

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

July 7, 2014  
 Manchester, Iowa  
 1:15 pm

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Anthony Bardgett, Carla Becker, and two members of the media. Chairperson Helmrichs called the meeting to order.

**Motion made** by Madlom, second by Dabroski and carried to approve the June 30, 2014 regular session minutes. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the following employees to attend their respective out-of-county meetings: John LeClere to attend a symposium in Des Moines July 15-16, 2014; and Carla Becker, Julie Hackbarth and Anne Rave to attend a SEAT training in Coralville on July 9, 2014. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the following claims for payment:

|                          |                     |          |
|--------------------------|---------------------|----------|
| Alliant Energy           | Service             | 3127.64  |
| CenturyLink              | Telephone Services  | 423.62   |
| Delaware Co Fair Society | Annual Contribution | 39000.00 |
| Mediacom LLC             | Data Processing     | 213.40   |
| Windstream               | Telephone Service   | 945.02   |

All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the "Application for Approval of Underground Construction on Delaware County Right-of-Way" submitted for consideration by Maquoketa Valley Electric Cooperative for a new underground road crossing directionally bored east of 2147 170<sup>th</sup> Street in Section 1 of Delaware Township. A new pole will be inserted in the existing line on the south side of 170<sup>th</sup> Street and installation of a new underground line. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to acknowledge receipt of the following manure management plan updates: Ralph Nieman in Section 28 of Oneida Twp; and Justin and Kevin Nieman in Section 14 of Delhi Twp. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to acknowledge receipt of the Clerk of Court's Monthly Report and Remittance showing that for the month of June 2014 \$922.36 was collected for various fees and surcharges and deposited into the general funds. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to acknowledge receipt of the Auditor's Quarterly Report which shows that for the quarter ending June 30, 2014 \$18,997.04 was collected for various fees and deposited into the general funds. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to acknowledge receipt of the Recorder's Monthly Report showing that for the month of June 2014 the following fees were collected and deposited into their respective funds:

|                                     |               |
|-------------------------------------|---------------|
| General Fund                        | \$8,129.09    |
| Recorder's Document Management Fund | 277.00        |
| Electronic Transfer Fund            | <u>277.00</u> |
| Total Collected                     | \$8,683.09    |

All Ayes

**Motion made** by Madlom, second by Dabroski and carried to acknowledge receipt of the Sheriff's Quarterly Report showing that for the quarter ending June 30, 2014 \$78,078.50 was collected for various fees and charges and deposited into the general fund. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to acknowledge receipt of the Treasurer's Monthly Banking and Investment Report showing that as of July 2, 2014 \$15,712,858.02 was collected on behalf of all Delaware County taxing entities and deposited in various banks across the county. All Ayes

Motion made by Madlom, second by Dabroski and carried to acknowledge receipt of the Treasurer's Semi-Annual Report showing activity from January 1, 2014 through June 30, 2014 as follows:

| Treasurer's Semi-Annual Report   |                       |               |                              |               |                               |                         |
|--|-----------------------|---------------|------------------------------|---------------|-------------------------------|-------------------------|
| Certification Date July 7, 2014 For the period from January 1, 2014 - June 30, 2014, Inclusive |                       |               |                              |               |                               |                         |
| Statement of Account By Fund   |                       |               |                              |               |                               |                         |
| Fund   | Balance<br>01/01/2014 | Revenues      | Total To be<br>Accounted For | Disbursements | Fund Balance<br>June 30, 2014 | Warrants<br>Outstanding |
| General Basic  | 2,277,201.83          | 2,206,720.76  | 4,483,922.59                 | 2,009,210.18  | 2,474,712.41                  | 205,572.14              |
| General Supplemental   | 643,395.08            | 596,395.05    | 1,239,790.13                 | 598,976.22    | 640,813.91                    | 24,145.78               |
| Rural Services Basic   | 245,677.16            | 950,410.02    | 1,196,087.18                 | 1,062,622.77  | 133,464.41                    | 22,989.06               |
| Secondary Road   | 1,593,624.69          | 3,072,188.73  | 4,665,813.42                 | 2,290,184.03  | 2,375,629.39                  | 89,736.36               |
| REAP Fund  | 39,375.25             | 17.68         | 39,392.93                    | 11,641.19     | 27,751.74                     | .00                     |
| E911   | 151,241.50            | 138,677.61    | 289,919.11                   | 138,828.93    | 151,090.18                    | 16,020.00               |
| EM Fund  | 80,538.76             | 52,737.27     | 133,276.03                   | 79,315.72     | 53,960.31                     | 13,735.85               |
| Advance Tax  | 39,508.42             | 24,332.14     | 63,840.56                    | .00           | 63,840.56                     | .00                     |
| Township Control   | 8,961.03              | 199,789.75    | 208,750.78                   | 202,953.10    | 5,797.68                      | .00                     |
| Corporation Control  | 42,080.02             | 2,408,231.93  | 2,450,311.95                 | 2,395,006.26  | 55,305.69                     | .00                     |
| School Control   | 221,070.03            | 6,158,671.32  | 6,379,741.35                 | 6,203,644.76  | 176,096.59                    | .00                     |
| Area School Control  | 14,484.46             | 404,779.56    | 419,264.02                   | 407,841.65    | 11,422.37                     | .00                     |
| Hospital Control   | 21,011.29             | 579,916.10    | 600,927.39                   | 584,534.57    | 16,392.82                     | .00                     |
| Special Fire Districts   | 79.41                 | 5,139.20      | 5,218.61                     | 4,939.73      | 278.88                        | .00                     |
| Lake District  | 105,593.57            | 74,142.74     | 179,736.31                   | 60,031.29     | 119,705.02                    | 2,343.11                |
| Co. Ag. Extension  | 3,551.41              | 98,023.18     | 101,574.59                   | 98,803.71     | 2,770.88                      | .00                     |
| Co. Cons. Trust  | 28,908.96             | 12,398.28     | 41,307.24                    | 1,076.60      | 40,230.64                     | 907.75                  |
| Co. Assessor   | 718,412.73            | 230,189.32    | 948,602.05                   | 411,233.70    | 537,368.35                    | 10,361.39               |
| Motor Vehicle Trust  | 744,116.35            | 3,078,157.61  | 3,822,273.96                 | 3,300,600.98  | 521,672.98                    | .00                     |
| City Special Assess  | 1,236.00              | 34,404.73     | 35,640.73                    | 18,563.44     | 17,077.29                     | .00                     |
| Tax Redemption Trust   | 16,585.00             | 70,808.18     | 87,393.18                    | 29,548.00     | 57,845.18                     | .00                     |
| Conservation Trust Fund  | 27,278.27             | 5,481.45      | 32,759.72                    | 1,790.17      | 30,969.55                     | 33.83                   |
| Bangs /Tb  | 52.17                 | 1,441.76      | 1,493.93                     | 1,453.21      | 40.72                         | .00                     |
| Records Management   | 15,655.05             | 1,906.40      | 17,561.45                    | .00           | 17,561.45                     | .00                     |
| Mh-Dd Services Fund  | 875,979.31            | 614,528.98    | 1,490,508.29                 | 1,132,609.77  | 357,898.52                    | 37,158.93               |
| Recorder's Electronic Fee  | 259.00                | 1,882.00      | 2,141.00                     | 1,572.00      | 569.00                        | .00                     |
| Sheriff Reserve  | 6,438.28              | .00           | 6,438.28                     | 574.24        | 5,864.04                      | 270.11                  |
| McGee Discretionary Fund   | 55,168.14             | .00           | 55,168.14                    | 15,424.71     | 39,743.43                     | 1,447.65                |
| Debt Service Fund  | 39,485.06             | 33,200.25     | 72,685.31                    | 64,700.86     | 7,984.45                      | .00                     |
| Lake Delhi Dam Project   | 5,615,413.53          | 74,592.65     | 5,690,006.18                 | 889,556.65    | 4,800,449.53                  | 89,640.33               |
| Lake - Debt Service  | 157,723.83            | 212,838.40    | 370,562.23                   | 349,056.25    | 21,505.98                     | .00                     |
| Capital Project - Spillway   | 2,999,999.00          | 4,547.10      | 3,004,546.10                 | 12,529.21     | 2,992,016.89                  | .00                     |
| Totals   | 16,790,104.59         | 21,346,550.15 | 38,136,654.74                | 22,378,823.90 | 15,757,830.84                 | 514,362.29              |

July 7, 2014 Balance on Hand 15,757,830.84

I, Carolyn A. Wilson, Treasurer of Delaware County, do hereby certify that the report given is a correct summary of the business transacted by me as said during the period therein specified.

All Ayes

**Motion made** by Dabroski, second by Madlom and carried to acknowledge receipt of the "Wages Paid" listing for FY 13-14 as follows:

| <u>EMPLOYEE</u>          | <u>JOB DESCRIPTION</u>     | <u>GROSS<br/>WAGES PD</u> |
|--------------------------|----------------------------|---------------------------|
| Anthony T Bardgett       | County Engineer            | 92,119.20                 |
| John W Bernau            | County Attorney            | 81,596.25                 |
| Patrick T Oberbroeckling | Foreman                    | 74,335.85                 |
| John A LeClere           | Sheriff                    | 67,111.80                 |
| Craig A Davis            | Assistant to Engineer      | 62,948.51                 |
| Andrea M Schmidt         | Assessor                   | 62,477.42                 |
| Casey E Snyder           | Jail Administrator/Deputy  | 61,238.86                 |
| Eric S Holub             | Sheriff's Deputy           | 60,557.42                 |
| Travis D Hemesath        | Sheriff's Deputy           | 59,227.96                 |
| Matthew R Menard         | Sheriff's Deputy           | 58,557.78                 |
| Brian J Hillebrand       | Sheriff's Deputy           | 58,278.97                 |
| Jill A Knipper           | Investigator/Deputy        | 57,853.63                 |
| Carla K Becker           | Auditor                    | 57,718.75                 |
| Eric D Brooks            | Chief Deputy               | 57,211.55                 |
| Clayton D Miller         | Sheriff's Deputy           | 57,118.15                 |
| Peggy S Petlon           | CPC/GA/VA Director         | 56,982.24                 |
| Keith J Rowley           | Sheriff's Deputy           | 56,837.03                 |
| Michael A Wilson         | Sheriff's Deputy           | 56,581.93                 |
| Lucas R Thomsen          | Sheriff's Deputy           | 56,537.97                 |
| Ronald F Dzaboff         | Shop Foreman               | 56,471.53                 |
| Bonney J Amsden          | Sheriff's Deputy           | 55,020.94                 |
| Garlyn R Glanz           | Conservation Director      | 54,738.80                 |
| Deborah L Peyton         | Recorder                   | 54,065.87                 |
| Carolyn A Wilson         | Treasurer                  | 54,065.87                 |
| Norman J Wellman         | County Services            | 53,210.63                 |
| Brad J Burger            | Land Surveyor              | 53,071.18                 |
| Shawn D Foster           | Head Mechanic              | 52,638.77                 |
| Dennis L Dugan           | Equipment Operator         | 51,664.28                 |
| Randall J Gudenkauf      | Maintenance Person         | 50,056.93                 |
| Douglas D Bush           | Equipment Operator         | 49,877.45                 |
| Casey J Langel           | Equipment Operator         | 49,485.33                 |
| Michael A Hageman        | Maintenance Person         | 49,354.04                 |
| Steve J Naber            | Maintenance Person         | 49,076.29                 |
| Arthur W Wickman         | Maintainer Operator        | 48,949.81                 |
| Courtney E Vorwald       | Assistant County Attorney  | 48,811.88                 |
| Dean W Dempster          | Maintenance Person         | 48,734.29                 |
| Christopher R Deutmeyer  | Maintenance Person         | 48,710.01                 |
| Lonnie L Fry             | Maintainer Operator        | 48,223.95                 |
| Christopher S Hucker     | Maintainer Operator        | 48,128.63                 |
| Ronald C Thole           | Maintenance Person         | 47,994.55                 |
| Mark J Thole             | Maintainer Operator        | 47,741.77                 |
| Eric G Klaren            | Maintainer Operator        | 47,579.34                 |
| Brett A Fessler          | Maintenance Person         | 47,161.09                 |
| Michael R Wilhelm        | Maintainer Operator        | 46,833.05                 |
| Kimberly A Gehling       | Case Manager Supervisor    | 46,494.63                 |
| Linda K Schaul           | Office Manager             | 45,483.71                 |
| Patrick A Schmitz        | Mechanic                   | 44,904.80                 |
| Dixie L Willman          | Chief Deputy Assessor      | 43,986.12                 |
| Andrew J Salow           | Equipment Operator         | 43,603.95                 |
| Monica M Heiserman       | Deputy Auditor             | 43,238.00                 |
| Pamela Klein             | Deputy Treasurer           | 43,238.00                 |
| Marsha J Mescher         | Deputy Recorder            | 43,238.00                 |
| Barbara A Robinson       | Deputy Treasurer           | 43,238.00                 |
| Jeffrey J Lyness         | Equipment Operator         | 43,081.56                 |
| Wade D Feldmann          | Maintainer Operator        | 42,927.62                 |
| Jason D Groskurth        | Maintenance Person         | 42,878.82                 |
| Daneen G Schindler       | Deputy Recorder            | 42,711.00                 |
| Kathy M Hauschild        | Office Manager             | 42,274.37                 |
| Don P Boeding            | Maintenance Person         | 42,014.82                 |
| Judy A Lee               | Office Manager             | 41,827.47                 |
| Ronald L Glanz Jr.       | Park Operations Supervisor | 41,660.00                 |
| Kevin L Offerman         | Park Maintenance Ranger    | 41,660.00                 |
| Laura L Schuman          | Targeted Case Manager      | 41,652.76                 |
| Karol L Johnson          | Deputy Treasurer           | 41,617.75                 |
| Michael K Ryan           | Emergency Management       | 40,849.05                 |
| James M Diers            | Sign Person                | 40,694.86                 |
| Julia L Hackbarth        | Deputy Auditor             | 40,294.25                 |
| Anne R Rave              | Deputy Auditor             | 40,294.25                 |
| Michele R Africa         | Deputy Treasurer           | 39,998.50                 |
| Carolyn M Becker         | Targeted Case Manager      | 39,505.50                 |
| Linda R Burr             | Community Life supervisor  | 38,352.01                 |
| Dennis D Lyons           | Sanitation                 | 37,994.13                 |
| David D Timmer           | Custodian                  | 37,806.87                 |
| Peggy A Hildebrand       | Deputy Auditor             | 35,833.25                 |
| Mike E Motto             | Targeted Case Manager      | 35,617.75                 |
| Sandra K Ahrens          | VA/GA Admin Assistant      | 35,135.75                 |
| Katie M McCusker         | Office Manager/CPC Assist  | 33,540.00                 |
| Lynn H Brunsman          | Jailer                     | 32,893.17                 |
| Joette D Orcutt          | Jailer                     | 32,227.53                 |
| Shirley E Helmricks      | Supervisor                 | 30,940.00                 |
| Loel J Madlom            | Supervisor                 | 30,940.00                 |
| Margaret M Norem         | Jailer                     | 30,417.61                 |
| Carol E Krogmann         | Office Assistant           | 29,610.75                 |

|                           |                            |           |
|---------------------------|----------------------------|-----------|
| Sheri L Weber             | Community Life Trainer     | 27,818.96 |
| Kurt A Funke              | Appraiser                  | 27,580.50 |
| Raylynn L Lee             | Targeted Case Manager      | 27,504.79 |
| Stacy L Wessels           | Community Life Trainer     | 27,425.53 |
| Pamela J Burke            | Assessor's Clerk           | 24,703.50 |
| Gerald L Ries             | Supervisor                 | 23,917.53 |
| Sarah M Whittle           | Community Life Trainer     | 21,509.56 |
| Shirley S Lyons           | Pt-time Conserv Secretary  | 21,310.58 |
| Stephen A Novak           | Maintainer Operator        | 19,837.32 |
| Susan M Collins           | Pt-time Jailer             | 16,534.10 |
| Jenny R Montgomery        | Community Life Trainer     | 16,412.16 |
| Carey C Atkinson          | Seasonal Park Maintenance  | 14,866.37 |
| Kenneth C Rion            | Pt-time Jailer             | 14,295.88 |
| Michael D Myers           | Seasonal Park Maintenance  | 12,082.17 |
| Kirt A Caes               | Seasonal Park Maintenance  | 11,690.29 |
| Karen M Knipper           | Pt Assessor's Clerk        | 11,328.21 |
| Jacob D Meyer             | Seasonal Pt. Laborer       | 8,502.50  |
| Dylan S Brooks            | Seasonal Pt. Laborer       | 7,763.00  |
| Glenn A Nystel            | Pt Jailer                  | 6,702.85  |
| Melanie A Jencks          | Mental Health Advocate     | 5,898.88  |
| Claudia J Cahalan         | Assessor                   | 4,617.34  |
| Laine M Weston            | Pt Jailer                  | 4,507.72  |
| Devin A Lawson            | Seasonal Pt. Laborer       | 3,760.00  |
| Douglas G Dabroski        | Supervisor                 | 3,570.75  |
| Kali A Koopmann           | Seasonal Park Maintenance  | 3,463.35  |
| Autumn C Halweg           | Community Life Trainer     | 3,369.36  |
| Andrew J Heims            | Seasonal Roadside Mower    | 2,970.00  |
| Linda S Bird              | Community Life Trainer     | 2,967.95  |
| Richard D Cook            | Seasonal Park Maintenance  | 2,464.62  |
| Tyler J Africa            | Seasonal Pt. Laborer       | 1,840.00  |
| Kyla L Pfeiler            | Seasonal Pt. Laborer       | 1,840.00  |
| Stephen C Weber           | Seasonal Pt. Laborer       | 1,837.50  |
| Pam J Schaffer            | Camp Fee Collector         | 1,813.21  |
| Cody A Haheisy            | Seasonal Roadside Mower    | 1,632.00  |
| Deanna L McCusker         | Solid Waste Secretary      | 1,547.00  |
| Sharon K Bacon            | PEO/Township Clerk         | 1,090.00  |
| Jason M Maiers            | Sign Person                | 1,062.40  |
| Ronald F Bailey           | Camp Fee Collector         | 1,023.75  |
| Jess A Hebdon             | Reserve Officer            | 1,020.00  |
| Aaron T Pauls             | Reserve Officer            | 915.00    |
| Christopher M Cook        | Severe Weather Personnel   | 876.00    |
| Karen M Cook              | PEO/Township Clerk         | 867.76    |
| Michael C Corkery         | Severe Weather Personnel   | 867.75    |
| Paul L Loucks             | Pt Jailer                  | 862.29    |
| Thomas G Robinson         | Sheriff's Reserve          | 750.00    |
| Loretta J Welcher         | Severe Weather Personnel   | 747.13    |
| Timothy J Schwendinger    | Sheriff's Reserve          | 742.50    |
| Dean R Kelchen            | Maintenance Person         | 664.00    |
| JoEllen Holtorf           | Precinct Election Official | 662.25    |
| Matthew W Wieser          | Sheriff's Reserve          | 660.00    |
| Melissa J Sheppard        | PEO/Township Trustee       | 657.50    |
| Linda S Loney-Fangmann    | Severe Weather Personnel   | 657.00    |
| Mark R Banghart           | Sheriff's Reserve          | 645.00    |
| Patricia Becker           | Precinct Election Official | 633.75    |
| Glenn L Puffett           | Township Clerk             | 630.00    |
| Janice M Rion             | Pt Community Life Trainer  | 601.43    |
| Carol A Feldmann          | Precinct Election Official | 600.38    |
| Jeffrey A Harris          | Seasonal Roadside Mower    | 576.00    |
| Norman L Boss             | Township Clerk             | 570.00    |
| JoAnn M Heffernan         | Township Clerk             | 570.00    |
| Timothy P Schaffer        | Seasonal Park Maintenance  | 564.00    |
| Ronald J Domeyer          | Township Clerk             | 540.00    |
| Ann R Nurre               | Township Clerk             | 540.00    |
| Janet L Phelps            | Precinct Election Official | 530.00    |
| James P Mitchel           | Sheriff's Reserve          | 525.00    |
| Billie K Zumbach          | Precinct Election Official | 515.00    |
| Kenneth W Harder          | Seasonal Maintenance       | 513.03    |
| Colleen K Eagan           | Township Clerk             | 510.00    |
| Julia A McMahon           | Precinct Election Official | 510.00    |
| Janel M Ries              | Township Clerk             | 510.00    |
| Mary K Kaiser             | Precinct Election Official | 505.00    |
| Barbara L Mossner         | Township Clerk             | 480.00    |
| Sandra J White            | Precinct Election Official | 480.00    |
| Joan M Goedken            | Township Clerk             | 450.00    |
| Michelle R Pasker         | Township Clerk             | 450.00    |
| Max J Andrews             | PEO/Township Trustee       | 430.00    |
| Diana K Helle             | Precinct Election Official | 424.88    |
| Larry J Lamont            | Township Clerk             | 420.00    |
| Gary D Vontalge           | Township Clerk             | 420.00    |
| Michael J McElmeel        | Sheriff's Reserve          | 412.50    |
| Judy Zehr                 | Precinct Election Official | 400.63    |
| Lois M Faust              | Precinct Election Official | 399.25    |
| Phyllis A Hillers         | Precinct Election Official | 392.50    |
| Margaret M Urbanek-Meehan | Precinct Election Official | 391.89    |
| Susan F Luensmann         | Precinct Election Official | 391.88    |
| Colleen J Schulte         | Precinct Election Official | 391.88    |
| Walter C Zehr             | Sheriff's Reserve          | 390.00    |
| Janis E Creveling         | Precinct Election Official | 385.69    |
| Darla S Kimmerle          | Precinct Election Official | 385.00    |
| Emma L Amling             | Precinct Election Official | 383.63    |
| Kathryn K Nightingale     | Precinct Election Official | 381.56    |

|                        |                            |        |
|------------------------|----------------------------|--------|
| Kathy S Glanz          | Precinct Election Official | 379.51 |
| Barbara J Wolfgram     | Precinct Election Official | 377.44 |
| Valda R Schaul         | Precinct Election Official | 375.39 |
| Shirley M Starr        | Precinct Election Official | 375.39 |
| Gretchen A Eibey       | Precinct Election Official | 365.06 |
| Nancy A Burgett        | Precinct Election Official | 363.01 |
| Steven A Lueken        | Township Clerk             | 360.00 |
| Gloria D Beitz         | Precinct Election Official | 358.88 |
| Kathy L Corkery        | Severe Weather Personnel   | 352.13 |
| Janet K Fischer        | Precinct Election Official | 342.38 |
| Ruth E Voshell         | Precinct Election Official | 342.38 |
| Judith A Gudenkauf     | Precinct Election Official | 336.19 |
| Madonna A Albright     | Precinct Election Official | 334.13 |
| Janet E Rolfes         | Precinct Election Official | 334.13 |
| Ruth Ardelle Brooks    | Precinct Election Official | 315.56 |
| Carol A Ankrom         | Precinct Election Official | 305.00 |
| Marvin W Waterhouse    | VA Commissioner            | 300.00 |
| Jennifer L Willenbring | Precinct Election Official | 299.06 |
| Maureen C Breyer       | Severe Weather             | 297.00 |
| Joe M Stephanek        | Severe Weather             | 294.00 |
| Lisa A Streicher       | Precinct Election Official | 292.88 |
| Sandra L Swanson       | Precinct Election Official | 290.75 |
| Larry D Beaman         | VA Commissioner            | 275.00 |
| Lynn M Ryan            | VA Commissioner            | 275.00 |
| Mary A Smith           | Precinct Election Official | 272.26 |
| Michele L Tiemens      | Precinct Election Official | 253.94 |
| Suzann A Guthrie       | Precinct Election Official | 251.63 |
| Rebecca S Ries         | Precinct Election Official | 245.44 |
| Kathleen R Miles       | Precinct Election Official | 243.38 |
| Lois Y Nightingale     | Precinct Election Official | 239.25 |
| Dorothy M Elgin        | Precinct Election Official | 231.01 |
| Joyce W Kessenich      | Precinct Election Official | 225.38 |
| Kathy A Steenhard      | Precinct Election Official | 224.81 |
| Marlene L Andersen     | Precinct Election Official | 222.75 |
| Janice M Grundmeyer    | Precinct Election Official | 214.50 |
| Randy L Kreutner       | Precinct Election Official | 214.50 |
| Janet S Arjes          | Precinct Election Official | 202.13 |
| Donna J DeShaw         | Precinct Election Official | 193.88 |
| Rita M Engelken        | Precinct Election Official | 193.88 |
| Tyler A Fountain       | Sheriff's Reserve          | 180.00 |
| Marsha M Wiedenman     | Precinct Election Official | 175.31 |
| Linda L Harris         | Precinct Election Official | 173.25 |
| Joann M Knipper        | Precinct Election Official | 173.25 |
| Germaine T Helle       | Precinct Election Official | 171.19 |
| Eileen E Carty         | Precinct Election Official | 169.13 |
| Joan M Drees           | Precinct Election Official | 169.13 |
| Charlotte A Emerson    | Precinct Election Official | 169.13 |
| Mary A Poynor          | Precinct Election Official | 169.13 |
| Teddy J Bohnenkamp     | Precinct Election Official | 165.51 |
| M. Ruth Francois       | Precinct Election Official | 152.63 |
| Deanne M Loecke        | Precinct Election Official | 152.63 |
| Roberta A Schustersich | Precinct Election Official | 152.63 |
| Coleen Andersen        | Precinct Election Official | 148.50 |
| Sherry L Lester        | Precinct Election Official | 148.50 |
| Janice M Scherbring    | Precinct Election Official | 148.50 |
| Sandra J Roling        | Precinct Election Official | 127.88 |
| Lois L Richardson      | Precinct Election Official | 123.75 |
| Gerald D Lee           | Township Trustee           | 120.00 |
| Thomas L Norlin        | Township Trustee           | 120.00 |
| David D Pierschbacher  | Township Trustee           | 120.00 |
| Katherine K Rahe       | Township Trustee           | 120.00 |
| Donald E Rhines        | Township Trustee           | 120.00 |
| John W Wiley           | Township Trustee           | 120.00 |
| Laura L Sutter         | Precinct Election Official | 111.38 |
| Velda F Meyen          | Precinct Election Official | 103.13 |
| Rosalie M Brunkan      | Precinct Election Official | 99.00  |
| Marcia A Hilbert       | Precinct Election Official | 99.00  |
| Dorothy A Roling       | Precinct Election Official | 99.00  |
| Leo C Roling           | Precinct Election Official | 99.00  |
| Gene Schultz           | Precinct Election Official | 99.00  |
| Yvonne L Brandt        | Precinct Election Official | 90.75  |
| Rodney F Bacon         | Township Trustee           | 90.00  |
| Henry Brunsman         | Township Trustee           | 90.00  |
| Robert J Demmer        | Township Trustee           | 90.00  |
| Lila A Deutmeyer       | Township Trustee           | 90.00  |
| William A Foley        | Township Trustee           | 90.00  |
| Mark E Francois        | Township Trustee           | 90.00  |
| Timothy J Goedken      | Township Trustee           | 90.00  |
| Dennis A Gudenkauf     | Township Trustee           | 90.00  |
| Joyce G Lux            | Township Trustee           | 90.00  |
| Paul D Mossner         | Township Trustee           | 90.00  |
| Lary D Shaw            | Township Trustee           | 90.00  |
| John C Smith           | Township Trustee           | 90.00  |
| Karen A Wulfekuhle     | Township Trustee           | 90.00  |
| Myron L Zumbach        | Township Trustee           | 90.00  |
| Linda M Burkle         | Precinct Election Official | 86.63  |
| Janet R Oakleaf        | Precinct Election Official | 86.63  |
| Patricia A Hucker      | Precinct Election Official | 70.38  |
| Dennis L Wiedenman     | Precinct Election Official | 70.38  |
| John J Bagge           | Township Trustee           | 60.00  |
| Robert Bonert          | Township Trustee           | 60.00  |

|                          |                            |       |
|--------------------------|----------------------------|-------|
| Daniel C Deutmeyer       | Township Trustee           | 60.00 |
| Steve J Engelken         | Township Trustee           | 60.00 |
| Timothy P Fellingner     | Township Trustee           | 60.00 |
| David J Guthrie          | Township Trustee           | 60.00 |
| Joe D Keith              | Township Trustee           | 60.00 |
| Bruce A Knipper          | Township Trustee           | 60.00 |
| Gerald J Marbach         | Township Trustee           | 60.00 |
| Joel S Miles             | Township Trustee           | 60.00 |
| Cindy S Mormann          | Township Trustee           | 60.00 |
| Rick J Mormann           | Township Trustee           | 60.00 |
| Al J Nefzger             | Township Trustee           | 60.00 |
| William C Oberbroeckling | Township Trustee           | 60.00 |
| James L Shover           | Township Trustee           | 60.00 |
| Ray A Tauke              | Township Trustee           | 60.00 |
| Mark E White             | Township Trustee           | 60.00 |
| Sharon K McCrabb         | Precinct Election Official | 57.75 |
| Kimberly J Smith         | Pt Community Life Trainer  | 54.00 |
| Thomas L Funke           | Township Trustee           | 30.00 |
| Ronald L Klein           | Township Trustee           | 30.00 |
| Gary D Lahr              | Township Trustee           | 30.00 |
| Karen C Ries             | PEO/Township Trustee       | 30.00 |
| Kenneth E Ries           | Township Trustee           | 30.00 |
| Kevin M Stansberry       | Township Trustee           | 30.00 |
| Daniel C Vaske           | Township Trustee           | 30.00 |
| Joe Wulfekuhle           | Township Trustee           | 30.00 |
| Allen L Remling          | Precinct Election Official | 28.25 |
| Darlene J Heims          | Precinct Election Official | 20.63 |
| All Ayes                 |                            |       |

**Motion made** by Madlom, second by Dabroski and carried to appoint Cindy Mensen as Coffins Grove Township Clerk for a term of four years. Ms. Mensen will also serve out the unexpired term of Colleen Eagen who resigned her position earlier this year. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the request of Lynn Ryan to re-issue warrant #7487 which was originally issued on April 18, 2014 in the amount of \$23.09. According to Ms. Ryan, she has either lost, misplaced or never received said warrant. If she finds the original, she will return it to the county uncashed. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the Delaware County Republicans to use the courthouse on Saturday, August 9, 2014 at 9:00 am to hold its Special Convention. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to acknowledge receipt of quotes from ILLOWA Culvert & Supply Co., Northern Iowa Construction Products and Metal Culverts Inc. for stock metal culverts at the Secondary Roads Department and to award said quote to ILLOWA Culvert & Supply Co. for its low quote on the various culvert lengths and diameters. All Ayes

Motion made by Madlom, second by Dabroski and carried to approve the following resolution regarding a temporary road closure:

**RESOLUTION No. 2014-042  
RESOLUTION FOR ROAD CLOSURE  
CITY OF DELHI PARADE**

**WHEREAS**, the Delhi Lions Club requests the closure of Franklin Street in Delhi from 12:00 p.m. to 12:00 a.m. on July 26, 2014 due to their parade and other activities, and

**WHEREAS**, the Delhi Lions Club will provide any and all necessary traffic control devices and law enforcement during the parade,

**NOW THEREFORE BE IT RESOLVED** that the Delaware County Board of Supervisors has approved the Delhi Lions Club's request for road closure of Franklin Street.

Passed and approved this 7<sup>th</sup> day of July 2014.

/S/ Shirley E. Helmrichs, Chair

County Board of Supervisors

ATTEST:

/S/ Carla Becker, County Auditor

All Ayes

The next item was added to the agenda due to its timely nature.

Motion made by Dabroski, second by Madlom and carried to approve the contract with Manatt's Inc. of Brooklyn, Iowa, for the C64 Longitudinal Subdrain (Tiling) Project (STP-S-C028(85)—5E-28) in consideration of \$423,911.20. The last start date for the project is September 15, 2014 with 30 working days allocated for completion. This is a Federal Aid project with 80% being federally funded and 20% coming from the county's Farm-to-Market account. All Ayes

**ENGINEER'S REPORT**

**Contract Rock** – Bard Materials is working on placing rock in the southwest and southeast territories this week. They finished rocking the south central territory last week.

**310<sup>th</sup> Ave Bridge Project** - They are anticipating starting work around July 21, 2014.

**C64 Subdrain Tile Project** – Contract approved today with Manatt's, Inc.

**Worthington Road Paving Project (D35)** – Work is expected to start around the late start date of August 18, 2014.

**X3C Paving North of Colesburg** –Paving is expected to start sometime in July.

**Flooding/Road Damage** – Construction on Fountain Springs Park road is now complete.

**Road Maintenance** – Denco Construction will be working on slurry leveling several roads this week. This process levels off ruts with a cement based slurry. Traffic will be reduced to one lane traffic in the work areas.

**NEXT MEETING**

The next regular session will be held on Monday, July 14, 2014 at 1:15 pm.

**PUBLIC COMMENTS**

None

**Motion made** by Madlom, second by Dabroski and carried to adjourn the meeting at 1:27 pm. All Ayes

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

July 14, 2014  
 Manchester, Iowa  
 1:15 pm

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Craig Davis, Carla Becker, and three members of the media. Chairperson Helmrichs called the meeting to order.

**Motion made** by Madlom, second by Dabroski and carried to approve the July 7, 2014 regular session minutes and to correct the minutes from May 19, 2014 with regards to the amendment to the FY13-14 budget. In said minutes, the date on the amendment form was erroneously listed as March 3, 2014 instead of May 19, 2014. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the following employees to attend their respective out-of-county meetings: Retroactively for Peggy Petlon to attend a regional mental health meeting in Cedar Rapids on July 11, 2014; Peggy Petlon to attend regional mental health meetings in Cedar Rapids on July 16, 18 and 25, 2014; Peggy Petlon to attend a TCM Advisory meeting in Des Moines on July 18, 2014; Jeff Madlom, Shirley Helmrichs and Anthony Bardgett to attend the RPA meeting in Dubuque on July 15, 2014. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the following claims for payment, including the July 11, 2014 payroll in the amount of \$173,544.71 warrant #9470 thru #9594:

|                            |                           |           |                               |                           |          |
|----------------------------|---------------------------|-----------|-------------------------------|---------------------------|----------|
| Abbe Center for Comm MH    | Outpatient                | 3822.60   | Heritage Printing             | Printing Services         | 78.35    |
| Advanced Systems Inc       | Maint-Off Equip/Furniture | 128.71    | Hopkinton Municipal Utilities | Water Use & Sewer         | 119.76   |
| Alliant Energy             | Service                   | 2306.67   | IA DOT                        | Engineering Services      | 283.58   |
| Altorfer Inc               | Construction & Maint      | 510.83    | IA DNR                        | Medical/Health Services   | 75.00    |
| Jody Antrim JDC Works      | Park Development          | 245.00    | IA Prison Industries          | Roads                     | 1045.00  |
| Ronald F Bailey            | Grounds & Maint Supplies  | 220.00    | Iowa Technologies Inc         | Data Processing           | 1012.50  |
| Bard Materials             | Rock                      | 42471.81  | IAS Innovative Ag Services    | Ag/Horticultural Services | 788.50   |
| Bard Materials             | Roads                     | 119494.94 | IPAC                          | Annual Support            | 1739.00  |
| Barron Motor Supply        | Minor Mv Parts & Access   | 195.53    | ISAC                          | Dues & Memberships        | 5200.00  |
| Becker Electric LLC        | Repair/Maint-Fixed Equip  | 89.95     | ISACA Treasurer               | Education & Training      | 490.00   |
| John W Bernau              | Employee Mileage/Subs     | 50.96     | ISACA Treasurer               | Dues & Memberships        | 125.00   |
| Best Cleaners              | Uniforms/mops             | 1166.25   | Jackson Land Improvement      | Rental-Machinery          | 100.00   |
| Bi-County Disposal Inc     | Sanitation Disposal       | 268.50    | John Deere Financial          | Long Term Dbt Redem       | 44419.91 |
| Black Hawk Co Auditor      | Rent Payments             | 1168.81   | Koch Brothers                 | Office Equipment          | 112.39   |
| Black Hills Energy         | Gas                       | 228.35    | Lahr Repair Inc               | Construction & Maint      | 182.31   |
| Black Hills Energy         | Assistance                | 874.72    | Cory R Gonzales               | Legal-Court Related       | 2316.00  |
| Bob Stephen Motors Inc     | Repair/Maint- Vehicle     | 450.80    | Leader Publications           | Board Proceedings         | 801.99   |
| Bodensteiner Implement     | Repair/Maint-Const Equip  | 26.04     | John A LeClere                | Fuels                     | 40.00    |
| Bill Boll                  | Rent Payments             | 200.00    | Jill Lewis                    | Buildings-Repair/Maint    | 150.00   |
| R Ried Boom MD             | Medical & Health Services | 150.00    | Limestone Bluffs RC&D         | Planning-Consulting       | 5000.00  |
| BOSS                       | Stationery/Supplies       | 36.44     | L L Pelling Co Inc            | Roads                     | 813.24   |
| Boubin Tire Co             | Repair/Maint-Const Equip  | 1635.57   | Manchester Motor Supply       | Construction & Maint      | 11.39    |
| Buchanan Co Sheriff        | Legal-Court Related       | 65.34     | Manchester Press              | Publications              | 102.00   |
| Carls Feed & Farm Store    | Park Development          | 400.70    | Manchester Signs LLC          | Posters                   | 242.00   |
| Carpenter Uniform Co       | Apparel & Uniform         | 583.36    | City of Manchester            | Water Use & Sewer         | 622.84   |
| CDW Government             | Data Processing           | 106.27    | Marco                         | Repair/Maint-Misc Equip   | 90.50    |
| Cedar Co Sheriff's Dept    | Legal-Court Related       | 42.00     | Martin Equipment              | Construction & Maint      | 3141.82  |
| Cedar Valley Ranch Inc     | RCF                       | 2934.20   | Greenwood Cemetery            | Care of Graves            | 75.00    |
| CenturyLink                | Data Processing Supplies  | 53781.85  | McDowell Truck/Auto Repair    | Construction & Maint      | 59.14    |
| ChemRight Laboratories Inc | Engineering Services      | 960.00    | Rita McGrane                  | Supervised Living         | 400.00   |
| City Laundering Co         | Buildings-Repair/Maint    | 295.69    | MHDS-ECR                      | Co Disb MHDS              | 83090.00 |
| Clayton County VA          | Bus                       | 551.03    | Midwest Business Products     | Stationery/Supplies       | 111.41   |
| Continental Research Corp  | Shop Equipment            | 688.17    | Midwest Wheel                 | Construction & Maint      | 575.01   |
| D&S Portables Inc          | Sanitation Disposal       | 462.75    | Monkeytown                    | Supplies                  | 119.99   |
| DCI - SOR                  | Education & Training      | 40.00     | MSC Industrial Supply Co      | Minor Mv Parts & Access   | 287.34   |
| Delaware Co EM             | County Contribution       | 28422.00  | Northeast District ISAA       | Education & Training      | 350.00   |
| Delaware Co Fair Society   | Fair fee                  | 36.00     | Northeast Iowa Telephone      | Data Processing           | 604.99   |
| Delaware Co Services       | Contribution              | 5268.00   | Neopost USA Inc               | Data Processing           | 135.00   |
| Delaware Co Sheriff        | Transportation            | 499.97    | Opportunity Village           | Sheltered Workshop        | 683.44   |
| Delhi Lumber               | Steel-Iron-Related Metals | 329.58    | Palas Custom Fencing          | Electrical Supplies       | 2238.95  |
| Dept of Treasury IRS       | Insurance Fees            | 95.00     | Palmer Hardware               | Repair/Maint-Misc Equip   | 754.66   |
| Diamond Life Health Care   | RCF                       | 1721.50   | Penn Center Inc               | RCF                       | 13118.19 |
| Diamond Mowers Inc         | Construction & Maint      | 1179.20   | PRIA                          | Dues & Memberships        | 55.00    |
| DJ Repair                  | Repair/Maint- Vehicle     | 1271.30   | Radio Communications          | Repair/Maint-Misc Equip   | 211.72   |
| Dolan Insurance Agency     | Blanket Insurance         | 334284.00 | Beverly Rahe                  | Education & Training      | 69.80    |
| Don & Walt LLC             | Repair/Maint-Const Equip  | 50.00     | Ray O'Herron Co Inc           | Ballistic Shield          | 1195.00  |
| Dubuque County Auditor     | Rent Payments             | 249.14    | Richmond Painting             | Buildings                 | 650.00   |
| Dyersville Commercial      | Board Proceedings         | 788.18    | Rite Price Office Supply      | Supplies                  | 1271.33  |
| Eastern Ia Reg Housing     | Rent Payments             | 94.00     | Runde Auto Group              | Repair/Maint- Vehicle     | 69.92    |
| Eastside Storage           | Buildings-Repair/Maint    | 30.00     | Michael K Ryan                | Postage & Mailing         | 72.19    |
| ECIA                       | Dues & Memberships        | 4837.20   | Schau Housing                 | Rent Payments             | 225.00   |
| Ed's Lawn Care             | Buildings-Repair/Maint    | 360.00    | Schroeders Cash Supply        | Concrete & Clay & Plastic | 10.50    |
| Jody Elgin                 | Custodial Supplies        | 197.50    | Silveredge Cooperative        | Fuels                     | 2904.65  |
| Tina Elgin                 | Custodial                 | 500.00    | Daniel W Small                | Minor Equip/Hand Tools    | 125.99   |
| Fannon Welding LLC         | Roads                     | 216.00    | Solutions Inc                 | Data Processing           | 50258.96 |
| Fawcetts Funeral Homes     | Medical & Health Services | 944.00    | Standard Auto Parts LLC       | Repair/Maint- Vehicle     | 177.41   |
| Janet K Fischer            | Grounds & Maint Supplies  | 111.00    | State Medical Examiner        | Medical/Health Services   | 1586.50  |
| Gaffney Quarries Inc       | Roads                     | 12423.17  | Dennis Steffensmeier          | Engineering Services      | 1200.00  |
| GNB Bank                   | Lock box fee              | 15.00     | Stephens Peck Inc             | Stationery/Supplies       | 85.00    |
| Good Neighbor Society      | Food Prep Services        | 3487.50   | Scott Supply                  | Rent Payments             | 375.00   |
| Danny Goranson             | Rent Payments             | 300.00    | TekSupply                     | Construction & Maint      | 107.00   |
| Grantview Cemetery         | Care of Graves            | 150.00    | Thompson Truck & Trailer      | Construction & Maint      | 195.00   |
| City of Greeley            | Water Use & Sewer         | 63.00     | Three Rivers FS               | Repair/Maint- Vehicle     | 31232.47 |
| Group Services Inc         | Self-funding              | 10032.71  | US Cellular                   | Telephone Services        | 398.19   |
| Hausers Water Systems Inc  | Plumbing Repair/Maint     | 96.92     | US PostMaster                 | Postage & Mailing         | 1500.00  |
| Helle Farm Equipment Inc   | Construction & Maint      | 403.15    | Windstream                    | Telephone Service         | 808.06   |
| Henderson Products         | Construction & Maint      | 98.32     | Zee Medical Inc               | Medical & Health Services | 218.60   |

**Motion made** by Dabroski, second by Madlom and carried to approve the "Application for Approval of Underground Construction on Delaware County Right-of-Way" submitted for consideration by Maquoketa Valley Electric Cooperative for a new underground road crossing at 478 Linn-Delaware Road in Section 34 of Hazel Green Township. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to acknowledge receipt of a construction permit for Perry's Pork, LLC for an expansion of an existing facility in Section 36 of Cass Township in Clayton County and the following manure management plan updates: EFM Farms, Inc., Hill Site, in Section 3 of Honey Creek Township; Todd and Amy Mullis Revocable Living Trust, Mullis Site, in Section 10 of Oneida Township; and Klostermann Brothers, Inc., WPF-2 Site, in Section 23 of North Fork Township. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the following consolidated tax rates for the 2013 assessments for taxes payable in the fall of 2014 and the spring of 2015:

| STATE NUMBER | CO NO | TAXING DISTRICT NAME/TITLE           | TOTAL ALL LEVIES |
|--------------|-------|--------------------------------------|------------------|
| 28029        | 290   | Adams West Delaware FD 11            | 26.19056         |
| 28030        | 300   | Adams West Delaware BFD 1            | 26.19056         |
| 28055        | 310   | Adams North Linn FD 11               | 30.23016         |
| 28056        | 320   | Adams North Linn BFD 1               | 30.23016         |
| 28047        | 180   | Bremen Western Dubuque FD 13         | 26.35070         |
| 28147        | 185   | Bremen Western Dubuque FD 9          | 26.38532         |
| 28164        | 187   | Bremen Western Dubuque FD 14         | 26.37782         |
| 28004        | 190   | Bremen Maquoketa Valley FD 13        | 28.60449         |
| 28148        | 195   | Bremen Maquoketa Valley FD 9         | 28.63911         |
| 28134        | 125   | Coffins Grove Starmont FD 2          | 29.41754         |
| 28054        | 120   | Coffins Grove Starmont FD 10         | 29.41754         |
| 28133        | 115   | Coffins Grove West Delaware FD 2     | 26.23255         |
| 28069        | 130   | Coffins Grove West Delaware FD 7     | 26.23255         |
| 28024        | 110   | Coffins Grove West Delaware FD 10    | 26.23255         |
| 28046        | 010   | Colony Western Dubuque               | 26.38032         |
| 28165        | 015   | Colony Western Dubuque FD 15         | 26.38032         |
| 28040        | 020   | Colony Edgewood-Colesburg FD 15      | 27.28193         |
| 28020        | 140   | Delaware West Delaware FD 7          | 26.23255         |
| 28001        | 150   | Delaware Maquoketa Valley FD 7       | 28.65161         |
| 28093        | 221   | Delhi Maquoketa Valley FD 3          | 28.65161         |
| 28088        | 222   | Delhi Maquoketa Valley FD 9          | 28.65161         |
| 28006        | 220   | Delhi Maquoketa Valley FD 12         | 28.65161         |
| 28089        | 225   | Delhi Lake Maquoketa Valley FD 12    | 42.01709         |
| 28090        | 226   | Delhi Lake Ag Maquoketa Valley FD 12 | 28.65161         |
| 28021        | 035   | Elk West Delaware FD 6               | 26.21384         |
| 28073        | 045   | Elk Maquoketa Valley FD 6            | 28.63290         |
| 28002        | 040   | Elk Maquoketa Valley FD 9            | 28.63290         |
| 28041        | 050   | Elk Edgewood Colesburg FD 16         | 27.28072         |
| 28074        | 055   | Elk Edgewood Colesburg FD 6          | 27.28072         |
| 28146        | 057   | Elk Edgewood Colesburg FD 9          | 27.28072         |
| 28166        | 058   | Elk Edgewood Colesburg FD 15         | 27.28072         |
| 28031        | 330   | Hazel Green West Delaware FD 11      | 26.21005         |
| 28032        | 340   | Hazel Green West Delaware BFD 1      | 26.21005         |
| 28058        | 355   | Hazel Green North Linn FD 11         | 30.24965         |
| 28057        | 350   | Hazel Green North Linn BFD 1         | 30.24965         |
| 28075        | 365   | Hazel Green Maquoketa Valley FD 3    | 28.62911         |
| 28008        | 360   | Hazel Green Maquoketa Valley FD 11   | 28.62911         |
| 28022        | 060   | Honey Creek West Delaware FD 6       | 26.28255         |
| 28167        | 063   | Honey Creek West Delaware FD 10      | 26.28255         |
| 28168        | 066   | Honey Creek West Delaware FD 16      | 26.28255         |
| 28169        | 075   | Honey Creek Edge-Colesburg FD 6      | 27.34943         |
| 28042        | 070   | Honey Creek Edge-Colesburg FD 16     | 27.34943         |
| 28070        | 240   | Milo West Delaware FD 7              | 26.19205         |
| 28076        | 235   | Milo West Delaware FD 8              | 26.19205         |
| 28026        | 230   | Milo West Delaware FD 11             | 26.19205         |
| 28077        | 255   | Milo Maquoketa Valley FD 8           | 28.61111         |
| 28145        | 256   | Milo Maquoketa Valley FD 11          | 28.61111         |
| 28007        | 250   | Milo Maquoketa Valley FD 12          | 28.61111         |
| 28091        | 252   | Milo Lake Maquoketa Valley FD 12     | 41.97659         |
| 28092        | 253   | Milo Lake Ag Maquoketa Valley FD 12  | 28.61111         |
| 28151        | 203   | North Fork Maquoketa Valley FD 3     | 28.60108         |
| 28005        | 200   | North Fork Maquoketa Valley FD 4     | 28.59858         |
| 28149        | 205   | North Fork Maquoketa Valley FD 9     | 28.60108         |
| 28152        | 207   | North Fork Maquoketa Valley FD 12    | 28.60108         |
| 28153        | 209   | North Fork Maquoketa Valley FD 13    | 28.56358         |
| 28048        | 210   | North Fork West Dubuque FD 4         | 26.34479         |
| 28150        | 215   | North Fork West Dubuque FD 9         | 26.34729         |
| 28154        | 218   | North Fork West Dubuque FD 13        | 26.30979         |
| 28003        | 160   | Oneida Maquoketa Valley FD 6         | 28.65161         |
| 28155        | 165   | Oneida Maquoketa Valley FD 9         | 28.65161         |
| 28025        | 170   | Oneida West Delaware FD 8            | 26.23255         |
| 28195        | 175   | Oneida Maquoketa Valley FD 8         | 28.65161         |
| 28028        | 270   | Prairie West Delaware FD 2           | 26.19005         |
| 28071        | 280   | Prairie West Delaware FD 7           | 26.19005         |
| 28027        | 260   | Prairie West Delaware FD 11          | 26.19005         |
| 28043        | 090   | Richland Edgewood-Colesburg FD 10    | 27.20193         |
| 28180        | 095   | Richland Edgewood-Colesburg FD 18    | 27.20193         |
| 28053        | 080   | Richland Starmont FD 10              | 29.32004         |
| 28181        | 082   | Richland Starmont FD 17              | 29.32004         |
| 28182        | 085   | Richland Starmont FD 18              | 29.32004         |
| 28023        | 100   | Richland West Delaware FD 10         | 26.13505         |
| 28050        | 380   | South Fork West Dubuque FD 3         | 26.38032         |
| 28049        | 390   | South Fork West Dubuque FD 4         | 26.38032         |
| 28011        | 410   | South Fork Maquoketa Valley FD 3     | 28.63411         |

|       |     |                                  |          |
|-------|-----|----------------------------------|----------|
| 28132 | 415 | South Fork Maquoketa Valley FD 4 | 28.63411 |
| 28067 | 420 | South Fork Maquoketa Valley FD 5 | 28.63411 |
| 28059 | 430 | South Fork Monticello FD 3       | 27.74712 |
| 28068 | 440 | South Fork Monticello FD 5       | 27.74712 |
| 28009 | 370 | Union Maquoketa Valley           | 28.65161 |
| 28044 | 450 | Colesburg Corporation            | 31.85410 |
| 28060 | 460 | Colesburg Agland                 | 26.31900 |
| 28014 | 470 | Delaware Corporation             | 32.76743 |
| 28061 | 480 | Delaware Agland                  | 27.44068 |
| 28018 | 490 | Delhi Corporation TIF            | 35.83203 |
| 28017 | 500 | Delhi Agland TIF                 | 27.67118 |
| 28035 | 510 | Dundee Corporation               | 32.51282 |
| 28062 | 520 | Dundee Agland                    | 25.14583 |
| 28052 | 530 | Dyersville Corporation           | 32.27085 |
| 28051 | 540 | Dyersville Agland                | 25.41739 |
| 28016 | 550 | Earlville Corporation            | 37.27583 |
| 28015 | 560 | Earlville Agland                 | 27.73868 |
| 28045 | 570 | Edgewood Corporation             | 36.34716 |
| 28063 | 580 | Edgewood Agland                  | 26.31900 |
| 28034 | 590 | Greeley Corporation              | 35.30137 |
| 28033 | 600 | Greeley Agland                   | 25.25212 |
| 28019 | 610 | Hopkinton Corporation            | 39.14126 |
| 28064 | 620 | Hopkinton Agland                 | 27.67118 |
| 28039 | 630 | Manchester Corporation           | 37.89179 |
| 28200 | 633 | Manchester Corporation Exempt    | 22.31587 |
| 28170 | 645 | Manchester Corporation (Milo)    | 37.82429 |
| 28038 | 640 | Manchester Agland                | 25.31962 |
| 28173 | 643 | Manchester Agland (Milo)         | 25.25212 |
| 28036 | 650 | Masonville Corporation TIF       | 32.71383 |
| 28066 | 660 | Masonville Agland TIF            | 25.25212 |
| 28037 | 690 | Ryan Corporation                 | 36.43522 |
| 28065 | 700 | Ryan Agland                      | 25.25212 |

**COUNTY LEVIES**

| COUNTY LEVIES        | RURAL DISTRICT  | CITIES         |
|----------------------|-----------------|----------------|
| General Basic        | 3.50000         | 3.50000        |
| General Supplemental | 1.53724         | 1.53724        |
| MH-DD Services       | 0.82728         | 0.82728        |
| Hospital General     | 0.27000         | 0.27000        |
| Hospital FICA        | 0.33162         | 0.33162        |
| Hospital IPERS       | 0.39175         | 0.39175        |
| Hospital Tort/Ins    | 0.33633         | 0.33633        |
| Ag Extension         | 0.21805         | 0.21805        |
| Assessor             | 0.61730         | 0.61730        |
| Assessor FICA        | 0.00000         | 0.00000        |
| Assessor IPERS       | 0.00000         | 0.00000        |
| Rural Services Basic | 3.30918         | 0.00000        |
| Debt Service         | 0.42000         | 0.42000        |
| <b>TOTAL</b>         | <b>11.75875</b> | <b>8.44957</b> |

**STATE LEVY**

|                            |         |
|----------------------------|---------|
| Brucellosis & Tuberculosis | 0.00330 |
|----------------------------|---------|

**BENEFITTED FIRE DISTRICT**

|                          |         |
|--------------------------|---------|
| Adams-Hazel Green BFD #1 | 0.60750 |
|--------------------------|---------|

**COMBINED RECREATIONAL FACILITY & WATER QUALITY DISTRICT**

|            | District Levy | Debt Service | Total Lake |
|------------|---------------|--------------|------------|
| Milo Lake  | 4.00000       | 9.36548      | 13.36548   |
| Delhi Lake | 4.00000       | 9.36548      | 13.36548   |

**AREA SCHOOL LEVIES**

| Tort      | Early     |            |           | Bonds   |         |         |
|-----------|-----------|------------|-----------|---------|---------|---------|
| Liability | Insurance | Retirement | Equipment | Standby | Plant   | Int.    |
| 0.02334   | 0.03544   | 0.00000    | 0.09000   | 0.00000 | 0.20250 | 0.35429 |
| 0.00622   | 0.34935   | 0.00000    | 0.09000   | 0.00000 | 0.20250 | 0.20000 |

**SCHOOL LEVIES**

|                    | GENERAL  |         |         | VOTED              |               | REG          |  | TOTAL    |
|--------------------|----------|---------|---------|--------------------|---------------|--------------|--|----------|
|                    | GENERAL  | ISL     | MGMT    | PHYSICAL PLANT/EQ. | REG PLANT/EQ. | DEBT SERVICE |  |          |
| West Delaware      | 10.12184 | 0.32955 | 1.43604 | 0.67000            | 0.33000       | 0.00000      |  | 12.88743 |
| Edgewood-Colesburg | 9.55124  | 0.25355 | 1.14772 | 0.00000            | 0.33000       | 2.67180      |  | 13.95431 |
| Maquoketa Valley   | 10.38345 | 1.30166 | 1.27068 | 0.00000            | 0.33000       | 2.02070      |  | 15.30649 |
| Western Dubuque    | 10.21353 | 0.21973 | 0.87529 | 1.00000            | 0.00000       | 0.74415      |  | 13.05270 |
| Monticello         | 11.65046 | 0.34580 | 1.27377 | 0.67000            | 0.33000       | 0.00000      |  | 14.27003 |
| Starmont           | 12.76253 | 1.44607 | 1.53382 | 0.00000            | 0.33000       | 0.00000      |  | 16.07242 |
| North Linn         | 11.53448 | 0.59271 | 2.14576 | 0.00000            | 0.33000       | 2.17461      |  | 16.77756 |

**TOWNSHIP LEVIES**

| TOWNSHIP LEVY AUTHORITY | CEMETERY LEVY | FIRE LEVY | AMBUL/ OTHER | TOTAL LEVY |
|-------------------------|---------------|-----------|--------------|------------|
| Adams - BFD 1           | 0.02551       | 0.00000   | 0.00000      | 0.02551    |
| Adams - FD 11           | 0.02551       | 0.60750   | 0.00000      | 0.63301    |
| Bremen - FD 9           | 0.05500       | 0.53750   | 0.07000      | 0.66250    |
| Bremen FD 13            | 0.05500       | 0.50000   | 0.07288      | 0.62788    |
| Bremen FD 14            | 0.05500       | 0.52000   | 0.08000      | 0.65500    |
| Coffins Grove FD 2      | 0.06750       | 0.60750   | 0.00000      | 0.67500    |
| Coffins Grove FD 7      | 0.06750       | 0.60750   | 0.00000      | 0.67500    |
| Coffins Grove FD 10     | 0.06750       | 0.60750   | 0.00000      | 0.67500    |
| Colony                  | 0.06750       | 0.50000   | 0.09000      | 0.65750    |



|                                |  |         |  |         |  |         |  |         |
|--------------------------------|--|---------|--|---------|--|---------|--|---------|
| Colony FD 15                   |  | 0.06750 |  | 0.50000 |  | 0.09000 |  | 0.65750 |
| Delaware FD 7                  |  | 0.06750 |  | 0.60750 |  | 0.00000 |  | 0.67500 |
| Delaware - Manchester Cemetery |  | 0.06750 |  | 0.00000 |  | 0.00000 |  | 0.06750 |
| Delhi FD 3                     |  | 0.06750 |  | 0.52750 |  | 0.08000 |  | 0.67500 |
| Delhi FD 9                     |  | 0.06750 |  | 0.52750 |  | 0.08000 |  | 0.67500 |
| Delhi FD 12                    |  | 0.06750 |  | 0.52750 |  | 0.08000 |  | 0.67500 |
| Elk FD 6                       |  | 0.04879 |  | 0.51750 |  | 0.09000 |  | 0.65629 |
| Elk FD 9                       |  | 0.04879 |  | 0.52750 |  | 0.08000 |  | 0.65629 |
| Elk FD 15                      |  | 0.04879 |  | 0.51750 |  | 0.09000 |  | 0.65629 |
| Elk FD 16                      |  | 0.04879 |  | 0.51750 |  | 0.09000 |  | 0.65629 |
| Hazel Green - BFD 1            |  | 0.04500 |  | 0.00000 |  | 0.00000 |  | 0.04500 |
| Hazel Green FD 3               |  | 0.04500 |  | 0.52750 |  | 0.08000 |  | 0.65250 |
| Hazel Green FD 11              |  | 0.04500 |  | 0.52750 |  | 0.08000 |  | 0.65250 |
| Honey Creek FD 6               |  | 0.11750 |  | 0.60750 |  | 0.00000 |  | 0.72500 |
| Honey Creek FD 10              |  | 0.11750 |  | 0.60750 |  | 0.00000 |  | 0.72500 |
| Honey Creek FD 16              |  | 0.11750 |  | 0.60750 |  | 0.00000 |  | 0.72500 |
| Milo FD 7                      |  | 0.02700 |  | 0.60750 |  | 0.00000 |  | 0.63450 |
| Milo FD 8                      |  | 0.02700 |  | 0.52750 |  | 0.08000 |  | 0.63450 |
| Milo FD 11                     |  | 0.02700 |  | 0.52750 |  | 0.08000 |  | 0.63450 |
| Milo FD 12                     |  | 0.02700 |  | 0.52750 |  | 0.08000 |  | 0.63450 |
| North Fork FD 3                |  | 0.01697 |  | 0.52750 |  | 0.08000 |  | 0.62447 |
| North Fork FD 4                |  | 0.01697 |  | 0.52500 |  | 0.08000 |  | 0.62197 |
| North Fork FD 9                |  | 0.01697 |  | 0.52750 |  | 0.08000 |  | 0.62447 |
| North Fork FD 12               |  | 0.01697 |  | 0.52750 |  | 0.08000 |  | 0.62447 |
| North Fork FD 13               |  | 0.01697 |  | 0.50000 |  | 0.07000 |  | 0.58697 |
| Oneida - Earlville Cemetery    |  | 0.06750 |  | 0.00000 |  | 0.00000 |  | 0.06750 |
| Oneida FD 6                    |  | 0.06750 |  | 0.52750 |  | 0.08000 |  | 0.67500 |
| Oneida FD 8                    |  | 0.06750 |  | 0.60750 |  | 0.00000 |  | 0.67500 |
| Oneida FD 9                    |  | 0.06750 |  | 0.52750 |  | 0.08000 |  | 0.67500 |
| Prairie FD 2                   |  | 0.02500 |  | 0.60750 |  | 0.00000 |  | 0.63250 |
| Prairie FD 7                   |  | 0.02500 |  | 0.60750 |  | 0.00000 |  | 0.63250 |
| Prairie FD 11                  |  | 0.02500 |  | 0.60750 |  | 0.00000 |  | 0.63250 |
| Richland FD 10                 |  | 0.06750 |  | 0.51000 |  | 0.00000 |  | 0.57750 |
| Richland FD 17                 |  | 0.06750 |  | 0.51000 |  | 0.00000 |  | 0.57750 |
| Richland FD 18                 |  | 0.06750 |  | 0.51000 |  | 0.00000 |  | 0.57750 |
| South Fork FD 3                |  | 0.05000 |  | 0.52750 |  | 0.08000 |  | 0.65750 |
| South Fork FD 4                |  | 0.05000 |  | 0.52750 |  | 0.08000 |  | 0.65750 |
| South Fork FD 5                |  | 0.05000 |  | 0.52750 |  | 0.08000 |  | 0.65750 |
| Union                          |  | 0.06750 |  | 0.60750 |  | 0.00000 |  | 0.67500 |

## CITY LEVIES

|                  | LOCAL EM<br>MGMT |         |         |         | DEBT    | EMPLOYEE | TOTAL        | AGLAND       |
|------------------|------------------|---------|---------|---------|---------|----------|--------------|--------------|
| CITIES<br>LEVIES | COMM             | GENERAL | INS     | EM      | SERVICE | BENEFITS | CITY<br>LEVY | LEVY<br>ONLY |
| Colesburg        | 0.00000          | 8.10000 | 0.00000 | 0.00000 | 0.00000 | 0.43885  | 8.53885      | 3.00375      |
| Delaware         | 0.00000          | 8.10000 | 0.00000 | 0.00000 | 0.00000 | 0.00000  | 8.10000      | 2.77325      |
| Delhi            | 0.00000          | 8.10000 | 1.84653 | 0.20127 | 0.00000 | 1.01680  | 11.16460     | 3.00375      |
| Dundee           | 0.00000          | 8.07252 | 2.19193 | 0.00000 | 0.00000 | 0.00000  | 10.26445     | 2.89746      |
| Dyersville       | 0.00000          | 8.07033 | 0.00000 | 0.00000 | 1.78688 | 0.00000  | 9.85721      | 3.00375      |
| Earlville        | 0.04303          | 8.10000 | 1.29497 | 0.00000 | 1.35466 | 1.74824  | 12.54090     | 3.00375      |
| Edgewood         | 0.00000          | 8.10000 | 1.31245 | 0.27000 | 1.44430 | 1.90516  | 13.03191     | 3.00375      |
| Greeley          | 0.00000          | 8.10000 | 4.37446 | 0.00000 | 0.00000 | 0.57854  | 13.05300     | 3.00375      |
| Hopkinton        | 0.04438          | 8.10000 | 1.01926 | 0.27000 | 1.88485 | 3.15534  | 14.47383     | 3.00375      |
| Manchester       | 0.03014          | 8.10000 | 0.53860 | 0.27000 | 4.09972 | 2.53746  | 15.57592     | 3.00375      |
| Masonville       | 0.12086          | 8.10000 | 2.07196 | 0.00000 | 0.00000 | 0.17264  | 10.46546     | 3.00375      |
| Ryan             | 0.03450          | 8.10000 | 1.96327 | 0.27000 | 3.10384 | 0.71524  | 14.18685     | 3.00375      |

IOWA DEPT. OF REVENUE ROLLBACK  
ORDER ON 100% VALUATIONS:

|   |               |
|---|---------------|
| <b>Agricultural</b> (excluding agricultural dwellings)  | 43.3997%      |
| <b>Residential</b> (Rural AND Urban - including agricultural dwellings)   | 54.4002%      |
| <b>Commercial</b> EXCLUDING machinery and equipment assessed as real property pursuant to Section 427A.1 (6) of the Iowa Code | 95.0000%      |
| <b>Industrial</b> EXCLUDING machinery and equipment assessed as real property pursuant to Section 427A.1 (6) of the Iowa Code | 95.0000%      |
| <b>Railroad property</b>  | 95.0000%      |
| <b>Utility property</b>   | No Adjustment |

All Ayes

**Motion made** by Madlom, second by Dabroski and carried to acknowledge receipt of Laine Weston's separation from employment with the Delaware County Sheriff's Office where she was serving as a part-time jailer. According to Sheriff John LeClere, Ms. Weston was working under probationary status. As of July 10, 2014 her role as jailer was not extended past the probationary period. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to correct the 2014-15 wage for Ronald Dzaboff with the Secondary Roads department at a rate of \$24.40/hour. At the June 23<sup>rd</sup> Board meeting, Mr. Dzaboff's wage was erroneously listed as \$23.19/hour. All Ayes

**ENGINEER'S REPORT**

**Contract Rock** – Bard Materials is working on placing rock in the Greeley and Earlville areas this week. They are hoping to wrap up this week. River City started in the Dundee area today.

**310<sup>th</sup> Ave Bridge Project** - They are anticipating starting work around July 21, 2014 but still no word from the contractor as to an actual start date.

**C64 Subdrain Tile Project** – A preconstruction meeting was held with Manatt's last Friday. Manatt's plans on starting on Tuesday of this week. They will be starting at Petersburg and heading west. The road will be open during the project but there will be flaggers and pilot cars. Manatt's anticipates the project to take 10-14 weeks.

**Worthington Road Paving Project (D35)** – Work is expected to start around the late start date of August 18, 2014.  
**X3C Paving North of Colesburg** –Paving is expected to start sometime in July.

**NEXT MEETING**

The next regular session will be held on Monday, July 21, 2014 at 1:15 pm.

**PUBLIC COMMENTS**

None

**Motion made** by Madlom, second by Dabroski and carried to adjourn the meeting at 1:28 pm. All Ayes

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA            )  
                                      ) Ss:  
DELAWARE COUNTY        )

July 21, 2014  
Manchester, Iowa  
1:15 pm

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Erin Learn, Andrea Schmidt, Donna Boss, Peggy Murray, Anthony Bardgett, Carla Becker, and three members of the media. Chairperson Helmrichs called the meeting to order.

**Motion made** by Madlom, second by Dabroski and carried to approve the July 14, 2014 regular session minutes. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the following employees to attend their respective out-of-county meetings: Anthony Bardgett, Jeff Madlom and Shirley Helmrichs to attend the RPA meeting in Dubuque on July 24, 2014; and Shirley Helmrichs to attend the EIRUSS meeting in Dubuque on July 23, 2014. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the following claims for payment:

|                      |                    |         |
|----------------------|--------------------|---------|
| Maquoketa Valley REC | Electrical Power   | 2994.29 |
| Mediacom LLC         | Telephone Services | 83.86   |
| US Cellular          | Telephone Services | 1307.92 |
| Windstream           | Telephone Service  | 314.39  |

All Ayes

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" submitted for consideration at today's meeting.

**Motion made** by Dabroski, second by Madlom and carried to acknowledge receipt of the following manure management plan updates: Welter Idle Not Farms, Ltd in Section 24 of South Fork Township; and Premier Pork, Monti Site, in Section 6 of Adams Township. All Ayes

**Presentation on the Iowa Works Initiative – Peggy Murray**

Peggy Murray with Iowa Workforce Development addressed the Board regarding the Iowa Works Initiative and Skilled Iowa Communities. The program began two years ago to help bridge the gap between the need for a skilled work force and the availability of workers with those skills. Ms. Murray stated that the goal of the "Skilled Iowa Communities" program is to "close Iowa's skill gap by increasing the skill levels of Iowa's workforce." She would like the Board to commit to using the National Career Readiness Certificate Program.

Supervisor Madlom expressed concerns with Iowa Workforce no longer having an office in Delaware County. Even with computer access at the Community Services Building and the library, people become frustrated trying to use the online system to register with Workforce or apply for a job. Ms. Murray understood the Board's concern. She did state that Workforce also has computer access at the NICC Educational Center.

The Board thanked Ms. Murray for her time.

**Consideration of Request to Approve Vacation of Dunkel's Subdivision Plat - Sections 18 & 19, T89N-R5W**

John Nemmers, attorney for Nick and Joan Dunkel, is respectfully requesting that the Board of Supervisors approve the vacation of Dunkel's Subdivision located in Sections 18 & 19 of Delaware Township. According to Mr. Nemmers, the plat of said Dunkel's Subdivision was recorded with the Delaware County Recorder in August 1965, in Book 2 Plats, Page 122 by Tri-state Engineers and divided a portion of Lot 4 into 35 lots along Quaker Mill Pond. The plat also set out a roadway identified on the plat as "Mill Ridge Drive" However, the proprietors, Nick and Joan Dunkel, never signed the plat nor have they ever sold off or developed any of the lots. Mill Ridge Drive was also never constructed nor was it dedicated to the City or County.

If the Board is not the "governing body" with jurisdiction to vacate said plat, Mr. Nemmers would appreciate receiving a letter from the Board stating this fact.

County Attorney John Bernau reviewed the matter on behalf of the Board. According to Mr. Bernau, Iowa Code Section 354.22 sets forth the process for vacating official plats. The section requires that a resolution be filed "by the governing body" that approves the vacation of said plat. Iowa Code Section 324.2 defines "governing body" as a "city council or board of supervisors, within whose jurisdiction the land is located, which has adopted ordinances regulating the division of land." Since Delaware County has not adopted any ordinances regulating the division of land, it is the opinion of the County Attorney's Office that the Board of Supervisors would not be considered a "governing body" in this matter under Iowa Code Section 354.

**Motion made** by Madlom, second by Dabroski and carried to approve Chairperson Helmrichs to send a letter to Mr. John Nemmers, attorney for Nick and Joan Dunkel, explaining that the Delaware County Board of Supervisors is not authorized to act as the "governing body" with regards to the vacating of the official plat of Dunkel's Subdivision. All Ayes

**Discussion Regarding Potential GIS Services Agreement – Delaware County and City of Manchester**

Delaware County Auditor Carla Becker, who also serves as the County's IT/GIS Coordinator, addressed the Board regarding the possibility of expanding the County's GIS contract with Schneider Corp to assist other Delaware County communities in utilizing the County's GIS system. The current GIS (Geographic Information System) was first installed in 2004 and has expanded to include public access through the Beacon website hosted by Schneider Corp. It is through this website that local communities will be able to access layers of their own data without having to purchase and maintain their own Arcview software. The data within the GIS is maintained through a 28E Agreement between the Delaware County Board of Supervisors and the Delaware County Conference Board with costs split on a 50/50 basis. Maintenance of the various layers within the GIS takes place mostly between the Assessor's Office and the Auditor's Office. If the Board were to expand the current contract with Schneider Corp, the expansion would be over and above any "maintenance" costs for the GIS and would thus not affect the 28E Agreement currently in place between the Board and the Conference Board. Any future expansion to assist Delaware County communities would be paid for by the Board of Supervisors. The Board would then need to contract with the various communities for reimbursement of the added expense.

County Assessor Andrea Schmidt stated that her office has been utilizing the Beacon site in the field via tablets and would like to migrate towards data collection through said site in the near future. Even though this is a "public" website, we have the ability to limit access to certain areas. This would allow for user defined customization of data retrieval.

Tim Vick, Manchester City Manager and Erin Learn, Manchester City Clerk, met with representatives of Schneider Corp with regards to using the County's GIS for streamlining their property address file. Eventually, the project could lead to integration with their building permit and utility billing processes. Ms. Becker would like the Board to consider expanding the current contract with Schneider to incorporate the current needs of the City of Manchester. The City would be responsible for reimbursing the County for any added expense.

Both Ms. Becker and Ms. Schmidt would like to see the communities in Delaware County utilize the County GIS more. With the added functionality of the Beacon site, they hope that all communities within Delaware County will eventually take advantage of this opportunity. It is important for everyone to be utilizing the most current and accurate information available. This is just one step towards achieving that goal.

Chairperson Helmrichs asked Ms. Becker to produce a draft agreement between the City of Manchester and Delaware County for consideration in early August.

**Motion made** by Dabroski, second by Madlom and carried to acknowledge receipt of Eileen Hellmann's resignation from the Delaware County Board of Health effective immediately. The Board thanked Ms. Hellmann for her years of service to Delaware County. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the fireworks permit application filed by Randy VanDeVegte for a display to be held at 1618 255<sup>th</sup> Street in Manchester on Saturday, July 26, 2014 with a rain date of Saturday, August 2, 2014. The operator for said display will be Connie Gerhold. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the fireworks permit application filed by Kathy Dolan on behalf of Golden United Church of Christ for a display to be held at 2959 190<sup>th</sup> Ave in Ryan (church property) on Sunday, July 27, 2014. There is no rain date listed. The operator for said display will be Bryan Hauschild. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the agreement with MECCA Services, a community based substance abuse and behavioral health services company, for services related to substance abuse and involuntary commitments. The per diem rate will be \$488/day, all inclusive. The County will pay a maximum of five days unless hearing delayed due to code section 125.81. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the hiring of Terri Davis as a full-time employee with the Community Life Department effective August 4, 2014. Ms. Davis is also authorized to begin preliminary training for her position the week of July 28, 2014 as her schedule allows. Her rate of pay will be \$9.25/hour with a 60 day probationary period. After successful completion of her probationary period, her wage will increase to \$9.50/hour. All Ayes

The next items were added to the agenda due to timeliness.

**Motion made** by Madlom, second by Dabroski and carried to approve the Class C liquor license renewal from The Pizza Place located at 26166 208<sup>th</sup> Ave in Delhi. This is a 12 month license with outdoor service area and Sunday sales privileges. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the hiring of Kristina Edwards as a full-time jailer with the Delaware County Sheriff's Department effective July 21, 2014 at a starting wage of \$13.22/hour. Ms. Edwards is being added to the full-time jail staff to comply with new state/federal laws. After completing her 6 month probationary period, her wage will increase to \$13.95/hour. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to acknowledge receipt of Tyler Africa's resignation from his part-time seasonal position with the Delaware County Secondary Roads Department effective July 18, 2014. The Board thanked Mr. Africa for his service. All Ayes

#### **ENGINEER'S REPORT**

**Contract Rock** – Bard Materials is working on placing rock in the north central and northeast areas of the county this week. River City Stone is placing rock in the northwest area of the county. Contract rock placement is within two weeks of being completed for the year.

**310<sup>th</sup> Ave Bridge Project** - They are now anticipating starting work around July 28, 2014.

**C64 Subdrain Tile Project** – Manatts is currently working on trenching in the shoulder tile on C64 between Petersburg and Greeley. Work will continue all this week with traffic reduced to one lane with flaggers and a pilot car.

**Worthington Road Paving Project (D35)** – The contractor is now thinking about starting around the first or second week of September.

**X3C Paving North of Colesburg** – Mathy Construction milled off the old asphalt last week to prep for the new pavement. Work will continue this week with laying the new asphalt. Traffic will be reduced to one lane in the work area.

#### **NEXT MEETING**

The next regular session will be held on Monday, July 28, 2014 at 8:30 am.

#### **PUBLIC COMMENTS**

None

**Motion made** by Madlom, second by Dabroski and carried to adjourn the meeting at 2:05 pm. All Ayes

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

July 28, 2014  
 Manchester, Iowa  
 8:30 am

The Delaware County Board of Supervisors met in regular session this date at 8:30 a.m. with all members present. Also present were Dennis Lyons, Norman Wellman, Courtney Vorwald, Kirk Kraft, Anthony Bardgett and Carla Becker. No members of the media were present. Chairperson Helmrichs called the meeting to order.

**Motion made** by Madlom, second by Dabroski and carried to approve the July 21, 2014 regular session minutes. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the following employees to attend their respective out-of-county meetings: Peggy Petlon to attend the Regional CPC meeting in Cedar Rapids on August 4, 2014 and August 15, 2014; Peggy Petlon to attend the Regional Governance meeting in Cedar Rapids on August 7, 2014; Peggy Petlon to attend the Iowa Coalition meeting in Des Moines on August 21, 2014 and the VA meeting in Iowa City on August 22, 2014; Carla Becker to attend the Schneider Workshop on July 29, 2014 in Ames and the ISACA Summer Conference in Davenport July 29 – August 1, 2014; Shirley Helmrichs to attend the Operation New View Ad Hoc Committee meeting in Dubuque on July 29, 2014; Shirley Helmrichs and Jeff Madlom to attend the ECIA and Operation New View meetings in Dubuque on July 31, 2014; and Jeff Madlom to attend the IA Workforce Development meeting in Elkader on July 29, 2014 and the RC&D meeting in Maquoketa on July 30, 2014. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the following claims for payment with a reduction of \$131.63 to claim #53158 for Bard Materials to remove sales tax:

|                               |                           |           |                             |                           |           |
|-------------------------------|---------------------------|-----------|-----------------------------|---------------------------|-----------|
| Abbe Center for Comm MH       | Emergency Treatment       | 186.58    | John Deere Financial        | Minor Equip & Hand Tools  | 269.81    |
| Ace Homeworks                 | Postage & Mailing         | 11.66     | Leon Kelchen                | Grounds & Maint Supplies  | 75.00     |
| Adult Crisis Stabilization    | General Transportation    | 640.00    | Keltek Inc                  | Repair/Maint- Vehicle     | 521.34    |
| Advanced Systems Inc          | Stationery/Supplies       | 270.12    | Marty Kelzner               | Rent Payments             | 425.00    |
| Alliant Energy                | Service                   | 275.00    | Kimberly S Lange Law Office | Legal Rep for Commitment  | 721.24    |
| Al's Electrical Service       | Radio & Communications    | 175.10    | Robert Kirkwood             | Engineering Services      | 400.00    |
| Altorfer Inc                  | Construction & Maint      | 628.33    | Randy Kramer                | Miscellaneous             | 300.00    |
| Animal Health International   | Safety Items              | 27.72     | L&L Murphy Consulting       | Planning-Consulting       | 2000.00   |
| Jody Antrim JDC Works         | Park Development          | 515.50    | John A LeClere              | Fuels                     | 157.80    |
| Bard Materials                | Roads                     | 22621.02  | Jill Lewis                  | Buildings-Repair/Maint    | 150.00    |
| Bard Materials                | Aggregate & Sand          | 427268.40 | Lunda Construction          | Flood/Eros Control        | 183273.13 |
| Becker Electric LLC           | Repair/Maint-Fixed Equip  | 486.79    | Mail Services LLC           | Postage & Mailing         | 609.94    |
| Black Hills Energy            | Service                   | 188.16    | Mailing Services Inc        | Postage & Mailing         | 1888.08   |
| Black Hills Energy            | Assistance                | 425.75    | Manchester Press            | Publications              | 1151.07   |
| Bill Boll                     | Rent Payments             | 200.00    | City of Manchester          | Utilities                 | 121.24    |
| R Ried Boom MD                | Medical/Health Services   | 75.00     | Maquoketa Valley REC        | Utilities                 | 672.35    |
| Boubin Tire Co                | Repair/Maint- Vehicle     | 244.80    | Marla's Screen Prints       | Safety Items              | 345.99    |
| Burrington Group Inc          | Land                      | 720.00    | Matco Tools Nathan Pearson  | Minor Equip & Hand Tools  | 178.00    |
| Carls Feed & Farm Store Inc   | Public Education Items    | 50.20     | Glenn McClintic             | Custodial Supplies        | 50.00     |
| Carpenter Uniform Co          | Wearing Apparel & Uniform | 61.99     | Mediacom LLC                | Telephone Services        | 205.90    |
| County Case Management        | Data Processing           | 145.00    | Clayton D Miller            | Fuels                     | 24.25     |
| CenturyLink                   | Telephone Services        | 1.75      | Monkeytown                  | Supplies                  | 71.79     |
| City Laundering Co            | Buildings-Repair/Maint    | 370.29    | Mutual Wheel Co Inc         | Construction & Maint      | 425.36    |
| City of Colesburg             | Utilities                 | 277.54    | Nebraska-Iowa Industrial    | Shop Equipment            | 339.83    |
| Construction Material Inc     | Concrete & Clay & Plastic | 43.50     | Duane or Karen Nieman       | Rent Payments             | 700.00    |
| Copyworks                     | Education & Training      | 191.13    | Margaret M Norem            | Medical & Health Services | 75.00     |
| Counseling & Assessment       | Medical & Health Services | 150.00    | North Iowa Juvenile Det     | Protection/Security Serv  | 1000.00   |
| Crescent Electric Supply      | Electrical Accessories    | 230.67    | Nottingham Apartments       | Rent Payments             | 307.00    |
| D&S Portables Inc             | Sanitation Disposal       | 156.40    | Office Express              | Stationery/Forms/Off Supp | 634.53    |
| Data Imaging Supplies Inc     | Office Equipment          | 361.36    | Palmer Hardware             | Repair/Maint-Misc Equip   | 309.75    |
| Delaware Co Historical        | Buildings-Repair/Maint    | 1004.90   | Penn Center c/o Abbe Inc    | RCF                       | 154.50    |
| Delaware Co Sheriff           | Transportation            | 916.20    | Phoenix Supply              | Clothing & Dry Goods      | 466.77    |
| Delhi Lumber                  | Concrete & Clay & Plastic | 295.56    | Prairie Inet                | Radio & Communications    | 142.31    |
| Demmer Oil Company            | Fuels                     | 3147.21   | Prairie Road Builders Inc   | Roads                     | 9935.24   |
| Denco Highway Construction    | Roads                     | 35028.70  | Prairie View Management Inc | RCF                       | 7477.38   |
| Dolan Insurance Agency        | Equipment Insurance       | 16603.00  | Radiology Consultants of IA | Acute/Emergency Trtmt     | 28.00     |
| Don & Walt LLC                | Repair/Maint-Misc Equip   | 238.36    | Rapids Reproductions Inc    | Stationery/Forms/Off Supp | 111.86    |
| City of Earlville City Clerks | Utilities                 | 500.00    | Regional Family Health      | Acute/Emergency Trtmt     | 110.00    |
| Eastern Ia Welding Serv Inc.  | Buildings                 | 1420.00   | Regional Medical Center     | Primary Treatment         | 300.00    |
| Eastern Iowa Tire Inc         | Tires & Tubes             | 2743.15   | Rite Price Office Supply    | Supplies                  | 584.63    |
| Edgewood Oil Co               | Lubricants                | 4753.00   | River City Stone            | Roads                     | 6850.42   |
| Edgewood Saw & Supply         | Construction & Maint      | 112.59    | River City Stone            | Roads                     | 60157.43  |
| Ed's Lawn Care                | Buildings-Repair/Maint    | 180.00    | RJ Ender Computers          | Office Equipment & Furn   | 19.00     |
| Jody Elgin                    | Custodial Supplies        | 210.00    | Michael K Ryan              | Employee Mileage/Subs     | 15.12     |
| Tina Elgin                    | Custodial                 | 500.00    | Schaul Housing              | Rent Payments             | 200.00    |
| Election System & Software    | Stationery/Forms/Off Supp | 2.25      | Scherrmans Imp & App        | Construction & Maint      | 121.50    |
| ESRI                          | Data Processing           | 2285.48   | Scott VanKeppel LLC         | Construction & Maint      | 1434.84   |
| Excel Binding Inc             | Office Equipment & Furn   | 7717.15   | Silveredge Cooperative      | Fuels                     | 2906.28   |
| Garlyn R Glanz                | Postage & Mailing         | 24.95     | Simmons Perrine et al       | Legal-Court Related Serv  | 1609.50   |
| GNB Bank                      | Stationery/Forms/Off Supp | 1026.75   | Sioux Sales Company         | Wearing Apparel & Uniform | 218.38    |
| Goodwill Industries of NEIA   | Supported Community Liv   | 164.80    | Daniel W Small              | Minor Equip & Hand Tools  | 99.99     |
| Group Services Inc            | Employee G.Ins-Co.Cont.   | 5000.00   | Solutions Inc               | Data Processing           | 2729.97   |
| Grout Scouts Inc              | Roads                     | 4326.13   | Stanley Consultants Inc     | Engineering Services      | 20826.76  |
| Harrison Truck Centers        | Construction & Maintenanc | 173.36    | State Hygienic Lab          | Medical & Health Services | 74.00     |
| Hausers Water Systems Inc     | Plumbing Repair/Maint     | 281.91    | State Medical Examiner      | Medical & Health Services | 3269.00   |
| Helle Farm Equipment Inc      | Construction & Maintenanc | 92.25     | Statewide Tire Distributors | Tires & Tubes             | 852.32    |
| Shirley E Helmrichs           | Employee Mileage/Subs     | 22.96     | The Sunshine Boy            | Custodial Supplies        | 40.00     |
| Henderson Products            | Construction & Maintenanc | 28.24     | Superior Welding Supply     | Rental-Machinery/Mech Equ | 120.00    |
| Heritage Printing             | Stationery/Forms/Off Supp | 76.35     | Swift Law Firm              | Legal-Court Related Serv  | 354.76    |
| Hillcrest Family Services     | RCF                       | 2052.00   | Terminal Supply Company     | Minor Mv Parts & Access   | 168.06    |
| City of Hopkinton             | Grounds & Maint Supplies  | 150.00    | Thomson Reuters             | Magazines/Books/News      | 595.00    |
| Houlihan Sanitation Service   | Sanitation Disposal Serv  | 350.50    | Three Rivers FS             | Fuels                     | 20534.51  |
| Ronald Huber                  | Grounds & Maint Supplies  | 32.00     | US Cellular                 | Telephone Services        | 566.22    |
| IA Prison Industries          | Traffic & St Sign         | 22.35     | Vanguard Appraisals Inc     | Appraisal Services        | 19944.00  |
| IA Secretary of State Notary  | Stationery/Forms/Off Supp | 30.00     | Verizon Wireless            | Telephone Services        | 120.03    |
| Interstate Batteries          | Minor Mv Parts & Access   | 93.95     | Victory Ford                | Construction & Maint      | 206.24    |
| ISAC                          | Dues & Memberships        | 6441.00   | VISA / Mastercard           | Education & Training      | 927.91    |
| ISU Bridge Engineering Ctr    | Education & Training      | 170.00    | Walmart Community           | Stationery/Forms/Off Supp | 156.08    |
| Jennie Edmundson Hospital     | Diagnostic Evaluation-Com | 388.00    | Blue Cross & Blue Shield    | Employee G.Ins-Co.Contrib | 3967.38   |

|                    |                        |         |                           |                    |         |
|--------------------|------------------------|---------|---------------------------|--------------------|---------|
| Wheeler Lumber LLC | Wood & Lumber          | 7864.60 | Windstream                | Telephone Service  | 393.57  |
| Widner Drug & Gift | Medical & Lab Supplies | 26.15   | WW Electric Bill Williams | Buildings          | 1597.23 |
| Michael A Wilson   | Fuels                  | 40.00   | Zee Medical Inc           | Custodial Supplies | 364.90  |
| Windstream         | Telephone Service      | 461.17  | Zep Manufacturing Co      | Postage & Mailing  | 403.72  |
| All Ayes           |                        |         |                           |                    |         |

**Motion made** by Dabroski, second by Madlom and carried to approve the "Application for Approval of Underground Construction on Delaware County Right-of-Way" submitted by Windstream Communications Inc. to bury copper telephone cable along the north side of 275<sup>th</sup> Street to provide service to 2229 275<sup>th</sup> Street. Said proposed construction would be located three miles south of Delhi in Section 31 of Delhi Township. All Ayes.

**Motion made** by Madlom, second by Dabroski and carried to acknowledge receipt of a manure storage indemnity fee form for an expansion of a facility owned by Kevin Gentz, Gentz Farms Inc., in Section 8 of Colony Township as well as manure management plan updates from Pork Chop Ranch Inc., Swanson Site, in Section 32 of Honey Creek Township; and Dan and Sarah Gudenkauf in Section 32 of Honey Creek Township. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the third step probationary wage increase from 90% to 95% of the positional wage for the following employees in the Secondary Roads Department:

Pat Schmitz will go from \$19.77/hour to \$20.87/hour effective July 29, 2014

Jeff Lyness will go from \$19.34/hour to \$20.42/hour effective July 29, 2014

All Ayes

#### **Update on Big Iron Auction – Revised Auction Date for Some Items**

County Engineer Anthony Bardgett addressed the Board with regards to the County's auction on the Big Iron website. According to Mr. Bardgett, some of the items that were supposed to be on the July 30<sup>th</sup> auction were inadvertently put on a separate listing for auction on August 6<sup>th</sup>. The following items will be up for auction on the Big Iron website ([www.bigiron.com](http://www.bigiron.com)) on Wednesday August 6, 2014:

GRADER CAB – 143H Motorgrader Cab - Item #140478

2000 Year Model Cab

BIG IRON #AC9024

WATER SYSTEM – Water Maze Clarifier CLP7034 - Item #140389

BIG IRON #9023

FORD TRUCK #80 – 1998 Year - Item #140051

Model F8501 Vin. 1FDYN80F8WVA38414

BIG IRON #AC9022

VEE PLOW –Used 43 – 475 - Item #140201

With Balderson Hitch

BIG IRON #AC9026

WAUSAN VEE PLOW – Model HD10VX86-85-6 - Item #140246

Truck Hitch Serial #HD10VX86-85-3225-6

BIG IRON #AC9025

RYLAND – BALDERSON HITCH – RIPPER – FRONT MOUNT - Item #140356

Model QMS48 Serial #8598

BIG IRON #AC9018

CAT – BALDERSON HITCH – RIPPER – FRONT MOUNT - Item #140433

Model 2126231 Serial #2126273

BIG IRON #9019

CAT – BALDERSON HITCH – RIPPER – FRONT MOUNT - Item #140279

BIG IRON # AC9020

JOHN DEERE BUCKET – off a 690 Excavator - Item #140175

BIG IRON #AC9021

SHOP AIR COMPRESSOR - Item #140492

Baldor Electric Motor/Atlas Compressor

BIG IRON #AC9027

**Motion made** by Madlom, second by Dabroski and carried to approve the Meteorological tower building permit for RPM Access/Independence Wind Farm. According to Kirk Kraft, RPM Access, this is the first step before construction of the wind turbines. This temporary tower will be located on the Todd Boss farm in Prairie Township west of 150<sup>th</sup> Ave off of 265<sup>th</sup> Street. RPM Access already has an agreement with Mr. Boss and are simply waiting for the Board's approval of the permit. It will be under 200 feet in height and will remain in place for 2-3 years. According to the Delaware County wind ordinance, because said tower will have guyed wires, it will need to be fenced around the anchors and the base unless the property owner waives their rights. According to Mr. Bardgett, the usual pre-construction/post-construction road inspections will not be required since this tower is not over weight. All Ayes

#### **ENGINEER'S REPORT**

**Contract Rock** – All contract rock for this season should be completed this week.

**310<sup>th</sup> Ave Bridge Project** – Construction is now expected to begin on August 4, 2014.

**C64 Subdrain Tile Project** – Manatts, Inc. should be finished with the tiling project by the middle of this week.

**Worthington Road Paving Project (D35)** – Horsefield Construction expects to start construction by September 15<sup>th</sup>.

**X3C Paving North of Colesburg** – The base layer of asphalt was paved last week. Mathy Construction will be working on the final lift of asphalt this week.

#### **Consideration of Moving into Closed Session – Possible Breach of Employee Handbook**

Dennis Lyons was asked to appear before the Board of Supervisors with regards to allegations of possible breaches of the employee handbook. As allowed by Iowa Code Chapter 20, Mr. Lyons requested that the discussion be held in closed session.

**Motion made** by Madlom, second by Dabroski and carried to move into closed session at 8:50 am. All Ayes

The Session was re-opened at 9:27 am.

**Motion made** by Madlom, second by Dabroski and carried to require Norm Wellman, County Services Director, to meet with Mr. Lyons and update the Board on his behavior with regards to the items discussed in "closed" session. Mr. Wellman will update the Board on Mr. Lyons's progress every 30 days for the next 90 days.

**Motion made** by Dabroski, second by Madlom and carried to approve amending the payroll time sheet for Dennis Lyons for the week of July 7-11, 2014 to allow Monday, July 7, 2014 as sick leave time off. The remainder of the week (July 8-11, 2014) will be listed as vacation time used. All Ayes

**NEXT MEETING**

The next regular session will be held on Monday, August 4, 2014 at 9:00 am.

**PUBLIC COMMENTS**

None

**Motion made** by Madlom, second by Dabroski and carried to adjourn the meeting at 9:30 am. All Ayes

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA

)

) Ss:

DELAWARE COUNTY

)

July 28, 2014  
Manchester, Iowa  
9:00 am

The Delaware County Board of Supervisors and ex-officio Board of County Canvassers, for Delaware County, Iowa, met to certify the votes cast in this county at the **Lake Delhi Combined Recreational Facility and Water Quality District Trustee Election** held on the 22<sup>nd</sup> day of July, 2014, as shown by the tally list returned from the election precinct with all members present. Also present was Carla K. Becker. Shirley E. Helmrichs, Chairperson, called the meeting to order at 9:00 am. Results of the canvass were as follows:

There were eight hundred thirty-three (833) total votes cast for the **Office of Lake Delhi Combined Recreational Facility and Water Quality District Trustee** with Patrick D. Colgan receiving two hundred seventy-seven (277) votes, Laurie Kramer receiving two hundred twenty-nine (229) votes, Steve Leonard receiving two hundred twenty-six (226) votes, Dan Kimball receiving ninety-six (96) votes, Bruce Schneider receiving four (4) votes and Chip Hughes receiving one (1) vote.

**Patrick D. Colgan, Laurie A. Kramer and Steve Leonard were declared elected for terms of three (3) years.**

There being no further business, this meeting is adjourned.

**IN TESTIMONY THEREOF**, we have set our hands and caused this to be attested by the Clerk of the Board of Supervisors, with the Seal of this County.

Done at Manchester, the county seat of Delaware County, Iowa, this 28<sup>th</sup> day of July, 2014.

Delaware County Board of Supervisors

/S/ Shirley E. Helmrichs, Chairperson

/S/ Jeff Madlom

/S/ Douglas Dabroski

ATTEST:

/S/ Carla K. Becker, Delaware County Auditor

STATE OF IOWA            )  
                                      ) Ss:  
DELAWARE COUNTY        )

August 4, 2014  
Manchester, Iowa  
9:00 a.m.

The Delaware County Board of Supervisors met in regular session this date at 9:00 a.m. with all members present. Also present were Anthony Bardgett, Carla Becker, and two members of the media. Chairperson Helmricks called the meeting to order.

**Motion made** by Dabroski, second by Madlom and carried to approve the July 28, 2014 regular session minutes. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the following employees to attend their respective out-of-county meetings: Retroactively for Mike Ryan to attend the IEMA monthly meeting in Polk County on August 1, 2014; Deborah Peyton to attend the Recorder's Summer Conference in Bettendorf on August 13, 14 & 15, 2014; Carla Becker to attend the ISAC Property Tax Reform Working Group meeting in Des Moines on August 8, 2014; and Jeff Madlom and Shirley E. Helmricks to attend the Regional Mental Health meeting in Cedar Rapids on August 7, 2014. All Ayes

There were no claims submitted for consideration of payment at today's meeting.

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" submitted for consideration at today's meeting.

**Motion made** by Dabroski, second by Madlom and carried to acknowledge receipt of the following manure management plan updates: Larry Diercksen in Section 18 of Milo Township; Virgil Recker, STL Farms, in Section 12 of Delaware Township; and Linda Kirby in Section 31 of Richland Township. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to set September 8, 2014 at 1:15 pm as the date and time to receive bids for the Turtle Creek Bridge Project (L-B-15(02)--73-28). The plans for this project were approved earlier in the spring of 2014. The project cannot begin before October 1, 2014 with a late start date of April 6, 2015. Sixty working days have been allocated for completion of the project with free winter days allowed. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the County Engineer to send a "funding request" letter to the Iowa DOT for consideration of Delaware County's participation in the Low Cost Safety Fund. Said fund is designed to reimburse 100% of the county's cost of traffic control updates that improve safety on Iowa roadways. County Engineer Anthony Bardgett has identified two (2) areas within the county which would benefit from this program:

**1. The intersection of Penn Center Road and D5X**

We like to improve the awareness of drivers at this intersection by adding signage that indicates oncoming traffic. This is a T-intersection with at least one fatality in recent years.

**2. Railroad Viaduct on Old Highway 20 west of Dyersville**

We would like to add flashing warning signs that indicate water on the road at this viaduct. This location has a history of being inundated by flash flooding.

Mr. Bardgett estimates the cost of both projects to be around \$8,000. All Ayes

**ENGINEER'S REPORT**

**Contract Rock** – All contract rock is complete.

**310<sup>th</sup> Ave Bridge Project** – Taylor Construction should begin construction this week. Equipment has been moved into the job site but no road closure yet.

**C64 Subdrain Tile Project** – Manatt's finished the shoulder tile work last week.

**Worthington Road Paving Project (D35)** – The contractor expects to start construction by September 15, 2014.

**X3C Paving North of Colesburg** – Mathy Construction will be working on the final lift of asphalt this week. They are currently paving on the Clayton County side.

**Road Maintenance** – Secondary Road crews are rebuilding the gravel road on 220<sup>th</sup> Avenue south of D42 this week. Portions of the road may be closed at times but access for residents will be maintained.

**Big Iron Auction Update** – The July 30<sup>th</sup> auction has been closed with 10 items being sold for a net profit of \$15,374.50.

**NEXT MEETING**

The next regular session will be held on Monday, August 11, 2014 at 1:15 pm.

**PUBLIC COMMENTS**

None

**Motion made** by Madlom, second by Dabroski and carried to adjourn the meeting at 9:16 a.m. All Ayes

These minutes have been read and approved.

/S/ Shirley E. Helmricks, Chairperson

/S/ Carla K. Becker, County Auditor



STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

August 11, 2014  
 Manchester, Iowa  
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were John LeClere, Andrea Schmidt, Jeff Lewis, Anthony Bardgett, Carla Becker, and two members of the media. Chairperson Helmrichs called the meeting to order.

**Motion made** by Madlom, second by Dabroski and carried to approve the August 4, 2014 regular session minutes. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the following employees to attend their respective out-of-county meetings: Mike Ryan to attend the IEMA meeting in Buchanan County on August 12, 2014 and the DOT Haz Mat Transportation presentation in Linn County on August 14, 2014; and Carla Becker, Anne Rave and Peggy Hildebrand to attend the ISACA Real Estate Workshop in Des Moines August 13 & 14, 2014. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the following claims for payment including the August 8, 2014 payroll in the amount of \$171,482.29 warrant #10145-#10272:

|                              |                           |          |                               |                           |          |
|------------------------------|---------------------------|----------|-------------------------------|---------------------------|----------|
| Accent Laser Services Inc    | Stationery/Supplies       | 524.80   | Henderson Products            | Construction & Maint      | 260.84   |
| Ace Homeworks                | Postage & Mailing         | 19.73    | Heritage Printing             | Printing Services         | 416.37   |
| Advanced Systems Inc         | Maint-Off Equipment       | 131.84   | Hopkinton Municipal Utilities | Water Use & Sewer         | 118.02   |
| Alliant Energy               | Service                   | 6375.38  | Ronald Huber                  | Grounds & Maint Supplies  | 64.00    |
| Al's Electrical Service      | Radio & Communications    | 481.20   | IA Dept of Nat Resources      | Licensing                 | 340.00   |
| Animal Health International  | Medical & Lab Supplies    | 183.76   | IA Natural Heritage Fndtn     | Dues & Memberships        | 250.00   |
| Jody Antrim JDC Works        | Park Development          | 155.70   | IA Prison Industries          | Roads                     | 357.50   |
| Ronald F Bailey              | Grounds & Maint Supplies  | 275.00   | Secretary of State Elections  | Data Processing           | 1621.35  |
| Bard Materials               | Roads                     | 8036.86  | Iowa Technologies Inc         | Data Processing Supplies  | 450.00   |
| Bard Materials               | Cover Aggregate           | 95070.67 | IA Assn of Co Conservation    | Dues & Memberships        | 1500.00  |
| Barron Motor Supply          | Minor Mv Parts & Access   | 316.20   | Inmate Services Corporation   | Rm/Bd Pymnt Out of Co     | 700.00   |
| Behrs Funeral Directors      | Funeral Services          | 1500.00  | Interstate Batteries of Great | Minor Mv Parts & Access   | 409.90   |
| Best Cleaners                | Uniforms/Mops             | 1023.75  | Jamar Technologies Inc        | Minor Equip/Hand Tools    | 3995.00  |
| Bi-County Disposal Inc       | Sanitation Disposal       | 176.12   | John Deere Financial          | Repair/Maint-Misc Equip   | 1494.63  |
| Black Hills Energy           | Natural -LP Gas-Fuel Oil  | 142.02   | Leon Kelchen                  | Grounds & Maint Supplies  | 75.00    |
| Black Hills Energy           | Assistance                | 168.00   | Lahr Repair Inc               | Repair/Maint-Const Equip  | 136.83   |
| Blakesley Drug               | Prescription Medicine     | 146.63   | Leader Publications           | Board Proceedings         | 2228.71  |
| BOSS                         | Stationery/Supplies       | 14.94    | Jill Lewis                    | Buildings-Repair/Maint    | 150.00   |
| Boubin Tire Co               | Tires & Tubes             | 253.20   | Manchester CARQUEST           | Repair/Maint- Vehicle     | 6.29     |
| BP                           | Fuels                     | 1111.95  | Manchester Motor Supply       | Construction & Maint      | 135.13   |
| Peter Buschmann              | Grounds & Maint Supplies  | 450.00   | Manchester Press              | Publications              | 645.28   |
| Carls Feed & Farm Store Inc  | Public Education Items    | 38.20    | Manchester Signs LLC          | Roads                     | 68.00    |
| County Case Management       | Data Processing           | 803.00   | City of Manchester            | Water Use & Sewer         | 645.49   |
| Central Iowa Water           | Water Use & Sewer         | 56.97    | Marco                         | Repair/Maint-Misc Equip   | 67.06    |
| LLC CenturyLink Comm         | Telephone Services        | 694.43   | Marla's Screen Prints         | Apparel & Uniform         | 291.87   |
| CenturyLink                  | Telephone Services        | 424.65   | Martin Equipment of Illinois  | Minor Mv Parts & Access   | 3096.26  |
| City Laundering Co           | Custodial Supplies        | 194.36   | Matco Tools Nathan Pearson    | Minor Equip & Hand Tools  | 211.00   |
| Continental Research Corp    | Shop Equipment            | 369.79   | Mediacom LLC                  | Data Processing           | 205.90   |
| Covenant Medical Center      | Diagnostic Evaluation     | 4327.00  | Mid Amer Research Chemical    | Shop Equipment            | 423.77   |
| Janis E Creveling            | Election Official         | 14.56    | Monkeytown                    | Supplies                  | 769.19   |
| D&S Portables Inc            | Sanitation Disposal       | 2069.75  | NE IA Telephone               | Data Processing           | 1908.47  |
| Dearborn Ntnl Life Insurance | Employee Group Ins        | 388.08   | Opportunity Village           | Sheltered Workshop        | 734.08   |
| Debra Kintzle Cleaning       | Buildings-Repair/Maint    | 450.00   | Palmer Hardware               | Repair/Maint-Misc Equip   | 855.96   |
| Del Clay Impl Co Inc         | Repair/Maint- Vehicle     | 242.23   | Plumb Supply Company          | Plumbing Repair/Maint     | 85.18    |
| Delaware Co Sheriff          | Transportation            | 731.57   | Prairie View Management Inc   | RCF                       | 7481.96  |
| Del Co Treasurer             | Property Taxes            | 3794.00  | Precise MRM LLC               | Repair/Maint-Radio Equip  | 601.11   |
| Delhi Lumber                 | Park Development          | 172.35   | Radio Communications          | Radio & Communications    | 240.00   |
| Diamond Mowers Inc           | Construction & Maint      | 328.20   | Rite Price Office Supply      | Supplies                  | 910.79   |
| DLT Solutions                | Data Processing           | 4429.02  | Ritter Tool Sales Inc         | Minor Equip & Hand Tools  | 14.15    |
| Dolan Insurance Agency       | Blanket Insurance         | 287.00   | River City Stone              | Park Development          | 50.74    |
| Don & Walt LLC               | Buildings-Repair/Maint    | 57.07    | River City Stone              | Roads                     | 61792.93 |
| Dons Truck Sales Inc.        | Construction & Maint      | 82.92    | S&D Supply Inc.               | Minor Equip & Hand Tools  | 328.10   |
| Dyersville Commercial        | Board Proceedings         | 3267.83  | Sadler Power Train Inc        | Construction & Maint      | 1355.94  |
| Eastern Iowa Drainage        | Repair/Maint-Const Equip  | 380.00   | SE District of ISAA           | Education & Training      | 175.00   |
| Eastern Iowa Tire Inc        | Tires & Tubes             | 2780.25  | Shield Technology Corp        | Data Processing Supplies  | 75.00    |
| Eastside Storage             | Buildings-Repair/Maint    | 30.00    | Simbeck & Associates Inc      | Construction & Maint      | 1811.42  |
| Edgewood Cemetery Assn       | Expend Local Pass Thru    | 2200.00  | Sioux Sales Company           | Apparel & Uniform         | 155.25   |
| Edgewood Saw & Supply        | Construction & Maint      | 63.09    | Smittys                       | Repair/Maint- Vehicle     | 950.28   |
| Jody Elgin                   | Custodial Supplies        | 52.50    | Solutions Inc                 | Data Processing           | 200.00   |
| Tina Elgin                   | Custodial                 | 500.00   | Standard Auto Parts LLC       | Buildings-Repair/Maint    | 153.97   |
| Election System & Software   | Stationery/Supplies       | 484.54   | Sues Flower & Garden          | Permanent Landscaping     | 40.00    |
| Everys Auto & Tire Center    | Repair/Maint- Vehicle     | 2.00     | Terminal Supply Company       | Shop Equipment            | 329.49   |
| Fareway Store Inc            | Food & Provisions         | 44.29    | Lucas R Thomsen               | Wearing Apparel & Uniform | 9.63     |
| Farm & Home Publishers       | Off Publication/Legal Not | 463.50   | Three Rivers FS               | Repair/Maint-Misc Equip   | 8668.90  |
| Feldmann Trucking            | Engineering Services      | 800.00   | Titan Access                  | Construction & Maint      | 441.00   |
| Janet K Fischer              | Supplies                  | 148.00   | Truax Co Inc                  | Repair/Maint-Const Equip  | 40.54    |
| Gaffney Quarries Inc         | Roads                     | 2224.73  | Upper Bay Cemetery            | Care of Graves            | 87.50    |
| Gillund Enterprises          | Shop Equipment            | 190.00   | US Postmaster                 | Postage & Mailing         | 209.00   |
| Good Neighbor Society        | Food Preparation          | 2502.00  | FE Welterlen Motors Inc.      | Repair/Maint- Vehicle     | 43.45    |
| Harrison Truck Centers       | Construction & Maint      | 175.44   | Dixie L Willman               | Education & Training      | 230.88   |
| Marvin Heims                 | Engineering Services      | 400.00   | Windstream                    | Telephone Service         | 2705.31  |
| Helle Farm Equipment Inc     | Construction & Maint      | 365.05   | Billie K Zumbach              | Election Official         | 26.88    |

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" submitted for consideration at today's meeting.

**Motion made** by Dabroski, second by Madlom and carried to acknowledge receipt of a manure management plan update from North 60 Pork LLC in Section 35 of South Fork Twp and supplemental information for Gentz Farm's expansion application which was originally filed with the Board on July 25, 2014. The proposed expansion for Gentz Farms Inc is located in Section 8 of Colony Twp. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve Kurt Funke as a signer on the Assessor's credit card effective immediately. Due to his current position in the Assessor's Office, Mr. Funke will be taking classes which require staying overnight. All Ayes

**GIS Staff Augmentation End of Year Report – Schneider Corp**

Jeff Lewis with Schneider Corporation addressed the Board regarding the county's contract with Schneider Corporation for GIS staff augmentation. The county currently contracts for one on-site day per month and 144 off-site project hours. Projects completed during FY14 include agland assessment administrative changes, sign reflectivity in the Secondary Roads Department, BPTC unit identification, and the creation of a TIF layer for the county. The county has also added several layers to its Beacon website such as barn quilts, pictometry images and the newly proposed flood plain map. There were over one million hits on the site last year. There were 125,000 more requests on the website than the previous year as well with 40 more individual visits per day. The most popular layers are the parcels layer and Barn Quilts. Thirty-eight percent of the site's usage occurs during times the courthouse is closed (nights or weekends.) The Board thanked Mr. Lewis for his presentation.

**Motion made** by Dabroski, second by Madlom and carried to table the consideration of the abatement of property taxes on Parcel #320-31-00-018-09 which is in the name of Angela Faust. According to the request received from Delaware County Treasurer Carolyn Wilson, Ms. Faust sold the mobile home (located on leased land) to someone who has taken it out of the county. The Treasurer's Office collected advance tax of \$392.00 which was the full year amount from FY13-14 collections and applied it to her 2014-15 taxes due. When the actual tax bill came it showed a balance due of \$8.00 due to a change in tax rates for the district. Mrs. Wilson feels that the tax obligation for this parcel was complete at the time of the sale and is requesting that the Board abate the remaining \$8.00 due for FY15. Also, since the mobile home is no longer in the county and no bill of sale has been issued, Mrs. Wilson is asking the Board to also abate any tax for 2014 values payable in FY16.

According to Delaware County Assessor Andrea Schmidt the mobile home was located on the premises on January 1, 2014 and thus is subject to assessment for the 2014 assessment year payable 2015-16. Her office was not notified of the mobile home being removed until May 2014.

The Board will gather additional information regarding this property to help aid them in the decision to abate or not.

**Motion made** by Madlom, second by Dabroski and carried to acknowledge receipt of the Clerk of Court's Monthly Report and Remittance showing that for the month of July 2014 \$1,217.55 was collected for various fees and surcharges and deposited into the general funds. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to acknowledge receipt of the Recorder's Monthly Report showing that for the month of July 2014 the following monies were collected and deposited into their respective funds:

|                            |               |
|----------------------------|---------------|
| General Fund               | 10,428.34     |
| Recorder's Management Fund | 327.00        |
| Electronic Transfer Fund   | <u>327.00</u> |
| Total                      | 11,168.34     |

All Ayes

**Motion made** by Madlom, second by Dabroski and carried to acknowledge receipt of the Treasurer's Monthly Banking and Investment Report showing that as of August 1, 2014 \$14,769,122.06 was deposited on behalf of all taxing entities in the county in various banks across the county. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the following destruction of records resolution:

**RESOLUTION No 2014-043  
DESTRUCTION OF RECORDS**

Pursuant to Section 48A.35 of the 2014 Code of Iowa, we do hereby authorize the destruction of the following records in the Delaware County Auditor's Office:

All Non-current Scanned Voter Registration Materials

Approved this 11<sup>th</sup> day of August, 2014.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Jeff Madlom

/S/ Doug Dabroski

Attest: /S/ Carla K. Becker

All Ayes

**Motion made** by Madlom, second by Dabroski and carried to reappoint Lynn Ryan to another three (3) year term as Veteran Affairs Commissioner effective retroactively to July 1, 2014. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the hiring of Mitchel Knipper as a full-time Deputy Sheriff with the Delaware County Sheriff's Department effective August 20, 2014 at a beginning wage of \$24.10/hour during his probationary period of 6 months. After successful completion of the 6 month probationary period, his wage will increase to \$25.43/hour. Mr. Knipper's hiring will fill the vacancy in the department. All Ayes

The next item was added to the agenda due to its timely nature.

**Motion made** by Madlom, second by Dabroski and carried to acknowledge receipt of a letter of resignation from Sheri Weber as a Community Life Trainer with the Delaware County Community Life Department effective August 18, 2014. The Board thanked Ms. Weber for her many years of service to Delaware County. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the following resolution:

**RESOLUTION No. 2014-044  
5K RUN/WALK BENEFIT**

**WHEREAS**, a 5K benefit run/walk will be held on August 23, 2014 from 9:00 am to 10:00 am near the Pin Oak Golf Course south of Manchester, and

**WHEREAS**, the run event will affect a portion of 185<sup>th</sup> Avenue from 224<sup>th</sup> Street to the Pin Oak Park, and

**WHEREAS**, the City of Manchester will provide law enforcement and any required traffic control devices to control traffic.

**NOW THEREFORE BE IT RESOLVED** that the Delaware County Board of Supervisors has approved the use of a portion of 185<sup>th</sup> Avenue from 224<sup>th</sup> Street to the Pin Oak Park for said 5K run event.

Passed and approved this 11<sup>th</sup> day of August 2014.

/S/ Shirley E. Helmrichs, Chair

Delaware County Board of Supervisors

Attest: /S/ Carla Becker, Delaware County Auditor

All Ayes

**Motion made** by Madlom, second by Dabroski and carried to set August 25, 2014 at 1:15 pm as the date and time to receive quotes for 22,750 gallons of liquid propane (20,000 gallons for the Secondary Roads Dept and 2,750 gallons for the Conservation Dept.) All Ayes

**ENGINEER'S REPORT**

**Contract Rock** – All contract rock is complete.

**310<sup>th</sup> Ave Bridge Project** – Taylor Construction started last week with removing the old deck panels. They will be building the abutment slopes and driving substructure piles this week.

**Worthington Road Paving Project (D35)** – The contractor expects to start construction by September 15, 2014.

**X3C Paving North of Colesburg** – Mathy Construction still needs to place the final lift of asphalt. They are currently working on the Clayton County side.

**Road Maintenance** – Secondary Road crews are rebuilding the gravel road on 220<sup>th</sup> Avenue south of D42 this week. Portions of the road may be closed at times but access for residents will be maintained.

**Big Iron Auction Update** – The August 6, 2014 auction has been closed with 10 items being sold for a net profit of \$10,011.00.

**NEXT MEETING**

The next regular session will be held on Monday, August 18, 2014 at 1:15 pm.

**PUBLIC COMMENTS**

None

**Motion made** by Madlom, second by Dabroski and carried to adjourn the meeting at 1:55 pm. All Ayes

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

August 18, 2014  
 Manchester, Iowa  
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were John Boorman, Karsen Rumpf, Kurt Shearer, John LeClere, Anthony Bardgett, Carla Becker, and two members of the media. Chairperson Helmrichs called the meeting to order.

**Motion made** by Madlom, second by Dabroski and carried to approve the August 11, 2014 regular session minutes. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the following employees to attend their respective out-of-county meetings: Carla Becker will be attending the Solutions School of Instruction in Ames on August 21, 2014; and John LeClere, Jeff Madlom, Shirley Helmrichs and Doug Dabroski to tour the Buchanan County Jail in Independence on August 21, 2014. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the following claims for payment:

|                       |                    |        |
|-----------------------|--------------------|--------|
| Wellmark BCBS of Iowa | Employee Insurance | 910.00 |
| Windstream            | Telephone Service  | 322.79 |

All Ayes

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" submitted for consideration at today's meeting.

**Motion made** by Dabroski, second by Madlom and carried to acknowledge receipt of an application to expand an existing facility from KB Reth, Klosterman Bros, Inc., in Section 16 of South Fork Township and manure management plan updates from Wulfekuhle Farms, Inc., Bildstein Farm, in section 12 of Bremen Township and Craig Wulfekuhle, Scherbring Farm, in Section 20 of Colony Township. All Ayes. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to acknowledge receipt of the 2013-14 year-end financial report for the Delaware County Agricultural Extension District showing a beginning balance of \$193,566.30, revenues totaling \$438,986.97 and expenses of \$426,404.66 for the year. The ending fund balance for FY13-14 was \$206,148.61. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the following resolution with regards to calling for a special election to be held with the regularly scheduled General Election in November 2014:

**RESOLUTION No. 2014-045**

**CALLING A SPECIAL COUNTY ELECTION**

**WHEREAS**, Delaware County, State of Iowa, proposes to contract indebtedness and issue general obligation bonds or notes to provide funds to pay costs of a general county purpose project hereinafter described; and

**WHEREAS**, Section 331.442 of the Code of Iowa, provides that before the Board may institute proceedings for the issuance of bonds or notes for a general county purpose, it shall call a special county election to vote upon the proposition of issuing bonds or notes in accordance with the provisions of such statute; and

**WHEREAS**, neither the proposal for the issuance of the bonds or notes hereinafter set forth, nor any other proposal incorporating any portion of it, has or will have been submitted to the registered voters of the County for a period of more than six months prior to the date of election hereinafter provided; and

**WHEREAS**, "the Manchester Press, the Delaware County Leader and the Dyersville Commercial", are all legal newspapers, printed wholly in the English language, as defined by Section 618.3 of the Code of Iowa, and published in the County and of general circulation therein.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF DELAWARE COUNTY, STATE OF IOWA:**

Section 1. That there is hereby called a special County election on Tuesday, the 4<sup>th</sup> day of November, 2014, at which election there shall be submitted to the registered voters of the County the following questions, to-wit:

**"SHALL THE COUNTY OF DELAWARE, STATE OF IOWA, ISSUE ITS GENERAL OBLIGATION BONDS OR NOTES IN AN AMOUNT NOT EXCEEDING THE AMOUNT OF \$4,900,000 FOR THE PURPOSE OF RECONSTRUCTING, ENLARGING, IMPROVING, EQUIPPING AND FURNISHING THE COUNTY JAIL AND SHERIFF'S OFFICE?"**

Section 2. That the voting place or places for the election, and the hours the polls shall be opened and closed shall be as set out in the notice of election, such notice to be prepared and approved by the County Commissioner of Elections.

Section 3. That the form of ballot to be used at the election shall be of the type authorized by the Code of Iowa that will permit the use of electronic counters and will be in substantially the form set forth in the Notice of Election. That, if more than one public measure shall be submitted to the electors at the time of the election, all such measures shall be printed upon one ballot.

Section 4. That the Election Board for the voting precinct or precincts shall be appointed by the County Commissioner of Elections, not less than 15 days before the date of said election.

Section 5. That the Auditor of Delaware County, Iowa, being the County Commissioner of Elections, is hereby directed to publish the notice of election once in "the Manchester Press, the Delaware County Leader and the Dyersville Commercial", all being legal newspapers, printed wholly in the English language, as defined by Section 618.3 of the Code of Iowa, published in said County and of general circulation therein, the publication to be not less than four clear days nor more than twenty days prior to the date of the election.

Section 6. That the County Commissioner of Elections shall cause to be prepared all such ballots and election registers and other supplies as may be necessary for the proper and legal conduct of said election.

Section 7. That the Auditor is hereby directed to file a certified copy of this Resolution in the office of the County Commissioner of Elections, which filing shall also constitute the "written notice" to the County Commissioner of Elections of the election date required to be given by the governing body under the provisions of Chapter 47 of the Code of Iowa.

**PASSED AND APPROVED** this 18<sup>th</sup> day of August, 2014.

/S/ Shirley E. Helmrichs, Chairperson  
 Delaware County Board of Supervisors

ATTEST:

/S/ Carla K. Becker, County Auditor

Chairperson Helmrichs stated that the Board has been considering calling for an election for quite some time. A committee was formed to look into the need for modernizing the current jail facilities and Sheriff's Department. Sheriff LeClere also had a booth at the Delaware County Fair with large posters showing the proposed changes to the facility. According to Sheriff LeClere, most people had positive comments regarding the proposed project. Sheriff LeClere has also spoken with the architect and feels the current dollar amounts are still well within the scope of the proposed project. According to the county's financial advisors for this project, Public Financial Management, Inc., the cost to taxpayers the first year would be approximately \$.35/\$1,000 of taxable value. This is based on a twenty year bond.

The Board would like to see there be a weekend where the Sheriff could hold an "open house" at the Jail and Sheriff's Office. Since this is a facility that most taxpayers do not visit on a regular basis, it would be nice to provide an opportunity for the public to view the current facilities. Sheriff LeClere will look into the feasibility of an "open house". All Ayes

**Consideration of Quotes for Tree Maintenance/Removal on Courthouse Grounds**

According to Supervisor Madlom, there are two trees on the courthouse grounds whose condition has deteriorated to the point where they should be removed; the maple tree on the north side of courthouse and the dead tree on the west side of courthouse. Quotes to remove said trees were received and read aloud as follows:

|                                 |                         |
|---------------------------------|-------------------------|
| Jim Wessels                     | \$600.00 for both trees |
| Weiner's Tree and Stump Removal | \$550.00 for both trees |

Both quotes include removal of the trees, stump grinding, refilling of holes with black dirt and seeding.

**Motion made** by Madlom, second by Dabroski and carried to acknowledge receipt of the quotes as read for the removal of two trees on the courthouse grounds and to award said quote to Weiner's Tree and Stump Removal for its low bid of \$550.00. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the issuance of a "conditional use" construction permit to Mason Wind LLC for a "backup" wind turbine location on property owned by Eldon Ries in Section 32 of Bremen Township with the stipulation that the Department of Transportation and the County Engineer approve and inspect the haul route if this site is used. The project's investors wanted a backup location just in case one of the "preferred" locations falls through. The financing phase of the project is completed. For the construction phase of the project, they will need three buildable locations. With the addition of this "backup" site, they will have five total permits; three outside the two mile jurisdiction of the City of Dyersville and two within the two mile jurisdiction. They will only be building on three of the permitted sites due to a study conducted by Alliant Energies which showed a minimum output of 7 megawatt. They will want to match Alliant's calculated minimum. With a minimum output of 2 megawatt per turbine, they will be limited to a total of three building sites. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the operating funds transfer of \$43,132 from the Rural Services Fund to the Secondary Roads Fund as directed by the Board of Supervisors per Resolution No. 2014-041. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to acknowledge receipt of the following part-time employee resignations from the Secondary Roads Department with appreciation for their service to Delaware County:

|               |                           |
|---------------|---------------------------|
| Stephen Weber | Effective August 4, 2014  |
| Kyla Pfeiler  | Effective August 15, 2014 |

All Ayes

**ENGINEER'S REPORT**

**310<sup>th</sup> Ave Bridge Project** – Taylor Construction will be working on completing substructure work this week. Concrete beams are expected to be placed the start of next week.

**Worthington Road Paving Project (D35)** – Horsefield Construction expects to start construction by September 15, 2014.

**X3C Paving North of Colesburg** – Mathy Construction completed the final lift of asphalt last week. Shoulder rock and pavement markings still need to be completed.

**Road Maintenance** – Last week Secondary Road crews completed their work on rebuilding 220<sup>th</sup> Avenue south of D42.

**NEXT MEETING**

The next regular session will be held on Monday, August 25, 2014 at 1:15 pm.

**PUBLIC COMMENTS**

None

**Motion made** by Madlom, second by Dabroski and carried to adjourn the meeting at 1:47 pm. All Ayes

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

August 25, 2014  
 Manchester, Iowa  
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Jerry Ries, Andrea Schmidt, Anthony Bardgett, Carla Becker, and three members of the media. Chairperson Helmrichs called the meeting to order.

**Motion made** by Madlom, second by Dabroski and carried to approve the August 18, 2014 regular session minutes. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the following employees to attend their respective out-of-county meetings: Retroactively for Peggy Petlon to attend the Iowa Coalition meeting in Des Moines on August 21<sup>st</sup>; Peggy Petlon to attend the Regional MH meeting in Cedar Rapids on August 25<sup>th</sup>, a Crisis Workshop in Cedar Rapids on August 26<sup>th</sup>, the Community Services Affiliate meeting in Des Moines on August 27<sup>th</sup>, a Council Workshop in Cedar Rapids on August 29<sup>th</sup> and the Regional MH meeting in Cedar Rapids on September 4<sup>th</sup>; Norman Wellman to attend the Iowa E-911 Communications Council meeting in West Des Moines on August 27, 2014; Shirley Helmrichs to attend the BDF meeting in Independence on August 26<sup>th</sup>; Shirley Helmrichs, Jeff Madlom and Anthony Bardgett to attend the RPA meeting in Dubuque on August 28<sup>th</sup>; Shirley Helmrichs and Jeff Madlom to attend the Regional MH meeting in Cedar Rapids on September 4<sup>th</sup>; and Jeff Madlom to attend the Business Growth Board of Directors meeting in Dubuque on August 27<sup>th</sup>. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the following claims for payment including the August 22, 2014 payroll in the amount of \$170,238.55 warrant #10453-#10571:

|                               |                           |          |                               |                           |          |
|-------------------------------|---------------------------|----------|-------------------------------|---------------------------|----------|
| Advanced Business Systems     | Data Processing           | 158.00   | Mailing Services Inc          | Postage & Mailing         | 808.01   |
| Advanced Systems Inc          | Stationery/Supplies       | 197.68   | Manchester Motor Supply       | Construction & Maint      | 57.13    |
| Alliant Energy                | Service                   | 1759.83  | Manchester Press              | Publications              | 397.52   |
| Altorfer Inc                  | Construction & Maint      | 3943.19  | Manchester Signs LLC          | Roads                     | 14.00    |
| Jody Antrim JDC Works         | Park Development          | 289.50   | City of Manchester            | Water Use & Sewer         | 27.75    |
| Bard Materials – Maint        | Park Development          | 9427.35  | Maquoketa Valley REC          | Electrical Power          | 2027.36  |
| Bard Materials - Rock         | Roads                     | 19837.20 | Mediacom LLC                  | Telephone Services        | 244.13   |
| David G Baumgartner           | Legal Rep for Commit      | 514.24   | Midwest Wheel                 | Construction & Maint      | 437.25   |
| Becker Electric LLC           | Repair/Maint-Fixed Equip  | 314.30   | NE-IA Industrial Fasteners    | Steel-Iron-Related Metals | 443.67   |
| John W Bernau                 | Employee Mileage/Subs     | 50.96    | Neuhaus Properties            | Rent Payments             | 225.00   |
| Kassie Jo Billerbeck          | Engineering Services      | 400.00   | Daryl Nurre                   | Engineering Services      | 600.00   |
| Linda S Bird                  | Refunds /Reimbursements   | 176.60   | Nyhart                        | Acct/Audit/Clerical       | 1300.00  |
| Black Hills Energy            | Service                   | 117.48   | Orkin Exterminating Co        | Buildings-Repair/Maint    | 737.28   |
| Bob Stephen Motors Inc        | Repair/Maint- Vehicle     | 41.74    | Palmer Hardware               | Buildings-Repair/Maint    | 28.99    |
| Bodensteiner Implement        | Construction & Maint      | 55.81    | Pepsi-Cola Gen Bottle Inc     | Stationery/Supplies       | 175.86   |
| Boeding Ag Repair             | Minor Equip & Hand Tools  | 2000.00  | Deborah L Peyton              | Employee Mileage/Subs     | 159.43   |
| Bohnenkamp-Murdoch            | Medical & Health Services | 483.80   | Portable Cemetery             | Care of Graves            | 15.00    |
| Boubin Tire Co                | Repair/Maint-Const Equip  | 1104.43  | Prairie Inet                  | Data Processing Supplies  | 142.31   |
| Denny Burke                   | Rent Payments             | 200.00   | Radio Communications          | Repair/Maint-Radio Equip  | 33.40    |
| Carls Feed & Farm Store       | Public Education Items    | 66.45    | Ray O'Herron Co Inc           | Apparel & Uniform         | 490.37   |
| Carpenter Uniform Co          | Apparel & Uniform         | 1289.26  | Regional Medical Center       | Emergency Treatment       | 1489.50  |
| ChemRight Laboratories Inc    | Engineering Services      | 960.00   | Reliance Telephone Inc        | Telephone Services        | 300.00   |
| City Laundering Co            | Custodial Supplies        | 134.48   | Randy Reth                    | Rent Payments             | 500.00   |
| City of Colesburg             | Roads                     | 1680.61  | Rite Price Office Supply      | Supplies                  | 815.82   |
| Counseling/Assessment         | Medical & Health Services | 150.00   | River City Stone – Maint      | Park Development          | 1093.45  |
| Country Ridge Apartments      | Rent Payments             | 170.00   | River City Stone - Rock       | Roads                     | 57565.44 |
| Delaware Co Sheriff           | Transportation            | 286.88   | Rowekamp Associates Inc       | Office Equipment          | 133.00   |
| City of Delhi                 | Roads                     | 2338.37  | Sadler Power Train Inc        | Construction & Maint      | 2696.69  |
| Des Moines Stamp Mfg Co       | Stationery/Supplies       | 58.40    | Pete Schaul Rental Property   | Rent Payments             | 200.00   |
| Don & Walt LLC                | Boiler Inspection etc     | 512.40   | Sign-Up LTD                   | Traffic & St Sign         | 200.45   |
| Dons Truck Sales Inc          | Construction & Maint      | 124.21   | Silveredge Cooperative        | Fuels                     | 2672.68  |
| Dubuque County Sheriff        | Legal-Court Related       | 33.00    | Daniel W Small                | Minor Equip & Hand Tools  | 45.00    |
| Dyersville Commercial         | Off Publication/Legal Not | 39.00    | Smittys                       | Repair/Maint-Misc Equip   | 50.00    |
| Eastern Iowa Tire Inc         | Tires & Tubes             | 926.75   | Solutions Inc                 | Stationery/Supplies       | 70.00    |
| Ed's Lawn Care                | Buildings-Repair/Maint    | 592.00   | Standard Auto Parts LLC       | Construction & Maint      | 300.10   |
| Jody Elgin                    | Custodial Supplies        | 220.50   | State Hygienic Lab            | Medical & Health Services | 56.50    |
| Tina Elgin                    | Custodial                 | 500.00   | State Medical Examiner        | Medical & Health Services | 1582.00  |
| Hausers Water Systems Inc     | Water Use & Sewer         | 36.00    | State of Iowa-Elevator Safety | Inspection                | 175.00   |
| Robert Helmrich               | Grounds & Maint Supplies  | 108.00   | Taylor Construction Inc       | Bridges                   | 51244.14 |
| Henderson Products            | Construction & Maint      | 236.25   | Terminal Supply Company       | Construction & Maint      | 114.16   |
| Heritage Printing             | Printing Services         | 464.68   | Three Rivers FS               | Fuels                     | 33012.73 |
| Home Depot Credit             | Maint & Supplies          | 467.90   | US Cellular                   | Telephone Services        | 1669.64  |
| Peggy A Hildebrand            | Employee Mileage/Subs     | 31.26    | US Postmaster                 | Postage & Mailing         | 3604.00  |
| Houlihan Sanitation Service   | Sanitation Disposal       | 431.00   | Verizon Wireless              | Telephone Services        | 120.03   |
| IA Division of Labor Services | Boiler Inspection etc     | 40.00    | Victory Ford                  | Construction & Maint      | 47.35    |
| IA Prison Industries          | Roads                     | 5777.26  | Walmart Community             | Buildings-Repair/Maint    | 249.88   |
| IA Secretary of State Notary  | Stationery/Supplies       | 30.00    | Weber Paper Company           | Stationery/Supplies       | 225.67   |
| ISACA Treasurer               | Education & Training      | 35.00    | Weiners Tree Removal          | Park Development          | 2586.00  |
| Kramer Funeral Home           | Funeral Services          | 1500.00  | Stacy L Wessels               | Miscellaneous             | 8.00     |
| Lechtenberg Janitorial        | Custodial Supplies        | 293.00   | Laine M Weston                | Refunds /Reimbursements   | 337.50   |
| Jill Lewis                    | Buildings-Repair/Maint    | 150.00   | Windstream                    | Telephone Service         | 459.22   |
| Linn Co Auditor               | Medical & Health Services | 363.58   | Windstream                    | Telephone Service         | 195.45   |
| Shirley S Lyons               | Public Education Items    | 9.99     | Wonder Car Wash               | Repair/Maint- Vehicle     | 125.00   |
| M&M Construction              | Rent Payments             | 300.00   | Zee Medical Inc               | Medical & Lab Supplies    | 13.95    |

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" submitted for consideration at today's meeting.

**Motion made** by Dabroski, second by Madlom and carried to acknowledge receipt of a manure management plan update from Duane Nieman in Section 8 of North Fork Township and additional paperwork with regards to the facility expansion filed last week by Klosterman Brothers Inc., K B Reth, in Section 16 of South Fork Township. All Ayes. All Ayes

#### **Discussion and Possible Consideration Regarding Spillway Project Reimbursement Requests #1 and #2**

Earlier this year the Board entered into a 28E agreement with the Lake Delhi Combined Recreational Facility and Water Quality District Trustees to place guidelines on the expenditure of the \$2,999,999 that the County is contributing for the construction of the spillway portion of the Lake Delhi Dam reconstruction project. Under Section 5.2 of said agreement, until \$2,999,999 has been paid in aggregate, and upon receipt of an invoice for costs associated with the spillway portion of the Project that has been approved and paid by the Board of Trustees for the District, the County shall make a grant payment equal to 50% of each invoice amount. The

District shall submit to the County invoices for costs associated with the spillway within forty-five (45) days of the District's payment of such invoice. The County shall make payment to the District of 50% of each invoice within thirty (30) days of the County's receipt of request for reimbursement. Grant payments shall not begin until the District has filed approved Phase I and Phase II DNR permits and local flood plain permits for the Project with the Board of Supervisors. In addition, the County will, on a one-time basis, consider requests for reimbursement to the District for expenses incurred prior to the effective date of this Agreement. In order to qualify for reimbursement for expenses already incurred, the District must submit to the County such invoices within 45 days of receiving said permit approvals for the Project from the DNR and local officials.

The Board has received two requests for reimbursement from the Lake District Trustees. The first request, in the amount of \$265,800.35, is for various costs associated with the spillway portion of the project which were incurred prior to the issuance of the federal, state and local permits. This is the District's "one-time" request as outlined in Section 5.2 of the agreement. The second request, in the amount of \$4,103.50, is for reimbursement of invoices paid to Stanley Consultants for expenses relating to the Phase II state and federal permits.

The Board has spent many hours reviewing these two requests for reimbursement. Chairperson Helmrichs stated that she has no issue with request #2. However, she does feel that more information is needed with regards to portions of request #1 which involve the acquisition of property. The District is requesting reimbursement for the acquisition of three separate properties. In order for these acquisition costs to be eligible for county reimbursement, they must be directly associated with the spillway portion of the project. Board members have no issue with one of the acquired properties. However, they have issues with the other two properties and would like more information to justify their purchase.

**Motion made** by Madlom, second by Dabroski and carried to approve the reimbursement of request #2 in the amount of \$4,103.50 to the Lake Delhi Combined Recreational Facility and Water Quality District and to table the consideration of reimbursing for request #1 until the September 8, 2014 meeting to allow time for the District to submit additional information regarding two property acquisitions included in the request. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the abatement of the \$8.00 tax due and payable on parcel #320-31-00-018-09 owned by Angela Faust. Ms. Faust pre-paid the taxes due for 2014-15 in the amount of \$392.00 when she sold the trailer on leased land in May 2014. Unfortunately, the estimate was \$8.00 short leaving an amount due and payable for 2014-15. Delaware County Treasurer Carolyn Wilson was also asking for the Board to consider abating the taxes payable in 2015-16 for this parcel since the trailer being taxed on this parcel is now located in Clayton County and no Bill of Sale was ever filed. Assessor Andrea Schmidt stated that since the trailer was located on the parcel on January 1, 2014, the 2014 assessment is correct as certified. Board members were not comfortable considering abatement of a tax before it is even levied. The Board did not act on the Treasurer's request to abate the 2015-16 taxes on this parcel. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the following resolution regarding assignment of fund balance:

**RESOLUTION No. 2014-046**  
**Delaware County Board of Supervisors**  
**Assignment of General Fund Balance FY 2013-14**

**WHEREAS**, the Governmental Accounting Standards Board (GASB) has issued Statement 54 (GASB 54), a new standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after June 15, 2010, and,

**WHEREAS**, GASB 54 has changed the definition of Special Revenue Funds; and

**WHEREAS**, the Delaware County Board of Supervisors is being required to report the activities within established internal funds (former special revenue funds) under the General Fund; and

**WHEREAS**, the Delaware County Board of Supervisors would like to assign a portion of the General Fund ending fund balance for **FY 2013-14** for a specific purpose as well as assign the ending fund balance of internal funds being reported under the General Fund; and

**WHEREAS**, the Delaware County Board of Supervisors is aware that the ending fund balance of the General Supplemental Fund is considered restricted but wishes to "internally" assign portions of said restricted ending fund balance for particular purposes.

**NOW, THEREFORE BE IT RESOLVED**, that the Delaware County Board of Supervisors hereby assigns portions of the **FY 2013-14 General Fund ending fund balance** as follows:

**\$300,000 is hereby assigned for future infrastructure updates to the courthouse facility**

**\$50,000 is hereby assigned for future employee retirement payouts**

**The fund balance remaining within Internal Fund 17000 at year's end is hereby assigned for the benefit of the Delaware County Sheriff's Reserve Program**

**The fund balance remaining within Internal Fund 68000 at year's end is hereby assigned for the benefit of the Conservation Land Acquisition and Capital Improvements**

**The fund balance remaining within Internal Fund 79000 at year's end is hereby assigned for Conservation Trust Purposes**

**Also, the Board wishes to internally "assign" a portion of the restricted fund balance of the General Supplemental Fund as follows:**

**\$100,000 is hereby assigned for purchasing new voting equipment in the future**

**\$77,280 is hereby assigned for payment of future medical insurance premiums**

The above resolution is adopted this 25<sup>th</sup> day of August, 2014.

Delaware County Board of Supervisors

/S/ Shirley E. Helmrichs, Chairperson

Attest:

/S/ Carla K. Becker, Auditor

All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the FY Cash Financial Report for publication as follows:

**Delaware County - Accounting**  
**2013/2014 ANNUAL FINANCIAL REPORT**  
**Statement of Revenues, Expenditures and Changes in Fund Balances – Actual and Budgeted**  
**For Fiscal Year Ending: June 30, 2014**

|   | GENERAL<br>REVENUE<br>(A) | SPECIAL<br>REVENUE<br>(B) | CAPITAL<br>PROJECTS<br>(C) | DEBT<br>SERVICE<br>(D) | ACTUAL<br>TOTALS<br>(F) | BUDGETED<br>TOTALS<br>(G) |
|---|---------------------------|---------------------------|----------------------------|------------------------|-------------------------|---------------------------|
| <b>REVENUES &amp; OTHER FINANCING SOURCES</b> |                           |                           |                            |                        |                         |                           |
| Taxes Levied on Property                      | 4,416,605                 | 2,919,095                 |                            | 70,337                 | 7,406,037               | 7,405,017                 |
| Less: Uncollected Delinquent Taxes            | 1,138                     | 182                       |                            | 17                     | 1,337                   | 4,025                     |
| Less: Credits to Taxpayers                    | 220,839                   | 144,021                   |                            | 3,415                  | 368,275                 | 327,697                   |
| Net Current Property Taxes                    | 4,194,628                 | 2,774,892                 |                            | 66,905                 | 7,036,425               | 7,033,401                 |
| Delinquent Property Taxes                     | 747                       | 585                       |                            | 11                     | 1,343                   | 425                       |
| Penalties, Interest & Costs on Tax            | 45,877                    |                           |                            |                        | 45,877                  | 30,700                    |
| Other County Taxes/TIF Tax Revenue            | 207,128                   | 942,588                   |                            | 1,684                  | 1,151,400               | 1,071,699                 |
| Intergovernmental                             | 560,266                   | 4,842,558                 |                            | 3,454                  | 5,406,278               | 5,197,104                 |
| Licenses & Permits                            | 50                        | 25,850                    |                            |                        | 25,900                  | 22,050                    |

|  |                  |                   |                  |               |                   |                   |
|--|------------------|-------------------|------------------|---------------|-------------------|-------------------|
| Charges for Services                           | 537,048          | 3,407             |                  |               | 540,455           | 430,020           |
| Use of Money & Property                        | 147,681          | 15,115            | 4,547            |               | 167,343           | 166,160           |
| Miscellaneous                                  | 199,182          | 74,311            |                  |               | 273,493           | 270,803           |
| <b>SUBTOTAL REVENUES</b>                       | <b>5,892,607</b> | <b>8,679,306</b>  | <b>4,547</b>     | <b>72,054</b> | <b>14,648,514</b> | <b>14,222,362</b> |
| Other Financing Sources:                       |                  |                   |                  |               |                   |                   |
| General Long Term Debt Proceeds                |                  |                   | 2,999,999        |               | 2,999,999         | 2,999,999         |
| Operating Transfers In                         |                  | 2,114,145         |                  |               | 2,114,145         | 2,014,145         |
| Proceeds of Fixed Asset Sales                  |                  |                   |                  |               |                   |                   |
| <b>TOTAL REVENUES &amp; OTHER SOURCES</b>      | <b>5,892,607</b> | <b>10,793,451</b> | <b>3,004,546</b> | <b>72,054</b> | <b>19,762,658</b> | <b>19,236,506</b> |
| <b>EXPENDITURES &amp; OTHER FINANCING USES</b> |                  |                   |                  |               |                   |                   |
| Operating:                                     |                  |                   |                  |               |                   |                   |
| Public Safety & Legal Services                 | 2,328,309        |                   |                  |               | 2,328,309         | 2,438,746         |
| Physical Health & Social Services              | 499,251          | 21,552            |                  |               | 520,803           | 621,898           |
| County Mental Health Services                  |                  | 1,743,270         |                  |               | 1,743,270         | 1,933,898         |
| County Environment and Education               | 637,398          | 240,894           |                  |               | 878,292           | 928,917           |
| Roads & Transportation                         |                  | 5,734,975         |                  |               | 5,734,975         | 6,458,9732        |
| Government Services to Residents               | 681,366          | 17,758            |                  |               | 699,124           | 783,659           |
| Administration                                 | 1,392,658        | 5,000             |                  |               | 1,397,658         | 1,523,414         |
| Nonprogram Current                             | 29,998           |                   |                  |               | 29,998            | 40,400            |
| Debt Service                                   |                  | 43,796            |                  | 72,279        | 116,075           | 73,000            |
| Capital Projects                               | 77,671           | 1,719,916         | 12,529           |               | 1,810,116         | 2,320,059         |
| Subtotal Expenditures                          | 5,646,651        | 9,527,161         | 12,529           | 72,279        | 15,258,620        | 17,122,964        |
| Operating Transfers Out                        | 100,000          | 2,014,145         |                  |               | 2,114,145         | 2,014,145         |
| <b>Total Expenditures &amp; Other Uses</b>     | <b>5,746,651</b> | <b>11,541,306</b> | <b>12,529</b>    | <b>72,279</b> | <b>17,372,765</b> | <b>19,137,109</b> |
| Excess of Rev & Other Sources                  |                  |                   |                  |               |                   |                   |
| over(under) Expenditures & Other               | 145,956          | (747,855)         | 2,992,017        | (225)         | 2,389,893         | 99,397            |
| Beginning Fund Balance – 7/1/2013              | 2,815,705        | 3,548,572         |                  | 8,209         | 6,372,486         | 6,381,570         |
| Inc/Dec in Reserves                            |                  |                   |                  |               |                   |                   |
| Ending Fund Bal. Restricted                    | 616,668          | 2,800,717         | 2,992,017        | 7,984         | 6,417,386         | 4,525,126         |
| Ending Fund Bal. Committed                     |                  |                   |                  |               |                   |                   |
| Ending Fund Bal. Assigned                      | 425,853          |                   |                  |               | 425,853           | 51,545            |
| Ending Fund Bal. Unassigned                    | 1,919,140        |                   |                  |               | 1,919,140         | 1,904,296         |
| Ending Fund Bal. Nonspendable                  |                  |                   |                  |               |                   |                   |
| Total Ending Fund Balance-6/30/2014            | 2,961,661        | 2,800,717         | 2,992,017        | 7,984         | 8,762,379         | 6,480,967         |

Additional details are available at the Delaware County Auditor's Office, 301 E Main Street, Manchester, Iowa – 563-927-4701  
All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the following agreement with City of Manchester:

#### **AGREEMENT FOR GIS SERVICES**

The purpose of this agreement is to specify the terms and conditions under which Delaware County and the City of Manchester shall exchange and distribute digital data and digital products.

Delaware County has developed a digital graphic and tabular database (Geographic Information System, hereinafter GIS) depicting land and cadastral data based on North American Datum 1983 (NAD 83), National Geodetic Vertical Datum 1929 (NGVC 29), Iowa North Zone, State Plane 1983 Coordinate System.

Financing for this agreement shall be made by payment of fees as set out in this agreement. These fees and expenses shall be financed by the parties after adoption of this agreement.

#### **PROVISIONS OF DIGITAL DATA EXCHANGE AND DISTRIBUTION**

Delaware County shall provide digital data, including but not limited to GIS data, that has been reviewed, authorized for release by the appropriate department(s) and deemed suitable for exchange with and distribution to the City of Manchester upon request.

The City of Manchester shall provide digital data, including but not limited to GIS data, that has been reviewed, authorized for release by the appropriate department(s) and deemed suitable for exchange with and distribution to Delaware County upon written request.

Delaware County acknowledges the limitations of the City of Manchester's GIS data and information contained therein and will abide by their restrictions on the use of this data.

The City of Manchester acknowledges the limitations of the Delaware County GIS data and information contained therein and will abide by restrictions on the use of the GIS data as established in this agreement.

#### **Limitations**

1. The Delaware County GIS data products contain information from publicly available sources. The products have been developed for internal use by Delaware County. All data is provided as is, with all faults, and without warranty of any kind, either expressed or implied, including, but not limited to, the implied warranties of merchantability and fitness for a particular purpose.
2. Delaware County is not responsible for any hardware or software needed to access and use the products and information therein.
3. The City of Manchester understands and acknowledges that the products and information contained therein are subject to constant change and that accuracy of the data cannot be guaranteed. Delaware County makes no warranties or guarantees, either expressed or implied, as to the completeness, accuracy, or correctness of such products, nor accepts any liability arising from any incorrect, incomplete or misleading information contained therein.
4. The City of Manchester shall indemnify and hold harmless Delaware County and its officers, agents, consultants, contractors and employees from any and all liability claims or damages to any person or property arising from or connected with the use of Delaware County GIS data by any person or persons gaining access to such information from the City of Manchester, Iowa.

#### **Restrictions On Use**

5. The City of Manchester understands this product and the information therein will be updated and made available upon request, based on a data delivery schedule determined by Delaware County, for the direct cost of services and materials established herein.
6. This exchange of data does not constitute a transfer of any ownership, title or interest in the Delaware County GIS product or data.
7. The City of Manchester agrees to recognize and honor in perpetuity the copyrights, and other proprietary claims for databases, tax maps, and other collateral information, and products established or produced by Delaware County, or the vendors furnishing said items to Delaware County.
8. The City of Manchester may copy the Delaware County GIS data exchanged pursuant to this agreement only for backup purposes.
9. It is intended that the GIS products and data will be used by the City of Manchester for internal use only. Graphic displays and printed tabular listings derived from Delaware County GIS data may be used in publications and presentations, provided that credit is given to Delaware County as the custodian of the data and credit is also given to the original source of the data if other than Delaware County.
10. In order to maintain data quality and consistency and ensure notification to all parties regarding data updates, the City of Manchester agrees that the Delaware County GIS products or portion thereof will not be licensed, assigned, released, published, transferred, sold or otherwise made available to a third party without the expressed written permission of Delaware County. The City of Manchester should instead refer other governmental units, agencies, organizations, companies or individuals to Delaware County for direct distribution of Delaware County GIS products and data.
11. Upon the occurrence of a breach of or non-compliance with any term or provision of this agreement, Delaware County may provide written notice of the occurrence to the City of Manchester, and terminate this agreement. This agreement shall terminate 90 days following such notice by Delaware County. The City of Manchester shall, within 30 days after termination of



this agreement, return all GIS products and copies that were exchanged through this agreement and are in the possession of the City of Manchester to Delaware County.

12. This agreement constitutes the entire agreement between the parties hereto. This agreement may not be changed, modified, or amended, in whole or in part, except in writing, and signed by the parties.

**PAYMENT OF SERVICES AND MATERIALS**

The City of Manchester agrees to the following payment schedule for services and materials delivered by Delaware County. This payment shall be made to the Delaware County Auditor.

|           |                                      |
|-----------|--------------------------------------|
| FY2014/15 | \$10,000.00 (prorated for 10 months) |
| FY2015/16 | \$12,000.00                          |
| FY2016/17 | \$12,000.00                          |

**DURATION**

This agreement shall become effective September 1, 2014, and shall be for three years, automatically renewed each year thereafter, unless prior to the termination date either of the parties serves the other with a ninety-day written notice of its desire to terminate this agreement. Upon termination, property acquired for this project shall belong to Delaware County.

**CITY OF MANCHESTER**

Date:

By: Milt Kramer, Mayor  
City of Manchester

Attest:

Erin Learn, City Clerk

**DELAWARE COUNTY, IOWA**

Date: August 25, 2014

By: /S/ Shirley E. Helmrichs, Chairperson  
Board of Supervisors

Attest:

/S/ Carla K. Becker, County Auditor

All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the 3<sup>rd</sup> step probationary wage increase for Don Boeding from 90% (\$19.20/hour) to 95% (\$20.26/hour) of the full position wage (\$21.33) effective August 26, 2014. Said increase is in recognition of his completion of one and one half years of employment. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to set September 8, 2014 at 1:15 pm as the date and time to receive bids on 5,000 tons of ice control winter sand. An alternative to bid manufactured sand will be included. All Ayes

This being the date and time set to receive bids on 20,000 gallons of liquid propane for the Secondary Roads Department and 2,750 gallons of liquid propane for the Conservation Department, County Engineer Anthony Bardgett read the following bids aloud:

|                         |   |             |
|-------------------------|---|-------------|
| Three Rivers FS Company | 22,750 gallons @ \$1.48/gallon                                    | \$33,670.00 |
| Consolidated Energy Co  | 20,000 gallons @ \$1.485/gallon<br>2,750 gallons @ \$1.495/gallon | \$33,811.25 |
| Mulgrew Oil Co          | 22,750 gallons @ \$1.54/gallon                                    | \$35,035.00 |

Mr. Bardgett recommended awarding the bid to Three Rivers FS Company noting that they have worked well with them in past years. It was also noted that there is no penalty for utilizing less than the bid number of gallons.

**Motion made** by Dabroski, second by Madlom and carried to acknowledge receipt of the bids for 22,750 gallons of liquid propane as read by County Engineer Anthony Bardgett and to award the bid to Three Rivers FS Co. for its low bid of \$1.48/gallon. All Ayes

**ENGINEER'S REPORT**

**310<sup>th</sup> Ave Bridge Project** – All substructure work is complete. The concrete beams are expected to be placed this week, weather permitting.

**Worthington Road Paving Project (D35)** – Horsefield Construction expects to start construction by September 15, 2014. A pre-construction meeting is scheduled for Tuesday of this week.

**X3C Paving North of Colesburg** –Shoulder rock and pavement markings still need to be completed.

**Road Maintenance** – On Friday, August 22<sup>nd</sup>, the Engineer closed the bridge located on 400<sup>th</sup> Street approximately 1.5 miles west of Highway 13. The deck planking needs to be replaced with work on said deck beginning today. The work should be completed sometime this week. It is his hope to replace this bridge sometime next year.

**NEXT MEETING**

The next regular session will be held on Monday, September 8, 2014 at 1:15 pm. There will not be a Board meeting the week of September 1, 2014 due to the observance of Labor Day.

**PUBLIC COMMENTS**

Jerry Ries requested clarification on the verbiage within the 28E agreement between the County and Lake District Trustees. He is not happy that the county is considering putting money towards the purchase of property for the spillway portion of the dam reconstruction project.

**Motion made** by Madlom, second by Dabroski and carried to adjourn the meeting at 1:55 pm. All Ayes

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

September 8, 2014  
 Manchester, Iowa  
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Jerry Ries, Delma Hardin, Ryan Uitermarkt, Mary Kray, Laurie Kramer, Krista Taylor, Thomas Trehus, Anthony Bardgett, Carla Becker, and three members of the media. Chairperson Helmrichs called the meeting to order.

**Motion made** by Madlom, second by Dabroski and carried to approve the August 25, 2014 regular session minutes. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the following employees to attend their respective out-of-county meetings: Carla Becker to attend the Senate File 295 Working Group meeting in Des Moines on September 19, 2014; Mike Ryan to attend the EMA Region 6 LEPC meeting in Clayton County on September 9, 2014; Anthony Bardgett to attend the Flood Plain Management Workshop in Dubuque on September 9, 2014 and the Timber Bridge Workshop on September 10, 2014 in Waterloo; Doug Dabroski to attend the RTA meeting in Dubuque on September 11, 2014. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the following claims for payment including the September 5, 2014 payroll in the amount of \$172,483.49 warrant #10740-10874:

|                               |                           |          |                              |                           |           |
|-------------------------------|---------------------------|----------|------------------------------|---------------------------|-----------|
| Ace Homeworks                 | Postage & Mailing         | 20.98    | IA Dept of Revenue           | Education & Training      | 75.00     |
| Alliant Energy                | Service                   | 8034.70  | IA Ntnl Emergency Number     | Education & Training      | 175.00    |
| Altorfer Inc                  | Construction & Maint      | 3675.50  | IA Prison Industries         | Roads                     | 137.50    |
| Jody Antrim JDC Works         | Park Development          | 78.68    | IA St Assn of Assessors      | Education & Training      | 550.00    |
| Bard Materials                | Roads                     | 18342.80 | IACCVSO                      | Education & Training      | 180.00    |
| Best Cleaners                 | Uniforms/mops             | 1128.75  | ISAC                         | Dues & Memberships        | 1125.00   |
| Bi-County Disposal Inc        | Sanitation Disposal       | 164.00   | Iowa State Extension         | Education & Training      | 500.00    |
| Black Hills Energy            | Service                   | 210.88   | John Deere Financial         | Shop Equipment            | 77.36     |
| Bob Stephen Motors Inc        | Construction & Maint      | 228.74   | Koch Brothers                | Stationery/Supplies       | 170.00    |
| R Ried Boom MD                | Medical & Health Services | 75.00    | Randy Kramer                 | Miscellaneous             | 300.00    |
| Boubin Tire Co                | Repair/Maint- Vehicle     | 6182.48  | L&L Murphy Consulting        | Planning-Consulting       | 2000.00   |
| BP                            | Fuels                     | 692.61   | Law Enforcement Systems      | Stationery/Supplies       | 576.00    |
| Buchanan Co Sheriff           | Legal-Court Related       | 48.74    | Leader Publications          | Board Proceedings         | 730.56    |
| Burrington Group Inc          | Land                      | 1902.50  | Lechtenberg Janitorial       | Custodial Supplies        | 16.35     |
| Carls Feed & Farm Store Inc   | Public Education Items    | 848.85   | Jill Lewis                   | Buildings-Repair/Maint    | 150.00    |
| County Case Management        | Data Processing           | 526.50   | Linda S Loney-Fangmann       | Education & Training      | 148.00    |
| Central Iowa Water            | Water Use & Sewer         | 41.19    | Lunda Construction           | Phase I Construction      | 344937.55 |
| LLC CenturyLink Comm          | Telephone Services        | 29.69    | Mail Services LLC            | Postage & Mailing         | 569.74    |
| CenturyLink                   | Telephone Services        | 428.87   | Main Street Repair           | Repair/Maint- Vehicle     | 35.57     |
| City Laundering Co            | Buildings-Repair/Maint    | 362.93   | Manchester Press             | Publications              | 425.79    |
| Continental Research Corp     | Shop Equipment            | 816.68   | Manchester Signs LLC         | Roads                     | 52.50     |
| Counseling & Assessment       | Medical/Health Services   | 165.00   | City of Manchester           | Water Use & Sewer         | 442.95    |
| Covington Co Sheriffs Dept    | Legal-Court Related       | 35.00    | Martin Equipment of Illinois | Repair/Maint-Const Equip  | 2238.14   |
| Crescent Electric Supply Co   | Electrical Accessories    | 148.36   | Matco Tools Nathan Pearson   | Minor Equip & Hand Tools  | 259.77    |
| Custom Precast Company        | Park Development          | 375.00   | Mediacom LLC                 | Data Processing           | 205.90    |
| D&S Portables Inc             | Sanitation Disposal       | 340.40   | Mutual Wheel Company         | Minor Equip & Hand Tools  | 567.34    |
| Davis Paint Co                | Grounds & Maint Supplies  | 106.94   | Office Express               | Stationery/Supplies       | 221.40    |
| Dearborn Ntnl Life Insurance  | Employee Life Insurance   | 379.28   | Palmer Hardware              | Education & Training      | 24.99     |
| Delaware County Auditor       | Data Processing           | 74.00    | Precise MRM LLC              | Repair/Maint-Radio Equip  | 668.27    |
| Delaware Co Sheriff           | Transportation            | 77.45    | Racom Corp                   | Repair/Maint-Radio Equip  | 217.00    |
| Delaware Co Solid Waste       | Sanitation Disposal       | 4091.10  | Regional Medical Center      | Emergency Treatment       | 1169.50   |
| Del Co Treasurer              | Land                      | 5186.00  | Rite Price Office Supply     | Supplies                  | 517.17    |
| Delhi Lumber                  | Steel-Iron-Related Metals | 107.28   | Runde Auto Group             | Assessor-Car Expense      | 1996.50   |
| Don & Walt LLC                | Repair/Maint-Fixed Equip  | 62.16    | Sadler Power Train Inc       | Construction & Maint      | 407.48    |
| Dons Truck Sales Inc          | Construction & Maint      | 583.05   | Scherrmans Implement         | Construction & Maint      | 91.97     |
| Dyersville Commercial         | Board Proceedings         | 859.43   | Scott VanKeppel LLC          | Construction & Maint      | 4730.05   |
| City of Earlville City Clerks | Utilities                 | 519.86   | Sign-Up LTD                  | Traffic & St Sign         | 207.44    |
| Eastern IA Tourism Assn       | Contribution              | 500.00   | Simmons Perrine Moyer etc    | Legal-Court Related       | 352.75    |
| Eastern Iowa Tire Inc         | Tires & Tubes             | 2780.25  | Sioux Sales Company          | Wearing Apparel & Uniform | 375.00    |
| Eastside Storage              | Buildings-Repair/Maint    | 30.00    | Daniel W Small               | Minor Equip & Hand Tools  | 309.99    |
| ECIA                          | Engineering Services      | 1609.00  | Solutions Inc                | Stationery/Supplies       | 1159.51   |
| Edgewood Locker Inc           | Education & Training      | 71.88    | Standard Auto Parts LLC      | Minor Mv Parts & Access   | 158.71    |
| Jody Elgin                    | Custodial Supplies        | 168.00   | Dave Staner                  | Medical & Health Services | 75.00     |
| Tina Elgin                    | Custodial                 | 500.00   | State Medical Examiner       | Medical & Health Services | 1586.50   |
| Every's Auto & Tire Center    | Repair/Maint- Vehicle     | 4.00     | TASC Client Services         | Planning-Consulting       | 564.30    |
| Fareway Store Inc             | Education & Training      | 76.19    | Taylor Construction Inc      | Bridges                   | 77996.67  |
| Fertilizer Dealer Supply      | Construction & Maint      | 389.27   | Thomson Reuters              | Magazines/Books           | 169.00    |
| Janet K Fischer               | Grounds & Maint Supplies  | 111.00   | Three Rivers FS              | Fuels                     | 1770.02   |
| Daniel Goebel                 | Engineering Services      | 400.00   | Titan Access                 | Construction & Maint      | 533.00    |
| Good Neighbor Society         | Food Preparation Services | 3096.00  | Treat America                | Employee Mileage/Subs     | 60.85     |
| Group Services Inc            | Self Funding              | 10158.39 | Truck Country of Iowa        | Construction & Maint      | 65.00     |
| Helle Farm Equipment Inc      | Construction & Maint      | 64.67    | Truck Equipment Inc          | Construction & Maint      | 111.00    |
| Robert Helmrich               | Grounds & Maint Supplies  | 27.00    | US Postmaster                | Postage & Mailing         | 490.00    |
| Heritage Printing             | Printing Services         | 487.18   | VISA / Mastercard            | Education/Training        | 2751.88   |
| Hopkinton Municipal Utilities | Utilities                 | 318.93   | Megan Werner                 | Rent Payments             | 750.00    |
| City of Hopkinton             | Grounds & Maint Supplies  | 200.00   | Windstream                   | Telephone Service         | 2124.79   |
| Houlihan Sanitation Service   | Sanitation Disposal       | 242.50   |                              |                           |           |

All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the following "Applications for Approval of Underground Construction on Delaware County Right-of-Way": **Windstream Communications Inc** – to bury copper telephone cable on Ivy Road to provide service to 1828 Ivy Road. The proposed construction will be located approximately 1.5 miles west of Edgewood in Section 4 of Honey Creek Township; and **Maquoketa Valley Electric Cooperative** – for new underground road crossing bored east of 2600 155<sup>th</sup> Street approximately ½ mile west of the intersection of 155<sup>th</sup> Street and 265<sup>th</sup> Ave in Section 34 of Elk Township. All Ayes

**Motion made** by Madlom second by Dabroski and carried to acknowledge receipt of the following manure management plan updates: H & K Farms LLC, Harry Wulfekuhle, in Section 23 of Honey Creek Township; Gary Wedewer, Farm #1, in Section 35 of Colony Township; and Chad and Renee Adams, C & R Swine, in Lovell Township, Jones County. All Ayes. All Ayes

**Presentation – Public Health Department FY 2013-14 Overview – Delma Hardin, Public Health Manager**

Delma Hardin, Public Health Manager with Regional Medical Center, presented an overview of FY 2013-14 to the Board. According to Ms. Hardin, the Delaware County budgeted funds of \$127,500.00 were used in 2013-14 to support Public Health services, workforce infrastructure and purchase equipment.

These monies helped to support Public Health office space rental, collaborative relationships, community health assessment, disease outbreak investigation, reportable disease follow-up and surveillance, health education, local Board of Health, home care aide personal care and skilled nursing. County funding supported the follow up of 52 reportable diseases, 5 property complaints and the continued collaboration with the Delaware County Drug Abuse and Tobacco Coalitions, SPF-SIG, Healthy to Healthiest and Interagency. Additionally, the public health staff represents Delaware County in Iowa Counties Public Health Association. The public health office is often the go to agency for questions from the community. The county funds also supported health education through the purchase of car thermometers and sunscreen for the county fair, representation at the Family Wellness Fair, emergency planning, and healthcare and daycare provider education. Besides supporting the submission and administration of 6 grants within the Public Health office, funding supported the submission of the Emergency Medical Services System Development grant. One example of the importance in supporting grant applications would be our purchase of 2 AED's with preparedness funds; 1 was installed in the Community Center and the other in the Pavilion.

Although the State Immunization Grant supported FY14 clinics, it has been the county funding that has allowed Delaware County Public Health the resources to reach out to the Amish Community in the discussion of immunizations. County funding supported skilled nursing and home care aide services; 34 Delaware County residents were able to stay in their home by receiving Home Care through the support of 55 recertification visits, 101 nursing visits and 47.73 hours of home care aide visits. Home care services were supported with county dollars through the purchases of 2 laptops, 1 desktop computer, 2 monitors, 10 temporal scanners, 5 scales, 1 protime machine, and the license fee for software supporting electronic records.

The Board thanked Ms. Hardin for her thorough overview.

**Motion made** by Dabroski, second by Madlom and carried to acknowledge receipt of the Clerk of Court's monthly report and remittance which shows that for the month of August 2014 \$1,654.40 was collected for various fees and surcharges and deposited into the general funds. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to acknowledge receipt of the Recorder's monthly report which shows that for the month of August 2014 \$10,686.31 was collected and deposited with the County Treasurer. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to acknowledge receipt of the Treasurer's monthly banking and investment report which shows as of September 2, 2014 \$16,530,618.14 was invested on behalf of all taxing entities in various banks throughout the county. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to acknowledge receipt of the FY13-14 Financial Reports for Delaware County Memorial Hospital d/b/a Regional Medical Center as required by Iowa Code Section 11.14. Total Operating Revenues and Expenses for the year were \$43,858,528 and \$42,706,343, respectively, for an operating gain of \$1,152,185 (2.6% margin). With a non-operating gain of \$554,224, the total excess of revenues over expenses was \$1,706,409. This is an increase from the total gain in both 2012-13 (\$1,550,016) and 2011-12 (\$1,193,369.) All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve Delaware County's participation in the "Skilled Iowa Readiness Certification Program" sponsored by Iowa Works. The Board felt that this program would give county residents the opportunity to secure the skills necessary to have better jobs while still allowing Department Heads within the county options for recruitment. Iowa Works provides additional programs as well (ex: Home-based Iowa) which the Board is not considering at this time. All Ayes

**Consideration of Reimbursement Request #1 Lake Delhi Spillway Project – Tabled from August 25, 2014**

Reimbursement Request #1, in the amount of \$265,800.35, is for various costs associated with the spillway portion of the project which were incurred prior to the issuance of the federal, state and local permits. This is the District's "one-time" request as outlined in Section 5.2 of the agreement. The consideration of this request was tabled during the August 25, 2014 meeting because the Board felt they needed more information in regards to portions of request #1 involving the acquisition of property. The District is requesting reimbursement for the acquisition of three separate properties. In order for these acquisition costs to be eligible for county reimbursement, they must be directly associated with the spillway portion of the project. Board members had no issue with one of the acquired properties. However, they had issues with the other two properties and wanted more information to justify the purchases. Since then, Board members have spoken to Trustee Steve Leonard, Trustee Pat Colgan and Stanley Consultants (engineers for the district) with regards to the purchase of the Wiersema and Wright properties. All three stated that the purchase of these properties was necessary for clearance in order to fulfill regulations required by the Department of Natural Resources and the Corp of Engineers. As Chairperson Helmricks stated, "It's hard to finish a project without the necessary land to do it on."

**Motion made** by Madlom, second by Dabroski and carried to approve the reimbursement of \$265,800.35 in Spillway Project expenditures as outlined in Reimbursement Request #1 and to direct the County Auditor to issue a warrant in said amount payable to the Lake Delhi Combined Recreational Facility and Water Quality District. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the request from Lynn Ryan to reissue warrant #7487 in the amount of \$23.09 made payable to Ms. Ryan and made available for her to pick up at the County Auditor's Office. According to Ms. Ryan, said warrant was never received. The warrant was originally issued to her on April 18, 2014 and subsequently re-issued, at her request, on July 7, 2014 because the original was lost or never received. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to table the consideration of a Memorandum of Understanding Regarding Reimbursement from the East Central Region of Iowa for Delaware County Employees until final percentages have been determined by the Governance Board of the region. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the request from Conservation Director Garlyn Glanz to deposit \$1,080.00 received from rent of farm ground at the Retz Wildlife Area into the Conservation Land Acquisition and Capital Improvement Fund (68000). All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the following destruction of records resolution:

**RESOLUTION No. 2014-047  
DESTRUCTION OF RECORDS**

Pursuant to the 2013 Code of Iowa, Section 331.323 sub section 2d; and Sections 50.19 and 48A.32 of the 2013 Election Laws of Iowa, we do hereby authorize the destruction of the following records in the Delaware County Auditor's Office:

|   |   |
|---|---|
| 2010 General Election                   | 2013 School Election                    |
| 2012 Primary Election – Unvoted Ballots | 2013 City Election                      |
| 2012 General Election                   | 2013 City Runoff Election               |
| 2013 Lake Delhi Trustee Election        | 2014 Primary Election – Unvoted Ballots |

Approved this 8<sup>th</sup> day of September, 2014.

/S/ Shirley E. Helmricks, Chairperson

/S/ Jeff Madlom

/S/ Doug Dabroski

ATTEST: /S/ Carla K. Becker, Delaware County Auditor

All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the following destruction of records resolution:

**RESOLUTION NO. 2014-048  
DESTRUCTION OF RECORDS**

Pursuant to the 2013 Code of Iowa, Section 331.323 sub section 2d we do hereby authorize the destruction of the following records in the Delaware County Engineer's Office:

|                                       |                       |                                 |
|---------------------------------------|-----------------------|---------------------------------|
| Claims –                              | July 2006 – June 2007 | Accrual – July 2006 – June 2007 |
| Claims –                              | July 2007 – June 2008 | Accrual – July 2007 – June 2008 |
| Claims –                              | July 2008 – June 2009 | Accrual – July 2008 – June 2009 |
| Claims –                              | July 2009 – June 2010 | Accrual – July 2009 – June 2010 |
| Claims –                              | July 2010 – June 2011 | Accrual – July 2010 – June 2011 |
| Receipts/Revenues –                   | July 2006 – June 2007 |                                 |
|                                       | July 2007 – June 2008 |                                 |
|                                       | July 2008 – June 2009 |                                 |
|                                       | July 2009 – June 2010 |                                 |
|                                       | July 2010 – June 2011 |                                 |
| MVFT (Motor Vehicle Fuel Tax Reports) | July 2006 – June 2007 | FY 2007                         |
|                                       | July 2007 – June 2008 | FY 2008                         |
|                                       | July 2008 – June 2009 | FY 2009                         |
|                                       | July 2009 – June 2010 | FY 2010                         |
|                                       | July 2010 – June 2011 | FY 2011                         |

Signed this 8th day of September, 2014

/S/ Shirley Helmrichs, Chairperson

/S/ Jeff Madlom

/S/ Doug Dabroski

ATTEST:

/S/ Carla K. Becker, Delaware County Auditor

All Ayes

**Consideration of Bids - Turtle Creek Bridge Project (L-B-15(02)--73-28)**

This being the date and time set to receive bids for the Turtle Creek Bridge Project, County Engineer Anthony Bardgett read the following bids aloud:

|   |              |
|---|--------------|
| Taylor Construction, Inc. – New Vienna, Iowa    | \$435,001.54 |
| Iowa Bridge & Culvert LC – Washington, Iowa     | \$572,161.50 |
| Peterson Contractors, Inc. – Reinbeck, Iowa     | \$634,541.95 |
| Minnowa Construction, Inc. – Harmony, Minnesota | \$721,500.00 |

Mr. Bardgett requested that the Board table the final awarding of the bid until the September 15, 2014 meeting to allow him time to review the bids.

**Motion made** by Madlom, second by Dabroski and carried to acknowledge receipt of the bids for the Turtle Creek Bridge Project as read aloud by the County Engineer and to table the final awarding of said bid until September 15, 2014 at 1:15 pm. All Ayes

**Consideration of Quotes – Winter Ice Control Sand**

This being the date and time set to receive quotes on 5,000 tons of winter ice control sand, County Engineer Anthony Bardgett read the follows quotes aloud:

|                         | <u>Concrete Sand</u> | <u>Manufactured Sand</u> | <u>Fill Sand</u>  |
|-------------------------|----------------------|--------------------------|-------------------|
| <b>Bard Materials</b>   |                      | <b>\$5.00/ton</b>        |                   |
| <b>River City Stone</b> | <b>\$7.25/ton</b>    | <b>\$6.25/ton</b>        | <b>\$2.00/ton</b> |

According to Mr. Bardgett, concrete sand is the sand used to make concrete. Manufactured sand is made from recycling broken concrete. His assumption is that "fill" sand is the micro fine sand which would not be effective for this purpose. Mr. Bardgett recommends going with the manufactured sand bid by Bard Materials at the low bid of \$5.00/ton. The county successfully used manufactured sand last year.

**Motion made** by Dabroski, second by Madlom and carried to acknowledge receipt of the quotes for winter ice control sand and to award said quote to Bard Materials for its low bid of \$5.00/ton for up to 5,000 tons of manufactured sand. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the final plans for the 300<sup>th</sup> Ave Bridge Project (L-B-15(01)--73-28) as presented by the County Engineer. This will be a FY15 project and consist of a 30' x 24' precast panel bridge using deck panels from the 310<sup>th</sup> Ave Bridge Project. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to set October 6, 2014 at 1:15 pm as the date and time to receive bids for the 300<sup>th</sup> Ave Bridge Project. The late start date for this project will be April 6, 2015 with 30 days allocated for completion. All Ayes

**ENGINEER'S REPORT**

**310<sup>th</sup> Ave Bridge Project** – Taylor Construction will be working on building forms for the bridge deck this week.

**Worthington Road Paving Project (D35)** – Horsefield Construction expects to start on September 15, 2014 with construction staking. Actual paving is expected to start September 22, 2014.

**X3C Paving North of Colesburg** – All work is complete.

**Road Maintenance** – Secondary Road crews are working on rebuilding 210<sup>th</sup> Street north of Masonville. The intention is to reclassify this road from its current Class B status to a Class A road once work is complete.

**NEXT MEETING**

The next regular session will be held on Monday, September 15, 2014 at 1:15 pm.

**PUBLIC COMMENTS**

Jerry Ries stated he has an issue with the Lake District's purchase of property being part of the county's reimbursement per the 28E agreement between the county and the district. He does not feel that was ever part of the original agreement. Chairperson Helmrichs responded that the Board members originally had issues with the purchase of property as well but during their research learned it was a necessary part of the spillway portion of the project.

**Motion made** by Madlom, second by Dabroski and carried to adjourn the meeting at 2:03 pm. All Ayes

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA            )  
                                      ) Ss:  
DELAWARE COUNTY        )

September 15, 2014  
Manchester, Iowa  
1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were Anthony Bardgett, Carla Becker and four members of the media. Chairperson Helmrichs called the meeting to order.

**Motion made** by Madlom, second by Dabroski and carried to approve the September 8, 2014 regular session minutes. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the following employees to attend their respective out-of-county meetings: Jeff Madlom and Shirley Helmrichs to attend the ECIA meeting in Dubuque on September 17<sup>th</sup>; and Shirley Helmrichs to attend the Corrections meeting in Independence on September 19<sup>th</sup>. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the following claims for payment:

|                              |                   |        |
|------------------------------|-------------------|--------|
| Windstream IA Communications | Telephone Service | 912.74 |
|------------------------------|-------------------|--------|

All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the following "Applications for Approval of Underground Construction on Delaware County Right-of-Way": **Black Hills Energy** to place a utility pole for the collection of electronic signals from gas meters just south of the Earlville city limits. The proposed construction will be located along X35 (270<sup>th</sup> Ave) in the right-of-way between the Hwy 20 Earlville off ramp and the 218<sup>th</sup> Street intersection; and **Black Hills Energy** for the placement of a utility pole for the collection of electronic signals from gas meters for the City of Delhi. Said construction to be along 245<sup>th</sup> Street east of Delhi in the right-of-way near the driveway to the Black Hills Energy TBS. All Ayes

**Motion made** by Madlom second by Dabroski and carried to acknowledge receipt of the following manure management plan updates: Perry's Pork in Cass Township in Clayton County; and Chad and Renee Adams, C & R Swine, in Lovell Township, Jones County. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to reinstate Eileen Hellmann to the Delaware County Board of Health effective immediately. Mrs. Hellmann had originally resigned her position on said board effective July 21, 2014. Since her resignation has left a vacancy on the Board of Health, Mrs. Hellmann has agreed to be reinstated and serve for a short while longer until a suitable replacement can be found. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the appointment of Bev Rahe and Jeannie Domeyer (alternate) to the Eastern Iowa Tourism Committee retroactively to July 1, 2014 for a term of one year. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the hiring of Kathy Gorkow as a part-time direct staff for the Community Life Program at a starting wage of \$9.00/hour beginning September 17, 2014 and moving to full-time status effective September 22, 2014 with a \$.25/hour increase after successful completion of a 60 day probationary period. This position will be filling a vacancy within the program. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the "engagement letter" with EideBailly for the preparation of required financial and statistical reports (cost reports) for purchase of service contracts for Case Management, Home and Community Based Services Program (MR Waiver) and County Rate Information System (CRIS) for the fiscal year ending June 30, 2014. The fee will not exceed \$4,500. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the transfer of \$243,179.00 from the Rural Services Fund to the Secondary Roads Fund based on tax collections in August 2014. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to award the bid for the Turtle Creek Bridge Project, tabled from the September 8, 2014 meeting, to Taylor Construction for their low bid of \$435,001.54 as recommended by County Engineer Anthony Bardgett. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the pay raise for Andy Salow from \$20.42 (95%) to \$21.49 (100%) of the position wage effective September 18, 2014. This is a fourth step raise for this employee in recognition of the completion of two years of employment. All Ayes

#### **ENGINEER'S REPORT**

**310<sup>th</sup> Ave Bridge Project** – Taylor Construction will be working on forming the bridge deck this week. The concrete pour for the bridge deck is not expected to happen this week.

**Worthington Road Paving Project (D35)** – Horsefield Construction expects to start construction staking next week. They are delayed due to finishing a job in another county. With a late start date of September 15, 2014, working days will start to accumulate.

**Road Maintenance** – Secondary Road crews work on rebuilding 210<sup>th</sup> Street north of Masonville is mostly complete. They are keeping the road closed to allow the grade to dry out a little more. Once the grade is more firm they will finish off the road and open it to traffic. Crews are also working around the county performing concrete patching. When crews are working, the road will be reduced to one lane traffic in the work zone areas.

#### **NEXT MEETING**

The next regular session will be held on Monday, September 22, 2014 at 1:15 pm. There is also a work session with the Good to Great Bikeway Research Committee at 1:45 today.

#### **PUBLIC COMMENTS**

None.

**Motion made** by Madlom, second by Dabroski and carried to adjourn the meeting at 1:31 pm. All Ayes

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA            )  
                                      ) Ss:  
DELAWARE COUNTY        )

September 15, 2014  
Manchester, Iowa  
1:45 p.m.

The Delaware County Board of Supervisors met in work session this date at 1:45 p.m. with all members present. Also present were Dean Sherman, J. David Gibbs, Kris Kane, Anthony Bardgett and Carla Becker. There were no members of the media present. Chairperson Helmrichs called the meeting to order.

**Discussion with Good to Great Bikeway Research Committee**

Dean Sherman, on behalf of the members of the Good to Great Bikeway Research Subcommittee, gave a brief background of the committee and their mission. The mission of this subcommittee is to promote safe bicycling by cooperating with public and private entities in order to promote opportunities for healthy recreational activities and tourism related to cycling. They seek to provide education and resources, encourage discussion on safe cycling and driving practices, focusing on connecting committees and other natural resources through bicycle trails and safe roadways.

The first area the committee looked at was the trails which existed in neighboring counties and how to connect Delaware County bicyclists to these trails. He mentioned the Heritage Trail in Dubuque County and the Cedar Valley Trail in Linn County. What they discovered is that bicyclists were already using a number of low volume roadways throughout the county. They began to look at how they could make biking on these roadways even safer.

They spoke with someone from the Iowa Department of Transportation (DOT) on what others counties were doing. The DOT recommended that they first identify the roadways they are interested in and develop plans for increasing the safety of bicycling on these roadways. That way when these roadways are scheduled for maintenance or repaving, the state could look at helping incorporate the safety measures into the project plans. Safety measures could range from adding paved shoulders for bicyclists to use to simply increasing signage for motorist awareness and bicyclist navigation.

When asked how they expected these improvements to be paid for, J. David Gibbs, Co-Chairperson of the subcommittee, stated they are not expecting Delaware County to pay for these proposed improvements. According to Mr. Gibbs there are grants monies available to help fund the proposed improvements.

The committee provided a map of the county outlining the roadways that could qualify for improvements. Unfortunately, the Board was concerned that they had identified almost every hard surfaced roadway in the county. They would have preferred if the committee had identified 2 or 3 proposed routes they would like to focus on first.

Mr. Gibbs stated that the committee had talked about several different routes including one that would connect Lake Delhi to Backbone State Park. There would be a suggested route available, signage added so motorists were aware that the roadway was also a bikeway and signage added to make it easier for the bicyclists to know where they are. The committee estimates these signs to cost between \$140 and \$173 each depending on the size of the sign. Mr. Gibbs estimates that a route from Manchester to Backbone would require over 20 signs. Based on his past experience with signage, County Engineer Anthony Bardgett recommended the committee triple their estimate for signage to account for theft and vandalism.

In his conversations with the DOT, Mr. Gibbs was told that the state is asphaltting the roadway shoulders more often because it is easier for them to maintain than gravel. Mr. Bardgett understood the concept but stated that gravel is still cheaper than blacktop.

So where do they go from here?

The Board asked the committee to identify 2 or 3 route options along with the signage and improvement requirements for each route. Once the data is collected, the Board will hold another work session with the committee to discuss the proposed routes.

The Board thanked the committee members for their presentation.

Chairperson Helmrichs closed the work session at 2:45 pm.

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, County Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

September 22, 2014  
 Manchester, Iowa  
 1:15 p.m.

The Delaware County Board of Supervisors met in regular session this date at 1:15 p.m. with all members present. Also present were John Zietlow, Dan Glew, John Bernau, Anthony Bardgett, Carla Becker and three members of the media. Chairperson Helmrichs called the meeting to order.

**Motion made** by Madlom, second by Dabroski and carried to approve the September 15, 2014 regular session minutes. All Ayes

The next item was added to the agenda due to timeliness.

**Motion made** by Madlom, second by Dabroski and carried to appoint Doug Dabroski as an alternate to the EIRUSS Board. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the following employees to attend their respective out-of-county meetings: Doug Dabroski to attend the EIRUSS meeting in Dubuque on September 24<sup>th</sup>; Jeff Madlom and Doug Dabroski to attend the RC&D meeting in Maquoketa on September 24<sup>th</sup>; and Shirley Helmrichs to attend the Agency on Aging meeting September 24<sup>th</sup> in Independence. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the following claims for payment, including the September 19<sup>th</sup> payroll in the amount of \$176,656.78 warrant #11052-#11181:

|                               |                           |          |                             |                           |          |
|-------------------------------|---------------------------|----------|-----------------------------|---------------------------|----------|
| ABC Fire Protection Inc       | Buildings-Repair/Maint    | 43.75    | Iowa Transit Inc            | Minor Equip & Hand Tools  | 57.82    |
| Adult Crisis Stabilization    | General Transportation    | 4260.00  | IDALS - Apiary Program      | Agric/Hort Services       | 69.03    |
| Advanced Systems Inc          | Maint-Off Equip/Furniture | 419.07   | John Deere Financial        | Minor Equip & Hand Tools  | 858.06   |
| Alliant Energy                | Service                   | 1316.04  | JS Carter                   | Roads                     | 550.00   |
| Jody Antrim JDC Works         | Park Development          | 246.00   | KONE Inc                    | Buildings-Repair/Maint    | 1987.20  |
| Area Diesel Service Inc       | Construction & Maint      | 1009.52  | Joseph Koopmann             | Rent Payments             | 275.00   |
| B.A.M                         | Construction & Maint      | 635.86   | Lahr Repair Inc             | Construction & Maint      | 446.06   |
| Ronald F Bailey               | Grounds & Maint Supplies  | 220.00   | Leader Publications         | Miscellaneous             | 20.00    |
| Bard Materials                | Park Development          | 3302.36  | Jill Lewis                  | Buildings-Repair/Maint    | 150.00   |
| Barron Motor Supply           | Minor Mv Parts & Access   | 869.35   | Mail Services LLC           | Typing/Printing/Binding   | 5474.69  |
| Becker Electric LLC           | Repair/Maint-Fixed Equip  | 205.26   | Main Street Market          | Repair/Maint- Vehicle     | 357.98   |
| Barry Beeh                    | Rent Payments             | 325.00   | Main Street Repair          | Repair/Maint- Vehicle     | 46.06    |
| Bi-County Disposal Inc        | Sanitation Disposal       | 121.50   | Manchester Motor Supply Co  | Repair/Maint- Vehicle     | 14.34    |
| BL Murray Co                  | Custodial Supplies        | 31.80    | Manchester Press            | Publications              | 632.96   |
| Blakesley Drug                | Prescription Medicine     | 210.42   | Manchester Public Library   | Contribution              | 7989.97  |
| Bob Stephen Motors Inc        | Repair/Maint- Vehicle     | 28.83    | City of Manchester          | Contract Carriers         | 40708.57 |
| Bodensteiner Implement        | Repair/Maint-Misc Equip   | 652.99   | Maquoketa Valley REC        | Electrical Power          | 2731.36  |
| Bohlmann Quality Products     | Park Development          | 512.85   | Marco                       | Repair/Maint-Misc Equip   | 57.82    |
| Bill Boll                     | Rent Payments             | 200.00   | Matco Tools Nathan Pearson  | Minor Equip & Hand Tools  | 447.50   |
| R Ried Boom                   | Medical & Health Services | 75.00    | Mediacom LLC                | Telephone Services        | 38.23    |
| Boubin Tire Co                | Minor Mv Parts & Access   | 4944.12  | Midwest Business Products   | Maint-Off Equip/Furniture | 412.16   |
| Buck Creek Cemetery           | Care of Graves            | 77.50    | Midwest Wheel               | Construction & Maint      | 133.97   |
| Budden Well & Plbg Service    | Park Development          | 153.84   | Monkeytown                  | Supplies                  | 164.99   |
| Carls Feed & Farm Store Inc   | Public Education Items    | 1875.20  | MPH Industries Inc          | Radar                     | 1708.00  |
| Carpenter Uniform Co          | Wearing Apparel & Uniform | 739.37   | Northeast IA Telephone      | Telephone Services        | 60.00    |
| Cedar Cross Overhead Door     | Buildings                 | 170.00   | NE-IA Industrial Fasteners  | Shop Equipment            | 506.59   |
| City Laundering Co            | Buildings-Repair/Maint    | 306.30   | Neuhaus Properties          | Rent Payments             | 300.00   |
| Colesburg Public Library      | Contribution              | 1947.68  | North IA Juvenile Detention | Protection/Security       | 1125.00  |
| Compass Business Solutions    | Stationery/Supplies       | 569.57   | Office Express              | Stationery/Supplies       | 106.77   |
| Country Ridge Apartments      | Rent Payments             | 200.00   | State Public Defender       | Court Related             | 5483.00  |
| Crescent Electric Supply Co   | Electrical Accessories    | 45.14    | Palmer Hardware             | Repair/Maint-Misc Equip   | 438.19   |
| CVPS LLC                      | Legal-Court Related       | 40.00    | Phoenix Supply              | Clothing & Dry Goods      | 341.85   |
| D&S Portables Inc             | Sanitation Disposal       | 1029.15  | Prairie Inet                | Radio & Communications    | 142.31   |
| Douglas G Dabroski            | Employee Mileage/Subs     | 17.36    | ProShield Fire Protection   | Data Processing Supplies  | 54.00    |
| Days Inn Manchester           | Rent Payments             | 42.01    | Radio Communications        | Radio & Communications    | 3077.92  |
| Delaware Co Economic Dev      | Contribution              | 10000.00 | Beverly Rahe                | Education & Training      | 135.36   |
| Delaware Co Extension         | Agric/Hort Services       | 385.00   | Reedsburg Hardware Co       | Minor Mv Parts & Access   | 6260.00  |
| Del Co Public Health          | Reimbursements            | 15599.82 | Regional Medical Center     | Emergency Treatment       | 2718.00  |
| Delaware Co Sheriff           | Transportation            | 1057.68  | Regional Medical Center     | Medical & Health Services | 250.00   |
| Delhi Lumber                  | Park Development          | 726.81   | Rite Price Office Supply    | Supplies                  | 1545.54  |
| Delhi Public Library          | Contribution              | 2396.06  | Thomas Rogers               | Rent Payments             | 180.00   |
| Des Moines Stamp Mfg Co       | Stationery/Supplies       | 26.70    | Ruth Suckow Mem Library     | Contribution              | 2396.06  |
| DJ Repair                     | Repair/Maint- Vehicle     | 3037.23  | Michael K Ryan              | Typing/Printing/Binding   | 53.49    |
| Dolan Insurance Agency        | Insurance Audit           | 5465.00  | Schau Housing               | Rent Payments             | 225.00   |
| Don & Walt LLC                | Repair/Maint-Misc Equip   | 262.76   | Pete Schau Rental Property  | Rent Payments             | 200.00   |
| Treasurer, City of Dubuque    | Roads                     | 35.00    | Scherrmans Implement        | Construction & Maint      | 271.00   |
| Dyersville Commercial         | Miscellaneous             | 101.25   | Patrick A Schmitz           | Minor Equip & Hand Tools  | 48.60    |
| City of Earlville City Clerks | Utilities                 | 587.12   | Schneider Corporation       | Data Processing           | 22790.00 |
| Edgewood Oil Co               | Lubricants                | 832.00   | Silveredge Cooperative      | Fuels                     | 2795.99  |
| Edgewood Public Library       | Contribution              | 1800.05  | Simons Feed Service         | Public Education Items    | 26.35    |
| Jody Elgin                    | Custodial Supplies        | 210.00   | Daniel W Small              | Minor Equip & Hand Tools  | 479.99   |
| Tina Elgin                    | Custodial                 | 500.00   | Spahn & Rose                | Park Development          | 192.49   |
| ES&S                          | Ballot Layout/Setup/Print | 397.20   | Spring Green                | Repair/Maint-Misc Equip   | 337.50   |
| Fareway Store Inc             | Food & Provisions         | 47.64    | Standard Auto Parts LLC     | Repair/Maint- Vehicle     | 127.80   |
| Kurt A Funke                  | Education & Training      | 179.10   | Dave Staner                 | Medical & Health Services | 86.20    |
| Gaffney Quarries Inc          | Roads                     | 1095.98  | The Sunshine Boy            | Custodial Supplies        | 40.00    |
| Gierke Robinson Co            | Construction & Maint      | 886.75   | Thomson Reuters             | Magazines/Newspaper       | 1013.34  |
| Golden Prairie Cemetery       | Care of Graves            | 50.00    | Three Rivers FS             | Repair/Maint-Misc Equip   | 9215.03  |
| Green Earth Supply Co         | Shop Equipment            | 1206.28  | Ultramax                    | Ammunition                | 552.00   |
| Harter Custom Pumping Inc     | Sanitation Disposal       | 900.00   | Unity Point Clinic          | Safety Items              | 111.00   |
| Hausers Water Systems Inc     | Plumbing Repair/Maint     | 113.00   | US Cellular                 | Telephone Services        | 1646.13  |
| Home Depot Credit Services    | Park Development          | 438.00   | Victory Ford                | Construction & Maint      | 37.67    |
| Hopkinton Municipal Utilities | Utilities                 | 600.00   | Weber Paper Company         | Custodial Supplies        | 4.51     |
| Hopkinton Public Library      | Contribution              | 2396.06  | Weiners Tree Removal        | Buildings-Repair/Maint    | 550.00   |
| Houlihan Sanitation Service   | Sanitation Disposal       | 244.00   | Blue Cross & Blue Shield    | Premiums                  | 4448.72  |
| HR Specialist                 | Education & Training      | 97.00    | FE Welterlen Motors Inc     | Repair/Maint- Vehicle     | 432.14   |
| Ronald Huber                  | Grounds & Maint Supplies  | 32.00    | Stacy L Wessels             | Miscellaneous             | 3.00     |
| IA Labor Law Poster Service   | Education & Training      | 67.25    | Windstream                  | Telephone Service         | 196.81   |
| IA Prison Industries          | Stationery/Supplies       | 24.50    | Zep Manufacturing Co        | Shop Equipment            | 212.17   |
| Iowa Technologies Inc         | Data Processing           | 918.75   |                             |                           |          |

All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the "Applications for Approval of Underground Construction on Delaware County Right-of-Way" submitted by Bill Kraus to trench in a water line under 285<sup>th</sup> Ave approximately 300-400 feet south of 300<sup>th</sup> Street. Proposed construction is located one mile east of Hopkinton in Section 19 of South Fork Township. All Ayes

**Motion made** by Madlom second by Dabroski and carried to acknowledge receipt of the following manure management plan updates: Heims Family Hog LLC, Marv Heims in Section 1 of Richland Township; Ken Ries in Section 23 of Adams Township; H & K Farms, LLC, Harry and Kathy Wulfekuhle, in Section 23 of Honey Creek Township; D & J Pork, David and Janet Zitelman, in Clayton County; Hilltop Pork, Inc. in Section 6 of Bremen Township; and Kevin Perrinjaquet, Ries Finisher, in Section 17 of Oneida Township. All Ayes

**Discussion and possible action regarding letter from Huber attorney – access along County owned property**

County Attorney John Bernau addressed the Board regarding a letter he received from Attorney Phillip D. Klinger on behalf of Mr. and Mrs. Richard Huber. According to said letter, the Hubers are wanting to pursue a quiet title action on a portion of county owned property lying within a 33' x 256' strip of former county right-of-way which was officially vacated in 1962. Said property being located in Section 18 of Delhi Township. The Hubers are claiming adverse possession of said parcel.

According to Mr. Bernau, current Iowa law does not allow adverse possession claims against county owned or publically held property. Over the years since the vacation, the Board has allowed neighboring property owners to utilize this vacated right-of-way to access their property. He knows the Board has spoken in the past about the possibility of placing a line fence directly on the property line between the properties owned by the County and the Hubers. Said line fence would be located along the quarter section line rather than the former right-of-way line.

County Engineer Anthony Bardgett stated that Brad Burger, County Land Surveyor, has worked up an easement agreement and plat for those neighboring property owners who need to utilize the county's property for access to their own parcels. Said easement would be perpetual and run with the land.

Mr. Bernau is inquiring how the Board would like to proceed from here.

**Motion made** by Dabroski, second by Madlom and carried to direct the Delaware County Attorney to send a letter in response to Mr. and Mrs. Huber's attorney stating the Board's intent to erect a line fence on the section line between the county's property in Section 18 of Delhi Township and property owned by the Hubers within 30 days of the Huber's receipt of said letter of intended action. The Board feels this is the best course of action at this time. All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the Business Associates Agreement with Group Services Inc for the protection of personal health information as outlined in provisions of the Health Insurance Portability and Accountability Act (HIPAA) as recently amended. All Ayes

**Motion made** by Dabroski, second by Madlom and carried to approve the following resolution regarding a temporary road closure:

**RESOLUTION No. 2014-049**

**MAQUOKETA VALLEY HOMECOMING PARADE**

**WHEREAS**, the Maquoketa Valley Community School District requests the closure of Franklin Street in Delhi from 2:00 pm to 2:30 pm on October 3, 2014 due to their Homecoming Parade, and

**WHEREAS**, the Maquoketa Valley Community School District will provide any and all necessary traffic control devices during the parade route.

**NOW THEREFORE BE IT RESOLVED** that the Delaware County Board of Supervisors has approved the Maquoketa Valley Community School District's request for road closure of Franklin Street. The parade route will begin at the High School, follow South Street west to Third Street, then north three blocks to Franklin Street. At Franklin Street, continuing west one block to Fourth Street, then left on Market Street, then east to Third Street. Finally turning right on Third Street, then east on South Street and back into the school driveway.

Passed and approved this 22<sup>nd</sup> day of September, 2014.

/S/ Shirley E. Helmrichs, Chair

County Board of Supervisors

Attest:

/S/ Carla K. Becker

County Auditor

All Ayes

**Motion made** by Madlom, second by Dabroski and carried to approve the contract for the Turtle Creek Bridge Replacement project with Taylor Construction in consideration of \$435,001.54. The last start date for this project is April 6, 2015 with 60 working days allocated for completion. All Ayes

**ENGINEER'S REPORT**

**310<sup>th</sup> Ave Bridge Project** – Taylor Construction is planning to pour the bridge deck this Wednesday.

**Worthington Road Paving Project (D35)** – Horsefield Construction is currently finishing up a paving project in another county.

They are anticipating starting construction staking around October 1<sup>st</sup> with paving to follow. The late start date was September 15, 2014.

**Road Maintenance** – 210<sup>th</sup> Street north of Masonville will be opened to traffic today (September 22<sup>nd</sup>.) The road grade may be soft until it has a chance to firm up with a little rain and traffic. Crews are working around the county performing concrete patching. Roadways being patched will be reduced to one lane traffic in the work zone area.

**NEXT MEETING**

The next regular session will be held on Monday, September 29, 2014 at 1:15 pm.

**PUBLIC COMMENTS**

None.

**Motion made** by Madlom, second by Dabroski and carried to adjourn the meeting at 1:35 pm. All Ayes

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, County Auditor