

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY

January 2, 2013  
 Manchester, Iowa  
 11:00 AM

The Delaware County Board of Supervisors met in regular session this date at 11:00 am with all members present. Also present were Peggy Petlon, John LeClere, Alex Zehr, James Harter, Anthony Bardgett, Carla Becker, and three (3) members of the media. Shirley Helmrichs, 2012 Chairperson, called the meeting to order.

Motion made by Ries, second by Helmrichs and carried to appoint Jeff Madlom as Chairperson to the Board of Supervisors for the 2013 calendar year. All Ayes

Motion made by Helmrichs, second by Madlom and carried to appoint Jerry Ries as Vice-Chairperson to the Board of Supervisors for the 2013 calendar year. All Ayes

Motion made by Ries, second by Helmrichs and carried to acknowledge receipt of the following elected official appointments for 2013:

**Delaware County Attorney's Office – John W. Bernau, Attorney**

Kathy Hauschild Office Manager/Secretary  
 Courtney Vorwald Assistant County Attorney

**Delaware County Treasurer's Office – Carolyn A. Wilson, Treasurer**

Pam Klein Tax Deputy  
 Karol Johnson Auto Deputy  
 Michele Africa Auto Deputy  
 Barb Robinson Drivers' License Deputy

**Delaware County Recorder's Office – Deborah L. Peyton, Recorder**

Marsha Mescher Deputy  
 Daneen Schindler Deputy

**Delaware County Auditor's Office – Carla K. Becker, Auditor**

Monica Heiserman Deputy  
 Julie Hackbarth Deputy  
 Peggy Hildebrand Deputy  
 Anne Rave Deputy

All Ayes

Motion made by Helmrichs, second by Ries and carried to approve the following appointments:

**County Engineer**

Anthony Bardgett

**CPC/Community Service-GA/VA Director**

Peggy Petlon

**County Services Administrator/E911 Coordinator**

Norman Wellman

**Weed Commissioner**

Anthony Bardgett

**Advisory Board: Foundation for the Future of Delaware County (1 year term)**

Jeff Madlom  
 Pam Klein

**Delaware County Board of Health**

Fred Phelps  
 Joan Wessels

**Delaware County Communications Board (1 year term)**

Jeff Madlom

**Delaware County Economic Development Board (1 year term)**

Jeff Madlom

**Delaware County Recreational Center Board (1 year term)**

Jerry Ries

**Eastern Iowa Regional Utility Services System (EIRUSS) (1 year term)**

Jerry Ries

**Emergency Management Board (1 year term)**

Norman Wellman  
 Jeff Madlom

**First Judicial Correctional Service Board (1 year term)**

Shirley Helmrichs  
 Jeff Madlom, Alternate

**Juvenile Detention Board (1 year term)**

Jerry Ries

**Operation: New View Board (1 year term)**

Jerry Ries  
 Shirley Helmrichs

**Regional Planning Affiliation Board (1 year term)**

Jeff Madlom  
 Shirley Helmrichs, Alternate  
 Anthony Bardgett, TECH

All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the minutes from the December 17, 2012 regular session and the December 18, 2012 regular & work sessions. All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve Carla K. Becker to attend the New County Officials School in Altoona January 23-24, 2013; Peggy Petlon to attend the RTA meeting in Dubuque on January 4, 2013; Peggy Petlon and Kim Gehling to attend the Targeted Case Management Administrative meeting in Des Moines January 7-8, 2013; Peggy Petlon, Sandy Ahrens and the VA Commissioners to attend VA on the Hill January 22-23, 2013; and Peggy Petlon to attend the Mincoff and Kline training in Des Moines on January 24, 2013. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the payment of the following claims, including the December 28, 2012 payroll in the amount of \$159,497.63 warrant #29898-#30023:

Abbe Center for Comm	RCF	2432.40	Altorfer Inc	Construction & Maint	1294.36
Abbe Center for MH	Outpatient	7705.08	Bard Materials	Roads	315.38
Accent Laser Services Inc	Stationery/Supplies	339.90	Anthony T Bardgett	Employee Mileage/Subs	7.69
Ace Homeworks	Postage & Mailing	11.39	Black Hills Energy	Service	1063.10
Advanced Systems Inc	Stationery/Supplies	212.98	Bob Stephen Motors Inc	Motor Vehicle	18832.61
Alliant Energy	Service	196.80	Boubin Tire Co	Repair/Maint- Vehicle	52.81

Business Systems Inc	Repair/Maint-Misc Equip	26.07	Maquoketa Valley REC	Electrical Power	76.34
Carls Feed & Farm Store Inc	Public Education Items	20.75	Matt Parrott & Sons	Stationery/Supplies	264.96
Co Case Management	Data Processing	665.00	Mediacom LLC	Telephone Services	31.29
Cedar Cross Overhead Door	Buildings	203.10	Mid Amer Research Chem	Minor Mv Parts & Access	526.00
ChemRight Laboratories Inc	Engineering Services	768.00	Northeast Iowa Behavioral	Outpatient	157.00
City Laundering Co	Custodial Supplies	59.63	Northeast Iowa Telephone	Office Equipment	24.95
Del Clay Impl Co Inc	Repair/Maint-Const Equip	115.96	Nebraska-IA Industrial	Minor Equip & Hand Tools	134.46
Del Co Economic Develop	Contribution	12500.00	NENA	Education & Training	130.00
Delaware County Rec Center	Basic Needs – Other	60.00	On-Site Health Service	Safety Items	50.00
Delaware Co Solid Waste	Sanitation Disposal	4091.10	Palmer Hardware	Radio & Communications	87.47
Des Moines Register Media	Legal Notice	10.74	Penn Center Inc	RCF	22366.40
Des Moines Stamp Mfg Co	Stationery/Supplies	131.25	Phoenix Supply	Clothing & Dry Goods	242.76
Diamond Mowers Inc	Construction & Maint	211.35	Radio Communications	Radio & Communications	125.00
Digital Ally	Software Upgrade	405.00	Rapids Reproductions Inc	Typing/Printing/Binding	411.39
Don & Walt LLC	Repair/Maint-Misc Equip	137.70	Regional Family Health	Safety Items	192.00
Dyersville Commercial	Telephone Services	35.00	Regional Medical Center	Medical & Health Services	250.00
City of Earlville City Clerks	Utilities	390.60	Delaware/Dubuque/Jackson	General Transportation	214.50
Tina Elgin	Custodial	500.00	Rite Price Office Supply	Supplies	102.45
Everys Auto & Tire Center	Repair/Maint- Vehicle	28.01	Michael K Ryan	Fuels	20.00
Fayette County Sheriff	Legal-Court Related	26.60	Schneider Corporation	Data Processing	11500.00
April Fisher	Custodial Supplies	93.75	Simmons Perrine Moyer et al	Legal-Court Related	9475.00
Jim Freiburger	Rent Payments	200.00	Casey E Snyder	Fuels	34.02
Gateway Hotel & Conf Cntr	Employee Mileage/Subs	232.96	Solutions Inc	Data Processing	1145.00
Autumn C Halweg	Miscellaneous	5.00	Standard Auto Parts LLC	Minor Mv Parts & Access	175.01
Henderson Products	Construction & Maint	143.00	Superior Welding Supply	Minor Equip/Hand Tools	2255.52
Heritage Printing	Printing Services	125.77	Systems Unlimited Inc	Work Activity Services	148.00
Ia Dept of Transportation	Engineering Services	1453.57	Three Rivers FS	Fuels	15812.69
IA Secretary of State Notary	Stationery/Supplies	30.00	Trans Iowa Equipment LLC	Construction & Maint	148.50
IA State Sheriffs & Deputies	Education & Training	425.00	Treasurer State of IA DHS	Inpatient/Hospital	7725.80
Gary Johnson	Rent Payments	250.00	Unlimited Services Inc	General Transportation	18.13
Joseph Koopman	Rent Payments	200.00	US Armor	Ammunition	2303.02
Kuhlman Construction LC	Cover Aggregate & Sand	210.46	US Postmaster	Postage & Mailing	450.00
Kuhlman Quarries	Roads	754.84	VISA / Mastercard	Employee Mileage/Subs	2370.49
L&L Murphy Consulting	Planning-Consulting	2000.00	Visiting Nurse Association	Representative Payee	94.00
Legislative Services Agency	Stationery/Supplies	125.00	Walmart Community	Electrical Accessories	358.89
Jill Lewis	Buildings-Repair/Maint	150.00	Weber Paper Company	Stationery/Supplies	74.58
Linn Co Community Services	Work Activity Services	42.21	Weiners Tree Removal	Buildings-Repair/Maint	937.50
Mail Services LLC	Postage & Mailing	522.41	West Payment Center	Magazines/Newspaper	998.54
Main Street Market	Food Preparation Services	2017.12	Carolyn A Wilson	Education & Training	15.90
Manchester Area Chamber	Dues & Memberships	70.00	Windstream	Telephone Service	363.24
Manchester Motor Supply	Construction & Maint	4.43	Windstream	Telephone Service	526.51
Manchester Press	Publications	945.29	You Squared	Radio & Communications	140.00
Manchester Signs LLC	Roads	12.50	Zee Medical Inc	Safety Items	67.80
City of Manchester	Utilities	3051.40			
All Ayes					

**Motion made** by Helmricks, second by Ries and carried to approve the "Application for Approval of Underground Construction on Delaware County Right-of-Way" submitted by Windstream Communications Inc. to bury copper telephone cable crossing 170<sup>th</sup> Ave to replace existing cable damaged during a culvert replacement project. Said construction being located approximately 4.5 miles south of Manchester in Sections 29 and 30 of Milo Township. All Ayes

**Motion made** by Ries, second by Helmricks and carried to acknowledge receipt of the following manure management plan updates: Nicklos Andersen, Elk Ridge 38 LC, in Section 18 of Elk Township; Roger Recker in Section 15 of Hazel Green Township; and Ron & Arlene Wulfekuhle in Section 35 of Adams Township. All Ayes

This being the date and time set for a public hearing on proposed changes to the NE Iowa Mental Health & Disabilities Services Systems Administrative Plan for Delaware County, as published in the official newspapers of the county on December 19, 2012, Chairperson Madlom opened the hearing at 11:13 am.

Delaware County CPC Peggy Petlon addressed the Board regarding the proposed changes. Due to the recent cuts in mental health funding, it is necessary for Delaware County to consider the implementation of a waiting list for certain 100% county funded services. The current administrative plan mentions waiting lists but never really addresses them in detail. The proposed changes to the plan would correct this.

According to Ms. Petlon, the following are the highlights of the proposed changes:

1. Plan will now only cover Delaware County since we will no longer be a part of the NE Iowa group once regionalization takes effect.
2. **Treatment Services – Psychotherapeutic**  
Delaware County will now only fund up to 12 sessions per year per individual for individual therapy including initial assessment and up to 8 psychiatric visits per year including the diagnostic interview. However, exceptions may be granted based on vital need or safety of an individual. The current plan covers 24 and 12 visits respectively.
3. **H. Wait List** – (add the underlined verbiage)  
When funding becomes available, counties will determine which individuals will enter the system in accordance with the date placed on the waiting list and on emergency need. When implementing a wait list, the items that shall be waitlisted are 100% county funded transportation, vocational services, and SCL services. This is for all new recipients and/or any renewal of these such services as they come up for reauthorization. SCL may be approved at a maximum of 5 hours to in the event of trying to prevent hospitalization, a higher level of care placement, or for short term stabilization when transitioning to a least restrictive environment. Exceptions may be granted based on vital need and or safety.

Ms. Petlon stated that if the proposed amended policy is approved, she will submit it to the Department of Human Services and the MH-DD Commission for consideration. The blessing of these two (2) organizations is needed before the amended policy can be put in place.

There being no additional comments, either written or oral, the public hearing was closed at 11:18 am.

**Motion made** by Helmricks, second by Ries and carried to approve the Amended Northeast Iowa Mental Health & Disabilities Services Systems Administrative Plan as presented. The Board understands that these changes were not considered lightly. However, with the loss of revenue through regionalization, change is necessary. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the following 2013 Holiday Schedule:

<b>HOLIDAYS – 2013</b>		
Martin Luther King Day	Monday	January 21, 2013
President's Day	Monday	February 18, 2013
Memorial Day	Monday	May 27, 2013
Independence Day	Thursday	July 4, 2013
Labor Day	Monday	September 2, 2013
Veterans' Day	Monday	November 11, 2013
Thanksgiving	Thursday & Friday	November 28 & 29, 2013
Christmas Eve	Tuesday	December 24, 2013
Christmas	Wednesday	December 25, 2013
New Year's Day	Wednesday	January 1, 2014

All Ayes

**Motion made** by Helmrichs, second by Ries and carried to set the reimbursement rate for mileage at 56.5 cents per mile which is the new 2013 IRS standard mileage rate for using a car for business. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the following newspapers as the official newspapers of the county:

The Delaware County Leader,  
The Dyersville Commercial, and  
The Manchester Press

All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the 2013 Employee Handbook for distribution to all covered employees. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the following resolution:

**RESOLUTION  
AUTHORIZATION OF AUDITOR TO ISSUE WARRANTS**

**BE IT RESOLVED** by the Board of Supervisors of Delaware County, Iowa, that the Delaware County Auditor be and is hereby authorized to issue warrants when the Board is not in session for fixed charges, including freight, postage, water, lights, fuel, telephone service and insurance premiums upon the filing of duly authenticated bills and for salaries and payrolls as approved by the Board of Supervisors, all according to Section 331.506 of the 2009 Code of Iowa. Also, for the emergency allowance of claims through the Community Services Department according to Board Resolution passed December 23, 2002.

Dated at Manchester, Iowa this 2<sup>nd</sup> day of January, 2013

Board of Supervisors  
Delaware County, Iowa  
/S/ Jeff Madlom, Chairperson

ATTEST:  
/S/ Carla K. Becker, Delaware County Auditor  
All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the following resolution:

**RESOLUTION  
CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2013 and January 31, 2014 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DELAWARE COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

/S/ Jeff Madlom Chair, Board of Supervisors

Date: January 2, 2013

ATTEST:

/S/ Carla K. Becker, County Auditor

Date: January 2, 2013

All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the following resolution:

**RESOLUTION  
2013**

**AUTHORIZATION FOR THE COUNTY ENGINEER TO CLOSE ANY SECONDARY ROAD FOR THE PURPOSE OF  
CONSTRUCTION, ROUTINE MAINTENANCE, OR EMERGENCIES DURING 2013**

**WHEREAS**, the Delaware County Board of Supervisors is concerned about tort liability and traffic safety involved during construction and maintenance on the secondary road system, and

**WHEREAS**, they are further interested in accommodations for the traveling public, adjacent landowners and related users during construction and maintenance operations,

**NOW THEREFORE BE IT RESOLVED** by the Board of Supervisors of Delaware County on this second day of January, 2013, to give the Delaware County Engineer, or authorized representative thereof, the authority to temporarily close sections of highway in Delaware County's road system when necessary because of construction, maintenance, or natural disaster.

DELAWARE COUNTY  
BOARD OF SUPERVISORS

/S/ Jeff Madlom, Chairperson  
 /S/ Shirley E. Helmrichs  
 /S/ Jerry Ries  
 Attest:  
 /S/ Carla K. Becker, Delaware County Auditor  
 All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the following resolution:

**RESOLUTION  
 FARM TO MARKET COMPLETION OF WORK AND FINAL ACCEPTANCE  
 2013**

**BE IT RESOLVED** by the Board of Supervisors of Delaware County, Iowa that the County Engineer of Delaware County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications therefore in connection with all Farm to Market construction projects in this county.

Dated at Manchester, Iowa this 2<sup>nd</sup> day of January 2013.  
 Board of Supervisors  
 Delaware County, Manchester, Iowa

/S/ Jeff Madlom, Chairperson  
 /S/ Shirley E. Helmrichs  
 /S/ Jerry Ries

ATTEST:  
 /S/ Carla K. Becker, County Auditor  
 All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the following resolution:

**RESOLUTION  
 EMINENT DOMAIN COMPENSATION COMMISSION**

**WHEREAS**, Section 331.321(1.v) of the 2009 Code of Iowa requires the Board of Supervisors to annually appoint not less than twenty-eight (28) residents of the County to an Eminent Domain Compensation Commission and,  
**WHEREAS**, said Section establishes four (4) representative categories for said Compensation Commission,  
**NOW, THEREFORE BE IT RESOLVED** that the following persons are hereby appointed to the Eminent Domain Compensation Commission of Delaware County, Iowa, in the category listed, for a term of one year ending December 31, 2013:

**A. Owner-Operators of Agricultural Property:**

1. Doug Schulte	2184 195 <sup>th</sup> St	Manchester, IA 52057
2. Ellen Francois	1364 120 <sup>th</sup> Ave	Dundee, IA 52038
3. Charles Ankrom	2275 110 <sup>th</sup> Ave	Masonville, IA 50654
4. Wilbur Kehrli	1596 210 <sup>th</sup> St	Manchester, IA 52057
5. Ann Nurre	2418 147 <sup>th</sup> St	Greeley, IA 52050
6. Marvin Heims	1590 400 <sup>th</sup> St	Strawberry Point, IA 52076
7. Doran Zumbach	3278 110 <sup>th</sup> Ave	Coggon, IA 52218

**B. Owners of City Property:**

1. Craig Starr	600 110 <sup>th</sup> Ave	Masonville, IA 50654
2. Mary Hagensick	313 S. Chestnut St	Edgewood, IA 52042
3. Jeff Larson	505 Line St	Manchester, IA 52057
4. Lorraine Gaffney	PO Box 64	Ryan, IA 52330
5. Barb Robinson	306 South St	Dundee, IA 52038
6. Mary Ann Poyner	724 E. Howard St	Manchester, IA 52057
7. Karen Schmitz	111 Beckner St	Greeley, IA 52050

**C. Licensed Real Estate Agents or Brokers:**

1. Eric Jasper	PO Box 365	Hopkinton, IA 52237
2. Teresa Greve	2151 110 <sup>th</sup> Ave	Masonville, IA 50654
3. Jennifer Finn	18011 224 <sup>th</sup> St	Manchester, IA 52057
4. Barb Sailer	1100 Rosewood Dr	Manchester, IA 52057
5. Kevin Graybill	21913 182 <sup>nd</sup> Ave	Manchester, IA 52057
6. Bob Wendt	1101 Stiles St	Manchester, IA 52057
7. Gary Wegmann	1463 265 <sup>th</sup> Ave	Earlville, IA 52057

**D. Persons Having Knowledge of Property Value:**

1. Linda Bessey	1959 162 <sup>nd</sup> Ave	Manchester, IA 52057
2. Lawson Waterman	321 New St	Colesburg, IA 52035
3. Dave Smith	1031 New St	Manchester, IA 52057
4. Gordon Keith	305 Gay St	Delhi, IA 52223
5. Christine Tegeler	16920 185 <sup>th</sup> St	Manchester, IA 52057
6. Donna Reeder	712 Tanglewood Dr	Manchester, IA 52057
7. Scott Wegmann	1017 Sunrise Dr	Manchester, IA 52057

Witness my hand and the Seal of this County, this 2<sup>nd</sup> day of January, 2013.

Delaware County Board of Supervisors  
 /S/ Jeff Madlom, Chairperson  
 /S/ Shirley E. Helmrichs  
 /S/ Jerry Ries

Attest: /S/ Carla K. Becker, County Auditor  
 All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the Disabled Veteran's Homestead Credit Application for Helen M Johnson on Parcel #610-00-05-051-00 being located at 101 College Ave NE in Hopkinton for 2012 values payable 2013-14. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve Ron Dzaboff as the new Shop Foreman for the Secondary Roads Department. His anticipated start date will be January 3, 2013 at a starting wage of \$21.85 per hour and increasing to \$23.00 per hour after a six month probationary period. This is a new position created during the re-organization of the shop. All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the payment of \$3,273.11 for materials related to the state inspection of the Bailey's Ford Bridge Project. Payment will be made from the Farm-to-Market account. Every federal aid project is tested in the manner. All Ayes

**ENGINEER'S REPORT**

Anthony Bardgett, County Engineer, reminded those present to slow down when they come up on county trucks performing snow removal.

**PUBLIC COMMENTS:**

James Harter commented on the performance of the Secondary Road Department during the recent snow storm. He wondered why maintainers were being used to plow highways instead of being on the gravel roads. He stated that he did not get plowed out for 2 ½ days which he found unacceptable. He felt that the plows should at least get a path through all roads before they go back and start widening them.

Anthony Bardgett responded that the first priority is to get the paved roads open. All vehicles, including maintainers, are used to do this. Then they concentrate on getting at least one path down all the gravel roads. In a normal storm of 4-5" it takes the maintainer 16-17 hours to make a path down his 70 miles of roads. This was not a normal storm. With so much heavy snow and the strong winds there were drifts well over 5-6 feet in places.

Mr. Bardgett stated he would be more than willing to sit down with Mr. Harter and look at what is being done on his roadways.

There being no further business before the Board, Chairperson Madlom asked for a motion to adjourn.

**Motion made** by Ries, second by Helmrichs and carried to adjourn the meeting at 11:50 am. All Ayes

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY

January 7, 2013  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Troy Sprenger, Samantha Franklin, Milt Kramer, Jen Stolka, Clare Jones, Ellen Krogmann, Anthony Bardgett, Carla Becker, and three (3) members of the media. Jeff Madlom, Chairperson, called the meeting to order.

**Motion made** by Ries, second by Helmricks and carried to approve the minutes from the January 2, 2013 regular session. All Ayes

**Motion made** by Helmricks, second by Ries and carried to approve Mike Ryan to attend the LEPC meeting in Fayette County on January 8, 2013; John Bernau to attend a hearing in Buchanan County on January 7, 2013; Dennis Lyons to attend the IOWWA Conference in Des Moines January 9 & 10, 2013; and Jeff Madlom to attend a meeting in Cedar Rapids regarding Mental Health redesign on January 11, 2013. All Ayes

**Motion made** by Ries, second by Helmricks and carried to approve the payment of the following claims:

CenturyLink	Telephone Services	2.45
Community Savings Bank	Land	94583.93
Maquoketa Valley REC	Electrical Power	78.90
US Cellular	Telephone Services	192.39
Blue Cross & Blue Shield	Cobra- Life Insurance	6655.52
Windstream	Telephone Service	133.26

All Ayes

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" submitted for consideration.

There were no manure management plan updates submitted for consideration.

Ellen Krogmann, Helping Services, addressed the Board regarding the mentoring program within Delaware County. They will be holding their annual fundraiser January 9, 2013 and are looking to recruit both mentors and mentees. Currently, there are 23 active mentoring matches within Delaware County with 9 children waiting for a mentor and 4 mentors waiting to be matched with a mentee. She is requesting that the Board proclaim January 2013 as Mentoring Month in Delaware County.

**Motion made** by Helmricks, second by Ries and carried to approve the following proclamation:

**PROCLAMATION  
 2013 MENTORING MONTH**

**Whereas**, Iowans serving from all walks of life as mentors to youth across the state have given their time, talents and energy to improve the lives of all youth; and

**Whereas**, Children and youth in mentoring programs greatly benefit from the guidance mentors offer; these programs help raise grades, self confidence, motivation and school attendance; and

**Whereas**, Mentors are compassionate volunteers with broad areas of knowledge and expertise that serve as role models and build positive relationships with the young people of Iowa; and

**Whereas**, Mentors are doing their part to improve the health and well being of our youngest Iowan's by helping them become productive, caring, engaged adults with an unlimited future; and

**Whereas**, The Iowa Mentoring Partnership works to increase resources dedicated to mentoring, promote quality standards for mentoring programs, and expand mentoring opportunities tailored to the needs of all youth:

**Now, therefore be it resolved**, that the Delaware County Board of Supervisors does hereby proclaim January 2013, as Mentoring Month in Delaware County.

Proclaimed this 7<sup>th</sup> day of January, 2013.

/S/ Jeff Madlom, Chairperson

Delaware County Board of Supervisors

Attest:

/S/ Carla K. Becker, Delaware County Auditor

All Ayes

Troy Sprenger and Samantha Franklin with New York Life Insurance Company addressed the Board regarding insurance for Delaware County employees. New York Life has a program for IPERS eligible employees where they are eligible for guarantee issued life insurance up to \$200,000 without underwriting. This would need to be paid through payroll deduction. They are requesting the Board consider allowing them to meet with employees and that the county considers offering this benefit as a payroll deduction.

Consideration of this request will be placed on a future agenda once Board members have had a chance to review the information.

**Motion made** by Ries, second by Helmricks and carried to acknowledge receipt of the Auditor's Quarterly Report which shows that for the quarter ending December 31, 2012 \$3,831.27 was collected for various fees and deposited into the general funds. All Ayes

Motion made by Helmricks, second by Ries and carried to table the consideration of the Clerk of Court's Monthly Report and Remittance until it becomes available. All Ayes

**Motion made** by Ries second by Helmricks and carried to acknowledge receipt of the Recorder's Monthly Report showing that for the month of December 2012 the following fees were collected and deposited into their respective funds:

General Fund	\$17,822.97
Recorder's Document Management Fund	539.00
Electronic Transfer Fund	<u>539.00</u>
Total Collected	\$18,900.97

All Ayes

**Motion made** by Helmricks, second by Ries and carried to acknowledge receipt of the Sheriff's Quarterly Report showing that for the quarter ending December 31, 2012 \$91,143.96 was collected for various fees and charges and deposited into the general fund. All Ayes

**Motion made** by Ries second by Helmricks and carried to table consideration of the Treasurer's Monthly Banking and Investment Report until next meeting. All Ayes

**Motion made** by Helmricks, second by Ries and carried to approve the re-issuance of payroll warrant #26098 to Melissa Sheppard in the amount of \$28.30. Said warrant has been either lost or misplaced since it was originally issued July 13, 2012. All Ayes

**Motion made** by Ries, second by Helmricks and carried to approve the following appointments:

**Soil & Water Conservation District Assistant Commissioners**

Chris Eibey	Coffins Grove Twp	1 year term
Shirley Helmricks	Milo Township	1 year term

All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the following appointments in the Delaware County Sheriff's Department:

**Deputies**

Eric Brooks, Chief Deputy  
 Michael Wilson, Deputy  
 Casey Snyder, Deputy  
 Eric Holub, Deputy  
 Lucas Thomsen, Deputy  
 Keith Rowley, Deputy  
 Bonney Jo Amsden, Deputy  
 Jill Rahe, Deputy  
 Matthew Menard, Deputy  
 Travis Hemsath, Deputy  
 Brian Hillebrand, Deputy  
 Clayton Miller, Deputy

**Office Manager**

Judy Lee

**Jailers**

Casey Snyder, Jail Administrator  
 Joette Orcutt, Jailer  
 Megan Norem, Jailer  
 Lynn Brunsman, Jailer  
 Ken Rion, Fill-in Jailer  
 Susan Collin, Fill-in Jailer  
 Glenn Nystel, Fill-in Jailer

**Reserves**

Tom Robinson, Captain  
 Walter Zehr, Lieutenant  
 Aaron Pauls, Sergeant  
 Dustin Ernst, Reserve  
 Matt Wieser, Reserve  
 Jess Hebdon, Reserve  
 Tim Schwendinger, Reserve  
 James Mitchel, Reserve  
 Mark Banghart, Reserve  
 Mike McElmeel, Reserve  
 Tyler Fountain, Reserve  
 All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the appointment of Joyce Lux as Milo Township Trustee. She is being appointed to replace Gary Helmrichs who served as Township Trustee for 35 <sup>3</sup>/<sub>4</sub> years until his death in June 2012. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to set January 28, 2013 at 1:15 pm as the date and time to hold a public hearing on the proposed closing of a portion of 210<sup>th</sup> Street in Sections 29 & 32 of Coffins Grove Township. All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the contract with Harold L. Maiers for the purchase of .24 acres of additional right-of-way in association with the 255<sup>th</sup> Ave Bridge Project (BROS-CO28(80)--8J-28) in Section Fifteen (15) of Township Eighty-nine North (T89N), Range Four (4), West of the 5<sup>th</sup> P.M. Consideration for the .24 acres will be \$1,800.00 (\$7,500/acre) and \$125.00 added for abstracting fees for a total consideration of \$1,925.00. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the contract with Robert L. and Lisa A. Maiers for the purchase of .15 acres of additional right-of-way in association with the 255<sup>th</sup> Ave Bridge Project (BROS-CO28(80)--8J-28) in Section Fifteen (15) of Township Eighty-nine North (T89N), Range Four (4), West of the 5<sup>th</sup> P.M. Consideration for the .15 acres will be \$1,125.00 (\$7,500/acre) and \$125.00 added for abstracting fees for a total consideration of \$1,250.00. All Ayes

**ENGINEER'S REPORT**

Anthony Bardgett, County Engineer, reminded those present to use caution and slow down when they come up on county trucks performing snow removal.

**NEXT MEETING**

The next regular session of the Board of Supervisors will be held on Monday, January 14, 2013 at 1:15 pm.

**PUBLIC COMMENTS:**

None.

There being no further business before the Board, Chairperson Madlom asked for a motion to adjourn.

**Motion made** by Ries, second by Helmrichs and carried to adjourn the meeting at 1:57 pm. All Ayes

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY

January 14, 2013  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Anthony Bardgett, Carla Becker, and two (2) members of the media. Jeff Madlom, Chairperson, called the meeting to order.

**Motion made** by Ries, second by Helmrichs and carried to approve the minutes from the January 7, 2013 regular session. All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the following employees to attend their respective meetings; Shirley E. Helmrichs to attend the Scenic Valley meeting in Dubuque on January 15, 2013, the BDF meeting in Independence on January 15, 2013, the Mental Health redesign meeting in Cedar Rapids on January 17, 2013 and the BDF meeting in Fayette on January 22, 2013; and Craig Davis to attend the Asbestos Refresher Course in Slater on January 18, 2013. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the payment of the following claims, including the January 11, 2013 payroll in the amount of \$162,486.11 warrant #30162 - #30277:

Advanced Systems Inc	Maint-Off Equip/Furniture	114.37	ISAC Group Unemployment	Unemployment Comp	764.07
Alliant Energy	Service	3949.95	John Deere Financial	Repair/Maint-Misc Equip	1432.91
Altorfer Inc	Repair/Maint-Const Equip	4201.98	Gary Johnson	Rent Payments	250.00
Area Payee Services	Representative Payee	38.00	Lahr Repair Inc	Construction & Maint	355.34
Auto Trim Design	Repair/Maint- Vehicle	50.00	Landscapes by Childs Play	Repair/Maint-Misc Equip	105.00
Barron Motor Supply	Construction & Maint	544.61	Lechtenberg Janitorial	Shop Equipment	553.55
Baumgartner Gate Factory	Minor Mv Parts & Access	30.00	Jill Lewis	Buildings-Repair/Maint	150.00
Becker Electric LLC	Park Development	834.14	Linn Co Sheriff	Transportation	15.50
Benton Co Social Service	Drop In/Social Support	207.50	M&M Construction	Rent Payments	250.00
John W Bernau	Employee Mileage/Subs	50.51	M&M Snow Removal	Buildings-Repair/Maint	1598.50
Best Cleaners	Cleaning Uniforms/mops	1246.50	Main Street Market	Food Preparation Services	1383.52
Bi-County Disposal Inc	Custodial Supplies	67.00	Manchester Motor Supply	Repair/Maint- Vehicle	479.79
Black Hills Energy	Natural -LP Gas-Fuel Oil	430.85	Manchester Press	Publications	1082.90
Bob Stephen Motors Inc	Repair/Maint- Vehicle	71.61	City of Manchester	Water Use & Sewer	436.20
Bodensteiner Implement	Repair/Maint-Misc Equip	952.72	Martin Equip of IA IL Inc	Repair/Maint-Const Equip	407.50
BOSS	Stationery/Supplies	123.93	Rita McGrane	Supervised Living	400.00
Boubin Tire Co	Tires & Tubes	687.58	Mediacom LLC	Data Processing	139.95
BP	Fuels	851.82	Mercy Medical Center	Diagnostic Evaluation	147.00
Carls Feed & Farm Store Inc	Public Education Items	36.85	Midwest Business Products	Stationery/Supplies	109.03
Carpenter Uniform Co	Uniform	240.05	MOCIC Attn Membership	Annual Membership Dues	150.00
Cedar Valley Ranch Inc	RCF	3114.88	Jenny Montgomery	Miscellaneous	6.21
Central Iowa Water	Water Use & Sewer	88.97	NE IA Telephone Service	Telephone Services	44.95
CenturyLink QCC Business	Telephone Services	26.41	Nebraska-IA Industrial	Construction & Maint	39.88
CenturyLink	Telephone Services	420.91	Nu-Trend Accessibility	Buildings	640.00
City Laundering Co	Buildings-Repair/Maint	122.44	Opportunity Village	Sheltered Workshop	569.96
City of Colesburg	Roads	1898.17	Palmer Hardware	Repair/Maint-Misc Equip	633.47
Comelec Services Inc	Data Processing Supplies	207.50	Pepsi-Cola Gen Bottle Inc	Stationery/Supplies	189.00
Country Ridge Apartments	Rent Payments	100.00	Prairie View Management	RCF	3633.66
Covenant Clinic	Outpatient	99.00	Precise MRM LLC	Repair/Maint-Radio Equip	526.26
DAC Inc Julien Care Facility	RCF / PMI	2230.45	Precision Collision	Repair/Maint- Vehicle	50.00
Debra Kintzle Cleaning	Buildings-Repair/Maint	200.00	Reliance Telephone Inc	Telephone Services	800.00
Leader Publications	Board Proceedings	1973.00	Rite Price Office Supply	Supplies	405.86
Del Co Public Health	Refunds /Reimburse	13655.66	River Valley Cooperative	Natural -LP Gas-Fuel Oil	7259.67
Delaware Co Sheriff	Transportation	488.33	Rodas Chevrolet Inc	Construction & Maint	25602.66
Del Co Solid Waste Comm	Sanitation Disposal	2045.55	RTL Equipment Inc	Construction & Maint	128593.00
Del Co Treasurer	Data Processing	10.00	Runde Auto Group	Repair/Maint- Vehicle	259.76
Delhi Lumber	Minor Equip/Hand Tools	42.00	Michael K Ryan	Education & Training	59.95
City of Delhi	Roads	2641.08	Safelite Fulfillment Inc	Repair/Maint- Vehicle	429.92
Dolan Insurance Agency	Blanket Insurance	25.00	Ronald Savago	Rent Payments	275.00
Don & Walt LLC	Repair/Maint-Misc Equip	25.00	Schaul Housing	Rent Payments	250.00
Dons Truck Sales Inc	Minor Mv Parts & Access	954.95	Melanie A Schroeder	Employee Mileage/Subs	179.80
Dubuque County Sheriff	Rm/Bd Payments	1530.00	Scott Pharmacy	Prescription Medicine	864.45
Dyersville Commercial	Board Proceedings	3791.58	Scott VanKeppel LLC	Construction & Maint	543.32
Eastern Ia Reg Housing	Rent Payments	364.00	Silveredge Cooperative	Fuels	4801.44
Eastern Iowa Tire Inc	Tires & Tubes	2674.53	Sioux Sales Company	Medical & Lab Supplies	112.70
Eastside Storage	Buildings-Repair/Maint	30.00	Smittys	Tires & Tubes	1715.99
ECIA	Planning-Consulting	41322.38	Solutions Inc	Data Processing	816.08
Edgewood Auto & Tire LLC	Repair/Maint- Vehicle	135.13	St Lukes Center Occupation	Safety Items	37.00
Electronic Engineering	Repair/Maint-Radio Equip	1449.96	Standard Auto Parts LLC	Repair/Maint- Vehicle	347.38
Tina Elgin	Custodial	500.00	State Medical Examiner	Medical/Health Services	1586.50
Emeritus at Silver Pines	RCF	2419.97	Tailored Living	Supported Comm Living	3627.62
ES&S	Maint-Off Equip	13163.96	TekSupply	Minor Equip & Hand Tools	452.40
Sarah M Feldmann	Miscellaneous	26.28	Terminal Supply Company	Construction & Maint	157.00
April Fisher	Custodial	120.00	Lucas R Thomsen	Repair/Maint- Vehicle	9.00
Four Oaks Family & Children	Protection/Security	1446.15	Three Rivers FS	Fuels	19036.88
Golden Home Properties LLC	Rent Payments	275.00	Towncrest Pharmacy	Prescription Medicine	198.23
City of Greeley	Water Use & Sewer	63.00	Truax Co Inc	Repair/Maint-Const Equip	2110.85
Groth Services LLC	Buildings	350.50	University of IA Community	Education & Training	30.00
Harris Electrical Service	Buildings	1288.64	Unlimited Services Inc	General Transportation	1040.27
Hausers Water Systems Inc	Water Use & Sewer	31.00	US Cellular	Telephone Services	1795.92
Henderson Products	Construction & Maint	131.49	US Postmaster	Postage & Mailing	56.00
Hopkinton Municipal Utilities	Utilities	543.35	Vantagepoint Transfer	Health Savings	16913.59
City of Hopkinton	Electrical Power	22.25	Courtney E Vorwald	Employee Mileage/Subs	28.81
Houlihan Sanitation Service	Sanitation Disposal	148.50	FE Welterlen Motors Inc	Repair/Maint- Vehicle	613.60
IA Dept of Transportation	Engineering Services	202.26	West Payment Center	Magazines/Newspaper	531.04
IA Northland RTA	General Transportation	18.00	Windstream	Telephone Service	2736.42
IA Prison Industries	Custodial Supplies	354.70	Ron Wulfekuhle	Engineering Services	400.00
IACCVSO Patty Hamann	Education & Training	90.00	WW Electric Bill Williams	Buildings	602.93
Industrial Supply Solutions	Minor Mv Parts	18103.60	Zangerle Repair	Repair/Maint-Const Equip	134.85

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" submitted for consideration.

**Motion made** by Ries, second by Helmrichs and carried to acknowledge receipt of a manure management plan filed by Mike J. & Eden C. Gaul, Hog Wild, for a new facility in Section 29 of Lodomillo Township in Clayton County. All Ayes



**Motion made** by Helmrichs, second by Ries and carried to acknowledge receipt of the fiscal year 2011-12 financial statements for Abbe Inc and Subsidiaries out of Cedar Rapids, Iowa. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to acknowledge receipt of the Clerk of Court's Monthly Report and Remittance which shows that for the month of December 2012 a total of \$700.49 was collected for various fees and surcharges and deposited into the county's general funds. All Ayes

**Motion made** by Helmrichs, second by Ries and carried to acknowledge receipt of the Treasurer's Semi-Annual report and approve it for publication within the minutes as follows:

Semi-Annual Report 1/08/13 Carolyn A. Wilson, Treasurer Delaware County Treasurer Manchester, IA Certification Date January 14, 2013 - For the period from July 1, 2012 - December 31, 2012, Inclusive Statement of Account By Fund						
Fund	Balance 7/1/12	Revenues	Total To be Accounted For	Disbursements	Fund Balance 12/31/12	Warrants Outstanding
General Basic	2,139,482.37	2,256,486.08	4,395,968.45	2,299,259.54	2,096,708.91	22,947.19
General Supplemental	817,264.56	581,888.68	1,399,153.24	683,519.03	715,634.21	49,664.44
Rural Services Basic	39,740.16	1,315,958.69	1,355,698.85	1,146,533.98	209,164.87	4,255.40
Secondary Road	2,931,816.85	3,845,003.13	6,776,819.98	4,760,046.65	2,016,773.33	77,088.44
Resource Enhancement Fund	22,732.54	11,292.61	34,025.15	3,581.38	30,443.77	.00
E911	159,926.97	65,052.59	224,979.56	62,941.64	162,037.92	224.81
Emergency Management Fund	49,906.71	58,267.95	108,174.66	24,971.92	83,202.74	252.68
Advance Tax	56,863.53	20,713.66	77,577.19	57,911.25	19,665.94	.00
Township Control	5,826.36	225,664.03	231,490.39	225,788.45	5,701.94	.00
Corporation Control	63,597.74	2,639,345.64	2,702,943.38	2,661,344.18	41,599.20	.00
School Control	201,136.89	7,205,817.63	7,406,954.52	7,245,232.11	161,722.41	.00
Area School Control	14,222.72	489,146.50	503,369.22	492,500.32	10,868.90	.00
Hospital Control	15,339.26	615,517.59	630,856.85	617,097.83	13,759.02	.00
Special Fire Districts	232.62	6,072.50	6,305.12	6,183.04	122.08	.00
Lake District	120,824.40	431,710.36	552,534.76	338,844.25	213,690.51	.00
Co. Ag. Extension	2,976.51	110,451.52	113,428.03	110,958.96	2,469.07	.00
Co. Cons. Land Acquisition	22,740.42	8,116.45	30,856.87	7,799.88	23,056.99	2,290.00
Co. Assessor	702,769.00	710,986.05	1,413,755.05	640,738.55	773,016.50	3,542.76
Motor Vehicle Trust	517,151.66	2,921,969.82	3,439,121.48	2,863,017.15	576,104.33	.00
City Special Assess. Project C	8,632.87	117,119.97	125,752.84	118,282.15	7,470.69	.00
Tax Redemption Trust	16,546.80	115,850.99	132,397.79	65,804.79	66,593.00	.00
Conservation Trust Fund	28,204.82	4,634.36	32,839.18	2,739.70	30,099.48	63.00
Bangs /Tb	42.23	1,606.11	1,648.34	1,612.37	35.97	.00
Flex Plan	9,084.84	.00	9,084.84	.00	9,084.84	.00
Recorders Records Management	19,272.64	2,028.21	21,300.85	5,000.00	16,300.85	.00
Mh-Dd Services Fund	723,721.00	854,015.55	1,577,736.55	752,365.81	825,370.74	16,245.54
Recorder's Electronic Fee	702.00	1,996.00	2,698.00	2,333.00	365.00	.00
Sheriff Reserve	4,332.68	7,402.50	11,735.18	5,658.96	6,076.22	56.61
McGee Discretionary Fund	51,280.31	.00	51,280.31	7,496.51	43,783.80	.00
Debt Service Fund	20,573.61	31,979.65	52,553.26	8,676.36	43,876.90	.00
Lake Delhi Dam & Water Project	6,090,000.00	19,289.66	6,109,289.66	118,134.45	5,991,155.21	94,583.93
	14,856,945.07	24,675,384.48	39,532,329.55	25,336,374.21	14,195,955.34	271,214.80

Manchester, IA 52057 -

January 14, 2013 Balance on Hand - 14,195,955.34

I, Carolyn A. Wilson, Treasurer of Delaware County do hereby certify that the report given is a correct summary of the business transacted by me as said during the period therein specified.

Certification Date: January 14, 2013

For the period from July 1, 2012 - December 31, 2012, Inclusive

Statement of Account By Fund - December 31, 2012

All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the appointment of the following Township Officials:

**Township Trustees & Clerks (4 year term unless noted otherwise)**

**Adams Township**

Karen Ries, Trustee  
Ken Ries, Trustee

**Coffin's Grove Township**

Max Andrews, Trustee

**Colony Township**

Karen Wulfekuhle, Trustee  
Mark White, Trustee

**Delhi Township**

Bruce Knipper, Trustee

**Elk Township**

Charlie Robinson, Trustee

**Hazel Green Township**

Myron L. Zumbach, Trustee  
Rodney Bacon, Trustee

**Honey Creek Township**

Lary Shaw, Trustee  
Kathy Rahe, Trustee

**Milo Township**

Paul Mossner, Trustee

**Oneida Township**

Rick Mormann, Trustee  
Steve J. Engelken, Trustee

**Richland Township**

Robert Demmer, Trustee  
Henry Brunsman, Trustee

All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the final draw, in the amount of \$20,669.00, for CDBG Contract #08-DRPG-216 for the Delaware County Comprehensive Plan. The first draw request was in the amount of \$2,290.75. The total cost of the project was \$45,918.61. The grant is a 50% state, 50% local match. All Ayes

All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the Class C Liquor License renewal for Wes Uldrich, dba "The Detour", located at 3001 160<sup>th</sup> Street, Dyersville (located in the community of Petersburg). This is a 12 month license with outdoor service area and Sunday sales privileges. All Ayes

**Motion made** by Helmricks, second by Ries and carried to reinstate the Homestead Credit on Parcel #490-00-02-073-00 currently owned by Brad & Tina Tucker. The Homestead Credit was removed based on a "Notice of Transfer" signed by Brad Tucker stating that they no longer lived at the property. However, Tina Tucker does still reside there and should be allowed the credit. All Ayes

**Motion made** by Ries, second by Helmricks and carried to remove the Homestead Credit and Military Exemption for 2012 values from parcel #430-27-000-19-00 being claimed by Patricia Cooper-Tindal. Ms. Tindal has rented out the house for years and currently resides in Florida. Since she has recently remarried, she can no longer claim her deceased husband's military exemption either. All Ayes

**Motion made** by Helmricks, second by Ries and carried to approve the final voucher for the X21 Paving Project (FM-C028(78)--55-28) as filed by Mathy Construction dba River City Paving. The original contract was for \$895,362.13. The total final cost of the project was \$898,486.85. All Ayes

**Motion made** by Ries, second by Helmricks and carried to approve the final voucher for the X47 Paving Project (FM-C028(79)--55-28) as filed by Mathy Construction dba River City Paving. The original contract was for \$1,800,892.26. The total final cost of the project was \$1,758,379.20. All Ayes

**Motion made** by Helmricks, second by Ries and carried to approve the final easements with Harold L. Maiers, Trustee for the purchase of .24 acres of additional right-of-way and with Robert L. and Lisa A. Maiers for the purchase of .15 acres of additional right-of-way all being in association with the 255<sup>th</sup> Ave Bridge Project (BROS-C028 (80)--8J-28) in Section Fifteen (15) of Township Eighty-nine North (T89N), Range Four (4), West of the 5<sup>th</sup> P.M. All Ayes

The next item on the agenda was added for timeliness.

**Motion made** by Ries, second by Helmricks and carried to approve the final plans for the 255<sup>th</sup> Ave Bridge Project (BROS-C028 (80)--8J-28). Construction will be for a 100' x 30' x 6" concrete slab bridge set for an April 16, 2013 state letting. The plans must be submitted to the state no later than January 22, 2013. This is a federal aid project funded 80% federal and 20% county. All Ayes

#### **ENGINEER'S REPORT**

Suspended until spring.

#### **NEXT MEETING**

Due to observation of Martin Luther King Day, there will be no Board of Supervisor's meeting held next week. The next regular session of the Board of Supervisors will be held on Monday, January 28, 2013 at 1:15 pm.

#### **PUBLIC COMMENTS:**

Chairperson Madlom wanted to acknowledge the passing of Virginia Sheets, longtime press correspondent with the Cedar Rapids Gazette and most recently with the Dubuque Telegraph Herald. "Even though we didn't always agree", he stated, "I always appreciated her passion for the truth". Virginia dedicated her life to journalism and photography and was scheduled to be one of the featured artists at the Manchester Chamber Awards Banquet and Artist Showcase to be held on January 15, 2013. She will be missed. Virginia Sheets was 88 years old.

There being no further business before the Board, Chairperson Madlom asked for a motion to adjourn.

**Motion made** by Ries, second by Helmricks and carried to adjourn the meeting at 1:42 pm. All Ayes

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY

January 28, 2013  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Ila Marquardt, Kenneth Clemen, Brian Lindsay, Dennis Lindsay, Randy Marquardt, Jerry Lee, Marge Schaul, Bob Schaul, Anthony Bardgett, Carla Becker, and two (2) members of the media. Jeff Madlom, Chairperson, called the meeting to order.

**Motion made** by Ries, second by Helmricks and carried to approve the minutes from the January 14, 2013 regular session. All Ayes

**Motion made** by Helmricks, second by Ries and carried to approve the following employees to attend their respective meetings: Retroactively for Peggy Petlon to attend the MH Regional meeting in Cedar Rapids on January 25, 2013; Jerry Ries to attend the Work Force Development meeting in Elkader on January 29, 2013; Jeff Madlom and Anthony Bardgett to attend the RPA meeting in Dubuque on January 31, 2013; and retroactively for Brad Burger to attend the Iowa Land Surveyors' Conference in Ames on January 25, 2013. All Ayes

**Motion made** by Ries, second by Helmricks and carried to approve the payment of the following claims, including the January 25, 2013 payroll in the amount of \$148,599.88 warrants #30486 thru #30590:

Abbe Center for Comm Care	RCF	2513.48	Linn Co Lifts	General Transportation	60.00
Abbe Center for Comm MH	Prescription Medicine	5268.29	Dennis D Lyons	Fuels	30.00
Ace Electric Inc	Radio & Communications	2434.34	M&M Construction	Rent Payments	200.00
Advanced Business Systems	Data Processing	46.85	Harold L Maiers	Bridges	1925.00
Advanced Systems Inc	Stationery/Supplies	214.57	Robert J Maiers Lisa Maiers	Bridges	1250.00
Advancement Services	Work Activity Services	1255.80	Main Street Market	Food Preparation Services	1672.43
Alliant Energy	Service	90.55	Manchester Motor Supply	Shop Equipment	165.13
Altorfer Inc	Construction & Maint	1326.75	Manchester Press	Publications	406.80
Ames Environmental Inc	Employee Mileage/Subs	125.00	City of Manchester	Contract Carriers	82816.03
Barnes Distribution	Construction & Maint	148.90	Maquoketa Valley REC	Utilities	1118.93
Benton Co Social Service	Drop In/Social Support	145.25	Martin Equip of IA IL Inc	Minor Mv Parts & Access	5360.31
John W Bernau	Employee Mileage/Subs	25.71	Matt Parrott & Sons	Stationery/Supplies	63.10
Bi-County Disposal Inc	Sanitation Disposal	12.00	McDowell Truck/Auto Repair	Repair/Maint-Misc Equip	129.58
Black Hills Energy	Service	2011.44	Mediacom LLC	Telephone Services	31.29
R Ried Boom MD	Medical & Health Services	190.00	Medical Associates Clinic	Diagnostic Evaluation-Com	287.89
Boubin Tire Co	Repair/Maint- Vehicle	69.90	Mercy Medical Center DBQ	Diagnostic Evaluation	450.00
Buchanan Co Jail	Rm/Bd Payments	4900.00	Mike's Auto Center Inc	Construction & Maint	2338.77
Business Systems Inc	Repair/Maint-Misc Equip	84.75	Mutual Wheel Co Inc	Construction & Maint	621.98
County Case Management	Data Processing	605.00	NACVSO % Jim Goltart	Education & Training	60.00
City Laundering Co	Custodial Supplies	59.63	Palmer Hardware	Buildings-Repair/Maint	23.49
CPI Qualified Plan Consult	Planning-Consulting	100.00	Penn Center Inc	RCF	20053.46
D&S Portables Inc	Custodial Supplies	244.00	Phoenix Supply	Clothing & Dry Goods	171.96
Des Moines Stamp Mfg Co	Stationery/Supplies	78.80	Prairie View Management	RCF	4310.82
DJ Repair	Repair/Maint- Vehicle	1516.34	Delaware/Dubuque/Jackson	General Transportation	143.00
Dolan Insurance Agency	Blanket Insurance	3869.00	Reliable office Supplies	Stationery/Supplies	111.34
Don & Walt LLC	Repair/Maint-Misc Equip	365.00	Reliance Telephone Inc	Telephone Services	700.00
Dons Truck Sales Inc	Construction & Maint	1912.99	Rise LTD	Sheltered Workshop	115.20
Drew Cook Repair	Construction & Maint	301.62	Rite Price Office Supply	Supplies	444.14
Eastern IA Regional Housing	Rent Payments	188.00	River Valley Cooperative	Natural -LP Gas-Fuel Oil	774.50
Edgewood Saw & Supply	Construction & Maint	709.94	Runde Auto Group	Repair/Maint- Vehicle	30.46
Tina Elgin	Custodial	500.00	Michael K Ryan	Employee Mileage/Subs	44.63
F&S Radiator	Construction & Maint	194.00	Scenic Acres	RCF	1224.58
Fareway Store Inc	Food & Provisions	50.00	Simmons Perrine Moyer etal	Legal-Court Related	3134.30
April Fisher	Custodial Supplies	105.00	Casey E Snyder	Food Preparation Services	6.41
Group Services Inc	Self-Funding	9731.17	Solutions Inc	Data Processing	4117.79
Dave Hardin	Engineering Services	800.00	Standard Auto Parts LLC	Minor Mv Parts & Access	532.72
Henderson Products	Construction & Maint	46.00	Dave Staner	Medical & Health Services	30.00
Heritage Printing	Printing Services	384.29	Stetson Building Products	Minor Equip & Hand Tools	36.83
Hillcrest Community MH	Outpatient	117.00	Systems Unlimited Inc	Work Activity Services	148.00
Hillcrest Family Services	Supported Comm Living	212.00	Taylor Construction Inc	Bridges	9729.97
Houlihan Sanitation Service	Sanitation Disposal	227.00	TekSupply	Construction & Maint	43.80
IA Co Recorders Assn	Dues & Memberships	200.00	Terminal Supply Company	Shop Equipment	443.82
Iowa Medicaid Enterprise	Miscellaneous	2574.54	Three Rivers FS	Fuels	18040.80
IA Prison Industries	Roads	748.00	Truax Co Inc	Repair/Maint-Const Equip	876.27
IA Secretary of State Notary	Stationery/Supplies	30.00	US Postmaster	Postage & Mailing	736.00
Iowa Workforce Develop	Buildings	200.00	VISA / Mastercard	Office Equipment	1269.52
ISAC	Education & Training	445.00	Visiting Nurse Association	Representative Payee	94.00
Keltek Inc	Repair/Maint- Vehicle	95.92	Corey Jon Voelker	Rent Payments	250.00
Knipper Auto & Tire	Repair/Maint- Vehicle	31.33	Walmart Community	Clothing & Dry Goods	216.99
Kris Engineering Inc	Construction & Maint	1584.04	Weber Paper Company	Custodial Supplies	246.13
Kuhlman Quarries	Roads	22.90	Sheri L Weber	Miscellaneous	52.50
L&L Murphy Consulting	Planning-Consulting	2000.00	Norman J Wellman	Postage & Mailing	23.80
Lechtenberg Janitorial	Custodial Supplies	196.85	Blue Cross & Blue Shield	Cobra/Life	4170.89
Leonard Muller Funeral	Funeral Services	1500.00	Windstream	Telephone Service	362.03
Jill Lewis	Buildings-Repair/Maint	150.00	Windstream	Telephone Service	420.95
Linn Co Community Services	Work Activity Services	84.42	Zee Medical Inc	Medical & Lab Supplies	135.85

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" submitted for consideration.

**Motion made** by Ries, second by Helmricks and carried to acknowledge receipt of the following manure management plan updates: Joseph G. Wessels, Home Farm, in Section 34 of Bremen Township; Joseph G. Wessels, Burkle Farm, in Section 32 of Bremen Township; Richard Domeyer in Section 34 of Colony Township; Gary Wedewer, Farm #2, in Section 25 of Colony Township; Kunkel Triple K Farms, LLC, Daryl Kunkel, in Section 10 of Oneida Township; and Craig Wilgenbusch in Section 24 of Middlefield Township, Buchanan County. All Ayes

**Motion made** by Ries, second by Helmricks and carried to approve the transfer of \$25,916.00 from the Rural Services Fund to the Secondary Roads Fund for taxes collected during the month of December 2012. All Ayes

Motion made by Helmricks, second by Ries and carried to approve the transfer of the Flex Fund (85000) ending fund balance of \$9,084.84 back to the General Fund. Since the county now outsources the repayment of flexible benefit reimbursements there is no need to keep this fund in active status. In order to make the fund inactive, all remaining fund balances must be reimbursed back to the General Fund. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the appointment of the following Township Officials:

**Township Trustees & Clerks (4 year term unless noted otherwise)**

**Bremen Township**

John Bagge, Trustee  
Robert Bonert, Trustee

**Delaware Township**

Jerry Marbach, Trustee

**Delhi Township**

Joe Keith, Trustee

**Elk Township**

John Wiley, Trustee

**North Fork Township**

Daniel Vaske, Trustee  
Gary Lahr, Trustee

**Prairie Township**

Thomas Funke, Trustee  
Lila Deutmeyer, Trustee

**South Fork Township**

Tim Fellingner, Trustee  
Joel Miles, Trustee

**Union Township**

Tom Norlin, Trustee  
Bill Foley, Trustee

All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the appointment of Cheryl Gates to the Advisory Board for the Foundation for the Future of Delaware County for a term of one year. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve Delaware County to act as Fiscal Sponsor for the following entities in regards to applications for funding filed with the Foundation for the Future of Delaware County:

**Delaware County Fair Society; Delaware County Tourism; and The Forestville Cemetery Association**

All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the following 2013 applications for Protected Wetland Property Tax Exemptions for taxes payable 2014-15:

Shane A. & Kristin M. Morris  
Parcel #110-12-00-003-00  
Being located in the NW ¼ of Section 12-89-6  
Assessment: \$900.00  
Acres: 4.5

Daniel L. & Mary M. Goedken  
Parcel #010-34-00-009-00  
Being located in the SE ¼ of Section 34-90-3  
Assessment: \$300.00  
Acres: 2.0

All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the following destruction of records resolution for the Assessor's Office:

**RESOLUTION  
DESTRUCTION OF RECORDS  
JANUARY 28, 2013**

Pursuant to the 2009 Code of Iowa, Section 331.323 sub section 2D, and Section 50.19, we do hereby authorize the destruction of the following records in the Delaware County Assessor's Office:

Declaration of Value Forms – 2007 & 2008  
Board of Review Petitions – 1990, 2005, 2006, 2007  
Board of Review Petitions – Special Equalization – 2007  
Conversion of Mobile Home to Real Property – 1972, 1983 to 1993, 2002, 2006  
Habitat Stamp Correspondence – 1985 to 1987  
AARP Program Information – 2003  
Miscellaneous Correspondence – 1966, 2005, 2006, 2007, 2008  
Certificates of Adjustment – 2002 thru 2006  
Tax Exempt Summary Report – 1983  
Apartment Houses Information – 2005  
VCS Licenses & Correspondence – 2004  
Vanguard Appraisal Report – 1978  
Mailing Services Information – 2004 & 2005

/S/ Jeff Madlom, Chairperson

/S/ Jerry Ries

/S/ Shirley E. Helmrichs

ATTEST: /S/ Carla K. Becker, Delaware County Auditor

All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the 2012 Home and Community Based Services Provider Quality Management Self-Assessment for the Community Life Program. As a provider of supported community living services, Delaware County Community Services is required to complete and file a self-assessment with the state no later than February 1, 2013. All Ayes

This being the date and time set for a public hearing on the proposed vacation of a portion of 210<sup>th</sup> Street near Masonville, Iowa, chairperson Madlom opened the public hearing at 1:33 pm.

Anthony Bardgett, County Engineer, addressed those present. He stated that this portion of 210<sup>th</sup> Street has been closed to travel for several years. The bridge in this section was removed and guardrails were placed at both ends. He feels there is no sense in leaving this section of roadway closed when the county could vacate its easement for right-of-way and give control back to the property owners.

Jerry Lee commented that he would like to see the road re-opened and a bridge put back in where the old one was removed. He stated that the bridge was removed when Brian Ridenour was County Engineer. If a bridge is not feasible, he would at least like to see culverts or even a railroad car like Buchanan County does.

Mr. Bardgett stated that the cheapest route would be a low water crossing. Unfortunately, he has not performed a watershed study on this particular area but does not feel a culvert would be sufficient. If the Board did decide to open the road back up with a low water crossing, he would highly recommend that the road remain at least a Level B.

Randy Marquardt stated that since the segment of roadway has been closed to traffic, the farmers have had to fight rough roads going around to the south.

Kenneth Clemen added that all the farm-to-market traffic is now coming down the city street and it is desperately in need of gravel. However, the City of Masonville does not have the money to put gravel on it.

Dennis Lindsay asked if it was now the farmer's responsibility to find a farm-to-market road to travel on. There is a section of roadway that is not being maintained. The county stops at one point and the city stops at another. They have tried to grade this area but it doesn't do any good because there isn't any rock left on the road.

It is Ila Marquardt's opinion that if the county closes one section of roadway then they should maintain another section of road to get through.

Supervisor Ries stated the road was closed because the bridge was taken out. He continued by stating that if the farmers are having problems getting down the county road they should just call the Engineer's Office and let them know.

Most everyone present stated they have called at one time or another but do not want to be calling all the time.

Mr. Bardgett stated that a railroad car bridge would cost roughly \$75,000 to \$100,000. However, these are not a good hydraulic design. Supervisor Helmrichs added that the railroad car bridges are not wide enough for a lot of the currently used farm equipment. However, a low water crossing could be done for approximately \$50,000.

Mr. Bardgett continued by stating that he will only consider a low water crossing if the Board does not class the road over a Level B. If the Board would like to look at re-rocking the roadway and putting it as a Level A then he would put a new bridge in.

There being no further comments, Chairperson Madlom closed the public hearing at 1:57 pm.

**Motion made** by Ries, second by Helmrichs and carried to table the consideration of vacating a portion of 210<sup>th</sup> Street near Masonville, Iowa for one month until the County Engineer has had time to look at options to possibly keep the roadway open and/or do a better job maintaining the roadway coming up to the city limits of Masonville. All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the hiring of Pat Schmitz as a Shop Mechanic for the Secondary Roads Department. This is a full-time position effective January 29, 2013 with a starting wage of \$16.08/hour which is 80% of the regular rate of \$20.10/hour. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the hiring of Jeff Lyness as an Equipment Operator for the Secondary Roads Department. This is a full-time position effective January 29, 2013 with a starting wage of \$16.06/hour which is 80% of the regular rate of \$20.08/hour. All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve a step pay increase for Shawn Foster from \$19.53/hour to \$20.56/hour effective January 25, 2013. He has satisfied the terms of his two year probationary period and will now be at 100% of the regular hourly rate for his position.

**Motion made** by Ries, second by Helmrichs and carried to approve the following resolution for a temporary road closure:

**RESOLUTION FOR ROAD CLOSURE  
X49 West of Dyersville**

**WHEREAS**, the Total Fitness Rec Center of Dyersville requests the closure of X49 (332<sup>nd</sup> Ave) between 12<sup>th</sup> Ave SW and 1<sup>st</sup> Ave W from approximately 9:45 a.m. to 11:00 a.m. on March 16, 2013 due to their annual Gaelic Gallop 8K run, and

**WHEREAS**, the City of Dyersville will provide any and all necessary traffic control devices and law enforcement during the event,

**NOW THEREFORE BE IT RESOLVED** that the Delaware County Board of Supervisors has approved the Total Fitness Rec Center of Dyersville's request for road closure of X49 (332<sup>nd</sup> Ave).

Passed and approved this 28<sup>th</sup> day of January 2013.

/S/ Jeff Madlom, Chair  
County Board of Supervisors

ATTEST: /S/ Carla Becker, County Auditor  
All Ayes

The next agenda item was added by Chairperson Madlom.

**Motion made** by Helmrichs, second by Ries and carried to designate KMCH Radio Station as the official radio station of Delaware County. Speaking on behalf of the Board, Chairperson Madlom expressed their sincere thanks to KMCH and Janelle Tucker for the outstanding job they have done over the years in covering Delaware County news and events. They have been an invaluable asset in getting information out to the public. All Ayes

**ENGINEER'S REPORT**  
Suspended until spring.

**NEXT MEETING**

The next regular session of the Board of Supervisors will be held on Monday, February 4, 2013 at 1:15 pm.

**PUBLIC COMMENTS:**

There was a question for the County Engineer as to whether or not there was a budget issue in paying for bridges in Delaware County and whether or not the proposed increase in the gas tax would help at all.

Mr. Bardgett commented that the county is replacing approximately two (2) bridges a year now and that they really should be looking at replacing four (4) or five (5) a year to keep up. He continued by stating that the proposed increase in the gas tax will not solve the issue by itself. However, it would mean an additional \$500,000 to Delaware County alone. This won't help to grow the system but would help immensely to maintain what we have.

There being no further business before the Board, Chairperson Madlom asked for a motion to adjourn.

**Motion made** by Ries, second by Helmrichs and carried to adjourn the meeting at 2:12 pm. All Ayes

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA            )  
                                      ) Ss:  
DELAWARE COUNTY

February 4, 2013  
Manchester, Iowa  
1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Tim Vick, Charlie Ward, Anthony Bardgett, Carla Becker, and one member of the media. Jeff Madlom, Chairperson, called the meeting to order.

**Motion made** by Helmrichs, second by Ries and carried to approve the minutes from the January 28, 2013 regular session. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the following employees to attend their respective meetings: Dennis Lyons to attend the IDPH Environmental Health meeting in Toddville on February 5, 2013; Norm Wellman and Mike Ryan to attend the National Weather Service Severe Weather Training in Davenport on February 7, 2013; Mike Ryan to attend the NE Iowa Citizens Corp meeting in Elkader on February 8, 2013; Shirley Helmrichs to attend the Mental Health Regionalization meeting in Cedar Rapids on February 7, 2013; and Jeff Madlom to attend the State-wide Supervisors meeting in Des Moines on February 6, 2013. All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the payment of the following claims:

Accent Laser Services Inc	Stationery/Supplies	124.95
Alliant Energy	Service	635.63
Mediacom LLC	Data Processing	139.95
Rite Price Office Supply	Supplies	75.90
Windstream	Telephone Service	1486.30

All Ayes

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" submitted for consideration.

**Motion made** by Ries, second by Helmrichs and carried to acknowledge receipt of the following manure management plan update from Ducladel Corp in Section 4 of Delhi Township and a new plan for Corey Voelker, Dan Sommerfelt and Joel Van Etten, 3177 LLC Site, for the construction of two finisher barns in Section 20 of Hazel Green Township. The public hearing on said new construction will be set at a subsequent meeting after it has been filed with the Department of Natural Resources. All Ayes:

Manchester City Manager, Timothy Vick, addressed the Board regarding the proposed amendment to the city's Urban Renewal Area. Recently, AJ Spiegel voluntarily annexed 54 acres west of EZ Pickens into the City of Manchester. With the intended development in this area, The Iowa Department of Transportation (IDOT) is requiring certain traffic enhancements. Through a Memorandum of Understanding with the IDOT, the City of Manchester will be responsible for meeting these traffic enhancement requirements by installing and paying for turning lanes on State Hwy 13.

In order to accomplish this, the proposed amendment to the city's Urban Renewal Plan will need to include right-of-way on Highway 13 and the County's right-of-way on a portion of 220<sup>th</sup> Street. The City would like to use TIF revenue to pay for the new turning lanes.

**Motion made** by Helmrichs, second by Ries and carried to approve the following resolutions regarding this amendment:

#### RESOLUTION

**WHEREAS**, the City of Manchester, Iowa (the "City") has begun the process of adding territory to its Manchester Urban Renewal Area (the "Urban Renewal Area"), pursuant to Chapter 403 of the Code of Iowa, to add additional property; and

**WHEREAS**, a portion of the property which is proposed to be added to the Urban Renewal Area is located outside the city limits, such property being described on Exhibit A hereto (the "Additional Property"); and

**WHEREAS**, in accordance with paragraph 4 of Section 403.17 of the Code of Iowa, a city may exercise urban renewal powers with respect to property which is located outside but within two miles of the boundary of that city, but only if the city obtains the consent of the county within which such property is located; and

**WHEREAS**, the City Council of the City has requested that the Board of Supervisors of Delaware County adopt this resolution giving its consent that the City may exercise urban renewal powers with respect to the portions of the Additional Property lying within two miles of the incorporated city limits;

**NOW, THEREFORE**, it is hereby resolved by the Board of Supervisors of Delaware County, Iowa, as follows:

Section 1. The Delaware County Board of Supervisors hereby gives its consent that the City of Manchester may exercise urban renewal powers pursuant to Chapter 403 of the Code of Iowa with respect to the Additional Property.

Section 2. This Resolution shall be deemed to meet the statutory requirements of paragraph 4 of Section 403.17 of the Code of Iowa and shall be effective immediately following its approval and execution.

Passed and approved this 4<sup>th</sup> day of February, 2013.

/S/ Jeff Madlom, Chairperson, Board of Supervisors

Attest:

/S/ Carla K. Becker, County Auditor

#### EXHIBIT A

##### Legal Description

##### MANCHESTER Urban Renewal Area - 2012 Addition

Certain real property in the City of Manchester, Delaware County, State of Iowa more particularly described as follows:

The portion of Iowa Highway 13 and 220<sup>th</sup> Street Right-Of-Way, more particularly described as:

Beginning at the Northeast Corner of the Fractional Northeast Quarter of Section 1-T88N-R6W; Thence N 088°07'28" E (Record bearing) 252.55 feet along the South Line of Section 31-T89N-R5W; Thence N 01°33'05" W 89.27 feet to the North Right-of-Way Line of Burrington Road; Thence N 43°51'24" W 189.07 feet; Thence N 06°11'56" E 375.65 feet; Thence N 00°58'18" W 302.47 feet, all along the East Right-of-Way Line of Iowa Highway 13; Thence N 83°30'36" W 160.29 feet to the West Right-of-Way Line of Iowa Highway 13; Thence S 06°29'24" W 520.92 feet; Thence S 26°50'49" W 385.74 feet all along the West Right-of-Way Line of Iowa Highway 13 to the North Right-of-Way Line of 220<sup>th</sup> Street; Thence S 87°58'29" W 1,431.85 feet along the North Right-of-Way Line of 220<sup>th</sup> Street; Thence S 00°22'20" E 73.52 feet to the South Line of Section 31-T89N-R5W; Thence N 88°00'29" E 1,669.4 feet, all along the South Line of Section 31-T89N-R5W, to the Point of Beginning

All Ayes

Supervisor Helmrichs addressed those present regarding the courtroom ceiling. On January 16, 2013 a large portion of the ceiling collapsed onto the judge's bench and attorney area. It was extremely fortunate that no one was in the courtroom at the time of the collapse. Instead of replacing the existing drop ceiling, the Board is looking at this as an opportunity to restore the courtroom ceiling to its original state. When they were doing restoration to the outside of the courthouse, the Board went out for bid but only received one back; Renaissance Restoration Inc. They have a history of restoring and renovating historical buildings. Renaissance was called to do a walk thru of the courtroom and give an estimate as to its restoration.

The work quoted was as follows:

A.	Tin Ceiling Restoration Project	\$49,711.00
	a. Scaffold room for access to ceiling	
	b. Lead safe practices in accordance with EPA Regulations	
	c. Clean ceiling to crown molding with low pressure soda blast	
	d. Skim coat existing plaster above crown molding	
	e. Extend back wall with 2 x 4 framing, insulation, and drywall to ceiling height	
	f. Furnish custom moldings, to replicate existing crown and cornice details, for new wall	
	g. Prime all bare surfaces with Sherwin Williams primer	
	h. Furnish (2) coats of Sherwin Williams paint to match existing colors above crown molding	
	i. Clean-up courtroom of dust and debris with HEPA vacuums and washing	
	Chemically strip all paint from ceiling	Add \$57,100.00
	Paint Walls below Crown molding	Add \$ 7,516.00
B.	Acoustical Ceiling Demolition and Clean-Up	\$16,224.00
	a. Containment of courtroom with air barriers and air scrubbers	
	b. Lead safe practices in accordance with EPA regulations	
	c. Demolish and dispose of existing ceiling tile and grid	
	d. Repair and refinish oak tables that were damaged by ceiling collapse	
	e. Furnish new desk tops and oak edging for judge's desk area	
	f. Furnish new laminate desk tops similar to existing	
	g. Clean-up courtroom of dust and debris with HEPA vacuums and washing	
	TOTAL	\$130,551.00

This quote does not include any light fixtures. Since they cannot locate a picture of what the original light fixtures in the courtroom looked like, Renaissance will research to try and match them authentically to the time period the courthouse was built (1894-96).

**Motion made** by Ries, second by Helmricks and carried to approve the quote from Renaissance Restoration for the ceiling demolition and restoration in the amount of \$130,551.00 not including any light fixtures. All Ayes

Charlie Ward addressed the Board regarding the variance that he had originally requested on November 26, 2012 to erect a non-commercial wind turbine on his property located at 3078 120<sup>th</sup> Ave in Ryan. Freewind LLC had requested three variances on his behalf as follows:

1. 100 foot tower height limitation – Requested a 140 foot tower to maximize production and eliminate turbulence from the grain leg.
2. Setback – 180 foot – Request at 174.8 foot for tower, turbine and foundation
3. Noise – This unit is 54.7 dBA

Mr. Ward is perplexed and frustrated as to the Board's original decision to deny all three variances. He feels that these variances do not cost the county anything and affect no one but him.

Mr. Ward stated that the original decibel rating was erroneous and did not measure the decibels at the nearest residence as the ordinance states but at the turbine. The actual noise level is 42.9 dBA at the nearest residence so he should meet all requirements for noise without a variance.

Supervisor Ries stated that he had no problem with giving a variance for height or noise. However, he would like Mr. Ward to move the turbine to the south of his house to allow for a 110% fall zone.

Mr. Ward stated that if the tower were to fall, it would only affect his private property and not his neighbors. He does not feel this should be of any concern to the County. He has insurance to cover his private property. He stated he is planning on tearing down the unused hog buildings anyway. He also commented that the current ordinance does not have a requirement for fall zone in the section regarding non-commercial turbines; it defines it under definitions but does not include it in the section which covers his turbine.

Both Supervisors Madlom and Ries stated that they were concerned with the county's liability if they should allow a variance and the tower falls on his buildings.

**Motion made** by Ries, second by Helmricks and carried to approve the necessary variances for Charles Ward to build a 140 foot non-commercial wind turbine on his property at 3078 120<sup>th</sup> Ave in Ryan at the location presented subject to the filing of a form with the Board that Mr. Ward will hold the County harmless in the case that said turbine causes any damage to his property or buildings. All Ayes

**Motion made** by Helmricks, second by Ries and carried to approve the Class C Liquor License for Backbone Golf & Country Club located at 1244 400<sup>th</sup> Street in Strawberry Point. This is an eight (8) month license effective March 1, 2013 with outdoor service area and Sunday sales privileges. All Ayes

**Motion made** by Ries, second by Helmricks and carried to approve the Class C Liquor License renewal for Petersburg Community Center, Inc, Rob and Kelli Harter, located at 3031 160<sup>th</sup> Street, Dyersville, Iowa (located in the unincorporated community known as Petersburg). This is a twelve (12) month license with outdoor service area, Sunday sales and catering privileges. All Ayes

**Motion made** by Helmricks, second by Ries and carried to approve the following 2013 Applications for Impoundment Structure Property Tax Exemption for taxes payable 2014-2015:

Andrew Hogenkamp Jr. et al	Parcel #255-11-00-004-00	11-88-05
Dianne Louise Baumgartner Revocable Trust	Parcel #110-09-00-008-00	09-89-06
Jaqueline B. Lahr, et al	Parcel #110-22-00-017-10	22-89-06

In order to qualify, these impoundment structures must have permanent storage capacity of at least 18 acre feet of water or sediment at the time of construction, be located outside of an incorporated city and not be developed or used directly or indirectly for nonagricultural income-producing purposes. All Ayes

**Motion made** by Ries, second by Helmricks and carried to acknowledge receipt of the following 2013 Native Prairie Property Tax Exemptions for taxes payable 2014-15:

Wilhelm	#060-32-00-001-00	4.90 acres
Heims	#060-32-00-002-00	6.54 acres
Swanson	#060-31-00-011-00	1.50 acres
Lahr Enterprises LLC	#100-26-00-012-00	4.60 acres
Remling	#110-05-00-018-00	15.0 acres
Baumgartner	#110-09-00-002-00	4.15 acres
Baumgartner	#110-09-00-008-00	5.43 acres
Morris	#110-12-00-003-00	1.50 acres
Ogden	#110-22-00-001-00	8.60 acres

Hill	#130-23-00-019-20	10.0 acres
Ruley	#160-26-00-018-00	13.0 acres
Saunders	#200-16-00-002-00	20.1 acres
Worthington Sports	#210-21-00-010-00	12.0 acres
Flanagan	#330-19-00-008-00	7.57 acres
Hucker	#370-29-00-016-00	7.20 acres
Flat Rock Forest Group	#390-12-00-023-00	20.0 acres

A property qualifies for the Native Prairie Exemption if it has never been cultivated, is unimproved, and is natural or restored grassland wherein at least 50% of the plant canopy is a mixture of grass and forb species which were found originally on Iowa's prairie lands. Applications must be filed with the County Assessor no later than February 1<sup>st</sup> of each year. All Ayes

**Motion made** by Helmrichs, second by Ries and carried to acknowledge receipt of the Recorder's Monthly Report showing that for the month of January 2013 the following fees were collected and deposited into their respective funds:

General Fund	\$15,198.98
Recorder's Document Management Fund	482.00
Electronic Transfer Fund	<u>482.00</u>
Total Collected	\$16,162.98

All Ayes

**ENGINEER'S REPORT**

The County will be working to repair a portion of 200<sup>th</sup> Street by Masonville which was damaged by flood waters related to the heavy rains received a week or so ago. Said portion of roadway has been closed since the flood event.

**NEXT MEETING**

The next regular session of the Board of Supervisors will be held on Monday, February 11, 2013 at 1:15 pm. The Board does have a work session scheduled regarding data processing planning on February 5, 2013 at 10:30 am.

**PUBLIC COMMENTS:**

None.

There being no further business before the Board, Chairperson Madlom asked for a motion to adjourn.

**Motion made** by Ries, second by Helmrichs and carried to adjourn the meeting at 2:07 pm. All Ayes

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA            )  
                                      ) Ss:  
DELAWARE COUNTY

**February 5, 2013  
Manchester, Iowa  
10:30 am**

The Delaware County Board of Supervisors met in work session this date at 10:30 am with all members present. Also present were Greg Davis, Zach Ramsey, Carolyn Wilson, Monica Heiserman and Carla Becker. There was no media present. Jeff Madlom, Chairperson, called the meeting to order.

Greg Davis, owner of Solutions, Inc., addressed the Board regarding the recent Managed Services evaluation of the county's technology network. A few issues were discovered from the network scan which Mr. Davis felt the county needed to address in the next few years. Most of the issues could be resolved by implementing a policy to mandatorily replace computers within a 3-5 year time frame. This would keep the systems within one to two operating systems and current on anti-virus and spyware software.

Another issue discussed was the backup system within the network. With the Assessor's Office looking at replacing their server and Community Services needing a new server as well, this would be the perfect time to create fail safe backups for the entire network. The county server would need to have a slight increase in memory and a media server could be placed in the Community Services Department as well as in the computer room to create a seamless backup system. This would not only allow for nightly backups and off site backups but each server would be able to stand in for any of the other servers if they are down for some reason. Thus, there would be little or no down time for employees and the public would be served without interruption.

The Board thanked Mr. Davis for his presentation and service to Delaware County.

Chairperson Madlom adjourned the work session at 11:40 am.

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, Auditor



STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY

February 11, 2013  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were John LeClere, Anthony Bardgett, Carla Becker, and two (2) members of the media. Jeff Madlom, Chairperson, called the meeting to order.

**Motion made** by Helmrichs, second by Ries and carried to approve the minutes from the February 4, 2013 regular session. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the following employees to attend their respective meetings:

Mike Ryan to attend the IEMA District 6 meeting and the Iowa Homeland Security Region 6 meeting in Linn County on February 11, 2013; Jerry Ries, Shirley Helmrichs and Jeff Madlom to attend the RTA meeting on February 13, 2013 in Dubuque; Jerry Ries and Shirley Helmrichs to attend the Operation New View meeting in Dubuque on February 14, 2013; retroactively for Jeff Madlom to attend the Mental Health Redesign meeting in Cedar Rapids on February 7, 2013; and Jeff Madlom to attend the Corrections meeting in Independence on February 15, 2013. All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the payment of the following claims, including the February 8, 2013 payroll in the amount of \$157,966.72 warrant #30751 thru #30857:

Accent Laser Services Inc	Stationery/Supplies	69.00	Greg Lahr	Engineering Services	400.00
Advanced Business Systems	Postage & Mailing	146.00	John A LeClere	Repair/Maint-Misc Equip	97.19
Advanced Systems Inc	Maint-Off Equip/Furniture	123.65	Leonard Muller Funeral	Medical & Health Services	935.00
Bill Alden	Conf & Examining Bds	9.04	Jill Lewis	Buildings-Repair/Maint	150.00
Allen E Willman Process	Legal-Court Related	50.00	Linn Co Comm Services	Work Activity Services	42.21
Alliant Energy	Electrical Power	4850.00	LCSO	Legal-Court Related	69.24
Altorfer Inc	Minor Mv Parts	20825.46	Mail Services LLC	Postage & Mailing	489.04
Amerigas – Monticello	Utilities	275.00	Main Street Market	Food Preparation	1443.32
Ames Environmental Inc	Engineering Services	44.00	Manchester Motor Supply	Minor Mv Parts & Access	161.81
Steve Anderson	Engineering Services	400.00	Manchester Park Apartments	Rent Payments	225.00
Doug Bailey	Rent Payments	700.00	Manchester Press	Board Proceedings	725.21
Barron Motor Supply	Minor Equip & Hand Tools	301.67	Manchester Public Library	Contribution	7458.90
Baumgartner Gate Factory	Construction & Maint	6.60	City of Manchester	Water Use & Sewer	366.90
John W Bernau	Employee Mileage/Subs	236.42	Martin Equipment of Illinois	Construction & Maint	2847.07
Best Cleaners	Cleaning of Uniforms	1044.75	Matco Tools Nathan Pearson	Minor Equip & Hand Tools	150.00
Best Western University	Education & Training	89.72	McDowell Truck/Auto Repair	Repair/Maint-Const Equip	434.80
Bi-County Disposal Inc	Sanitation Disposal	79.00	Rita McGrane	Basic Needs – Other	400.00
Black Hawk-Grundy MH	Outpatient	347.50	Ruth McMahon	Engineering Services	400.00
Black Hills Energy	Natural -LP Gas-Fuel Oil	563.82	Pat & Judy Mensen	Engineering Services	400.00
Black Hills Energy	Utilities	43.87	Mid America Marking	Traffic & St Sign	317.09
Blakesley Drug	Prescription Medicine	36.15	Midwest Business Products	Typing/Printing/Binding	1032.80
Bob Stephen Motors Inc	Repair/Maint- Vehicle	241.84	Monkeytown	Stationery/Supplies	127.75
BOSS	Stationery/Supplies	105.96	Jenny Montgomery	Miscellaneous	17.42
Boubin Tire Co	Tires & Tubes	1025.33	Northeast IATelescope	Radio & Communications	324.98
BP	Fuels	809.46	Nebraska-IA Industrial	Shop Equipment	207.94
Cedar Valley Ranch Inc	RCF	3091.10	Carol A Ogea	Outpatient	360.00
Central Iowa Water	Water Use & Sewer	1.52	Oneida Nameplate Co	Park Development	37.05
CenturyLink QCC Business	Telephone Services	26.15	Opportunity Village	Sheltered Workshop	594.12
CenturyLink	Telephone Services	423.55	Palmer Hardware	Repair/Maint-Misc Equip	1505.92
City Laundering Co	Buildings-Repair/Maint	122.44	Pepsi-Cola Gen Bottle Inc	Stationery/Supplies	162.00
Clayton Co Sheriff	Legal-Court Related	38.17	Phoenix Supply	Clothing & Dry Goods	32.87
Clayton County VA	General Transportation	530.17	Precise MRM LLC	Repair/Maint-Radio Equip	535.39
Colesburg Public Library	Contribution	1818.07	Racom Corp	Repair/Maint-Radio Equip	2665.00
Covenant Clinic	Outpatient	99.00	Radio Communications	Repair/Maint-Radio Equip	412.17
Elwyn Curtis	Conf & Examining Bds	3.39	Josh Rahe	Engineering Services	400.00
Debra Kintzle Cleaning	Buildings-Repair/Maint	250.00	Ray O'Herron Co Inc	Repair/Maint- Vehicle	57.85
Leader Publications	Board Proceedings	902.04	Regional Family Health	Emergency Treatment	309.00
Del Co Public Health	Refunds /Reimburse	6673.26	Delaware/Dubuque/Jackson	General Transportation	143.00
Delaware Co Sheriff	Stationery/Supplies	2071.29	Jon Ries	Engineering Services	400.00
Del Co Solid Waste Comm	Sanitation Disposal	2045.55	Rite Price Office Supply	Stationery/Supplies	1542.19
Del Co Treasurer	Data Processing	10.00	River City Stone	Cover Aggregate & Sand	3701.70
Delhi Lumber	Repair/Maint-Const Equip	332.34	River Valley Cooperative	Natural -LP Gas-Fuel Oil	2373.34
Delhi Public Library	Contribution	2237.63	Runde Auto Group	Repair/Maint- Vehicle	117.18
Dubuque Emerg Physicians	Diagnostic Evaluation	398.00	Ruth Suckow Mem Library	Contribution	2237.63
Dyersville Commercial	Board Proceedings	1974.17	Michael K Ryan	Engineering Services	400.00
Eastern Iowa Tire Inc	Tires & Tubes	2345.40	Rich Sampson	Conf & Examining Bds	28.25
Eastside Storage	Buildings-Repair/Maint	30.00	Schau Housing	Rent Payments	250.00
Edgewood Public Library	Contribution	1678.08	Scherrmans Implement	Construction & Maint	63.21
Edgewood Saw & Supply	Construction & Maint	125.20	Scott Pharmacy	Prescription Medicine	25.25
Tina Elgin	Custodial	500.00	Scott Printing & Design	Postage & Mailing	329.00
Emeritus at Silver Pines	RCF	2419.97	Steve Sheppard	Engineering Services	400.00
Family Treatment Profession	Outpatient	2400.00	Silveredge Cooperative	Fuels	2704.74
Fareway Store Inc	Food & Provisions	50.00	Simmons Perrine	Legal-Court Related	3388.50
April Fisher	Custodial Supplies	112.50	Simons Feed Service	Public Education Items	26.35
Georgen Auto LLC	Repair/Maint- Vehicle	27.14	Smittys	Tires & Tubes	587.08
GNB Bank	Stationery/Supplies	26.75	Solutions Inc	Data Processing	4482.58
Group Services Inc	Self-funding	9962.89	Springleaf Financial	Minor Mv Parts & Access	502.00
Loras Heims	Engineering Services	400.00	St Lukes Center Occupation	Safety Items	100.00
Henderson Products	Repair/Maint-Const Equip	329.25	State Farm Insurance	General Transportation	101.79
Heritage Printing	Stationery/Supplies	179.04	State Hygienic Lab	Medical & Health Services	29.00
Hopkinton Municipal Utilities	Electrical Power	120.75	Dan Swift	Services	400.00
Hopkinton Public Library	Contribution	2237.63	Tailored Living	Community Living	988.97
D J Hucker	Conf & Examining Bds	22.60	Taylor Construction Inc	Bridges	14285.29
IA National Emergency	Education & Training	175.00	TekSupply	Buildings	75.90
IANorthland RTA	General Transportation	3.00	Three Rivers FS	Repair/Maint-Misc Equip	21625.89
ISAC	Education & Training	260.00	Titan Access	Construction & Maint	75.01
Jamar Technologies Inc	Minor Equip & Hand Tools	405.20	Treasurer State of IA DHS	Inpatient/Hospital	2623.50
JM Farms LLC	Engineering Services	400.00	Unlimited Services Inc	General Transportation	1057.42
John Deere Financial	Repair/Maint-Misc Equip	44.28	US Postmaster	Postage & Mailing	92.00
Johnson Co Sheriff	Sheriff's Transportation	32.15	Vanguard Appraisals Inc	Appraisal Services	3084.37
Jerry Krogmann	Rent Payments	315.00	VISA / Mastercard	Education & Training	105.28
Marty Krogmann	Engineering Services	400.00	Sheri L Weber	Miscellaneous	3.00
Lahr Repair Inc	Construction & Maint	15438.80	Welter Storage Equip Co Inc	Stationery/Supplies	149.00

FE Welterlen Motors Inc	Repair/Maint- Vehicle	32.45	WW Electric Bill Williams	Buildings	1300.36
Stacy L Wessels	Miscellaneous	9.00	You Squared	Radio & Communications	140.00
Widner Drug & Gift	Prescription Medicine	58.10	Zep Manufacturing Co	Shop Equipment	465.20
Windstream	Telephone Services	1310.68	Doran Zumbach	Engineering Services	400.00
All Ayes					

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" submitted for consideration.

**Motion made** by Ries, second by Helmricks and carried to acknowledge receipt of the following manure management plan update from Gregg Recker in Section 8 of North Fork Township and Kevin Perrinjaquet, Hoefer Site, in Section 1 of Richland Township. All Ayes:

**Motion made** by Helmricks, second by Ries and carried to set Monday, March 11, 2013 at 1:15 pm as the date and time to hold a public hearing regarding the proposed Amendment to the Fiscal Year 2012-2013 Budget and to direct the County Auditor to publish notice of said hearing in the County's official newspapers. All Ayes

**Motion made** by Ries, second by Helmricks and carried to set Monday, March 11, 2013 at 1:15 pm as the date and time to hold a public hearing regarding the proposed Fiscal Year 2013-2014 Budget and to direct the County Auditor to publish notice of said hearing in the County's official newspapers. All Ayes

**Motion made** by Helmricks, second by Ries and carried to set Monday, March 4, 2013 at 1:15 pm as the date and time to hold a public hearing regarding the proposed construction of two (2) new 2480 head deep pit swine finisher barns by Corey Voelker, Dan Sommerfelt and Joel Van Etten. Said proposed construction would be located in Section 20 of Hazel Green Township. All Ayes

**Motion made** by Ries, second by Helmricks and carried to acknowledge the filing of the Delaware County Agricultural Extension District's 2013 crime bond. All Ayes

**Motion made** by Helmricks, second by Ries and carried to acknowledge receipt of the Clerk of Court's Monthly Report and Remittance showing that for the month of January 2013 she collected a total of \$1,067.68 for various fines and surcharges and deposited them in the County's General Funds. All Ayes

**Motion made** by Ries, second by Helmricks and carried to acknowledge receipt of the Treasurer's Monthly Banking and Investment Report showing that as of February, 2013, the Delaware County Treasurer showed that \$13,538,184.65 was invested on behalf of all taxing entities in various banks across the county. All Ayes

Sheriff John LeClere addressed the Board regarding the possibility of expanding/remodeling the Delaware County Jail along with the addition of a Communications Center.

Sheriff LeClere stated that in 1991 the Sheriff's Department was expanded to add a new garage and remodel some offices spaces. At that time, this expansion was supposed to be Phase I of a two (2) phase project. For some reason, Phase II was supposed to expand the jail area. Phase II was never completed. Now, in 2013, we are experiencing a housing shortage. Currently, six (6) of our prisoners are being held in Buchanan County. This cost the county \$8,300 in January alone. This cost does not reflect the additional time and man power needed to transfer these inmates back and forth for court dates or the added risk associated with transferring these inmates.

Per prior Board approval, Sheriff LeClere has done some preliminary planning since the old plans are too outdated. In the new plans, the old Sheriff's residence would need to come down. Sheriff LeClere is looking for some direction from the Board at this point. He did show the preliminary plans to the Jail Inspector who, according to Sheriff LeClere, gave them an "enthusiastic thumbs up." The expanded facility would increase the capacity from 12 inmates to 32. It would also have a full basement for evidence storage and a multi-purpose/conference room. He also stated that the new plans would easily allow them to be certifiable for juveniles and female inmates. Currently, they cannot house juveniles and are not fully in compliance in regards to female inmates. Females need to be separated by sight and sound from male inmates. We can currently only separate them by sight.

Also, the new plans call for the Communications Center to act as the central hub of the facility. They would control all doorways coming in and out of the cell area. Thus, the person in contact with the inmate, the jailer, would not have access to unlock doorways. These two positions could then act as back-up for each other.

Supervisor Helmricks felt it would be a good time to set up a work session to go over the plan in more detail and take a closer look at what would come next. She felt February 25, 2013 at 10 am would be a good day if Sheriff LeClere could get it set up. She would like at least one of the architects in attendance.

Sheriff LeClere stated he would look into it and get back to Chairperson Madlom to place it on an agenda.

**Motion made** by Ries, second by Helmricks and carried to approve the final plans for the D22 Paving Project (LOST-14(01)--73-28) for placing 6" white topping (concrete) on 4.5 miles of D22 from the East corporate limits of Earlville to the railroad viaduct. This will be a Local Options Sales Tax project. All Ayes

**Motion made** by Helmricks, second by Ries and carried to set March 18, 2013 at 1:15 pm as the date and time to receive bids on the D22 Paving Project (LOST-14(01)--73-28). The bids will be for 6" of white topping. Anthony Bardgett, County Engineer, stated he will not be bidding asphalt on this project since there is not enough existing road bed for the cold-in-place process. All Ayes

**Motion made** by Ries, second by Helmricks and carried to approve the following resolution regarding the Farm-to-Market system:

#### FARM TO MARKET REVIEW BOARD APPLICATION RESOLUTION

**WHEREAS**, a county may apply for modifications to its farm to market system to add or subtract mileage from its system, to accept or delete highways gained or lost through jurisdictional transfers, or to change the classification of roads within its system, and

**WHEREAS**, the Board of Supervisors of Delaware County has consulted with its County Engineer and desires to modify its farm to market road system to provide continuity of intra-county and inter-county routes, to meet the needs of existing or potential traffic, to better meet land use needs, or to provide a more suitable location for a farm to market route, and

**WHEREAS**, application for modifications to any county's farm to market system must be made to the Farm to Market Review Board per the requirements of Code of Iowa Section 306.6,

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DELAWARE COUNTY** that this county is formally requesting that the Farm to Market Review Board approve the following modifications to its farm to market system:

Road segments proposed for addition to the farm to market system:

1. Floyd Road from 332<sup>nd</sup> Ave (X49) to the Delaware/Dubuque County line.

Total Mileage added to the Farm to Market System: 0.75 miles

The Board of Supervisors of Delaware County, in lawful session this 11<sup>th</sup> day of February, 2013 hereby adopts this Farm to Market modification resolution.

Recommended:

/S/ Delaware County Engineer

Attest:

/S/ Carla K. Becker, Delaware County Auditor

All Ayes

Approved:

/S/ Jeff Madlom, Chairperson, Board of Supervisors

/S/ Jerry Ries

/S/ Shirley E. Helmrichs

**ENGINEER'S REPORT**

Suspended Until Spring.

**NEXT MEETING**

There will not be a Board of Supervisors meeting the week of February 18, 2013 due to the Presidents' Day holiday. The next regular session of the Board of Supervisors will be held on Monday, February 25, 2013 at 1:15 pm.

**PUBLIC COMMENTS:**

None.

There being no further business before the Board, Chairperson Madlom asked for a motion to adjourn.

**Motion made** by Ries, second by Helmrichs and carried to adjourn the meeting at 1:46 pm. All Ayes

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA            )  
                                      ) Ss:  
DELAWARE COUNTY        )

February 25, 2013  
Manchester, Iowa  
10:00 AM

The Delaware County Board of Supervisors met in work session this date at 10:00 am with all members present. Also present were John LeClere, Bruce Trapp, Casey Snyder, Loretta Welcher, Allen Varney, Joshua Demmer, Anne Rave and one member of the media. Jeff Madlom, Chairperson, called the meeting to order.

John LeClere, Delaware County Sheriff, advised that approximately twenty-two (22) years ago, phase one of a two-phase expansion project was completed on the jail. Phase two of that expansion project was to include adding additional cell space on to the west side of the jail, north of the old jail house. Now, twenty-two (22) years later, the old jail house (which was built in the mid-1800's) is in bad shape and should probably be demolished. Sheriff LeClere stated that over a year ago, he toured various law enforcement/jail facilities to get ideas for completing this jail expansion project.

Sheriff LeClere stated that our jail cannot accommodate the number of Delaware County inmates, which results in Delaware County shipping them off to neighboring counties. Last month, Buchanan County billed Delaware County \$8,300 for housing Delaware County inmates. The cost for housing these inmates in Buchanan County is approximately \$50/day/inmate. Currently, there are six (6) Delaware County prisoners housed in Buchanan County. Sheriff LeClere stated that in addition to the cost, transportation is also an issue. He does not like having deputies driving inmates back and forth between Delaware and Buchanan Counties when their services should be focused on responding to emergencies within Delaware County. According to Sheriff LeClere, Delaware County currently has active warrants out on two hundred forty-eight (248) individuals and forty-two (42) people waiting to serve jail time.

Supervisor Ries referenced a recent Letter to the Editor in the Delaware County Leader where a Delaware County citizen expressed her disagreement with a new jail being built and concern that the arrests of these inmates are not reported in the paper. Ries asked Sheriff LeClere to respond. Sheriff LeClere indicated that a press release is not issued for every arrest made in the county. Chief of Police Trapp stated that the Police Department does issue press releases on most felony crimes, but not on misdemeanors.

Supervisor Madlom stated that the county's insurance carrier is not happy with the old jail house structure and does not want to insure it as it is unsafe. Sheriff LeClere states they have problems with rodents/bats coming from within the old house. They are currently using the kitchen area in the old jail house for preparing cold breakfasts for the inmates (other meals are catered in) and keep filing cabinets/storage in other parts of the house. LeClere stated that the storage of criminal evidence right now is probably not up to Code.

Sheriff LeClere stated Dewberry architects developed a design to blend in with the courthouse and not overpower it. The new addition would maintain the security of bringing prisoners to the courthouse from the jail. Supervisor Helmricks stated that the jail house is not connected to the courthouse, so there is no concern as far as it being classified as a historical building.

Allen Varney III, AIA, LEED AP with Ament Design, presented the proposed plans created by Dewberry of the expansion to all present. (Dewberry is the engineering firm/architects who developed the plan and Mr. Varney with Ament Design is the local "eyes and ears" for the project).

Supervisor Madlom stated that he doesn't see any other expansions being done to the courthouse itself in the near future; however, he believes another area of concern is with the Auditor's office and the storage of voting equipment. Currently, the voting equipment is being stored in various closets and areas throughout the courthouse – in areas which are damp and not all temperature controlled, "this is expensive equipment, and we should consider a storage area within this expansion for this equipment". There have also been concerns raised regarding the current handicapped ramp and that it is not very user-friendly for the handicapped. Also, it would be beneficial to have a ground-level meeting room on the north side of the new addition. In addition, there have been concerns with the electrical wiring in the courthouse being overloaded – would now be the time to revamp the electrical?

Discussion was held regarding adding a handicapped entrance to the west side of the expansion.

Under this proposal, the 911 dispatchers would move from their present location in the Manchester Police Department to this expanded facility. The dispatchers would be behind one-way glass and would not have any physical contact with inmates. They would have the capability of opening cell doors by the push of a button – there will be no need for carrying keys.

Sheriff LeClere indicated that the estimated amount for this project as of 1/31/12 was approximately \$2,825,000, which includes: Basement-\$705,000; Jail-\$1,920,000; Sitework/Demolition-\$200,000. Adding to this amount approximately \$300,000 for removal, for a grand total of \$3,125,000. This was the estimate thirteen (13) months ago, so we would need to consider this amount to be about 5% more.

Manchester Chief of Police Bruce Trapp stated that he came to the Board of Supervisors about a year and a half ago and stated that if this expansion were to happen, the Board should consider a joint law enforcement center – combining the Manchester Police Department, Communications Center and Delaware County Sheriff's Department. They would be able to share the facility, staff, records, software, equipment, intelligence, expense, etc. Additionally, with this consolidation, there would be more law enforcement security in the building. Chief Trapp asked if there could be a way to add approximately 1,000 square feet to accommodate this consolidation. Varney believes they would be able to add 1,000 square feet. He said it would be **approximately** \$200-\$250/square foot when estimating the cost of adding square footage.

Loretta Welcher, Dispatcher with the E-911 Communications Center, stated that she feels the proposed plan is a good design. She believes combining the law enforcement agencies would be a positive move. The more we can be a unified county – the better off we will be. In meetings she attends at the State level, it is her impression that the State of Iowa is pushing for consolidation – it is the wave of the future to have combined law enforcement centers in a community.

Supervisor Ries would like to see the bond issue for this expansion come to a vote in Delaware County in May of this year. Welcher and LeClere both emphasized the need for educating Delaware County residents on this issue. Supervisor Ries asked Varney what he estimated the cost of the project to be with the addition of approximately 1,000 square feet, as he is interested in knowing what the amount of the bond would be. Varney estimated the amount to be approximately \$4,250,000 – that is strictly just a guess.

Supervisor Madlom stated this issue will be put on the Board of Supervisors' agenda in the near future, at which time decisions may be made on how to proceed with this proposed expansion.

The work session was closed 11:30 am.

These minutes have been read and approved.

/S/ Jeff Madlom  
Chairperson

/S/ Anne Rave  
Deputy Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY

February 25, 2013  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were John LeClere, John Bernau, Jim Wessels, Harold Blatt, Phil Turnis, Bruce Trapp, Morgan Turner, Delma Hardin, Jane Sherman, Melanie Dill, Kevin Jones, Clare Jones, Lori Scovel, Anthony Bardgett, Carla Becker, and two (2) members of the media. Jeff Madlom, Chairperson, called the meeting to order.

**Motion made** by Helmrichs, second by Ries and carried to approve the minutes from the February 11, 2013 regular session. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the following employees to attend their respective meetings: Norman Wellman to attend the Buchanan County 911 Commission meeting in Independence on February 26, 2013; Dennis Lyons to attend the Onsite Wastewater Training in Calmar on March 13, 2013; Deborah Peyton and Carla Becker to attend County Day at the State Capitol on March 13, 2013; Deborah Peyton and Carla Becker to attend the ISAC Spring School in Des Moines on March 14 & 15, 2013; Shirley Helmrichs to attend the BDF meeting in Independence on February 26, 2013; Jerry Ries to attend the RC&D meeting in Maquoketa on February 27, 2013; Jerry Ries and Jeff Madlom to attend the Mental Health panel in Dubuque on March 2, 2013; Jeff Madlom and Anthony Bardgett to attend the RPA meeting in Dubuque on February 28, 2013; Peggy Petton to attend a redesign meeting in Des Moines on February 26, 2013 and one in Cedar Rapids on February 27, 2013; and Brad Burger to attend the Land Surveyors conference in Ames on March 7 & 8, 2013. All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the following bid for period lighting in the courthouse renovation project:

6 – 6 light brass fixtures  
 4 – 2 light wall sconces  
 Total Price \$49,282.00

Supervisor Helmrichs stated that the Board has been working with Zach from Renaissance Restoration to find light fixtures befitting the era in which the courthouse was built. With the tin sculptured ceiling being restored to its original condition, they wanted to find lighting that was also from that period in time. Since these fixtures will take 14-16 weeks to be delivered after the order is placed, there may be a need for some interim lighting. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the payment of the following claims, including the February 22, 2013 payroll in the amount of \$152,416.74 warrant #31059 thru #31168:

Abbe Center Comm Care	RCF	2501.70	Kris Engineering Inc	Construction & Maint	123.00
Abbe Center Mental Health	Outpatient	6539.19	Kuhlman Quarries	Roads	3185.37
Advanced Systems Inc	Stationery/Supplies	236.76	Lechtenberg Janitorial	Custodial Supplies	15.20
Advancement Services	Work Activity Services	1146.60	Jill Lewis	Buildings-Repair/Maint	150.00
AI's Electrical Service	Employee Mileage/Subs	253.90	M&M Snow Removal	Buildings-Repair/Maint	1643.00
Altorfer Inc	Construction/Maint	5531.80	Loel J Madlom	Employee Mileage/Subs	104.34
American Legion Post 45	Permanent Landscaping	67.50	Main Street Market	Food Preparation	1623.43
Benton Co Social Service	Drop In/Social Support	207.50	Main Street Repair	Repair/Maint- Vehicle	698.76
Black Hills Energy	Service	1934.16	ManagerPlus Solutions LLC	Data Processing	9642.50
R Ried Boom MD	Medical & Health Services	150.00	Manchester Motor Supply	Construction & Maint	98.47
Broadlawns Medical Center	Outpatient	1601.40	Manchester Press	Publications	657.68
Buchanan Co Jail	Rm/Bd Payments	8300.00	City of Manchester	Data Processing Supplies	25.00
Business Systems Inc	Repair/Maint-Misc Equip	43.52	Francis Manternach	Rental Assistance	300.00
ChemRight Laboratories Inc	Engineering Services	768.00	Maquoketa Valley REC	Electrical Power	860.43
Scot Christiansen MD	Medical & Health Services	150.00	Martin Equipment	Repair/Maint-Const Equip	481.25
City Laundering Co	Custodial Supplies	59.63	McDowell Truck/Auto Repair	Construction & Maint	35.23
C J Cooper & Assoc Inc	Safety Items	485.00	Murdoch Funeral Homes	Medical & Health Services	472.00
Counseling & Assessment	Outpatient	210.00	NACE	Employee Mileage/Subs	550.00
Country Ridge Apartments	Rent Payments	200.00	NE Iowa Telephone	Repair/Maint-Misc Equip	15.00
Elwyn Curtis	Conf & Examining Bds	3.39	North IA Juvenile Detention	Protection/Security	2000.00
D&S Portables Inc	Custodial Supplies	244.00	Office Express	Stationery/Supplies	123.77
DAC Inc Julien Care Facility	RCF / PMI	1279.80	Palmer Hardware	Repair/Maint-Misc Equip	50.05
Del Clay Impl Co Inc	Land	421.31	Penn Center Inc	RCF	17545.75
Del Co Public Health	Refunds /Reimburse	8131.74	Radio Communications	Radio & Communications	210.00
DJ Repair	Repair/Maint- Vehicle	3417.62	Ray O'Herron Co Inc	Repair/Maint- Vehicle	562.00
DMACC	Education & Training	100.00	Regional Family Health	Safety Items	199.00
Don & Walt LLC	Buildings-Repair/Maint	109.18	Reliance Telephone Inc	Telephone Services	400.00
Dubuque County Sheriff	Legal-Court Related	40.00	Renaissance Restoration	Buildings-Repair/Maint	99566.00
Eastern Iowa Tire Inc	Tires & Tubes	2591.12	Rite Price Office Supply	Supplies	228.88
Edgewood Ambulance	Medical & Health Services	701.50	Ritter Tool Sales Inc	Minor Equip & Hand Tools	319.40
Tina Elgin	Custodial	500.00	River Valley Cooperative	Natural -LP Gas-Fuel Oil	7554.41
Fannon Welding LLC	Construction/Maint	75.00	Rodas Chevrolet Inc	Construction & Maint	79.29
Fareway Store Inc	Food & Provisions	50.00	Runde Auto Group	Repair/Maint- Vehicle	46.10
April Fisher	Custodial Supplies	93.75	Rich Sampson	Conf & Examining Bds	28.25
Four Oaks	Protection/Security	2192.55	Scenic Acres	RCF	1019.90
Garlyn R Glanz	Postage & Mailing	7.93	Schau Housing	Rent Payments	200.00
Kevin Glanz	Land	450.00	Scott VanKeppel LLC	Construction & Maint	767.27
Hausers Water Systems Inc	Water Use & Sewer	26.00	Solutions Inc	Stationery/Supplies	3481.30
Travis D Hemesath	Repair/Maint- Vehicle	10.57	St Lukes Center Occupation	Safety Items	74.00
Henderson Products	Steel-Iron-Related Metals	238.00	Standard Auto Parts LLC	Construction & Maint	13.38
Heritage Printing	Printing Services	252.16	TASC - Client Invoices	Planning-Consulting	484.20
Hillcrest Comm MH	Prescription Medicine	421.00	Terminal Supply Company	Shop Equipment	754.82
Hillcrest Family Services	Supported Comm Living	318.00	Three Rivers FS	Fuels	12663.72
Houlihan Sanitation Service	Sanitation Disposal	78.00	Towncrest Pharmacy	Prescription Medicine	149.03
D J Hucker	Conf & Examining Bds	22.60	Treasurer State of IA DHS	Inpatient/Hospital	3531.23
Iowa APCO	Education & Training	225.00	US Cellular	Telephone Services	1856.27
IA Dept of Nat Resources	Licensing	10.00	US Postmaster	Postage & Mailing	206.00
IA Prison Industries	Roads	122.00	VISA / Mastercard	Education & Training	1147.79
IA St Assn of Assessors	Dues & Memberships	850.00	Visiting Nurse Association	Representative Payee	94.00
John Deere Financial	Steel-Iron-Related Metals	972.44	Walmart Community	Custodial Supplies	302.20
Gary Johnson	Rent Payments	225.00	Blue Cross & Blue Shield	Insurance	6222.27
Marty Kelzner	Rent Payments	395.00	West Payment Center	Magazines/Newspaper	531.04
Kimberly S Lange Law	Legal Rep for Commitment	88.50	Widner Drug & Gift	Prescription Medicine	25.20
KMCH	Education & Training	75.00	Windstream	Telephone Service	311.21
Koch Brothers	Office Equipment	107.28	WW Electric Bill Williams	Buildings	880.36

Claim #7485 for Spring Green in the amount of \$80.75 was denied since it would be a pre-payment of lawn care service. The Board does not like to pre-pay for services unless absolutely necessary. All Ayes

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" submitted for consideration.

**Motion made** by Helmrichs, second by Ries and carried to acknowledge receipt of the following manure management plan updates: Dan Mormann in Section 21 of Colony Township; Nick Andersen, Elk Ridge 220, in Section 18 of Elk Township; Marv Heims, Can Do Enterprises LLC, in Section 8 of Honey Creek Township; and Greg Recker in Section 8 of North Fork Township. All Ayes:

Melanie Dill, Prevention Specialist with Helping Services, addressed the Board regarding their consideration of a Social Host Ordinance. Said Ordinance would make it unlawful for an adult to host an event or gathering at which the adult either knowingly allows underage persons to possess or consume alcoholic beverages or fails to take reasonable steps to prevent underage persons from possessing or consuming alcohol.

Melanie Dill played a clip from a KCRG TV 9 news report which reported that legislators on the state level were also looking at proposed legislation to enforce this state wide.

After Delma Hardin and Morgan Turner read aloud student and parent statements in support of the Board passing a Social Host Ordinance, Phil Turnis, retired Juvenile Probation Officer, stated that over the 35 years that he worked with juveniles, he did not see a decline in the desire of underage kids to consume alcohol. However, by passing a Social Host Ordinance, the Board would be limiting their access to alcohol which is a step in the right direction. County Attorney John Bernau, County Sheriff John LeClere and Manchester Police Chief Bruce Trapp all stated that they were in favor of the Board passing a county-wide Social Host Ordinance. Police Officer Jim Wessels is also a member of the Drug Abuse Coalition. He stated that when they receive a call regarding parties with underage drinkers, they have the ability to charge those who are drinking and those who provided the alcohol. Most of the time, they never find out who provided the alcohol. However, they do not have the ability to charge those adults who allowed the party to happen in the first place. This proposed ordinance would make it unlawful to host a gathering where youth will have access to alcohol.

His only concern with the proposed ordinance is that the fine imposed is not great enough to deter adults from hosting. In an establishment which legally serves alcohol, any employee who furnishes alcohol to a minor receives a \$735 fine per incident. Also, the establishment the employee works for receives a \$2,500 fine per person per event.

The Board had issues with some of the facts that were presented including the fact that 68% of high school juniors have never drank alcohol. Delma Hardin, Public Health, stated that in actuality, Delaware County is one of 23 counties with a youth drinking and adult binge drinking problem. "It is hard," she commented, "to even find an adult activity which doesn't involve alcohol consumption."

Supervisor Helmrichs stated that it is important to know whether or not this ordinance would cover only the unincorporated portion or the entire county. She does not agree with the statement that most underage parties are held on farms. She is certain that several are also held in town or in garages or basements. She also feels it is important for there to be alternatives for kids in this county that do not involve alcohol.

According to Melanie Dill, they are working with focus groups from each school in the county to come up with things that kids like to do which wouldn't involve alcohol. That is how they came up with the skate park idea which is scheduled for construction in Manchester.

The Board was also curious as to why the ordinance has not been passed by very many counties across the state. It was their assumption that many counties were waiting to see what would happen on the state level. Counties don't want to pass an ordinance only to have to repeal it later if the state passes a law regarding the same issue.

John Bernau recommended to the Board not to use the state legislation as a reason not to consider this ordinance. "If the state passes something," he continued, "then the Board can repeal its ordinance."

Phil Turnis is just concerned that we are coming up on spring fever and graduation season. He would like to see something passed before then.

**Motion made** by Ries, second by Helmrichs and carried to table this discussion on moving forward with a Social Host Ordinance until the March 11, 2013 meeting. This will give the Board time to see if a bill regarding social hosting passes through the state's first funnel. All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the following resolution regarding Mental Health Regionalization:

**RESOLUTION  
INTENT TO REGIONALIZE FOR  
MENTAL HEALTH AND DISABILITY SERVICES**

**WHEREAS**, The Iowa Legislature has passed and the Iowa Governor has signed SF 2315 an Act relating to Redesign of Publicly Funded Mental Health and Disability Services; and

**WHEREAS**, SF 2315 expresses the intent of the legislature that Mental Health and Disability Services shall be provided by counties operating together as Regions; and

**WHEREAS**, the Delaware Board of Supervisors has approved an informal letter of intent to form a region named the Mental Health/Disability Services of the East Central Region; and

**WHEREAS**, the Delaware County Board of Supervisors has appointed Shirley E. Helmrichs to serve as its delegate throughout the regionalization planning process with Jeff Madlom serving as the alternate; and

**WHEREAS**, the Mental Health/Disability Services of the East Central Region is now prepared to file a formal letter of intent with the Department of Human Services as required by SF 2315 to officially form into a Region for Mental Health and Disability Services; and

**WHEREAS**, said formal letter of intent shall be signed by each county's official delegate, or alternate, and submitted to the Department of Human Services no later than April 1, 2013;

**NOW, THEREFORE BE IT RESOLVED** that the Delaware County Board of Supervisors hereby authorizes its delegate, or alternate, to sign the formal letter of intent which shall be filed with the Department of Human Services no later than April 1, 2013.

**PASSED AND ADOPTED** this 25<sup>th</sup> day of February, 2013.

/S/ Jeff Madlom, Chairperson  
Delaware County Board of Supervisors

**I HEREBY CERTIFY** that the foregoing resolution was duly adopted by the Board of Supervisors of Delaware County, Iowa at a regular meeting held on February 25, 2013.

AYES: Helmrichs, Ries and Madlom

NAYS: None

ABSTENTIONS: None

ABSENT: None

ATTEST:

/S/ Carla K. Becker, Delaware County Auditor

All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the transfer of \$12,318.00 from the Rural Services Fund to the Secondary Roads Fund based on taxes collected in the month of January 2013. All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the renewal of the current policy, without any change in benefits, with Wellmark Blue Cross Blue Shield for health insurance effective April 1, 2013. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to deny any reimbursement to the City of Masonville for the prior maintenance of Gordon Street since the closing of a portion of 210<sup>th</sup> Ave. The City of Masonville had asked to have this item placed on the agenda but did not send a representative to attend nor did they present any information. Thus, the Board is denying due to lack of evidence a claim exists. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the following 28E Agreement with the City of Masonville regarding the future maintenance of a portion of Gordon Street:

**28E AGREEMENT  
ROAD MAINTENANCE - DELAWARE COUNTY  
AND CITY OF MASONVILLE**

This agreement entered into this \_\_\_\_\_ day \_\_\_\_\_ of 2013, by and between Delaware County, Iowa, and the City of Masonville, Iowa.

**WHEREAS**, both Delaware County and the City of Masonville are a public agency as is defined by Section 28E.2 of the Code of Iowa, and

**WHEREAS**, Section 28E.3 of the Code of Iowa provides that any power or powers, privileges or authority exercised or capable of exercise by a public agency of the State of Iowa may be exercised and enjoyed jointly by a public agency of the State of Iowa having such power or powers, and

**WHEREAS**, it is proposed, due to the closing and vacating of a portion of 210<sup>th</sup> Street in Section 29 of Coffins Grove Township, that Delaware County will help maintain Gordon Street from the Masonville East Corporate Limits to county highway W63. Delaware County will add rock, maintain the grade, and remove snow at no cost to Masonville. Delaware County will determine, based on its own judgment, budget and means, how often maintenance and snow removal is required. This agreement in no way transfers easement or title to Delaware County. Delaware County will not be held responsible or liable for any damage or repair needed beyond a general maintenance scope, and

**WHEREAS**, the Delaware County Board of Supervisors and the City of Masonville have informed themselves as to the meaning and purpose of this agreement, and

**WHEREAS**, this agreement may be voided at any time with written notification to the other party.

**IT IS NOW AGREED** that Delaware County and the City of Masonville enter into an agreement as described above pursuant to Chapter 28E of the Code of Iowa.

Signed on this 25<sup>th</sup> day of February, 2013

Board of Supervisors  
Delaware County, Iowa  
/S/ Jeff Madlom, Chairperson  
/S/ Jerry Ries  
/S/ Shirley E. Helmrichs  
ATTEST:  
/S/ Carla Becker  
Delaware County Auditor  
All

Signed on this \_\_\_\_\_ day of \_\_\_\_\_ A.D. 2013

City of Masonville  
Masonville, Iowa

Bill Alden, Mayor  
Kenneth Clemen, Council Member  
Sherry Davis, Council Member  
Daniel Kaiser, Council Member  
Joel Kaiser, Council Member  
Chuck Rettinger, Council Member

ATTEST:  
Marge Horstman  
City Clerk

The Board wishes to emphasize that this agreement only covers a small portion of Gordon Street from Candle Road to the pavement on 110<sup>th</sup> Ave. The original motion was amended to strike the "in lieu of the closing..." verbiage which was located in paragraph four (4) of the original agreement presented for consideration and replace it with "due to the closing..." All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the following resolution of vacation:

**RESOLUTION**

Vacation of a Portion of 210<sup>th</sup> Street between Sections 29 & 32-T89N-R6W, Delaware County, Iowa

**WHEREAS**, the Code of Iowa, section 306.10 gives the Board of Supervisors the power on its own motion to alter or vacate and close any highway or road under its jurisdiction, and

**WHEREAS**, the Board of Supervisors no longer believes the county needs to maintain its easement on the following county highway, and

**WHEREAS**, the Board of Supervisors has held a public hearing following official notice as required by sections 306.11, 306.12, and 306.13 of the Code of Iowa, and

**WHEREAS**, the Board has heard any and all objections filed per 306.14 of the Code of Iowa.

**NOW THEREFORE BE IT RESOLVED** that the Delaware County Board of Supervisors, in session this 25<sup>th</sup> day of February, 2013, enters the following order in regard to the aforementioned road vacation proceedings.

The Board of Supervisors orders the following described road segment to be closed and vacated. Said road centerline is described as follows:

That portion of 210<sup>th</sup> Street commencing at the Southwest corner of Section Twenty-nine (29), Township Eighty-nine North (T89N), Range Six West (R6W) of the Fifth Principal Meridian, Delaware County, Iowa; thence North 89° 58' 27" East 1863.35 feet along the South line of the Southwest Quarter (SW1/4) of said Section Twenty-nine (29) to the Point of Beginning; thence North 03° 49' 39" West 30.62 feet to the Northerly right-of-way line of 210<sup>th</sup> Street; thence north 89° 52' 51" East 1017.32 feet along said Northerly right-of-way line of 210<sup>th</sup> Street to the Westerly right-of-way line of Candle Road; thence South 34° 47' 55" West 17.42 feet along said Westerly right-of-way line of Candle Road; thence South 34° 02' 54" West 62.50 feet along said Westerly right-of-way line of Candle

Road to the Southerly right-of-way line of 210<sup>th</sup> Street; thence South 89° 52' 51" West 967.97 feet along said Southerly right-of-way line of 210<sup>th</sup> Street; thence North 03° 49' 39" West 35.52 feet to the Point of Beginning containing a total of 1.50 acres more or less of public road right-of-way, subject to easements, reservations, restrictions, and rights-of-way of record and not of record. (See Graphic Exhibit for more details.)

Vacation action vacates only the road easement; utility and other easements of record remain in force. The Board of Supervisors finds no additional damages are to be paid to any claimants on this vacation.

SO ORDERED THIS 25<sup>th</sup> DAY OF FEBRUARY, 2013;

Board of Supervisors  
/S/ Jeff Madlom, Chairperson  
/S/ Jerry Ries  
/S/ Shirley E. Helmrichs  
Attest:  
/S/ Carla Becker, County Auditor  
All Ayes

**Motion made** by Ries, second by Helmrichs and carried to set March 18, 2013 at 1:15 pm as the date and time to receive bids for the 2013 Pavement Marking Program. The program consists of yellow centerline markings on 229 miles of pavement across the county. All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the hiring of Don Boeding as a full-time Maintenance Person with the Secondary Road Department effective February 26, 2013. Mr. Boeding will start at a wage of \$15.94/hour which is 80% of the regular rate of \$19.92 for this position. All Ayes

**ENGINEER'S REPORT**

All flood damage to 200<sup>th</sup> Street north of the City of Masonville has been repaired.

**NEXT MEETING**

The next regular session of the Board of Supervisors will be held on Monday, March 4, 2013 at 1:15 pm. There is a work session with Farm Bureau Tuesday, February 26, 2013 at 12:00 pm at the Farm Bureau Office in Manchester.

**PUBLIC COMMENTS:**

None.

There being no further business before the Board, Chairperson Madlom asked for a motion to adjourn.

**Motion made** by Ries, second by Helmrichs and carried to adjourn the meeting at 2:28 pm. All Ayes

These minutes have been read and approved.

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Jeff Madlom, Chairperson

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Carla K. Becker, Auditor



STATE OF IOWA            )  
                                      ) Ss:  
DELAWARE COUNTY

February 26, 2013  
Manchester, Iowa  
12:00 PM

The Delaware County Board of Supervisors met in work session this date at 12:00 pm with all members present. This meeting was held as a joint meeting with the Farm Bureau at the Farm Bureau Conference Room in Manchester. Anthony Bardgett and Carla Becker were also in attendance on behalf of the county.

The first topic discussed was the proposed jail expansion. It was explained that the Board, along with the Delaware County Sheriff, is looking into the feasibility of expanding the current facility west. The old Sheriff's house would be removed to make room for the proposed expansion. At an estimated cost of \$4,000,000, the proposed expansion would add 32 new jail cells and remodel 10 of the existing cells for a total of 42. The new plan would allow for the Communications Center to be relocated into the center of the new facility. Currently, the county is housing 6-8 prisoners in Buchanan County at a cost of \$50.00 per day plus transportation.

The next topic discussed was Mental Health Regionalization. The Board explained that they have officially formed a region with Linn, Johnson, Iowa, Jones, Benton and Dubuque Counties. Bremer and Buchanan County may also join the region. If so, this region would have the largest population of any proposed region in the state. The Board feels it will benefit us to have Linn and Johnson Counties in our region. With the system going to residency on July 1, 2013, we need to be partnered with those counties where the majority of our consumers are. The Board also explained that there is a bill on the state level that would allow them to levy the "old" mental health levy for two more years instead of the reduced per capita levy that is in place now. If this bill passes, Supervisor Helmrichs feels the Board almost has to increase the levy. The current proposed budget shows the mental health fund having a negative fund balance at the end of this year.

Anthony Bardgett, County Engineer, discussed the Secondary Road system and proposed budget. He stated that there wasn't really any change this year. The only thing he did was to shift what categories the money is being spent out of. All monies that are saved on snow removal go into either road rehab or equipment purchases. Last year's spring was tough on the roads. He is hoping for cold mornings with gradually warming temperatures for this year. Currently, he is trying to rebuild 5-7 miles of roadway each and every year at a cost of \$10,000-\$15,000 per mile.

Mr. Bardgett did comment that the communications between the county and the heavy haulers has improved over recent years. Most are calling ahead of time to let the county know where they will be hauling. The county is also willing to work with those using hoses as well.

Other topics discussed were the wind turbines by Edgewood and when they will begin to produce property tax revenue; the proposed social host ordinance and what it entails; the proposed increase to the fuel tax; and the impact of the new health care laws on the county.

The joint meeting was adjourned at 1:04 pm.

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA            )  
                                      ) Ss:  
DELAWARE COUNTY

February 28, 2013  
Manchester, Iowa  
2:00 PM

The Delaware County Board of Supervisors met in work session this date at 2:00 pm with all members present. Also present were Ed Schmidt, Garlyn Glanz, Dave Larson, Eve Peter, Mike Steuck, Jim Locke, Ken Ziegenfuss, Bob Galiher, Marcheta Coeey Lux, Bill Lux, Don Dede, Pat Dede, Norman Wellman, Lamont Davidson, Larry Peter, Bill Decker, Laurie Kramer, Steve Leonard, Anthony Bardgett, and Carla Becker. Larry Murphy, Gary Grant and Mary Kray joined the meeting via conference call. Jeff Madlom, Chairperson, called the meeting to order.

Chairperson Madlom addressed those present to set the parameters for the meeting. The only item on the agenda for today's meeting is the enhancement of public access at Lake Delhi. This is a joint meeting between the Board of Supervisors and the Lake Delhi Combined Recreational Facility and Water Quality District Trustees. No public comment period will be allowed for this meeting.

Steve Leonard, President of the Board of Trustees, was given the floor. He began by reassuring the Board of Supervisors that the Trustees are still committed to providing additional public access to Lake Delhi. He stated that in 2011, Stanley Consultants estimated the cost of reconstruction at roughly \$11.9 million. Since then, there have been design development changes, DNR requirements, archeological studies, regulatory and design constraints, and proposed land acquisitions. With all the requirements being placed on reconstruction, the estimated cost has risen over \$2.9 million to \$14.8 million. Unfortunately, that does not leave any additional funding for the public access or lake bed restoration (dredging).

The Trustees have communicated with the DNR and State Legislators regarding the public access requirements and the lack of funding to implement them. According to Mr. Leonard, the Trustees have been told verbally that the DNR intends to waive its day one requirement of additional public access due to this lack of funding. However, the Trustees are still committed to providing additional public access.

He continued by thanking County Services Director Norm Wellman, the County Services Department, Conservation Director Garlyn Glanz, the County Conservation Board and County Engineer Anthony Bardgett for all the work they have done on the proposed plan at Turtle Creek Park. Without them, there would be no plan. When asked what time frame the DNR is looking at for completion of the public access, Mr. Leonard replied that he did not think they were attaching a deadline for completion. However, this has only been verbally presented to them. The Trustees currently have nothing in writing from the DNR waiving this requirement.

The Board members reminded those present that at a previous work session regarding county funding for this project, the Board was very clear that the land must be transferred from LDRA to the trustees and that additional public access must be created before any county monies could be used. Since the addition of public access is very high on the Board's list, they feel it needs to be a high priority if the Trustees wish to use county money.

Mr. Leonard stated that the Trustees agree with this. That is why they are continuing to search for additional funding sources to make it happen.

Anthony Bardgett, Delaware County Engineer, stated that it would cost roughly \$600,000 to move the roadway and install a new bridge. However, if they wait until the water is back to begin construction, you can add at least \$200,000 to this estimate. He stated it would be ideal to complete the road and bridge construction prior to the dam being put back. One positive thing is that the Corps of Engineers does not feel the area qualifies as a wetland and will be waiving the requirement for wetland mitigation. He feels we could have a permit for the project soon.

Larry Murphy, Trustee Lobbyist, stated that they have met with Senator McCoy and Representative Huseman. They would be willing to review a funding request but feel that the request should come from the county rather than the district. The funding is through the RIIF Funds (gambling monies). There is more latitude in the spending of these funds rather than with road use money. Since this is considered a grant, there would be a 50/50 match. However, the engineer's services, land donation and on-going maintenance costs for the area would qualify for the 50% match. Any request for dollars this year should be submitted no later than Tuesday of next week to Senator McCoy.

When asked about what form the request should be in, Mr. Leonard stated that a one or two page document would suffice. Perhaps one page could explain the project, cost estimates and request of funds while the second page could show a picture of the project.

Chairperson Madlom asked how the county could apply for funding when they do not own all the property needed for the project.

Mr. Leonard stated that the District has a written agreement with the LDRA for the transfer of the land to the District. He feels the Trustees would be willing to approve a resolution stating that their intent is to transfer the property in the Turtle Creek Park area over to the county for this project once the county's plan is approved for funding.

The Board is concerned with being able to explain why they are replacing a bridge that is not posted when there are so many others in the county that are posted. Even though this bridge has been listed and removed from the five year plan before, there are bridges in much worse shape than this one. Mr. Leonard responded that it would have to be a business decision by the Board. There are additional monies which may be available for this project that would not be available for a normal bridge replacement somewhere else in the county.

Even if they receive funding for this project, Mr. Bardgett pointed out that there would still be a cash shortfall that would need to be picked up by the county or the district. Even though it would not have to be outlined in the request, this is an issue that needs addressing at some point. Mr. Leonard felt it could possibly be a percentage cost share between the two entities. That way as additional funds became available each entity's responsibility would be reduced on a percentage basis. They would just have to sit down and negotiate the percentages.

Supervisor Helmricks felt it would be foolish to not request funding if it is available. However, any request that is submitted by the county needs to be credible and realistic both short term and long term. She stated that the county could also look at other funding streams to help fund any shortfalls.

Both Chairperson Madlom and Supervisor Ries were concerned with the fact that the transfer between the LDRA and the District has not taken place yet.

It was suggested that the County and the District form a committee to put together a draft request that could be considered by the Board at Monday's meeting. Mr. Leonard suggested one Board of Supervisor member, one or two Trustees and Mr. Bardgett could work up a draft for the two entities to consider. Supervisor Helmricks volunteered on behalf of the Board.

Larry Murphy and Gary Grant stated that the important things to put in the request were as follows:

1. Description of the Proposed Project
2. Importance of the Project to the District and to the County
3. The Estimated Cost of the Project
4. What they are requesting of the State (Funding % etc.)

The group agreed to meet at 8:00 am on Friday to work on the draft.

Chairperson Madlom adjourned the meeting at 3:15 pm.

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA            )  
                                      ) Ss:  
DELAWARE COUNTY

March 4, 2013  
Manchester, Iowa  
1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Pat Dede, Don Dede, Larry Peter, Eve Peter, Norman Wellman, Larry Aschbrenner, Don Sommerfelt, Corey Voelker, Steve Leonard, Garlyn Glanz, Peggy Petlon, Anthony Bardgett, Carla Becker, and two (2) members of the media. Jeff Madlom, Chairperson, called the meeting to order.

**Motion made** by Helmrichs, second by Ries and carried to approve the minutes from the February 25, 2013 regular session. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the following employees to attend their respective meetings: Brad Burger to attend the Land Surveyors conference in Ames on March 7-8, 2013; Craig Davis to attend the Profilometer Certification Class in Ames on March 6-7, 2013; Norman Wellman to attend the rescheduled Buchanan County 911 Board Meeting in Independence on March 5, 2013; Peggy Petlon to attend the RCF Providers meeting in Cedar Rapids on March 4, 2013, the IT Regionalization meeting in Cedar Rapids on March 5, 2013, the Regionalization meeting in Cedar Rapids on March 7, 2013, the VA District meeting in Dubuque on March 8, 2013 and the MHDD Redesign Panel in Cedar Rapids on March 9, 2013; and Anthony Bardgett to attend the Asphalt Pavers Association Conference in Des Moines on March 6, 2013; Shirley Helmrichs and Jeff Madlom to attend the MH Regionalization meeting in Cedar Rapids on March 7, 2013. All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the payment of the following claims:

Alliant Energy	Service	76.48
Mediacom LLC	Data Processing	139.95
Windstream	Telephone Service	359.21
Windstream	Telephone Service	385.74

All Ayes

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" submitted for consideration.

**Motion made** by Ries, second by Helmrichs and carried to acknowledge receipt of the following manure management plan updates: Patrick & Deann McDonald, Triple M Family Farms, in Section 15 of Adams Township; Dave Kronlage in Section 35 of Bremen Township; Dan, Matt & Mark Bagge, Bagge Farms, in Section 10 of Bremen Township; Agri-Vest, Inc., Recker 8, in Section 25 of South Fork Township; and Russell Reth in Section 28 of Prairie Township. All Ayes

This being the date and time set for a public hearing regarding the construction of a new confined feeding operation in Section 20 of Hazel Green Township, Chairperson Madlom opened the hearing at 1:19 pm.

Supervisor Helmrichs stated that the Board made a visit to the site at 3177 180<sup>th</sup> Avenue with a DNR representative. The proposed plan has been approved by the DNR as presented. The Board members reviewed the scored matrix and found no concerns regarding how it was scored by Corey Voelker, Dan Sommerfelt and Joel Van Etten. The Board found no problems with the application, manure management plan or matrix. They feel there is also good separation with the proposed plan.

Pat Dede asked where the facility would be located and how large it was. The Board replied that the proposed facility would be located at 3177 180<sup>th</sup> Ave in Section 20 of Hazel Green Township. It will house 4,960 head of hogs which converts into 1,984 animal units (one hog is 4/10<sup>th</sup> of a unit).

There being no other public comments either written or oral, Chairperson Madlom closed the public hearing at 1:23 pm.

**Motion made** by Helmrichs second by Ries and carried to send a letter to Paul Petitti at the Iowa DNR in favor of the proposed construction of a confined feeding operation by Corey Voelker, Dan Sommerfelt and Joel Van Etten. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the following resolution regarding Mental Health and Disability Services:

**RESOLUTION  
IMPLEMENTATION OF A WAITING LIST**

**Whereas**, Delaware County CPC, Peggy Petlon, has declared, under penalty of perjury, that the dollars available in **Delaware County** for mental health and disability services (Fund 10) have been fully encumbered for Fiscal Year 2013; and

**Whereas**, it is recommended by the Delaware County CPC that a waiting list be instituted beginning on March 4, 2013.

**Now Therefore Be It Resolved**, by the Delaware County Board of Supervisors that a waiting list be instituted as of **March 4<sup>th</sup>, 2013** as described in the Policies and Procedures for all services funded by **Delaware County**.

Date: 3/4/2013

/S/ Jeff Madlom, Chair, Board of Supervisors

Recommended:

/S/ Peggy Petlon, CPC

Attest:

/S/ Carla K. Becker,

All Ayes

Peggy Petlon and the Board members all expressed their regret with having to implement a waiting list for these services. However, with the state having cut off funding at the beginning of the fiscal year, there just isn't enough money to continue these services at the prior level. All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the following resolution of disallowances for family farm credit:

**RESOLUTION**

**BE IT HEREBY RESOLVED** by the Delaware County Board of Supervisors that the Applications for Family Farm Credit be approved for all applicants with qualifying parcels for **2012** values payable **2013/14**, with the exception of the following:

PARCEL ID#	DEEDHOLDER	LEGAL DESCRIPTION	REASON
220-02-00-024-00	Altergott, Leroy 2245 270 <sup>th</sup> Ave Earlville, IA 52041	Parcel C PT SE NE & NE SE 2-88-4	Sold
255-12-00-001-00	Altorfer, Candace G. 221 Forest Drive S.E.	N ½ NW 12-88-5	Sold

	Cedar Rapids, IA 52403		
060-14-00-027-00 070-10-00-020-00 070-11-00-001-00	Anderegg, Shirley Ann 303 S Bell St Edgewood, IA 52042	NW NE, NE NW 14-90-5; SE NE & 20 1/2' SW NE AS DESC. 10-90-5; W 1/2 NW, NE NW 11-90-5	Sold
350-34-00-007-00	David & Jamie Anderson 1913 Linn Delaware Road Coggon, IA 52218	Parcel A Pt SW 1/4 34-87-5	Sold
180-11-00-010-00	Boeckenstedt, Patrick & Kathryn 1742 330 <sup>th</sup> Ave Dyersville, IA 52040	SW SE & PARCEL C PT SE SE 11-89-3	Sold
010-36-00-003-10	Brunsmann, Vernon I & Norma A 3317 160 <sup>th</sup> St Dyersville, IA 52040	NW 1/4 INCL PARCEL A EX PARCEL B PT SW NW 36-90-3	Sold
330-08-00-016-00 330-28-00-001-00 330-29-00-014-00	Carroll, Francis & Helen 212 Howard St, PO Box 194 Ryan, IA 52330	SE 1/4, E 1/2 E 1/2 SW 8-87-5; N 1/2 NW, SW NW 28-87-5; NE 1/4 29-87-5	Sold
380-13-00-022-00 390-12-00-014-00	Clifford, Stephen M 19175 Hochrein Rd Sherrill, IA 52073	N 1/2 NE, SE NE NW, SE PT W 1/2 SE NW, E 1/2 SE NW 13-87-3; S 1/2 SE 12-87-3	Sold
055-14-00-015-10 055-23-00-002-00	Clute, April A 504 Elizabeth St Earlville, IA 52041	NE SW, S 1/2 SW, SW SE, N 1/2 S 1/2 SE SE W RD EX PARCELS C & D 14-90-4; N 1/2 NW, W 1/2 SE NW 23-90-4	Sold
240-05-00-017-00 240-06-00-016-00 240-08-00-002-10 240-08-00-002-00	Desautel, M Gregory & Susan L Trustees of the G&S Rev Trust 5004 Jasmine Trail Sioux Falls, SD 57108	S 1/3 S 1/2 SW 5-88-5; E OF RY S 1/3 SE SE 6-88-5; NW 1/4 EX PARCEL I 8-88-5; PARCEL I PT NW NW 8-88-5	Sold
370-19-00-006-00	Drummy Land, Inc c/o Thomas Drummy 1916 310 <sup>th</sup> St Ryan, IA 52330	PARCEL A PT NW 1/4 19-87-4	Sold
360-02-00-003-00 360-02-00-003-20 360-03-00-017-10 360-03-00-017-20	Eike, Kenneth J & Norma E 2384 Jefferson Rd Manchester, IA 52057	W 1/2 SW 2-87-5; NW NW 2-87-5; NE NE 3-87-5; E 1/2 SE 3-87-5	Sold
210-24-00-019-00 210-24-00-019-10	Elgin, Donald & Mae 3380 Rockville Rd Worthington, IA 52078	NW COR NE NE AS DESC B 101 P 172 24-88-3; S 1/2 NE NE EX E 33', SE NE N OF RD EX E 33', NE SE N OF RD 24-88-3	Renting to Non-Family
180-25-00-017-00	Fitzgerald, Thomas & Linda 319 8 <sup>th</sup> St NW Dyersville, IA 52040	W 1/2 NE EX S 164' & EX PARCEL J 25-89-3	Renting to Non-Family
370-29-00-002-00	Flannagan, Virginia A 3465 Lilac Lane Marion, IA 52302	PARCEL A PT NW 1/4 29-87-4	Sold
050-02-00-012-00	Diers, Jason 301 Hubbard St Colesburg, IA 52035	W 2/3 N 3/4 NW SW EX PARCELS D & F 2-90-4	Sold
080-07-00-013-00 080-18-00-004-00	Goedken, Merlin & Lucille 1211 110 <sup>th</sup> Ave Dundee, IA 52038	W 1/2 E 1/2 SW & PT S 1/2 NW DESC AS BEG 80 RDS E SW COR NW, E 45.86 RDS, N 69.77 RDS, W 45.86 RDS, S 69.77 RDS TO POB 7-90- 6; E 1/2 NW 18-90-6	Sold
140-06-00-008-10	Hampson Farm & Ranch Ventures LLC 1177 County Road 259 Rifle, Colorado 81650	PARCEL C PT NW SW & PT SWSW 6-89-5	Sold
040-35-00-018-00	Hilltop Pork Inc c/o Sylvester Loesche 1244 5 <sup>th</sup> St S.W. Dyersville, IA 52040	S 3/4 NE NE, N PT S 3/4 NW NE, E 2 AC. N 1/2 SW NE EX RD N RD SE NE EX RD & EX. AS DESC B 105 P 156	Sold
180-10-00-017-00 180-11-00-004-00	Koopmann, Anthony & Eldora 3248 172 <sup>nd</sup> St Dyersville, IA 52040	S 1/2 NE, E 5/8 NESE 10-89-3; S 1/2 NW, NW SW, W 1/8 NE SW 11-89-3	Sold
160-36-00-002-10	Krapfl, Michael E 506 5 <sup>th</sup> Street Earlville, IA 52041	PARCEL O PT NE SW 36-89-4	Sold
130-23-00-006-00	Lahr, Daniel & Jacqueline 912 Evergreen Drive Manchester, IA 52057	LT 3 FRANCOIS FAMILY SUBDIV 23-89-6	Sold
110-27-00-033-10	Craig & Diane Francois 14352 Davenport Ave Rosemont, MN 55068	PT NW NE LYING E OF ROAD, NE NE EX AS DESC. B 84 P 8 27-89-6	Sold
010-25-00-010-00	Lansing, Lawrence A & Rita J 1525 Hosch Rd New Vienna, IA 52065	S 1/2 SE, SE SW 25-90-3	Sold
140-17-02-008-00 140-17-02-009-00 140-17-02-014-00 140-17-02-015-00	Lynch, Gary J PO Box 128 Manchester, IA 52057	LTS 1, 2, 6, 7 & 8 OF OAK PARK SECOND SUBDIV PT E 1/2 NW SE & NE SE 17-89-5	Classification changed to Residential
100-35-00-019-00 100-36-00-001-00	Maiers, Sharon A 913 Tanglewood Dr Manchester, IA 52057	NE NE EX W 340' N 408' 35-90-6; N 1/2 NW, PT NW NE EX AS DESC B 122 P 127 36-90-6	Renting to Non-Family
070-05-00-002-00 050-03-00-012-10	Kintzle, Joseph C & Judith A 1720 Hwy 3 W Strawberry Point, IA 52076	W 1/2 NW EX ROAD 5-90-5; PARCEL D PT SW 1/4 3-90-4	Renting to Non-Family
140-05-00-007-10	Elliott, Matthew J. 1009 David Drive S.W. Independence, IA 520644	S 1/2 SW EX PARCEL G PT SW SW 5-89-5	Sold
050-04-00-018-10 050-04-00-018-00	Sullivan, Thomas J & Christal L 1032 245 <sup>th</sup> Ave Greeley, IA 52050	E 1/2 FR'L NW, FR'L NW NE & N 1/2 SW NE EX PARCEL CPT N 1/2 SW NE 4-90-4; PARCEL C PT N 1/2 SW NE 4-90-4	Rent to Non- Family

180-01-00-003-00	Gary & Kathleen Willenborg 1960 Hoeger Lane New Vienna, IA 52065	PARCEL C PT NW FR'L ¼ 1-89-3	Sold
260-36-00-011-00	Jon & Rebecca Ries 2042 267th St Manchester, IA 52057	SE 1/4 EX ROAD 36-88-6	Sold
100-35-00-016-00 100-35-00-016-10	Fessler, Donald & Beverly 1537 150th Ave Dundee, IA 52038	PARCEL F PT NE ¼ & PT NW ¼ 35-90-6; PARCEL E PT SE NE 35-90-6	Renting to Non-Family
410-17-00-005-00	Lamont, Robert F 3174 300th Ave Hopkinton, IA 52337	S 1/2 NW 1/4 & N ½ SW 1/4 EX PARCEL A PT SW NW & PT NW SW 17-87-3	Renting to Non-Family
270-30-00-010-00 270-31-00-016-00	Robinson, Donna L 2689 110th Ave Masonville, IA 50654	S 1/2 SE ¼ 30-88-6; N 1/2 NE ¼ 31-88-6	Renting to Non-Family
270-31-00-016-10 270-31-00-016-20	Robinson, Harlan L 2689 110 <sup>th</sup> Ave Masonville, IA 50654	SE NE 31-88-6; SW NE 31-88-6	Renting to Non-Family
415-04-00-015-00 415-04-00-015-10 390-03-00-003-00	Trenkamp, Daniel J 3089 285th St Hopkinton, IA 52237	PARCEL A PT SE NE 4-87-3; S 1/2 NE NE, S 1/2 NE & E 2 AC SE NW EX PARCEL A PT SE NE 4-87-3; W 1/2 NW 3-87-3	Renting to Non-Family
180-01-00-003-20	Willenborg, Gary L & Kathleen 1960 Hoeger Lane New Vienna, IA 52065	PARCEL E PT NW FR'L ¼ 1-89-3;	Sold
180-01-00-003-10	Willenborg, Gary L & Kathleen 1960 Hoeger Lane New Vienna, IA 52065	PARCEL D PT NW FR'L ¼ 1-89-3	Renting to Non-Family

Dated this 4<sup>th</sup> day of March, 2013

/S/ Jeff Madlom, Chairperson

Attest: /S/ Carla K. Becker, Auditor

All Ayes

Supervisor Helmrichs addressed those present regarding the history behind the next agenda item. On July 24, 2010 the dam at Lake Delhi breached during a flood event. Since then, several organizations have been working tirelessly to get the dam rebuilt and water back at the lake. One of the stipulations for state and county funding has been the creation of additional public access to the lake. Norman Wellman, County Services Director, came up with a wonderful plan that would cover everyone's needs. After involving Conservation Director Garlyn Glanz, the two presented the plan to Supervisor Helmrichs who then took it to County Engineer Anthony Bardgett.

"Public Access is very important," she stated. She continued by explaining that there's an opportunity for some state funds which could help with the proposed public access and park improvements at Turtle Creek.

Steve Leonard, President of the Lake Delhi Board of Trustees, was given the floor. He stated that the Trustees passed a resolution at their meeting on March 3, 2013 supporting Delaware County's possible request for funding in regards to additional public access. Said resolution also outlined the Trustees' intent to transfer their property at Turtle Creek to the County for this purpose. The Trustees are willing to work together to get this accomplished.

Anthony Bardgett, County Engineer, stated that the possible funding would be through the RIIF funds (gambling monies) for use on infrastructure. He is asking the Board to approve sending a letter requesting monies for the project.

**Motion made** by Ries, second by Helmrichs and carried to approve submitting the following request for funding the Turtle Creek Park Road, Bridge and Park Development Project to create additional public access and enhance the public recreational facilities at Lake Delhi:

Transportation, Infrastructure, and Capitals  
Appropriations Subcommittee  
Honorable Matt McCoy  
Honorable Dan Huseman

### History

On July 24, 2010, the Lake Delhi dam breached during a severe flooding event. This particular storm was not only devastating to Lake Delhi but also severely impacted the roads and bridges of Delaware County. The impact of that infamous day was felt on multiple fronts. Since that time, the State of Iowa Legislature, Iowa DNR, Delaware County Board of Supervisors, and Lake Delhi Taxing District have worked together to try and solve the problem of repairing the breached dam and restoring Lake Delhi.

### Project Scope

Considering the requirement to improve public access at Lake Delhi, Delaware County has proposed a newly designed road, bridge, park, and boat ramp project. The basic concept would be to relocate the existing road and bridge at the Turtle Creek Park area and construct a new boat ramp that would be accessible to the main channel of Lake Delhi. This project would not only improve the layout of the road to help facilitate an accessible boat ramp but also enhance the existing Turtle Creek Park area. Enhancement items would include a boat trailer and vehicle parking expansion, ADA compliant restrooms, public beach area, shoreline fishing access, silt catch basin area, and portable water access for canoes and kayaks.

### Project Costs

The costs associated with this project are an estimate of construction costs, in-kind service costs, and maintenance costs of the Delaware County Secondary Road Department, Delaware County Conservation Department, and Lake Delhi Taxing District. The estimate of maintenance costs is based on a yearly expense which is then multiplied out for ten years.

For the road and bridge portion of this project, it has been estimated that approximately \$780,088 will be needed to fund the engineering costs, inspection costs, construction costs, and maintenance costs. For the boat ramp and park enhancement items, \$152,061 will be required. These figures are based on current year material and construction costs.

An item that certainly adds value to the project but is difficult to estimate is the portion of land that the Lake Delhi Taxing District is willing to donate to Delaware County. For it to be possible to reconstruct the road and bridge and add park amenities, land must be

obtained by Delaware County to make the project possible. For their part, the Lake Delhi Taxing District is willing to donate the needed land to Delaware County. Where it is difficult to place a value on this land is in the fact that there is no valuation information available because this ground was once under water. Although a precise value is hard to estimate, we do want to underscore that this land will be very important to this entire public access project.

#### **Funding Request**

Delaware County wishes to respectfully request funding assistance from the Rebuild Iowa Infrastructure Fund (RIIF). Based on a project cost of \$932,149, we respectfully ask for assistance in the amount of \$466,075. This represents approximately 50% of the project costs. The remaining costs are to be the responsibility of Delaware County and the Lake Delhi Taxing District.

#### **Summary**

We want to thank you for your time and consideration of our request to help fund the public access project at Turtle Creek Park in Delaware County, Iowa. If you should need any further plans, costs estimates, or details please feel free to contact us.

Respectfully Submitted,  
Anthony Bardgett, P.E.  
Delaware County Engineer

Approved:  
/S/ Jeff Madlom, Chair, Delaware County Board of Supervisors  
Attest:  
/S/ Carla Becker, Delaware County Auditor  
Date: 03/04/2013  
All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the following resolution regarding a temporary detour:

#### **RESOLUTION FOR USE OF DELAWARE COUNTY RIGHT-OF-WAY**

**WHEREAS**, The Detour in Petersburg requests to fence off a portion of Delaware County right-of-way on C64 and X47 on March 16, 2013 due to the St. Patrick's Day bike ride, and

**WHEREAS**, The Detour will be responsible for the erection of said fence and removal will be required in the same day, and

**WHEREAS**, traffic will not be blocked on C64 or X47,

NOW THEREFORE BE IT RESOLVED that the Delaware County Board of Supervisors has approved The Detour's request for use of Delaware County right-of-way.

The Detour will fence off a portion of Delaware County right-of-way along C64 and X47 directly adjacent to their building.

Passed and approved this 4<sup>th</sup> day of March, 2013.

/S/ Jeff Madlom, Chair, Delaware County Board of Supervisors  
ATTEST:  
/S/ Carla Becker, County Auditor  
Date: 03/04/2013  
All Ayes

**Motion made** by Ries, second by Helmrichs and carried to acknowledge receipt of the Recorder's Monthly Report showing that for the month of February 2013 the following fees were collected and deposited into their respective funds:

General Fund	\$11,876.87
Recorder's Document Management Fund	336.00
Electronic Transfer Fund	<u>336.00</u>
Total Collected	\$12,548.87

All Ayes

#### **ENGINEER'S REPORT**

Suspended Until Spring.

#### **NEXT MEETING**

The next regular session of the Board of Supervisors will be held on Monday, March 11, 2013 at 1:15 pm.

#### **PUBLIC COMMENTS:**

Eve Peter asked if the county's wait list for Mental Health Services would be weighted or prioritized in any way. Peggy Petlon stated that it would be prioritized for Mental Health and Disability Services. The listing would be by severity for these services. The safety and wellbeing of the patient has to be considered. However, other services, such as transportation, would be on a first come first serve basis as funding becomes available.

There being no further business before the Board, Chairperson Madlom asked for a motion to adjourn.

**Motion made** by Ries, second by Helmrichs and carried to adjourn the meeting at 1:50 pm. All Ayes

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY

March 11, 2013  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were John LeClere, Milt Kramer, Carolyn Wilson, Deb Peyton, John Bernau, Jen Stolka, Melanie Dill, Lori Scovel, Morgan Turner, Anthony Bardgett, Carla Becker, and two (2) members of the media. Jeff Madlom, Chairperson, called the meeting to order.

**Motion made** by Helmrichs, second by Ries and carried to approve the minutes from the March 4, 2013 regular session. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the following employees to attend their respective meetings: Peggy Petlon to attend a CPC meeting in Cedar Rapids on March 19, 2013; Shirley Helmrichs to attend the Operation New View meeting in Dubuque on March 14, 2103; and Jeff Madlom to attend County Day at the Capitol and the ISAC Spring School March 13-15, 2013. All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the payment of the following claims, including the March 8, 2013 payroll in the amount of \$158,568.64 warrant #31324 - 31430:

Abbe Center for MH	Custodial Supplies	9499.07	L&L Murphy Consulting	Planning-Consulting	2000.00
ABC Fire Protection Inc	Repair/Maint-Misc Equip	215.00	Leader Publications	Board Proceedings	1253.89
Ace Homeworks	Postage & Mailing	11.66	Lechtenberg Janitorial	Shop Equipment	122.60
Advanced Systems Inc	Maint-Off Equip/Furniture	91.74	Jill Lewis	Buildings-Repair/Maint	150.00
Alliant Energy	Service	5003.27	Linn Co Community Services	Work Activity Services	84.42
Al's Electrical Service	Repair/Maint-Misc Equip	135.00	Long Term Medical Supply	Health Supplies/Equipment	45.00
Altorfer Inc	Minor Mv Parts & Access	700.39	Shirley S Lyons	Dues & Memberships	35.00
AT&T Corporate Security	Telephone Services	1.12	M&M Snow Removal	Buildings-Repair/Maint	202.50
Attorneys Process Service	Legal-Court Related	30.00	Mail Services LLC	Postage & Mailing	560.83
Best Cleaners	Cleaning Uniforms/mops	1102.50	Main Street Market	Food Preparation	1496.87
Bi-County Disposal Inc	Custodial Supplies	75.25	Manchester Area Chamber	Dues & Memberships	125.00
Black Hills Energy	Natural -LP Gas-Fuel Oil	718.50	Manchester Motor Supply	Shop Equipment	75.42
Black Hills Energy	Assistance	387.38	Manchester Press	Publications	508.40
Blakesley Drug	Prescription Medicine	19.48	City of Manchester	Water Use & Sewer	468.03
Bob Stephen Motors Inc	Repair/Maint- Vehicle	157.97	Martin Equipment of Illinois	Minor Mv Parts & Access	1025.59
Bodensteiner Implement	Repair/Maint-Misc Equip	57.00	Matco Tools Nathan Pearson	Minor Equip & Hand Tools	98.00
BOSS	Stationery/Supplies	78.51	Matt Parrott & Sons	Stationery/Supplies	111.55
BP	Fuels	795.24	McDowell Truck/Auto	Construction/Maint	56.00
Buchanan Co Jail	Rm/Bd Payments	6150.00	Rita McGrane	Supervised Living	400.00
Business Systems Inc	Repair/Maint-Misc Equip	67.85	Mediacom LLC	Telephone Services	31.29
Cargill Inc	Cover Aggregate/Sand	40078.25	Mercy Medical Center	Diagnostic Evaluation-	1350.00
Carpenter Uniform Co	Uniforms	519.54	Midwest Wheel	Minor Equip & Hand Tools	886.71
Co Case Management	Data Processing	640.50	Monkeytown	Supplies	570.31
Cedar Valley Ranch Inc	RCF	2700.80	Monroe Systems for Business	Office Equipment	479.37
Central Iowa Water	Water Use & Sewer	45.59	Jenny Montgomery	Miscellaneous	14.56
CenturyLink QCC Business	Telephone Services	26.16	NACVSO	Education & Training	600.00
CenturyLink	Telephone Services	420.77	Nebraska-IA Industrial	Minor Mv Parts & Access	126.68
City Laundering Co	Buildings-Repair/Maint	122.44	Oneida Nameplate Co	Park Development	189.60
Colt Defense LLC	Education & Training	450.00	Opportunity Village	Sheltered Workshop	669.12
Communications Engineering	Repair/Maint-Radio Equip	1257.45	Palmer Hardware	Repair/Maint-Misc Equip	1607.39
Covenant Clinic	Outpatient	99.00	Pauls Pest Control	Buildings-Repair/Maint	55.00
Crescent Electric Supply Co	Electrical Accessories	55.95	Phoenix Supply	Clothing & Dry Goods	71.74
CVPS LLC	Legal-Court Related	35.00	Pictometry International	Data Processing	91786.93
Debra Kintzle Cleaning	Buildings-Repair/Maint	200.00	Prairie View Management	RCF	4122.52
Delaware County Auditor	Data Processing	78.00	Precise MRM LLC	Repair/Maint-Radio Equip	599.89
Del Co Public Health	Refunds /Reimburse	20033.06	Radio Communications	Radio & Communications	210.00
Delaware Co Sheriff	Transportation	1156.80	Reedsburg Hardware Co	Minor Mv Parts & Access	647.34
Del Co Treasurer	Data Processing	10.00	Regional Family Health	Safety Items	199.00
Don & Walt LLC	Parts	651.00	Regional Medical Center	Miscellaneous	216.00
Dyersville Chamber	Dues & Memberships	125.00	Delaware Dubuque Jackson	General Transportation	162.50
Dyersville Commercial	Board Proceedings	1415.51	Reliance Telephone Inc	Telephone Services	400.00
Ronald F Dzaboff	Stationery/Supplies	27.88	Rise LTD	Sheltered Workshop	64.00
E Central Dist of Assessors	Board of Review	200.00	Rite Price Office Supply	Supplies	278.62
Eastern Iowa Tire Inc	Tires & Tubes	141.30	Ritter Tool Sales Inc	Minor Equip & Hand Tools	603.29
Eastside Storage	Buildings-Repair/Maint	30.00	River Valley Cooperative	Natural -LP Gas-Fuel Oil	2155.84
Edgewood Chamber	Dues & Memberships	125.00	Sadler Power Train Inc	Construction & Maint	331.36
Edgewood Saw & Supply	Construction & Maint	75.42	Sam's Club	Dues & Memberships	35.00
Tina Elgin	Custodial	500.00	Melanie A Schroeder	Employee Mileage/Subs	310.18
Emeritus at Silver Pines	RCF	2419.97	Scott VanKeppel LLC	Construction & Maint	1149.95
Every's Auto & Tire Center	Repair/Maint- Vehicle	2.60	Silveredge Cooperative	Fuels	5456.06
Fareway Store Inc	Food & Provisions	49.99	Simmons Perrine Moyer etal	Legal-Court Related	9187.64
Sarah M Feldmann	Miscellaneous	23.35	Sioux Sales Company	Repair/Maint-Misc Equip	168.59
April Fisher	Custodial Supplies	120.00	Solutions Inc	Data Processing	407.00
Gillund Enterprises	Shop Equipment	527.52	Standard Auto Parts LLC	Repair/Maint- Vehicle	128.63
Harrison Truck Centers	Construction & Maint	642.23	Dave Staner	Medical & Health Services	35.00
Heartland Services Inc	Repair/Maint-Radio Equip	1319.79	State Medical Examiner	Medical & Health Services	1656.00
Henderson Products	Repair/Maint-Const Equip	152.92	Swift Law Firm	Legal-Court Related	173.52
Heritage Printing	Printing Services	170.64	Systems Unlimited Inc	Work Activity Services	177.60
HOPES City of Hopkinton	Dues & Memberships	125.00	Tailored Living	Supported Comm Living	777.87
Hopkinton Municipal Utilities	Electrical Power	121.95	Terminal Supply Company	Minor Mv Parts & Access	5.22
Houlihan Sanitation Service	Sanitation Disposal	144.00	Three Rivers FS	Repair/Maint-Misc Equip	22121.50
IA Comm Assurance Pool	Real Property Insurance	3700.00	Titan Access	Construction & Maint	66.09
IA Dept of Justice	Service	325.00	Treasurer State of IA DHS	Inpatient/Hospital	396.00
IA Dept of Transportation	Engineering Services	328.00	US Postmaster	Postage & Mailing	730.00
IA Freedom of Information	Education & Training	200.00	Vanguard Appraisals Inc	Legal-Court Related	10310.00
IA Prison Industries	Stationery/Supplies	307.90	VISA / Mastercard	Education & Training	409.23
ISAC	Education & Training	280.00	Walmart Community	Stationery/Supplies	89.79
ISACA Treasurer	Dues & Memberships	225.00	Ruth M Weatherly	Labor Relations Services	2806.71
ISACA Treasurer	Education & Training	70.00	FE Welterlen Motors Inc	Repair/Maint- Vehicle	572.26
John Deere Financial	Electrical Accessories	322.65	Stacy L Wessels	Miscellaneous	14.00
John L McCarter	Legal-Court Related	106.26	Windstream	Telephone Service	2876.46
Kris Engineering Inc	Minor Mv Parts & Access	2208.37	You Squared	Radio & Communications	140.00
All Ayes					

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" submitted for consideration.

**Motion made** by Ries, second by Helmricks and carried to acknowledge receipt of the following manure management plan updates: C & K Pork, Inc., Kent Keppler, in Section 6 of Richland Township; Gary Nieman, East Site, in Section 12 of Prairie Township; Gary Nieman, West Site, in Section 11 of Prairie Township; and R & D Livestock, Randy Linker, in Section 32 of Honey Creek Township; . All Ayes

This being the date and time set for a public hearing regarding the proposed Amendment to the FY 2012-13 Budget, Chairperson Madlom opened the public hearing at 1:19 pm.

County Auditor Carla K. Becker explained various aspects of the proposed amendment to those present. Both revenues and expenditures were decreased due to the recent changes with the Mental Health Fund. Tax revenues were decreased due to a late filed valuation correction from the Board of Review after the original budget had been certified. The Board is also proposing increases in Service Areas 9 & 10 to pay for the maintenance to the outside of the courthouse, paving of the southeast courthouse parking lot and the restoration of the courtroom ceiling (due to the false ceiling collapsing earlier this year). The beginning fund balance was also amended to reflect actual numbers.

There being no other public comments, either written or oral, the public hearing was closed at 1:23 pm.

**Motion made** by Helmricks, second by Ries and carried to approve the proposed amendment to the FY 2012-13 Budget as follows:

COUNTY NAME: <b>DELAWARE COUNTY</b>	RECORD OF HEARING AND DETERMINATION ON THE AMENDMENT TO COUNTY BUDGET	COUNTY NO: <b>28</b>
Date budget amendment was adopted: March 11, 2013		For Fiscal Year Ending: June 30, 2013

The County Board of Supervisors met on the date specified immediately above to adopt an amendment to the current County budget as summarized below. The amendment was adopted after compliance with the public notice, public hearing, and public meeting provisions as required by law.

Iowa Department of Management Form 653 A-R Sheet 2 of 2 (revised 04/30/12)		Total Budget as Certified or Last Amended	Adopted Current Amendment	Total Budget After Current Amendment
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>				
Taxes Levied on Property	1	7,171,625	(10,501)	7,161,124
Less: Uncollected Delinquent Taxes - Levy Year	2	4,025	0	4,025
Less: Credits to Taxpayers	3	269,335	46,254	315,589
Net Current Property Taxes	4	6,898,265	(56,755)	6,841,510
Delinquent Property Tax Revenue	5	425	0	425
Penalties, Interest & Costs on Taxes	6	30,700	0	30,700
Other County Taxes/TIF Tax Revenues	7	972,175	0	972,175
Intergovernmental	8	6,799,021	(1,232,209)	5,566,812
Licenses & Permits	9	14,250	0	14,250
Charges for Service	10	378,550	70,200	448,750
Use of Money & Property	11	166,200	4,500	170,700
Miscellaneous	12	163,976	90,440	254,416
<b>Subtotal Revenues</b>	13	15,423,562	(1,123,824)	14,299,738
Other Financing Sources:				
General Long-Term Debt Proceeds	14	0	0	0
Operating Transfers In	15	1,931,367	0	1,931,367
Proceeds of Fixed Asset Sales	16	0	0	0
<b>Total Revenues &amp; Other Sources</b>	17	17,354,929	(1,123,824)	16,231,105
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>				
Operating:				
Public Safety & Legal Services	18	2,283,212	22,078	2,305,290
Physical Health & Social Services	19	704,474	(25,000)	679,474
Mental Health, MR & DD	20	3,205,866	(860,150)	2,345,716
County Environment & Education	21	933,129	100	933,229
Roads & Transportation	22	4,707,225	0	4,707,225
Government Services to Residents	23	681,860	(3,856)	678,004
Administration	24	1,413,681	78,800	1,492,481
Nonprogram Current	25	32,400	0	32,400
Debt Service	26	72,400	0	72,400
Capital Projects	27	2,937,092	168,800	3,105,892
<b>Subtotal Expenditures</b>	28	16,971,339	(619,228)	16,352,111
Other Financing Uses:				
Operating Transfers Out	29	1,931,367	0	1,931,367
Refunded Debt/Payments to Escrow	30	0	0	0
<b>Total Expenditures &amp; Other Uses</b>	31	18,902,706	(619,228)	18,283,478
<b>Excess of Revenues &amp; Other Sources over (under) Expenditures &amp; Other Uses</b>	32	(1,547,777)	(504,596)	(2,052,373)
Beginning Fund Balance - July 1,	33	5,164,339	1,461,209	6,625,548
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	2,296,847	602,635	2,899,482
Fund Balance - Committed	37	0	0	0
Fund Balance - Assigned	38	361,577	2,466	364,043
Fund Balance - Unassigned	39	958,138	351,512	1,309,650
Total Ending Fund Balance - June 30,	40	3,616,562	956,613	4,573,175
Date original budget adopted: 03/12/12		Date(s) current budget was subsequently amended: 12/17/12		

The below-signed certify that proof of publication of the hearing notice and proposed amendment is on file for each official County newspaper, that all public hearing notices were published not less than 10, nor more than 20 days prior to the public hearing, and that adopted expenditures do not exceed published amounts for any of the 10 individual expenditure classes, or in total. All Ayes



**Motion made** by Ries, second by Helmricks and carried to approve the following amendment to the Appropriations Resolution to reflect the changes made in the approved FY 2012-13 Budget:

**APPROPRIATIONS RESOLUTION  
FY 2012/2013**

**WHEREAS**, it is desired to make appropriations for each of the different county officers and departments for the fiscal year beginning **July 1, 2012**, in accordance with Section 331.434, Subsection 6, of the Code of Iowa,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Delaware County, Iowa, as follows:

**Section 1.** The amounts itemized by fund and by department or office on the following schedule are hereby appropriated from the resources of each fund so itemized, the department or office listed in the first column on the same line of the schedule.

**Section 2.** Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective **March 11, 2013**.

**Section 3.** In accordance with Section 331.437, Code of Iowa, no department or county official shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

**Section 4.** If at any time during the **2012/2013** budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

**Section 5.** The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and offices monthly, during the **2012/2013** budget year.

**Section 6.** All appropriations authorized pursuant to this resolution lapse at the close of the business day on June 30, 2013.

The **2012/2013** fiscal year budget appropriated and accounted for by department and fund is as follows:

<b>Department</b>	<b>General Basic</b>	<b>General Supple.</b>	<b>MH/DD Fund</b>	<b>Rural Services</b>	<b>Secondary Road</b>	<b>Other</b>	<b>Total</b>
Supervisors	1,040,983	544,307		139,930			1,725,220
Auditor	165,730	254,218					419,948
Treasurer	282,709	65,581					348,290
Attorney	208,751	25,523					234,274
Sheriff	1,675,103	207,224				9,089	1,891,416
Clerk of Court		49,600					49,600
Recorder	196,326	40,831				5,000	242,157
Community Services	222,106	11,232				35,500	268,838
County Engineer					7,432,457		7,432,457
Veteran Affairs	119,289	11,997					131,286
Conservation	444,506	40,832				61,375	546,713
Local Health	127,500						127,500
Weed Commissioner				13,250			13,250
Human Services	28,050	50,000					78,050
County Farm	30,400						30,400
Medical Examiner	35,000						35,000
Fairgrounds	37,000						37,000
County Services	133,415	20,296		86,613			240,324
County Library				70,672			70,672
Historical Society	11,600						11,600
Mental Health			2,345,716				2,345,716
<b>Non-departmental</b>						72,400	72,400
<b>Totals</b>	<b>\$4,758,468</b>	<b>\$1,321,641</b>	<b>\$2,345,716</b>	<b>\$310,465</b>	<b>\$7,432,457</b>	<b>\$183,364</b>	<b>\$16,352,111</b>

Dated this 11<sup>th</sup> day of March, 2013.

Delaware County Board of Supervisors  
/S/ Jeff Madlom, Chairperson  
All Ayes

Attest:  
/S/ Carla K. Becker, Auditor

**Motion made** by Helmricks, second by Madlom and carried to acknowledge receipt of the Compensation Board's recommendation for setting the Fiscal Year 2013-14 Elected Officials' salaries as follows:

For FY 2013-14. The Delaware County Compensation Board recommends that the salaries for the County Attorney, County Auditor, County Recorder, County Sheriff, County Supervisors and County Treasurer be increased 4% from the FY 2012-2013 salary level plus an additional \$5,000 for the Auditor for performing IT/GIS duties.

Supervisor Ries expressed that he was unhappy with the Compensation Board for how they handled things this year. He does not feel it is right that one office makes more than the other two (2). He refused to second the motion. Supervisor Helmricks stated that she may not always agree with their decisions but that the process is mandated by Iowa Code. Ayes, Helmricks and Madlom; Nay, Ries, Motion carried.

**Motion made** by Helmricks, second by Madlom and carried to approve the following Compensation Resolution for Elected Officials' salaries for Fiscal Year 2013-2014 beginning July 1, 2013:

**RESOLUTION  
ELECTED OFFICIAL  
COMPENSATION SCHEDULE FY 2013/2014**

**WHEREAS**, the Delaware County Compensation Board met on December 21, 2012 to consider recommendations for the elected officials wages for the 2013-2014 Fiscal Year based on salaries of comparable positions within Delaware County and within the State of Iowa as required by Sections 331.905 & 331.907 of the Code of Iowa, and

**WHEREAS**, the Board of Supervisors acknowledges receipt of the Compensation Board's recommendations for FY 2013-14 and recognizes the Compensation Board's continued commitment in its position to try and equalize the elected officials' salaries to bring them in line with duties and comparable salaries.

**NOW, THEREFORE BE IT RESOLVED**, by the Delaware County Board of Supervisors that the compensation schedule recommended by the Delaware County Compensation Board at their meeting on December 21, 2012, showing a recommended increase of 4% for the County Attorney to \$82,752; 4% for the County Sheriff to \$68,057; 4% plus an additional \$5,000 for the County Auditor to \$59,816,

4% for the County Treasurer and County Recorder to \$54,816 and 4% for the County Supervisors to \$31,382, be reduced by 25% as follows:

County Attorney	-	\$81,956
County Sheriff	-	67,402
County Supervisors -	-	31,080
County Auditor	-	58,039
County Treasurer	-	54,289
County Recorder	-	54,289

Dated this 11<sup>th</sup> day of March, 2013.

Delaware County Board of Supervisors

By: /S/ Jeff Madlom, Chairperson

ATTEST:

/S/ Carla K. Becker, Delaware County Auditor

Ayes, Helmrichs and Madlom; Nay, Ries, motion carried.

This being the date and time set for a public hearing regarding the proposed FY 2013-2014 Budget, Chairperson Madlom opened the public hearing at 1:30 PM.

County Auditor Carla K. Becker gave a brief overview of the Proposed FY 2013-14 Budget. The Mental Health Budget is currently budgeted at a projected negative fund balance on June 30, 2014. The changes made on the state level have adversely affected the county's resources in this fund. The Board is carefully watching the 2013 State Legislative session as they continue to discuss the issue of mental health. Insurance premiums increased this year which in turn increased the General Supplemental levy. Overall, urban levies are projected to increase slightly with rural levies remaining steady.

There being no further comments, either written or oral, Chairperson Madlom closed the public hearing at 1:34 pm.

**Motion made** by Ries, second by Helmrichs and carried to approve the FY 2013-14 Budget as follows:

**Delaware County FY 2013-2014 BUDGET SUMMARY**

REVENUES & OTHER FINANCING SOURCES	General (A)	Special Revenue (B)	Debt Service (D)	TOTALS		
				Budget	Re-estimated	Actual
				2013/2014 (F)	2012/2013 (G)	2011/2012 (H)
Taxes Levied on Property	4,422,266	2,920,151	70,429	7,412,846	7,161,124	7,468,328
Less: Uncollected Delinquent Taxes -	2,000	2,000	25	4,025	4,025	1,215
Less: Credits to Taxpayers	195,432	129,258	3,007	327,697	316,589	280,778
Net Current Property Taxes	4,224,834	2,788,893	67,397	7,081,124	6,840,510	7,186,335
Delinquent Property Tax Revenue	200	200	25	425	425	
Penalties, Interest & Costs on Taxes	30,700			30,700	30,700	52,140
Other County Taxes/TIF Tax Revenues	201,194	868,878	1,628	1,071,700	972,175	1,135,812
Intergovernmental	547,174	4,602,344	3,067	5,152,585	5,566,812	6,330,956
Licenses & Permits	50	22,000		22,050	14,250	26,760
Charges for Service	410,020	4,000		414,020	448,750	555,482
Use of Money & Property	153,960	12,200		166,160	170,700	150,835
Miscellaneous	170,006	50,500		220,506	254,416	309,887
<b>Subtotal Revenues</b>	<b>5,738,138</b>	<b>8,349,015</b>	<b>72,117</b>	<b>14,159,270</b>	<b>14,298,738</b>	<b>15,748,207</b>
Other Financing Sources:						
General Long-Term Debt Proceeds	0	0		0		
Operating Transfers In	0	2,014,145	0	2,014,145	1,931,367	1,934,974
Proceeds of Fixed Asset Sales	0	0		0		2,710
<b>Total Revenues &amp; Other Sources</b>	<b>5,738,138</b>	<b>10,363,160</b>	<b>72,117</b>	<b>16,173,415</b>	<b>16,230,105</b>	<b>17,685,891</b>
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>						
Operating:						
Public Safety and Legal Services	2,372,568	0		2,372,568	2,305,290	2,135,926
Physical Health and Social Services	646,198	35,700		681,898	679,474	448,982
Mental Health, MR & DD	0	1,550,998		1,550,998	2,345,716	2,858,271
County Environment and Education	674,469	249,657		924,126	933,229	953,923
Roads & Transportation	0	5,307,385		5,307,385	4,707,225	4,814,192
Government Services to Residents	771,979	16,500		788,479	678,004	621,974
Administration	1,457,914	10,000		1,467,914	1,492,481	1,314,883
Nonprogram Current	37,900	0		37,900	32,400	6,377
Debt Service	0	0	73,000	73,000	72,400	72,278
Capital Projects	104,375	1,940,258		2,044,633	3,105,892	1,190,041
<b>Subtotal Expenditures</b>	<b>6,065,403</b>	<b>9,110,498</b>	<b>73,000</b>	<b>15,248,901</b>	<b>16,352,111</b>	<b>14,416,847</b>
Other Financial	0	2,014,145	0	2,014,145	1,931,367	1,934,974
Refunded Debt/Payments to Escrow	0	0		0		
<b>Total Expenditures &amp; Other Uses</b>	<b>6,065,403</b>	<b>11,124,643</b>	<b>73,000</b>	<b>17,263,046</b>	<b>18,283,478</b>	<b>16,351,821</b>
<b>Excess of Revenues &amp; Other Sources over (under) Expenditures &amp; Other Uses</b>	<b>-327,265</b>	<b>-761,483</b>	<b>-883</b>	<b>-1,089,631</b>	<b>-2,053,373</b>	<b>1,334,070</b>
Beginning Fund Balance - July 1,	2,208,392	2,355,583	8,200	4,572,175	6,625,548	5,291,478
Increase (Decrease) in Reserves (GAAP Budgeting)	0	0		0		
Fund Balance - Nonspendable	0	0		0		
Fund Balance - Restricted	322,226	1,594,100	7,317	1,923,643	2,979,482	4,530,708
Fund Balance - Committed	0	0		0		

Fund Balance - Assigned	470,839	0		470,839	364,043	259,302
Fund Balance - Unassigned	1,088,062	0	0	1,088,062	1,228,650	1,835,538
Total Ending Fund Balance - June 30,	1,881,127	1,594,100	7,317	3,482,544	4,572,175	6,625,548
		5.71436		8.92468		

**ADOPTION OF BUDGET & CERTIFICATION OF TAXES**

Fiscal Year July 1, 2013-June 30, 2014

Budget Basis: Cash

Date Budget Adopted: March 11, 2013

At the meeting of the Board of Supervisors of this County, held after the public hearing as required by law, on the date specified above and to the right, the proposed budget for the fiscal year listed above was adopted as summarized and attached hereto, and tax levies as itemized below, were approved for all taxable property of this County

There is attached a Long-Term Debt Schedule (Form 703) for the debt service needs, if any.

Maximum County Mental Health and Disabilities Services Fund (Information Only):

1M Base Year Expenditures for Mental Health/Disabilities Services	926,948
2M County Population Expenditure Target Amount	834,870
3M Maximum County Services Fund Levy Dollars	834,870

*3M is the lesser of 1M and 2M*

Certification of Mental Health and Disabilities Services Fund Levy Dollars:

4M County Services Fund Levy Dollars (cannot exceed 3M above)		834,870				
		(P)	(Q)	(R)	(S)	(T)
		UTILITY REPLACEMENT AND PROPERTY TAX DOLLARS	VALUATION WITH GAS & ELEC UTILITIES	LEVY RATE	VALUATION WITHOUT GAS & ELEC UTILITIES	PROPERTY TAXES LEVIED
<b>A.</b>	<b>Countywide Levies:</b>		950,159,017		928,471,895	
	General Basic	3,325,557		3.5		3,249,652
	+ Cemetery (Pioneer - 331.424B)			0		0
	= Total for General Basic	3,325,557				3,249,652
	<i>Emerg Mgmt Dollars Included Above in Gen Basic- Info Only for Tax Statement</i>					0
	General Supplemental	1,200,003		1.26295		1,172,614
	<i>Emerg Mgmt Dollars Included Above in Gen Supp- Info Only for Tax Statement</i>	50,000				48,856
	County Services Fund (from '4M' certification above)	834,870		0.87866		815,811
	Debt Service (from Form 703 col. I Countywide total)	72,007	989,785,281	0.07275	968,098,159	70,429
	Voted Emergency Medical Services (Countywide)			0		0
	<b>Subtotal Countywide (A)</b>	5,432,437		5.71436		5,308,506
<b>B.</b>	<b>All Rural Services Only Levies:</b>		670,543,432		655,492,172	
	Rural Services Basic	2,152,659		3.21032		2,104,340
	<b>Subtotal All Rural Services Only (B)</b>	2,152,659		3.21032		2,104,340
	Subtotal Countywide/All Rural Services (A + B)	7,585,096		8.92468		7,412,846
<b>C.</b>	<b>Special District Levies:</b>					
	Flood & Erosion		0	0	0	0
	Voted Emergency Medical Services (partial county)		0	0	0	0
	Township ES Levies (Summary from Form 638-RE)	0	0		0	0
	<b>Subtotal Special Districts (C)</b>	0				0
	<b>GRAND TOTAL (A + B + C)</b>	7,585,096				7,412,846

All Ayes

The next item on the agenda is a discussion regarding a proposed Social Host Ordinance which was tabled from the February 25, 2013 meeting. John Bernau addressed the Board stating that he had made the requested changes to the proposed ordinance. He also stated that he brought the proposed ordinance more in line with the legislation being proposed on the state level in terms of penalties and fines. Even though the proposed legislation has made it through the first funnel, Mr. Bernau stated he would not recommend the Board wait to act on this ordinance. There is a good chance that the proposed legislation doesn't move much farther through the state process.

Supervisor Helmricks stated that she had attended a forum with Representative Hein and Senator Zumbach recently and they reiterated the same thing regarding this legislation. Since the ordinance would affect the entire county, and not just the unincorporated area, Supervisor Helmricks feels the Board needs to move forward with the Social Host Ordinance.

**Motion made** by Helmricks, second by Ries and carried to add the "Consideration of Setting the Date and Time to Hold a Public Hearing and Reading in Reference to a Proposed Social Host Ordinance" to the agenda. All Ayes

**Motion made** by Helmricks, second by Ries and carried to set April 1, 2013 at 1:15 pm as the date and time to hold the first, and possibly final, reading of Proposed Ordinance #37 – Social Host Ordinance. All Ayes

**Motion made** by Ries, second by Helmricks and carried to approve the re-issuance of Warrant #28775 originally issued to Roger Johannes Construction on November 5, 2012 in the amount of \$1,357.00. Mr. Johannes submitted a letter stating that the original warrant has been lost and requesting the county to re-issue. If the original warrant is found, he will not cash it and return it to Delaware County. If for some reason the original warrant is erroneously cashed, reimbursement will be made to Delaware County for the full amount. All Ayes

Delaware County Attorney John Bernau addressed the Board regarding the prospect of Courtney Vorwald, part-time Assistant County Attorney being moved to full-time status. Mr. Bernau stated that he has employed a part-time assistant in his office for over ten (10) years. Although there are obvious benefits to having them be part-time, it is hard to keep a good part-time attorney since they receive no benefits. Mr. Bernau spoke very highly of Ms. Vorwald's qualifications and mentioned that she brought a diverse work experience to the position. Mr. Bernau stated that almost every weekend he and the County Auditor are here working due to their heavy workloads. "Unfortunately, prosecutions are going up not down," he stated. Currently, his office has two (2) class A felonies and ten (10) Class B felonies to prosecute. He is asking the Board to consider moving Ms. Vorwald from part-time to full-time at a salary of \$49,000 with full benefits. If the Board wished to have her begin yet this year, he feels it would take at least two (2) weeks and possibly up to four (4) weeks to deal with her current obligations.

Supervisors Madlom and Helmricks both expressed their knowledge of how busy Mr. Bernau's office has become and feel Ms. Vorwald has been a good addition to his team. Even though it would mean another amendment to the FY 2012-13 Budget, Supervisor Helmricks would like to see Ms. Vorwald go to full-time status as early as April 1, 2013. Supervisor Madlom stated that he sees Mr. Bernau's vehicle at the courthouse almost every weekend and feels it is time to make this move.

**Motion made** by Helmricks, second by Ries and carried to approve the change in status for Courtney Vorwald, Assistant County Attorney, from part-time to full-time effective April 1, 2013 at a starting salary of \$49,000 per year with full benefits. The starting date could be pushed forward depending on Ms. Vorwald's prior commitments. All Ayes

**Motion made** by Ries, second by Helmricks and carried to approve the renewal of the 100 hour pre-paid contract with Solutions, Inc. for information technology services in consideration of \$10,350.00 to be paid to Solutions, Inc. By contracting for pre-paid hours, the county guarantees a discounted flat rate for services and travel expenses. This contract is renewed for all county departments excluding the CPC/Community Services Department. All Ayes

**Motion made** by Helmricks, second by Ries and carried to approve the Five (5) Year Construction Plan for the Secondary Roads Department as follows:

#### FIVE YEAR SECONDARY ROADS CONSTRUCTION PROGRAM

Location Description of Work Location/Section-Town- Range	AADT Length FHWA #	System Status FM-Xfr	Fund	Accomp Year FY: 2014	Priority Years				\$ Total Notes:
					1st FY: 2015	2nd FY: 2016	3rd FY: 2017	4th FY: 2018	
255th Avenue: Over Plum Creek Bridge Replacement S15:T89:R4	45 0.25 MI 141550	Local Previous	LCL	70					\$350
			FMO						
			SPC						
			FA	280					
310TH AVE: an unnamed stream S10:T89:R3	50-50 0.01 MI 141320	Local Previous	LCL	40					\$200
			FMO						
			SPC						
			FA	160					
X47 / 310th Ave: Hwy 38 to 285th St S:T:R	1100 3 MI --	FA and FM Previous	LCL						\$825
			FMO	825					
			SPC						
			FA						
200th St / 200th St: 220th Ave to East on 200th St. S:T:R	15 0.01 MI --	Local Previous	LCL	60					\$60
			FMO						
			SPC						
			FA						
297th Street / 297th Street: 235th Avenue to 260th Avenue Low water crossing S9:T87:R4	10 0.1 MI 363695	Local Previous	LCL	50					\$50
			FMO						
			SPC						
			FA						
D22 / 210TH ST: ECL of Earlville to Railroad Overpass Bridge S26:T89:R3	1010- 1450 4.56 MI --	FA and FM Previous	LCL						\$1,200
			FMO						
			SPC	1,200					
			FA						

Location Description of Work Location/Section-Town- Range	AADT Length FHWA #	System Status FM-Xfr	Fund	FY: 2014	FY: 2015	FY: 2016	FY: 2017	FY: 2018	
300TH AVE: 265th Street to 250th Street  S21:T88:R3	35-35 0.01 MI 140520	Local Previous	LCL		40				\$200
			FMO						
			SPC						
			FA		160				
310th Ave / 310th Ave: Hwy 3 S 0.25 MI  S16:T90N:R3W	90 0.05 MI 142130	FA and FM New	LCL		70				\$350
			FMO						
			SPC						
			FA		280				
X15 / 180TH AVE: 0.5 Mile North of 240th St to SCL of Manchester  S8:T88:R5	970-970 1.57 MI --	FM Previous	LCL						\$528
			FMO						
			SPC		528				
			FA						
D35 / 275TH ST: X47 to County Line  S34:T88:R3	370-370 3.19 MI --	FM Previous	LCL						\$864
			FMO						
			SPC		864				
			FA						
C-64 / 155TH ST: Greeley to Petersburg  S31:T90:R3	370-400 7.1 MI --	FA and FM Previous	LCL						\$2,600
			FMO		2,000				
			SPC						
			FA		600				
Pioneer Rd / Pioneer Rd: Hwy 38 W 0.25 MI  S34:T88N:R4W	50 0.05 MI 140840	FA and FM New	LCL			70			\$350
			FMO						
			SPC						
			FA			280			
<b>Location Description of Work Location/Section-Town- Range</b>	<b>AADT Length FHWA #</b>	<b>System Status FM-Xfr</b>	<b>Fund</b>	<b>FY: 2014</b>	<b>FY: 2015</b>	<b>FY: 2016</b>	<b>FY: 2017</b>	<b>FY: 2018</b>	
197th Avenue: 275th Street to 295th Street Bridge Replacement S10:T87:R5	40 0.2 MI 139790	Local Previous	LCL			70			\$350
			FMO						
			SPC						
			FA			280			
C64 / 150TH ST: 200th Ave to Hwy 38  S32:T90:R4	400-400 3.46 MI --	FA and FM Previous	LCL						\$915
			FMO						
			SPC			915			
			FA						
D13 / 195th St: 162nd Ave to Manchester WCL  S:T:R	940 0.97 MI --	FA and FM New	LCL						\$270
			FMO						
			SPC			270			
			FA						
265th Street / 265th Street: 310th Avenue to 300th Avenue 265th Street Bridge Replacement S28:T88:R3	40 0.03 MI 140560	Local Previous	LCL				40		\$200
			FMO						
			SPC						
			FA			160			
190TH AVE: 165th Street to 150th Street  S33:T90:R5	20-20 0.01 MI 142670	Local Previous	LCL				70		\$350
			FMO						
			SPC						
			FA				280		
C64 / 150th St: Hwy 13 to 200th Ave  S:T:R	980 3 MI --	FA and FM New	LCL						\$810
			FMO						
			SPC				810		
			FA						
<b>Location Description of Work Location/Section-Town- Range</b>	<b>AADT Length FHWA #</b>	<b>System Status FM-Xfr</b>	<b>Fund</b>	<b>FY: 2014</b>	<b>FY: 2015</b>	<b>FY: 2016</b>	<b>FY: 2017</b>	<b>FY: 2018</b>	
X15 / 180th Ave: Honey Creek Rd to 165th Street  S:T:R	1060 2 MI --	Local New	LCL						\$540
			FMO						
			SPC				540		

			FA						
182nd St / 182nd St: X49 W 1 MI S14:T89N:R3W	45 0.05 MI 141340	FA and FM New	LCL						\$350
			FMO					70	
			SPC						
			FA					280	
137th St / 137th St: 252nd Ave E 0.2 MI S22:T90N:R4W	45 0.04 MI 142380	FA and FM New	LCL					70	\$350
			FMO						
			SPC						
			FA					280	
D22 / 210th Street: Manchester ECL to Earlville WCL S:T:R	1950 7.95 MI --	FA and FM New	LCL						\$2,150
			FMO					2,150	
			SPC						
			FA						
X47 / 300th Ave: D22 to C64 West S:T:R	980 5 MI --	FA and FM New	LCL						\$1,350
			FMO						
			SPC					1,350	
			FA						

All Ayes

**Motion made** by Ries, second by Helmricks and carried to approve the submittal of the FY 2013-14 Secondary Roads Budget with the State of Iowa for approval as follows:

		Actual Receipts Prior Years		Estimated Receipts	
		2 <sup>nd</sup> Prior	1 <sup>st</sup> Prior	Current	Next
		From: 01-Jul-2010	From: 01-Jul-2011	From: 01-Jul-2012	From: 01-Jul-2013
		To: 30-Jun-2011	To: 30-Jun-2012	To: 30-Jun-2013	To: 30-Jun-2014
1. County Auditor's Secondary Road Fund Beginning Balance		\$2,440,320	\$2,312,169	\$2,884,059	\$2,150,859
2. Receipts from Property Tax Levies	0.00000 Dollars on all taxable property in county except on that within cities and towns. (Rural Basic levy rate)	\$1,813,253	\$1,934,974	\$1,931,367	\$2,014,145
	0.00000 Dollars on all taxable property in (General Basic levy rate)				
2A. Local Option Sales Tax		\$792,502	\$849,837	\$700,000	\$800,000
3. Regular Road Use Tax Received	(Don't include transfer of local R.U.T. to FM account for const. on FM routes)	\$2,893,951	\$2,992,124	\$2,824,961	\$2,866,341
3b. Amount for 306.8A TJ	(Senate File 451)	\$32,656	\$33,324	\$1,271	\$85,457
3c. Amount for 306.4(a3)	(Senate File 451 - FM Ext. in City <=500)	\$1,262	\$1,315	\$34,223	\$0
3d. Time 21		\$163,391	\$236,639	\$308,235	\$321,614
4. RISE Funds		\$0	\$0	\$0	\$0
5. Bridge Replacement Funds		\$0	\$226,113	\$860,000	\$480,000
6. Proposed transfer of FM funds to Local Secondary Fund. (Section 309.10 - Code of Iowa)		\$0	\$0	\$0	\$33,903
7. Tax Refunds (-) and/or Credits (+). (Section 309.10 - Code of Iowa)		\$0	\$0	\$0	\$0
8. Miscellaneous Receipts  Donations, sale of used materials, Special Assessments, etc.  Itemize for Next Year	Trip Permits	\$568,816	\$147,812	\$1,200	\$9,000
	Materials	\$0	\$0	\$15,000	\$12,500
	Sales Tax Refund	\$0	\$0	\$15,000	\$3,000
	Reimbursements	\$0	\$0	\$5,000	\$5,000
		\$0	\$0	\$3,000	\$0
9. Total of Miscellaneous Receipts (Sum of 7a through 7f)		\$568,816	\$147,812	\$39,200	\$29,500
10. TOTAL RECEIPTS (Add Lines 1, 2, 3, 4, 5, 6, & 8)		<b>\$8,706,151</b>	<b>\$8,734,307</b>	<b>\$9,583,316</b>	<b>\$8,781,819</b>

11. Road Use Tax Funds transferred or to be transferred by State Treasurer, at county request, to FM fund for construction.	\$0	\$0	\$0	\$0
<b>Summary of Actual and Proposed Expenditures</b>	<b>Actual Expenditures Prior Years</b>		<b>Estimated Expenditures</b>	
	<b>2<sup>nd</sup> Prior</b>	<b>1<sup>st</sup> Prior</b>	<b>Current</b>	<b>Next</b>
	From: 01-Jul-2010 To: 30-Jun-2011	From: 01-Jul-2011 To: 30-Jun-2012	From: 01-Jul-2012 To: 30-Jun-2013	From: 01-Jul-2013 To: 30-Jun-2014
<b>70X * Administration and Engineering</b>				
700 Administration Expenditures (100)	\$195,382	\$218,661	\$209,977	\$233,082
701 Engineering Expenditures (100)	\$136,283	\$186,644	\$222,557	\$234,854
<b>TOTAL - ADMINISTRATION &amp; ENGINEERING :</b>	<b>\$331,665</b>	<b>\$405,305</b>	<b>\$432,534</b>	<b>\$467,936</b>
<b>020 * Construction</b>				
Adjusted Construction Program Expenditures (300) on FM and Local Sec. Roads (With other than FM funds ---See Accomplishment Year projects)	<b>\$1,071,069</b>	<b>\$1,036,055</b>	<b>\$2,725,232</b>	<b>\$1,920,258</b>
<b>71X * Roadway Maintenance</b>				
710 Bridges and Culverts (420, 430)	\$72,486	\$115,642	\$105,291	\$106,518
711 Roads (4250, 460, 480)	\$2,597,819	\$2,284,837	\$1,879,765	\$2,020,671
712 Snow and Ice Control (520)	\$483,644	\$239,088	\$476,461	\$503,834
713 Traffic Controls (590)	\$173,270	\$152,293	\$219,583	\$171,934
714 Road Clearing (490)	\$74,111	\$158,870	\$173,495	\$173,791
<b>TOTAL - ROADWAY MAINTENANCE :</b>	<b>\$3,401,330</b>	<b>\$2,950,730</b>	<b>\$2,854,595</b>	<b>\$2,976,748</b>
<b>72X * General Roadway</b>				
720 New Equipment (610)	\$437,127	\$495,328	\$375,000	\$475,000
721 Equipment Operations (620, 630, 650)	\$1,010,129	\$865,870	\$900,598	\$1,152,124
722 Tools, Materials and Supplies (655, 660, 670, 680, 690)	\$83,100	\$72,759	\$114,396	\$165,462
723 Real Estate and Buildings (800)	\$59,562	\$24,201	\$30,102	\$70,115
<b>TOTAL - GENERAL ROADWAY :</b>	<b>\$1,589,918</b>	<b>\$1,458,158</b>	<b>\$1,420,096</b>	<b>\$1,862,701</b>
<b>TOTAL EXPENDITURES (70X + 020 + 71X + 72X)</b>	<b>\$6,393,982</b>	<b>\$5,850,248</b>	<b>\$7,432,457</b>	<b>\$7,227,643</b>
County Auditor's Bal. of Sec. Road Fund at end of Fiscal Year	\$2,312,169	\$2,884,059	\$2,150,859	\$1,554,176
<b>TOTAL (Must equal receipts) [Does not include transfer of Road Use Tax to FM Fund]</b>	<b>\$8,706,151</b>	<b>\$8,734,307</b>	<b>\$9,583,316</b>	<b>\$8,781,819</b>

**ENGINEER'S REPORT**

County Engineer Anthony Bardgett stated that they had a few wash outs with the rain over the weekend and Firefly Road had to be closed for part of the day on Sunday. Currently, all wash outs have been repaired and Firefly Road is open again.

**NEXT MEETING**

The next regular session of the Board of Supervisors will be held on Monday, March 18, 2013 at 1:15 pm.

**PUBLIC COMMENTS:**

Milt Kramer, Mayor of Manchester, wanted to thank the County and Anthony Bardgett for their quick response over the weekend for the City's call for help with all the flooding. It was very much appreciated.

There being no further business before the Board, Chairperson Madlom asked for a motion to adjourn.

**Motion made** by Ries, second by Helmrichs and carried to adjourn the meeting at 2:03 pm. All Ayes

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY

March 18, 2013  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Joanie Groth, Jeremy Bahe, Scott Borgedry, Jason Wenger, Marla Loecke, Kevin Hogan, Gary Hoffmann, Bob Leon, Anthony Bardgett, Carla Becker, and two (2) members of the media. Jeff Madlom, Chairperson, called the meeting to order.

**Motion made** by Helmrichs, second by Ries and carried to approve the minutes from the March 11, 2013 regular session. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the following employees to attend their respective meetings: Shirley Helmrichs to attend the Scenic Valley meeting in Dyersville on March 19, 2013; Anthony Bardgett to attend the Bridge Load Rating Class in Ames March 25-28, 2103; Peggy Petlon to attend the CPC meeting in Cedar Rapids on March 19, 2013; and Norman Wellman to attend the Iowa NENA 911 Spring Conference in Des Moines April 1-3, 2013. All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the payment of the following claims:

Maquoketa Valley REC	Electrical Power	736.85
US Cellular	Telephone Services	1350.09
US Postmaster	Postage & Mailing	100.00
Windstream	Telephone Service	319.04

All Ayes

**Motion made** by Ries, second by Helmrichs and carried to approve the "Application for Approval of Underground Construction on Delaware County Right-of-Way" submitted by Windstream Communications, Inc. to bury copper cable along 245<sup>th</sup> Ave from CR D13 to CR C64 on the west side of the roadway and to bury copper cable along CR D13 approximately 1275' west of 255<sup>th</sup> Ave heading east to 255<sup>th</sup> Ave (north side of road) turning north on to 255<sup>th</sup> Ave and going approximately 3260' north on 255<sup>th</sup> Ave (west side of road) all being located in Sections 3 & 4 of Oneida Township and Section 33 of Elk Township. All Ayes

**Motion made** by Helmrichs, second by Ries and carried to acknowledge receipt of a manure management plan update from Doug and Delana Schulte, the 1975 Site, in Section 24 of Delaware Township. All Ayes

Marla Loecke, Regional Manager with Iowa Works of Northeast Iowa, addressed the Board regarding the "Skilled Iowa Communities Initiative". According to Ms. Loecke, there are three key skill areas critical to on-the-job success: Applied Mathematics, Reading for Information, and Locating Information. In cooperation with NICC, Iowa Workforce has created a certificate program with assessments measuring skills in these three (3) critical areas. There are four (4) certificate levels (Platinum, Gold, Silver and Bronze) ranging from 99% readiness to 35% readiness for today's job market. The total assessment takes just under three (3) hours (55 minutes for each skill) to complete. These assessments will be offered at no charge to Iowa residents. Re-assessments will also be offered at no charge to Iowa residents as long as they show participation in the KeyTrain® program which teaches career skills curriculum and learning tools to help the individual prepare in skills needed for achievement in the workforce.

Today, Ms. Loecke is asking the Board to consider making Delaware County a Skilled Iowa Community. The goal would be to have 10% of total businesses in rural Delaware County supporting and recognizing the National Career Readiness Certificate (NCRC) along with 5% of the current employees and 20% of the unemployed workforce completing the NCRC. Being a Skilled Iowa member, they would also ask that the county recommend the use of the assessment for any job openings in the county. She will be in contact with the Board sometime in the near future. The Board thanked Ms. Loecke for her time.

**Motion made** by Ries, second by Helmrichs and carried to acknowledge the Clerk of Court's monthly report showing that for the month of February \$960.52 was collected for various fines and surcharges and deposited into the general funds. All Ayes

This being the date and time set for receiving bids for the 2013 Pavement Marking Program (centerline markings), County Engineer Anthony Bardgett read the following bids aloud:

KAM Line Highway Markings	\$56,950.40
Vogel Traffic Services	\$56,950.40
Iowa Plains Signing, Inc.	\$70,002.82

The bids were for 3,848 gallons of yellow fast dry centerline paint applied to 229.05 miles of county roadways with a late start date of August 19, 2013. Mr. Bardgett asked the Board to acknowledge receipt of the bids as read and to table the awarding of said bid until next week to allow him time to review them.

**Motion made** by Ries, second by Helmrichs and carried to acknowledge receipt of the 2013 Pavement Marking Project bids as read and to table the final consideration of said bids until the March 25, 2013 Board meeting to allow the County Engineer time to review them in more detail. All Ayes

This being the date and time set to receive bids on the D22 Paving Project (Project #LOST-14(01)--73-28) Anthony Bardgett read the following bids aloud:

Horsefield Construction, Inc., Epworth	\$1,039,733.32
Flynn Company, Inc., Dubuque	\$1,216,576.18
Allied Manatts Group LLC, Charles City	\$1,245,396.11
Manatts, Inc., Brooklyn	\$1,252,704.70
Concrete Foundations, Inc., New Hampton	\$1,256,247.35
Cedar Valley Corp LLC, Waterloo	\$1,335,588.87
Streb Construction co Inc., Iowa City	\$1,341,057.92

Mr. Bardgett requested the Board acknowledge receipt of said bids and table the final consideration until the March 25, 2013 meeting to give him time to review each in more detail.

**Motion made** by Helmrichs, second by Ries and carried to acknowledge receipt of the bids for the D22 Paving Project (LOST-14(01)--73-28) as read and table the final consideration of said bids until the March 25, 2013 Board meeting to give the County Engineer time to review them in more detail. All Ayes

Motion made by Ries, second by Helmrichs and carried to approve the following resolution regarding the Edgewood parade route:

**RESOLUTION FOR USE OF DELAWARE COUNTY  
 ROADS FOR TRAFFIC DETOUR**

**WHEREAS**, the City of Edgewood requests to detour traffic on Delaware County roads, from 2:00 p.m. to 3:00 p.m. on June 29, 2013 due to their annual parade, and

**WHEREAS**, the City of Edgewood will provide any and all necessary traffic control devices, all meeting the specifications of the Manual On Uniform Traffic Control Devices, and

**WHEREAS**, the City of Edgewood will provide law enforcement to direct traffic during the parade,



**NOW THEREFORE BE IT RESOLVED** that the Delaware County Board of Supervisors has approved the City of Edgewood's request for traffic detour:

Beginning at 195<sup>th</sup> Avenue west of Edgewood, then south one mile to 110<sup>th</sup> Street, then east one mile to county highway C60X (Laser Road), then north into Edgewood terminating at Iowa Highway 3.

Passed and approved this 18<sup>th</sup> day of March, 2013.

/S/ Jeff Madlom, Chair  
County Board of Supervisors

ATTEST: /S/ Carla Becker, County Auditor  
All Ayes

**Motion made** by Helmrichs, second by Ries and carried to approve the probationary pay increase for Andy Salow from \$15.94/hour to \$16.93/hour effective March 18, 2013. This will be an increase from 80% to 85% of the \$19.92/hour wage for this position. All Ayes

**Motion made** by Ries, second by Helmrichs and carried to set April 8, 2013 at 1:15 pm as the date and time to receive bids on the purchase of two (2) Tandem Dump Trucks for the Secondary Roads Department. These trucks would be set for an October delivery and be paid from the FY 2013-14 Budget. All Ayes

**ENGINEER'S REPORT**

Anthony Bardgett stated that the X47 paving project and the Westhoff Bridge Replacement Project are both set for a March 19, 2013 state letting.

**NEXT MEETING**

The next regular session of the Board of Supervisors will be held on Monday, March 25, 2013 at 1:15 pm.

**PUBLIC COMMENTS:**

None.

There being no further business before the Board, Chairperson Madlom asked for a motion to adjourn.

**Motion made** by Ries, second by Helmrichs and carried to adjourn the meeting at 1:52 pm. All Ayes

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY

March 25, 2013  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Craig Davis, Carla Becker, and one member of the media. Jeff Madlom, Chairperson, called the meeting to order.

**Motion made** by Helmricks, second by Ries and carried to approve the minutes from the March 18, 2013 regular session. All Ayes

**Motion made** by Ries, second by Helmricks and carried to approve the following employees to attend their respective meetings: Dennis Lyons to attend the Iowa Environmental Health meeting in Toddville on March 27, 2103; Jerry Ries to attend the RC&D meeting in Maquoketa and the EIRUSS meeting in Dubuque on March 27, 2013; Jeff Madlom and Shirley Helmricks to attend the ECIA meeting in Dubuque on March 27, 2013 and the Mental Health Redesign meeting in Cedar Rapids on April 4, 2013; Jeff Madlom to attend the RPA meeting in Dubuque on March 28, 2013; Jeff Madlom to tour the Caterpillar plant in Arkansas April 1, 2 & 3, 2013; and Shirley Helmricks to attend the Scenic Valley meeting in Dubuque on March 28, 2013. All Ayes

**Motion made** by Helmricks, second by Ries and carried to approve the payment of the following claims, including the March 22, 2013 payroll in the amount of \$159,726.42 warrant #31659 - 31829:

Abbe Center	RCF	2259.60	Lechtenberg Janitorial	Custodial Supplies	238.90
Abbe Center for MH	Outpatient	9764.07	Jill Lewis	Buildings-Repair/Maint	150.00
ABC Fire Protection Inc	Buildings-Repair/Maint	35.00	Loecke Building Service Inc	Repair/Maint-Misc Equip	2963.00
Advanced Systems Inc	Stationery/Supplies	245.92	M&M Snow Removal	Buildings-Repair/Maint	1516.25
Advancement Services	Work Activity Services	1146.60	Mailing Services Inc	Postage & Mailing	3500.00
Michele R Africa	Employee Mileage/Subs	21.47	Main Street Market	Food Prep Services	1778.97
Alliant Energy	Service	1275.00	Maintenance Eng Ltd	Electrical Accessories	57.30
Altorfer Inc	Construction & Maint	2052.17	Manchester Cemetery Co	Care of Graves	130.00
Attorneys Process Service	Legal-Court Related	35.00	Manchester Park Apartments	Rent Payments	383.00
Bard Materials	Roads	152.04	Manchester Press	Publications	365.54
Barnes Distribution	Steel-Iron-Related Metals	820.32	Maquoketa Valley REC	Electrical Power	90.74
Barron Motor Supply	Shop Equipment	612.54	Martin Equip of IA IL Inc	Construction & Maint	2455.00
Carla K Becker	Employee Meals	14.73	McDowell Truck & Auto	Construction & Maint	328.58
Bi-County Disposal Inc	Sanitation Disposal	12.00	Mediacom LLC	Telephone Services	31.29
Black Hawk Co Sheriff	Legal-Court Related	26.61	Medical Associates Clinic	Diagnostic Evaluation	160.00
Black Hawk-Grundy MH	Outpatient	347.50	Mercy Medical Dubuque	Diagnostic Evaluation	2250.00
Black Hills Energy	Service	1212.39	Midwest Wheel	Construction & Maint	797.50
Black Hills Energy	Assistance	500.00	NCRAAO Attn: Assessment	Education & Training	260.00
Bodensteiner Implement	Repair/Maint-Misc Equip	166.06	Northeast IA Telephone	Repair/Maint-Misc Equip	6575.00
Buchanan Co Sheriff	Legal-Court Related	20.50	Nebraska-IA Industrial	Shop Equipment	142.52
Brad J Burger	Education & Training	94.55	North IA Juvenile Detention	Protection/Security	2125.00
Claudia J Cahalan	Education & Training	11.00	Nottingham Apartments	Rent Payments	385.00
Carr & Carr Attorneys	Legal Rep for Commitment	73.30	Office Express	Stationery/Supplies	110.48
CDW Government	Data Processing Supplies	919.00	OfficeMax Incorporated	Stationery/Supplies	44.87
Cedar Cross Overhead Door	Buildings	159.00	Palmer Hardware	Repair/Maint-Misc Equip	533.42
City Laundering Co	Custodial Supplies	59.63	Penn Center Inc	RCF	15290.77
Comelec Services Inc	Radio & Communications	830.00	Deborah L Peyton	Employee Mileage/Subs	123.09
Computer Connections	Typing/Printing/Binding	157.99	Phoenix Supply	Custodial Supplies	294.73
Copy Systems Inc	Stationery/Supplies	221.45	Reliance Telephone Inc	Telephone Services	300.00
Crescent Electric Supply	Electrical Accessories	182.80	Rise LTD	Sheltered Workshop	64.00
D&S Portables Inc	Custodial Supplies	244.00	Rite Price Office Supply	Supplies	1479.84
Craig A Davis	Employee Mileage/Subs	98.70	River City Stone	Cover Aggregate & Sand	4748.75
Del Co Economic Developmnt	Co Contribution	10000.00	River Valley Cooperative	Fuels	7262.80
Del Co Fair Society	Education & Training	220.00	Barbara A Robinson	Employee Mileage/Subs	21.47
Del Co Historical Society	Buildings-Repair/Maint	1835.34	Runde Auto Group	Repair/Maint- Vehicle	176.35
Del Co Sheriff	Transportation	195.09	Michael K Ryan	Education & Training	42.28
Del Co Solid Waste Comm	Sanitation Disposal	2045.55	Sadler Power Train Inc	Construction & Maint	391.36
DJ Repair	Repair/Maint- Vehicle	328.97	Scenic Acres	RCF	964.25
Don & Walt LLC	Repair/Maint-Misc Equip	6677.23	Schneider Corporation	Data Processing	1500.00
Dons Truck Sales Inc	Construction & Maint	938.22	Scott Pharmacy	Prescription Medicine	12.40
Edgewood Oil Co	Lubricants	2050.20	Scott VanKeppel LLC	Repair/Maint-Const Equip	989.61
Tina Elgin	Custodial	500.00	Solutions Inc	Data Processing	2144.56
Family Treatment Profession	Outpatient	2400.00	Pat Sperfslage	Engineering Services	400.00
The Fish Shack	Public Education Items	11.95	St Lukes Center	Safety Items	222.00
April Fisher	Custodial Supplies	93.75	Standard Auto Parts LLC	Construction & Maint	406.62
Flor-Dri Supply Co Inc	Cover Aggregate & Sand	6711.04	State Medical Examiner	Medical & Health Services	1591.50
Foundation 2 Inc	Services	93.30	The Sunshine Boy	Custodial Supplies	40.00
Four Oaks	Services	1819.35	Systems Unlimited Inc	Work Activity Services	148.00
Group Services Inc	Self-funding	10138.51	Terminal Supply Company	Minor Equip & Hand Tools	668.55
Harrison Truck Centers	Construction & Maint	112.84	Thomson Reuters	Magazines/Newspaper	531.04
Hausers Water Systems Inc	Water Use & Sewer	64.84	Three Rivers FS	Fuels	17393.67
Hawkeye International	Construction & Maint	351.16	Towncrest Pharmacy	Prescription Medicine	16.48
Shirley E Helmricks	Employee Mileage/Subs	25.71	Treat America	Education & Training	118.10
Henderson Products	Construction & Maint	10.72	Truck Country of Iowa	Construction & Maint	193.08
Heritage Printing	Printing Services	39.16	Unlimited Services Inc	General Transportation	1031.45
Hillcrest Community MH	Prescription Medicine	783.00	US Cellular	Telephone Services	276.59
Hillcrest Family Services	Supported Comm Living	170.00	US PostMaster	Postage & Mailing	2000.00
Brian J Hillebrand	Fuels	30.05	VISA / Mastercard	Stationery/Supplies	1484.87
Houlihan Sanitation Service	Sanitation Disposal	69.50	Visiting Nurse Association	Representative Payee	94.00
IA Dept of Public Health	Stationery/Supplies	142.45	Walmart Community	Custodial Supplies	887.15
IA Prison Industries	Roads	1465.50	Weber Paper Company	Custodial Supplies	241.32
IA State Sheriffs & Deputies	Education & Training	125.00	Blue Cross & Blue Shield	Life/Cobra	7455.75
John Deere Financial	Shop Equipment	505.39	Welter Storage Equip	Repair/Maint-Fixed Equip	620.00
Johnson Co Med Examiner	Medical & Health Services	345.32	Widner Drug & Gift	Stationery/Supplies	5.94
Gary Johnson	Rent Payments	225.00	Wilson Woodshop & Sharp	Repair/Maint-Const Equip	18.00
KMCH	Education & Training	75.00	Carolyn A Wilson	Employee Mileage/Subs	93.31
Kuhlman Quarries	Roads	710.49	Windstream	Telephone Service	359.21
Lahr Repair Inc	Construction & Maint	2022.52	Zee Medical Inc	Medical & Lab Supplies	158.80
Lambert Reporting	Legal-Court Related	45.50	Zep Manufacturing Co	Shop Equipment	208.75

All Ayes

**Motion made** by Helmricks, second by Ries and carried to approve the "Application for Approval of Underground Construction on Delaware County Right-of-Way" for Windstream Communications, Inc. to bury approximately 14,292 feet of copper cable along 320<sup>th</sup> Street and 333<sup>rd</sup> Avenue approximately four (4) miles east of Hopkinton in Section 27 of South Fork Township. All Ayes

**Motion made** by Ries, second by Helmricks and carried to acknowledge receipt of manure management plan updates as follows: John Bagge in Section 9 of Bremen Township; Three Little Pigs Sites 1 & 2, Curt Bockenstedt, in Lodomillo Township, Clayton County; and Leo Boeckenstedt, LLC in Section 4 of Honey Creek Township. All Ayes

**Motion made** by Helmricks, second by Ries and carried to approve the request made by Garlyn Glanz, Conservation Director, to deposit \$1,080.00 cash rent received for the Retz area farm ground into the Conservation Trust Fund (68000). This fund pays for the property taxes on the Retz area farm ground. All Ayes

**Motion made** by Ries, second by Helmricks and carried to approve the following resolution regarding an interfund loan:

**RESOLUTION  
REPAYMENT OF INTERFUND LOAN**

**BE IT HEREBY RESOLVED** by the Delaware County Board of Supervisors that due to sufficient funds in the Rural Services Fund, the July 16, 2013 interfund loan of \$150,000.00 be paid back to the General Basic Fund without interest.

**IT IS FURTHER ORDERED** that the Delaware County Treasurer change her records accordingly to show the repayment of this loan.

Dated this 25<sup>th</sup> day of March, 2013.

Delaware County Board of Supervisors

/S/ Jeff Madlom, Chairperson

**ATTEST:**

/S/ Carla K. Becker, Delaware County Auditor

All Ayes

**Motion made** by Helmricks, second by Ries and carried to approve the transfer of \$59,116.00 from the Rural Services Fund to the Secondary Roads Fund based on tax collections in the month of February, 2013. All Ayes

The next item on the agenda is the "Consideration of Awarding Bid for 2013 Pavement Marking Program." Bids for this project were received and read at the March 18, 2013 meeting but consideration was tabled until March 25<sup>th</sup>. Due to there being a tie for low bid, the Board of Supervisors put the names of Vogel Traffic Services and KAM Line Highway Markings into a box and had a member of the media draw out one of the names. The name drawn was Vogel Traffic Services.

**Motion made** by Ries, second by Helmricks and carried to award the bid for the 2013 Pavement Marking Program to Vogel Traffic Services in consideration of its low bid of \$56,950.40 (\$14.80/gallon). The project is to mark 229.05 miles of county roadways with yellow centerlines. Late start for this project is August 19, 2103. All Ayes

**Motion made** by Helmricks, second by Ries and carried to award the bid for the D22 (old Hwy 20) Paving Project (LOST-14(01)--73-28) to Horsefield Construction, Inc. for its low bid of \$1,039,733.32. Bids were received and read at the March 18, 2013 meeting with the awarding being tabled until March 25<sup>th</sup>. The project is to pave 4.55 miles of D22 from the Earlville city limits easterly to the CNN Railroad underpass with PCC Overlay-Whitetopping. The late start date is August 19, 2013. All Ayes

**Motion made** by Ries, second by Helmricks and carried to approve the Iowa DOT materials inspection costs for the X21 and X47 Paving Projects in the amount of \$2,813.49. All Ayes

**Motion made** by Helmricks, second by Ries and carried to approve the probationary employee pay raise for Wade Feldman from \$15.94 to \$16.93 per hour. This is an increase from 80% to 85% of the full position wage of \$19.92 and will be effective April 1, 2013. All Ayes

**ENGINEER'S REPORT**

Two (2) Delaware County projects were read for state bid lettings. River City Paving read low for the X-47 Paving Project and K Construction read low for the Westhoff Bridge Project.

**NEXT MEETING**

The next regular session of the Board of Supervisors will be held on Monday, April 1, 2013 at 1:15 pm.

**PUBLIC COMMENTS:**

None.

There being no further business before the Board, Chairperson Madlom asked for a motion to adjourn.

**Motion made** by Ries, second by Helmricks and carried to adjourn the meeting at 1:30 pm. All Ayes

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, Auditor