for consideration at today's meeting.

Motion made by Dabroski, second by Madlom and carried to acknowledge receipt of the following manure management plan updates: Gregg Recker in Section 8 of North Fork Township; Richard Domeyer in Section 34 of Colony Township; Golden Branch Pork, Inc., Ries Site, in Section 3 of Hazel Green Township; Dan Mormann in Section 21 of Colony Township; and Hog Wild, Mike J. and Eden C. Gaul, in Lodomillo Township, Clayton County. All Ayes

Motion made by Madlom, second by Dabroski and carried to acknowledge receipt of the Clerk of Court's Monthly Report and Remittance showing that for the month of December 2015 a total of \$723.10 was collected for various fees and deposited in the county general fund. All Ayes

Consideration of Abatement of FY15-16 Property Taxes – Dyersville Interchange Properties

The Board is well aware that the Iowa Department of Transportation (IA DOT) is currently constructing a new interchange for access to US Hwy 20 in Bremen Township and the City of Dyersville. In order to complete said project, the IA DOT acquired additional property. Per Iowa Code, once the IA DOT takes possession of said property, it is exempt from all property taxes. Delaware County has pro-rated the property taxes due on 21 properties acquired by the IA DOT for this project. All pro-rated taxes due from the individual property owners have been collected. The Delaware County Auditor is now requesting that the Board abate the remainder of unpaid property taxes due on these affected parcels to help clear the Delaware County Treasurer's books.

Motion made by Dabroski, second by Madlom and carried to approve the abatement of the following pro-rated property taxes for FY 15-16 due on 21 parcels acquired by the IA DOT in regards to the Dyersville Interchange Project:

<u>Property Owner</u>	<u>Parcel Number</u>	<u>Proposed Abatement</u>
Crop Productions	#540-00-01-046-00	\$10.00
BGPD Land Holdings	#540-00-01-001-41	\$16.00
BGPD Land Holdings	#540-00-01-001-44	\$32.00
BGPD Land Holdings	#540-00-01-001-46	\$14.00
BGPD Land Holdings	#540-00-01-001-45	\$27.00
C&G Partnership	#540-00-01-001-42	\$101.00
C&G Partnership	#540-00-01-001-20	\$10.00
C&G Partnership	#540-00-01-001-30	\$4.00
C&G Partnership	#540-00-01-001-43	\$46.00
Christoffer, Paul E. and Tammy L.	#180-36-00-018-10	\$1.00
Westhoff, Phillip and Monica	#210-01-00-015-10	\$18.00
Wessels, Gary G. and Lori	#540-00-01-001-52	\$111.00
Wessels, Gary G. and Lori	#540-00-01-001-51	\$439.00
Wessels, Gary G. and Lori	#530-00-01-001-50	\$451.00
Tuetken, Kenneth G.	#540-00-01-001-20	\$2.00
Tuetken, Kenneth G.	#540-00-01-001-10	\$8.00
Tuetken, Kenneth G.	#530-00-01-001-00	\$702.00
Tuetken, Kenneth G.	#540-00-01-001-00	\$27.00
Wessels, Gladys R.	#181-36-00-023-00	<u>\$1,018.00</u>
Total taxes to be abated		<u>\$3,037.00</u>

All Ayes

Consideration of Purchase of New Optical Scan Voting Equipment

Delaware County Auditor Carla K. Becker addressed the Board regarding the proposed purchase of a new optical scan voting system. The current voting equipment was purchased in 2005. Being 10 years old the equipment is experiencing more and more issues. Also, since the technology used in said equipment is over 20 years old, the machines are becoming functionally obsolete and more advanced equipment is being purchased across the state. The Auditor's Office has been researching various types of optical scan systems over the past few years and is recommending ES&S's DS200 Optical Scanning System which utilizes the Express Vote ADA ballot marking device. The bid for said equipment is as follows:

15 Model DS200	\$86,250.00
15 Tote Bins	\$3,375.00
15 Express Vote	\$52,500.00
Electionware Software	\$3,500.00
Shipping Handling	\$1,800.00
Less Trade-in	(\$12,000.00)
Less Customer Discount	(\$12,050.00)
Implementation Services	\$3,150.00
Installation/Acceptance Testing	<u>\$3,300.00</u>
Total Bid	\$129,825.00

Motion made by Madlom, second by Dabroski and carried to approve the purchase of the ES&S Optical Scan Voting System in consideration of their bid of \$129,825.00. In anticipation of needing to purchase new voting equipment, the Board has been internally assigning a portion of the restricted general supplemental fund balance each year. No additional monies will need to be levied for this purchase. All Ayes

Motion made by Dabroski, second by Madlom and carried to approve filing the Application for Accreditation for the Targeted Case Management Program. The current accreditation expires on January 31, 2016. All Ayes

Motion made by Madlom, second by Dabroski and carried to approve allowing Platinum Services to utilize the lower level courthouse conference room to meet with employees over their lunch hours on February 3, 2016 between 11:00 a.m. and 2:00 p.m. All Ayes

Motion made by Dabroski, second by Madlom and carried to approve the following 2016 Applications for Impoundment Structure Property Tax Exemptions for taxes payable FY 2017-18:

Dianne Louise Baumgartner	#110-09-00-008-00	Section 9 of Coffins Grove Township
Jacqueline B. Lahr et al	#110-22-00-017-10	Section 22 of Coffins Grove Township

All Ayes

Motion made by Madlom, second by Dabroski and carried to table the consideration of possible disposal of inoperable equipment until next week. This delay will allow the members of the Board time to examine the equipment in question. All Ayes

Consideration of Iowa DOT Preconstruction Agreement – Dyersville Interchange Project

Last week the Board tabled consideration of this agreement because there were several points within the agreement that Board members were not comfortable with. Mr. Art Gourley, with the Iowa Department of Transportation, is in attendance at today's meeting to discuss any issues the Board has with the language in said proposed agreement.

Supervisor Madlom stated that he was concerned with the agreement placing maintenance responsibilities within the new project areas even though it is his understanding that the City of Dyersville has agreed to be responsible for these areas and is intending to annex the area into its corporate limits.

According to Mr. Gourley, the existing agreement with the City of Dyersville states that the city will be responsible for all new improvements except for mainline US Hwy 20 and/or access ramps. Since the City of Dyersville has agreed to take on the responsibility for maintenance on all new improvements, then the county will have no responsibility for maintenance.

In light of the City of Dyersville's agreement language, the Board feels that the language in the County's agreement is misleading and overlaps with the city agreement. Mr. Gourley stated that he could request that the overlapping language on structures be removed from the current proposed preconstruction agreement prior to the Board's consideration.

Motion made by Dabroski, second by Madlom and carried to table the consideration of the IA DOT Preconstruction Agreement regarding the Dyersville Interchange Project until an amended agreement is received from the IA DOT removing any reference to county maintenance of structures. All Ayes

Discussion and Possible Action Regarding Right-of-Way Issue on 240th Ave in Section 20-90-4

It was brought to the Board's attention that the County Engineer's Office, Auditor's Office and Assessor's Office have been researching a portion of 240th Ave right-of-way being south of the Town Of Greeley and east of the Greeley Cemetery located in the Southeast Quarter (SE ¼) of the Northeast Quarter (NE ¼) of Section 29 of Elk Township. Research found that the current county right-of-way is 33 feet off the quarter section line. Unfortunately, the roadway does not follow the quarter line but rather curves to the northwest corner of the Section. To compound the issue, the county's taxation records show that the current title holder to the property under the existing roadway is either deceased or has moved away. Without a property owner to grant easement, it will be difficult to correct the issue.

This right-of-way issue was presented to the Delaware County Attorney's Office for review and potential resolution. It was noted that the Greeley Cemetery Association was planning to quiet title a portion of the Southeast Quarter (SE ¼) of the Northeast Quarter (NE ¼) of Section 29 of Elk Township lying southwest of the centerline of 240th Ave as now traveled. Assistant County Attorney Courtney Vorwald is requesting permission to seek quiet title to that portion of the parcel in question lying northeast of the centerline of 240th Ave as now traveled. Once both quiet titles are approved through the court systems, the Secondary Road Department could then pursue the acquisition of the remainder of right-of-way needed in the area being acquired by the Cemetery Association.

Motion made by Madlom, second by Dabroski and carried to approve the County Attorney's Office to file a quiet title action on property lying northeasterly of the centerline of 240th Ave, as now traveled, in the Southeast Quarter (SE ¼) of the Northeast Quarter (NE ¼) of Section 29 of Elk Township. All Ayes

ENGINEER'S REPORT - Suspended until spring

NEXT MEETING - The next regular session will be held on Monday, January 25, 2016 at 1:15 pm.

PUBLIC COMMENTS – None.

Motion made by Dabroski, second by Madlom and carried to adjourn the meeting at 1:50 p.m.

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

January 19, 2016
Manchester, Iowa
2:00 p.m.

The Delaware County Board of Supervisors met in work session this date at 2:00 p.m. with all members present. Also present were John LeClere, Mike Ryan, Carla K. Becker and one member of the media. Chairperson Helmrichs called the meeting to order.

Emergency Management Commission Funding FY2016-17 and Budget Overview

Emergency Management Coordinator Mike Ryan addressed members of the Emergency Management Commission Executive Board and Board of Supervisors regarding funding for the Commission's proposed 2016-17 Budget. Since this is the first year that the EMA Department has been completely separate from the county, it will be hard to do a comparison of this year's proposed budget to prior years.

Mr. Ryan presented the Board with a copy of the proposed EMA Budget for FY 2016-17. Within said proposal is a 10% increase in salary for Mr. Ryan's position as coordinator, \$4,750.00 for rental of 2 storage units and the EMA office in Earlville, \$15,000 for the purchase of an SUV or pickup, \$2,000 for a new computer, \$25,000 for special projects (mobile command center, construction of new building, breathing air trailer etc.) and \$6,500 to replace EMA radios.

Mr. Ryan also stated that he would like to start a "contingency fund" by allotting \$25,000 per year. Said fund would help pay for items needed in a large disaster. When asked how this money could help people in the rural community, Mr. Ryan responded that the money would not be able to be used for private individuals. Most likely it would be used for public infrastructure. He added that, in his opinion, it will be much harder to get disasters declared on the federal level.

The total proposed expenditures for FY 2016-17 was \$144,376 (\$169,376 - \$25,000 Contingency fund). Of this amount, \$16,450 is for expenditures which could possibly be covered by the 911 Services Board since all property transferred to them last fall. This would leave a total expenditure level of \$127,926 being proposed.

Mr. Ryan stated that at its meeting in the spring of 2015, the EMA Commission indicated that they would like to move to a county-wide levy for its main funding stream. Currently, the Commission has a combination of county-wide levy and per capita levies amongst the cities and the county.

With outside revenues of \$25,850 (\$25,500 EMPG & \$350 Misc), Mr. Ryan is requesting \$143,526 through a county-wide levy to fully fund his budget. With current valuations that would be 12.85 cents per thousand dollars of valuation. When asked about a potential fund balance carryover for the current year, Mr. Ryan stated that he was anticipating a \$68,000 carryover this year. Adding in the requested county-wide levy and miscellaneous revenue, the proposal would potentially leave an ending fund balance of almost \$90,000 if the 911 Services Board took on the additional expenditures. This would be approximately a 70% carryover. The state highly recommends no more than a 25% unassigned carryover for all authorities.

Members of the Board of Supervisors were not in favor of funding a "contingency fund". They felt that if it could only be used for public entity infrastructure, then it would not be of much use in the rural communities. Supervisor Madlom also wished that some of the city officials on the EMA Commission would spend more time being appreciative of the county and what they have done, and continue to do.

After a brief discussion on funding, the following funding levels were calculated:

\$110,000	.098492/thousand
\$100,000	.089538/thousand
\$90,000	.080585/thousand
\$80,000	.071631/thousand

Currently, the Board of Supervisors levying approximately \$80,000 within the general supplemental fund to support EMA and the incorporated cities are levying not quite \$9,000 combined. If they move to funding EMA only through a county-wide levy, it would need to raise no less than \$89,000 to maintain the current level of funding. With a proposed expenditure level of \$127,926 (after the reduction of probable 911 expenditures) and a recommended carryover of approximately \$32,000 (127,926 x 25%) the funding level should fall somewhere between \$90,000 and \$100,000 according to the county budget director. Even if 911 did not cover the 16,500 in equipment expenses AND the EMA Commission expended its entire budget (\$144,376), if the county-wide levy provided 100,000 in revenue, the EMA Commission would still have a projected \$49,124 (34%) carryover at the end of FY 2016-17. Any increase in funding past the \$100,000 level would just increase the projected carryover at the end of the fiscal year.

The Board of Supervisors are currently within their budget process. The setting of a funding level will need to be acted on within an open board meeting. The Board thanked Mr. Ryan and the EMA Executive Board for meeting with them.

The work session was adjourned at 3:20 pm.

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA)
) Ss:
 DELAWARE COUNTY)

January 25, 2016
 Manchester, Iowa
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Daneen Schindler, John LeClere, Jim Hauschild, Carla K. Becker and one member of the media. Chairperson Helmrichs called the meeting to order.

Motion made by Madlom, second by Dabroski and carried to approve the minutes from the January 19th regular and work session. All Ayes

Motion made by Dabroski, second by Madlom and carried to acknowledge employees attending the following out-of-county meetings: Retroactively for Brad Burger to attend the Surveyor's Conference in Ames on January 15th; Craig Davis to attend the Aggregate Recertification Class on January 25th and the HMA Recertification Class on January 27th both in Cedar Rapids; Jeff Madlom and Shirley Helmrichs to attend the ECIA meeting on January 27th and the RPA meeting on January 28th both in Dubuque; and Shirley Helmrichs to attend the BDF meeting in Fayette on January 26th. All Ayes

Motion made by Madlom, second by Dabroski and carried to approve the following claims for payment, including the January 22nd payroll in the amount of \$167,375.19 warrant #5298 - #5408:

Advanced Systems Inc	Stationery/Supplies	363.25	ISAC	Education & Training	170.00
Al's Electrical Service	Buildings-Repair/Maint	1194.58	Jeff Niehaus Appraisals	Legal-Court Related	400.00
Altorfer Inc	Construction/Maint Equip	1555.47	John Deere Financial	Lubricants	16.19
Barron Motor Supply	Construction/Maint Equip	368.35	K&A Farm Equipment	Repair/Maint-Const Equip	30.00
Carla K Becker	Employee Mileage/Subs	22.07	Daniel & Patti Kelchen	Rent Payments	250.00
Robert Beswick	Engineering Services	500.00	Keltek Inc	Radio & Communications	1117.23
Black Hills Energy	Service	1628.37	Kluesner Sanitation LLC	Sanitation Disposal	205.01
Bob Stephen Motors Inc	Repair/Maint- Vehicle	330.49	Jill A Knipper	Fuels	21.70
Bodensteiner Implement	Construction/Maint Equip	86.17	Koch Brothers	Office Equipment	129.69
R Ried Boom MD	Medical & Health Services	150.00	Lahr Repair Inc	Construction/Maint Equip	632.95
Boubin Tire Co	Repair/Maint-Const Equip	281.02	John A LeClere	Fuels	23.50
Buchanan Co Jail	Rm/Bd Payments	2300.00	Jill Lewis	Buildings-Repair/Maint	150.00
Brad J Burger	Education & Training	67.52	Link Hydraulics Inc	Construction/Maint Equip	116.26
Carpenter Uniform Co	Wearing Apparel & Uniform	396.17	L L Pelling Co Inc	Roads	903.84
Cedar Cross Overhead Door	Buildings	70.00	Dennis D Lyons	Education & Training	110.47
City Laundering Co	Buildings-Repair/Maint	408.17	Manchester Area Chamber	Dues & Memberships	80.00
Clayton County VA	General Transportation	451.46	Maquoketa Valley REC	Electrical Power	234.01
Compass Business Solutions	Stationery/Supplies	46.46	Marco Technologies LLC	Repair/Maint-Misc Equip	109.98
Consolidated Energy Co LLC	Natural -LP Gas-Fuel Oil	1369.50	Randy Marquardt	Engineering Services	400.00
Michael C Corkery	Education & Training	46.00	Martin Equipment of Illinois	Repair/Maint-Const Equip	992.07
Counseling & Assess Service	Health Services	180.00	Matco Tools Nathan Pearson	Minor Equip & Hand Tools	17.07
CUNA Mutual Retirement	Planning-Consulting	100.00	Mediacom LLC	Telephone Services	205.90
Craig A Davis	Employee Mileage/Subs	218.79	MHDS-ECR	MHDS Fiscal Agent	140272.00
Del Co Public Health	Refunds /Reimburse	7344.96	Midwest Business Products	Stationery/Supplies	96.34
Delaware Co Solid Waste	Sanitation Disposal	2045.55	Midwest Wheel	Construction/Maint Equip	527.62
Dolan Insurance Agency	Tort Liability Insurance	4560.00	Northeast Iowa Telephone	Stationery/Supplies	38.96
Don & Walt LLC	Buildings-Repair/Maint	3383.00	NE-IA Industrial Fasteners	Shop Equipment	338.69
Dons Truck Sales Inc	Construction/Maint Equip	268.85	Neopost USA Inc	Data Processing	283.50
Treasurer, City of Dubuque	Roads	80.00	News Publishing Co Inc	Board Proceedings	197.53
Kathryn A Duccini	Legal-Court Related	590.64	Palmer Hardware	Repair/Maint-Misc Equip	122.00
Edgewood Oil Co	Lubricants	238.00	Ray O'Herron Co Inc	Stationery/Supplies	243.37
Edgewood Saw & Supply	Construction/Maint Equip	48.42	Regional Family Health	Medical & Health Services	488.00
Jody Elgin	Custodial Supplies	220.50	Rite Price Office Supply	Supplies	323.82
Tina Elgin	Custodial	500.00	Diane Rolwes	Rent Payments	300.00
Farm & Home Publishers	Typing/Printing/Binding	1126.38	Runde Auto Group	Construction/Maint Equip	45.91
Gaffney Quarries Inc	Roads	987.45	S&D Supply Inc	Shop Equipment	84.18
GeoComm	Data Processing Supplies	46550.00	Sadler Power Train Inc	Construction/Maint Equip	362.19
Garlyn R Glanz	Postage & Mailing	13.09	Scott VanKeppel LLC	Construction/Maint Equip	557.13
GNB Bank	Stationery/Supplies	48.15	Silveredge Cooperative	Fuels	593.60
City of Greeley	Water Use & Sewer	63.00	Sioux Sales Company	Medical & Lab Supplies	237.15
Group Services Inc	Self-funding	11940.88	Solutions Inc	Data Processing	3433.00
Hausers Water Systems Inc	Water Use & Sewer	61.42	Standard Auto Parts	Construction/Maint Equip	254.69
Henderson Products	Construction/Maint Equip	3170.79	Terminal Supply Company	Shop Equipment	527.04
Heritage Printing	Printing Services	94.96	Thomson Reuters	Magazines/Newspaper	557.59
HITECH Communications	Park Development	150.00	Three Rivers FS	Repair/Maint-Misc Equip	10745.44
HRB Properties LLC	Rent Payments	360.00	Truax Co Inc	Repair/Maint-Const Equip	1234.84
IA Assn of Comm Providers	Dues & Memberships	1800.00	US Cellular	Telephone Services	283.82
IA Co Recorders Assn	Education & Training	20.00	US PostMaster	Postage for Meter	2000.00
IA Depart of Transportation	Engineering Services	50.00	Walmart Community	Custodial Supplies	426.76
IA Secretary of State	Stationery/Supplies	30.00	Blue Cross & Blue Shield	Insurance	5385.91
IA Emergency Management	Dues & Memberships	200.00	Windstream	Telephone Service	462.31
Interstate All Battery Center	Minor Mv Parts & Access	116.98	Windstream	Telephone Service	357.53

Motion made by Dabroski, second by Madlom and carried to approve the following "Applications for Underground Construction on Delaware County Right-of-Way":

Windstream Iowa Communications, Inc. to replace 1,604 feet of aerial cable with 1,604 feet of BFCR 100 x 24 by plow and bore along the west side of 218th St. then heading north into the Earlville city limits all in Section 36 of Oneida Township; and **Maquoketa Valley Electric Cooperative (MVEC)** for construction of a new underground road crossing under 255th Street near 1169 255th St. in Section 12 of Prairie Township. MVEC will come off the existing pole on the south side of 255th St. and install a new line to the north side of 255th St. directionally bored at a minimum depth of 48". All Ayes

Tim Vick joined the meeting.

Motion made by Madlom, second by Dabroski and carried to acknowledge receipt of the following manure management plan updates: Kenneth Wilgenbusch in Middlefield Township in Buchanan County; and CW Pork, Craig Wilgenbusch, in Middlefield Township in Buchanan County. All Ayes

Communication Center Annual Report – James Hauschild, Manchester Chief of Police

James Hauschild, Manchester Chief of Police, addressed the Board regarding the Communication Center. Per a 28E Agreement, the Communication Center is funded 60% by Delaware County and 40% by the City of Manchester with the operation being located within

the same building as the Manchester Police Department. Chief Hauschild stated that there have been many changes and updates to the center recently that have improved the services provided to deputies, officers and the community. Some of the major accomplishments listed include the following:

1. Hiring of two part-time dispatchers to relieve pressure on staff scheduling.
2. Completed installation of Next Gen 911 equipment to prepare for activation of system by the State of Iowa. This is to allow for texting, and eventually sending video, for 911 emergencies.
3. Switched radio system to P25 to prepare for FCC narrow banding and improve radio reception. Narrow banding dropped the center's coverage. The P25 equipment brought the coverage and clarity back up.
4. Installed new digital recorder in dispatch center. Now every phone line coming into the center is being recorded.
5. Installed new digital phone system in dispatch center.
6. Installed heating and cooling system in second floor of building to increase the usable office space. This additional office space is being utilized by lead dispatcher Loretta Welcher.
7. Policy manual for communications center nearly complete.
8. Started an annual employee review process.
9. Hosted a hostage negotiation training conducted by the FBI to over 50 officers and dispatchers from multiple departments.

One thing to consider in the future is that three certified dispatchers will be retirement age in the near future. Finding individuals that are willing to work a 24/7/365 service is becoming more and more difficult according to Chief Hauschild. He feels that having quality part-time staff is the key. One or two of the current part-time dispatchers could move into full-time position. He would also like to hire a 3rd part-time dispatcher to increase the pool of potential full-time employees. The cost of training and certifying a new dispatcher from scratch is estimated at \$12,000 - \$16,000. Utilizing existing part-time staff would greatly reduce this cost.

Tim Vick, Manchester City Manager, apologized for the delay in getting the quarterly invoices/reports to the Board and Sheriff. Mr. Vick stated that a change in software has created the backlog.

The Board thanked Chief Hauschild and Mr. Vick for the updates.

ENGINEER'S REPORT - Suspended until spring

NEXT MEETING - The next regular session will be held on Monday, February 1, 2016 at 1:15 pm.

PUBLIC COMMENTS – None.

Motion made by Dabroski, second by Madlom and carried to adjourn the meeting at 1:35 p.m.

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA)
) Ss:
DELAWARE COUNTY)

February 1, 2016
Manchester, Iowa
1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with Helmrichs and Dabroski present and Madlom absent. Also present were Daneen Schindler, Tim Vick, Anthony Bardgett, Carla K. Becker and two members of the media. Chairperson Helmrichs called the meeting to order.

Motion made by Dabroski, second by Helmrichs and carried to approve the minutes from the January 25th regular session. All Ayes

Motion made by Dabroski, second by Helmrichs and carried to acknowledge employees attending the following out-of-county meetings: John Bernau and Courtney Vorwald to attend the IA Co Attorney Spring Conference held June 12th – June 16th in Arnold's Park; Doug Dabroski, Jeff Madlom and Shirley Helmrichs to attend the RTA meeting in Dubuque on February 3rd; and Shirley Helmrichs to attend the Regional MH meeting in Cedar Rapids on February 4th. All Ayes

Motion made by Dabroski, second by Helmrichs and carried to approve the following claims for payment:

Alliant Energy	Service	2905.73
Mediacom LLC	Data Processing	205.90
Windstream	Telephone Service	518.55

All Ayes

Motion made by Dabroski, second by Helmrichs and carried to approve the following "Applications for Underground Construction on Delaware County Right-of-Way":

Windstream Iowa Communications, Inc. for 85 feet of BFCR 12 x 22 to replace buried drop under the road along with new cable and pedestal on customer's side of road (3036 182nd Street). Said construction being located 4/10th of a mile east of the intersection of 300th Ave and 182nd Street in Section 16 of Bremen Twp; and

Windstream Iowa Communications, Inc. for 3,256 feet of BFCR 12 x 24 along the east side of 265th Ave near 1002 265th Ave. Said construction being less than one mile south of the Delaware/Clayton County line in Section 2 of Elk Township; and

Windstream Iowa Communications, Inc. for construction of BFO48 bored across 255th St to connect an existing pedestal. Said construction to be located 4.6 miles southwest of Manchester in Section 19 of Milo Township near the intersection of State Hwy 13 and 255th Street. All Ayes

Motion made by Dabroski, second by Helmrichs and carried to acknowledge receipt of the following manure management plan updates: Joseph Wessels, Burkle Farm, in Section 32 of Bremen Twp; Kunkel Triple K Farms in Section 10 of Oneida Twp; and Scott Langel in Section 23 of Oneida Twp; and a new application submitted by Joseph Wessels, Home Farm, in Section 34 of Bremen Twp for the expansion of his current facility. All Ayes

Motion made by Dabroski, second by Helmrichs and carried to acknowledge receipt of the resignation of Lynn Brunzman as full-time jailer with the Sheriff Department effective February 7, 2016. The Board thanked Mr. Brunzman for his service to Delaware County. All Ayes

Discussion and Possible Action Regarding Delaware County Tourism

The Board has met on this issue twice already; once with all stakeholders and once with the City of Manchester. Although the Board feels that tourism needs to be a partnership of all stakeholders, they do not feel the county should share a full-time position with the City of Manchester. All three Board members have their own idea as to the level of county contribution. Proposed levels range from \$6,000 to \$8,000 annually.

During the meeting with the City of Manchester it was suggested by Councilwoman Poynor that perhaps Ag Extension would have a vacant office that the Tourism Coordinator could use. Unfortunately, Ag Extension has no space. However, Donna Boss, Economic Development Director, stated that they do have a small office area that the Tourism Coordinator could use. Having the office with Economic Development would be perfect since that is the entity the Board would like this position to report to.

Manchester City Manager Tim Vick stated that the City is committed to \$12,000 in FY 2016-17. However, the City could also help funding the matching dollars needed for grants on any specific item that would benefit the City.

Supervisor Helmrichs stated that the County has been partnering with tourism in more ways than just monetary donations. The addition of the Whitewater Park in Manchester has some unintended consequences with parking and traffic at Bailey's Ford Park. The County created a separate access and parking areas at the park to deal with the aftermath of the city's successful project.

No further action will be taken at this time. The Board thanked Mr. Vick for attending.

Motion made by Dabroski, second by Helmrichs and carried to approve the following resolution:

RESOLUTION 2016-006 FY 2016-17 Emergency Management Funding

WHEREAS, the Delaware County Board of Supervisors understands the important role that the Emergency Management Commission plays within Delaware County; and

WHEREAS, Chapter 29C.17 creates a local emergency management fund within the County Treasurer's Office; and

WHEREAS, per 29C.17 (2) the Emergency Management Commission has chosen in the past to be funded by both a county-wide special levy pursuant to section 331.424(1) and a per capita allocation funded from city and county general funds; and

WHEREAS, now said Emergency Management Commission has voted to pursue funding only through a county-wide special levy pursuant to section 331.424(1); and

WHEREAS, Mike Ryan, Delaware County EMA Coordinator, met in work session with the Delaware County Board of Supervisors on Monday, January 25, 2016 at 2:00 pm to review the proposed Emergency Management budget and to request funding from the Board by county-wide special levy.

NOW, THEREFORE BE IT RESOLVED, by the Delaware County Board of Supervisors to levy a tax pursuant to section 331.424(1) sufficient enough to raise \$100,000 in tax revenue in support of the Emergency Management Commission for taxes payable FY 2016-17. Said monies to be paid to the Commission in two equal sums; the first not later than December 15, 2016 and the second not later than June 1, 2017. There will be no county "per-capita" levy allocated for FY 2016-17.

Dated this 1st day of February, 2016

/S/ Shirley E. Helmrichs, Chairperson

Attest: /S/ Carla K. Becker, County Auditor

All Ayes

Motion made by Dabroski, second by Helmrichs and carried to approve the following resolution:

RESOLUTION No. 2016-009 DISPOSAL OF INOPERABLE EQUIPMENT/APPLIANCES

WHEREAS, Delaware County periodically purchases a variety of small equipment and appliances in order to operate on a daily basis; and,

WHEREAS, periodically these pieces of equipment/appliances become damaged or cease to function; and,

WHEREAS, the county cannot offer this property for sale to the public due to the fact that it is inoperable; and,

WHEREAS, it is of benefit to the county to scrap this material at no charge rather than pay a disposal fee with the landfill.

NOW THEREFORE BE IT RESOLVED, the following miscellaneous inoperable equipment/appliances be disposed of/scrapped at no charge to the county:

Computer Towers/ Keyboards (9)

Lenovo ThinkStation	S/N MJWPWGX
Lenovo ThinkCentre	S/N LKAGANC
Lenovo ThinkCentre	S/N LKALMMV
Lenovo ThinkCentre	S/N LKNLHGL
Lenovo ThinkCentre	S/N MJ896L8
Lenovo ThinkCentre	S/N LKWZM95
IBM TC M50	S/N KCAV2HA
Ortek Programmable Keyboard	S/N 20300971
Keyboard	S/N 05070386

Typewriters (2)

Brother EM530	S/N D98657150
IBM 674K	S/N 055901030600

Printers/Fax/Copiers (6)

HP InkJet 1100	S/N CN44822032
HP Business Inkjet 1200	S/N TH6HR5Z1VN
HP Photosmart 2600	S/N MY4C1G631Z
InfoPrint Laser 1852	S/N 793TL3H
Sharp Printer/Fax/Copier	S/N 55014106
Sharp Fax Machine 99151	S/N 47128488

Battery Backups (3)

APC Battery Backup	S/N 4B0530P76742
APC Battery Backup	S/N 3B0811X41170
APC Battery Backup	S/N 5B1130T23723

Miscellaneous Equipment (4)

Electrolux Vacuum Cleaner	S/N H00713K
Radio Shack Cordless Phone	S/N 34064269
Monroe 2020 Adding Machine	S/N KJ010388
Lakewood Fan 1500A	S/N 196M

Dated this 1st day of February, 2016.

/S/ Shirley E Helmricks, Chairperson

Attest: /S/ Carla K. Becker, Auditor

All Ayes

Motion made by Dabroski, second by Helmricks and carried to approve the following resolution:

RESOLUTION 2016-010

EMINENT DOMAIN COMPENSATION COMMISSION

WHEREAS, Section 331.321(1.v) of the 2013 Code of Iowa requires the Board of Supervisors to annually appoint not less than twenty-eight (28) residents of the County to an Eminent Domain Compensation Commission and,

WHEREAS, said Section establishes four (4) representative categories for said Compensation Commission,

NOW, THEREFORE BE IT RESOLVED that the following persons are hereby appointed to the Eminent Domain Compensation Commission of Delaware County, Iowa, in the category listed, for a term of one year ending December 31, 2016:

A. Owner-Operators of Agricultural Property:

1. Steve Kroeger	2926 170 th St	Dyersville, IA 52040
2. Ellen Francois	1364 120 th Ave	Dundee, IA 52038
3. Charles Ankrom	2275 110 th Ave	Masonville, IA 50654
4. Wilbur Kehrl	1596 210 th St	Manchester, IA 52057
5. John Ries	516 Andrew St	Hopkinton, IA 52237
6. Marvin Heims	1590 400 th St	Strawberry Point, IA 52076
7. Doran Zumbach	3278 110 th Ave	Coggon, IA 52218

B. Owners of City Property:

1. Craig Starr	600 110 th Ave	Masonville, IA 50654
2. Larry Stone	307 S Washington St	Edgewood, IA 52042
3. Jeff Larson	505 Line St	Manchester, IA 52057
4. Lorraine Gaffney	PO Box 64	Ryan, IA 52330
5. Barb Robinson	306 South St	Dundee, IA 52038
6. Mary Ann Poynor	724 E. Howard St	Manchester, IA 52057
7. Karen Schmitz	111 Beckner St	Greeley, IA 52050

C. Licensed Real Estate Agents or Brokers:

1. Eric Jasper	PO Box 365	Hopkinton, IA 52237
2. Teresa Greve	2151 110 th Ave	Masonville, IA 50654
3. Teresa Turnis	2418 180 th Ave	Manchester, IA 52057
4. Barb Sailer	1100 Rosewood Drive	Manchester, IA 52057
5. Kevin Graybill	21913 182 nd Ave	Manchester, IA 52057
6. Bob Wendt	1101 Stiles St	Manchester, IA 52057
7. Mary Kay Starks	25944 225 th Ave	Delhi, IA 52223

D. Persons Having Knowledge of Property Value:

1. Linda Bessey	1959 162 nd Ave	Manchester, IA 52057
2. Bruce Nieman	800 Tanglewood Drive	Manchester, IA 52057
3. Dave Smith	1031 New St	Manchester, IA 52057
4. Kevin Funke	3171 285 th Ave	Hopkinton, IA 52237
5. Christine Tegeler	16920 185 th St	Manchester, IA 52057
6. Donna Reeder	712 Tanglewood Drive	Manchester, IA 52057
7. Scott Wegmann	1017 Sunrise Drive	Manchester, IA 52057

Witness my hand and the Seal of this County, this 1st day of February, 2016.

Delaware County Board of Supervisors

/S/ Shirley E. Helmricks, Chairperson

/S/ Jeff Madlom

/S/ Doug Dabroski

Attest: /S/ Carla K. Becker, County Auditor

All Ayes

Motion made by Dabroski, second by Helmricks and carried to acknowledge receipt of the following appointments:

Advisory Board for the Foundation for the Future of Delaware County (term of 1 year)

Sue Kramer

Delaware County Medical Examiner & Deputy Medical Examiners (term of 2 years)

Dr. Jane A. Hartnett

Dyersville Board of Adjustment (to fill vacancy through July 1, 2016)

Carl Bockenstedt

All Ayes

Motion made by Dabroski, second by Helmricks and carried to acknowledge receipt of the following 2016 Applications for Native Prairie Tax Exemption for taxes payable 2016-17:

Swanson	#060-31-00-011-00	1.50 acres	Saunders	#200-16-00-002-00	1.00 acres
Lahr Enterprises	#100-26-00-012-00	2.50 acres	Werner	#210-15-00-008-00	7.00 acres
Remling	#110-05-00-018-00	12.77 acres	Flanagan	#330-19-00-008-00	6.60 acres
Baumgartner	#110-09-00-008-00	5.43 acres	Hucker	#370-29-00-016-00	3.00 acres
Ogden	#110-22-00-001-00	8.60 acres	Flat Rock Forest Group	#390-12-00-023-00	20.00 acres

All Ayes

Motion made by Dabroski, second by Helmrichs and carried to approve the Class C Liquor License Application for Petersburg Community Center, Inc., located at 1653 300th Ave in the community of Petersburg. This is a 12 month license with catering, outdoor service area and Sunday sales privileges. The effective date of said license will be April 1, 2016. All Ayes

Motion made by Dabroski, second by Helmrichs and carried to approve the Class C Liquor License Application for Backbone Golf and Country Club located at 1244 400th Street in Strawberry Point. This is an 8 month license with outdoor service area and Sunday sales privileges. The effective date of said license will be March 1, 2016. All Ayes

Motion made by Dabroski, second by Helmrichs and carried to acknowledge receipt of the Certificate of Organization and Proof of Bond from the Delaware County Agricultural Extension Council. The 2016 officers are as follows:

Chairperson	Roger Helmrichs
Vice-chairperson	Kelly Jared
Secretary	Sue Willie
Treasurer	Edward C. Poynor

All Ayes

ENGINEER'S REPORT - Suspended until spring

NEXT MEETING - The next regular session will be held on Monday, February 8, 2016 at 1:15 pm.

PUBLIC COMMENTS –

On behalf of Delaware County and its employees, Chairperson Helmrichs extended condolences to the family of Dubuque County Supervisor Tom Hancock who passed away in the early morning of Sunday, January 31, 2016. He will be greatly missed.

Motion made by Dabroski, second by Helmrichs and carried to adjourn the meeting at 1:49 p.m.

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor