

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

April 6, 2015  
 Manchester, Iowa  
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Marc Bierman, Sheriff John LeClere, Andrea Schmidt, Harold Knutsen, Anthony Bardgett, Carla Becker, and three members of the media. Chairperson Madlom called the meeting to order.

**Motion made** by Helmrichs, second by Dabroski and carried to approve the minutes from the March 30<sup>th</sup> regular session and the March 24<sup>th</sup>, 26<sup>th</sup> and 31<sup>st</sup> work sessions. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the following employees to attend their respective out-of-county meetings: Anne Rave and Monica Heiserman to attend a Solutions School for payroll in Ames on April 15<sup>th</sup>; Travis Hemesath to attend the LEIN certification school in Ankeny April 6<sup>th</sup> thru April 17<sup>th</sup>; and Jeff Madlom to attend the Operation New View meeting in Dubuque on April 9<sup>th</sup>. All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to approve the following claims for payment including the April 3, 2015 payroll in the amount of \$169,801.54, warrant #74814 - 74935 and #74938 - 74941:

Alliant Energy	Service	3567.40	Kluesner Flooring Inc	Repair/Maint-Misc Equip	8.99
Altorfer Inc	Construction & Maint	2342.29	Leader Publications	Board Proceedings	1603.82
Anderson Welding/Machine	Minor Mv Parts & Access	60.72	Leonard Muller Funeral	Medical/Health Services	501.50
Animal Health International	Safety Items	27.80	Jill Lewis	Buildings-Repair/Maint	150.00
AT&T Corporate Security	Telephone Services	2.98	Loel J Madlom	Employee Mileage/Subs	381.05
Bard Materials – Maint	Roads	1859.34	Manchester Press	Publications	980.72
Bard Materials - Rock	Cover Aggregate & Sand	142.00	Manchester Signs LLC	Traffic & St Sign	52.50
John W Bernau	Employee Mileage/Subs	45.50	City of Manchester	Water Use & Sewer	458.80
Bi-County Disposal Inc	Custodial Supplies	124.00	Maquoketa Valley REC	Utilities	287.88
Black Hills Energy	Service	687.54	Martin Equipment of Illinois	Construction & Maint	675.00
Bob Stephen Motors Inc	Repair/Maint- Vehicle	118.51	Mediacom LLC	Data Processing	205.90
Bohnenkamp-Murdoch	Medical & Health Services	967.60	Midwest Business Products	Maint-Off Equip/Furniture	63.98
R Ried Boom MD Regional	Medical & Health Services	85.00	Northeast Iowa Telephone	Repair/Maint-Misc Equip	510.00
Boubin Tire Co	Repair/Maint-Const Equip	2576.16	Office Express	Stationery/Supplies	97.17
BP	Fuels	545.68	Pepsi-Cola Gen Bottle Inc	Stationery/Supplies	182.38
Buchanan Co Jail	Rm/Bd Payments	2500.00	Prairie Inet	Data Processing Supplies	142.31
Linda R Burr	Miscellaneous	9.00	Precise MRM LLC	Repair/Maint-Radio Equip	591.79
Carpenter Uniform Co	Apparel/Uniforms	216.89	Racom Corp	Repair/Maint-Radio Equip	3039.42
Caterpillar Financial Services	Equipment Payment	5815.17	Rapids Reproductions Inc	Equipment/Furniture	1850.00
Co Case Management	Data Processing	462.00	Ray O'Herron Co Inc	Education & Training	858.96
Central Iowa Water	Water Use & Sewer	51.79	Rite Price Office Supply	Supplies	473.99
LLC CenturyLink Comm	Telephone Services	29.92	Runde Auto	Motor Vehicle	69513.00
CenturyLink	Telephone Services	424.19	City of Ryan	Utilities	125.00
City Laundering Co	Custodial Supplies	150.08	S&D Supply Inc	Minor Equip & Hand Tools	146.15
C J Cooper & Assoc Inc	Safety Items	278.20	Safelite Fulfillment Inc	Repair/Maint-Const Equip	197.56
Comelec Services Inc	Radio & Communications	810.25	Schaal Housing	Rent Payments	770.00
Douglas G Dabroski	Employee Mileage/Subs	72.75	Linda K Schaul	Postage & Mailing	20.56
Dane Co Sheriff's Office	Legal-Court Related	88.05	Scherrmans Implement	Construction/Maint	27.58
Dearborn Ntnl Life Insurance	Life Insurance	377.87	Schneider Corporation	Education/Training	600.00
Del Co Public Health	Refunds/Reimburse	12608.81	Scott VanKeppel LLC	Construction/Maint	762.12
Des Moines Stamp Mfg Co	Stationery/Supplies	295.20	Simmons Perrine Moyer et al	Labor Relations Services	2245.32
Don & Walt LLC	Repair/Maint-Misc Equip	239.38	Solutions Inc	Data Processing	8461.30
Dons Truck Sales Inc	Construction & Maint	3313.34	Dave Staner	Medical & Health Services	85.00
City of Earlville City Clerks	Utilities	95.05	State Medical Examiner	Medical & Health Services	1843.00
Eastern Iowa Drainage	Repair/Maint-Const Equip	500.00	Stetson Building Products Inc	Minor Equip & Hand Tools	514.94
Eastern Iowa Tire Inc	Tires & Tubes	1903.50	The Sunshine Boy	Custodial Supplies	44.00
Eastside Storage	Buildings-Repair/Maint	30.00	Taylor Construction Inc	Bridges	85195.51
Jody Elgin	Custodial Supplies	189.00	Terminal Supply Company	Minor Equip & Hand Tools	112.73
Tina Elgin	Custodial	500.00	Three Rivers FS	Utilities	5582.64
Election System & Software	Stationery/Supplies	220.89	Tifco Industries	Minor Equip & Hand Tools	258.28
Every's Auto & Tire Center	Repair/Maint-Const Equip	144.90	Truck Country of Iowa	Construction & Maint	201.64
Rebecca J Heims	Miscellaneous	15.00	US PostMaster	TMS 258709	100.00
Shirley E Helmrichs	Employee Mileage/Subs	20.75	Vanguard Appraisals Inc	Appraisal Services	220.00
Travis D Hemesath	Fuels	13.00	VISA / Mastercard	Education & Training	2617.78
Heritage Printing	Printing Services	638.93	Walmart Community	Clothing & Dry Goods	378.45
Hillcrest Family Services	Protection/Security	513.15	Stacy L Wessels	Miscellaneous	8.80
Hopkinton Municipal Utilities	Water Use & Sewer	123.55	Widner Drug & Gift	Photo Supplies	7.99
Hunt & Associates PC	Audit Services	14400.00	Windstream	Telephone Service	462.62
Iowa Technologies Inc	Data Processing	150.00	Windstream	Telephone Service	1360.10
IA St Co Treasurers Assn	Education & Training	160.00	Zee Medical Inc	Safety Items	268.39

**Motion made** by Dabroski, second by Helmrichs and carried to approve "Application for Underground Construction on Delaware County Right-of-Way" filed by Interstate Power & Light (Alliant Energy) to construct a new 3 phase underground electric line as part of the Hwy 20 Interchange Project. Said construction will be west of Dyersville in Section 36 of Bremen Township and consist of a new 3 phase junction box being installed approximately 1180 feet north of Hwy 20 and extend underground north along the right-of-way edge for approximately 725 feet to another 3 phase junction box. New UG line will be installed under 332<sup>nd</sup> Ave to the existing 3 phase overhead structure. All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to acknowledge receipt of an application from Brad Kimmerle (BKZ Pork LLC) to construct a confined feeding operation in Section 2 of Coffins Grove Township with an animal unit capacity of 992 (2480 head); and manure management plan updates from Doug Schulte, The 1975 Site, in Section 24 of Delaware Township; and David and Delma Hardin, Hardin Farms, in Section 11 of Delaware Township. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to acknowledge receipt of the Delaware County Auditor's report for the quarter ending March 31, 2015 showing that \$3,379.00 was collected and deposited into the general funds. All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to acknowledge receipt of the Recorder's monthly report showing that for the month of March 2015 the following fees were collected and deposited into their respective funds:

General Fund	\$10,512.32
Recorder's Document Management Fund	248.00
Electronic Transfer Fund	<u>248.00</u>
Total	\$11,008.32

All Ayes

**Motion made** by Dabroski, second by Helmricks and carried to acknowledge receipt of the Sheriff's Quarterly report showing that for the quarter ending March 31, 2015 that \$64,465.66 was collected for various fees and charges and deposited into the general fund. All Ayes

**Motion made** by Helmricks, second by Dabroski and carried to acknowledge receipt of the Treasurer's monthly banking and investment report which shows as of April 1, 2015 \$25,103,192.49 was collected on behalf of all taxing entities and deposited in various banks across the county. All Ayes

**Motion made** by Dabroski, second by Helmricks and carried to approve filing the county's second appeal of FEMA's denial of demolition expenses per PW 1898 with Iowa Homeland Security who will subsequently file said appeal along with their comments to FEMA. All Ayes

**Motion made** by Helmricks, second by Dabroski and carried to approve the following 2015 applications for the impoundment structure property tax exemption for taxes payable in FY2016-17: Dianne L. Baumgartner Revocable Trust in Section 9 of Coffins Grove Township; and Jacqueline B Lahr, et al in Section 22 of Coffins Grove Township. All Ayes

**Motion made** by Dabroski, second by Helmricks and carried to approve the following 2015 applications for protected wetland property tax exemption for taxes payable 2016-17: Shane A. and Kristin M. Morris for 4.5 acres in Section 12 of Coffins Grove Township; and Daniel L. and Mary M. Goedken for 2 acres in Section 34 of Colony Township. All Ayes

**Motion made** by Helmricks, second by Dabroski and carried to approve the following 2015 applications for native prairie property tax exemption for taxes payable FY2016-17:

Township	PARCEL #	NAME	ACRES
Honey Creek Township	060310001100	SWANSON	1.50
Honey Creek Township	060320000100	WILHELM	4.90
Honey Creek Township	060320000200	HEIMS	6.54
Richland Township	100260001200	LAHR ENTERPRISES LLC	2.50
Coffins Grove Township	110050001800	REMLING	15.00
Coffins Grove Township	110090000200	BAUMGARTNER	4.15
Coffins Grove Township	110090000800	BAUMGARTNER	5.43
Coffins Grove Township	110120000300	MORRIS	1.50
Coffins Grove Township	110220000100	OGDEN	8.60
Coffins Grove Township	130230001920	HILL	10.00
Oneida Township	160260001800	RULEY	13.00
N Fork Township	200160000200	SAUNDERS	20.10
N Fork Township	210210001000	WORTHINGTON SPORTS	12.00
N Fork Township	210150000800	WERNER	7.00
Hazel Green Township	330190000800	FLANAGAN	7.57
Union Township	370290001600	HUCKER	7.20
South Fork Township	390120002300	FLAT ROCK FOREST GRP	20.00

All Ayes

**Motion made** by Dabroski, second by Helmricks and carried to set Friday, April 10, 2015 at 4:30 pm as the deadline for the Emergency Management Coordinator to be moved out of the jail basement office at the courthouse. Chairperson Madlom stated that it was approved at the last EMA Commission meeting to pursue the Earlville location for the EMA Coordinator's Office. To keep the transition of this position from county employment to commission employment moving in a positive direction, Mr. Madlom felt there needed to be a deadline set to make the move. Supervisor Helmricks stated she has had several positive comments regarding the EMA Coordinator being centrally located within the county. All three Board members expressed their appreciation to the City of Earlville for providing space for the EMA Coordinator's office. All Ayes

#### Discussion Regarding Future Location of EMA Coordinator's Office

Chairperson Madlom stated he feels very strongly that there needs to be a transition period to sit back and re-evaluate the communication between the Board of Supervisors and the EMA Coordinator. He feels it is the right move for everyone involved to have the coordinator located in Earlville. All Board members felt that it was too early in the process to discuss any future uses of the courthouse facility.

**Motion made** by Helmricks, second by Dabroski and carried to approve the recommendation of County Engineer Anthony Bardgett to purchase a used 1988 Blaw Knox RW-100 Road Widener with 1,742 logged hours for a delivered price of \$34,500. With over 220 miles of paved roadway in Delaware County, this piece of equipment will dramatically help with the maintenance of the gravel shoulders along these paved roadways. This is really a safety issue according to Mr. Bardgett. If the shoulders are too low, he explained, then it is harder for drivers to correct themselves if they go off the edge. Chairperson Madlom and Ron Dzaboff traveled to New York to physically inspect this used piece of equipment. They felt the machine was in excellent shape and would serve the county's purpose. All Ayes

**Motion made** by Dabroski, second by Helmricks and carried to award the bid for the C64 Paving Project to River City Paving for its bid of \$1,044,543.89. Said project will consist of paving 3.42 miles of county road C64 lying west of State Hwy 38. The late start date for this project is August 24, 2015 with 25 working days allocated for completion. All Ayes

**Motion made** by Helmricks, second by Dabroski and carried to award the bid for the FY15-16 motor grader purchase to Altorfer, Inc. for its low bid of \$249,625 (including trade) for a 140M3 Caterpillar AWD. The traded vehicle was a 1990 CAT 140G. All Ayes

#### ENGINEER'S REPORT

**Turtle Creek Bridge Project** – Taylor Construction poured the bridge deck last week. The next step is to construct the bridge rail.

**300<sup>th</sup> Ave Bridge Project** – Taylor Construction finished all work last week and opened the road to traffic on Friday.

**NEXT MEETING** – The next regular session will be held on Monday, April 13, 2015 at 1:15 p.m.

**PUBLIC COMMENTS** – **Harold Knutsen** addressed the Board regarding Rockville Road on the east side of Delaware County. He and other property owners along said roadway feel the condition of this road is terrible. The mud holes and washed out areas make this a safety issue. They would like to see it paved. County Engineer Anthony Bardgett stated he knows this section of roadway well. Even though the County is not paving new roadways right now, he will take a look at it and see what can be done from a maintenance viewpoint. **Sheriff John LeClere** stated that he has two open houses scheduled for the jail facility. The dates of the open houses are Saturday April 11<sup>th</sup> and Saturday April 25<sup>th</sup> from 9:00 a.m. – 3:00 p.m. each day. He is hoping that the State Jail Inspector Harold Longley will be in attendance at least one of those days. **Doug Dabroski** stated he visited the Lake Delhi Dam construction site. According to District Trustee Pat Colgan, all seems to be going on schedule.

**Motion made** by Helmricks, second by Dabroski and carried to adjourn the meeting at 2:03 p.m. All Ayes  
These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA            )  
                                      ) Ss:  
DELAWARE COUNTY        )

April 13, 2015  
Manchester, Iowa  
1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with Dabroski and Helmrichs present and Madlom absent. Also present were Sheriff John LeClere, Jackie Rahe, Alvin Haas, Terry Boge, Mark Stelken, Anthony Bardgett, Carla Becker, and three members of the media. Vice-Chairperson Dabroski called the meeting to order.

**Motion made** by Helmrichs, second by Dabroski and carried to approve the minutes from the April 6<sup>th</sup> regular session. All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to approve the following employees to attend their respective out-of-county meetings: Jeff Madlom and Doug Dabroski to attend the RTA meeting in Dubuque on April 15<sup>th</sup>; Doug Dabroski to attend the Juvenile Detention meeting in Waterloo on April 17<sup>th</sup>; Pam Klein and Carolyn Wilson to attend the Solutions Spring School in Ames on April 7<sup>th</sup> and 8<sup>th</sup>; Carolyn Wilson to attend the IA Co Treasurer's annual school in Washington, Iowa May 12<sup>th</sup> – 15<sup>th</sup>; and Barb Robinson, Michele Africa and Karol Johnson to attend a driver's license school in late May (specific dates and locations TBD.) All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to approve the following claims for payment:

Alliant Energy	Service	118.19
Mediacom LLC	Telephone Services	75.90
Windstream	Telephone Service	713.73

All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to approve the "Application for Underground Construction on Delaware County Right-of-Way" submitted for consideration by Maquoketa Valley Electric Cooperative to construct four new underground cable crossings at the intersection of 150<sup>th</sup> Ave & 220<sup>th</sup> Street located two miles west of Manchester in Coffins Grove and Prairie Townships. All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to acknowledge receipt of new construction applications for Pork Chop Hills Farms II, Kimmerle Site, in Section 4 of Coffins Grove Township and AP Pork, LLC, Jaeger Site, in Section 8 of Honey Creek Township; and also receipt of the following manure management plan updates: Jeff Zumbach in Section 29 of Milo Township; Leo Bockenstedt in Section 4 of Honey Creek Township; and Three Little Pigs, LLC, Sites 1 & 2, both being in Section 32 of Lodomillo Township in Clay County. All Ayes

**PUBLIC HEARING – JWTD Swine Farm, Gary Wedewer, Site #1 in Section 35 of Colony Township**

Vice-Chairperson Dabroski opened the public hearing at 1:22 pm.

Supervisor Helmrichs stated that she will be going on the site visit with the DNR on Tuesday, April 14<sup>th</sup>. Even though, if approved, the facility will have a capacity of 1562 animal units, a matrix was not required for this construction application.

There being no comments from the public, either written or oral, the public hearing was closed at 1:24 pm.

**Motion made** by Helmrichs, second by Dabroski and carried to approve Supervisor Helmrichs to send a letter to the DNR with the Board's recommendations after the April 14<sup>th</sup> site visit. All Ayes

**PUBLIC HEARING – JWTD Swine Farm, Gary Wedewer, Site #2 in Section 25 of Colony Township**

Vice-Chairperson Dabroski opened the public hearing at 1:24 pm.

Supervisor Helmrichs stated that she will be going on the site visit with the DNR on Tuesday, April 14<sup>th</sup>. Even though, if approved, this expanded facility will have a capacity of 1580 animal units, a matrix was not required for this construction application either. This application is to expand an existing facility from 983 animal unit capacity to 1580.

There being no comments from the public, either written or oral, the public hearing was closed at 1:26 pm.

**Motion made** by Helmrichs, second by Dabroski and carried to approve Supervisor Helmrichs to send a letter to the DNR with the Board's recommendations after the April 14<sup>th</sup> site visit. All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to set April 27, 2015 at 1:15 pm as the date and time to hold a public hearing on the proposed construction of two new 2480 head deep pit swine finisher confinement buildings for a new swine confinement facility in Section 2 of Oneida Township as submitted by Mullis Pork, LLC. All Ayes

**Update on Dyersville's 20 West Industrial Park**

Jackie Rahe, Economic Development Director for the City of Dyersville, and Dyersville Mayor Alvin Haas addressed the Board regarding the 2<sup>nd</sup> phase of the 20 West Industrial Park. According to Ms. Rahe, there will be a ground breaking ceremony on June 12, 2015 with the Governor and Lt. Governor in attendance. Open houses at the existing facilities will occur on the same date. They are actually ready to begin construction now. The City of Dyersville has also applied for a Rise Grant for the extension of Industrial Parkway 2,000 feet to the west.

Regarding the new interchange on US Hwy 20, she has been told the state is set for a May bid letting. She also informed the Board that Iowa Network Services (INS) is looking at placing fiber optics along Highway 20 between Dyersville and Manchester. INS will be holding informational meetings in Dyersville on April 28<sup>th</sup> and Manchester on April 29<sup>th</sup>. Mayor Haas concluded by stating that the City of Dyersville is wanting to keep the line of communication between the city and Delaware County open. There are a lot of things happening in Dyersville, with most of them being in Delaware County. His door is always open.

The Board thanked Ms. Rahe and Mayor Haas for keeping them informed.

**Motion made** by Helmrichs, second by Dabroski and carried to acknowledge receipt of the Clerk of Court's monthly report and remittance showing that for the month of March 2015 \$1,471.60 was collected for various fines and fees and deposited into the general funds. All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to approve the purchase of a 2015 Ford Transit Cargo Van T-150 from Runde Auto Group in Manchester for \$25,430. The cost of said vehicle to be paid for equally by the Board of Supervisors for use within its custodial department and the County Auditor's Office for use within its elections department. This vehicle will replace the old survey van which was transferred from the Secondary Roads Department to the Board and Auditor approximately two years ago. Prior to receiving the former Secondary Road's vehicle, the Custodian and Auditor's Office were using their own private vehicles for the performance of their county duties. Late last month, the old survey van developed engine problems. Being the vehicle was over 15 years old and the body and interior of the vehicle were in need of repair, options for replacing the vehicle were explored. The Ford Transit T 150 is versatile enough to be utilized by any county department including the Sheriff's Department. It has ample storage capacity for the bulky election equipment and enough head room to allow employees to stand upright instead of crawling into the vehicle. The vehicle will be equipped with a window in the passenger side panel to allow for added visibility when backing. All Ayes

**Motion made** by Helmricks, second by Dabroski and carried to approve the following people to be added as potential precinct election officials for Delaware County: Sandra Ahrens, Eileen Bildstein, Sharon Burrack, Shirley Swartz-Chesmore, Jackie Coates, Janice Langel, JoAnne O'Reilly, Janine Stellick, Janice Wickman, and Karen Wulfekuhle. All Ayes

**Motion made** by Helmricks, second by Dabroski and carried to direct the Auditor to publish the following notice in the official newspapers of the county along with the original resolution calling for the May 5<sup>th</sup> election as approved on March 16, 2015:

**NOTICE OF PROPOSAL OF DELAWARE COUNTY, IOWA TO ISSUE NOT TO EXCEED  
\$4,900,000 GENERAL OBLIGATION BONDS (COUNTY JAIL AND SHERIFF'S OFFICE),  
ELECTION CALLED; PROJECT DETAILS**

On March 16, 2015, the Board of Supervisors of Delaware County, Iowa, took action to call an election on Tuesday, May 5, 2015 upon the proposal to issue not to exceed \$4,900,000 General Obligation Bonds for the purpose of reconstructing, enlarging, improving, equipping, and furnishing the County Jail and Sheriff's Office. The total project cost is estimated at \$4,900,000.

This notice is given by order of the Board of Supervisors of County of Delaware, State of Iowa, as provided by Section 331.442 of the Code of Iowa.

Dated this 13<sup>th</sup> day of April, 2015.

/S/ Carla K. Becker

County Auditor, County of Delaware, State of Iowa

All Ayes

**Motion made** by Helmricks, second by Dabroski and carried to approve the following resolution:

**RESOLUTION 2015-014  
DESTRUCTION OF RECORDS**

Pursuant to the 2013 Code of Iowa, Section 331.323 sub section 2D, we do hereby authorize the destruction of the following records in the Delaware County Assessor's Office:

2001 – 2006	Section 42 Reports - Manchester Park Ltd	1989 – 2005	Cable TV Reports – Alpine Cable – Colesburg
2001 – 2007	Section 42 Reports – Country Side	2006 – 2006	Assessment Book Copies
2006 – 2007	Section 42 Miscellaneous Information	7/1/2007 – 6/30/2008	FY Deposits
2006 – 2006	Section 42 Report – Ludland	2008 – 2009	FY Requisitions for Warrants
1982 – 2006	Cable TV Miscellaneous Information	2009 – 2010	FY Requisitions for Warrants
1986 – 2005	Cable TV Reports – Ryan / Shellsburg	2010 – 2011	FY Requisitions for Warrants
1985 – 2005	Cable TV Reports – New Century	2009	Reconciliation Sheets
1982 – 2004	Cable TV Reports – Mediacom – Manchester	2009	Grain Tax Returns
1985 – 2005	Cable TV Reports – Mediacom – Edgewood	2011	Declaration of Value Forms
1983 – 2004	Cable TV Reports – Mediacom - Dyersville	2011	Disallowed Homestead & Military Forms
2005 – 2007	Cable TV Reports	2011 – 2012	Parcel Split Worksheets
1986 – 2004	Cable TV Reports – Alpine Cable – Earlville	2011	Undeliverable Assessment Notices
1989 – 2004	Cable TV Reports – Alpine Cable – Greeley	2012	Revaluation Worksheets

Approved this 13<sup>th</sup> day of April, 2015

Jeff Madlom, Chairperson - Absent

/S/ Douglas Dabroski, Vice-chairperson

/S/ Shirley E. Helmricks

ATTEST: /S/ Carla K Becker

Delaware County Auditor

All Ayes

**Motion made** by Helmricks, second by Dabroski and carried to approve the following resolution:

**RESOLUTION 2015-015  
DISPOSAL OF INOPERABLE EQUIPMENT/APPLIANCES**

**WHEREAS**, Delaware County periodically purchases a variety of small equipment and appliances in order to operate on a daily basis; and,

**WHEREAS**, periodically these pieces of equipment/appliances become damaged or cease to function; and,

**WHEREAS**, the county cannot offer this property for sale to the public due to the fact that it is inoperable; and,

**WHEREAS**, it is of benefit to the county to scrap this material at no charge rather than pay a disposal fee with the landfill.

**NOW THEREFORE BE IT RESOLVED**, the following miscellaneous inoperable equipment/appliances be disposed of/scrapped at no charge to the county:

**Computer Towers (9)**

Lenovo ThinkCentre – S/N MJ05640

Lenovo ThinkCentre – S/N MJ05620

Lenovo ThinkCentre – S/N MJ05618

Lenovo ThinkCentre – S/N MJ07165

Lenovo ThinkCentre – S/N MJ05642

Lenovo ThinkCentre – S/N MJLHBY1

Lenovo ThinkCentre – S/N MJHMD82

HP Compaq – S/N MXL84212CX

Dell DHM – S/N HMRGW31

**Laptop (1)**

Lenovo ThinkPad – S/N 1S28473ZULRDPYX2

**Printer (1)**

IBM 1570 MFP – S/N 791ZWZX

HP Photosmart Plus All-in-one B210E – S/N CN14K2R19V

IBM Infoprint – S/N 7941D5N

**Digital Video Recorder**

EverFocus EDSR1600 F/N – S/N 13N026140002

**Vacuum Cleaners**

Bissell Powerforce 6583 –S/N 10320101E

Bissell Power Helix Turbo 68C7 – S/N 12222101E

Bissell Powerforce 6594-W – S/N 0517305528

Dated this 13<sup>th</sup> day of April, 2015.

/S/ Doug Dabroski, Vice-Chairperson

Attest: /S/ Carla K. Becker, Auditor

All Ayes

**Motion made** by Helmricks, second by Dabroski and carried to approve the reissuance of Warrant #73836 originally issued on February 9, 2015 to Becker Electric LLC in the amount of \$671.87. According the vendee, said warrant was never received and is presumed lost. If the original warrant should surface, it will be returned to Delaware County uncashed. All Ayes

**Motion made** by Helmricks, second by Dabroski and carried to acknowledge the existence of an "Asset Forfeiture Share Agreement" between the Iowa Department of Transportation (DOT) and the Delaware County Attorney's Office for the sharing of revenues received in the disposal of forfeited property. All Ayes

**Motion made** by Helmricks, second by Dabroski and carried to set May 4, 2015 at 1:15 pm as the date and time to receive bids for the FY16 purchase of a tandem axle dump truck including a quote from Henderson Truck Equipment for the truck box and body. All Ayes

**Motion made** by Helmricks, second by Dabroski and carried to set April 27, 2015 at 1:15 pm as the date and time to receive bids for the 2015 Contract Rock Program. Said program will consist of the placement of 105,000 tons of rock spread over 300 miles of county gravel roadways (approximately 350 tons/mile). All Ayes

**ENGINEER'S REPORT**

**Turtle Creek Bridge Project** – Taylor Construction poured the bridge rails last week. They will be stripping the rail forms this week. The boat ramp is being graded this week for paving. Paving will either take place this week or next week.

**NEXT MEETING** – The next regular session will be held on Monday, April 20, 2015 at 1:15 p.m.

**PUBLIC COMMENTS –**

**Sheriff John LeClere** addressed the Board as Chairperson of the Emergency Management Commission to inform them that the EMA Coordinator has been moved out of the jail basement within the courthouse facility and into his new location within the former Earlville City Hall building.

**Sheriff LeClere** also stated that an open house was held at the Delaware County Jail on Saturday, April 11, 2015. They had a great turnout for the event and the State Jail Inspector was on site to answer questions the entire time. He also has put together figures on how many people are waiting to serve their time within the Delaware County Jail. To date, there are 57 people waiting for a jail cell to come open so that they can serve the time they were sentenced to for various crimes.

**Terry Boge and Mark Stelken** addressed the Board with regards to having their portion of 197<sup>th</sup> Street near Dyersville hard surfaced. Even though this is a dead end roadway, it does tie different subdivisions together along with at least two farms. Mr. Boge had originally approached County Engineer Anthony Bardgett with the prospect of vacating the county's right-of-way along this road so that the private owners could pave it themselves. However, he does not feel this is a viable option.

Mr. Bardgett would not recommend doing any form of cost sharing with private individuals with regards to paving a roadway. The option of special assessment against the adjacent property owners was brought up. Mr. Bardgett stated he has heard of other counties doing this and will investigate how this is being done. However, the Board has recently taken emphasis away from adding new hard surfaced roadways to simply trying to maintain the existing hard surfaced roadways in Delaware County. Even with the increase in the gas tax, the county will still fall short of what it needs to maintain the existing roadways and bridges.

With 20 existing houses in the subdivision, 4 existing farm houses and the potential for 8-10 more houses to be built, they are just looking for a way to get this small section of roadway hard surfaced.

The item will be placed on the agenda as soon as Mr. Bardgett has had time to research the options.

**Motion made** by Helmrichs, second by Dabroski and carried to adjourn the meeting at 2:14 p.m. All Ayes  
These minutes have been read and approved.

/S/ Doug Dabroski, Vice-Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA            )  
  ) Ss:  
DELAWARE COUNTY        )

**April 13, 2015**  
**Manchester, Iowa**  
**6:00 p.m.**

The Delaware County Board of Supervisors met in work session this date at 6:00 p.m. with Dabroski and Helmrichs present and Madlom absent. Also present were John Ries, Ruth Ries, Anthony Bardgett, and Carla Becker. There were no members of the media present. Vice-Chairperson Dabroski called the meeting to order.

The work session was originally called in order for the Board to have an open discussion with all property owners adjacent to the extension of Andrew Street north of the corporate limits of the City of Hopkinton. According to the County Attorney's Office, Delaware County has fee simple title to this section of roadway. For the past several years John and Ruth Ries, adjacent owners to the east, were led to believe they owned this section of roadway and have been maintaining it by applying rock when needed. According to Mr. Ries, the City of Hopkinton has been removing the snow on the roadway.

County Engineer Anthony Bardgett stated that the county would like to vacate their right-of-way across this section of roadway and deed title back to the adjacent property owners. However, in order to do this the property owners will need to have some form of easement agreement between them so that everyone has access to their property.

Mr. Ries stated that he was in the process of vacating his subdivision on the easterly side of the roadway and that this issue was discovered during the research into said vacation. He would like to get things cleaned up once and for all. However, it would like to see it kept as simply as possible.

According to Mr. Bardgett, the next step is to have the county Attorney's Office review the situation and see if a proposed easement agreement could be drafted between all the property owners on this portion of roadway. Once the easement agreement is in place, the county should be able to proceed with vacating and deeding away portions of the roadway to the adjacent property owners. County land surveyor Brad Burger will put together a plat dividing this roadway in adjacent pieces either by means of a plat of survey or a subdivision plat. This will make the transfer process much easier.

The Board thanked Mr. and Mrs. Ries for coming in. Someone will contact them, and the rest of the adjacent property owners, as soon as they have information from the County Attorney.

The work session was closed at 6:34 pm.

These minutes have been read and approved.

/S/ Doug Dabroski, Vice-Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

April 20, 2015  
 Manchester, Iowa  
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Casey Snyder, Jim Diers, Anthony Bardgett, Anne Rave, Carla Becker, and two members of the media. Chairperson Madlom called the meeting to order.

**Motion made** by Helmrichs, second by Dabroski and carried to approve the minutes from the April 13th regular and work sessions. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the following employees to attend their respective out-of-county meetings: John Bernau, Courtney Vorwald and Kathy Hauschild to attend the County Attorney's training for EDMS and Chapter 16 Rules on April 21<sup>st</sup>; Carla Becker to present at the SEAT Core Training in Des Moines on April 21<sup>st</sup> and 22<sup>nd</sup> and attend the ISAC Property Tax Reform committee meeting in Des Moines on April 24<sup>th</sup>; Daneen Schindler to attend the Evolution It Conference on April 29<sup>th</sup> in Ankeny, and the Solutions Recorders' User Meeting in Ames on May 12<sup>th</sup>; Deb Peyton to attend Recorders' Summer School in Decorah June 24<sup>th</sup> and 25<sup>th</sup>; Jeff Madlom and Anthony Bardgett to attend an RPA meeting in Dubuque on April 23rd; and Doug Dabroski to attend an RC&D meeting in Anamosa and an EIRUSS meeting in Dubuque on April 22<sup>nd</sup>. All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to approve the following claims for payment including the April 17, 2015 payroll in the amount of \$167,823.78, warrant #75098 - 75208:

Ace Homeworks	Postage & Mailing	14.54	ISACA Treasurer	Dues & Memberships	225.00
Advanced Systems Inc	Maint-Off Equip/Furniture	372.70	ISACA Treasurer	SEAT Cont Ed	105.00
Ahlers & Cooney PC	Legal-Court Related	485.00	ISU Bridge Engineering Ctr	Education & Training	900.00
Alliant Energy	Electrical Power	3575.10	John Deere Financial	Custodial Supplies	1161.00
Altorfer Inc	Construction & Maint	514.40	Keltek Inc	Radio & Communications	210.51
Auto Jet Muffler Corporation	Construction & Maint	89.90	Pamela Klein	Employee Mileage/Subs	148.00
Bard Materials	Roads	28579.11	KMCH	Education & Training	75.00
Bard Materials	Cover Aggregate & Sand	72.87	Mitchel J Knipper	Fuels	29.48
Anthony T Bardgett	Employee Mileage/Subs	390.00	Koch Brothers	Office Equipment	102.87
Barron Motor Supply	Construction & Maint	273.94	Lahr Repair Inc	Construction & Maint	200.65
Best Cleaners	Uniforms/mops	1337.25	Lake Design & Decor LLC	Buildings-Repair/Maint	78.98
Bi-County Disposal Inc	Sanitation Disposal	12.00	Lechtenberg Janitorial	Custodial Supplies	183.90
Black Hills Energy	Natural -LP Gas-Fuel Oil	629.04	John A LeClere	Fuels	20.00
Bob Stephen Motors Inc	Repair/Maint- Vehicle	898.48	Lenzs Collision Center	Repair/Maint- Vehicle	500.00
BOSS	Stationery/Supplies	301.66	Jill Lewis	Buildings-Repair/Maint	150.00
Boubin Tire Co	Repair/Maint- Vehicle	71.20	L L Pelling Co Inc	Roads	1201.76
Buchanan Co Jail	Rm/Bd Payments	3350.00	M&M Snow Removal	Buildings-Repair/Maint	880.00
Linda R Burr	Miscellaneous	8.00	Magellan Health Services	Dues & Memberships	169.33
Calvin Group Inc	Construction & Maint	34500.00	Mail Services LLC	Postage & Mailing	5440.83
Carls Feed & Farm Store	Public Education Items	53.30	Manchester Area Chamber	Dues & Memberships	80.00
Cedar Cross Overhead Door	Buildings	409.00	Manchester Press	Off Publication/Legal Not	742.61
City Laundering Co	Buildings-Repair/Maint	253.09	Manchester Signs LLC	Traffic & St Sign	42.50
Clayton County VA	General Transportation	451.49	City of Manchester	Traffic & St Sign	1966.10
Country Ridge Apartments	Rent Payments	390.00	Maquoketa Valley REC	Electrical Power	808.04
D&S Portables Inc	Custodial Supplies	368.00	Marco Inc	Repair/Maint-Misc Equip	18.39
Douglas G Dabroski	Employee Mileage/Subs	17.75	Martin Equipment of Illinois	Construction & Maint	5717.27
Data Imaging Supplies Inc	Office Equipment	361.09	Matt Parrott & Sons	Stationery/Supplies	201.18
Debra Kintzle Cleaning	Buildings-Repair/Maint	400.00	Mediacom LLC	Telephone Services	38.23
Delaware Co Assessor	Stationery/Supplies	10.00	Midwest Business Products	Stationery/Supplies	99.54
Delaware County Historical	Typing/Printing/Binding	531.35	Midwest Wheel	Shop Equipment	835.82
Del Co Public Health	Refunds/Reimburse	3871.32	Northeast Iowa Telephone	Office Equipment	1660.00
Delaware Co Services	Contrib-Other Govt	32268.00	NE-IA Industrial Fasteners	Shop Equipment	511.06
Delaware Co Sheriff	General Transportation	722.65	Neopost USA Inc	Postage & Mailing	135.00
Delhi Lumber	Minor Mv Parts & Access	88.72	Office Express	Stationery/Supplies	84.83
Demmer Oil Company	Utilities	395.82	Palmer Hardware	Repair/Maint-Misc Equip	692.98
DJ Repair	Repair/Maint-Misc Equip	6286.24	Anne R Rave	Postage & Mailing	147.50
Don & Walt LLC	Buildings-Repair/Maint	163.44	Ray O'Herron Co Inc	Education & Training	796.96
Dons Truck Sales Inc	Construction & Maint	653.02	Dan Ries	Rent Payments	850.00
Drive Line of Dubuque Inc	Construction & Maint	1450.00	Rite Price Office Supply	Custodial Supplies	746.86
Dubuque County Sheriff	Legal-Court Related	40.00	Ritter Tool Sales Inc	Minor Equip & Hand Tools	55.45
City of Dubuque	Roads	105.00	Runde Auto Group	Motor Vehicle	25484.48
Dyersville Commercial	Board Proceedings	1516.67	Schneider Corporation	Data Processing	12790.00
Eastern Iowa Tire Inc	Tires & Tubes	326.75	Scott VanKeppel LLC	Construction & Maint	67.05
Jody Elgin	Custodial Supplies	189.00	Silveredge Cooperative	Fuels	1861.88
Tina Elgin	Custodial	500.00	Solutions Inc	Data Processing	5321.70
Election System & Software	Stationery/Supplies	6427.45	Standard Auto Parts LLC	Repair/Maint- Vehicle	106.17
Fannon Welding LLC	Roads	100.00	Steffen Inc	Construction & Maint	2794.48
Fareway Store Inc	Education & Training	11.88	Stetson Building Products	Minor Equip & Hand Tools	457.44
Forestry Suppliers Inc	Medical & Health Services	39.83	Taylor Construction Inc	Bridges	47888.97
Gillund Enterprises	Shop Equipment	191.76	Thompson Shoes	Wearing Apparel/Uniform	300.00
Good Neighbor Society	Food Preparation Services	4315.50	Three Rivers FS	Repair/Maint- Vehicle	13399.28
City of Greeley	Water Use & Sewer	63.00	US Cellular	Telephone Services	1505.09
Group Services Inc	Insurance	14953.90	US Postmaster	Postage & Mailing	173.00
Gudenkauf Tiling/Excavating	Land	1146.50	Vantagepoint Transfer	Wage Settlements	17192.00
Daniel R Gudenkauf	Engineering Services	400.00	Verizon Wireless	Telephone Services	81.00
Hausers Water Systems Inc	Water Use & Sewer	45.00	Michelle Waugh	Buildings-Repair/Maint	51.00
Hawkeye Comm College	Education & Training	1020.00	Weber Paper Company	Custodial Supplies	292.89
Heritage Printing	Stationery/Supplies	389.15	Blue Cross & Blue Shield	Insurance	4438.53
IA Co Recorders Assn	Maintenance Fee	2079.10	FE Welterlen Motors Inc	Repair/Maint- Vehicle	66.90
IA Prison Industries	Traffic & St Sign	2369.30	Michael A Wilson	Fuels	33.00
IA Secretary of State	Stationery/Supplies	30.00	Windstream	Telephone Services	534.58
Iowa Technologies Inc	Data Processing	336.50			
All Ayes					

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" submitted for consideration at today's meeting.

**Motion made** by Dabroski, second by Helmricks and carried to acknowledge receipt of an application from J & L Hogs, LLC to construct a confined feeding operation in Section 12 of Richland Township with an animal unit capacity of 992 (2480 head); and manure management plan updates from Kevin Gentz (Gentz Farms #2) in Section 8 of Colony Township, and Ron Wulfekuhle (Wulfekuhle #4) in Section 20 of Adams Township. All Ayes

**Discussion and Possible Action Regarding Amendment to 28E Agreement with Dubuque County for Interim County Engineer Services**

Supervisor Madlom began the discussion stating that the original 28E Agreement entered into between Delaware County and Dubuque County for the short-term sharing of our County Engineer was written to only involve the approval of payroll, claims and plats. It appears this position has mushroomed from the original agreement. County Engineer Anthony Bardgett went on to state that his responsibilities with Dubuque County are much greater than had been anticipated, and he feels his compensation should be adjusted. The county attorney's office also feels that the additional duties Mr. Bardgett will be performing on behalf of Dubuque County will expose the county to greater liability since Mr. Bardgett's actions are covered under the county's insurance policy. Supervisor Madlom stated the original agreement was written to last the lesser of three months or until Dubuque County appointed someone to fill their vacant County Engineer position. Since the scope of the agreement has changed the Board feels an amended agreement should be approved between the two counties. Supervisor Helmricks stated they will need to contact the Dubuque County Supervisors again in an attempt to amend this 28E Agreement.

**Motion made** by Helmricks, second by Dabroski and carried to table the consideration of proposed amendment to the 28E Agreement with Dubuque County for interim county engineer services until Monday, April 27, 2015, at 1:15 p.m. All Ayes

**Motion made** by Dabroski, second by Helmricks and carried to approve the transfer of \$702,674.00 from the Rural Services Fund to the Secondary Roads Fund based on taxes collected in the month of March, 2015. All Ayes

**Motion made** by Helmricks, second by Dabroski and carried to approve setting May 4, 2015 at 1:15 p.m. as the date and time to receive bids for the 2015 pavement marking program. This project will include 233 miles of yellow centerline. All Ayes

**Motion made** by Dabroski, second by Helmricks and carried to approve the following resolution regarding the use of county roads for traffic detour:

**RESOLUTION No. 2015-016  
RESOLUTION FOR USE OF DELAWARE COUNTY  
ROADS FOR TRAFFIC DETOUR**

**WHEREAS**, the City of Edgewood requests to detour traffic on Delaware County roads, from 1:00 p.m. to 3:00 p.m. on June 27, 2015 due to their annual parade, and

**WHEREAS**, the City of Edgewood will provide any and all necessary traffic control devices, all meeting the specifications of the Manual On Uniform Traffic Control Devices, and

**WHEREAS**, the City of Edgewood will provide law enforcement to direct traffic during the parade,

**NOW THEREFORE BE IT RESOLVED** that the Delaware County Board of Supervisors has approved the City of Edgewood's request for traffic detour:

Beginning at 195<sup>th</sup> Avenue west of Edgewood, then south one mile to 110<sup>th</sup> Street, then east one mile to County Highway C60X (Laser Road), then north into Edgewood terminating at Iowa State Highway 3.

Passed and approved this 20<sup>th</sup> day of April, 2015.

/S/ Jeff Madlom, Chair

County Board of Supervisors

ATTEST:

/S/ Carla Becker, County Auditor

All Ayes

**Motion made** by Helmricks, second by Dabroski and carried to approve the contract with River City Paving for the C64 Paving Project (LOST-16(01)--73-28). This project will involve 3.42 miles of County Road C64, west of State Highway 38, in consideration of \$1,044,543.89. Said project will have a late start date of August 24, 2015 with 25 working days allocated for completion. All Ayes

**ENGINEER'S REPORT**

**Turtle Creek Bridge Project** – The grading subcontractor finished all dirt work and rip rap placement last week. Taylor Construction will be working on the boat ramp this week, along with final miscellaneous work on the bridge. Cable guardrail still needs to be installed before the road can be opened.

**Road Closure** – 285<sup>th</sup> Street, west of X47, was closed today due to road damage from someone hauling over the road. We will attempt to fix the road this week when it has a chance to dry out a little.

**NEXT MEETING** – The next regular session will be held on Monday, April 27, 2015 at 1:15 p.m.

**PUBLIC COMMENTS** –

**Deputy Sheriff Casey Snyder** wants to encourage people to attend the open house at the Delaware County Jail on Saturday, April 25<sup>th</sup>, from 9:00 a.m. until 3:00 p.m. There were approximately 100 people who attended the last open house and the jail inspector was also on hand at that time to answer any questions. Deputy Snyder also recommends that people visit the county web site to review the plans for the proposed jail renovation and to also view photographs of the current facility.

**Motion made** by Dabroski, second by Helmricks and carried to adjourn the meeting at 1:35 p.m. All Ayes  
These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA            )  
                                      ) Ss:  
DELAWARE COUNTY        )

April 27, 2015  
Manchester, Iowa  
1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were John LeClere, Jim Diers, Amy Mullis, Mike Mullis, Dennis Their, Larry Beaman, Terry McGovern, Anthony Bardgett, Carla Becker, and two members of the media. Chairperson Madlom called the meeting to order.

**Motion made** by Helmrichs, second by Dabroski and carried to approve the minutes from the April 20th regular session. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the following employees to attend their respective out-of-county meetings: Doug Dabroski to attend the Workforce Development meeting in Elkader on April 28<sup>th</sup>; and retroactively for Craig Davis to travel to Butler County to inspect bridge deck panels on April 24<sup>th</sup>. All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to approve the following claims for payment:

Alliant Energy	Service	469.96
Black Hills Energy	Service	605.77
Mediacom LLC	Telephone Services	205.90
Prairie Inet	Data Processing Supplies	142.31
Verizon Wireless	Telephone Services	120.03
Windstream	Telephone Service	463.18
Windstream	Telephone Service	216.57

All Ayes

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" submitted for consideration at today's meeting.

**Motion made** by Dabroski, second by Helmrichs and carried to acknowledge receipt of the following manure management plan updates or supplemental filings: Application and Disposal Easement for AP Pork, LLC, Jaeger Site, in Section 8 of Honey Creek Township; Name Correction for J & L Hog Farms, LLC in Section 12 of Richland Township; update for James Shover, Shover Farm, in Section 15 of Hazel Green Township; Application Leases for Agri-Vest, Inc., Recker Farm South, in Cascade Township in Dubuque County; update from B & H Pork, LLC in Section 24 of Delaware Township; update from Wild Hogs in Section 34 of Milo Township; and an update from McDonald Acres in Section 23 of Hazel Green Township. All Ayes

#### **PUBLIC HEARING – Mullis Pork, LLC Construction Permit Application for Confined Feeding Operation**

Chairperson Madlom opened the public hearing at 1:12 pm. The applicants, Mullis Pork, LLC, have submitted an application for the construction of a confined feeding operation in Section 2 of Oneida Township consisting of two new 2,480 head deep pit swine finisher confinement buildings for a new swine confinement facility.

Supervisor Helmrichs stated that she and Supervisor Madlom went on the site tour with Chris Gillner from the Department of Natural Resources on April 16<sup>th</sup>. The proposed facility will be located just down the road from Mike Mullis's home site. She did have to receive clarification on a portion of the matrix that was scored in #34 but was appearing on the sheet in #35. After receiving confirmation that the score should have been under #34, then all matrix points add up correctly. Supervisor Helmrichs commented that it was a very good site visit. "I like seeing a family owning and operating the facility," she said.

There being no further comments either written or oral, the public hearing was closed at 1:23 pm.

**Motion made** by Helmrichs, second by Dabroski and carried to approve sending a letter of recommendation to the Department of Natural Resources (DNR) with regards to the construction permit application submitted by Mullis Pork, LLC for the construction of a new facility in Section 2 of Oneida Township. Said letter must be received by the DNR no later than May 6, 2015. All Ayes

#### **Discussion and Possible Action Regarding Amendment to 28E Agreement with Dubuque County for Interim County Engineer Services – tabled from April 20, 2015**

During the meeting on April 20, 2015, the Board discussed a possible amendment to the existing 28E Agreement between Delaware County and Dubuque County for interim engineering services. The original 28E Agreement entered into between Delaware County and Dubuque County for the short-term sharing of our County Engineer was written to only involve the approval of payroll, claims and plats but in reality had quickly mushroomed into the full scope of a county engineer's responsibilities. In order to compensate for the added liability on Delaware County and the added responsibilities on County Engineer Anthony Bardgett, there needs to be an amendment to the original agreement. The following amendments are being proposed:

1. Paragraph #3 – the original agreement limited the scope of services to just the signing of payroll, plats and claims. The proposed amendment removes this limitation.
2. Paragraph #6 – The original agreement had Dubuque County paying Delaware County \$100.00 per hour, an additional \$65.00 per visit (which would be reimbursed directly to Mr. Bardgett), and \$.50/mile. The proposed amendment would increase the \$100.00 to \$150.00 per hour to reimburse Delaware County. It would also remove the per visit language and replace it with an hourly compensation (plus associated FICA & IPERS) for Mr. Bardgett of \$45.00 per hour. The mileage reimbursement would remain the same.
3. Paragraph #7 – a new paragraph would be added making the amendment retroactive back to the original effective date of March 13, 2015.

Chairperson Madlom feels it is important to help out our neighboring county. Delaware County has needed this type of service twice in the past 25 years. However, since the scope of the service has changed so much, he feels the proposed changes are definitely needed.

The Board stated that the increase in scope is only possible because of the quality of employees within the Secondary Roads Department. However, Supervisor Helmrichs stated she is still looking forward to the day when Mr. Bardgett is solely in Delaware County again. Mr. Bardgett wanted to emphasize that his priority is Delaware County. He will not let this agreement affect his work in Delaware County.

**Motion made** by Dabroski, second by Helmrichs and carried to approve the following amendment to the 28E Agreement with Dubuque County for county engineer services:

#### **AMENDED AND SUBSTITUTED 28E AGREEMENT FOR SHARING COUNTY ENGINEER**

**COMES NOW** Delaware County, Iowa, and Dubuque County, Iowa, and, pursuant to the provisions of Iowa Code Chapter 28E.5, enter into a joint and mutual agreement for the sharing of a County Engineer pursuant to the provisions of Iowa Code Section 309.19.

Dubuque County's Engineer, Bret Wilkinson, has tendered his resignation to leave the employment of Dubuque County, and Dubuque County wishes to be covered during the transition period between Bret Wilkinson's resignation from Dubuque County and the hiring of a replacement.

Iowa Code Section 309.19 permits adjoining counties to enter into an agreement to jointly employ a County Engineer and requires that provisions of Iowa Code Chapter 28E be applicable to the agreement. Therefore, the parties agree as follows:

1. This agreement is expected to be of a short duration, lasting no more than three months from the date of signing

- unless extended by mutual written agreement.
2. No separate organization is created or planned by the counties. Delaware County shall bill Dubuque County for costs incurred by Delaware County, including the sharing of salary and other costs of the joint program. The parties are unable to determine the exact amount of time that will be required of the Delaware County Engineer in serving Dubuque County, but agree that the proportionate share of the Delaware County Engineer's time used for the benefit of Dubuque County shall be billed to Dubuque County with other costs associated with the sharing, and Dubuque County shall promptly reimburse Delaware County.
  3. Pursuant to this agreement, Delaware County Engineer Anthony Bardgett shall be appointed the interim Dubuque County Engineer. Bardgett shall be the Dubuque County Engineer until a full time replacement for Wilkinson is appointed or no more than three months from the date of signing, whichever occurs first.
  4. The purpose of the 28E Agreement is to comply fully with the provisions of Iowa Code Section 309.19 to permit Dubuque County, Iowa, to share with adjacent county, Delaware County, Iowa, the services, as defined in paragraph three, of the Delaware County Engineer for a period not to exceed three months.
  5. The manner of financing the joint or cooperative undertaking and establishing and maintaining a budget therefore, shall rest with Delaware County, Iowa, which shall periodically bill Dubuque County for these services and Dubuque County shall promptly reimburse Delaware County.
  6. Dubuque County shall pay to Delaware County, as a part of the sharing agreement, the following amounts:
    - a. \$150.00 per hour. The amount of \$150.00 per hour represents the total cost for the Engineer's services, including salary and fringe benefits.
    - b. \$45.00 per hour, plus the associated FICA and IPERS, for the time Bardgett spends in and traveling to and from Dubuque County. Delaware County will pay out that amount directly to Engineer Anthony Bardgett.
    - c. Dubuque County shall pay mileage reimbursement of \$.50 cents per mile for use of a Delaware County vehicle.
  7. The pay rates in paragraph 6 shall be retroactive to the date the original 28E agreement became effective.

**APPROVED BY THE DELAWARE COUNTY BOARD OF SUPERVISORS**

/S/ Jeff Madlom, Chairperson  
Delaware County Board of Supervisors

**APPROVED BY THE DUBUQUE COUNTY BOARD OF SUPERVISORS**

Daryl Klein, Chairperson  
Dubuque County Board of Supervisors

/S/ Carla Becker, Auditor  
All Ayes

Denise Dolan, Auditor

This being the date and time set to receive bids for the 2015 Contract Rock Program, County Engineer Anthony Bardgett read the following bids allowed:

<u>Company Name</u>	<u>Area 1</u>	<u>Area 2</u>	<u>Area 3</u>	<u>Area 4</u>	<u>Area 5</u>
Bard Materials, Dyersville	\$7.91/ton	\$8.04/ton	\$8.19/ton	\$8.31/ton	\$8.19/ton
River City Stone, Dubuque	\$7.44/ton	-----	-----	\$7.99/ton	-----
Horsefield Materials, Inc., Epworth	-----	\$11.50/ton	\$11.50/ton	-----	-----

The project has been divided into five sixty mile areas with 21,000 tons of rock applied per area (approximately 350 tons/mile.) Mr. Bardgett requested the Board table the final consideration of said bids for one week to allow him to review for accuracy.

**Motion made** by Helmrichs, second by Dabroski and carried to acknowledge receipt of the bids for the 2015 Contract Rock Program as read aloud by County Engineer Anthony Bardgett and to table the final awarding of said bid until May 4, 2015 to allow review by Mr. Bardgett as requested. All Ayes

**ENGINEER'S REPORT**

**Turtle Creek Bridge Project** – One-half of the boat ramp was poured last week with the second half anticipated to be completed on Tuesday. The cable guardrail still needs to be installed. Once the rail is installed, and all other minor miscellaneous items are completed, the road will be opened to traffic.

**Road Closure** – 285<sup>th</sup> Street west of X47 was reopened to traffic last Friday.

**NEXT MEETING** – The next regular session will be held on Monday, May 4, 2015 at 1:15 p.m.

**PUBLIC COMMENTS** –

**Terry McGovern** commented on his concern with the construction of wind turbines near his home in Earlville. He stated that health issues regarding a person/child's inner ear have been linked to the infra noise created by the operation of the turbines. He also cited environmental issues with regards to bald eagles and other birds. As a business professor he is concerned with the economic impact of the potential decommissioning of these turbines in the event the company goes under or tax laws change. He will look into getting on the Board's agenda sometime in the near future to discuss his concerns in detail.

**Larry Beaman**, current VA Commissioner and Post 45 Commander, stated that Resolution #33 declared May as National Military Appreciation Month. Since this year signifies the 40<sup>th</sup> Anniversary of the end of the Vietnam War, he would like the Board to consider proclaiming May Military Appreciation Month in Delaware County. He provided a proposed proclamation and asked to be placed on the May 4<sup>th</sup> agenda.

**Sheriff John LeClere** – The Sheriff updated the Board on the jail open house which was held on Saturday, April 25<sup>th</sup>. He stated he was very pleased with the turnout for the day. This was the last open house scheduled before the May 5, 2015 election.

**Motion made** by Dabroski, second by Helmrichs and carried to adjourn the meeting at 1:45 p.m. All Ayes  
These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

May 4, 2015  
 Manchester, Iowa  
 12:30 p.m.

The Delaware County Board of Supervisors met in work session this date at 12:30 p.m. with all members present. Also present were Mike Ryan, Delmar Hardin, Amber Reiter, Anthony Bardgett, Carla Becker, and one member of the media. Chairperson Madlom called the meeting to order.

**Discussion Regarding the Existence of Highly Pathogenic Avian Influenza (H5N2 HPAI) in Iowa**

Mike Ryan, Emergency Management Coordinator, and Delma Hardin, Public Health Administrator, addressed the Board regarding the presence of H5N2 HPAI in Western Iowa. They have been tracking the outbreak and note that 24 sites in Iowa have tested positive. Authorities are still trying to determine how it is spreading. The thought was through migratory waterfowl but none have tested positive to date.

Once infected, there is no cure for the birds. Symptoms include unwillingness to eat watery diarrhea changing from bright green to white, swollen combs and wattles, swelling of the eyes and neck, high fever, coughing and breathing difficult. A drop in egg production will drop and often stop all together. According to the Iowa Department of Agriculture and Land Stewardship, the USDA will be the agency in charge of the infected areas. Their plan is to first quarantine the area, eradicate (depopulate) the infected birds, monitor the region for further infection, disinfect the areas where the virus is found, and to test to make sure the virus has been killed.

Due to the absence of traditional communication methods, a flyer provided by the USDA was distributed by Mr. Ryan to the Amish Communities in Delaware County to make them aware of the issue.

The material from the USDA states that there are no food safety concerns associated with HPAI and poultry/egg consumption.

Amber Reiter, Program Director at the Delaware County office of ISU Extension stated that poultry can still be taken as Delaware County Fair exhibits. However, they will need to be quarantined for 30 days after.

The Board thanked everyone for the information and asked to be kept update on the situation. The work session was closed at 1:04 pm.

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

May 4, 2015  
 Manchester, Iowa  
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Larry Beaman, John LeClere, Tom Elgin, Terry Solomon, Terry McGovern, Anthony Bardgett, Carla Becker, and one member of the media. Chairperson Madlom called the meeting to order.

**Motion made** by Helmrichs, second by Dabroski and carried to approve the minutes from the April 27<sup>th</sup> regular session. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the following employees to attend their respective out-of-county meetings: Peggy Petlon to attend a meeting in Anamosa on May 4<sup>th</sup>; Peggy Petlon, Jeff Madlom and Shirley Helmrichs to attend the Regional MH Governance meeting in Cedar Rapids on May 7<sup>th</sup>; Peggy Petlon to attend contracting meetings on May 5<sup>th</sup>, 11<sup>th</sup> and 13<sup>th</sup> in Cedar Rapids; Peggy Petlon to attend the regional coordinators meetings on May 14<sup>th</sup>, 21<sup>st</sup> and 28<sup>th</sup> in Cedar Rapids; Peggy Petlon to attend a transportation meeting in Dubuque on May 19<sup>th</sup>; Jeff Madlom to attend the Operation New View meeting in Dubuque on May 5<sup>th</sup>; and Jeff Madlom and Doug Dabroski to attend the RTA meeting in Dubuque on May 6<sup>th</sup>. All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to approve the following claims for payment including the May 1, 2015 payroll in the amount of \$165,360.06 warrant #75414-#75523:

Advanced Business Systems	Data Processing	887.00	Delaware Co Solid Waste	Sanitation Disposal	2045.55
Alliant Energy	Service	2500.31	Digital Ally	Repair/Maint-Radio Equip	60.00
Altorfer Inc	Construction & Maint	601.99	Dyersville Equipment Co	Construction & Maint	5888.00
Bankers Trust Company	Principal/Interest	354546.25	Jody Elgin	Custodial Supplies	105.00
Bard Materials-Maintenance	Roads	30169.46	Tina Elgin	Custodial	500.00
Bard Materials-Rock	Aggregate & Sand	99.19	Fillenwarth Beach	Employee Mileage/Subs	1488.80
Becker Electric LLC	Repair/Maint-Fixed Equip	1565.05	Ginter Tools LLC	Minor Equip & Hand Tools	329.98
Ben Meadows Co Inc	Minor Equip & Hand Tools	75.34	Garlyn R. Glanz	Postage & Mailing	7.28
John W Bernau	Employee Mileage/Subs	185.50	Garlyn R Glanz	Postage & Mailing	12.14
Black Hills Energy	Service	121.80	Kathy M Hauschild	Employee Mileage/Subs	49.00
Bohlmann Quality Products	Park Development	512.00	Hausers Water Systems Inc	Plumbing Repair/Maint	75.00
R Ried Boom MD	Medical & Health Services	170.00	Shirley E Helmrichs	Employee Mileage/Subs	14.00
Boubin Tire Co	Repair/Maint- Vehicle	142.40	Travis D Hemesath	Fuels	161.76
BP	Fuels	798.77	Heritage Printing	Printing Services	113.56
Campbell Supply Company	Minor Equip & Hand Tools	1152.54	Hillcrest Family Services	Protection/Security	1446.15
Canon Solutions America	Maint-Off Equip/Furniture	12.89	Home Depot Credit Services	Minor Equip & Hand Tools	148.75
Carlson Software Inc	Data Processing	3004.27	Hopkinton Municipal Utilities	Electrical Power	131.35
Carnicle IT Solutions	Data Processing Supplies	900.00	City of Hopkinton	Utilities	500.00
Carpenter Uniform Co	Wearing Apparel & Uniform	518.47	Business Management Daily	Education & Training	97.00
County Case Management	Data Processing	427.50	IA Co Recorders Assn	Education & Training	75.00
Central Iowa Water	Water Use & Sewer	51.79	IA Prison Industries	Traffic & St Sign	543.95
CenturyLink	Telephone Services	424.27	Iowa Technologies Inc	Data Processing	89.30
ChemRight Laboratories Inc	Engineering Services	960.00	Iowa Water Well Association	Engineering Services	65.00
City Laundering Co	Custodial Supplies	225.12	Jones Co Auditor	SSBG Monies	51465.00
Douglas G Dabroski	Employee Mileage/Subs	16.50	Keltek Inc	Repair/Maint-Radio Equip	1642.86
Dane Co Sheriff's Office Civil	Legal-Court Related	48.05	L&L Murphy Consulting	Planning-Consulting	2000.00
Dearborn Ntnl Life Insurance	Life Insurance	383.68	Cory R Gonzales	Legal-Court Related	104.24
Del Clay Impl Co Inc	Construction & Maint	44.01	Lechtenberg Janitorial	Custodial Supplies	141.45
Delaware County Auditor	Data Processing	112.00	John A LeClere	Fuels	108.37
Del Co Secondary Road	Refunds/Reimburse	30031.93	LEIN Denise Benda	Education & Training	250.00

Jill Lewis	Buildings-Repair/Maint	150.00	City of Ryan	Utilities	159.65
Lunda Construction	Flood/Eros Control	365267.27	Michael K Ryan	Fuels	57.38
Mail Services LLC	Postage & Mailing	581.91	Scherrmans Implement	Construction & Maint	99.30
Manchester Press	Publications	716.59	Standard Auto Parts LLC	Services Vehicle	298.08
Manchester Signs LLC	Traffic & St Sign	139.00	Dave Staner	Medical & Health Services	15.00
Maquoketa Valley REC	Utilities	300.00	Stanley Consultants Inc	Engineering Services	464.08
Marco Inc	Repair/Maint-Misc Equip	92.39	State Medical Examiner	Medical & Health Services	3186.50
Mediacom LLC	Data Processing	205.90	Taylor Construction Inc	Bridges	68750.64
Clayton D Miller	Fuels	16.01	Thomson Reuters	Magazines/Newspaper	1605.34
NE-IA Industrial Fasteners	Steel-Iron-Related Metals	71.23	Three Rivers FS	Fuels	18612.73
Olberding Construction Co	Park Development	105.00	Tifco Industries	Shop Equipment	151.02
Oneida Signs LLC	Buildings-Repair/Maint	4.95	Truax Co Inc	Repair/Maint-Equipment	21.93
Pakor Inc	Stationery/Supplies	434.59	Ultramax	Education & Training	1144.00
Palmer Hardware	Buildings-Repair/Maint	37.13	Vanguard Appraisals Inc	Appraisal Services	10750.00
Radio Communications	Radio & Communications	475.00	VISA / Mastercard	Data Processing	2987.68
Ray O'Herron Co Inc	Supplies	2176.94	VM Hoist & Crane Service	Safety Items	375.00
Regional Medical Center	Medical & Health Services	250.00	Courtney E Vorwald	Employee Mileage/Subs	35.50
Rite Price Office Supply	Supplies	277.09	Walmart Community	Medical & Lab Supplies	667.26
Ritter Tool Sales Inc	Minor Equip & Hand Tools	200.00	Weber Paper Company	Stationery/Supplies	78.04
Runde Auto Group	Repair/Maint- Vehicle	26.21	Windstream	Telephone Service	1361.24
All Ayes					

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" submitted for consideration at today's meeting.

**Motion made** by Dabroski, second by Helmricks and carried to acknowledge receipt of a new permit application filed by T & K Pork, LLC for the construction of a confined feeding operation in Section 12 of Coffins Grove Township to house 2,490 head or 996 animal units; and manure management plan updates from Leo Bockenstedt Pork, LLC in Section 4 of Honey Creek Township; Three Little Pigs LLC , Site 1 & 2, in Section 32 of Lodomillo Township in Clayton County; Ken Wilgenbusch in Section 28 of Prairie Township; and K & M Swine, Kevin & Marjie Werner, in Section 20 of Milo Township. All Ayes

**Motion made** by Helmricks, second by Dabroski and carried to acknowledge receipt of the Recorder's monthly report showing that for the month of April 2015 the following fees were collected and deposited into their respective funds:

General Fund	\$9,090.74
Recorder's Document Management Fund	317.00
Electronic Transfer Fund	<u>317.00</u>
Total	\$9,724.74

All Ayes

**Motion made** by Dabroski, second by Helmricks and carried to approve the Class C liquor license renewal for Hart Ridge Inc. located at 1645 195<sup>th</sup> Street in Manchester effective May 16, 2015 with outdoor service area and Sunday sales privileges. All Ayes

**Motion made** by Dabroski, second by Helmricks and carried to approve the following proclamation request:

**PROCLAMATION**

**MILITARY APPRECIATION MONTH**

Recognizing and honoring the United States Armed Forces and supporting the designation of a National Military Appreciation Month

**Whereas** the vigilance of the members of the Armed Forces has been instrumental to the preservation of the freedom, security, and prosperity enjoyed by the people of the United States; and

**Whereas** the success of the Armed Forces depends on the dedicated service of its members, their families, and the civilian employees of the Department of Defense and the Coast Guard; and

**Whereas** the role of the United States as a world leader requires a military force that is well-trained, well-equipped, and appropriately sized; and

**Whereas** to maintain such a force, the youth of Delaware County must possess a commitment to military service sufficient to achieve the levels of recruitment and retention necessary to sustain the strength, vitality, and character of the Armed Forces; and

**Whereas** to foster and sustain such a commitment it is vital for the youth of Delaware County to understand that the service provided by members of the Armed Forces is an honorable legacy that protects the freedoms enjoyed by citizens of the United States as well as citizens of many other nations; and

**Whereas** the Delaware County Supervisors have the responsibility to raise awareness of and respect for this aspect of the heritage of the United States and to encourage the people of Delaware County to dedicate themselves to the values and principles for which Americans have served and sacrificed throughout the history of the Nation; and

**Whereas** service in the Armed Forces entails special hazards and demands extraordinary sacrifices from service members and their families; and

**Whereas** the support of the families of service members enhances the effectiveness and capabilities of the Armed Forces; and

**Whereas** the observance of events recognizing the contributions of the Armed Forces is a tangible and highly effective way of sustaining morale and improving quality of life for service members and their families; and

**Whereas** on April 30, 1999, the Senate passed S. Res. 33 (106th Congress), entitled 'Designating May as National Military Appreciation Month', calling on the people of the United States, in a symbolic act of unity, to observe a National Military Appreciation Month in May, to honor the current and former members of the Armed Forces, including those who have died in the pursuit of freedom and peace; and

**Whereas** it is important to emphasize to the people of Delaware County the relevance of the history and activities of the Armed Forces through an annual National Military Appreciation Month that includes associated local and national observances and activities.

**Now, therefore**, on this 4<sup>th</sup> day of May, 2015, the Supervisors of Delaware County Iowa do hereby support and proclaim the observation of May as National Military Appreciation Month.

/S/ Jeff Madlom, Chairperson  
Delaware County Board of Supervisors

Attest: /S/ Carla K. Becker, Auditor

All Ayes

**Motion made** by Helmricks, second by Dabroski and carried to award the bid for the 2015 Contract Rock Program as follows:

Area 1	River City Stone	\$7.44/ton	\$156,240/area
Area 2	Bard Materials	\$8.04/ton	\$168,840/area
Area 3	Bard Materials	\$8.19/ton	\$171,990/area
Area 4	River City Stone	\$7.99/ton	\$167,790/area
Area 5	Bard Materials	\$8.19/ton	\$171,990/area

The program has a late start date of June 26, 2015 with 35 working days allocated for completion. All Ayes

This being the date and time set to receive bids for the 2015 Pavement Marking Program, County Engineer Anthony Bardgett read the following bids aloud:

Vogel Traffic Services	\$57,981.83
Iowa Plains Signing, Inc.	\$79,332.06

Said project consists of yellow centerline markings on all 233.2 miles of paved county roadways. Mr. Bardgett requested the Board table the final awarding of said bid until the May 11<sup>th</sup> meeting to allow time to review.

**Motion made** by Dabroski, second by Helmrichs and carried to acknowledge receipt of the bids, as read, for the 2015 Pavement Marking Project and table the final awarding of said bid until the May 11<sup>th</sup> meeting at 1:15 pm. All Ayes

This being the date and time set to receive bids on a FY16 Dump Truck Chassis and Body, County Engineer Anthony Bardgett read the following bids aloud:

**FY 16 Dump Truck Chassis**

Don's Truck Sales/Harrison Truck Center	Freightliner	\$106,860.00
Truck Country of Iowa	Western Star	\$109,968.00
GATR Truck Center	MACK	\$116,876.00
GATR Truck Center	MACK	\$109,481.70

**FY 16 Dump Truck Body/Snow Removal Equipment**

Henderson Truck Equipment		\$82,727.00
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Mr. Bardgett requested the Board table the final awarding of said bids until May 11<sup>th</sup> to allow him time to review the bids.

**Motion made** by Helmrichs, second by Dabroski and carried to acknowledge receipt of the FY16 Dump Truck Chassis and Body bids as read and to table the awarding of said bid until the May 11, 2015 Board meeting. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the following detour requested for a Linn County project:

**RESOLUTION No. 2015-017  
RESOLUTION FOR USE OF DELAWARE COUNTY  
ROADS FOR TRAFFIC DETOUR**

**WHEREAS**, Linn County requests to detour traffic on Delaware County roads for their paving project on Coggon Road which is anticipated to begin May 11, 2015, and

**WHEREAS**, Linn County will be responsible for the erection, maintenance, and removal of all detour signs and devices, all meeting the specifications of the Manual On Uniform Traffic Control Devices and Iowa DOT Standard Road Plans, and

**WHEREAS**, Linn County will be responsible for any roadway damages associated with the detour, determined by the Delaware County Engineer, and

**WHEREAS**, the detour will remain in effect until the paving project is complete and sufficient to reopen to traffic,

**NOW THEREFORE BE IT RESOLVED** that the Delaware County Board of Supervisors has approved Linn County's request for traffic detour:

Beginning at the Buchanan-Delaware County line on D47, thence east to Delaware County W63, thence south to the Linn-Delaware County line which is the point of termination for the detour.

Passed and approved this 4<sup>th</sup> day of May, 2015.

/S/ Jeff Madlom, Chair

County Board of Supervisors

ATTEST: /S/ Carla Becker, County Auditor

All Ayes

**ENGINEER'S REPORT**

**Turtle Creek Bridge Project** – The boat ramp concrete pour was completed last week. Minor dirt work, road grading, and cable guardrail installation are the only remaining items on the project. A road opening date has not been determined yet.

**C64 Paving (200<sup>th</sup> Ave to Hwy 38)** – A schedule has not been given yet.

**Bridge Bid Results** – A bid opening through Iowa DOT was held on April 21, 2015. The 197<sup>th</sup> Avenue Bridge and 237<sup>th</sup> Ave Bridge were in the letting. The apparent results were as follows (DOT will be sending out contracts soon):

**197<sup>th</sup> Street Bridge**

Taylor Construction, Inc.	\$284,408.37
Jim Schroeder Construction, Inc.	\$299,253.45
Minnowa Construction, Inc.	\$493,500.00

**137<sup>th</sup> Street Bridge**

Taylor Construction, Inc.	\$237,207.10
Jim Schroeder Construction, Inc.	\$248,220.11
K Construction, Inc.	\$284,088.26
Minnowa Construction, Inc.	\$447,941.25

**NEXT MEETING**

The next regular session will be held on Monday, May 11, 2015 at 1:15 p.m.

**PUBLIC COMMENTS**

**Terry McGovern** provided a written report and video with regards to wind turbines to the members of the Board and asked to be placed on the agenda for a work session with the Board in the near future.

**Supervisor Madlom** – Reminded everyone to exercise their right to vote at the Special Election for the proposed jail renovation to be held on Tuesday, May 5, 2015. The polls will be open from 7:00 am until 8:00 pm.

**Motion made** by Helmrichs, second by Dabroski and carried to adjourn the meeting at 1:50 p.m. All Ayes  
These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, County Auditor

May 11, 2015  
Manchester, Iowa

STATE OF IOWA            )  
                                  )     SS:  
DELAWARE COUNTY        )

The Delaware County Board of Supervisors and ex-officio Board of County Canvassers, for Delaware County, Iowa, met to certify the votes cast in this county at the Special Election held on the 5<sup>th</sup> day of May, 2015, as shown by the tally lists returned from the election precincts. Jeff Madlom, Chairperson, called the meeting to order at 12:30 P.M. with Madlom and Helmrichs present and Dabroski absent.

Results of the canvass were as follows:

**Upon the following Public Measure:**

**Public Measure A -**

"Shall the County of Delaware, State of Iowa, issue its general obligation bonds or notes in an amount not exceeding the amount of \$4,900,000 for the purpose of reconstructing, enlarging, improving, equipping and furnishing the County Jail and Sheriff's Office?"

There were a total of one thousand six hundred seventy-six (1,676) votes cast of which nine hundred eighty-four (984) votes were cast FOR the question and six hundred ninety-two (692) votes were cast AGAINST the question. Said Public Measure A was declared to be not to be adopted.

IN TESTIMONY THEREOF, we have set our hands and caused this to be attested by the Clerk of the Board of Supervisors, with the Seal of this County.

Done at Manchester, the county seat of Delaware County, Iowa, this 11<sup>th</sup> day of May, 2015.

Delaware County Board of Supervisors

/S/ Jeff Madlom, Chairperson

/S/ Shirley E. Helmrichs

ABSENT

\_\_\_\_\_  
Doug Dabroski

ATTEST:

/S/ Carla K. Becker, Delaware County Auditor

STATE OF IOWA            )  
                                      ) Ss:  
DELAWARE COUNTY        )

May 11, 2015  
Manchester, Iowa  
1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Milt Kramer, Terry Solomon, John LeClere, Anthony Bardgett, Carla Becker, and one member of the media. Chairperson Madlom called the meeting to order.

**Motion made** by Helmrichs, second by Dabroski and carried to approve the minutes from the May 4<sup>th</sup> sessions. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the following employees to attend their respective out-of-county meetings: Jeff Madlom to attend the Operation New View meeting in Dubuque on May 14<sup>th</sup>; Doug Dabroski to attend the Juvenile Detention meeting in Waterloo on May 15<sup>th</sup>; and Pat Oberbroeckling to attend the LTAP meeting in Ames on May 12<sup>th</sup>. All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to approve the following claims for payment:

Alliant Energy	Service	373.58
Allied Insurance	Property Taxes	1104.00
LLC CenturyLink Communications	Telephone Services	33.62
Windstream	Telephone Service	1566.50

All Ayes

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" submitted for consideration at today's meeting.

**Motion made** by Dabroski, second by Helmrichs and carried to acknowledge receipt of a new permit application filed by Ryan Bros Inc, for the construction of a new beef confinement building in Section 9 of Hazel Green Township to hold 999 head; and a manure management plan update from H & K Farms, LLC, Site 2, in Section 1 of Honey Creek Township; and amended spreading agreements and maps from Three Little Pigs LLC, Sites 1 and 2 , in Clayton County and Leo Boeckenstedt Pork LLC in Section 4 of Honey Creek Township. All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to acknowledge receipt of the Treasurer's Monthly Banking and Investment Report showing that as of May 1, 2015, \$19,874,121.88 was collected on behalf of all taxing entities and deposited in banks throughout the county. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the request for temporary unpaid leave for Kathy Gorkow with the Community Life Department. Said authorized unpaid leave shall begin retroactively to May 5, 2015 with no approved end date at this time. All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to approve the hiring of Dean Klostermann as a full-time maintenance person with the Secondary Roads Department effective May 18, 2015. Per the union contract, Mr. Klostermann will be paid \$17.06/hour which is 80% of the current wage for this position. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the following seasonal hires within the Secondary Roads Department:

Cody Hahsey, Seasonal Roadside Mower, effective May 11, 2015 at a rate of \$12.00/hour  
Stephen Weber, Seasonal Laborer effective May 18, 2015 at a rate of \$10.00/hour  
Mitchell Mensen, Seasonal Laborer, effective May 12, 2015 at a rate of \$10.00/hour

All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to award the bid for the 2015 Pavement Marking Program to Vogel Traffic Services for its low bid of \$57,981.83. The project consists of marking 233.2 miles of yellow centerline with a late start date of August 10, 2015 and 30 working days allocated for completion. County Engineer Anthony Bardgett stated that a \$.43 adding error was found in the Iowa Plain Signing bid from last week taking it to \$79,331.63. He also noted that Kamline's bid was not received until May 5<sup>th</sup> and was automatically rejected since it was not received by the deadline. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to award the bid for the tandem truck chassis to GATR Truck for the bid of \$109,481.70 for a 2016 GB713 Mack Truck and the dump body and snow equipment bid to Henderson Truck Equipment for their bid of \$82,727. Even though GATR was not the lowest bidder, Mr. Bardgett felt the Mack Truck was a better buy for the county once you factor in resale value and fuel efficiency. All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to approve the bid from Taylor Construction for the 197<sup>th</sup> Ave Bridge Project (BROS-CO28(86)--8J-28). Their bid of \$284,408.37 was received during the April 21, 2015 Department of Transportation's bid letting. This is a federal aid project with a late start date of August 10, 2015 with 40 working days allocated for completion. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the bid from Taylor Construction for the 137<sup>th</sup> Ave Bridge Project (BROS-CO28(87)--8J-28). Their bid of \$237,207.10 was received during the April 21, 2015 Department of Transportation's bid letting. This is a federal aid project with a late start date of August 10, 2015 with 40 working days allocated for completion. All Ayes

#### **ENGINEER'S REPORT**

**Turtle Creek Bridge Project** – We are still waiting for the guardrail and dirt work subcontractors to mobilize and start their work. A road opening date has not been determined yet.

**C64 Paving (200<sup>th</sup> Ave to Hwy 38)** – A schedule for construction has not been given yet. Starting this week, a county maintenance crew will be cleaning ditches on C64 and placing the dirt on the foreslopes. This is being done to help build out a little more width for the shoulders.

**NEXT MEETING** – The next regular session will be held on Monday, May 18, 2015 at 1:15 p.m.

#### **PUBLIC COMMENTS**

**Sheriff John LeClere** wanted to thank all the voters for coming out to cast their ballot on May 5<sup>th</sup>. He also wished to thank all of those who were in support of the project and express his respect for the decision of those who voted against the project. The County will now move forward to fix the most pressing issues with regards to the jail. Just because the bond measure failed does not mean the problems went away.

**Motion made** by Dabroski, second by Helmrichs and carried to adjourn the meeting at 1:38 p.m. All Ayes  
These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

May 18, 2015  
 Manchester, Iowa  
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Jim Diers, Jerry Ries, Dan Balm, John LeClere, Anthony Bardgett, Carla Becker, and two members of the media. Chairperson Madlom called the meeting to order.

**Motion made** by Helmrichs, second by Dabroski and carried to approve the minutes from the May 11<sup>th</sup> canvass and regular session. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the following employees to attend their respective out-of-county meetings: Casey Snyder, Paul Glaza, Lynn Brunsmann and Susan Collins to attend the Jail In-Service School in West Union June 9<sup>th</sup> – 11<sup>th</sup>; and Shirley Helmrichs and Jeff Madlom to attend the ECIA meeting in Dubuque on May 20<sup>th</sup>. All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to approve the following claims for payment including the May 15, 2015 payroll in the amount of \$183,270.37 warrant #75675 through #75861:

Ace Homeworks	Postage & Mailing	11.90	Heritage Printing	Printing Services	145.13
Advanced Business Systems	Postage & Mailing	440.00	Holiday Inn Airport	Education & Training	504.00
Advanced Systems Inc	Maint-Off Equip/Furniture	165.76	Hopkinton Municipal Utilities	Utilities	250.00
Madonna A Albright	Election Official	20.00	Houlihan Sanitation Service	Sanitation Disposal	147.75
Alliant Energy	Service	2272.00	IA Co Recorders Assn	Stationery/Supplies	6.00
Altorfer Inc	Minor Mv Parts & Access	448.95	IA Law Enforcement Academy	Education & Training	220.00
American Legion Post 45	Permanent Landscaping	67.00	IA Prison Industries	Custodial Supplies	178.07
Emma L Amling	Election Official	25.00	IA State Bar Assn	Dues & Memberships	260.00
Coleen Andersen	Election Official	19.00	Iowa Technologies Inc	Data Processing	2855.00
Marlene L Andersen	Election Official	10.00	John Deere Financial	Repair/Maint-Misc Equip	649.91
Anderson Welding	Construction & Maint	37.21	Mary K Kaiser	Election Official	76.00
Carol A Ankrum	Election Official	20.00	Joyce W Kessenich	Election Official	40.00
Jody Antrim JDC Works	Park Development	235.00	KMCH	Education & Training	75.00
Janet S Arjes	Election Official	41.50	Joseph Koopmann	Rent Payments	225.00
Sharon K Bacon	Election Official	59.50	Randy L Kreutner	Election Official	16.00
Bard Materials	Roads	30549.38	Elizabeth J Kruse	Election Official	19.00
Bard Materials	Cover Aggregate & Sand	352.01	Lahr Repair Inc	Repair/Maint-Const Equip	108.75
Barron Motor Supply	Construction & Maint	1056.70	Lake Delhi Rec Assn	Refunds /Reimb	27329.71
Patricia Becker	Election Official	36.00	Janice A Langel	Election Official	10.00
John W Bernau	Employee Mileage/Subs	45.50	Leader Publications	Board Proceedings	1438.81
Best Cleaners	Uniforms/mops	1230.00	Lechtenberg Janitorial	Custodial Supplies	130.95
Bi-County Disposal Inc	Custodial Supplies	101.00	Deborah D Lechtenberg	Election Official	32.00
Eileen I Bildstein	Election Official	12.50	Judy A Lee	Fuels	39.53
Black Hills Energy	Natural -LP Gas-Fuel Oil	293.12	Jill Lewis	Buildings-Repair/Maint	150.00
Bob Stephen Motors Inc	Repair/Maint- Vehicle	166.43	Link Hydraulics Inc	Construction & Maint	137.67
Teddy J Bohnenkamp	Election Official	12.00	Susan F Luensmann	Election Official	25.00
R Ried Boom MD	Medical & Health Services	75.00	Manchester Area Chamber	Rent Payments	250.00
Boubin Tire Co	Repair/Maint- Vehicle	371.72	Manchester Press	Publications	1113.36
Carpenter Uniform Co	Wearing Apparel & Uniform	141.99	Manchester Signs LLC	Education & Training	467.05
Caterpillar Financial Services	Long Term Dbt Redem	5815.17	City of Manchester	Water Use & Sewer	10442.95
CDW Government	Data Processing	456.46	Maquoketa Valley REC	Utilities	642.23
City Laundering Co	Buildings-Repair/Maint	451.27	Marco Inc	Repair/Maint-Misc Equip	112.61
CNH Industrial Cptl Products	Minor Mv Parts & Access	1937.91	Martin Equipment of Illinois	Construction & Maint	1102.75
Joe Cole	Engineering Services	200.00	Mediacom LLC	Telephone Services	116.86
City of Colesburg	Roads	2229.00	Debra K Meyers	Election Official	10.00
Community Savings Bank	GO Bond Redemption	122403.40	Mid Iowa Sales	Shop Equipment	429.59
Continental Research Corp	Construction & Maint	588.56	Monkeytown	Supplies	429.99
Karen M Cook	Election Official	10.00	Monticello Express	Stationery/Forms	235.63
Janis E Creveling	Election Official	29.00	Northeast Iowa Telephone	Repair/Maint-Misc Equip	29.99
Debra Kintzle Cleaning	Buildings-Repair/Maint	250.00	NE-IA Industrial Fasteners	Shop Equipment	487.40
Delaware County Bar Assoc	Dues & Memberships	150.00	Neuhaus Properties	Rent Payments	300.00
Del Co Public Health	Refunds /Reimb	8682.91	Margaret M Norem	Medical & Health Services	75.00
Delaware Co Sheriff	Transportation	2621.48	Janet R Oakleaf	Election Official	15.00
Delhi Lumber	Wood & Lumber	610.26	Palmer Hardware	Repair/Maint-Misc Equip	501.64
City of Delhi	Roads	3101.39	Janet L Phelps	Election Official	100.00
Demmer Oil Company	Fuels	1949.82	Precise MRM LLC	Repair/Maint-Radio Equip	547.61
Donna J DeShaw	Election Official	20.00	Julie A Raak	Election Official	24.50
Digital Ally	Repair/Maint-Radio Equip	165.00	Racom Corp	Repair/Maint-Radio Equip	2728.95
Don & Walt LLC	Repair/Maint-Misc Equip	216.09	Ramada NW Inn & Suites	Education & Training	61.60
Joan M Drees	Election Official	45.50	Lois L Richardson	Election Official	26.00
City of Dubuque	Roads	20.00	Rebecca S Ries	Election Official	7.00
Dyersville Commercial	Board Proceedings	2866.08	Rite Price Office Supply	Supplies	523.15
Eastern Ia Welding Serv Inc	Repair/Maint-Const Equip	932.00	Road Machinery & Supplies	Construction & Maint	84.60
Eastside Storage	Buildings-Repair/Maint	30.00	Rowley Equipment	Fuels	25.25
Edgewood Oil Co	Lubricants	162.00	Michael K Ryan	Employee Mileage/Subs	24.25
Jody Elgin	Custodial Supplies	210.00	Rylind Manufacturing Inc	Repair/Maint-Misc Equip	340.00
Tina Elgin	Custodial	500.00	Sadler Power Train Inc	Construction & Maint	709.92
Every's Auto & Tire Center	Repair/Maint- Vehicle	336.70	Safelite Fulfillment Inc	Construction & Maint	350.00
F&M Bank	GO Bond Redemption	56559.99	Schau Housing	Rent Payments	815.00
Farmers Savings Bank	GO Bond Redemption	56560.00	Valda R Schau	Election Official	20.00
Janet K Fischer	Election Official	28.00	Scherrmans Implement	Construction & Maint	393.19
Foster Pheasants	Public Education Items	60.00	Schneider Corporation	Education & Training	300.00
Gaffney Quarries Inc	Roads	3839.02	Schroeders Cash Supply	Buildings	8335.17
General Constructors Inc	Flood/Eros Control	386867.50	Colleen J Schulte	Election Official	22.00
Garlyn R Glanz	Postage & Mailing	35.70	Schulte's Self Storage	Minor Equip & Hand Tools	550.00
GNB Bank	GO Bond Redemption	56560.00	Roberta A Schustersich	Election Official	11.00
Good Neighbor Society	Food Preparation Services	3532.50	Scott VanKeppel LLC	Construction & Maint	1107.39
Group Services Inc	Insurance	9908.46	Select Landscapes of Iowa	Permanent Landscaping	425.00
Gudenkauf Tiling/Excavating	Land Tiling	17339.97	Melissa J Sheppard	Election Official	15.00
Suzann A Guthrie	Election Official	10.00	Silveredge Cooperative	Fuels	1012.00
Linda L Harris	Election Official	11.00	Solutions Inc	Data Processing	228.75
Hausers Water Systems Inc	Plumbing Repair/Maint	93.00	Spring Green	Repair/Maint-Misc Equip	120.00
Diana K Helle	Election Official	13.00	Standard Auto Parts LLC	Construction & Maint	541.83
Heritage Bank	GO Bond Redemption	56560.00	State Hygienic Lab	Medical & Health Services	12.50

State of IA-Elevator Safety	Buildings	165.00	FE Welterlen Motors Inc	Repair/Maint- Vehicle	73.81
Thomson Reuters	Magazines/Newspaper	557.59	Julie M Wessel	Election Official	50.00
Three Rivers FS	Repair/Maint- Vehicle	4822.48	Stacy L Wessels	Miscellaneous	11.00
Margaret Urbanek-Meehan	Election Official	32.00	Merlin White	Engineering Services	400.00
US Cellular	Telephone Services	1399.86	Sandra J White	Election Official	72.00
US Postmaster	Postage & Mailing	539.00	Janice M Wickman	Election Official	30.00
US PostMaster	Postage	5000.00	Jennifer L Willenbring	Election Official	13.00
Verizon Wireless	Telephone Services	81.00	Windstream	Telephone Service	322.50
Wades Custom Woodworking	Grounds & Maint Supplies	35.00	Karen A Wulfekuhle	Election Official	44.50
Blue Cross & Blue Shield	Insurance Premium	4438.53	Zee Medical Inc	Medical & Lab Supplies	846.65
Welter Storage Equip Co Inc	Office Equipment	234.00	Billie K Zumbach	Election Official	72.00

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" submitted for consideration at today's meeting.

**Motion made** by Dabroski, second by Helmrichs and carried to acknowledge receipt of a new permit application filed by Ryan Gibbs, East Acre, for the construction of a confined feeding structure for 2,480 head in Section 5 of South Fork Township; and manure management plan updates from T&K Pork LLC in Section 12 of Coffins Grove; WB Farms Inc in Section 17 of Coffins Grove Township; and James Shover, Shover Farm, in Section 15 of Hazel Green Township. All Ayes

#### **Presentation – America's Renewable Future – Dan Balm**

According to Dan Balm, America's Renewable Future is a non-partisan political action group committed to educating presidential candidates and the nation on the benefits of the Renewable Fuel Standard (RFS) which is scheduled to phase out in 2022. According to Mr. Balm, since the RFS was instituted in 2007, Iowa has become a national leader in renewable energy. With the RFS being under attack by oil companies and some Washington politicians, they are asking caucus goers and local officials to support candidates who support the RFS.

**Motion made** by Helmrichs, second by Dabroski and carried to acknowledge receipt of the Clerk of Court's Monthly Report and Remittance showing that \$2,223.25 was collected for various fees and surcharges and deposited into the general funds. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to acknowledge receipt of a letter of resignation from Delaware County Recorder Deborah L. Peyton from her elected position with the county effective June 30, 2015. The Board thanked her for her many years of service to Delaware County. All Ayes

#### **Discussion of Method to Fill Vacancy in Elected Office – Delaware County Recorder's Office**

The Board has been informed they have two options with regards to filling the vacancy left by the resignation of County Recorder Deborah Peyton. According to Iowa Code, the Board can either appoint someone to fill the vacancy until the next regularly scheduled election or the Board could call for a Special Election to fill the vacancy. All Board members expressed opinions against calling for a Special Election due to the cost involved in holding one.

There were also two options with regards to appointing someone to fill the vacancy; appoint from within or go out for applications and hold interviews. Chairperson Madlom stated he feels there is someone already employed within the Recorder's Office who is incredibly qualified and willing to serve as County Recorder. However, he can see the benefit of going out for applications as well. Supervisor Helmrichs stated that she feels it would be cleaner to have people apply for the position and hold interviews. That way they can explore all their options. Accepting applications and holding interviews gives everyone the opportunity to apply if they are interested and also gives the Board the best pool of candidates to choose from.

**Motion made** by Helmrichs, second by Dabroski and carried to fill the Delaware County Recorder vacancy by appointment through the process of accepting applications and conducting interviews. According to Iowa Code Section 69.14, the Board has 40 days from the effective date of the vacancy to appoint someone to the position. With a June 30<sup>th</sup> effective date for Ms. Peyton's resignation, this gives a deadline of August 9, 2015 for an appointment to be made. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to table the consideration of a proposed agreement with Covenant Medical Center (Wheaton Franciscan Healthcare) for substance abuse and detoxification services until more information is received with regards to rates. All Ayes

#### **Discussion of Possible Jail Upgrades**

In light of the recent defeat of the bond issue to remodel and improve the Delaware County Jail, the Board must look at making some of the needed repairs within the facility. According to Chairperson Madlom, "the referendum may have failed but the problems didn't go away." Sheriff John LeClere stated that the Board needs to move forward with the removal of the old house. He also stated the Board needs to schedule a meeting with the State Jail Inspector to see if he has any ideas on how to move forward within the parameters of the current code of Iowa. They will now need to get more serious in addressing some of these issues.

When asked to prioritize the projects facing them, Sheriff LeClere stated that the #1 priority has to be security within the booking and exercise rooms. They could go also look at going to additional jail staff to alleviate security issues. Supervisors Helmrichs stated that current code allows for up to \$600,000 to be spent on upgrades to the jail without a referendum. With said funds, Sheriff LeClere stated they could look at renovating the existing jail to at least get a secure booking area which would most likely reduce their capacity from 12 to 10 inmates. They could also consider transferring all female inmates to other counties.

**Motion made** by Helmrichs, second by Dabroski and carried to approve the transfer of \$164,640 from the Rural Services Fund to the Secondary Roads Fund based on tax collection in April 2015. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the contract with Bard Materials for contract rock in Areas 2, 3 and 5 in consideration of their bid of \$8.04/ton, \$8.19/ton and \$8.19/ton respectively for each area. Areas consist of 21,000 tons of rock being laid over approximately 60 miles of roadway. The late start date for the project is June 26, 2015 with 45 working days allocated for completion. All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to approve the contract with River City Stone for contract rock in Areas 1 and 4 in consideration of their bid of \$7.44/ton and \$7.99/ton respectively. Each area consists of 21,000 tons of rock being laid over approximately 60 miles of roadway. The late start date for the project is June 26, 2015 with 45 working days allocated for completion. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the Rock Salt Quotes for 2,000 tons of material received by the Iowa Department of Transportation at its May 6<sup>th</sup> letting from Cargill Inc. with a quote of \$76.90/ton. County Engineer Anthony Bardgett recommended the quote for approval. All Ayes

Delaware County Engineer Anthony Bardgett presented quotes received for the slurry leveling of the Penn Center Road and C64 east of Petersburg as follows:

	<b>C64</b>	<b>Penn Center Road</b>	<b>Total</b>
Kluesner Construction	\$13,134.00	\$9,880.00	\$23,014.00
Denco Highway	\$46,903.60	\$17,298.80	\$64,202.40

Mr. Bardgett recommends approving the quote from Kluesner Construction.

**Motion made** by Helmrichs, second by Dabroski and carried to acknowledge receipt of quotes for slurry leveling the Penn Center Road and C64 east of Petersburg from Kluesner Construction and Denco Highway as presented by Mr. Bardgett and to award the quote to Kluesner Construction for its low quote of \$23,014.00. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the contract with Taylor Construction for the 197<sup>th</sup> Ave Bridge Project (BROS-CO28(86)--8J-28). Their bid of \$284,408.37 was received during the April 21, 2015 Department of Transportation's bid letting. This is a federal aid project with a late start date of August 10, 2015 with 40 working days allocated for completion. All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to approve the contract with Taylor Construction for the 137<sup>th</sup> Ave Bridge Project (BROS-CO28(87)--8J-28). Their bid of \$237,207.10 was received during the April 21, 2015 Department of Transportation's bid letting. This is a federal aid project with a late start date of August 10, 2015 with 40 working days allocated for completion. All Ayes

**ENGINEER'S REPORT**

**Turtle Creek Bridge Project** – All finish grading and rock resurfacing was completed last week. The subcontractor is seeding today. The only item that remains is the cable guardrail installation. The road will not be opened until this is completed.

**C64 Paving (200<sup>th</sup> Ave to Hwy 38)** – Secondary Road crews are still working this week on building out the shoulders and foreslopes. The paving contractor is anticipating beginning work sometime in July.

**NEXT MEETING** – The next regular session will be held on Monday, June 1, 2015 at 1:15 p.m. Due to the Memorial Day holiday, the Board does not anticipate holding a meeting next week.

**PUBLIC COMMENTS**

**Jerry Ries** stated his disappointment that the bond issue did not pass. He feels having deputies transporting prisoners to other counties takes them away from the county where they are needed. He stated that people were confused that it was an entire new building versus an expansion of the existing facility. In his opinion, taxpayers are going to pay one way or the other.

**Motion made** by Dabroski, second by Helmrichs and carried to adjourn the meeting at 1:55 p.m. All Ayes  
These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA            )  
  ) Ss:  
DELAWARE COUNTY        )

**May 18, 2015**  
**Manchester, Iowa**  
**1:15 p.m.**

The Delaware County Board of Supervisors met in work session this date at 1:15 p.m. with all members present. Also present were Michael Galloway (via teleconference) and Carla Becker. No members of the media were present. Chairperson Madlom called the meeting to order.

The Board called the work session to discuss with Mr. Galloway, the Auditor's attorney for human resource issues, the implications of the passage of HF166 on the county's conversion policy for accumulated sick leave in regards to elected officials. One of the elected officials had posed the question to County Attorney John Bernau who felt there was too much of a conflict of interest for him to form an opinion.

Mr. Galloway stated that in his opinion, the regulations set forth in HF166 would affect the Board's ability to honor its conversion policy for accumulated sick leave with regards to elected officials after July 1<sup>st</sup>.

Supervisor Helmrichs was on the Board when this policy was expanded to include department heads and elected officials. She stated it was done in good faith to benefit those who had served the county for many years. The Board was told that the legislation would not affect their policy by both legislators in the state house and senate. Thus, they are disappointed to hear that it does affect the policy now that the legislation has passed.

Understanding that their policy will need to be amended by July 1<sup>st</sup> to reflect the change in the law, both Supervisors Helmrichs and Madlom feel the county should honor its obligation to those current officials who were counting on the conversion policy for retirement purposes. They also feel the policy should be amended to protect those current employees who may assume an elected position prior to retirement.

Chairperson Madlom asked that Mr. Galloway and the County Auditor work on a resolution to amend the sick leave policy to reflect the change in the law, to honor the county's obligations to current elected officials for sick leave conversion prior to June 30, 2015, and protect the benefits of those current employees who may assume an elected position after July 1, 2015. Chairperson Madlom asked to have consideration of said resolution placed on the agenda for the June 1<sup>st</sup> meeting.

There being no further business before the Board, the meeting was adjourned.

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, Delaware County Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

June 1, 2015  
 Manchester, Iowa  
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Ronald and Helen Palmersheim, Delma Hardin, Deb Peyton, Carolyn Wilson, Anthony Bardgett, Carla Becker, and two members of the media. Chairperson Madlom called the meeting to order.

**Motion made** by Helmrichs, second by Dabroski and carried to approve the minutes from the May 18<sup>th</sup> regular session and May 19<sup>th</sup> work session. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the following employees to attend their respective out-of-county meetings: Clayton Miller to attend the Tactical Medicine for Patrol training in Johnston May 27<sup>th</sup>-29<sup>th</sup>; Carolyn Wilson to attend the District 6 Treasurer's meeting in Cedar Rapids on June 4<sup>th</sup>; Peggy Petlon to attend regional mental health meetings and contracting sessions in Cedar Rapids May 26<sup>th</sup>-May 28<sup>th</sup>, June 3<sup>rd</sup>-June 5<sup>th</sup>, June 10<sup>th</sup>-June 12<sup>th</sup>, June 15<sup>th</sup>, and June 17<sup>th</sup> & 18<sup>th</sup>; Jeff Madlom to attend the Regional Mental Health meeting in Cedar Rapids on June 4<sup>th</sup>; Shirley Helmrichs to attend the corrections meeting in Independence on June 5<sup>th</sup>; retroactively for Doug Dabroski to attend the EIRUSS meeting in Dubuque and the RC&D meeting in Maquoketa on May 27<sup>th</sup>; and retroactively for Jeff Madlom, Shirley Helmrichs and Anthony Bardgett to attend the RPA meeting in Dubuque on May 27<sup>th</sup>. All Ayes

The next item is being added to the agenda as a timely addition.

**Motion made** by Helmrichs, second by Dabroski and carried to approve request #4 from the Lake Delhi Trustees for reimbursement of spillway related expenses in the amount of \$193,433.75. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the following claims for payment including the May 29, 2015 payroll in the amount of \$171,297.49 warrant #76099 through #76213:

Accent Laser Services Inc	Stationery/Supplies	180.75	IA State Co Treasurers Assn	Dues & Memberships	325.00
Ace Homeworks	Postage & Mailing	47.72	JP Cooke Co	Stationery/Supplies	87.64
Advanced Systems Inc	Stationery/Supplies	199.08	Shelley Kallenbach	Acct/Audit/Clerical	144.00
Alliant Energy	Service	3420.68	Kluesner Sanitation LLC	Sanitation Disposal	302.50
Altorfer Inc	Repair/Maint- Vehicle	1885.27	Laurie Kramer	Data Processing	270.15
Auto Trim Design	Repair/Maint- Vehicle	50.00	L&L Murphy Consulting	Planning-Consulting	2000.00
Bard Materials (General)	Roads	32500.05	Lake Delhi Recreation	Refunds/Reimburse	193433.75
Bard Materials (Rock)	Cover Aggregate & Sand	337.41	Lenz Collision Center	Repair/Maint- Vehicle	915.43
Barry Brandt	Legal-Court Related	35.00	Jill Lewis	Buildings-Repair/Maint	150.00
Becker Electric LLC	Park Development	164.52	Line-X Truck World	Motor Vehicle	1400.00
John W Bernau	Employee Mileage/Subs	45.50	Linn Co Sheriff	Transportation	23.96
Bi-County Disposal Inc	Sanitation Disposal	42.50	David Loecke	Board of Review	647.60
Black Hills Energy	Service	310.18	Lunda Construction	Flood/Eros Control	230334.69
Black Hills Energy	Assistance	225.00	Grace Maifeld	Engineering Services	200.00
Boubin Tire Co	Repair/Maint- Vehicle	3348.49	Manchester Motor Supply	Repair/Maint- Vehicle	39.88
BP	Fuels	747.26	Manchester Press	Publications	399.45
Buchanan Co Jail	Rm/Bd Payments	1830.55	Maquoketa Valley REC	Electrical Power	880.53
Canon Solutions America	Maint-Off Equip/Furniture	12.86	McDowell Truck & Auto	Construction & Maint	450.00
Carls Feed & Farm Store	Land	270.40	Mediacom LLC	Telephone Services	205.90
Carpenter Uniform Co	Apparel & Uniform	1802.20	Meyer Mechanical	Maint-Off Equip/Furniture	69.95
Cedar Memorial Funeral	Medical & Health Services	400.00	Sandra Miller	Engineering Services	200.00
Central Iowa Water	Water Use & Sewer	43.51	Monkeytown	Supplies	397.72
City Laundering Co	Custodial Supplies	150.08	Nebraska-Iowa Industrial	Shop Equipment	147.66
C J Cooper & Assoc Inc	Safety Items	278.20	Office Express	Stationery/Supplies	126.89
Clayton Co Sheriff	Legal-Court Related	35.13	Pictometry International	Data Processing	98973.80
Construction Material Inc	Steel-Iron-Related Metals	1981.95	Prairie Inet	Data Processing Supplies	142.31
Crescent Electric Supply Co	Electrical Accessories	292.04	Racom Corp	Maint-Radio Equip	3593.41
Davis Paint Co	Grounds & Maint Supplies	62.52	Radio Communications	Maint-Radio Equip	43863.85
Dearborn Ntnl Life Insurance	Life Insurance	374.88	Beverly Rahe	Education & Training	103.00
Del Co Economic Develop	Contribution	10000.00	Redwood Toxicology Lab	Medical & Lab Supplies	73.00
Del Co Mutual Ins Assn	Real Property Insurance	204.43	Rite Price Office Supply	Supplies	977.26
Del Co Public Health	Refunds/Reimburse	5774.38	Romtec Inc	Land	451.78
Del Co Secondary Road	Refunds/Reimburse	15515.91	Keith J Rowley	Fuels	25.25
Delaware Co Sheriff	Transportation	66.46	Michael K Ryan	Postage & Mailing	14.70
Delaware Co Solid Waste	Sanitation Disposal	2045.55	S&D Supply Inc	Shop Equipment	172.50
City of Delhi	Utilities	250.00	Sadler Power Train Inc	Construction & Maint	23.60
Dell Business Credit	Data Processing	1091.89	Safelite Fulfillment Inc	Repair/Maint-Const Equip	59.95
Des Moines Stamp Mfg Co	Stationery/Supplies	62.75	Schau Housing	Rent Payments	375.00
Diamond Mowers Inc	Construction & Maint	208.34	Shield Technology Corp	Data Processing Supplies	16545.00
Don & Walt LLC	Repair/Maint-Misc Equip	532.11	Sign-Up LTD	Traffic & St Sign	224.42
Dons Truck Sales Inc	Construction & Maint	2469.32	Silveredge Cooperative	Fuels	994.40
Double B Custom Builders	Buildings	2458.71	Shelia Smith	Board of Review	647.60
Dyersville Commercial	Off Publication	272.89	Solutions Inc	Data Processing	1814.40
City of Earlville	Buildings – Rental	1050.00	Spring Green	Buildings-Repair/Maint	96.25
Jody Elgin	Custodial Supplies	168.00	Standard Auto Parts LLC	Repair/Maint-Misc Equip	286.30
Tina Elgin	Custodial	500.00	Stanley Consultants Inc	Engineering Services	11019.13
Foundation 2 Inc	Protection/Security	279.90	State Medical Examiner	Medical & Health Services	1560.00
GATR Truck Center	Minor Mv Parts & Access	228.56	Summit Companies	Buildings-Repair/Maint	45.00
General Constructors Inc	Flood/Eros Control	731123.95	The Sunshine Boy	Custodial Supplies	44.00
Ginter Tools LLC	Minor Equip/Hand Tools	485.00	TASC Client Invoices	Planning-Consulting	611.10
Glanz Landing	Education & Training	143.96	Ray A Tauke	Rent Payments	500.00
Teresa Greve	Board of Review	809.50	Taylor Construction Inc	Bridges	8510.61
Groth Services LLC	Waste Water	127798.01	Three Rivers FS	Land	13085.65
Group Services Inc	Insurance	12000.00	Truck Country of Iowa	Construction & Maint	1057.26
Helle Farm Equipment Inc	Construction & Maint	653.10	US Cellular	Telephone Services	103.98
Heritage Printing	Printing Services	445.04	US PostMaster	TMS 258709	1000.00
Hillcrest Family Services	Protection/Security	2379.15	Verizon Wireless	Telephone Services	120.03
Joellen Holtorf	Engineering Services	200.00	VISA / Mastercard	Education & Training	2711.66
Home Depot Credit	Park Development	137.88	Walmart Community	Custodial Supplies	220.69
City of Hopkinton	Utilities	100.00	Weber Paper Company	Custodial Supplies	266.74
Houlihan Sanitation Service	Sanitation Disposal	34.75	Wilson Electric Inc	Buildings	2025.41
Hunt & Associates PC	Audit Services	800.00	Carolyn A Wilson	Employee Mileage/Subs	85.00
IA Prison Industries	Traffic & St Sign	10330.70	Windstream	Telephone Service	465.09
Secretary of State Elections	Postage & Mailing	229.22	Windstream	Telephone Service	1428.13
IACCVSO	Education & Training	50.00			

All Ayes

**Motion made** by Helmricks, second by Dabroski and carried to approve the following "Applications for Approval of Underground Construction on Delaware County Right-of-Way" as recommended by County Engineer Anthony Bardgett:

**Maquoketa Valley Electric Cooperative** – to construct a new underground utility line operating at 7,200 volts to ground located just south of 1334 252<sup>nd</sup> Ave in Section 22 of Elk Township. The project will consist of changing out a pole on the west side of 252<sup>nd</sup> Ave and setting the pole an extra 5 feet deep due to grading concerns.

**Maquoketa Valley Electric Cooperative** – to construct a new underground electric distribution line encased in red conduit operating at 7,200 volts to ground located in Section 11 & 12 of Milo Township crossing 210<sup>th</sup> Ave near house #2350.

**Interstate Power & Light (Alliant Energy)** – to construct a new underground electric cable 150 feet west on the south side of road and 150 feet south on the west side of road at intersection of Candle Road and 210<sup>th</sup> Street approximately ½ mile east of Masonville.

**Interstate Power & Light (Alliant Energy)** –to construct a new underground electric cable installed from the north side to the south side of road at 3244 Willow Road located approximately 1.5 miles east of Sand Springs in South Fork Township. All Ayes

**Motion made** by Dabroski, second by Helmricks and carried to acknowledge receipt of a new permit application filed by KZ Pork, LLC for the construction of a confined feeding operation for 2,480 head of swine (>55lbs) or 992 animal units located in Section 1 of Milo Township; and manure management plan updates from Kent Keppler, Progressive Pork LC, in Section 30 and Section 31 of Richland Township; Kent Keppler, C&K Pork Inc., in Buchanan County; Nick Knepper in Section 33 of Bremen Township; Makin Bacon Pork in Section 3 of Coffins Grove Township; Robert J. Maiers in Section 15 of Oneida Township; and Scott Ungs in Dubuque County. All Ayes

**Motion made** by Helmricks, second by Dabroski and carried to approve the FY15-16 Public Health Services Agreement with Delaware County Memorial Hospital, d/b/a Regional Medical Center (RMC) as follows:

**Agreement Between  
Delaware County Board of Supervisors and  
Delaware County Memorial Hospital  
Dba Regional Medical Center**

**AGREEMENT MADE** and entered into this 1st day of July, 2015, by Delaware County Memorial Hospital d/b/a Regional Medical Center of the city of Manchester, Iowa acting by and through its Board of Trustees hereinafter referred to as "RMC" and through the Delaware County Board of Supervisors hereinafter referred to as the "County", and the Delaware County Board of Health hereinafter referred to as the "Board" as follows:

**WHEREAS**, the RMC is a duly organized operating hospital, under the laws of the State of Iowa, and is desirous of assuming functions to facilitate the provision of core public health functions, and other essential public health services to the residents of Delaware County, and providing those services under the names Delaware County Public Health and Regional Medical Home Care (Medicare Provider Number 06-71560) as subsidiaries of Delaware County Memorial Hospital d/b/a Regional Medical Center.

**WHEREAS**, the County is desirous of entering into an agreement for the provision of services by the Regional Medical Center,

**WHEREAS**, the Board is desirous of arranging for the RMC to assume services, and

**WHEREAS**, the parties desire to provide a statement of their agreement for the RMC to provide needed public health services to Delaware County residents by operating and being responsible for public health functions during the term of this agreement.

**IT IS NOW THEREFORE AGREED** by and among the parties as follows:

- I. THIS AGREEMENT shall be effective commencing July 1, 2015, and terminates on June 30, 2016.
- II. THE RMC continues to be committed to providing services to all residents of Delaware County, without regard to their ability to pay for such services. A sliding fee schedule is used when appropriate. RMC is responsible for providing each of the services outlined in Delaware County's Local Public Health Services Contract (LPHSC) application and any subsequent Requests to Modify or Alternative Plans approved by the County Board of Health.
- III. RESPONSIBILITIES OF THE COUNTY RELATED TO THE LOCAL PUBLIC HEALTH SERVICES CONTRACT shall include the following:
  - A. The County shall annually budget for and act as fiscal agent for the Board for the amount appropriated from the Iowa Department of Public Health Local Public Health Services Contract.
- IV. THE RMC shall keep all records, reports and statistical data related to public health services, and shall make and file timely reports required by statutes or administrative rules, or required by the terms and conditions of any grant or other program with the appropriate governmental unit or other authority or agency requiring the same, and shall inform the Board of such matters. The Regional Medical Center shall maintain confidentiality of all individual medical records.

**THEREFORE**, in consideration of the mutual covenants and agreements of this contract, it is understood by and between the parties hereto as follows:

- A. The RMC shall maintain an independent staffed public health and home care subsidiary departments to provide public health services as delineated in Section II of this agreement, which will function under the direction of the Chief Administrative Officer of RMC.
- B. The RMC shall make available proper and sufficient space to accommodate the employees and records.
- C. The RMC shall have control of interviewing, hiring, discharging and setting the compensation for employees. The Employee Handbook of RMC shall be in effect for all persons employed. The RMC agrees to provide a registered nurse administrator, competent in public/community health nursing, to direct the department which employs registered nurses and staff competent in public health/community nursing, and homemaker/home health aide services to assist in fulfilling the objectives of this agreement.
- D. The RMC shall obtain any necessary licenses, permits or the authority to perform its duties hereunder and shall furnish proof thereof at the request of the County or the Board.
- E. The RMC will hold the County and the Board harmless from liability for any act or omission by the RMC, its employees and agents in performing this agreement.
- F. The RMC shall work with the Board in providing direction and advice in matters relating to the public health services rendered by the RMC. The Board will meet a minimum of six times annually, as scheduled. Public health nursing and homemaker/home health aide duties established either by statute or administrative rule of the State of Iowa or any federal law or mandate shall be carried out by the RMC.
- G. The County shall provide funds to the RMC for providing services as contracted for and required by the Code of Iowa, Chapter 139, and for such services as mutually agreed by all parties concerned as set forth below:
  1. The County shall annually budget for and reimburse RMC for the cost of providing public health services.
  2. The amount of funds provided to RMC by the County shall be determined by mutual agreement between said parties and shall be paid by the County to the RMC. Each year the RMC shall establish a budget for the provision of public health services to the County. The County shall reimburse RMC for the cost of providing Public Health services.
  3. The maximum amount of liability the County shall incur for the 2015 – 2016 (July 1, 2015 through June 30, 2016) fiscal year is **\$127,500** and the amounts appropriated from the Iowa Department of Public Health Local Public Health Services Contract. The amount of the LPHSC for FY16 is: **\$54,072.00**. Any LPHSC additional appropriation or de-appropriation during the fiscal year will be in the dollar amount stated on the Iowa Department of Public Health contract amendment face sheet. The RMC shall bill the County on a regular basis for services provided under the terms of the RMC Agreement. Payments to the RMC shall be made by the County on a regular basis for services provided by the RMC.
  4. RMC shall have the right to set charges and bill for services rendered in compliance with established billing procedures of RMC not in conflict with funding source requirements (i.e. Local Public Health Services Contract, Medicare, Medicaid, Blue Cross/Blue Shield and other such carriers).
  5. The Regional Medical Center will work with the County to complete year-end business related to Delaware County Public Health and Regional Medical Home Care and bill the County for related costs.
  6. The County or RMC may terminate THIS AGREEMENT by giving 90 days written notice to the other parties to this agreement. Upon termination of this agreement, the RMC shall:

- a. Deliver to the Board, all records in its possession relative to the duties carried out by the RMC pursuant to this agreement.
- b. Assign to the Board all its interest in any state, federal or other public grants or programs provided through the County or the Board for the provision of health services pursuant to this agreement beyond the amount required to cover services already delivered by RMC.

All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the addition of Lucas Wieser and Kory Wulfekuhle as reserve deputies with the Delaware County Sheriff's Department effective May 22, 2015. All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to approve the following resolution:

**RESOLUTION 2015-018  
AUTHORIZATION OF AUDITOR TO ISSUE WARRANTS  
(Amending Resolution #2015-001)**

**BE IT HEREBY RESOLVED** by the Board of Supervisors of Delaware County, Iowa, that the Delaware County Auditor be and is hereby authorized to issue warrants when the Board is not in session for fixed charges, including freight, postage, water, lights, fuel, telephone service, and insurance premiums upon the filing of duly authenticated bills and for salaries and payrolls as approved by the Board of Supervisors, all according to Section 331.506 of the 2009 Code of Iowa.

In addition, the Auditor is hereby authorized to issue warrants when the Board is not in session for the prepayment of civil service fees submitted by the County Attorney's Office or County Sheriff's Office and the emergency allowance of claims through the Community Services Department according to Board Resolution passed December 23, 2002.

Dated at Manchester, Iowa this 1<sup>st</sup> day of June, 2015

Board of Supervisors

Delaware County, Iowa

/S/ Jeff Madlom, Chairperson

ATTEST:

/S/ Carla K. Becker, Delaware County Auditor

All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve an agreement with Covenant Medical Center, Inc. to provide Inpatient Detoxification/Substance Abuse Services on behalf of Delaware County for the following fees:

Inpatient Detox/Substance Abuse Fee	\$695.00/day
Extended Inpatient Detox/Substance Abuse Fee	\$258.00/day

All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to approve the following resolution regarding EIRUSS:

**RESOLUTION NO. 2015-019**

**WHEREAS**, the Boards of Supervisors of Cedar, Clinton, Delaware, Jackson, and Jones Counties (collectively hereinafter the "Members") in the State of Iowa have authorized and executed a certain Eastern Iowa Regional Utility Service Systems Intergovernmental Agreement (the "28E Agreement") pursuant to Chapter 28E of the Code of Iowa; and

**WHEREAS**, the terms of the 28E Agreement provide for the creation of the Eastern Iowa Regional Utility Service Systems Commission (the "EIRUSS") for the purposes of planning, designing, developing, financing, acquiring, constructing, owning, operating, and maintaining wastewater treatment systems and water systems for and on behalf of the Members and the cities and unincorporated areas within the boundaries of the Members; and

**WHEREAS**, EIRUSS has authority pursuant to the 28E Agreement and Chapter 28F of the Code of Iowa to issue revenue bonds and interim financing notes to pay the costs of projects undertaken, but prior to the issuance of such bonds or notes each of the Members must adopt a resolution authorizing their issuance; and

**WHEREAS**, pursuant to Iowa Code Section 368.3, the City of Center Junction (the "City"), in the County of Jones, State of Iowa has instituted proceedings to discontinue as an incorporated city; and

**WHEREAS**, EIRUSS intends to acquire the City's municipal waterworks system (the "Utility") and undertake the operation thereof, and EIRUSS has proposed the issuance of water revenue bonds (the "Bonds") to pay the costs of acquiring the Utility; and

**WHEREAS**, it is now necessary for the Board of Supervisors of Delaware County to approve and authorize the issuance of the Bonds;

**NOW, THEREFORE**, It Is Hereby Resolved by the Board of Supervisors of Delaware County, Iowa (the "County"), as follows:

Section 1. The County hereby authorizes EIRUSS to issue the Bonds to pay the costs of acquiring the Utility in a principal amount not to exceed \$230,000.

Section 2. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed to the extent of such conflict.

Passed and approved June 1, 2015

DELAWARE COUNTY, IOWA

By: /S/ Jeff Madlom, Chairperson

Attest: /S/ Carla Becker, County Auditor

All Ayes

**Consideration of Amending Current Sick Leave Policy**

Last month, state legislators passed a bill amending Chapter 331 of the Code of Iowa in a manner which potentially impacted the Delaware County Sick Leave Policy. Even though the Board had been communicating with state legislators and was assured the passage of this bill would not affect the Board's current policy, the Board has been advised that the final version of the bill could possibly be in conflict with its current policies. In light of this fact, the Board feels compelled to amend its current policy to comply with the new legislation. However, they also feel obligated to those officials impacted by the amendment and feel it is important for the County to meet its prior obligations regarding this policy prior to any official change.

**Motion made** by Dabroski, second by Helmrichs and carried to approve the following resolution to amend the current Delaware County Sick Leave Policy:

**RESOLUTION No. 2015-020  
Amending Sick Leave Policy**

**WHEREAS**, Delaware County presently has a sick leave policy providing sick leave benefits to all full-time county employees, department heads and elected officials; and

**WHEREAS**, it presently provides for sick leave to be accrued and, upon death or retirement, the accrued unused leave is converted as payment to a health savings account under said policy; and

**WHEREAS**, elected officials of Delaware County have served in their positions for many years; and

**WHEREAS**, elected officials have accrued large amounts of sick leave in reliance on the conversion of sick leave policy; and

**WHEREAS**, the Iowa Legislature recently amended Iowa Code section 331.401 to provide that "The Board shall not approve for payment to the auditor, treasurer, recorder, sheriff, county attorney, or to a supervisor a separation allowance or severance pay;" and

**WHEREAS**, due to this amendment going into effect on July 1, 2015, the County believes it is legally required to revise its sick leave policy to comply with the amendment; and

**WHEREAS**, the County believes it is obligated to honor the current policy to present elected officials and to protect the benefit for those current employees who may seek elected office prior to retirement.

**NOW, THEREFORE**, it is hereby resolved by the Board of Supervisors that all present elected officials shall receive the benefits they have accrued to date pursuant to the sick leave conversion policy prior to July 1, 2015,

**IT IS FURTHER RESOLVED** that beginning July 1, 2015, elected officials will no longer be eligible for the sick leave conversion policy;

**IT IS FURTHER RESOLVED** that the Board adopts the following revision to the current sick leave policy effective July 1, 2015:  
Conversion of Sick Leave

Upon retirement, eligible employees will receive seventy-seven (77%) of their accumulated sick leave, up to a maximum of 130 days, paid into a health care savings plan. Upon an eligible employee's death, the employee's spouse and/or dependents will receive seventy-seven (77%) of the employee's accumulated sick leave, up to a maximum of 130 days, paid into a health care savings plan. Upon assuming the position of an elected official, a current eligible employee will receive seventy-seven (77%) of their accumulated sick leave, up to a maximum of 130 days, paid into a health care savings plan. For example, a current full-time employee who has accumulated 130 days at the time of retirement or death or upon assuming an elected official position, would be eligible to receive payment for 100 days. Payment will be made to the health care savings plan at the employee's regular straight time hourly rate at the time of retirement or death or upon assuming an elected official position. Eligibility for retirement under this plan is defined the same as eligibility for retirement under the Iowa Public Employment Retirement System. If no spouse or qualifying dependents exist at the time of death, the amount remaining in said health care savings plan will revert back to Delaware County and payment made by said County directly to the decedent's designated beneficiaries.

Dated this 1<sup>st</sup> day of June, 2015.

Delaware County Board of Supervisors

/S/ Jeff Madlom, Chairperson

ATTEST:

/S/ Carla Becker, Auditor

All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to set June 22, 2015 at 1:15 pm as the date and time to hold a public hearing on the proposed amendment of FY14-15 budget and to direct the Auditor to publish notice of said hearing in the official newspapers of the county. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the application for Disabled Veteran's Homestead filed by Allen Boehm on June 20, 2015 for taxes payable FY15-16. Mr. Boehm's application was originally disallowed since he did not meet the qualifications at that time. Subsequently, the Iowa legislators have passed HF166 which was signed into law by Governor Branstad on March 5, 2015. Said HF166 extends the disabled veterans homestead credit to those who meet the criteria of a permanent and total disability rating based on individual unemployability that is compensated at the 100% disability rate. The credit will be for the full taxable value of Mr. Boehm's parcel (#220-01-00-009-00). All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to approve the assignment of county held certificate #2013-00053 to Mr. Chris Palmersheim for the payment of \$237.00 which includes a \$20.00 certificate fee and a \$100.00 assignment fee. The certificate is for parcel #590-00-020-26-00 owned by James A. and Ellie A. Sassen. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the following resolution:

**RESOLUTION No. 2015-21**  
**2014 Business Property Tax Credit**  
**Payable 2015-16**

**WHEREAS**, Code of Iowa Chapter 426C provides for a business property tax credit for all qualifying parcel units classified as commercial property, industrial property or railroad property; and

**WHEREAS**, the Delaware County Assessor's Office recommends that all applications filed in their office be allowed to receive said credit for taxes payable in FY15-16 EXCEPT for those parcels who did not qualify to receive said credit as of March 15, 2015.

**NOW, THEREFORE BE IT HEREBY RESOLVED**, by the Delaware County Board of Supervisors that all filed applications for the Business Property Tax Credit received on or before March 15, 2015 be allowed EXCEPT for the following parcels which are being recommended for disallowance per Code of Iowa Chapter 426C.4(1)(a) and 426C.4(1)(b):

NAME	Parcel #	Disallowance Reason
Donald G. & Generose M. Bennett Revocable Trust	160-06-01-029-00	Sold
Don P. & Kathy A. Boeding	510-00-01-011-00	Sold
Boonie's, Inc.	550-00-01-003-00	Sold
Boonie's, Inc.	550-00-01-004-00	Sold
C & G Partnership LLP c/o Steve Hurlburt	540-00-01-001-40	Right of Way Removed/Sold to City
C & G Partnership LLP c/o Steve Hurlburt	530-00-01-001-10	Right of Way Removed & Sold to City
James R. Clifton	550-00-02-091-00	Sold
The Coffee Den, LLC	631-29-34-006-00	Sold to Sebeny
Crop Productions Services, Inc.	540-00-01-046-00	Right of Way Removed & Sold to City
Crumpton, LLC	631-30-40-004-30	One Parcel Contract Fulfilled
Crumpton, LLC	631-30-40-005-20	One Parcel Contract Fulfilled
Crumpton, LLC	631-30-40-005-10	One Parcel Contract Fulfilled
Crumpton, LLC	631-30-40-004-40	One Parcel Contract Fulfilled
Crumpton, LLC	631-30-40-004-20	One Parcel Contract Fulfilled
D & P, LLC, an Iowa Limited Liability Company	550-00-01-074-70	Sold
D & P, LLC, an Iowa Limited Liability Company	550-00-01-074-80	Sold
D & P, LLC, an Iowa Limited Liability Company	550-00-01-075-00	Sold
Dardis Properties LLC	210-02-00-023-00	Parcels in Unit Combined
Dardis Properties LLC	540-00-01-043-00	Parcels in Unit Combined
Dardis Properties LLC	540-00-01-001-62	Parcels in Unit Combined
Dardis Properties LLC	540-00-01-042-10	Parcels in Unit Combined
Delaware Co Memorial Hospital d/b/a RMC	630-29-32-005-00	Parcel Made Exempt
Delaware Co Memorial Hospital d/b/a RMC	630-29-32-007-00	Parcel Made Exempt
Dale J. Demmer	180-02-00-022-00	Estate Transferred Property
Steven L. Dircks	410-19-00-006-00	Parcels in Unit Combined
Steven L. Dircks	410-19-00-006-30	Parcels in Unit Combined
Dyersville Industries Inc.	540-00-01-001-41	Parcel Split into New Parcels
Dyersville Industries Inc.	540-00-01-045-00	Sold
Dyersville Industries Inc.	540-00-01-046-00	Sold
Dyersville Ready Mix, Inc.	180-24-00-008-00	Contiguous Parcel Added to Unit
Dyersville Ready Mix, Inc.	180-23-00-014-00	Contiguous Parcel Added to Unit
Dyersville Ready Mix, Inc.	180-23-00-015-00	Contiguous Parcel Added to Unit
Eastern Iowa Milling & Consulting LLC	590-00-03-048-00	Contiguous Parcel Added to Unit
Fidelity Bank & Trust/Attn: Randy J. Ludwig	550-00-01-088-10	Sold
Fidelity Bank & Trust/Attn: Randy J. Ludwig	550-00-01-087-10	Sold

Lola J. Galihier	631-29-44-029-00	Sold
Doug & Audrey Green	430-27-01-027-10	Changed from Industrial to Residential
Doug & Audrey Green	430-27-01-027-20	Changed from Industrial to Residential
Terry T. & Lisa K. Gudenkauf	230-33-00-011-10	Contiguous Parcel Added to Unit
Terry T. & Lisa K. Gudenkauf	230-33-00-011-30	Contiguous Parcel Added to Unit
Gunder Road Lodging, LLC	631-31-20-003-10	Sold
Darla S. Henry	250-15-00-021-00	Sold
Gary J. Hosek	631-32-11-026-00	Sold
Steven S. & Jo Ellen Hoth	510-00-02-044-10	Changed from Commercial to Res
Hutchison, Inc.	631-28-33-058-00	Contiguous Parcel Added to Unit
Hutchison, Inc.	631-28-33-059-00	Contiguous Parcel Added to Unit
Hutchison, Inc.	631-28-33-058-10	Contiguous Parcel Added to Unit
Hutchison, Inc.	631-28-33-058-00	Split up Unit
Hutchison, Inc.	631-28-33-058-10	Split up Unit
Hutchison, Inc.	631-28-33-059-10	Split up Unit
Hutchison, Inc.	631-28-33-062-00	Split up Unit
Gary E. & Mary Kay Johannes	590-00-03-012-00	Combined with Other Parcel
Kendrick, Inc.	070-02-00-007-20	Contiguous Parcel Added to Unit
Kendrick, Inc.	570-00-02-064-10	Contiguous Parcel Added to Unit
Kendrick, Inc.	570-00-01-080-00	Contiguous Parcel Added to Unit
Tracy A. & Linda R. Klein	220-20-00-022-00	Sold
Klostermann Bros Inc.	180-21-00-007-10	Contiguous Parcel Added to Unit
Rick F. Kramer	410-18-00-016-00	Changed from Commercial to Ag
Rick F. Kramer	410-18-00-016-10	Changed from Commercial to Ag
David R. & Sherry A. Kronlage	180-35-00-004-19	Parcel Deleted
Kuhlman Construction LC c/o Rick Kuhlman	410-18-00-022-00	Sold
Kuhlman Construction LC c/o Rick Kuhlman	450-00-02-017-00	Sold
Kuhlman Construction LC	110-22-00-016-00	Sold
Gary J. Lynch c/o Lynch Roofing & Siding, Inc.	140-20-00-044-00	Sold to Gary Lynch
Roger L. McDowell	630-28-33-037-00	Sold
Velda F. Meyen	100-15-00-010-00	Transferred to Jody J. Meyen
Nancy's Pit Stop Inc.	690-00-01-073-00	Parcel Split
James A. & Janet M. Pirc	730351006	No Such Parcel Exists at Address Listed
Donna J. Reeder et al	631-29-44-057-00	Transferred to Donna J. Reeder
William Steven & Heather Ann Ries	470-00-01-053-00	Changed from Commercial to Res
Kathy J. Riniker	650-00-01-083-00	Sold
Riverdream Properties LLC	490-00-04-021-00	Purchased Adjoining Property
William L. & Susanne M. Scherbring	631-29-44-037-00	Fulfilled Contract
Toby & Tracy Schroeder	070-03-00-016-40	Purchased Adjoining Property
Michael J. Sebeny	631-29-34-006-00	Sold to Sebeny Enterprises LLC
William J. & Helen N. Skinner	631-32-20-031-10	Transferred to Helen N. Skinner
William J. & Helen N. Skinner	631-32-20-031-00	Transferred to Helen N. Skinner
Barry B. Smith	690-00-01-033-00	Sold
Barry B. Smith	690-00-01-035-10	Sold
Spiegel Family Realty Company Iowa, LLC	280-01-00-001-10	Combined with Other Parcel
Spiegel Family Realty Company Iowa, LLC	280-01-00-013-10	Combined with Other Parcel
Carl S. Thurn, Jr., & Connie L. Thurn	070-03-00-016-10	Sold
Tri State Polishing LLC c/o Patrick A. Schlichte	610-00-06-056-00	Combined with Other Parcel
Bernadine W. Wiewel c/o Joseph Wiewel	631-29-44-059-00	Sold
Ronald A. Wolfe	510-00-01-009-00	Sold

Approved this 1st day of June, 2015.

Delaware County Board of Supervisors

/S/ Jeff Madlom

Attest: /S/ Carla K. Becker, Auditor

All Ayes

**Motion made** by Helmricks, second by Dabroski and carried to approve the 2015 Centerline Pavement Marking Contract with Vogel Traffic Services for the marking of 233.20 miles of centerline markings in consideration of \$57,981.83. The late start date for this project is August 10, 2015 with 30 working days allocated for completion. All Ayes

#### **ENGINEER'S REPORT**

**Turtle Creek Bridge Project** - Due to the delay in the guardrail being installed, the County Engineer decided to open the road to traffic last week and placed barricades along the edge of the road to delineate the edge. All other work is complete except the guardrail.

**C64 Paving (200<sup>th</sup> Ave to Hwy 38)** – Secondary Road crews are still working this week on building out the shoulders and foreslopes. The paving contractor is anticipating beginning work sometime in July.

**Contract Rock** – BARD started placing rock today in the area south of Edgewood. No word yet when River City Stone will start their areas.

**NEXT MEETING** – The next regular session will be held on Monday, June 8, 2015 at 1:15 p.m.

**PUBLIC COMMENTS** - None

**Motion made** by Dabroski, second by Helmricks and carried to adjourn the meeting at 2:01 p.m. All Ayes

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA            )  
                                      ) Ss:  
DELAWARE COUNTY        )

June 8, 2015  
Manchester, Iowa  
1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were John LeClere, Karen Cameron, Norman Wellman, Anthony Bardgett, Carla Becker, and one member of the media. Chairperson Madlom called the meeting to order.

**Motion made** by Helmrichs, second by Dabroski and carried to approve the minutes from the June 1<sup>st</sup> regular session. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the following employees to attend their respective out-of-county meetings: Jeff Madlom to attend the Operation New View meeting in Dubuque on June 11<sup>th</sup>. All Ayes

There were no claims submitted for consideration at today's meeting.

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" submitted for consideration at today's meeting.

There were no manure management plan updates submitted for consideration at today's meeting.

**Motion made** by Helmrichs, second by Dabroski and carried to approve the renewal of the Licensed Code Support Agreement and the Information Technology Service Agreement with Solutions, Inc. for FY15-16 in consideration of \$29,780 and \$19,020 respectively. Overall, there was an increase of \$500 annually between both agreements. All Ayes.

**Motion made** by Dabroski, second by Helmrichs and carried to approve the following resolution to set a public hearing date and time:

**"RESOLUTION 2015-024**

**FIXING DATE FOR A MEETING ON THE AUTHORIZATION TO REPAY THE \$100,000 TEMPORARY ADVANCE FROM THE GENERAL FUND TO THE RURAL SERVICES FUND IN TWO EQUAL INSTALLMENTS: \$50,000 IN FY 2014-15 AND \$50,000 IN FY 2015-16, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF"**

**WHEREAS**, on June 2, 2014 it was approved by the Board of Supervisors that Delaware County, State of Iowa, should provide for the authorization of a temporary advance from the General Fund to the Rural Services Fund in an amount not to exceed \$100,000, as authorized by Sections 331.478 and 331.479, Code of Iowa, as amended, for the purpose of providing funds to reimburse the cost of carrying out essential county purpose projects as hereinafter described; and

**WHEREAS**, the advance was intended to be repaid from the Rural Services Fund in Fiscal Year 2014/2015; and

**WHEREAS**, the FY2014/15 fund balance in the Rural Services Fund is projected to be too low as of June 30, 2015 to repay the advance in full; and

**WHEREAS**, before the repayment restructuring be authorized, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Board proposes to take action for the authorization of amending the advance repayment and to receive oral and/or written objections from any resident or property owner of the County to such action;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DELAWARE COUNTY, STATE OF IOWA:**

Section 1. That this Board meet in the County Courthouse, 301 E. Main Street, Manchester, Iowa, at 1:15 o'clock P.M., on the 22<sup>nd</sup> day of June, 2015, for the purpose of taking action on the matter of the authorization to repay the \$100,000 temporary advance from the General Fund to the Rural Services Fund in two equal installments: \$50,000 in FY 2014/15 and \$50,000 in FY 2015/16.

Section 2. That the Auditor is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the County, the publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of Notes.

Section 3. The notice of the proposed action shall be in substantially the following form:

NOTICE OF MEETING OF THE BOARD OF SUPERVISORS OF DELAWARE COUNTY, STATE OF IOWA ON THE MATTER OF A RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION TO REPAY THE \$100,000 TEMPORARY ADVANCE FROM THE GENERAL FUND TO THE RURAL SERVICES FUND IN TWO EQUAL INSTALLMENTS: \$50,000 IN FY 2014-15 AND \$50,000 IN FY 2015-16, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF"

**PUBLIC NOTICE** is hereby given that the Board of Supervisors of Delaware County, will hold a public hearing on the 22<sup>nd</sup> day of June, 2015, at 1:15 o'clock P.M., in the County Courthouse, 301 E. Main Street, Manchester, Iowa, at which meeting the Board proposes to take additional action for the authorization for the repayment of the \$100,000 temporary advance from the General Fund to the Rural Services Fund, as authorized on June 2, 2014, to be made in two equal installments: \$50,000 in FY 2014-15 and \$50,000 in FY 2015/16.

At the above meeting the Board shall receive oral or written objections from any resident or property owner of the County, to the above action. After all objections have been received and considered, the Board will at this meeting or at any adjournment thereof, take additional action for the authorization of repaying the advance in two equal installments: one in FY 2014/15 and one in FY 2015/16.

This Notice is given by order of the Board of Supervisors of Delaware County, State of Iowa, as provided by Section 331.479 of the Code of Iowa, as amended.

Dated this 8<sup>th</sup> day of June, 2015.

/S/ Carla K. Becker, County Auditor

(END OF NOTICE)

/S/ Jeff Madlom, Chairperson

Attest: /S/ Carla K. Becker, Auditor

All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to acknowledge receipt of the Clerk of Court's Monthly Report and Remittance showing that for the month of May 2015 \$1,069.74 was collected for various fees and deposited into the general funds. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to acknowledge receipt of the Recorder's monthly report showing that for the month of May 2015 the following fees were collected and deposited into their respective funds:

General Fund	\$8,512.08
Recorder's Document Management Fund	278.00
Electronic Transfer Fund	<u>278.00</u>
Total	\$9,068.08

All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to acknowledge receipt of the Treasurer's Monthly Banking and Investment Report showing that \$16,714,000.29 was collected on behalf of all taxing entities and deposited into various banks across the county. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to acknowledge receipt of the cost allocation plan and indirect costs associated with the DHS Local Administration, Targeted Case Management Program and the Community Life Program and to certify that the data provided for said calculations was true and accurate and not claimed as direct costs. All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to approve the following resolution:

**RESOLUTION NO. 2015-022**

Purpose: Authorize County to accept responsibility for Eastern Iowa Regional Housing Authority Environmental Review Record  
**WHEREAS**, the Eastern Iowa Regional Housing Authority (EIRHA) received notice from the US Department of Urban Development (HUD) that EIRHA will be awarded a five-year Capital Fund Program (CFP) contract to complete upgrades to its public housing units; and  
**WHEREAS**, HUD requires an environmental review to be conducted by EIRHA to be eligible to receive the CFP funding; and  
**WHEREAS**, the EIRHA contracted with the ECIA Community Development Department to conduct the environmental review; and  
**WHEREAS**, HUD requires that a local government accept responsibility for the environmental review; and  
**WHEREAS**, Delaware County supports and endorses the work of the EIRHA in Delaware County.

**THEREFORE, BE IT RESOLVED** by the Delaware County Board of Supervisors that Delaware County approves the environmental review conducted by ECIA on behalf of the EIRHA for its CFP contract and authorizes the Chairperson to sign the environmental review documents.

/S/ Jeff Madlom, Chairperson

ATTEST: /S/ Carla Becker, County Auditor

ADOPTED: June 8, 2015

NOTE: There will be no direct budget impact for Delaware County as EIRHA is not part of the County's financial structure and EIRHA will be paying for the contractual costs of ECIA to complete the environmental reviews. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the hiring of Kristine Hansen as a full-time jailer with the Sheriff's Department effective June 8, 2015. Ms. Hansen will be paid \$13.22/hour for the remainder of the month of June. Effective July 1, 2015 the wage will be \$14.31/hour for the remainder of her six month probationary period. After successfully completing her probationary period, her wage will increase to \$15.10/hour. All Ayes

**Presentation on 2015 Delaware County Fact Book – Karen Cameron with Oelwein Publishing Company**

Karen Cameron, Oelwein Publishing Company, informed the Board that they have been asked to publish a 2015 version of the Delaware County Fact Book. She would like the Board to review the current book for areas which may need updated. It was suggested that all departments in the county review their sections for accuracy. She will e-mail a digital copy for distribution to the other departments. She anticipates the book will be published in early to mid-August. Any changes should be submitted to her no later than mid-July. The Board thanked her for the update. All members felt the book was very informative.

**Motion made** by Helmrichs, second by Dabroski and carried to approve the following probationary wage increases from 85% of the position wage to 90% of the positional wage for the completion of one year of employment with the Delaware County Secondary Roads Department:

<u>Employee</u>	<u>Current Wage</u>	<u>New Wage</u>	<u>Effective Date</u>
Jason Maiers	\$18.13/hour	\$19.20/hour	June 11, 2015
Dean Kelchen	\$18.13/hour	\$19.20/hour	June 16, 2015

All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the following resolution regarding a detour:

**RESOLUTION NO. 2015-023**

**RESOLUTION FOR USE OF DELAWARE COUNTY ROADS FOR TRAFFIC DETOUR**

**WHEREAS**, the Colesburg Commercial Club requests the closure of Delaware County road X3C, between Iowa Highway 3 and Delaware/Clayton County line, from 2:00 p.m. to 3:00 p.m. on July 4, 2015 due to their 4<sup>th</sup> of July annual parade, and

**WHEREAS**, the Colesburg Commercial Club request the use of Delaware County roads to detour traffic between said times, and

**WHEREAS**, the Colesburg Commercial Club will provide all necessary traffic control devices and law enforcement to direct traffic during the parade route,

**NOW THEREFORE BE IT RESOLVED** that the Delaware County Board of Supervisors has approved the Colesburg Commercial Club's detour plan:

Beginning at the intersection of Delaware County road X3C and Clayton County road 400<sup>th</sup> Street and continuing west approximately one and a half miles to 290<sup>th</sup> avenue, then turning south on 290<sup>th</sup> avenue to Iowa Highway 3.

Approved this 8<sup>th</sup> day of June 2015.

/S/ Jeff Madlom, Chair

Delaware County Board of Supervisors

ATTEST: /S/ Carla Becker, County Auditor

All Ayes

**ENGINEER'S REPORT**

**Turtle Creek Bridge Project** – The cable guardrail was installed last week. Project is officially complete.

**C64 Paving (200<sup>th</sup> Ave to Hwy 38)** – Secondary Road crews are still working this week on building out the shoulders and foreslopes. The paving contractor is anticipating beginning work sometime in July.

**Contract Rock** – BARD has placed rock in most of the northern area of the county. They will be moving to the southern territories this week.

**137<sup>th</sup> Street Bridge** – Taylor Construction is looking to start the bridge construction around June 22, 2015.

**197<sup>th</sup> Avenue Bridge** – Taylor Construction is looking to start the bridge construction around July 20, 2015.

**NEXT MEETING** – The next regular session will be held on Monday, June 15, 2015 at 1:15 p.m.

**PUBLIC COMMENTS** – **Norman Wellman and John LeClere** updated the Board on the digital radio project within the county. Mr. Wellman stated that all law enforcement radios and handheld devices have been converted to new digital radios and portables. They have also put the system through an extensive test to identify "dead" zones. According to Mr. Wellman, even with the portable 5 watt units they could not find a spot in the county where they weren't able to send or receive communications.

Sheriff John LeClere stated that his deputies have commented that the clarity is unbelievable. The only complaint he has received is from members of the public who are using analog scanners to listen to law enforcement communications. These individuals will need to purchase a new digital scanner in order to hear the communications now.

The next hurdle will be county fire. With law enforcement there are 13 Sheriff's Deputies and 10 Manchester Police Officers. County fire will be much more expensive due to the vast number of units that will need to be purchased for each department between vehicle radios and portables. Also, you cannot do voice paging with a digital system. Instead, paging is alphanumeric such as a text would be. The Board thanked Mr. Wellman and Sheriff LeClere for their update.

**Karen Cameron** asked if the county was looking at having its deputies wear body cameras. Sheriff LeClere stated that he is in the process of evaluating what would be best for the county. The units vary widely with regards to price and storage capacity. There is also an issue with privacy. He would need to clarify if the footage from the camera would be public record and subject to the regulations of Chapter 22 of Iowa Code.

**Motion made** by Helmrichs, second by Dabroski and carried to adjourn the meeting at 2:01 p.m. All Ayes. These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

June 15, 2015  
 Manchester, Iowa  
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Anthony Bardgett, Carla Becker, and two members of the media. Chairperson Madlom called the meeting to order.

**Motion made** by Helmrichs, second by Dabroski and carried to approve the minutes from the June 8<sup>th</sup> regular session. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the following employees to attend their respective out-of-county meetings: Julie Hackbarth and Carla Becker to attend a Solutions school in Ames on June 17<sup>th</sup>; Carla Becker to attend the SEAT Executive Board of Directors' meeting in Des Moines on June 19<sup>th</sup>; Jeff Madlom to attend the Business Growth meeting in Dubuque on June 17<sup>th</sup>; and Doug Dabroski, Jeff Madlom and Shirley Helmrichs to attend the RTA meeting in Dubuque on June 17<sup>th</sup>. All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to approve the reimbursement request submitted by the Lake Delhi Trustees for the reimbursement of \$369,610.22 in spillway related expenditures. Per the 28E agreement between the County and the Lake Trustees, the County will reimburse the Lake District one-half of approved spillway related expenditures up to a maximum of \$2,999,999. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to approve the following claims for payment, including the June 12<sup>th</sup> payroll in the amount of \$177,735.69 warrant #76404-#76525:

Accent Laser Services Inc	Stationery/Supplies	120.80	Hopkinton Municipal Utilities	Water Use & Sewer	128.75
Ace Homeworks	Postage & Mailing	20.24	Hopkinton Public Library	Contribution	2396.06
Advanced Systems Inc	Maint-Off Equip/Furniture	145.25	City of Hopkinton	Grounds & Maint Supplies	50.00
Ahlers & Cooney PC	Legal-Court Related	480.00	Houlihan Sanitation Service	Sanitation Disposal	226.00
Alliant Energy	Service	1104.04	Ronald Huber	Grounds & Maint Supplies	64.00
Altorfer Inc	Construction & Maint	1505.49	IA Prison Industries	Traffic & St Sign	66.00
American Bar Assn	Dues & Memberships	258.00	Iowa Technologies Inc	Data Processing	37.50
Anderson Welding	Repair/Maint-Misc Equip	62.22	Innovative Ag Services Co	Construction & Maint	1735.75
Auto Jet Muffler Corporation	Construction & Maint	433.40	Irish Reporting	Legal-Court Related	56.00
Ronald F Bailey	Park Development	300.00	John Deere Financial	Repair/Maint-Misc Equip	1431.14
Bard Materials (General)	Park Development	15146.20	Karol L Johnson	Education & Training	54.50
Bard Materials (Rock)	Park Development	222664.71	KDST	Education & Training	100.00
Barron Motor Supply	Construction & Maint	767.27	Leon Kelchen	Grounds & Maint Supplies	78.00
Becker Electric LLC	Park Development	2461.95	Kluesner Construction Inc	Sanitation Disposal	115.00
John W Bernau	Employee Mileage/Subs	45.50	Kluesner Sanitation LLC	Sanitation Disposal	73.50
Best Cleaners	Uniforms/mops	1249.25	Lake Delhi Combined Rec	Refunds /Reimburse	369610.22
Bi-County Disposal Inc	Sanitation Disposal	161.00	Lambert Reporting	Legal-Court Related	127.10
Black Hills Energy	Natural -LP Gas-Fuel Oil	118.25	Leader Publications	Board Proceedings	882.61
Black Hills Energy	Assistance	212.00	Lechtenberg Janitorial	Custodial Supplies	161.85
Bob Stephen Motors Inc	Repair/Maint- Vehicle	1161.36	Jill Lewis	Buildings-Repair/Maint	150.00
BOSS	Stationery/Supplies	10.99	Lynch Roofing Siding Inc	Engineering Services	250.00
Boubin Tire Co	Repair/Maint-Fixed Equip	83.47	Mail Services LLC	Postage & Mailing	659.67
Wade Brunsmann	Engineering Services	400.00	Manchester Press	Publications	755.87
Peter Buschmann	Grounds & Maint Supplies	270.00	Manchester Public Library	Contribution	7989.98
Carls Feed & Farm Store	Public Education Items	1387.40	City of Manchester	Water Use & Sewer	423.04
Kevin Carpenter	Engineering Services	400.00	Marco Inc.	Repair/Maint-Misc Equip	72.67
Caterpillar Financial Services	Other Long Term Dbt	5815.17	Matco Tools Nathan Pearson	Minor Equip & Hand Tools	57.95
County Case Management	Data Processing	432.00	Mediacom LLC	Telephone Services	40.96
City Laundering Co	Buildings-Repair/Maint	380.58	Monkeytown	Supplies	30.47
Colesburg Public Library	Contribution	1947.71	MPH Industries Inc	Supplies	2149.00
Continental Research Corp	Shop Equipment	911.11	Kari O Narey	Legal-Court Related	25.00
Cost Advisory Services Inc	Acct/Audit/Clerical	4125.00	NE IA Telephone Service	Repair/Maint-Misc Equip	39.99
Country Ridge Apartments	Rent Payments	170.00	Office Express	Stationery/Supplies	145.85
Crescent Electric Supply Co	Electrical Accessories	103.37	OfficeMax Incorporated	Stationery/Supplies	112.69
Crop Production Services	Roads	286.00	Palmer Hardware	Repair/Maint-Misc Equip	990.21
D&S Portables Inc	Custodial Supplies	368.00	Precise MRM LLC	Repair/Maint-Radio Equip	625.42
Douglas G Dabroski	Employee Mileage/Subs	17.75	Radio Communications	Radio Communications	26913.79
Data Imaging Supplies Inc	Dues & Memberships	704.80	Ramada NW Inn & Suites	Education & Training	184.80
Debra Kintzle Cleaning	Buildings-Repair/Maint	150.00	Ray O'Herron Co Inc	Education & Training	344.04
Del Clay Impl Co Inc	Construction & Maint	43.40	Regional Medical Center	Emergency Treatment	5763.91
Del Co Historical Society	Stationery/Supplies	6956.95	Rite Price Office Supply	Supplies	1036.99
Del Co Public Health	Refunds /Reimburse	27267.83	Barbara A Robinson	Education & Training	73.50
Del Co Secondary Road	Turtle Creek Access	88071.11	Rodas Chevrolet Inc	Service vehicle	262.42
Delaware Co Sheriff	Transportation	418.65	Runde Auto Group	Construction & Maint	63.68
Delaware Co Solid Waste	Sanitation Disposal	4091.10	Ruth Suckow Mem Library	Contribution	2396.06
Delhi Lumber	Steel-Iron-Related Metals	87.78	Daneen G Schindler	Stationery/Supplies	10.69
Delhi Public Library	Contribution	2396.06	Schroeders Cash Supply	Repair/Maint-Misc Equip	2893.86
DJ Repair	Repair/Maint- Vehicle	3474.71	Scott VanKeppel LLC	Construction & Maint	654.25
Don & Walt LLC	Land	1034.85	Silveredge Cooperative	Fuels	1125.00
Dons Truck Sales Inc	Construction & Maint	217.89	Solutions Inc	Data Processing	9085.00
Dyersville Commercial	Board Proceedings	1270.09	Standard Auto Parts LLC	Repair/Maint- Vehicle	741.41
Eastern Iowa Drainage	Repair/Maint-Const Equip	400.00	State Hygienic Lab	Medical & Health Services	75.50
Eastside Storage	Buildings-Repair/Maint	30.00	Swales Precast Inc	Turtle Creek Restroom	14250.00
Edgewood Public Library	Contribution	1800.05	Terminal Supply Company	Construction & Maint	224.46
Electronic Engineering	Repair/Maint-Radio Equip	209.48	Three Rivers FS	Repair/Maint-Misc Equip	18057.17
Jody Elgin	Custodial Supplies	210.00	Tifco Industries	Steel-Iron-Related Metals	197.38
Tina Elgin	Custodial	500.00	Truax Co Inc	Repair/Maint-Const Equip	44.84
Dennis Erikson	Education & Training	200.00	Unity Point Clinic	Safety Items	148.00
Every's Auto & Tire Center	Repair/Maint- Vehicle	8.00	Vanguard Appraisals Inc	Appraisal Services	3150.00
Janet K Fischer	Grounds & Maint Supplies	111.00	Vantagepoint	Wage Settlements	142033.20
Gaffney Quarries Inc	Roads	13349.62	Verizon Wireless	Telephone Services	81.00
Ginter Tools LLC	Minor Equip/Hand Tools	2450.00	Wades Custom Woodworking	Maint-Off Equip/Furniture	253.68
Good Neighbor Society	Food Preparation Services	4387.50	Weiners Tree Removal	Park Development	560.00
The Green Spot	Repair/Maint-Misc Equip	127.09	FE Welterlen Motors Inc	Repair/Maint- Vehicle	306.03
Hausers Water Systems Inc	Plumbing Repair/Maint	189.87	Welu Pumping Service	Sanitation Disposal	321.00
Helle Farm Equipment Inc	Construction & Maint	473.00	Stacy L Wessels	Miscellaneous	6.00
Robert Helmrich	Grounds & Maint Supplies	90.00	Carolyn A Wilson	Employee Mileage/Subs	52.00
Heritage Printing	Printing Services	432.62	Windstream	Telephone Service	296.67
Holiday Inn Ames	Education & Training	185.92	Zee Medical Inc	Safety Items	50.75

All Ayes

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" submitted for consideration at today's meeting.

**Motion made** by Helmrichs, second by Dabroski and carried to acknowledge receipt of the following manure management plan updates: Brandel Farms, LLC in Section 30 of Honey Creek Township; and S&K Pork in Section 7 of Honey Creek Township. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to acknowledge receipt of a letter of resignation from Norman Wellman effective September 25, 2015. Mr. Wellman is currently serving as county Services Director and 911 Coordinator/Radio Equipment Manager for Delaware County. The Board thanked Mr. Wellman for his many years of service to Delaware County. All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to acknowledge receipt of 43 timely filed applications for the position of Delaware County Recorder. All Ayes

**Discussion Regarding Timeline for Filling Vacancy in Position of Delaware County Recorder**

Chairperson Madlom stated that he has made each Board member a copy of the applications for their review. Next, the Board will need to determine a timeline to fill the vacancy. The Board is hoping to make an appointment to the position on July 1<sup>st</sup>. Members of the Board commented on the large variety of skill levels and knowledge base represented by the group of applicants. Each Board member expressed interest in having time to review the applications on their own first. Supervisor Helmrichs stated she would not want to interview more than the top five or six applicants. At their next meeting the Board felt they could determine which applicants to interview and delegate someone to set up the interviews.

**Motion made** by Dabroski, second by Helmrichs and carried to interview no more than six applicants for the position of Delaware County Recorder. All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to approve the following resolution to update signatures:

**RESOLUTION – 2015-025**

**BE IT HEREBY RESOLVED**, by the Delaware County Board of Supervisors that authorized signatures pertaining to the Delaware County Deferred Compensation Plan shall be the following until further notice:

Douglas Dabroski  
Shirley Helmrichs  
Jeff Madlom  
Carla Becker

**IN WITNESS WHEREOF**, I have hereunto set my hand this 15<sup>th</sup> day of June, 2015.

/S/ Jeff Madlom, Chairperson

Delaware County Board of Supervisors

Attest: /S/ Carla K. Becker, Delaware County Auditor

All Ayes

**Motion made** by Helmrichs, second by Dabroski and carried to approve the credit card application for the Emergency Management Commission with a limit of \$2,000. The EMA Commission had met last week and approved the request for a credit card for use by its Coordinator Mike Ryan. However, the EMA Commission requested a credit limit of \$5,000. During the Board's discussion it was noted that the largest credit limit for any county department was currently \$3,500. Most departments were between \$1,500 and \$2,500. Those departments with credit limits at \$3,000 to \$3,500 also had several employees. Since the Emergency Management Department only has one current employee, the Board felt that a limit of \$2,000 was sufficient to begin with. The credit limit can always be revisited in the future as the need arises. All Ayes

**Motion made** by Dabroski, second by Helmrichs and carried to table consideration for the fireworks permit submitted by Brad LeClerc for a display to be held on July 11, 2015 until the June 22, 2015 meeting. The operator for this proposed display is listed as Jim Salow. The certificate attached to the application for Mr. Salow's training is from 2011. The Board would like to speak with Mr. Salow to see if he has anything more current. All Ayes

**ENGINEER'S REPORT**

**C64 Paving (200<sup>th</sup> Ave to Hwy 38)** – Secondary Road crews are still working on the foreslopes and shoulders this week. They are in the last mile of the work to be done. A preconstruction meeting for the paving project will be this week which should give us a better idea of when work will begin.

**Contract Rock** – BARD has about 3 days of work remaining to complete their contracts. River City Stone has notified us that they will begin their areas either this week or next week.

**137<sup>th</sup> Street Bridge** – Taylor Construction is looking to start the bridge construction around June 22, 2015.

**197<sup>th</sup> Avenue Bridge** – Taylor Construction is looking to start the bridge construction around July 20, 2015.

**NEXT MEETING** – The next regular session will be held on Monday, June 22, 2015 at 1:15 p.m.

**PUBLIC COMMENTS**

**Shirley E. Helmrichs** - Supervisor Helmrichs shared an e-mail from Lake Delhi Trustee President Steve Leonard regarding the recent failure of the temporary coffer dam at the construction site. Mr. Leonard stated as follows:

"The temporary coffer dam is inadvertently releasing water downstream. During the construction process we were storing minimal water upstream which is now releasing downstream. All emergency personnel have been notified. We will keep you all informed as we find out more. Our engineering firm and construction company will be doing a considerable amount of work to understand the impact and the remedy."

Supervisor Helmrichs continued by stating that the sheet pilings bent under the pressure of the recent rainfall. According to Pat Colgan, Lake Trustee and former dam engineer, it is not uncommon to have a temporary coffer dam fail during construction. He feels they should have things buttoned down in a week to 10 days.

**Motion made** by Dabroski, second by Helmrichs and carried to adjourn the meeting at 1:44 p.m. All Ayes. These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, County Auditor