

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

July 2, 2012  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Carolyn Wilson, Anthony Bardgett, Carla Becker and three (3) members of the media. Shirley Helmrichs, Chairperson, called the meeting to order.

Motion made by Madlom, second by Ries and carried to approve the minutes from the June 25 & 26, 2012 regular and work sessions. All Ayes

Motion made by Madlom, second by Ries and carried to approve the following employees to attend their respective meetings: Carla Becker to attend the Auditor's Summer Conference in Council Bluffs July 24-27, 2012; and Anthony Bardgett to attend the County Engineers mid-year conference in Ames on July 12, 2012. All Ayes

Motion made by Ries, second by Madlom and carried to approve the following claims for payment, including the June 29, 2012 payroll in the amount of \$161,772.67:

Alliant Energy	Service	3408.84
Black Hills Energy	Service	32.07
BP	Fuels	1144.90
CenturyLink	Telephone Services	422.59
Delaware County Fair Society	Contribution	37000.00
DJ Hucker	Mileage	11.10
ISAC Group Unemployment Fund	2 <sup>nd</sup> Quarter Unemployment	4625.66
Kuhlman Construction LC	Rock Resurfacing	327334.28
Kuhlman Quarries	Rock	30964.37
City of Manchester	Water/Sewer	44.65
Mediacom LLC	Misc Supplies	139.95
Rich Sampson	Mileage	27.75
Jim Stone	Mileage	16.65
VISA/Mastercard %First State	Supplies & Services	585.06
Walmart Community	Supplies	88.92
Windstream	Telephone Service	1765.24

All Ayes

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" submitted for approval.

Motion made by Madlom, second by Ries and carried to acknowledge receipt of the following manure management plan updates: Jean Link, GLW Family Partnership, in Section 10 of Coffins Grove Township; JB Investments, Reth Site, in Section 3 of South Fork Township; JB Investments, JB Site 2, in Section 32 of South Fork Township; Premier Pork, Premier Pork #2, in Buchanan County; Premier Pork, Premier Pork #3, in Buchanan County; an Mouw Family Investments LLC, Orr Site, in Section 25 of Hazel Green Township. All Ayes

Treasurer Carolyn Wilson gave the Treasurer's Monthly Banking & Investment Report. She stated that \$14,753,105.69 was invested in various banks across the county on behalf of all taxing entities. She pointed out that \$6,090,000 these funds is the bond proceeds for Lake Delhi. In the investment of these funds, she solicited the assistance of Keith Kramer in sending out bid sheets of which she received only four (4) back. She will be able to put the majority of the monies in a 1.5% Hi-Fi account with Citizens State Bank with the remainder to be in two (2) certificates of deposit at Community Savings Bank. In order to do this, she will need the Board to consider amending the county's depository resolution.

Motion made by Ries, second by Madlom and carried to acknowledge receipt of the Treasurer's Monthly Banking and Investment Report showing that on July 2, 2012, \$14,753,105.09 was invested on behalf of all taxing entities in various banks across the county. All Ayes

Motion made by Ries, second by Madlom and carried to approve the following amendment to the Depository Resolution:

**RESOLUTION  
 NAMING DEPOSITORIES**

**BE IT HEREBY RESOLVED**, that the Delaware County Board of Supervisors of Delaware County, Iowa, approves the following list of financial institutions to be depositories of Delaware County funds in conformance with all applicable provisions of Chapter 12C of the 2009 Iowa Code. The County Treasurer and other county officers, as shown below, are hereby authorized to deposit the Delaware County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

<u>Depository Name</u>	<u>Location of Home Office</u>	<u>Maximum Bal. (Prior Resolution)</u>	<u>Maximum Bal. (This Resolution)</u>
<b><u>Treasurer:</u></b>			
GNB Bank (f/k/a First State Bank)	Manchester	\$ 12,000,000	\$ 12,000,000
Farmers & Merchants Savings Bank	Manchester	5,000,000	5,000,000
Heritage Bank of Delhi	Marion	1,500,000	1,500,000
Farmers Savings Bank	Colesburg	5,000,000	5,000,000
Citizens State Bank	Monticello	5,000,000	8,000,000
Community Savings Bank	Edgewood	5,000,000	8,000,000
<b><u>Auditor:</u></b>			
First State Bank	Manchester	20,000	20,000
<b><u>Recorder:</u></b>			
First State Bank	Manchester	100,000	100,000
<b><u>Sheriff:</u></b>			
Farmers & Merchants Savings Bank	Manchester	750,000	750,000
<b><u>Board of Supervisors:</u></b>			
Citizens State Bank	Monticello	100,000	100,000
Farmers & Merchants Savings Bank	Manchester	100,000	100,000
First State Bank	Manchester	150,000	150,000
Community Savings Bank	Edgewood	100,000	100,000
<b><u>Clerk of Court:</u></b>			
Farmers & Merchants Savings Bank	Manchester	750,000	750,000

This resolution is being adopted at a meeting of the Board of Supervisors of Delaware County, duly called and held on this 2<sup>nd</sup> day of July, 2012, a quorum being present, as said resolution remains of record in the minutes of said meeting and is now in full force and effect.

Delaware County Board of Supervisors

/S/ Shirley E. Helmricks, Chairperson

/S/ Jeff Madlom

/S/ Jerry Ries

Attest:

/S/ Carla K. Becker, Delaware County Auditor

All Ayes

Chairperson Helmricks addressed those present regarding the 2012-13 Insurance Package renewal for Delaware County. She stated that a work session was held last week with agent Pat Dolan to go over the insurance renewal figures. Overall, there is an increase of \$26,361 in the 2012-13 premium from the 2011-12 figures. Keeping in mind Mr. Dolan's advice, the county will continue to utilize its safety committee to help improve the safety of the county's workers and ultimately reduce the worker's comp premium as well. The Board will also be looking at other areas such as increasing the property insurance deductible and a possible reduction in coverage for valuable papers since all offices have been diligently looking at ways to digitally archive records.

Motion made by Madlom, second by Ries and carried to approve the 2012-2013 Insurance Package Renewal for Delaware County at a total premium of \$252,510. All Ayes

Motion made by Ries, second by Madlom and carried to acknowledge receipt of the following chairperson appointments to boards:

**Adams & Hazel Green FD#1 Trustees**

James Kinley to a three (3) year term expiring May 22, 2015 (retroactively to March 22, 2012)

**Delaware County Conservation Board**

Mike Schmitz to a five (5) year term expiring July 1, 2017

**Eastern Iowa Regional Utility Service Systems (EIRUSS)**

Jerry Ries to a one year term expiring January 1, 2013 (retroactively to January 1, 2012)

**Eastern Iowa Tourism Council**

Bev Rahe to a one year term expiring July 1, 2013

Jeannie Domeyer, Alternate to a one year term expiring July 1, 2013

**Veteran Affairs Commissioner**

Larry Beaman to a three (3) year term expiring July 1, 2015

All Ayes

Motion made by Madlom, second by Ries and carried to approve the following agreement with Penn Center, Inc.:

**AGREEMENT**

Agreement made and entered into this 2nd day of July, 2012, by and between Delaware County, Iowa (County) and Penn Center, Inc. (Center), to-wit:

**WHEREAS**, County is a governmental entity empowered under Chapter 331.301(1) of the 2001 Code of Iowa to exercise any power and perform any function it deems appropriate to preserve and improve the safety, health, welfare and comfort of its residents, and

**WHEREAS**, Center is a non-profit corporation incorporated in 1994 under the provisions of Chapter 504A of the Code of Iowa to provide care and services for mentally ill, mentally retarded and indigent persons, and is licensed by the Iowa Department of Inspections and Appeals, and

**WHEREAS**, the Center currently operates a facility which provides care and services for mentally ill, and intellectually disabled persons, said facility being known as the Penn Center Inc., and

**WHEREAS**, it is County's concern to ensure the provision of such services for Delaware County residents who are mentally ill, intellectually disabled, or indigent which are designed to assist such residents in reaching and maintaining their maximum functional levels and the living of their lives with dignity and respect, and

**WHEREAS**, it is deemed that the foregoing purposes and objectives can best be realized by continuing the administrative responsibility and fiscal control of the operation of the Facility to the Center.

**NOW, THEREFORE** in consideration of the foregoing and of the following mutual commitments, it is agreed:

1. The Center through its Board of Directors, shall have sole and exclusive authority and responsibility for the administration and operation of the Facility as a licensed residential care facility (RCF) for a term of three (3) years which shall include, but not be limited to, the exclusive fiscal, operational, administrative and program control over the Facility; the screening, admitting and/or discharging of residents; and the receipt of all monies received through the administration and/or operation of the Facility.
2. Center shall administer and operate the Facility in full compliance with all applicable laws and regulations promulgated by those federal, state, or local authorities having jurisdiction over the Facility and shall obtain and maintain such license(s), approval(s) and/or accreditation(s) as may be required there under. This shall also include, but not be limited to, the exclusive fiscal, operational, administrative and program control over the Facility; the screening, admitting and/or discharging of residents; and the receipt of all monies received through the administration and/or operation of the Facility.
3. In the administration and operation of the Facility, the Center shall:
  - (a.) assume full responsibility for the day-to-day operations of the facility, including all administrative and financial matters;
  - (b.) extend preference for Facility admissions to residents of Delaware County who are mentally ill, intellectually disabled, or elderly and indigent;
  - (c.) maintain its operation in keeping with the principals of ethical behavior as established by such organizations as the American Medical Association, the American Psychological Association, the National Association of Social Workers, and the American Nurse's Association;
  - (d.) complete all governmental reporting requirements and necessary documentation associated with claims for supplemental security income, state supplemental assistance, Medicaid, Medicare and other related financial matters for individual residents;
  - (e.) assist residents in applying for financial assistance for which they may be eligible;
  - (f.) maintain the Facility's status under license from the Iowa Department of Health.
  - (g.) maintain, during the term of this Agreement, general liability insurance for the entire facility and premises in the amount of Four Million Dollars (\$4,000,000) naming the County as an additional insured. Proof of insurance will be provided to the County.
  - (h.) maintain, during the term of this Agreement, professional malpractice insurance covering such employees as the Center deems warranted,
  - (i.) maintain, during the term of this Agreement, fire and extended coverage insurance on the entire facility and premises, and the personal property of County located therein naming the County as an additional insured to the extent of the County's interests, in an amount determined as sufficient to provide for replacement of the entire facility and premises. Proof of insurance will be provided to the County.
4. Coincidentally with the execution of this Agreement, the parties shall enter into a Lease Agreement for Facility property, both real and personal, located at 2237 245th St., Delhi, Iowa 52223. Said Lease Agreement and the terms and conditions thereof are hereby incorporated within this Agreement and made a part thereof.
5. County may inspect the Facility at reasonable times for the purpose of satisfying its obligations and responsibilities to Delaware County taxpayers and ensuring the provisions of this Agreement are being fulfilled. Provided, however, neither the foregoing provision nor any other provision in this Agreement shall establish any right in the County, nor shall the same be

- construed to establish any such right in the County, for the operation, administrative management, and/or fiscal control of the Facility.
6. The County will designate a qualified mental health professional who shall review client treatment plans, service plans, and progress reviews for the purpose of satisfying the County's obligations and responsibilities to Delaware County taxpayers and ensuring that the provisions of this agreement are being fulfilled. The Center will allow the County designee full access to the above records at reasonable times and shall obtain the appropriate signed release authorizing County access. Provided, however, neither the foregoing provision nor any other provision in this agreement shall establish any right in the County, nor shall the same be construed to establish any such right in the County, for the operation, administration management, and/or fiscal control of the facility.
  7. The Center may seek financial support from the County by making a request for funding through the budget process established by the Delaware County Board of Supervisors.
  8. In any year the Center receives or requests County funds the Center shall provide to the County, by November 1 of each year, two copies of the agency's audited financial statements prepared by a certified public accountant on a two year comparative basis. Said financial statement shall contain a supplementary schedule of functional expenses for the Center and a separate statement of County support received.
  9. In any year the Center receives or requests County funding, the Center may provide to the County's designee monthly statistics upon request reporting the number of Delaware County residents referred to the Center, admitted to the Center and discharged from the Center. Additionally, the Center may provide to the County's designee upon request the current range of ages and disabilities of Delaware County residents at the Center. The Facility Administrator may meet upon request with the County Community Services Director, the Director of the Mental Health Center, and others designated by the Board of Supervisors to discuss mental health issues and other issues of mutual concern.
  10. The Center may request County funding for any individual client determined to have Delaware County legal settlement. In any case where County funding is requested, the Center shall provide County with a completed "Request for Funding" form, including a properly executed consent to release of information form, (Exhibit A.), and completed Central Point of Coordination application. Upon receipt of the completed documents, County shall determine whether County funding for the individual client will be approved.
  11. Center may request County funding of eligible medical expenses of those Center clients with Delaware County settlement and without either Title XIX funding or private insurance. In any case where County funding of eligible medical expenses is requested, the Center shall indicate the request by marking the appropriate line on the "Request for Funding" form, (Exhibit A.) Upon receipt of the completed form, County shall determine whether County medical services funding for the individual client will be approved and whether any limitations apply to the funding.
  12. County shall provide written authorization to Center for each client the County agrees to fund pursuant to this agreement. County shall have the right to rescind said written authorization as to any client upon thirty-five (35) days written notice to Center.
  13. If the Center receives reimbursement for the care of an individual client from any source of payment, which was not identified on the "Request for Funding" form, the total amount of reimbursement so received shall be subtracted from the amount of County funding requested.
  14. For the first fiscal year of this agreement the RCF gross per diem rate billable to Delaware County shall be \$95.49. The gross rates for each subsequent fiscal year shall be adjusted by the County on an annual basis according to the Consumer Price Index, US City Average for all urban consumers in effect by June, one year prior to the start of the fiscal year the rate adjustment becomes effective. In the event the United States Department of Labor, Bureau of Statistics, significantly changes the structure of the Consumer Price Index and a Consumer Price Index calculated by the method utilized at the time this agreement becomes effective is no longer published, the parties agree to negotiate any rate adjustment. The net per diem rate for each fiscal year shall be determined by subtracting the maintenance rate established by the Iowa Department of Human Services from the gross per diem rates established above.
  15. Upon request of the Center, the County may approve a rate for an individual client, which is different from the rates specified in paragraph 14. Such approval is valid only if provided in written form.
  16. The Center may submit billings for actual services provided for individuals approved for funding by the county CPC two times per month. Billing cycles will be submitted by the county auditor to the center. The Center billing shall identify client name, client days, approved billing rates, total amount billed for each client, and transfer dates and closing dates if applicable. Client days shall be defined as the sum of the number of days each individual client received service pursuant to this agreement from the Center during the month billed. Client shall be defined as a person for whom the County has, pursuant to this agreement, agreed in writing to purchase service from the Center.
  17. The County shall make bi-monthly payments to the Center based upon the reimbursement requests submitted by provider under paragraphs 14 and 16 above.
  18. This Agreement shall be binding on the parties hereto and neither party shall transfer nor assign its interest in this Agreement without the written consent of the other party. However, County retains its right to mortgage or sell or transfer the title of all of its right, title and interest in the premises or property which are subject to the lease which has been incorporated within this agreement, without notice to the Center, subject to this lease.
  19. Any uncollected monies due and owing to Delaware County for services and care at the Facility rendered prior to July 1, 1994, remain the property of Delaware County and may be collected or received by Delaware County after the effective date of this Agreement.
  20. Nothing in this Agreement shall constitute, nor be construed as constituting, the Center as an agent for the County nor as establishing any right in the County regarding the operation, administration, or fiscal control of the Facility or with regard to the management of its residents, employees, staff or personnel.
  21. Communications relating to the interpretation and/or application of this Agreement shall be between the Board of Supervisors, for the County, and the Executive Director/Administrator, for the Center.
  22. Amendments to this Agreement may only be accomplished by written instrument duly executed by the parties.
  23. All notices or other communications between the parties shall be in writing, and if to the County, shall be either personally delivered or mailed to the Chairperson, Delaware County Board of Supervisors, or, if to the Center, to the Administrator of the Center at P.O. Box 273, Delhi, Iowa 52223.
  24. This Agreement shall be effective July 1, 2012 and terminate June 30, 2015, and may be extended from time to time to such further dates as mutually agreed in writing by the parties.
  25. This Agreement may be terminated, for any reason by giving to the other party ninety (90) days prior notice in writing of such termination.
  26. This Agreement entered into by Center pursuant to and by authority of its Board of Directors at its meeting of \_\_\_\_\_, 20\_\_\_\_.

Executed at Manchester, Delaware County, Iowa.

DELAWARE COUNTY, IOWA

BY: /S/ Shirley E. Helmricks

Chairperson, Board of Directors

Board of Supervisors

Attest: /S/ Carla K. Becker, County Auditor

All Ayes

Penn Center, Inc.

BY: Chairperson, Delaware County

Motion made by Ries, second by Madlom and carried to approve the purchase of a 100 hour contract with Solutions, Inc. out of Spencer, Iowa. Since this is the second contract that the Board has approved since March 2012, they felt it was a good idea to look into having department heads pre-approve any major service needs or installations during the budget process. All Ayes

Motion made by Madlom, second by Ries and carried to approve a probationary wage increase for Casey Langel with the Secondary Roads Department. Mr. Langel has completed two (2) years of employment and is entitled to his fourth step raise from 95% to 100%

of the hourly wage for his respective position. Effective July 6, 2012 his wage will be raised from \$19.08/hour to \$20.08/hour. All Ayes

Motion made by Ries, second by Madlom and carried to approve the contract for the Pin Oak Park Road Pavement Project (LOST-13(02)—73-28 with Mathy Construction d/b/a River City Paving in consideration of \$205,906.15. The late start date for this project is October 1, 2012 with 10 working days allocated for completion.

**ENGINEERS REPORT**

**X21 Paving Project** – The contractor is working on the final lift of asphalt pavement this week. Work remaining includes shouldering, paving intersections, and pavement markings.

**X47 Paving Project** – The asphalt paving is complete. The contractor still needs to work on paving intersections, shouldering, and pavement markings.

**Red Schoolhouse Bridge** –Work is continuing on the bridge deck forms. The contractor will be placing structural deck steel very soon.

**W69 Paving Project** – The concrete paving operation is underway. Approximately 1.5 miles have been paved from Dundee to the north. The road is being reopened in stretches once we receive the proper concrete maturity. It should be noted that we have left a gap in the new pavement for campers to enter the gravel road at the south entrance to Backbone State Park.

**218<sup>th</sup> Street Bridge (Plum Creek Bridge)** – The road was closed today for the start of construction. Work is beginning on clearing and grubbing of trees and will move to removing the old bridge.

**Contract Rock** – We are waiting for the contractor to move back into the county and continue work. Approximately two thirds (2/3) of the rock resurfacing program has been completed.

**NEXT MEETING**

The next regular session of the Board will be on Monday, July 9, 2012 at 1:15 pm at the Supervisors' Office in the courthouse.

**PUBLIC COMMENTS:**

None.

There being no further business before the Board, Chairperson Helmrichs asked for a motion to adjourn.

Motion made by Ries, second by Madlom and carried to adjourn the meeting at 1:42 pm. All Ayes

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA            )  
                                      ) Ss:  
DELAWARE COUNTY        )

July 3, 2012  
Manchester, Iowa  
10:00 AM

The Delaware County Board of Supervisors met in work session this date at 10:00 am with all members present. Also present were R. Mark Cory, Garlyn Glanz, Mary Kray, Laurie Kramer, Carolyn Wilson, Pam Klein, Keith Kramer, Larry Peter, Eve Peter, and Carla Becker. No media was present. Shirley Helmrichs, Chairperson, called the meeting to order.

**10:00 am – Development Agreement for Expenditure of GO Loan Proceeds to Rebuild Lake Delhi**

The main goal of this work session is to begin the process of formulating a development agreement for the expenditure of the proceeds from a county-wide bond to help rebuild the Lake Delhi dam and spillway. Mark Cory, the county's bonding attorney, addressed the Board regarding what each of them would like to see in this agreement.

Supervisor Ries stated that he would require the ownership of the dam area to be transferred from LDRA to the District Trustees to make it "public" property.

Supervisor Madlom added that there needs to be additional "public" access with ample parking for trucks and trailers.

Conservation Director Garlyn Glanz expanded on the subject of additional "public" access. He stated that the Conservation Board highly recommends additional public boat docks with adequate parking for 10-15 trucks and trailers. He also stated that with the Iowa Department of Natural Resources promoting the River Trails Program, we need to look at what can be done to portage around the new dam and spillway structures to keep the area viable for canoes, kayaks and inflatable water crafts.

Supervisor Helmrichs stated that she would like to see the county bond money go only for the creation of the spillway rather than for the repair of the dam structure itself. The construction of the spillway is estimated at around \$8 million. Mr. Cory stated that since the code section which allows the Board to bond in the first place is for flood protection and remediation, the construction of the spillway would seem like a logical place for the county money.

Mr. Cory stated that the county's participation in the rebuilding project will be outlined in a 28E agreement with the district. Within that agreement, the Board can place its restriction on how the money is used as well as how much of the county money is utilized at any particular time. He will look at completing the first draft with a 50% match by the district on spillway construction.

Supervisor Ries stated that he would also like to see the county's money tied to the district actually receiving the state funds.

Supervisor Helmrichs stated that she would not be in favor of the funds being tied to the state monies. "There are county funds", she stated.

Mr. Cory understood what Supervisor Ries was getting at although he did agree with Supervisor Helmrichs. However, the Board could require the District to furnish a detailed description of the project along with proof of funding for the dam and spillway construction. They could furnish a "comprehensive plan" of the project with a detailed timeline and budget. Mr. Cory did suggest that the Board could do away with the need for this type of "plan" from the district by simply reimbursing the district *after the project is completed*. That way the Board would be assured that all permits were issued and that the district had enough monies to complete the entire project. However, with the districts limited debt capacity and projected tax revenues, this option is not feasible.

Mr. Cory recapped the meeting as follows:

1. The Board would like the agreement to require public ownership of the dam and spillway
2. The county funds should only be used for the filling of the breached area and the construction of the spillway
3. There needs to be additional public access
  - a. One or more public boat ramps with parking for 10-15 vehicles and trailers
4. Plan some type of portage around dam and spillway for River Trail Program
5. All state, federal and local laws and ordinances met and permits in place
6. Comprehensive Plan provided by the district showing projected timeline, budget and funding sources to meet the match requirements
7. Set time limit as to when the bond proceeds need to be spent. If tax exempt, the county may need to have proceeds spent in as little as 6 months or be required to pay back some of the tax subsidy.
8. The county money will be expended as small grants to reimburse the district for actual invoiced expenditures related to the filling in of the breached area and the construction of the new spillway.

Keith Kramer, F & M Bank, stated that the local banks would be willing to make the notes taxable for a 1.5% return versus a 1% return if tax exempt. He would like to see the note on the books yet in 2012 and look at the county doing a possible draw down to save interest costs.

Mr. Cory informed the Board that what the local banks were offering was of great benefit to the county. He will put together a first draft based on today's meeting and have it ready for the Board's review in three (3) weeks or so. At that time, the Board can meet with the District Trustees to iron out any wrinkles within the agreement.

Since this is a brand new law which has not been used much, Mr. Cory feels the Board should be very deliberate in the issuance process. Even though the public hearing has already been held, the Board will still need to do an Issuance Resolution. He would like the Board to approve this resolution sometime in September with a closing date of possibly December 1, 2012. Since this is where the dollar amount will be set, he recommends having the debate on how much the county is willing to contribute at a meeting prior to the consideration of the resolution. Having the closing in December 2012 will allow ample time for the initial principal and interest payments to be included in the 2013-2014 budget.

The Board thanked Mr. Cory for meeting with them in person and look forward to receiving his first draft and moving this process along.

There being no further business before the Board, Chairperson Helmrichs adjourned the meeting at 11:45 am.

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA            )  
                                      ) Ss:  
DELAWARE COUNTY        )

July 6, 2012  
Manchester, Iowa  
11:00 AM

The Delaware County Board of Supervisors met in work session this date at 11:00 am at the Delaware County Community Services Building on Grant Street in Manchester with Jerry Ries and Shirley Helmrichs present, Supervisor Madlom was absent. Also present were Ralph Kremer (Buchanan County), Ellen Gaffney (Buchanan County), Julie Davison (Buchanan County), Cindy Gosse (Buchanan County), Deb Schmitz (Jones County), Ned Rohwedder (Jones County), Wayne Demmer (Dubuque County), Jody Jansen (Dubuque County), Peggy Petlon (Delaware County), and Carla Becker (Delaware County). No media was present. Peggy Petlon called the meeting to order meeting to order.

#### **11:00 am – Mental Health Redesign**

The main goal of this work session is to explore the counties options within the new mental health redesign. There are counties that are already signing non-binding letters of intent to formulate regions. The Department of Human Services has stated the counties may petition to stand alone but these will be the exceptions, not the rule. To stand alone a county would need to provide all the “core” services.

Peggy Petlon, Delaware County CPC stated that they have been holding state bills since early spring. Although this is not our normal practice, it became necessary knowing that the state was cutting off certain funding sources. It is her intention to apply for transition funds to help pay for these billings.

Ms. Petlon stated that even though counties do not have to submit their intent to regionalize until April 2013, it is not in their best interest to wait. Delaware County already has a plan in place with the NE Iowa group. The plan only needs to be “tweaked” slightly to comply. It took a lot of time and several meetings to create this plan. If Delaware County decides to go another direction, there is a lot of work to be done putting together a plan from scratch. When forming regions we need to look at counties with similar services and visions. It is her feeling that the four (4) counties at the table have very similar services and visions. With the NE Iowa group wanting letters of intent before August 1, 2012, Delaware County is looking to make a decision one way or the other.

The following timeline has been set for the implementation:

#### **FY 2013**

- State will fund Medicaid service previously funded by counties
- One-time MH & Disability Services Redesign Transition Fund created. DHS will create criteria based on need. The fund begins July 1, 2012 and ends June 30, 2013.
- Counties to submit intent to join a region June 2012 – April 1, 2013
- Counties to indicate intent to apply for exemption on or before May 1, 2013.
- Counties to submit exemption application on or before June 30, 2013.

#### **FY 2014**

- \$47.28 per-capita replaces current maximum dollar amount.
- Legal settlement is repealed and residency is established July 1, 2013.
- Eligibility rules take effect
- Core Services begin.
- MHD regional services fund takes effect.
- All counties to have joined a region by December 31, 2013
- Regional service system management plans due April 1, 2014 and on April 1<sup>st</sup> each year thereafter
- Regions in compliance with implementation criteria by June 30, 2014.

#### **FY 2015**

- Regions enter into performance-based contracts with DHS on or before July 1, 2014
- Regions begin operating on or before July 1, 2014

Wayne Demmer, Dubuque County Supervisor, stated that since all regions need to provide the core services, it is important that those forming a region have similar ideas as to the important Core Plus and discretionary services being offered.

There was a lengthy discussion as to what services each county was providing that perhaps the others weren't.

Jackson County had been invited to this meeting but was unable to come. It was thought that they may already be committed to regionalizing with Clinton County.

Peg Petlon stated that they needed to move forward on this. They can't keep having all these meetings without making some kind of decision and moving forward. The big question is who will be at the table. We need to get that in place so that a Board of Supervisor member can be appointed by each participating county to be involved in the decision making process.

It was noted by Deb Schultz that Buchanan County's involvement in this group hinges on Delaware County's participation since the counties need to be adjacent in order to be in a region. There also must be at least three (3) counties in a region but they have removed the population requirements.

Delaware County Supervisor Shirley Helmrichs stated that Delaware County works well with Jones, Buchanan and Dubuque Counties. She would like to see Delaware County move more in the direction of regionalizing with Dubuque County.

Copies of sample 28 E agreements and letters of intent were passed out for counties to review.

Ellen Gaffney, Buchanan County Supervisor, stated that her county attorney felt it was important for all the counties involved to approve the same letter of intent. This would make things more consistent.

Julie Davison, Buchanan County CPC, offered to do a comparison of the services already being offered at each county.

Ned Rohwedder, Jones County Supervisor, stated that since the core services are being dictated by the State, it will be the Core Plus services that are set by the region.

Wayne Demmer stated that it becomes a regional issue as to what we are going to fund over and above the core services and whether or not the region can afford it. There is also the issue of one vote per county. Dubuque County would be the largest county in this proposed region. Do we want three (3) or four (4) small counties telling Dubuque County what services to offer?

Ned Rohwedder stated that Jones County met with the counties to the south as well. Johnson County wants weighted votes. This has some counties willing to walk since the large counties would be controlling everything.

So where do we go from here?

Wayne Demmer suggested that everyone go back to their counties and see where they stand as a Board.

Julie Davison will have the comparison spreadsheet ready by July 11, 2012 for review. She will also include financials but limit the services to 100% county funded.

It appeared that not every county was understanding the intent of today's meeting. Buchanan County officials were under the impression that Delaware and Buchanan were trying to get Jones, Jackson and Dubuque to join the NE Iowa group. While the intention of Jones, Delaware and Dubuque was to actually look at forming their own region apart from the NE Iowa group. This misunderstanding will need clarification at the next meeting.

The next work session was tentatively set for July 27, 2012 at the Delaware County Community Services Building at 10:00 am.

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

July 9, 2012  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Keith Kramer, John Bernau, Dave Kretz, Anthony Bardgett, Carla Becker and three (3) members of the media. Shirley Helmrichs, Chairperson, called the meeting to order.

Motion made by Madlom, second by Ries and carried to approve the minutes from the July 2, 2012 regular session with the following correction: In the eighth (8<sup>th</sup>) paragraph, the total amount invested by the Treasurer should read \$14,753,105.69 instead of \$14,753,105.09. All Ayes

Motion made by Ries, second by Madlom and carried to approve the following employees to attend their respective meetings: Norman Wellman to attend the NG911 Technology Seminar in Des Moines on July 12, 2012; Mike Ryan to attend the Region 6 LEPC meeting in Jackson County on July 10, 2012 and the IA Human Disaster Resource Council meeting in Linn County on July 19, 2012; Jeff Madlom, Jerry Ries and Shirley Helmrichs to attend the RTA meeting in Dubuque on July 11, 2012; Jerry Ries to attend the RC&D meeting in Dubuque on July 11, 2012; and Anthony Bardgett to attend the Asphalt Paving Associations Demonstration Project in Des Moines on July 10, 2012. All Ayes

There were no claims submitted for consideration of payment.

Motion made by Madlom, second by Ries and carried to approve the following "Applications for Approval of Underground Construction on Delaware County Right-of-Way":

**Windstream Communications** to bury fiber optic and copper cable on 320<sup>th</sup> Ave from 210<sup>th</sup> Street to 225<sup>th</sup> Street, on 225<sup>th</sup> Street from 320<sup>th</sup> Ave to 310<sup>th</sup> Ave, and on 310<sup>th</sup> Ave from 225<sup>th</sup> Street to 235<sup>th</sup> Street as well as place three (3) equipment cabinets on 235<sup>th</sup> Street east of 310<sup>th</sup> Ave. The proposed construction being located southwest of Dyersville in Section 35 of North Fork Township and Sections 2, 3, 9, & 10 in Bremen Township; and

**Maquoketa Valley Electric** to place an underground power line underneath 155<sup>th</sup> Street near 911 #2506. Proposed construction located one-eighth (1/8) mile west of the intersection of 255<sup>th</sup> Ave and 155<sup>th</sup> Street in Section 34 of Elk Township. All Ayes

Motion made by Ries, second by Madlom and carried to acknowledge receipt of a manure management plan update from Steve Sheppard, Sand Hill Pork Site Facility #63874, in Section 24 of Hazel Green Township. All Ayes

Dave Kretz, property owner, addressed the Board regarding possible dust control on Turtle Creek Road near the bridge. Mr. Kretz lives in Linden Acres which is across the river from the Turtle Creek area. He stated that at a recent road association meeting in his area, several property owners were discussing the extraordinary amount of dust that is being generated off the Turtle Creek Road across the river. He understands that the Board cannot put dust control over all the county's gravel roads. However, he thought perhaps the Board would consider dust control application in this situation due to the extenuating circumstances surrounding the region: the property owners in this area were devastated by the flood and spent a lot of money to rebuild their homes, the traffic on this roadway has increased tenfold, is moving faster and includes more truck traffic as compared to pre-flood and the county has removed much of the brush and trees along the roadway which helped to catch the dust. He is respectfully asking the Board to apply dust control along Turtle Creek Road due to these special circumstances.

The Board stated that the brush was cut back due to poor visibility. They each also stated that although they sympathize with the property owners, they were not in favor of granting dust control on county gravel roads except in cases where the County Engineer has designated a detour route. If they grant this for one road, they will have people from all over the county wanting this done. One other problem is that the property owners wanting the dust control don't live on the road itself. They reside across the river.

Supervisor Ries asked if they had considered pooling their money and having it done privately? Supervisor Helmrichs stated that it costs her \$432.00 per year to have 400 foot treated once in May and once in August. Unfortunately, the lack of rain has contributed to the problem. If they do decide to have it treated, they will need to get a permit from the County Engineer's office first. The Secondary Road crew will also try to grade the road prior to dust control application.

Mr. Kretz thanked the Board for their time and information. He will go back to the other property owners and see what they want to do.

Motion made by Madlom, second by Ries and carried to deny the request to treat a portion of Turtle Creek Road for dust control. All Ayes

Motion made by Ries, second by Madlom and carried to acknowledge receipt of the Auditor's Quarterly report which states that \$3,135.31 was collected for the quarter ending June 30, 2012 and deposited into the general funds. All Ayes

Motion made by Madlom, second by Ries and carried to acknowledge receipt of the Recorder's Monthly Report showing that for the month of June, 2012 the following fees were deposited into their respective funds:

General Fund	\$10,885.58
Recorder's Document Management Fund	351.00
Electronic Transfer Fund	<u>351.00</u>
Total Collected	\$11,587.58

All Ayes

Motion made by Ries, second by Madlom and carried to acknowledge receipt of the Sheriff's Quarterly report which shows that for the quarter ending June 30, 2012 \$77,396.59 was collected for various fees and surcharges and deposited into the general fund. All Ayes

Motion made by Ries, second by Madlom and carried to approve the Wages Paid in Fiscal Year 2011-2012 listing for publication. It was stated that the wages paid between July 1, 2011 and June 30, 2012 were higher than what was approved for salaried employees due to there being twenty-seven (27) actual pay checks issued instead of the usually twenty-six (26). The extra issued was left over wages not issued in FY 2010-11 due to the difference between the pay date and the pay period. The following is a descending listing of the wages paid as approved above:

#### 2011/2012 WAGES PAID

<u>EMPLOYEE</u>	<u>JOB TITLE</u>	<u>2011/2012 WAGES PAID</u>
Anthony Bardgett	County Engineer	\$89,236.08
John Bernau	County Attorney	\$79,056.16
John LeClere	Sheriff	\$65,010.52
Patrick Oberbroeckling	Foreman	\$63,572.69
Claudia Cahalan	Assessor	\$63,411.75
Craig Davis	Assistant to Engineer	\$63,016.94
Travis Hemesath	Sheriff's Deputy	\$59,269.39
Casey Snyder	Investigating Deputy	\$57,427.34



Brian	Hillebrand	Sheriff's Deputy	\$56,851.72
Jill	Rahe	Sheriff's Deputy	\$56,827.19
Eric	Holub	Sheriff's Deputy	\$56,374.86
Matthew	Menard	Sheriff's Deputy	\$55,960.63
Brad	Burger	Land Surveyor	\$55,757.04
Michael	Wilson	Sheriff's Deputy	\$55,275.23
Peggy	Petlon	CPC/VA/GA Director	\$55,207.58
Bonney	Amsden	Sheriff's Deputy	\$55,091.63
Eric	Brooks	Chief Deputy	\$55,014.86
Keith	Rowley	Sheriff's Deputy	\$54,414.27
Lucas	Thomsen	Sheriff's Deputy	\$53,495.07
Carla	Becker	Auditor	\$52,369.50
Deborah	Peyton	Recorder	\$52,369.50
Carolyn	Wilson	Treasurer	\$52,369.50
Norman	Wellman	County Services	\$51,554.30
Garlyn	Glanz	Conservation Director	\$51,197.44
Kimberly	Gehling	Targeted Case Manager	\$45,039.75
Gerald	Petlon	Mechanic	\$44,750.65
Richard	Langel	Equipment Operator	\$44,697.39
Dennis	Dugan	Equipment Operator	\$44,653.09
Eugene	Carpenter	Equipment Operator	\$44,564.48
Ronald	Dzaboff	Maintainer Operator	\$44,289.35
Randall	Gudenkauf	Maintenance Person	\$44,283.55
Linda	Schau	Office Manager	\$44,185.66
Douglas	Bush	Equipment Operator	\$44,137.16
David	Tibbott	Head Mechanic	\$44,090.56
Larry	Gronewold	Sheriff's Deputy	\$43,977.32
Christopher	Hucker	Maintainer Operator	\$43,923.72
Dean	Dempster	Maintenance Person	\$43,501.88
Michael	Hageman	Maintenance Person	\$43,498.06
Brett	Fessler	Maintenance Person	\$43,338.52
Ronald	Thole	Maintenance Person	\$43,285.09
Eric	Klaren	Maintenance Person	\$43,248.02
Arthur	Wickman	Maintainer Operator	\$43,220.26
Lonnie	Fry	Maintainer Operator	\$43,103.05
Donald	McNamara	Maintainer Operator	\$43,101.68
Stephen	Novak	Maintainer Operator	\$43,071.29
Mark	Thole	Maintainer Operator	\$43,018.96
Christopher	Deutmeyer	Maintenance Person	\$42,705.40
Michael	Wilhelm	Maintainer Operator	\$42,596.45
James	Diers	Sign Man	\$42,189.10
Barbara	Robinson	Deputy Treasurer	\$41,903.11
Monica	Heiserman	Deputy Auditor	\$41,903.08
Pamela	Klein	Deputy Treasurer	\$41,903.08
Marsha	Mescher	Deputy Recorder	\$41,903.08
Steve	Naber	Maintenance Person	\$41,767.11
Daneen	Schindler	Deputy Recorder	\$41,338.16
Ronald	Glanz	Park Operations Supervisor	\$40,841.76
Kevin	Offerman	Park Maintenance/Ranger	\$40,841.76
Casey	Langel	Equipment Operator	\$40,747.45
Andrea	Schmidt	Deputy Assessor	\$40,581.83
Laura	Schuman	Case Manager	\$40,365.75
Karol	Johnson	Deputy Treasurer	\$40,322.38
Judy	Lee	Sheriff's Office Manager	\$39,473.34
Michael	Ryan	Emergency Management	\$39,149.70
Michele	Africa	Deputy Treasurer	\$38,737.68
Kathy	Hauschild	Co. Attorney Office Manager	\$38,433.63
Carolyn	Becker	Case Manager/Social Worker	\$38,250.95
Julia	Hackbarth	Deputy Auditor	\$37,715.21
Anne	Rave	Deputy Auditor	\$37,629.40
Linda	Burr	Community Life Supervisor	\$37,609.00
Shawn	Foster	Maintenance Person	\$37,559.28
Dennis	Lyons	Sanitation	\$36,824.50
Dixie	Willman	Deputy Assessor	\$36,551.85
Mike	Motto	Case Manager	\$34,518.00
David	Timmer	Courthouse Custodian	\$34,317.00
Sandra	Ahrens	GA/VA Admin. Assistant	\$34,194.75
Katie	McCusker	Office Manager/CPC Assistant	\$32,494.50
Peggy	Hildebrand	Deputy Auditor	\$31,948.65
Joette	Orcutt	Jailer	\$30,592.66
Shirley	Helmrichs	Supervisor	\$29,985.75
Loel	Madlom	Supervisor	\$29,985.75
Gerald	Ries	Supervisor	\$29,985.75
Margaret	Norem	Jailer	\$29,953.41
Carol	Krogmann	Office Manager	\$28,691.25
Stacy	Wessels	Community Life	\$26,820.20
Sheri	Weber	Community Life	\$26,581.92
Danelle	Frasher	Jailer	\$25,071.36
Raylynn	Lee	Pt. Case Manager	\$23,456.56
Stacy	Reese	Assistant Courthouse Custodian	\$21,951.41
Carol	Pins	Community Life	\$21,718.96
Sarah	Feldmann	Community Life	\$20,542.05
Shirley	Lyons	Pt Conservation Secretary	\$18,171.05
Kenneth	Rion	Pt Jailer	\$17,823.01
Glenn	Nystel	Pt Jailer	\$16,725.81
Susan	Collins	Pt Jailer	\$16,305.17
Courtney	Vorwald	Pt Assistant County Attorney	\$15,642.56
Autumn	Halweg	Community Life	\$15,434.63
Carey	Atkinson	Seasonal Park Maintenance	\$13,196.96
Kirt	Caes	Seasonal Park Maintenance	\$11,252.81
Karen	Knipper	Pt-time Assessor Clerk	\$10,909.50

Scott	Bush	Park Maintenance	\$10,637.43
Jeffrey	Harris	Seasonal Roadside Mower	\$10,340.00
Melanie	Schroeder	Mental Health Advocate	\$10,210.39
Kyle	Sullivan	Seasonal Laborer	\$8,853.83
Ryan	Gallagher	Assistant Pt Attorney	\$7,801.12
Michael	Zellner	Seasonal Park Maintenance	\$6,504.33
Martha	Timmer	Assessor's Clerk/Appraiser	\$5,661.45
Richard	Cook	Seasonal Park Maintenance	\$4,278.07
Douglas	Dabroski	Temporary Survey Party Chief	\$3,774.08
Lisa	Jesenovec	Seasonal Pt Laborer	\$3,746.38
Michael	Myers	Seasonal Park Maintenance	\$3,343.64
Leavitt	Bush	Seasonal Park Maintenance	\$2,821.25
Deanna	Dement	Pt Solid Waste Secretary	\$2,176.00
Paul	Moorhouse	Seasonal Pt. Laborer	\$2,150.50
Bryan	Hansen	Seasonal Pt Laborer	\$1,980.50
Judy	Zehr	Temporary Fill-In Clerk/PEO	\$1,737.63
Thomas	Robinson	Sheriff's Reserve	\$1,665.00
Pam	Schaffer	Seasonal Park Maintenance	\$1,519.16
Alex	Tibbott	Camp Fee Collector	\$1,380.00
Aaron	Pauls	Sheriff's Reserve	\$1,117.50
Matthew	Wieser	Sheriff's Reserve	\$1,100.00
Walter	Zehr	Sheriff's Reserve	\$1,080.00
Timothy	Schwendinger	Sheriff" Reserve	\$1,031.25
Lynn	Brunsmann	Jailer	\$970.40
James	Mitchel	Sheriff's Reserve	\$870.00
Dustin	Ernst	Sheriff's Reserve	\$832.50
Jess	Hebdon	Sheriff's Reserve	\$802.50
Jim	Meisgeier	Seasonal Park Maintenance	\$660.58
Michael	Corkery	Severe Weather Dispatcher	\$649.00
Mark	Banghart	Sheriff's Reserve	\$600.00
Melissa	Sheppard	Township Trustee/PEO	\$553.00
Mary	Kaiser	Precinct Election Official	\$544.38
Linda	Loney-Fangmann	Severe Weather Dispatcher	\$517.00
Sharon	Bacon	Township Clerk/PEO	\$515.00
JoEllen	Holtorf	Precinct Election Official	\$513.75
Max	Andrews	Township Trustee/PEO	\$487.25
Darla	Kimmerle	Precinct Election Official	\$441.50
Julia	McMahon	Precinct Election Official	\$441.50
Patricia	Becker	Precinct Election Official	\$440.76
Janet	Phelps	Precinct Election Official	\$437.25
Kathy	Corkery	Severe Weather Dispatcher	\$431.75
Karen	Dabroski	Precinct Election Official	\$424.14
Mary	Poynor	Precinct Election Official	\$416.89
Allen	Remling	Precinct Election Official	\$403.13
Christopher	Cook	Severe Weather Dispatcher	\$385.00
Norma	Zahn	Camp Fee Collector	\$382.00
Lois	Faust	Precinct Election Official	\$379.63
Phyllis	Hillers	Precinct Election Official	\$375.25
Barbara	Wolfgram	Precinct Election Official	\$373.01
Emma	Amling	Precinct Election Official	\$344.01
Dorothy	Elgin	Precinct Election Official	\$344.01
Lois	Nightingale	Precinct Election Official	\$344.01
Sandra	White	Precinct Election Official	\$342.20
G. Diane	Beitz	Precinct Election Official	\$340.39
Judith	Gudenkauf	Precinct Election Official	\$340.39
Cheryl	Madlom	Precinct Election Official	\$340.39
Margie	Burkle	Severe Weather Dispatcher	\$335.50
Gerald	Lee	Township Trustee	\$330.00
Gretchen	Eibey	Precinct Election Official	\$319.01
Michael	McElmeel	Sheriff's Reserve	\$318.75
Carol	Kremer	Precinct Election Official	\$315.39
Karen	Cook	Township Clerk/PEO	\$308.75
Larry	Beaman	VA Commissioner	\$300.00
Rita	Engelken	Precinct Election Official	\$296.89
Carol	Feldmann	Precinct Election Official	\$293.26
Sandra	Swanson	Precinct Election Official	\$291.13
Daniel	Recker	Severe Weather Dispatcher	\$283.80
Mary	Jasper	Precinct Election Official	\$278.75
Rebecca	Ries	Precinct Election Official	\$275.13
Lynn	Ryan	VA Commissioner	\$275.00
Kathryn	Guilgot	Precinct Election Official	\$271.51
Randle	Fiddelke	Township Trustee	\$270.00
Billie	Zumbach	Precinct Election Official	\$250.75
Leola	Harris	Precinct Election Official	\$250.13
Marvin	Waterhouse	VA Commissioner	\$250.00
Carol	Jebens	Precinct Election Official	\$246.51
M. Diane	Miller	Precinct Election Official	\$246.51
Julie	Wessel	Precinct Election Official	\$246.51
Janet	Fischer	Precinct Election Official	\$242.88
Laura	Sutter	Precinct Election Official	\$242.88
Lawrence	Kremer	Precinct Election Official	\$235.25
Dula	Bockenstedt	Precinct Election Official	\$231.63
Robert	Clemen	Precinct Election Official	\$228.01
Karen	Cole	Precinct Election Official	\$228.01
Joan	Drees	Precinct Election Official	\$226.57
Carol	Ankrom	Precinct Election Official	\$225.25
Dennis	Gudenkauf	Township Trustee	\$225.00
Yvonne	Brandt	Precinct Election Official	\$224.76
Diana	Helle	Precinct Election Official	\$222.94
Ruth Ardell	Brooks	Precinct Election Official	\$221.13
Loretta	Welcher	Severe Weather Dispatcher	\$203.50

Suzanne	Britt	Precinct Election Official	\$191.75
Rita	Chapman	Precinct Election Official	\$191.75
Roslyn	Glynn	Precinct Election Official	\$191.75
Karen	Ries	Township Trustee	\$189.50
Henry	Brunzman	Precinct Election Official	\$188.13
Laura	Hildebrand	Precinct Election Official	\$188.13
Velda	Meyen	Precinct Election Official	\$188.13
Ilo	Rhines	Precinct Election Official	\$188.13
Lois	Schulte	Precinct Election Official	\$188.13
Angela	Staner	Precinct Election Official	\$186.32
M. Ruth	Francois	Precinct Election Official	\$184.88
Mary	Schnieders	Precinct Election Official	\$184.51
Kathy	Steenhard	Precinct Election Official	\$184.51
Norman	Boss	Township Clerk	\$180.00
Rick	Mormann	Township Trustee	\$180.00
Janet	Arjes	Precinct Election Official	\$159.50
Suzann	Guthrie	Precinct Election Official	\$159.50
Timothy	Schaffer	Seasonal Park Maintenance	\$156.00
Patricia	Dede	Precinct Election Official	\$155.88
Karen	Engelhardt	Precinct Election Official	\$155.88
Janice	Grundmeyer	Precinct Election Official	\$155.88
Marcia	Hilbert	Precinct Election Official	\$155.88
Nancy	Lahr	Precinct Election Official	\$155.88
Susan	Luensmann	Precinct Election Official	\$155.88
Marian	McGrane	Precinct Election Official	\$155.88
Valda	Schaul	Precinct Election Official	\$155.88
Lois	Schwendinger	Precinct Election Official	\$155.88
Shirley	Starr	Precinct Election Official	\$155.88
Donald	VonHandorf	Precinct Election Official	\$155.88
Jennifer	Willenbring	Precinct Election Official	\$155.88
Colleen	Eagan	Township Clerk	\$150.00
Steve	Engelken	Township Trustee	\$150.00
Marvin	Helmrichs	Township Trustee	\$150.00
Cindy	Mormann	Township Clerk	\$150.00
Kathleen	Willenborg	Precinct Election Official	\$139.75
Donna	DeShaw	Precinct Election Official	\$137.75
Marlene	Andersen	Precinct Election Official	\$134.13
Thomas	Funke	Township Trustee	\$120.00
JoAnn	Heffernan	Township Clerk	\$120.00
Gary	Helmrichs	Township Trustee	\$120.00
Steven	Lueken	Township Trustee	\$120.00
Barbara	Mossner	Township Clerk	\$120.00
Ann	Nurre	Township Clerk	\$120.00
Katherine	Rahe	Township Trustee	\$120.00
Donald	Rhines	Township Trustee	\$120.00
Charles	Robinson	Township Trustee	\$120.00
Gene	Schultz	Precinct Election Official	\$119.25
Charlie	Gaffney	Precinct Election Official	\$115.63
Michele	Tiemens	Precinct Election Official	\$115.63
Lawson	Waterman	Precinct Election Official	\$115.63
Janis	Creveling	Precinct Election Official	\$112.38
Germaine	Helle	Precinct Election Official	\$112.38
Sharon	McCrabb	Precinct Election Official	\$105.13
Judith	McMahon	Precinct Election Official	\$93.50
Mary	Smith	Precinct Election Official	\$90.63
Rodney	Bacon	Township Trustee	\$90.00
John	Bagge	Township Trustee	\$90.00
Robert	Bonert	Township Trustee	\$90.00
Daniel	Deutmeyer	Township Trustee	\$90.00
Ronald	Domeyer	Township Clerk	\$90.00
Paul	Mossner	Township Trustee	\$90.00
Gary	Nieman	Township Trustee	\$90.00
Mark	White	Township Trustee	\$90.00
John	Wiley	Township Trustee	\$90.00
Myron	Zumbach	Township Trustee	\$90.00
Wanda	Belden	Precinct Election Official	\$87.00
Judy	Ellingson	Precinct Election Official	\$71.75
Henry	Brunzman	Township Trustee	\$60.00
Robert	Demmer	Township Trustee	\$60.00
Timothy	Fellinger	Township Trustee	\$60.00
Mark	Francois	Township Trustee	\$60.00
Floyd	Goedken	Township Trustee	\$60.00
James	Guthrie	Township Trustee	\$60.00
Joe	Keith	Township Trustee	\$60.00
Bruce	Knipper	Township Trustee	\$60.00
Gary	Lahr	Township Trustee	\$60.00
Larry	Lamont	Township Trustee	\$60.00
Joel	Miles	Township Trustee	\$60.00
Al	Nefzger	Township Trustee	\$60.00
Michelle	Pasker	Township Clerk	\$60.00
David	Pierschbacher	Township Trustee	\$60.00
Glenn	Puffett	Township Clerk	\$60.00
Lary	Shaw	Township Trustee	\$60.00
Ray	Tauke	Township Trustee	\$60.00
Daniel	Vaske	Township Trustee	\$60.00
Donaline	Mitts	Precinct Election Official	\$43.50
William	Foley	Township Trustee	\$30.00
Joan	Goedken	Township Clerk	\$30.00
Timothy	Goedken	Township Trustee	\$30.00
Gerald	Marbach	Township Trustee	\$30.00
William	Oberbroeckling	Township Trustee	\$30.00

Kenneth	Ries	Township Trustee	\$30.00
James	Shover	Township Trustee	\$30.00
Kevin	Stansberry	Township Trustee	\$30.00
Gary	Vontalge	Township Clerk	\$30.00
Joe	Wulfekuhle	Township Trustee	\$30.00
Doris	Deutmeyer	Precinct Election Official	\$25.38
Eileen	Hellman	Precinct Election Official	\$25.00
Darlene	Heims	Precinct Election Official	\$21.75

**Grand Total Wages Paid July 1, 2011 thru June 30, 2012**

**\$4,194,366.67**

All Ayes

#### **ENGINEERS REPORT**

**X21 Paving Project** – The asphalt paving is complete. Shouldering, entrance rocking and edge line pavement markings still need to be completed.

**X47 Paving Project** – The asphalt paving is complete. Shouldering and edge line pavement markings will still need to be completed.

**Red Schoolhouse Bridge** –The deck steel placement is almost complete. The contractor should be pouring the bridge deck this week.

**W69 Paving Project** – The concrete paving should be completed today (July 9<sup>th</sup>). The contractor will be working on joint sealing and shouldering this week. As soon as we have the shoulders completed, we will open the road back to thru traffic.

**Pin Oak Park Road Paving Project** – The contractor is anticipating starting the project on July 17, 2012. They will likely spend a day to place the choke stone to correct the profile and then pave the next two days. The road will remain open to one lane traffic during the project with a pilot car and flaggers guiding traffic.

**218<sup>th</sup> Street Bridge (Plum Creek Bridge)** – The old bridge superstructure has been removed. Work will continue this week on removal of the old bridge abutments.

**Contract Rock** – We are waiting for the contractor to start work up again. They have moved out of the county for work elsewhere. They are approaching half of their working days being used up.

**Pavement Blow-Ups** – With the heat we had last week, a major pavement blow-up occurred on old Hwy 20 west of Manchester. The road had to be closed overnight on July 4<sup>th</sup> until we could remove the pavement that next morning. A contractor is scheduled to come in this week and pave the damaged section.

#### **NEXT MEETING**

The next regular session of the Board will be on Monday, July 16, 2012 at 1:15 pm at the Supervisors' Office in the courthouse.

#### **PUBLIC COMMENTS:**

Supervisor Ries stated that he was not in favor of having an open-ended development agreement for the expenditure of the county's loan proceeds to rebuild the dam and spillway. He contacted Keith Kramer with F & M Bank as well as the County Attorney and asked them to be here today. He continued by stating that neither Mr. Kramer nor Mr. Bernau were in favor of an open ended agreement.

Supervisors Madlom and Helmrichs both agreed that any discussion in this area should not be done under public comments but should be put on the official agenda for discussion. It was also mentioned that there has only been one work session regarding this agreement and that they don't even have a first draft in place yet. There will be several work sessions scheduled before the development agreement is completed. Also, since the money involved in this agreement is general obligation debt, there will most likely be state or federal regulation which will dictate the timeline for their expenditure.

There being no further business before the Board, Chairperson Helmrichs asked for a motion to adjourn.

Motion made by Madlom, second by Ries and carried to adjourn the meeting at 1:40 pm. All Ayes

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

July 16, 2012  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Ed Schmidt, Anthony Bardgett, Carla Becker and two (2) members of the media. Shirley Helmrichs, Chairperson, called the meeting to order.

Motion made by Madlom, second by Ries and carried to approve the minutes from the July 9, 2012 regular session. All Ayes

Motion made by Ries, second by Madlom and carried to approve the following employees to attend their respective meetings: Shirley Helmrichs to attend the RTA/RPA Review in Dubuque on July 19, 2012; Shirley Helmrichs and Jeff Madlom to attend the ECIA meeting in Dubuque on July 18, 2012; and Jerry Ries to attend the Juvenile Detention meeting in Waterloo on July 20, 2012. All Ayes

Motion made by Madlom, second by Ries and carried to approve the following interfund loan resolution:

**RESOLUTION  
 INTERFUND LOAN**

**BE IT HEREBY RESOLVED** by the Delaware County Board of Supervisors that due to insufficient funds in the Rural Services Fund, it will be necessary for said fund to borrow from the General Basic Fund \$150,000 to be paid back without interest.

**IT IS FURTHER RESOLVED** that the County Treasurer change her records accordingly to show this interfund loan.

Dated this 16<sup>th</sup> day of July, 2012.

Delaware County Board of Supervisors

/S/ Shirley E. Helmrichs, Chairperson

ATTEST: /S/ Carla K. Becker, County Auditor

All Ayes

Motion made by Ries, second by Madlom and carried to approve the following claims for payment:

Abbe Center	Outpatient	8077.30	FedEx	Postage & Mailing	10.07
Advanced Systems Inc	Maint-Off Equip/Furniture	96.29	Sarah M Feldmann	Miscellaneous	16.00
Alliant Energy	Electric Service	3473.29	Janet K Fischer	Park Development	60.00
Al's Electrical Service	Buildings-Repair/Maint	70.80	April Fisher	Custodial Supplies	138.75
Bonney J Amsden	Fuels	25.01	Four Oaks	Protection Services	1259.55
Area Payee Services	Representative Payee	37.00	Gemplers	Shop Equipment	182.60
ASAP Process Service	Legal-Court Related	280.00	Gierke Robinson Co	Minor Equip & Hand Tools	11.52
AT&T Corporate Security	Telephone Services	3.70	Goodwill Industries	Supported Comm Living	93.45
Auto Trim Design	Repair/Maint- Vehicle	100.00	City of Greeley	Water Use & Sewer	63.00
Bard Materials	Park Development	4268.93	Group Services Inc	Insurance	9688.79
Barron Motor Supply	Construction/Maint	67.10	Harris Motor Sports	Roads	3000.00
Becker Electric LLC	Repair/Maint-Fixed Equip	47.25	Hausers Water Systems Inc	Plumbing Repair/Maint	106.00
Benton Co Social Service	Basic Needs – Other	373.50	Heather Andregg	Buildings-Repair/Maint	100.00
Best Cleaners	Uniforms/mops	951.00	Helle Farm Equipment Inc	Construction/Maint	1354.81
Bi-County Disposal Inc	Sanitation Disposal	164.00	Robert Helmrich	Grounds & Maint Supplies	48.00
Black Hawk Co Auditor	Rent Payments	1168.81	Henderson Products	Repair/Maint-Radio Equip	750.00
Black Hills Energy	Natural -LP Gas-Fuel Oil	134.49	Heritage Printing	Printing Services	104.09
Black Hills Energy	Assistance	350.00	Hillcrest Comm MH	Outpatient	668.00
BOSS	Stationery/Supplies	190.74	Hillcrest Family Services	Supported Comm Living	524.00
Boubin Tire Co	Repair/Maint- Vehicle	176.78	Hopkinton Municipal Utilities	Water Use & Sewer	110.00
Carls Feed & Farm Store Inc	Public Education Items	50.90	City of Hopkinton	Grounds & Maint Supplies	90.00
Carr & Carr Attorneys	Legal-Court Related	248.00	IA Dept of Public Health	Stationery/Supplies	142.45
County Case Management	Education & Training	602.00	IA Prison Industries	Repair/Maint- Vehicle	873.30
Cedar Valley Ranch Inc	RCF	3046.80	IA Secretary of State	Notary Stamp	60.00
Central Iowa Water	Water Use & Sewer	54.26	IA Assn of Co Conservation	Dues & Memberships	1500.00
CenturyLink QCC Business	Telephone Services	29.32	Innovative Ag Services Co	Agric/Hort Services	3977.23
Cerro Gordo County Auditor	Data Processing	1755.00	ISACA	Dues & Memberships	5000.00
City Laundering Co	Buildings-Repair/Maint	182.07	ISACA Treasurer	SEAT Dues	100.00
CJ Tire & Auto Repair	Motor Vehicle	489.50	John Deere Financial	Repair/Maint-Misc Equip	44591.30
Clayton Co Sheriff	Legal-Court Related	40.00	Leon Kelchen	Grounds & Maint Supplies	48.00
Comelec Services Inc	Radio & Communications	147.00	Keltek Inc	Repair/Maint- Vehicle	573.92
Counseling & Assessment	Outpatient	105.00	Kimberly S Lange Law Office	Legal Rep Commitment	94.50
Crescent Electric Supply	Electrical Accessories	180.45	Tom Kintzle	Rent Payments	400.00
D&S Portables Inc	Sanitation Disposal	634.15	Knipper Auto & Tire	Repair/Maint- Vehicle	27.33
Delaware County Emergency	Contrib-Other Gov	28422.00	Koch Brothers	Office Equipment	70.14
Delaware Co Fair Society	Education & Training	220.00	Joseph Koopman	Rent Payments	225.00
Leader Publications	Board Proceedings	1151.09	Kuhlman Construction LC	Cover Aggregate & Sand	416.08
Delaware Co Sheriff	Transportation	3064.67	Kuhlman Quarries	Roads	5984.28
Del Co Treasurer	Data Processing	10.00	Lacal Equipment Inc	Construction/Maint	136.20
Delhi Lumber	Wood & Lumber	585.03	Lano Equipment	Construction/Maint	81.46
City of Delhi	Utilities	152.75	Lechtenberg Janitorial	Custodial Supplies	391.00
Des Moines Stamp Mfg	Stationery/Supplies	108.15	John A LeClere	Postage & Mailing	106.89
Diamond Vogel Paints	Roads	145.60	Lenz Collision Center	Repair/Maint- Vehicle	254.95
DJ Repair	Shop Equipment	234.00	Jill Lewis	Buildings-Repair/Maint	150.00
Dolan Insurance Agency	County Insurance	251034.00	Linn Co Lifts	General Transportation	32.50
Don & Walt LLC	Repair/Maint-Misc Equip	7892.92	L L Pelling Co Inc	Roads	519.20
Dons Truck Sales Inc	Construction/Maint	4964.95	Lynch Roofing Siding Inc	Data Processing Supplies	2200.00
Dubuque County Auditor	Rent Payments	249.14	Mail Services LLC	Stationery/Supplies	589.14
Dubuque County Sheriff	Sheriff Transportation	16.00	Mailing Services Inc	Postage & Mailing	2469.51
Dubuque Hose & Hydraulic	Construction/Maint	95.51	Main Street Market	Food Preparation Services	2302.49
Dubuqueland Door Co	Repair/Maint-Fixed Equip	221.19	Manatts Inc	Roads	938964.17
Dyersville Commercial	Board Proceedings	1589.51	Manchester Press	Publications	1762.34
Dyersville Equipment Co	Construction/Maint	455.00	Manchester Signs LLC	Education & Training	50.00
Eagle Property Management	Ongoing Rent Subsidy	197.55	City of Manchester	Water Use & Sewer	555.89
East Central IA Acute Care	Diagnostic Evaluation	166.84	Maquoketa Valley REC	Utilities	586.20
Eastside Storage	Buildings-Repair/Maint	30.00	Martin Equipment of Illinois	Minor Mv Parts & Access	528.33
ECIA	Fees	10713.10	Greenwood Cemetery	Care of Graves	75.00
Edgewood Auto & Tire LLC	Repair/Maint-Const Equip	200.62	Rita McGrane	Supervised Living	400.00
Ed's Lawn Care	Buildings-Repair/Maint	216.00	Midwest Business Products	Stationery/Supplies	138.34
Electronic Engineering	Repair/Maint-Radio Equip	1449.96	Susan M Morris	Legal-Court Related	20.00
Tina Elgin	Custodial	1000.00	NE IA Comm Action Corp	General Transportation	357.50
The Embroidery Place	Education & Training	6.00	Northeast Iowa Telephone	Data Processing	333.36
Emeritus at Silver Pines	RCF	2419.97	Oak Hill Cemetery Assn	Care of Graves	50.00
Environmental Management	Property Demolitions	28986.00	Office Express	Stationery/Supplies	34.96

Carol A Ogea	Outpatient	600.00	Silveredge Cooperative	Fuels	2800.71
Opportunity Village	Work Activity Services	694.12	Simmons Perrine Moyer etal	Labor Relations Services	229.50
Owen G Dunn Co	Rubber Ramp	150.84	Smittys	Repair/Maint- Vehicle	30.40
Palmer Hardware	Repair/Maint-Misc Equip	379.73	Solutions Inc	Data Processing	12313.54
Penn Center Inc	RCF	2029.57	The Spectrum Network	Supported Comm Living	92.48
Platt Cemetery	Care of Graves	12.50	Standard Auto Parts LLC	Construction/Maint	885.57
Portable Cemetery	Care of Graves	15.00	State Hygienic Lab	Medical & Health Services	36.00
Prairie View Management	RCF	2205.60	Stephens Peck Inc	Stationery/Supplies	70.00
Precise MRM LLC	Repair/Maint-Radio Equip	743.42	Sues Flower & Garden	Permanent Landscaping	362.50
Precision Collision	Repair/Maint- Vehicle	550.00	Systems Unlimited Inc	Work Activity Services	173.40
Pro Build	Minor Equip & Hand Tools	54.27	Taylor Construction Inc	Bridges	76120.94
Radio Communications	Radio Communications	10090.73	Three Rivers Inc	Fuels	17783.44
Radio Communications	Repair/Maint- Vehicle	124.20	ULINE	Stationery/Supplies	46.85
Reliance Telephone Inc	Telephone Services	200.00	University of Wisconsin	Employee Mileage/Subs	1195.00
Reporting Associates	Legal-Court Related	182.15	Unlimited Services Inc	General Transportation	832.00
Gerald L Ries	Employee Mileage/Subs	36.08	US Cellular	Telephone Services	1779.60
Rite Price Office Supply	Supplies	464.60	Visiting Nurse Association	Representative Payee	82.25
Dennis Rodamaker	Grounds & Maint Supplies	170.00	Norman J Wellman	Data Processing	12.29
Roger Johannes Construct	Park Development	3192.50	FE Welterlen Motors Inc	Repair/Maint- Vehicle	46.45
Runde Auto Group	Repair/Maint- Vehicle	28.45	West Payment Center	Magazines/ Newspaper	2518.04
Schaul Housing	Rent Payments	584.00	Widner Drug & Gift	Prescription Medicine	15.97
Scherrmans Implement	Construction/Maint	197.19	Windstream	Telephone Service	943.64
Schroeders Cash Supply	Wood & Lumber	29.44	Zee Medical Inc	Medical & Lab Supplies	254.65
Scott VanKeppel LLC	Minor Mv Parts & Access	60.53	Zep Manufacturing Co	Shop Equipment	405.92
All Ayes					

Motion made by Madlom, second by Ries and carried to approve the "Applications for Approval of Underground Construction on Delaware County Right-of-Way" from **Windstream Communications** to bury fiber optic cable along 210<sup>th</sup> St beginning approximately 2200 feet west of 333<sup>rd</sup> Ave, plowing along the south right-of-way east to 333<sup>rd</sup> Ave then south along 333<sup>rd</sup> Ave to provide service to a Verizon cell tower. The proposed construction being located approximately 1/2 mile west of Dyersville in Section 36 of Bremen Township. All Ayes

Motion made by Ries, second by Madlom and carried to acknowledge receipt of a manure management plan update from Pork Chop Ranch, Inc., Swanson Site, in Section 32 of Honey Creek Township; and a new manure management plan from TR-1, MEP Construction, in Section 8 of Bremen Township. All Ayes

Motion made by Madlom, second by Ries and carried to approve the following change order for the courthouse maintenance contract with Renaissance Restoration:

Re-sheath dormers with new 7/16" Sheathing \$4,855.00

In the removal of the old roofing material for preparation of re-shingling, it was detected that there where large holes underneath leaving insufficient material to secure the new shingles to. All Ayes

Motion made by Ries, second by Madlom and carried to approve the following renewal rates with St Lukes Behavioral Health Services for FY 2012-2013:

Psychiatric Service due to Committal (exclusive of medical doctor)	Per Day	\$554.00
Psychiatric Physician Services if a hospitalist at St. Luke's Hospital	Admission per Day	\$168.51
	Daily Care	\$56.17
	Commitment Testimony	\$112.34
Provide Initial Medical Exam by a St. Luke's Physician	Initial Medical	\$168.84

All Ayes

Motion made by Madlom, second by Ries and carried to acknowledge receipt of the Treasurer's Semi-Annual Report for publication as follows:

SEMI-ANNUAL REPORT

Certification Date July 9, 2012 For the period from January 1, 2012- June 30, 2012, Inclusive  
Statement of Account By Fund

Fund	Balance 01/01/2012	Revenues	Total To be Accounted For	Disbursements	Fund Balance June 30, 2012	Auditor's Warrants Outstanding
General Basic	2,110,309.93	2,085,461.22	4,195,771.15	2,056,288.78	2,139,482.37	138,944.47
General Supplemental	636,613.83	680,605.02	1,317,218.85	499,954.29	817,264.56	6,734.17
Rural Services Basic	138,427.74	1,117,754.38	1,256,182.12	1,216,441.96	39,740.16	5,780.26
Secondary Road	2,212,220.77	3,161,947.42	5,374,168.19	2,442,351.34	2,931,816.85	11,166.24
REAP	30,373.42	76.54	30,449.96	7,717.42	22,732.54	2,831.38
E911	158,382.30	58,579.12	216,961.42	57,034.45	159,926.97	14,912.06
EM Fund	35,599.66	76,744.04	112,343.70	62,436.99	49,906.71	.00
Advance Tax	26,246.62	30,616.91	56,863.53	.00	56,863.53	.00
Township Control	6,188.39	194,181.51	200,369.90	194,543.54	5,826.36	.00
Corporation Control	42,405.13	2,476,001.20	2,518,406.33	2,454,808.59	63,597.74	.00
School Control	178,415.43	6,296,045.28	6,474,460.71	6,273,323.82	201,136.89	.00
Area School Control	12,894.27	458,181.21	471,075.48	456,852.76	14,222.72	.00
Hospital Control	13,846.60	486,258.79	500,105.39	484,766.13	15,339.26	.00
Special Fire Districts	63.49	4,648.16	4,711.65	4,479.03	232.62	.00
Lake District	3,951.59	443,347.25	447,298.84	326,474.44	120,824.40	.00
Co. Ag. Extension	2,686.86	94,355.23	97,042.09	94,065.58	2,976.51	.00
Cons. Land Acquisition	17,374.23	5,720.74	23,094.97	354.55	22,740.42	.00
Co. Assessor	770,373.02	157,475.14	927,848.16	225,079.16	702,769.00	2,122.37
Motor Vehicle Trust	547,911.14	2,894,330.98	3,442,242.12	2,925,090.46	517,151.66	.00
City Special Project C	3,813.78	33,599.85	37,413.63	28,780.76	8,632.87	.00
Tax Redemption Trust	22,535.57	175,548.17	198,083.74	181,536.94	16,546.80	.00
Conservation Trust Fund	31,893.39	4,435.78	36,329.17	8,124.35	28,204.82	91.90
Bangs /Tb	38.17	1,339.73	1,377.90	1,335.67	42.23	.00
Drug Fund	675.23	.83	676.06	676.06	.00	.00
Flex Plan	15,531.67	.00	15,531.67	6,446.83	9,084.84	.00
Records Management A	17,053.06	2,219.58	19,272.64	.00	19,272.64	.00
Mh-Dd Services Fund	250,419.04	1,813,534.71	2,063,953.75	1,340,232.75	723,721.00	29,181.91
Recorder's Electronic Fee	750.00	2,180.00	2,930.00	2,228.00	702.00	.00
Sheriff Reserve	5,513.65	1,312.50	6,826.15	2,493.47	4,332.68	883.38
McGee Discretionary Fund	43,734.15	20,000.00	63,734.15	12,453.84	51,280.31	.00
Debt Service Fund	49,256.40	33,862.83	83,119.23	62,545.62	20,573.61	.00
Lake Delhi Dam/Spillway	.00	6,090,000.00	6,090,000.00	.00	6,090,000.00	.00
	7,385,498.53	28,900,364.12	36,285,862.65	21,428,917.58	14,856,945.07	212,648.14

Receipts and Disbursements	
Revenue	
1000 Current Net Prop. Taxes	13,003,852.97
1100 Pen.,Int. - Current Taxes	41,255.00
1120 Pen.,Int.-Mobile Homes	64.00
1130 Pen.,Int.-Grain Tax	39.00
1200 Mobile Home Taxes	2,791.00
1240 Grain Handled Tax	4,122.00
1310 E911 Surcharge	57,853.40
1320 Local Option Sales Tax	451,176.75
1600 Utility Replacement Excise Tax	42,708.50
2000 Road Use Taxes	1,522,155.99
2001 City RUTF Transfer	18,347.14
2002 State TJ Transfer	671.14
2020 Liquor Licenses/Beer Permits	1,809.16
2100 Homestead Tax Credit	276,785.74
2110 Elderly/Disabled Tax Credit	66,316.00
2170 Family Farm Tax Credit	172,769.03
2250 MH Property Tax Relief	287,516.00
2301 (FEMA Assist)	82,577.34
2342 DHS Administration Reimb.	10,113.56
2345 State pass thru - Medicaid	354,361.78
2393 SSBG-Local Purchase	59,195.00
2421 Community Development Block Gr	2,290.00
2441 Bridge Replacement	226,112.81
2501 Contract Law Enforcement	51,264.00
2511 Emergency Management Funding	76,744.04
2513 E911 Funding	54.00
2517 Dist. Court Adm.	2,279.30
2521 Solid Waste Disposal	52,161.52
2571 Elections	18,558.36
2592 Ins. Reimbursements - Oth. Gov	375.00
2594 Local Pass Thru	2,400.00
2622 Home Care Aide Grant	19,582.23
2623 Public Health Nurses Grnt	5,717.80
2624 Well Testing & Abandonment	11,658.00
2642 MH-DD Comm. Serv. Fund Alloc.	111,362.00
2644 MH-DD Allowed Growth Fact. Adj	507,833.00
2645 State Payment Program	44,351.39
2740 Other State Grants & Entitlem.	204,361.97
2890 Misc. Federal Grants & Reimb.	4,525.07
3040 Cigarette Permits	50.00
3310 Sewage Disp/Septic Tank Permit	3,450.00
3320 Water Well Permits	1,050.00
3500 Trip Permits	6,320.00
4000 Recording of Instruments	44,140.75
4020 Boat Fees	372.50
4030 Hunting & Fish & Fur Harvest	1,315.75
4040 Real Estate Transfer Tax	11,550.74
4100 Auditor's Transfer Fees	2,800.00
4130 Vital Statistics Fees	2,920.00
4140 Document Management Fees	2,180.00
4150 Passport Fees	6,874.75
4160 Electronic Transfer Fee	2,180.00
4200 Tax Sale Publication Costs	2,762.00
4210 Auto Registration Fees	85,432.28
4220 Auto Use Tax Fees	2,384.50
4250 Motor Veh. Mailing Fees	3,956.10
4260 Special Assessment Charge	630.00
4270 NSF Check Charge	90.00
4280 Driver's License Fees	16,870.00
4300 Civil Penalty Processing Fees	205.00
4400 Sheriff Fees	51,844.89
5090 Gen. Administrative Fees	1,354.02
5200 Camping Fees	36,615.00
5500 Xerox	1,256.35
6000 Interest On Investments	39,903.92
6100 Land	26,723.00
6110 Buildings Rent	9,543.55
6290 Misc. Use of Money/Prop. AdvTx	30,616.91
8100 Contributions/Donations	23,821.00
8110 Reimb. of Priv. Sources	5,328.00
8220 Overpayments of \$5 or Less	56.60
8330 Secondary Road Materials	1,510.61
8460 State Sales & Use Tax Refunds	1,717.41
8470 Miscellaneous Reimbursements	243,738.23
8501 County Enforcement Charge	1,628.90
9020 Rural Service Basic Fund	932,199.65
9100 Gen. Obligation-Bond Proc	6,090,000.00
9200 Sales-Gen. Fixed Assets	2,710.00
16000 Other	671.72
16100 Motor Vehicle License Iss	2,859,227.48
16160 Drivers License - State Share	35,103.50
16300 Special Assessments	33,599.85
16600 Tax Sale Redemption	175,548.17
Total Revenue	28,900,364.12
Other Financing Sources In	932,199.65
Other Financing Sources Out	.00
Expense	
10300 Operating Transfers	932,199.65
20000 Auditors Warrants Paid	7,394,906.65

General Basic Fund	2,056,288.78
General Supplemental Fund	499,954.29
MH-DD Services Fund	1,340,232.75
Rural Services Basic Fund	284,242.31
Drug Fund	676.06
Sheriff's Reserve Fund	2,493.47
McGee Discretionary Fund	12,453.84
Secondary Road Fund	2,442,351.34
Special Appraisers	108,409.87
Debt Service Fund	62,545.62
Emergency Management Fund	62,436.99
Consv. L Acq. & Cap. Imp. Fund	354.55
Co. Assessor Agency Trust	116,669.29
Resources Enhancement FD	7,717.42
Conservation Trust Fund	8,124.35
Lake District	326,474.44
E911 Surcharge Fund	57,034.45
Flex Plan	6,446.83
20800 Motor Vehicle Fees Pd To State	1,824,285.89
20810 M.V. Fees Paid To Gen'L Basic	89,388.38
20830 Drivers License to State	35,103.50
20840 Drivers License to County	16,870.00
20850 Recorders Elec. Trans to State	2,228.00
20900 Use Tax Paid To State	957,058.19
20910 Use Tax Paid To Gen'L Basic	2,384.50
21000 Paid By Treas. Ck.-Tax Redempt	181,536.94
21200 Treasurer Orders - By Computer	9,991,620.21
21850 Bangs/Tb Erad	1,335.67
Total Expense	21,428,917.58

Manchester, IA 52057 -

July 9, 2012 - Balance on Hand - 14,856,945.07

I, Carolyn A. Wilson, Treasurer of Delaware County, do hereby certify that the report given is a correct summary of the business transacted by me as said Treasurer during the period therein specified.

/S/ Carolyn A. Wilson

All Ayes

Motion made by Ries, second by Madlom and carried to approve the following consolidated levy rates and to direct the Auditor to spread the same upon the tax books for 2011 values, payable 2012-2013:

STATE	CO	TAXING DISTRICT	TOTAL
NUMBER	NO	NAME/TITLE	ALL LEVIES
28029	290	Adams West Delaware FD 11	26.99740
28030	300	Adams West Delaware BFD 1	26.99740
28055	310	Adams North Linn FD 11	29.44793
28056	320	Adams North Linn BFD 1	29.44793
28047	180	Bremen Western Dubuque FD 13	25.61684
28147	185	Bremen Western Dubuque FD 9	25.65146
28164	187	Bremen Western Dubuque FD 14	25.64396
28004	190	Bremen Maquoketa Valley FD 13	28.26541
28148	195	Bremen Maquoketa Valley FD 9	28.30003
28134	125	Coffins Grove Starmont FD 2	28.98018
28054	120	Coffins Grove Starmont FD 10	28.98018
28133	115	Coffins Grove West Delaware FD 2	27.03939
28069	130	Coffins Grove West Delaware FD 7	27.03939
28024	110	Coffins Grove West Delaware FD 10	27.03939
28046	010	Colony Western Dubuque	25.64646
28165	015	Colony Western Dubuque FD 15	25.64646
28040	020	Colony Edgewood-Colesburg FD 15	27.19900
28020	140	Delaware West Delaware FD 7	27.03939
28001	150	Delaware Maquoketa Valley FD 7	28.31253
28093	221	Delhi Maquoketa Valley FD 3	28.31253
28088	222	Delhi Maquoketa Valley FD 9	28.31253
28006	220	Delhi Maquoketa Valley FD 12	28.31253
28089	225	Delhi Lake Maquoketa Valley FD 12	44.41794
28090	226	Delhi Lake Ag Maquoketa Valley FD 12	28.31253
28021	035	Elk West Delaware FD 6	27.02068
28073	045	Elk Maquoketa Valley FD 6	28.29382
28002	040	Elk Maquoketa Valley FD 9	28.29382
28041	050	Elk Edgewood Colesburg FD 16	27.19779
28074	055	Elk Edgewood Colesburg FD 6	27.19779
28146	057	Elk Edgewood Colesburg FD 9	27.19779
28166	058	Elk Edgewood Colesburg FD 15	27.19779
28031	330	Hazel Green West Delaware FD 11	27.01189
28032	340	Hazel Green West Delaware BFD 1	27.01189
28058	355	Hazel Green North Linn FD 11	29.46242
28057	350	Hazel Green North Linn BFD 1	29.46242
28075	365	Hazel Green Maquoketa Valley FD 3	28.28503
28008	360	Hazel Green Maquoketa Valley FD 11	28.28503
28022	060	Honey Creek West Delaware FD 6	27.08939
28167	063	Honey Creek West Delaware FD 10	27.08939
28168	066	Honey Creek West Delaware FD 16	27.08939
28169	075	Honey Creek Edge-Colesburg FD 6	27.26650
28042	070	Honey Creek Edge-Colesburg FD 16	27.26650
28070	240	Milo West Delaware FD 7	26.99889
28076	235	Milo West Delaware FD 8	26.99889
28026	230	Milo West Delaware FD 11	26.99889
28077	255	Milo Maquoketa Valley FD 8	28.27203



28145	256	Milo Maquoketa Valley FD 11	28.27203
28007	250	Milo Maquoketa Valley FD 12	28.27203
28091	252	Milo Lake Maquoketa Valley FD 12	44.37744
28092	253	Milo Lake Ag Maquoketa Valley FD 12	28.27203
28151	203	North Fork Maquoketa Valley FD 3	28.26200
28005	200	North Fork Maquoketa Valley FD 4	28.24950
28149	205	North Fork Maquoketa Valley FD 9	28.26200
28152	207	North Fork Maquoketa Valley FD 12	28.26200
28153	209	North Fork Maquoketa Valley FD 13	28.22450
28048	210	North Fork West Dubuque FD 4	25.60093
28150	215	North Fork West Dubuque FD 9	25.61343
28154	218	North Fork West Dubuque FD 13	25.57593
28003	160	Oneida Maquoketa Valley	28.31253
28155	165	Oneida Maquoketa Valley FD 9	28.31253
28025	170	Oneida West Delaware	27.03939
28028	270	Prairie West Delaware FD 2	26.99689
28071	280	Prairie West Delaware FD 7	26.99689
28027	260	Prairie West Delaware FD 11	26.99689
28043	090	Richland Edgewood-Colesburg FD 10	27.11900
28180	095	Richland Edgewood-Colesburg FD 18	27.11900
28053	080	Richland Starmont FD 10	28.88268
28181	082	Richland Starmont FD 17	28.88268
28182	085	Richland Starmont FD 18	28.88268
28023	100	Richland West Delaware FD 10	26.94189
28050	380	South Fork West Dubuque FD 3	25.64646
28049	390	South Fork West Dubuque FD 4	25.64646
28011	410	South Fork Maquoketa Valley FD 3	28.29503
28132	415	South Fork Maquoketa Valley FD 4	28.29503
28067	420	South Fork Maquoketa Valley FD 5	28.25753
28059	430	South Fork Monticello FD 3	26.64427
28068	440	South Fork Monticello FD 5	26.60677
28009	370	Union Maquoketa Valley	28.31253
28044	450	Colesburg Corporation	32.96233
28060	460	Colesburg Agland	26.22681
28014	470	Delaware Corporation	32.41888
28061	480	Delaware Agland	27.32284
28018	490	Delhi Corporation TIF	38.54184
28017	500	Delhi Agland TIF	27.32284
28035	510	Dundee Corporation	33.18412
28062	520	Dundee Agland	26.04970
28052	530	Dyersville Corporation	30.70095
28051	540	Dyersville Agland	24.67427
28016	550	Earlville Corporation	37.86132
28015	560	Earlville Agland	27.39034
28045	570	Edgewood Corporation	36.34883
28063	580	Edgewood Agland	26.22681
28034	590	Greeley Corporation	34.08731
28033	600	Greeley Agland	26.04970
28019	610	Hopkinton Corporation	38.44850
28064	620	Hopkinton Agland	27.32284
28039	630	Manchester Corporation	38.81142
28170	645	Manchester Corporation (Milo)	38.74392
28038	640	Manchester Agland	26.11720
28173	643	Manchester Agland (Milo)	26.04970
28036	650	Masonville Corporation TIF	31.14595
28066	660	Masonville Agland TIF	26.04970
28037	690	Ryan Corporation	35.67298
28065	700	Ryan Agland	26.04970

TOWNSHIP LEVY AUTHORITY	CEMETERY LEVY	FIRE LEVY	AMBUL/ OTHER	TOTAL LEVY
Adams - BFD 1	0.02551	0.00000		0.02551
Adams - FD 11	0.02551	0.60750	0.00000	0.63301
Bremen - FD 9	0.05500	0.53750	0.07000	0.66250
Bremen FD 13	0.05500	0.50000	0.07288	0.62788
Bremen FD 14	0.05500	0.52000	0.08000	0.65500
Coffins Grove FD 2	0.06750	0.60750	0.00000	0.67500
Coffins Grove FD 7	0.06750	0.60750	0.00000	0.67500
Coffins Grove FD 10	0.06750	0.60750	0.00000	0.67500
Colony	0.06750	0.50000	0.09000	0.65750
Colony FD 15	0.06750	0.50000	0.09000	0.65750
Delaware FD 7	0.06750	0.60750	0.00000	0.67500
Delaware - Manchester Cemetery	0.06750	0.00000	0.00000	0.06750
Delhi FD 3	0.06750	0.52750	0.08000	0.67500
Delhi FD 9	0.06750	0.52750	0.08000	0.67500
Delhi FD 12	0.06750	0.52750	0.08000	0.67500
Elk FD 6	0.04879	0.51750	0.09000	0.65629
Elk FD 9	0.04879	0.51750	0.09000	0.65629
Elk FD 15	0.04879	0.51750	0.09000	0.65629
Elk FD 16	0.04879	0.51750	0.09000	0.65629
Hazel Green - BFD 1	0.04000	0.00000	0.00000	0.04000
Hazel Green FD 3	0.04000	0.52750	0.08000	0.64750
Hazel Green FD 11	0.04000	0.52750	0.08000	0.64750
Honey Creek FD 6	0.11750	0.60750	0.00000	0.72500
Honey Creek FD 10	0.11750	0.60750	0.00000	0.72500
Honey Creek FD 16	0.11750	0.60750	0.00000	0.72500
Milo FD 7	0.02700	0.60750	0.00000	0.63450

Milo FD 8		0.02700	0.52750	0.08000	0.63450
Milo FD 11		0.02700	0.52750	0.08000	0.63450
Milo FD 12		0.02700	0.52750	0.08000	0.63450
North Fork FD 3		0.01697	0.52750	0.08000	0.62447
North Fork FD 4		0.01697	0.52500	0.07000	0.61197
North Fork FD 9		0.01697	0.52750	0.08000	0.62447
North Fork FD 12		0.01697	0.52750	0.08000	0.62447
North Fork FD 13		0.01697	0.50000	0.07000	0.58697
Oneida		0.06750	0.60750	0.00000	0.67500
Oneida - Earlville Cemetery		0.06750	0.00000	0.00000	0.06750
Oneida FD 9		0.06750	0.52750	0.08000	0.67500
Prairie FD 2		0.02500	0.60750	0.00000	0.63250
Prairie FD 7		0.02500	0.60750	0.00000	0.63250
Prairie FD 11		0.02500	0.60750	0.00000	0.63250
Richland FD 10		0.06750	0.51000	0.00000	0.57750
Richland FD 17		0.06750	0.51000	0.00000	0.57750
Richland FD 18		0.06750	0.51000	0.00000	0.57750
South Fork FD 3		0.05000	0.52750	0.08000	0.65750
South Fork FD 4		0.05000	0.52750	0.08000	0.65750
South Fork FD 5		0.05000	0.50000	0.07000	0.62000
Union		0.06750	0.52750	0.08000	0.67500

	GENERAL	MGMT	VOTED PHYSICAL PLANT/EQ.	REG PHYSICAL PLANT/EQ.	DEBT SERVICE	TOTAL
West Delaware	12.38687	1.06040	0.67000	0.33000	0.00000	14.44727
Edgewood-Colesburg	11.53731	1.26309	0.00000	0.33000	1.49398	14.62438
Maquoketa Valley	10.86147	2.29751	0.00000	0.33000	2.23143	15.72041
Western Dubuque	10.70983	0.91845	1.00000	0.00000	0.44356	13.07184
Monticello	12.13794	0.83690	0.67000	0.33000	0.00000	13.97484
Starmont	14.99974	1.05832	0.00000	0.33000	0.00000	16.38806
North Linn	13.32778	0.71979	0.00000	0.33000	2.42542	16.80299

	General	Unemp.	Tort Liability	Insurance	Early Retirement	Equipment	Plant	Bonds Int.	Total
Area I	0.20250	0.00163	0.02122	0.02896	0.05890	0.09000	0.20250	0.37836	0.98407
Area X	0.20250	0.01374	0.00179	0.09258	0.27577	0.09000	0.20250	0.20000	1.07888

BENEFITTED FIRE DISTRICT						
Adams-Hazel Green BFD #1				0.60750		
COMBINED RECREATIONAL FACILITY & WATER QUALITY DISTRICT						
				District Levy	Debt Service	Total Lake
Milo Lake				4.00000	12.10541	16.10541
Delhi Lake				4.00000	12.10541	16.10541

COUNTY LEVIES	RURAL DISTRICT	CITIES
General Basic	3.50000	3.50000
General Supplemental	1.12880	1.12880
MH-DD Services	1.01452	1.01452
Hospital General	0.27000	0.27000
Hospital FICA	0.29997	0.29997
Hospital IPERS	0.34419	0.34419
Hospital Tort/Ins	0.34841	0.34841
Ag Extension	0.22656	0.22656
Assessor	0.41590	0.41590
Assessor FICA	0.00000	0.00000
Assessor IPERS	0.00000	0.00000
Rural Services Basic	3.31844	0.00000
Debt Service	0.06296	0.06296
<b>TOTAL</b>	<b>10.92975</b>	<b>7.61131</b>

STATE LEVY				
Brucellosis & Tuberculosis			0.00330	

	SUPPORT OF LOCAL EM	GENERAL	INS	EMERGENCY	DEBT SERVICE	EMPLOYEE BENEFITS	TOTAL CITY LEVY	AGLAND ONLY
Colesburg	0.00000	8.10000	0.00000	0.00000	0.00000	1.63927	9.73927	3.00375
Delaware	0.00000	8.09979	0.00000	0.00000	0.00000	0.00000	8.09979	3.00375
Delhi	0.00000	8.10000	1.73705	0.27000	1.61215	2.50355	14.22275	3.00375
Dundee	0.00000	8.10000	2.03817	0.00000	0.00000	0.00000	10.13817	3.00375
Dyersville	0.00000	8.07033	0.00000	0.00000	0.96010	0.00000	9.03043	3.00375
Earlville	0.04545	8.10000	1.12228	0.27000	2.33776	1.59924	13.47473	3.00375
Edgewood	0.06278	8.10000	1.36011	0.27000	1.48128	1.85160	13.12577	3.00375
Greeley	0.00000	8.10000	2.33535	0.00000	0.00000	0.60601	11.04136	3.00375
Hopkinton	0.04507	8.10000	1.18109	0.27000	1.96329	2.56996	14.12941	3.00375
Manchester	0.03077	8.10000	0.52238	0.27000	3.80191	2.97291	15.69797	3.00375
Masonville	0.00000	8.10000	0.00000	0.00000	0.00000	0.00000	8.10000	3.00375
Ryan	0.03544	8.10000	1.15244	0.27000	2.10878	0.96037	12.62703	3.00375

IOWA DEPT. OF REVENUE ROLLBACK ORDER ON 100% VALUATIONS:	
<b>Agricultural</b> (excluding agricultural dwellings)	57.5411%
<b>Residential</b> (Rural AND Urban - including agricultural dwellings)	50.7518%
<b>Commercial</b> EXCLUDING machinery and equipment assessed as real property pursuant to Section 427A.1 (6) of the Iowa Code	No Adjustment
<b>Industrial</b> EXCLUDING machinery and equipment assessed as real property pursuant to Section 427A.1 (6) of the Iowa Code	No Adjustment
<b>Railroad property</b>	No Adjustment
<b>Utility property</b>	No Adjustment

All Ayes

Motion made by Madlom, second by Ries and carried to table the consideration of the Long-term lease between Delaware County and Gary and Penny Sands until the County Attorney can review it. The proposed lease is for excess ground at the Lillibridge Pioneer Cemetery in Milo Township. All Ayes

Motion made by Ries, second by Madlom and carried to approve the Fireworks Permit Application for Rich Gerhold for a display to be held at the Randy Van Devegte property located at 1618 255<sup>th</sup> St in Manchester on August 4, 2012 at 9:15 pm. Rich Gerhold, a certified pyrotechnic, will be the operator. Approval of this permit is subject to the lifting of the burn ban in Delaware County or the receipt of a letter of exception from the local district Fire Chief stating that, with the blessing of the State Fire Marshall's Office, he is granting an exception to the burn ban for their display. All Ayes

The next item was added to the agenda due to timeliness.

Motion made by Madlom, second by Ries and carried to approve the Fireworks Permit Application for Kathy Dolan on behalf of the Golden Congregational Church. The display will be on the church property located at 2960 190<sup>th</sup> Ave in Ryan on July 22, 2012. Bryan Hauschild, a certified pyrotechnic, will be the operator. Approval of this permit is subject to the lifting of the burn ban in Delaware County or the receipt of a letter of exception from the local district Fire Chief stating that, with the blessing of the State Fire Marshall's Office, he is granting an exception to the burn ban for their display. All Ayes

Motion made by Ries, second by Madlom and carried to approve the following resolution regarding the Delhi parade:

**RESOLUTION FOR ROAD CLOSURE  
CITY OF DELHI PARADE**

**WHEREAS**, the Delhi Lions club requests the closure of Franklin Street in Delhi from 12:00 pm to 12:00 am on July 28, 2012 due to their parade and other activities, and

**WHEREAS**, the Delhi Lions will provide any and all necessary traffic control devices and law enforcement during the parade, **NOW THEREFORE BE IT RESOLVED**, that the Delaware County Board of Supervisors has approved the Delhi Lions Club's request for road closure of Franklin Street.

Passed and approved this 16<sup>th</sup> day of July, 2012.

/S/ Shirley E. Helmrichs, Chairperson County Board of Supervisors

Attest: /S/ Carla Becker, County Auditor

All Ayes

**ENGINEERS REPORT**

**X21 Paving Project** –Shouldering, entrance rocking and edge line pavement markings still need to be completed.

**X47 Paving Project** –Shouldering, entrance rocking and edge line pavement markings still need to be completed.

**Red Schoolhouse Bridge** –The deck is ready for the concrete pour. The contractor is waiting for cooler temperatures so the concrete mix temperature stays within specifications.

**W69 Paving Project** – The concrete paving is complete. The contractor will be working on rock shouldering and pavement markings this week. The asphalt contractor still needs to pave within the town of Dundee and all side roads.

**Pin Oak Park Road Paving Project** – The choke stone base was placed last Friday. The contractor plans to pave the base asphalt layer this Friday, July 20<sup>th</sup>, and complete the surface layer the following Monday.

**218<sup>th</sup> Street Bridge (Plum Creek Bridge)** – The contractor is working on removing the old bridge foundation. Pile drivings may take place this week.

**Contract Rock** – Rock placement resumed last week with work in the area north of Delaware. The contractor is working in the area around Greeley this week.

**Pavement Blow-Ups** – The repaired spot west of Manchester was paved last week.

**Omega Road** – Our road crews are working on Omega Road at the intersection of X31 this week. The road has been closed for work on a cross road culvert and to build up the road so as to flatten out the grade approach to X31. Work should be completed by the end of this week.

**NEXT MEETING**

The next regular session of the Board will be on Monday, July 23, 2012 at 1:15 pm at the Supervisors' Office in the courthouse.

**PUBLIC COMMENTS:**

There being no further business before the Board, Chairperson Helmrichs asked for a motion to adjourn.

Motion made by Madlom, second by Ries and carried to adjourn the meeting at 1:39 pm. All Ayes

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA            )  
                                   ) Ss:  
 DELAWARE COUNTY        )

July 16, 2012  
 Manchester, Iowa  
 2:00 pm

The Delaware County Board of Supervisors met in work session this date at 2:00 pm with all members present. Also present were Zak Dunne and Carla Becker. No media was present. Shirley Helmrichs, Chairperson, called the meeting to order.

**2:00 pm – Courthouse Maintenance Project**

Zak Dunne with Renaissance Restoration out of Galena, Illinois met with the Board of Supervisors to keep them up to date on the exterior courthouse maintenance project.

Mr. Dunne stated that they were about finished with the caulking of the windows and have already torn into one dormer. The dormers will take approximately a week per dormer to complete.

They ran into some windows with 2-3 inch gaps in the jams. They filled the gaps with wood epoxy. There will be no additional charge for this. This will take care of the brick to brick molding. If the Board wants to look at redoing the sash and molding down the road they can.

He stated that his crew is keeping on schedule. They are estimated to complete the project in late August.

There being no further business before the Board, Chairperson Helmrichs adjourned the meeting at 2:16 pm.

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

July 23, 2012  
 Manchester, Iowa  
 8:30 AM

The Delaware County Board of Supervisors met in regular session this date at 8:30 am with all members present. Also present were Garlyn Glanz, Anthony Bardgett, Carla Becker and one (1) member of the media. Shirley Helmrichs, Chairperson, called the meeting to order.

Motion made by Madlom, second by Ries and carried to approve the minutes from the July 16, 2012 regular and work session. Supervisor Madlom also made a correction to the July 2, 2012 minutes. In the seventh paragraph where Treasurer Carolyn Wilson is discussing the monthly investment report, the interest rate was erroneously listed as 1.5% when it should have been 1.25%. All Ayes

Motion made by Ries, second by Madlom and carried to approve the following employees to attend their respective meetings: Shirley Helmrichs to attend the Operation New View meeting in Dubuque on July 26, 2012; Jerry Ries to attend the Iowa Work Force Development meeting on July 24, 2012 in Elkader; and Anthony Bardgett to attend the RPA meeting in Dubuque on July 26, 2012. All Ayes

Motion made by Madlom, second by Ries and carried to approve the following claims for payment, including the July 13, 2012 payroll in the amount of \$160,739.68 warrant #26089-26214:

Black Hills Energy	Service	63.93
CenturyLink	E911 Phone Service	1.75
Maquoketa Valley REC	Cons – electric	2836.62
Windstream	Telephone Service	151.83

All Ayes

Motion made by Ries, second by Madlom and carried to approve the following "Applications for Approval of Underground Construction on Delaware County Right-of-Way":

**Windstream Communications Inc.** – to bury copper telephone cable along 267<sup>th</sup> St to place permanent cable from 262<sup>nd</sup> St west approximately 600 feet. The proposed construction being located two (2) miles southwest of Delhi in Section 25 of Milo Township; and **Windstream Communications, Inc.** – to bury copper 25 pair telephone cable along 305<sup>th</sup> St at a culvert replacement project. The proposed construction will be located three (3) miles east of Hopkinton in Section 15 of South Fork Township; and **Maquoketa Valley Electric Cooperative** – to place underground electric cable along 280<sup>th</sup> Ave between 115<sup>th</sup> and 120<sup>th</sup> Streets. The proposed construction will be located one mile south of State Highway 3 in Section 7 of Colony Township. All Ayes

There were no manure management plan updates submitted for filing.

Motion made by Madlom, second by Ries and carried to approve the amendment to the 2011-2012 Service Agreement with **Covenant Medical Center, Inc. (Wheaton Franciscan Healthcare)** by removing the word Psychiatric from Section III. A. 1 and to approve the renewal rate effective August 1, 2012 through July 31, 2013 as follows: INPATIENT FEE, \$636.00/day and EXTENDED INPATIENT FEE \$236.00/day. The word Psychiatric was inadvertently added last year. Deleting the word Psychiatric makes the agreement inclusive to both psychiatric and substance abuse services, which has been the intent all along. All Ayes

Motion made by Ries, second by Madlom and carried to approve the Class C Liquor License for Cleary, LLC doing business as The Pizza Place located at 26166 208<sup>th</sup> Ave in Delhi. Approval is for a twelve month Class C Liquor License with Sunday Sales Privileges effective July 31, 2012. The Board approval is subject to the recording of documents transferring ownership into the name of Cleary, LLC. All Ayes

Motion made by Madlom, second by Ries and carried to approve the following Actuarial Services with **Nyhart** for GASB 45 compliance:

FISCAL YEAR 2011-2012	Nyhart to provide interim GASB Disclosures	\$1,200
FISCAL YEAR 2012-2013	Nyhart to provide data collection and analysis, preparation of comprehensive annual report/actuarial valuation, and disclosures as required by GASB 45	\$2,750

All Ayes

Motion made by Ries, second by Madlom and carried to approve the hiring of Jenny Montgomery as a part-time Community Life Trainer beginning July 24, 2012 at a rate of \$8.00 per hour. All Ayes

Motion made by Madlom, second by Ries and carried to approve the pay raise for Shawn Foster from \$17.93 to \$18.92 per hour effective July 25, 2012. This is the third step raise for Mr. Foster. Accordingly, he is being raised from 90% to 95% of the hourly rate for his position since he satisfied the terms of his seniority period. All Ayes

Motion made by Ries, second by Madlom and carried to acknowledge receipt of Eugene Carpenter's notice of retirement from the Secondary Roads Department. The effective day of his retirement will be August 17, 2012 with July 24, 2012 being his last physical day on the job. The Board thanked Mr. Carpenter for his 25 years of service to the county. All Ayes

**ENGINEERS REPORT**

- X21 Paving Project** –Shouldering, entrance rocking and edge line pavement markings still need to be completed.
- X47 Paving Project** –Shouldering, entrance rocking and edge line pavement markings still need to be completed.
- Red Schoolhouse Bridge** –The deck is ready for the concrete pour. The contractor is waiting for cooler temperatures so the concrete mix temperature stays within specifications.
- W69 Paving Project** – The rock shouldering was completed last week. The asphalt contractor will be working today paving the street in Dundee. Pavement markings should be completed this week.
- Pin Oak Park Road Paving Project** – The asphalt contractor is planning to start paving after they finish their work on W69. They could begin paving as soon as the end of this week.
- 218<sup>th</sup> Street Bridge (Plum Creek Bridge)** – Work will continue this week on the pile drivings.
- Contract Rock** – Rock is being placed in the northwest part of the county this week. This year's rock program is approximately 75% complete.

**NEXT MEETING**

The next regular session of the Board will be on Monday, July 30, 2012 at 1:15 pm at the Supervisors' Office in the courthouse.

**PUBLIC COMMENTS:**

None.

There being no further business before the Board, Chairperson Helmrichs asked for a motion to adjourn.

Motion made by Madlom, second by Ries and carried to adjourn the meeting at 8:47 am. All Ayes

These minutes have been read and approved.

STATE OF IOWA                    )  
   ) Ss:  
 DELAWARE COUNTY                )

July 23, 2012  
 Manchester, Iowa  
 2:30 pm

The Delaware County Board of Supervisors and ex-officio Board of County Canvassers, for Delaware County, Iowa, met to certify the votes cast in this county at the **Lake Delhi Combined Recreational Facility and Water Quality District Trustee Election** held on the 17<sup>th</sup> day of July, 2012, as shown by the tally list returned from the election precinct with all members present. Also present was Carla K. Becker. Shirley Helmricks, Chairperson, called the meeting to order at 2:30 pm. Results of the canvass were as follows:

There were seven hundred eighty-five (785) total votes cast for the **Office of Lake Delhi Combined Recreational Facility and Water Quality District Trustee** with Mary Kray receiving two hundred forty-three (243) votes, Larry Burger receiving two hundred three (203) votes, David Fry receiving one hundred seventy-five (175) votes, Edward Schmidt receiving one hundred sixty-three (163) votes, and Arnold Palmer received one (1) vote.

**Mary Kray and Larry Burger were declared elected for a term of three (3) years.**

There were four hundred (400) total votes cast for the **Office of Lake Delhi Combined Recreational Facility and Water Quality District Trustee to Fill A Vacancy** with Lamont Davidson receiving two hundred thirty-one (231) votes and Todd Gifford receiving one hundred sixty-nine (169) votes.

**Lamont Davidson was declared elected for a one (1) year term.**

There being no further business, this meeting is adjourned.

**IN TESTIMONY THEREOF**, we have set our hands and caused this to be attested by the Clerk of the Board of Supervisors, with the Seal of this County.

Done at Manchester, the county seat of Delaware County, Iowa, this 23<sup>rd</sup> day of July, 2012.

Delaware County Board of Supervisors

/S/ Shirley Helmricks, Chairperson  
 /S/ Jeff Madlom  
 /S/ Jerry Ries

ATTEST:

/S/ Carla K. Becker, Delaware County Auditor

STATE OF IOWA )  
 ) Ss:  
DELAWARE COUNTY )

July 27, 2012  
Manchester, Iowa  
10:00 AM

The Delaware County Board of Supervisors met in work session this date at 10:00 am at the Delaware County Community Services Building on Grant Street in Manchester with Jerry Ries, Shirley Helmrichs Jeff Madlom present. Also present were, Ellen Gaffney (Buchanan County), Julie Davison (Buchanan County), Deb Schultz (Jones County), Ned Rohwedder (Jones County), Daryl Klein (Dubuque County), Jody Jansen (Dubuque County), Peggy Petlon (Delaware County), and Anne Rave (Delaware County). No media was present. Peggy Petlon called the meeting to order at approximately 10:10 AM.

Jackson County officials did not attend the meeting as they feel they are too far south to be a part of this region.

Peggy Petlon, Delaware County CPC, asked all those present to review the Matrix of Buchanan, Dubuque, Delaware and Jones Counties. This document outlines what each county does right now. Daryl Klein, Dubuque County Supervisor, asked how regionalizing will work since all four of these counties provide different levels of services. Deb Schultz, Jones County CPC, explained that all services will be provided by the region, not specifically by each county anymore. Peggy Petlon gave an example that there cannot be a waiting list for a specific service in Delaware County and not in Dubuque County – it will be by region. Deb Schultz stated that it will be totally up to the counties' Boards of Supervisors to decide how the funding for services will be handled. One possibility could be to pool part of the funds in to an "insurance pool" to use region-wide.

Discussion was held regarding the various mental health needs in each of the four (4) counties. Deb Schultz stated that the governing board which will be appointed will need to decide if additional services, beyond the mandated services, will be provided in the region. Frustration was shared amongst the attendees regarding the State requiring counties to regionalize, but not providing any rules or guidelines to go by.

Discussion was then held on the spreadsheet provided which outlined FY 2012 & FY 2013 expenditures and FY 2013 revenues for each of the four counties. Peggy Petlon stated transition money will be necessary; however Deb Schultz stated we should not count on any transition money. Discussion was held on how some of the counties were holding state bills, in hopes that the State would possibly forgive some of those bills.

Peggy Petlon reiterated that the letter of intent to regionalize needs to be done by April 1, 2013. Following that, a 28E Agreement will need to be finalized. Deb Schultz stated that when the letter of intent is completed, that will get sent to the State. The State will review the letter of intent and then provide funding to put the 28E Agreement together.

Discussion was held regarding the income limits for each of the counties present. It was also expressed that the County Supervisors need to understand all the needs throughout the region as they will have some important decisions to make. Deb Schultz stated that Jones County will also be meeting with Benton and Linn Counties regarding the formation of a region.

Daryl Klein stated that Dubuque County has a great interest in forming this region and wants to know who is willing to join in with them. Daryl continued that if these four (4) counties would form a region, he believes that since Dubuque County is so much larger, Dubuque County should have more weight in voting. Peggy Petlon stated that if the four (4) counties were to form a region, it should be treated as a region and everyone should have the same leverage when voting. It would definitely make a difference if Dubuque County feels that way as far as any of the smaller counties wanting to join with them. Shirley Helmrichs stated that Dubuque County and Delaware County sit on the RTA and RPA Boards, and Dubuque County does not have a weighted vote there. Ellen Gaffney, Buchanan County Supervisor, stated the counties within the region are all working for the same thing. She doesn't know of any board where a county has a weighted vote. Peggy Petlon stated that Dubuque County needs to decide if they indeed feel they should have a weighted vote. Daryl Klein stated that he appreciated this discussion and now has a better understanding. He agrees a region with these four (4) counties would be a good group. Good relationships have been formed already within the RTA and RPA Boards. Julie Davison stated the organization of this region will definitely be the challenge, not so much the services provided.

Daryl Klein stated he will talk with his Board within the next two (2) weeks. Jody Jansen will let Peggy Petlon know of Dubuque County's decision. At that time, the date and time for the next meeting will be set.

These minutes have been read and approved.

\_\_\_\_\_  
Shirley E. Helmrichs, Chairperson

\_\_\_\_\_  
Anne Rave, Deputy Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

July 30, 2012  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 PM with all members present. Also present were Leslie Bockenstedt, two (2) of the Bockenstedt children, Anthony Bardgett, Carla Becker and two (2) members of the media. Shirley Helmrichs, Chairperson, called the meeting to order.

Motion made by Madlom, second by Ries and carried to approve the minutes from the July 23, 2012 regular meeting and Lake District Election Canvass . All Ayes

Motion made by Ries, second by Madlom and carried to approve Shirley Helmrichs to attend the Mental Health meeting in West Union on August 2, 2012. All Ayes

Motion made by Madlom, second by Ries and carried to approve the following claims for payment, including the July 27, 2012 payroll in the amount of \$159,568.34 warrant #26460-26587:

Advanced Systems Inc	Stationery/Supplies	245.75	Lake Design & Decor LLC	Grounds & Maint Supplies	39.99
Advancement Services	Work Activity Services	1365.00	Lechtenberg Janitorial	Custodial Supplies	110.26
Alliant Energy	Electrical Service	2099.65	Jill Lewis	Buildings-Repair/Maint	225.00
Altorfer Inc	Construction/Maintenance	195.36	Shirley S Lyons	Postage & Mailing	5.30
American Legion Post 45	Stationery/Supplies	40.00	Mailing Services Inc	Data Processing	1060.53
Jody Antrim JDC Works	Park Development	442.00	Main Street Market	Food Preparation Services	695.81
Bankers Trust Company	Acct/Audit/Clerical	200.00	Manatts Inc	Roads	235035.12
Barco Municipal Prod Inc	Traffic & St Sign	726.98	Manchester Press	Publications	860.60
Bard Materials	Roads	567.49	City of Manchester	Utilities	302.18
Barnes Distribution	Construction/Maintenance	119.15	Maquoketa Valley REC	Utilities	693.94
Becker Electric LLC	Repair/Maint-Fixed Equip	69.27	Maria's Screen Prints	Safety Items	1211.81
Benton Co Social Service	Drop In/Social Support	311.25	Mediacom LLC	Telephone Services	31.29
Bi-County Disposal Inc	Sanitation Disposal	5.76	MPH Industries Inc	Other	1720.00
Black Hills Energy	Service	58.50	NE IA Comm Action Corp	General Transportation	302.50
Bob Stephen Motors Inc	Repair/Maint- Vehicle	49.98	New Beginnings	Contribution	2500.00
R Ried Boom MD	Medical & Health Services	75.00	New Vienna Metal Works Inc	Motor Vehicle	337.72
BP	Fuels	894.40	Nicks Service Center	Repair/Maint- Vehicle	135.00
Clifford Bunting	Rental-Land	1.00	Office Towne Inc	Stationery/Supplies	120.00
Cargill Inc	Cover Aggregate/Sand	40367.58	Opportunity Village	Work Activity Services	669.12
Carls Feed & Farm Store Inc	Public Education Items	73.20	Palmer Hardware	Buildings-Repair/Maint	59.95
Carpenter Uniform Co	Wearing Apparel & Uniform	113.24	Pepsi-Cola Gen Bottle Inc	Stationery/Supplies	228.36
Co Case Management	Data Processing	577.50	Phoenix Supply	Clothing & Dry Goods	40.13
ChemRight Laboratories Inc	Engineering Services	960.00	Piper Jaffray & Co	Planning-Consulting	79170.00
City Laundering Co	Buildings-Repair/Maint	122.44	Mary A Poynor	Election Official	12.21
Clayton County VA	Bus	570.17	Prairie View Managment Inc	RCF	1654.20
D&S Portables Inc	Sanitation Disposal	484.15	PRIA Property Records Ind	Dues & Memberships	55.00
Karen S Dabroski	Election Official	19.98	Radio Communications	Radio & Communications	255.00
Delaware County Auditor	Acct/Audit/Clerical	18.00	Reliance Telephone Inc	Telephone Services	200.00
Del Co Public Health	Refunds/Reimbursements	8883.73	Rise LTD	Sheltered Workshop	134.40
DJ Repair	Repair/Maint- Vehicle	278.89	Rite Price Office Supply	Supplies	37.95
Don & Walt LLC	Repair/Maint-Misc Equip	514.09	River City Paving	Roads	2850.00
Dyersville Equipment Co	Motor Vehicle	16420.00	RJ Ender Computers	Office Equipment	41.75
Eastern IA Tourism Assn	Contrib-Other Govt	500.00	Road Machinery & Supplies	Construction/Maintenance	34.40
Edgewood Auto & Tire LLC	Repair/Maint-Const Equip	17.75	Barbara A Robinson	Employee Mileage/Subs	22.20
Ed's Lawn Care	Buildings-Repair/Maint	108.00	Runde Auto Group	Repair/Maint- Vehicle	28.45
Tina Elgin	Custodial	500.00	Scherrmans Implement	Construction/Maintenance	197.74
ESRI	Data Processing	900.00	Melanie A Schroeder	Employee Mileage/Subs	286.36
F&M Bank	Stationery/Supplies	69.35	Scott VanKeppel LLC	Construct/Maintenance	1017.06
Fannon Welding LLC	Minor Mv Parts & Access	25.00	Sign-Up LTD	Traffic & St Sign	127.48
Farm & Home Publishers	Off Publication/Legal Not	426.50	Simmons Perrine Moyer etal	Legal-Court Related	4963.35
Fastenal	Steel-Iron-Related Metals	656.31	Solutions Inc	Data Processing	727.58
Carol A Feldmann	Election Official	11.10	Speer Financial Inc	Planning-Consulting	13239.45
The Fish Shack	Public Education Items	27.97	St Johns Lutheran Church	Rental-Land	1.00
April Fisher	Custodial Supplies	101.25	Standard Auto Parts LLC	Radio & Communications	166.94
G&G Living Centers Inc	Sheltered Workshop	782.40	Stanley Consultants Inc	Engineering Services	57052.90
Garlyn R Glanz	Postage & Mailing	10.60	State Medical Examiner	Medical & Health Services	1582.00
Grainger	Minor Equip & Hand Tools	160.25	The Sunshine Boy	Custodial Supplies	40.00
Autumn C Halweg	Miscellaneous	15.00	Superior Welding Supply	Rental-Machinery	120.00
Heather Andregg	Buildings-Repair/Maint	50.00	Systems Unlimited Inc	Work Activity Services	144.50
Helle Farm Equipment Inc	Construction/Maintenance	527.73	Taylor Construction Inc	Bridges	55980.16
Horizons A Family Service	Outpatient	1160.72	Three Rivers Inc	Fuels	20462.91
IA Division of Labor Services	Repair/Maint-Misc Equip	25.00	US Postmaster	Postage & Mailing	193.00
IA Dept of Nat Resources	Medical & Health Services	75.00	Vantagepoint Transfer	Salary-Regular Employees	2783.09
Interstate Batteries of Great	Minor Mv Parts & Access	187.80	VISA / Mastercard	Stationery/Supplies	701.16
ISAC	Dues & Memberships	5823.00	Walmart Community	Clothing & Dry Goods	203.41
Gary Johnson	Rent Payments	200.00	Weber Paper Company	Custodial Supplies	464.54
Joseph M Fannon LLC	Minor Mv Parts & Access	52.00	Wellmark BCBS of Iowa	Employee Insurance	950.00
Mary K Kaiser	Election Official	34.41	Blue Cross & Blue Shield	Employee Insurance	4641.79
Koch Brothers	Office Equipment	7477.00	West Payment Center	Magazines/Newspaper	279.00
Laurie Kramer	Data Processing	323.13	Windstream	Telephone Service	362.01
Kuhlman Construction LC	Roads	120425.07	Windstream	Telephone Service	1227.21
Kuhlman Quarries	Roads	16267.49	Wizard Shine	Safety Items	11.00
L&L Murphy Consulting	Planning-Consulting	4000.00	Billie K Zumbach	Election Official	51.06

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" filed for consideration.

Motion made by Ries, second by Madlom and carried to acknowledge receipt of the following manure management plan updates: Larry Diercksen in Section 18 of Milo Township (#58058); Gary Wessels in Dubuque County (#58865); and Klostermann Brothers Inc., WPF-2, in Section 23 of North Fork Township (#64872). All Ayes

Motion made by Madlom, second by Ries and carried to acknowledge receipt of the FY 2010-2011 audit report for North Iowa Juvenile Services Commission. Receipts for the year were up 31% due to the increase in detention care fees and state program receipts. Expenses totaled \$943,292 for the year. This is a decrease of 14% from the prior year due to the repayment of the Commission's remaining outstanding debt. A copy of the report can be found on the Iowa State Auditor's Office website. All Ayes



Motion made by Ries, second by Madlom and carried to approve that the Final Payment Voucher for the Bailey's Ford Bridge Project, in the amount of \$975,253.61 be sent to the Iowa Department of Transportation for final payment. The original contract was for \$988,678.19. This project is funded by 80% Federal Aid Funds and 20% Farm-to-Market funds. All Ayes

#### **ENGINEERS REPORT**

**X21 Paving Project** – The contractor is planning to start the rock shouldering either this week or next week. Entrance rocking and pavement markings also need to be completed.

**X47 Paving Project** – The contractor is planning to start the rock shouldering this week. A contractor will also be out there today adjusting existing guardrail for the rise in the road surface.

**Red Schoolhouse Bridge** – The bridge deck was poured last Friday. The contractor is planning on hauling dirt tomorrow to start building up the road surface.

**W69 Paving Project** – Most of the project work is completed. County crews are working in Dundee finishing off dirt shoulders. The road is back open to thru traffic.

**Pin Oak Park Road Paving Project** – The road was paved last week. Driveway and shoulder rock still need to be finished off along with pavement markings.

**218<sup>th</sup> Street Bridge (Plum Creek Bridge)** – The east abutment piles were driven last Friday. The contractor will continue work this week on the east pier substructure.

**Contract Rock** – Rock is being placed in the southwest part of the county this week. The contract is approximately 85% complete

#### **NEXT MEETING**

The next regular session of the Board will be on Monday, August 6, 2012 at 1:15 pm at the Supervisors' Office in the courthouse.

#### **PUBLIC COMMENTS:**

Supervisor Helmrichs thanked the Bockenstedt boys for attending the meeting. They are trying to earn their merit badges.

There being no further business before the Board, Chairperson Helmrichs asked for a motion to adjourn.

Motion made by Ries, second by Madlom and carried to adjourn the meeting at 1:26 pm. All Ayes

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

August 6, 2012  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Anthony Bardgett, Carla Becker and three (3) members of the media. Shirley Helmrichs, Chairperson, called the meeting to order.

Motion made by Madlom, second by Ries and carried to approve the minutes from the July 30, 2012 regular session. All Ayes

Motion made by Madlom, second by Ries and carried to approve the following employees to attend their respective meetings: Jeff Madlom and Shirley Helmrichs to attend the RTA meeting in Dubuque on August 8, 2012; Deb Peyton to attend the Recorder's Summer School in Okoboji August 7-10, 2012; and Carla Becker, Anne Rave and Julie Hackbarth to attend the SEAT Continuing Education class in Cedar Rapids on August 8, 2012. All Ayes

Motion made by Ries, second by Madlom and carried to approve the following claims for payment:

Alliant Energy	Service	4908.71
AT&T Corporate Security	Telephone Services	3.70
CenturyLink QCC Business	Telephone Services	26.11
CenturyLink	Telephone Services	424.66
Mediacom LLC	Data Processing	139.95
Wellmark BCBS of Iowa	Insurance	930.00
Windstream	Telephone Service	933.76

All Ayes

There were no "Applications for Approval of Underground Construction on Delaware County Right-of-Way" filed for consideration.

Motion made by Madlom, second by Ries and carried to acknowledge receipt of the following manure management plans and updates: an original plan from the Todd and Amy Mullis Revocable Living Trust, Mullis Site, in Section 10 of Oneida Township; and updates from Gary Wessels in New Wine Township, Dubuque County; Kent Keppler, C & K Pork, in Madison Township, Buchanan County; Dan & Sarah Gudenkauf, D & S, in Section 32 of Hazel Green Township; and Justin and Kevin Nieman in Section 14 of Oneida Township. All Ayes

Motion made by Ries, second by Madlom and carried to approve the Collective Bargaining Agreement between the Delaware County Sheriff's Department and the American Federation of State, County and Municipal Employees, AFL-CIO, and its Affiliated Local 1835. Said agreement shall be in effect for a period of three (3) years from July 1, 2012 through June 30, 2015. All deputy salary percentages remained unchanged from the previous contract. Effective July 1, 2012, jail officers shall receive \$13.75/hour which is a two percent (2%) increase. All Ayes

Motion made by Ries, second by Madlom and carried to approve the Collective Bargaining Agreement between the Delaware County Secondary Roads Department and the American Federation of State, County and Municipal Employees, AFL-CIO, and its Affiliated Local 1835. Said agreement shall be in effect for a period of one year from July 1, 2012 through June 30, 2013. Effective July 1, 2012, Secondary Road employees shall receive a two percent (2%) increase in their hourly rate of pay. All Ayes

Motion made by Madlom, second by Ries and carried to acknowledge receipt of the resignation of Paul Moorhouse from his part-time seasonal position with the Secondary Roads Department effective August 3, 2012. All Ayes

#### **ENGINEERS REPORT**

**X21 Paving Project** – The contractor is working on shoulders and entrances this week. Edgeline pavement markings also remain to be completed.

**X47 Paving Project** – The rock for the shoulders and entrances was completed last week. The only item left is the edgeline pavement markings.

**Red Schoolhouse Bridge** – The contractor worked on the forms for the bridge rail last week. The dirt contractor is planning to start hauling on Tuesday to begin building up the road.

**W69 Paving Project** – The only item left to complete is the guardrail installation at two (2) culvert sites.

**Pin Oak Park Road Paving Project** – The contractor still needs to finish the pavement markings for the project to be complete.

**218<sup>th</sup> Street Bridge (Plum Creek Bridge)** – The east pier encasement was poured last week. The contractor will be working on forming up the abutments for concrete pours this week.

**Contract Rock** – Rock is being placed in the southwest and south central parts of the county this week. The contract is approximately 90% complete.

**Secondary Road Crew** – Road crews are working on replacing deteriorated culverts on X31 north of Buck Creek this week. The road will be closed up to a day at a time during construction.

#### **NEXT MEETING**

The next regular session of the Board will be on Monday, August 13, 2012 at 1:15 pm at the Supervisors' Office in the courthouse.

#### **PUBLIC COMMENTS:**

None.

There being no further business before the Board, Chairperson Helmrichs asked for a motion to adjourn.

Motion made by Ries, second by Madlom and carried to adjourn the meeting at 1:25 pm. All Ayes

These minutes have been read and approved.

\_\_\_\_\_  
 Shirley E. Helmrichs, Chairperson

\_\_\_\_\_  
 Carla K. Becker, Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

August 13, 2012  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Carolyn Wilson, Jodi Cahalan, Delma Hardin, Anthony Bardgett, Carla Becker and two (2) members of the media. Shirley Helmricks, Chairperson, called the meeting to order.

Motion made by Madlom, second by Ries and carried to approve the minutes from the August 6, 2012 regular session. All Ayes

Motion made by Ries, second by Madlom and carried to approve the following employees to attend their respective meetings: Pat Oberbroeckling to attend the Iowa Streets & Roads Workshop and Annual Conference September 25-27, 2012 in Ames; John Bernau to attend an arraignment in Elkader on August 14, 2012 where he has been appointed Special Prosecutor; John LeClere to attend the 2012 Iowa Sex Offender Registry Symposium in West Des Moines August 22 & 23, 2012; Jill Rahe to attend the 2012 Child Protection Seminar in Cedar Rapids September 13-14, 2012; and Jerry Ries to attend the EIRUSS meeting in Dubuque on August 15, 2012. All Ayes

Motion made by Madlom, second by Ries and carried to approve the following claims for payment, including the August 10, 2012 payroll in the amount of \$159,013.81 warrant #26772-#26896:

Abbe Center	Prescription Medicine	9995.05	ISAC	Dues & Memberships	275.00
Abbe Center	Outpatient	8448.51	John Deere Financial	Repair/Maint-Misc Equip	778.92
Ace Homeworks	Equipment/Furniture	29.99	Gary Johnson	Rent Payments	350.00
Advanced Systems Inc	Maint-Off Equip/Furniture	117.05	Leon Kelchen	Grounds & Maint Supplies	24.00
Ahlers & Cooney PC	Planning-Consulting	2583.08	Keltek Inc	Vehicle Equipment	1597.97
Alliant Energy	Service	3213.64	Kimberly S Lange Law	Legal Rep for Commitment	88.50
American Institutional Supply	Clothing & Dry Goods	62.36	Tom Kintzle	Rent Payments	400.00
Animal Health International	Wearing Apparel & Uniform	27.25	KMCH	Education & Training	140.00
Jody Antrim JDC Works	Park Development	195.00	Koch Brothers	Typing/Printing/Binding	404.00
Bard Materials	Roads	3599.15	Kuhlman Construction LC	Roads	76636.33
Becker Electric LLC	Repair/Maint-Fixed Equip	113.13	Kuhlman Quarries	Roads	3676.49
Carla K Becker	Employee Mileage/Subs	32.62	Lahr Repair Inc	Construction/Maintenance	103.95
Best Cleaners	Uniforms/mops	886.00	Lake Design & Decor LLC	Grounds & Maint Supplies	40.99
Bi-County Disposal Inc	Sanitation Disposal	164.00	Lechtenberg Janitorial	Custodial Supplies	464.45
Black Hills Energy	Natural -LP Gas-Fuel Oil	131.67	Jill Lewis	Buildings-Repair/Maint	150.00
Black Hills Energy	Assistance	33.99	Mail Services LLC	Postage & Mailing	566.23
Blakesley Drug	Prescription Medicine	16.09	Main Street Market	Food Preparation Services	976.52
Bob Stephen Motors Inc	Repair/Maint- Vehicle	485.31	Manatts Inc	Roads	54922.19
Bohnenkamp-Murdoch	Medical & Health Services	472.00	Manchester Park Apartments	Rent Payments	200.00
R Ried Boom MD	Medical & Health Services	75.00	Manchester Press	Publications	702.37
BOSS	Stationery/Forms/Supplies	10.49	Manchester Signs LLC	Roads	8.50
Boubin Tire Co	Tires & Tubes	69.35	City of Manchester	Water Use & Sewer	389.02
Claudia J Cahalan	Stationery/Forms/Supplies	42.07	Maquoketa Valley REC	Utilities	108.34
Carls Feed & Farm Store Inc	Public Education Items	47.40	Martin Equipment of Illinois	Minor Mv Parts & Access	84.19
Carr & Carr Attorneys	Legal Rep for Commitment	253.50	Matt Parrott & Sons	Stationery/Forms/Supplies	160.22
Cedar Valley Ranch Inc	RCF	3148.36	Rita McGrane	Supervised Living	400.00
CentTec Cast Metal Products	Care of Graves	1976.85	Mercy Family Counseling	Diagnostic Evaluation	115.50
Central Iowa Water	Water Use & Sewer	43.38	Monkeytown	Supplies	502.14
City Laundering Co	Custodial Supplies	59.63	Northeast Iowa Telephone	Typing/Printing/Binding	201.51
Dahl-Van Hove-Schoof	Medical & Health Services	295.00	Nebraska-Iowa Industrial	Minor Mv Parts & Access	127.46
Del Clay Impl Co Inc	Repair/Maint- Vehicle	158.87	Nyhart Attn Finance Dept	Actuarial Services	1200.00
Delaware Co Clerk of Court	Off Publication/Legal Not	340.00	Palmer Hardware	Repair/Maint-Misc Equip	268.31
Delaware County Economic	Contrib-Other Gov	10000.00	Penn Center Inc	Community Living	653.80
Leader Publications	Board Proceedings	1928.92	Precise MRM LLC	Repair/Maint-Radio Equip	770.79
Del Co Public Health	Refunds /Reimbursements	5386.22	Pro Build	Wood & Lumber	99.95
Delaware Co Sheriff	Transportation	580.11	Delaware/Dubuque/Jackson	General Transportation	201.50
Delaware Co Solid Waste	Sanitation Disposal	2045.55	Reutzel Pharmacy Inc	Prescription Medicine	47.29
Del Co Treasurer	Data Processing	3756.00	Rite Price Office Supply	Supplies	1669.49
Delhi Lumber	Park Development	677.79	Dennis Rodamaker	Grounds & Maint Supplies	60.00
Don & Wait LLC	Park Development	297.10	Runde Auto Group	Repair/Maint- Vehicle	623.29
Dons Truck Sales Inc	Construction/Maintenance	2494.52	Rich Sampson	Conf & Examining Bds	27.75
Dubuque ER Physicians	Diagnostic Evaluation	255.00	Schau Housing	Rent Payments	755.00
Dyersville Commercial	Board Proceedings	2947.96	Timothy J Schwendinger	Fuels	8.76
Dyersville Equipment Co	Repair/Maint-Const Equip	134.59	Shield Technology Corp	Data Processing	13000.00
Eastside Storage	Buildings-Repair/Maint	30.00	Silveredge Cooperative	Fuels	1494.40
ECIA	Planning-Consulting	6237.40	Solutions Inc	Data Processing	54825.29
Edgewood Auto & Tire LLC	Repair/Maint-Const Equip	17.75	St Lukes Hospital	Diagnostic Evaluation-	111.01
Tina Elgin	Custodial	500.00	Standard Auto Parts LLC	Repair/Maint- Vehicle	406.67
Excel Binding Inc	Book Binding	10000.00	Dave Staner	Medical & Health Services	177.75
Fannon Welding LLC	Steel-Iron-Related Metals	332.00	State Hygienic Lab -	Medical & Health Services	51.00
Fareway Store Inc	Food & Provisions	48.27	Swift Law Firm	Diagnostic Evaluation	230.65
Farm & Home Publishers LTD	Typing/Printing/Binding	157.80	Tailored Living	Community Living	2340.40
Janet K Fischer	Grounds & Maint Supplies	30.00	Taylor Construction Inc	Bridges	203738.05
April Fisher	Custodial Supplies	82.50	TekSupply	Steel-Iron-Related Metals	112.20
Goodwill Industries of NE IA	Community Living	96.90	Three Rivers Inc	Repair/Maint- Vehicle	19042.86
GovTech Services Inc	Office Equipment/Furniture	506.05	Towncrest Pharmacy	Prescription Medicine	271.70
Heather Andregg	Buildings-Repair/Maint	150.00	Ubben Building Supply	Minor Equip & Hand Tools	285.00
Helle Farm Equipment Inc	Lubricants	33.38	Unlimited Services Inc	General Transportation	715.50
Heritage Printing	Printing Services	568.39	US Cellular	Telephone Services	1249.67
Hopkinton Municipal Utilities	Utilities	390.43	US Postmaster	Postage & Mailing	44.00
Houlihan Sanitation Service	Sanitation Disposal	992.00	Weiners Tree Removal	Park Development	281.25
Doug Huber	Engineering Services	372.00	FE Welterlen Motors Inc	Repair/Maint- Vehicle	358.54
D J Hucker	Conf & Examining Bds	11.10	Stacy L Wessels	Miscellaneous	24.00
Iowa DNR	Licensing	340.00	Widner Drug & Gift	Prescription Medicine	29.95
IA Nat Heritage Foundation	Dues & Memberships	250.00	Dixie L Willman	Postage & Mailing	37.15
IA Prison Industries	Traffic & St Sign	320.65	Windstream	Telephone Service	1137.94
Illowa Culvert & Supply	Culverts	25912.00	Wizard Shine	Safety Items	43.50
All Ayes					

Motion made by Ries, second by Madlom and carried to approve the "Application for Approval of Underground Construction On Delaware County Right-of-Way" for Maquoketa Valley Electric to bury underground cable starting approximately 600 feet south of the existing driveway at 3257 210<sup>th</sup> Ave in Coggon on the east side of the road and running thence west along the corn field for approximately 300 feet. The proposed construction will be located in Section 26 of Hazel Green Township. All Ayes

Motion made by Madlom, second by Ries and carried to acknowledge receipt of an original manure management plan from EFM Farms, Inc, Jordan Perrinjaquet, in Section 3 of Honey Creek Township; and a manure management plan update from Maloney Farms, Pat Maloney, in Section 12 of Delaware Township. All Ayes

Delma Hardin, Director of Delaware County Public Health, presented the Board with a Fiscal Year Overview for how the county's \$127,000 contribution was used in support of Public Health Services for Fiscal Year 2011-2012. Ms. Hardin stated that the county's support helped pay the Public Health's portion of the rent, taxes and utilities at the East Office building that they have occupied since October 2011. Both administration and Board of Health time were also supported in conducting mandated activities such as disease follow-up. She stated that Public Health completed follow up of nineteen (19) cases of pertussis, seven (7) cases of Salmonella, six (6) cases of E-coli, four (4) cases of cryptosporidiosis and two (2) cases of Lyme disease. The monies also supported the immunization clinic after the state grant dollars were exhausted; in this period 166 children received 235 immunizations. On the Home Health Case side, thirty-seven (37) residents were able to remain in their homes by receiving Home Care through the support of fifty-six (56) recertification visits, twenty-eight (28) hours of Homemaker services and the support of software to maintain electronic records. Both Public Health and Home Health were able to purchase laptops, equipment and other promotional materials. This year they also purchased a 60" TV to allow for onsite training of employees. She ended by thanking the Board of Supervisors for their support of Public Health Services in Delaware County. She also would like to possibly expand the usage into another area of their office. The Parents as Teachers program is run under the Public Health Department and is currently supported completely by grant monies.

Motion made by Ries, second by Madlom and carried to acknowledge receipt of the Fiscal Year Overview as presented by Delma Hardin. The Board thanked her for taking the time to put together and present the overview. Supervisor Helmricks stated that it was the most comprehensive report the Board has received since she has been in office. All Ayes

Motion made by Madlom, second by Ries and carried to table the consideration of the FY 2011-12 Cash Financial Report until the Board reviews the amount of assigned fund balances. All Ayes

Motion made by Ries, second by Madlom and carried to acknowledge receipt of the 2011-12 Agriculture Extension Financial Report as published in the Delaware County Leader on July 24, 2012. With a July 1, 2011 beginning balance of \$171,096.38, Ag Extension had revenues of \$400,961.66 and expenditures of \$402,443.20 for the year. This leaves an Operating Fund balance of \$169,614.84 on June 30, 2012. All Ayes

Motion made by Madlom, second by Ries and carried to acknowledge receipt of the Recorder's Monthly Report showing that for the month of July, 2012 the following fees were deposited into their respective funds:

General Fund	\$11,426.31
Recorder's Document Management Fund	358.00
Electronic Transfer Fund	<u>358.00</u>
Total Collected	\$12,142.31

All Ayes

Motion made by Ries, second by Madlom and carried to acknowledge receipt of the Treasurer's Monthly Banking and Investment Report showing that as of August 1, 2012 \$12,433,179.31 was invested on behalf of all Delaware County taxing entities in various banks throughout the county. All Ayes

Motion made by Madlom, second by Ries and carried to approve the refund of \$292.50 to Nancy Tjaden, former owner of the Pizza Place in Delhi, for the county portion of the remainder of her unused liquor license. Her last day of business was on July 29, 2012. All Ayes

Carolyn Wilson, Delaware County Treasurer, addressed the Board regarding property owned by New Century Communications; Parcel #210-36-00-019-09, #490-00-03-030-29 and #610-00-07-031-19. New Century Communications, a local cable company, filed bankruptcy in 2009. The website for the New Century Liquidating Trust listed four (4) schedules for payment of claims none of which listed Delaware County. The county tax books have outstanding delinquent taxes for these parcels dating back to FY 2008-2009. The total amount outstanding, including the 2012-13 taxes, is \$18,074.00. Since these parcels cannot be sold at tax sale, the taxes are uncollectible. She is requesting that the Board abate the taxes on these three parcels from 2008-2009, 2009-2010, 2010-2011, 2011-2012 and 2012-2013.

Motion made by Ries, second by Madlom and carried to approve the abatement of all property taxes due between the years 2008-2009 and 2012-2013 for the following parcels owned by New Century Communications:

Parcel #210-36-00-019-09  
Parcel #490-00-03-030-29  
Parcel #610-00-07-031-19

All Ayes

Jodi Cahalan, Delaware County Assessor, addressed the Board regarding Parcel #590-00-02-031-00 owned by Central Iowa Water Association. Ms. Cahalan explained that she had contacted the Department of Revenue regarding property owned by Central IA Water and was told that the property would be exempt from tax. Unfortunately, only one of their parcels was made exempt. This parcel was erroneously left taxable. She is requesting that the Board approve Central Iowa Water Association's request to abate the \$126.00 of tax due in 2012-2013. She will send a correction to the Auditor to make the property exempt for 2012 values.

Motion made by Madlom, second by Ries and carried to abate the property taxes for FY 2012-13 in the amount of \$126.00 on Parcel #590-00-02-031-00 owned by Central Iowa Water Association. All Ayes

Carolyn Wilson addressed the Board regarding a proposed resolution to abate the mobile home taxes on Parcel #270-20-00-006-09 owned by Shawn & Kristi Smith. The mobile home was moved from the premises last year. At the time it was moved, \$52.00 was pre-paid to cover the prorated tax due. She is asking that the remaining tax of \$160.00 be abated since it is no longer collectible.

Motion made by Ries, second by Madlom and carried to approve the abatement of the remaining mobile home tax in the amount of \$160.00 on Parcel #270-20-00-006-09 owned by Shawn & Kristi Smith. All Ayes

Motion made by Madlom, second by Ries and carried to approve the following speed limit resolution:

**SPEED LIMIT RESOLUTION**  
**Laser Road/C60X, Honey Creek Section 2**

**WHEREAS:** The Board of Supervisors of Delaware County is empowered under the authority of sections 321.255 and 321.285, subsection 5 of the Code of Iowa to determine upon the basis of an engineering and traffic investigation conducted by the County Engineer that the speed limit of any secondary road is greater than is reasonable and proper under the conditions existing, and may determine and declare a reasonable and proper speed limit, and

**WHEREAS:** Such investigation has been requested and completed and the County Engineer has reached an opinion concerning the reasonable and proper speed for the road listed herein,  
**NOW THEREFORE BE IT RESOLVED,** by the Delaware County Board of Supervisors that the existing speed zone south of Edgewood on Laser Road be revised as follows:

For the northbound traffic, relocate the existing 45 M.P.H. and Speed Zone Ahead signs south 535'. For the southbound traffic, relocate the existing 55 M.P.H. sign south 535'.

Passed and approved this 13<sup>th</sup> day of August, 2012.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Jeff Madlom

/S/ Jerry Ries

Recommended:

/S/ Anthony Bardgett, County Engineer

ATTEST:

/S/ Carla Becker, County Auditor

Date: August 13, 2012

All Ayes

Motion made by Ries, second by Madlom and carried to approve the following Amended Secondary Road Policy:

**DELAWARE COUNTY SECONDARY ROAD DEPARTMENT  
 POLICY AND PROCEDURE MEMORANDUM**

**SUBJECT: Secondary Road Entrances**

**SECTION 1: PERMITS REQUIRED**

Permits are required for all work done within Delaware County Secondary Road rights of way as provided in section 318.8 of the Code of Iowa.

Applications for a permit for a new entrance, or to widen or move an existing entrance, shall be directed to the County Engineer's office. The Engineer or Road Foreman will determine the size and length of culvert needed and will issue a permit to the applicant to construct or widen the entrance. If the applicant does not construct the permit as stated herein, or fails to obtain a permit, the Engineer or Foreman shall notify the applicant of the correction needed and allow 30 days for the applicant to make the correction. If the applicant does not comply with the correction needed, the County will remove the entrance at a cost to the applicant of \$500.

**SECTION 2: CULVERTS**

The County will determine the need for and size of culverts for each proposed entrance. Fifteen inches is the minimum diameter culvert allowed in the rural area. Twelve inch diameter culverts may be allowed in residential areas and on farm to market extensions with special permission of the county engineer. Only new material may be used in new entrances. Materials used must also be approved by permit. The county will no longer sell pipe from stock to landowners, but will provide a list of culvert suppliers when requested.

Only new corrugated metal, AASHTO approved "plastic", or new reinforced concrete pipes are allowed for use in Delaware County rights of way. Corrugated metal pipe shall be a minimum of 14 gauge for sizes from 15" to 42" and 12 gauge for 48" and larger diameters. "Plastic" pipe shall be AASHTO approved ADS double walled heavy duty, green stripe culvert pipe or equivalent. **Plastic pipe is not recommended for driveways with regular, heavy truck traffic.**

**SECTION 3: SIGHT DISTANCE REQUIREMENTS:**

Minimum sight distance requirements for house, field or business entrances and private road intersections as shown below:

Road Speed Limit	Single Lot Access	Paved Road Single Access	Minor Subdivision Road	Major Subdivision Road	Commercial Business Drive/Road
25 mph	150 feet	200 feet	250 feet	325 feet	325 feet
30 mph	200 feet	250 feet	325 feet	400 feet	400 feet
35 mph	250 feet	350 feet	400 feet	475 feet	475 feet
40 mph	325 feet	425 feet	475 feet	550 feet	550 feet
45 mph	400 feet	500 feet	550 feet	650 feet	650 feet
50 mph	475 feet	550 feet	650 feet	725 feet	725 feet
55 mph	550 feet	600 feet	725 feet	800 feet	850 feet

Speed limit based on the posted speed limit established by the Delaware County Board of Supervisors or by the Code of Iowa, Section 321.285 where the speed limit is not posted. Driveways and roads will not be approved unless they meet the minimum sight distance requirements of this section. Driveways, road accesses and private road intersections must be approved by the County Engineer's Office.

Commercial businesses include, but are not limited to: manufacturing, shipping, fuel production or distribution plants, factories or facilities; grain elevators, feed stores, large scale animal feed/production operations (CAFO businesses); convenience, grocery, or other stores and other common retail or commercial business operations.

**SECTION 4: DRIVEWAY WIDTH, CROSS SECTION AND CONSTRUCTION**

The minimum top width for a new driveway width is a 16' top width. Maximum normal driveway widths for different land uses are as follows:

<b>Residential driveways:</b>	<b>30'</b>
<b>Farm Field entrances:</b>	<b>30'</b>
<b>Rural business entrances:</b>	<b>40'</b>

Entrance side slopes shall be 6:1 or flatter on all paved roads. Entrance slopes on granular surfaced or dirt roads shall be 3:1 or flatter. The maximum allowable entrance top width is 30 feet, except by special permit. The construction of vertical headwalls for decorative or driveway widening is not permitted. The County considers such headwalls to be obstructions in the right of way and will require their removal at the landowner's expense.

No dirt from the ditch shall be used to build the driveway unless the County grants written permission. The locating of underground utilities shall be the responsibility of the applicant and may be done by contacting Iowa One Call at 1-800-292-8989.

All entrances on paved roads shall be rock surfaced from the edge of the shoulder to the right of way line. Rock surfacing to be completed and paid for by property owner. Asphalt or Portland Cement Concrete paved driveways are not allowed within Delaware County rights of way on paved roads without special permit from the Engineer's office. Maintenance of all paved driveways or private subdivision streets within Delaware County rights of way is the responsibility of the landowner/applicant/homeowners association. Asphalt and concrete paved driveways on granular surfaced roadways are prohibited.

**SECTION 5: EXTRA WIDE DRIVEWAY**

In some circumstances, landowners may apply for driveways with widths in excess of those shown in Section 4 of this policy. Extra wide driveway permits will be considered at limited rural locations with heavy incoming and outgoing truck traffic. Extra wide driveways shall not be used in conjunction with the road as part of the farm yard operation, but shall only be permitted to assist in speeding large truck maneuvering with the goal of getting maneuvering trucks off of the road as soon as possible. The extra wide driveway is for improving access only and shall not be used as a parking or unloading area within the county right of way. Due to road top and roadside drainage problems caused by extra wide driveway embankments, approval of more than one extra wide driveway per building or elevator site may not be possible based on specific site conditions.

Landowner must have complied with all terms of the Delaware County Entrance Permit. Driveways requested for widening must have adequate sight distance, an adequately sized culvert, and be at a location as outlined in this section. Existing driveways not meeting current standards may not be widened, but may be moved to a location that meets all other standards. Extra wide driveways are not to be used as lateral or fence line access within the right of way to feed bunks or other livestock servicing. Extra wide driveways are allowed only along county unpaved roads or paved roads with a total top width of less than 36 feet shoulder to shoulder.

To assist in maintaining road surface drainage, driveways constructed at a width greater than shown in section 4 will be required to install a drainage tile at the shoulder line for the full top width, including any flared radii allowed during construction. The drain tile shall be a minimum 4" perforated PVC or dual wall perforated pipe in a 12" wide trench. Backfill will be clean ¾" or 1" limestone or gravel. Tile outlet is to be placed near the outlet of the culvert at the ditch flow line. The beginning of the tile section shall be capped. The outlet is to be galvanized metal and be equipped with a rodent guard. The landowner will pay the full price of the tile and installation plus any cost for the needed driveway culvert to handle ditch flow.

Extra wide driveways will be allowed to a maximum of 60 feet wide over the top of the driveway culvert. Extra wide driveways may still be constructed with a flared area to blend into the road. The maximum radius for flares is 50 feet. The flares may be restricted depending upon the right of way width at the discretion of the County Engineer or Road Foreman.

#### **SECTION 6: DOUBLE DRIVEWAYS**

Double driveways may be constructed at locations where either ownership or use changes (for example: house drive and field entrance divided by a line fence can be combined as one access) and there is not room for appropriate driveway slopes. Double driveways may be twice the maximum driveway width listed above for each class of entrance.

#### **SECTION 7: MINIMUM DISTANCE BETWEEN DRIVEWAYS AND INTERSECTIONS**

The following minimum distances will be required between driveways and field entrances:

With the exception of a shared driveway to separate properties, driveways shall not be placed closer than 500 feet apart from centerline of driveway to centerline of driveway to allow for adequate space to place entrance culverts and allow for drainage of the road surface. Deep ditches along paved roads may require additional driveway separation. Final driveway separation distances will be determined during a review of the permit application by the County Engineer or the Engineer's designated representative.

Driveways will not be placed within an intersection, except for a T intersection. Driveways in T intersections will only be allowed across from the intersecting road and not within the radii of the intersecting road. T intersection driveways must meet all criteria for sight distance, slope and other requirements stated in this policy. Driveways on a paved, gravel, or dirt road will not be allowed within 500 feet from the centerline of any intersecting road. Any misinterpretation of this section or unusual circumstance will be decided by the County Engineer.

#### **SECTION 8: MAINTENANCE**

Property owners will be responsible for all continuing maintenance on driveways. The county will no longer maintain, repair, or replace driveways constructed within the county right of way unless driveways are widened, flattened, or replaced in the course of a county construction or maintenance project. The county will not maintain surfacing stone on any driveways, including driveways for house and building sites. Prior to approving driveway widening requests, the county will check the existing driveway culvert for structural soundness. If the existing culvert is in poor condition at the time an extension is requested, the county may require the permittee to replace the entire culvert.

If the culvert fails for any reason, is blocked and ponding water in the ditch, or if the driveway needs to be reconstructed in the course of ditch cleaning or other maintenance work, the county will contact the property owner to see if the driveway is still needed. If the driveway is no longer needed, the county will remove the driveway as part of the maintenance work or ditch cleaning at no cost to the landowner. If the landowner wants to maintain the entrance, the county will bill the landowner the cost of the driveway culvert. Culvert cost must be paid prior to the work being done unless other arrangements are made with the county engineer. The county will do all work to replace the culvert under the driveway and replace any surfacing stone lost at no additional cost to the landowner in the course of maintenance work. If the landowner refuses to pay the cost of the driveway culvert, the driveway will be removed to restore roadside drainage at no cost and without further compensation to the landowner.

Driveways that are no longer needed by the property owner will be removed by the county during normal maintenance or road construction work without further compensation to the property owner. The property owner may opt to keep the culvert, if one is present, from the driveway after removal, but may not use this pipe at another location within the right of way.

This Driveway Policy has been reviewed and approved by the Board of Supervisors of Delaware County this 13<sup>th</sup> day of August, 2012:

/S/ Shirley E. Helmrichs, Chairperson

Delaware County Board of Supervisors

/S/ Anthony Bardgett, Delaware County Engineer

All Ayes

Motion made by Madlom, second by Ries and carried to approve the following Amended Secondary Roads Policy:

#### **DELAWARE COUNTY SECONDARY ROAD DEPARTMENT POLICY AND PROCEDURE MEMORANDUM**

SUBJECT: Tile Crossings

Tile crossing requests will be referred to the Engineer's Office for permit preparation and investigation. Need, pipe diameter and length will be determined.

Concurrence of landowners on both sides of the road is required, and a written agreement utilizing the County permit form will be provided to the County Engineer.

The landowners shall extend their tile to the right-of-way and make the connection to the road tile crossing.

The Secondary Road Department crew will perform the work for the road tile crossing except in difficult situations when the County may elect to hire a contractor.

As directed by Iowa Code 468.622, tile crossing costs will be paid by the County when the tile line must be projected under the road to obtain a suitable or drainable outlet. Due to the expense of tile boring, the County will pay 50% of the final costs. The County reserves the right to determine whether open trenching or boring is appropriate.

Tile outlets providing suitable drainage but for other reasons the landowners still request putting all the water under the road, the landowners will be required to pay all the crossing or boring cost as directed by the Engineer.

Landowners desiring tile crossings will obtain a permit from the County Engineer.

APPROVED:

/S/ Shirley E. Helmrichs, Chairperson Board of Supervisors

/S/ Anthony Bardgett, County Engineer

All Ayes

Anthony Bardgett, Delaware County Engineer, addressed the Board regarding LP Quotes. He would like the Board to set August 20, 2012 at 1:15 pm as the date and time to receive these quotes for consideration. Supervisor Ries did not feel that one week was sufficient time for the quotes to be prepared and returned. He would rather see in two (2) weeks out instead.

Motion made by Ries, second by Madlom and carried to set August 27, 2012 at 1:15 pm as the date and time to receive quotes on the County's supply of LP. All Ayes

Motion made by Madlom, second by Ries and carried to set August 27, 2012 at 1:15 pm as the date and time to receive quotes on the County's supply of Winter Sand. All Ayes

**ENGINEERS REPORT**

**X21 Paving Project** – The shoulders and pavement markings were completed last week. Project is complete  
**X47 Paving Project** – The shoulders and pavement markings were completed last week. Project is complete  
**Red Schoolhouse Bridge** – The bridge rail was poured last week. The dirt subcontractor is in the process of building up the road.  
**W69 Paving Project** – The only item left to complete is the guardrail installation at two (2) culvert sites.  
**Pin Oak Park Road Paving Project** – Pavement markings and shoulders were finished off last week. Project is complete.  
**218<sup>th</sup> Street Bridge (Plum Creek Bridge)** – The west abutment concrete was poured last week. The contractor will be working on the east abutment this week along with building falsework forms for the deck.  
**Contract Rock** – Rock is being placed in the southwest part of the county this week. The contract rock program for 2012 should be completed this week.  
**Pavement Marking Program** – The paint contractor will be working on edgeline pavement markings this week.

**NEXT MEETING**

The next regular session of the Board will be on Monday, August 20, 2012 at 1:15 pm at the Supervisors' Office in the courthouse. There is a work session with the City of Manchester at 2:00 pm today regarding the White Water Park.

**PUBLIC COMMENTS:**

None.

There being no further business before the Board, Chairperson Helmrichs asked for a motion to adjourn.

Motion made by Ries, second by Madlom and carried to adjourn the meeting at 1:51 pm. All Ayes

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

August 13, 2012  
 Manchester, Iowa  
 2:00 PM

The Delaware County Board of Supervisors met in work session this date at 2:00 pm with all members present. Also present were Leo Monaghan, Timothy Vick, Ryan Wicks, Carla Becker and one (1) member of the media. Shirley Helmrichs, Chairperson, called the meeting to order.

Timothy Vick, Manchester City Manager, addressed the Board regarding the proposed White Water Park near the Marion Street bridge in Manchester. He stated that the park would be just one phase of a multi-phase River Corridor Project. The entire project would attract people to the river from Backbone State Park to Lake Delhi and eventually on to Monticello. The use of kayaks, canoes and other floatation devices has exploded recently. We are a community with a river running through it. We already have the resource, we just need to promote it. They would eventually like to get a DNR designation of being a "water trail" to help draw more people to the county. They would eventually like to work with neighboring counties to make NE Iowa a vacation destination. According to Mr. Vick, Charles City opened a similar White Water Park last summer. The actually hosted the Iowa Summer Games for Kayaking. Leo Monaghan stated that he went to Charles City around the 4<sup>th</sup> of July last year and just sat on the bank and observed. He was impressed that for every 1 person in the water, there were four (4) others on the bank watching. The cars in the parking lot were from all over the state of Iowa. The proposed White Water Park will consist of six (6) structures in the water beginning just past Burger King and continuing approximately 900 feet to the railroad bridge. The existing dam, which is currently owned by the city, will also be removed and layered to create the white water effect.

The City, in cooperation with the Good to Great Committee, is looking into some potential grants to help fund the project. Most of these grants require a co-operative effort between the city and the county. They like to show that the project is supported county-wide. Leo Monaghan stated that they have contracted for help with their private fund raising efforts with the same firm that helped with the fund raising for Marietta's Place at the Good Neighbor Home. They have chosen three (3) local Chairpersons for the Fundraising Committee (Diane Hamlin, Wes Schulte & John Dolan) and will hold the first event on September 13, 2012 at Pin Oak Pub and Links. The general public needs to be made aware of the benefits of this project. We need to distinguish Delaware County from the other counties out there. With the recent buyouts, downtown Manchester will be changing in looks. This would be a great way to repurpose those properties and stimulate activity not only in Manchester but also in other communities within the county. In order to bring in the big employers, we need to expand our workforce base. One of the things people look for is recreational opportunities. They are also told that the White Water Park will improve the fish habitat in the area. This will allow for not only more fish, but large fish in the area. According to Mr. Monaghan, the engineering studies show the river is ideal for this type of use. The bedrock in the area is very conducive of supporting these types of structures.

Supervisor Madlom asked if they would be requesting a specific amount from Delaware County. Tim Vick stated that he would like to see a \$50,000 pledge from the county. This could be a lump sum or even \$10,000/year for five (5) years. They are asking that the county pledge these dollars this year but the actual expenditure would not take place until at least next fiscal year. That would give the county time to budget for the expense. He feels, however, that it is vital to the grant process to show the county's commitment to the project. Nothing says that better than a financial stake in it. The White Water Project is projected to cost \$1.6 million. Work on the channel is projected at \$1.2 million with the remaining \$400,000 for stream bank improvements, access points, benches, lighting etc. The City of Manchester has already committed \$600,000 to the project contingent on securing the remainder of the funds needed. Chairperson Helmrichs thanked everyone for taking the time to address the Board today. Since this is a work session no action can be taken at this time. However, she will put the consideration of their funding request on the agenda for the August 27, 2012 Board of Supervisor's meeting.

There being no further business before the Board, Chairperson Helmrichs adjourned the meeting at 2:39 pm. These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA            )  
                                      ) Ss:  
DELAWARE COUNTY        )

August 20, 2012  
Manchester, Iowa  
10:00 am

The Delaware County Board of Supervisors met in work session this date at 10:00 am with all members present. Also present were Mark Cory, Mary Kray, Bruce Schneider, Larry Peter, Eve Peter, Steve Leonard, Keith Kramer, Carolyn Wilson, Garlyn Glanz, and Carla Becker. No members of the media were present. Shirley Helmrichs, Chairperson, called the meeting to order at 10:00 am.

Chairperson Helmrichs began the meeting by stating that the draft agreement listed the money as being used for the dam and spillway. In the last work session, she had made a stipulation that the money only be used for filling the breach and constructing the spillway. Her rationale being that the spillway will help protect people living upstream and downstream and removes any human error in regulating the water levels.

Mark Cory, the county's bonding attorney, stated he would change that in the agreement. Since the Board's original resolution stated dam and spillway, the Board can be more limiting than the resolution just not more lenient.

Supervisor Madlom suggested that they go page by page through the draft agreement. However, before they do that Mr. Cory took a moment to discuss the issue of FEMA. He stated that since FEMA money is now possibly back in play, he contacted Pat Hall with Homeland Security to see how that would affect this agreement. According to Mr. Hall, anything that FEMA would cover would not be covered IF it has already been paid for by the county or any other source. The amount of benefit would be reduced by what was already paid for.

Steve Leonard stated that FEMA (through Homeland Security) is willing to sit down with the District Trustees and the Board to discuss the proper wording on documents and how it will affect things moving forward. He continued by stating that Homeland Security is willing to simultaneously close the 2008 paperwork while re-applying for the 2010 flood event to see if anything is available. They have a meeting with Homeland Security on August 23, 2012 to work on the 2010 application. After that meeting they will have a better idea of what will be in the application and what the timeline will be. Chairperson Helmrichs asked Mr. Leonard to please share any information he receives from that meeting with the Board.

Larry Burger joined the meeting at 10:15 am.

Mr. Cory stated that it was important that the agreement be done as a 28E since it is two governmental bodies jointly coming together to rebuild the lake. There then was a lengthy discussion regarding the time frame of the project and the length of the contractual agreement. Supervisor Ries stated he would like everything to end as of December 2014 but would be willing to extend if things weren't complete. Larry Burger suggested possibly two (2) separate agreements; one for the rebuilding and one for the additional public access and other amenities. Mr. Cory did not recommend this since the Board would lose all their leverage as soon as they had spent the money to rebuild.

There was another lengthy discussion regarding the addition of FEMA into the project and how that would affect the county monies. Mr. Cory summarized by stating that it is a "Timing versus funding" issue; are the county and district willing to sit back and wait to see what FEMA decides or are they wanting to move forward with the project with the current funding that is in place? The District Trustees need to remember that the county has already acted on this and has a resolution limiting what they can spend their money on. The Iowa Code does allow for the monies to be spent on other flood related items but the Board would need to start the process over in order to include them.

Steve Leonard stated that they may need the county to go back and re-do the public hearing because language in the county's resolution may disqualify FEMA money from the project anyway. Chairperson Helmrichs took offense that the Trustees are inferring that what the Board of Supervisors has done will throw out FEMA money. Mr. Cory stated that it is only an issue if FEMA covers more than 50% of the spillway construction since that is what the Board is stating the money is to be used for.

Mark Cory stated that this meeting is probably premature. There are big issues that the county and the district need to iron out before an agreement can be finalized. Some of the issues are as follows:

1. What is the county willing to pay for
2. What should the remedies be for enforcement
3. Account for amenities; ownership versus easement
4. Ownership transfer of dam and public beaches
5. Deadline for completion
6. Are the County and District willing to fund the project before they know what FEMA will cover

Garlyn Glanz stated that additional public access has been a priority of the Board of Supervisors and of the Conservation Board since the beginning. They have been asking for an additional primary location of public access with sufficient parking for truck and trailer within a certain radius of the dam for depth. West Turtle Creek should be a secondary ramp due to the shallowness and bridge limitation. However, he does understand that the district trustees are limited and that finding a place for this additional access point would be extremely difficult. If the only reasonable access is at Turtle Creek, then something needs to be done with East Turtle Creek in regards to grading and dredging. He also stated that the Conservation Board would be interested in having the district transfer ownership of East Turtle Creek to the county.

Steve Leonard stated that after their meeting with Homeland Security on August 23<sup>rd</sup>, perhaps the district should return for another work session with Pat Colgan and Stanley Consultants to answer some concerns with the dam and spillway in relation to each other and where they are at with FEMA. Homeland is acting to help the district put together the application for FEMA funding.

Chairperson Helmrichs stated that she was in favor of the county's money going towards the building of the spillway because it helped those people above and below the dam. It will also help eliminate human error in the operation of the gates.

Chairperson Helmrichs thanked everyone for taking the time to discuss this issue.

There being no further business before the Board, Chairperson Helmrichs adjourned the work session at 12:16 pm.

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor



STATE OF IOWA            )  
                                      ) Ss:  
DELAWARE COUNTY        )

August 20, 2012  
Manchester, Iowa  
1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were John LeClere, Chad Faust, Anthony Bardgett, Carla Becker and two (2) members of the media. Shirley Helmrichs, Chairperson, called the meeting to order.

Motion made by Madlom, second by Ries and carried to approve the minutes from the August 13, 2012 regular and work sessions. All Ayes

Motion made by Ries, second by Madlom and carried to approve the following employees to attend their respective meetings: Retroactively for Mike Ryan to attend the Iowa Homeland Security and EM Region 6 meeting in Linn County on August 14, 2012; retroactively for Dennis Lyons to attend the IOWWA Site Evaluation training in Charles City on August 17, 2012; Peggy Petlon and Sandy Ahrens to attend VA Training in Des Moines on August 23, 2012; Peggy Petlon to attend a CPC Regional meeting in Cedar Rapids on August 24, 2012; Peggy Petlon to attend the NEI CPC meeting in West Union on September 6, 2012 and the Transitional Board meeting in Elkader on September 14, 2012; Peggy Petlon and Sandy Ahrens to attend Honor Flight gatherings in Dubuque September 23, 24 & 25, 2012; Sandy Ahrens to attend the VA School in Des Moines October 1, 2 & 3, 2012; Peggy Petlon to attend the CPC Statewide meeting in Des Moines October 1, 2 & 3, 2012; Retroactively for Jeff Madlom and Anthony Bardgett to attend a DOT meeting in Dyersville on August 15, 2012; and Jeff Madlom and Anthony Bardgett to attend the RPA meeting in Dubuque on August 23, 2012. All Ayes

There were no claims submitted for consideration.

There were no "Applications for Approval of Underground Construction On Delaware County Right-of-Way" submitted for consideration.

Motion made by Madlom, second by Ries and carried to acknowledge receipt of the following manure management plan updates: Gary Wedewer, Farm #1, in Section 35 of Colony Township; Linda Kirby in Section 31 of Richland Township; and Gary Wessels in New Wine Township Dubuque County. All Ayes

Motion made by Ries, second by Madlom and carried to acknowledge receipt of the resignation of Bryan Hanson as a part-time seasonal employee of the Secondary Roads Department effective August 17, 2012. All Ayes

County Engineer Anthony Bardgett addressed the Board regarding an unusual opportunity through Iowa State University. A few years back, ISU helped fund along with the county the construction of the 150<sup>th</sup> Avenue bridge as a research project and applied an asphalt layer over the new bridge deck knowing they would have reflective cracking. ISU is now requesting permission to apply a special polymer modified hot mix asphalt on the 150<sup>th</sup> Avenue Bridge. This newly designed mix is supposed to resist reflective cracks due to its flexible properties. They would achieve this by milling off the old asphalt and applying the new mix. ISU would cover the cost of the application. However, River City Paving, who is the contractor quoting the hot mix asphalt, is requiring a minimum order of 100 tons of mix. Thus, Mr. Bardgett is requesting the Board to consider paving two other bridge decks to achieve the minimum tonnage. Mr. Bardgett has selected bridges on 190<sup>th</sup> Avenue and 215<sup>th</sup> Avenue, in Hazel Green Township. These bridges are already having issues with reflective cracking. River City Paving has submitted a quote for all three bridges for \$15,500 which includes all materials and labor. \$6000 of the quote would be covered by ISU with Delaware County picking up the remainder. Mr. Bardgett anticipates the entire project taking two (2) to three (3) days to complete. The bridges would need to be closed during the milling process but could be open to one lane during paving.

Motion made by Madlom, second by Ries and carried to approve the following bid from River City Paving for the application of a special polymer modified hot mix asphalt developed by Iowa State University as follows:

150 <sup>th</sup> Ave Bridge	\$6,000
190 <sup>th</sup> Ave Bridge	\$5,135
215 <sup>th</sup> Ave Bridge	\$4,365

Iowa State University will cover the \$6,000 cost associated with the 150<sup>th</sup> Ave Bridge. Delaware County would then be responsible for the remaining \$9,500 for the other two (2) bridge decks. All Ayes

#### **ENGINEERS REPORT**

**Red Schoolhouse Bridge** – Work will continue this week on building up the road grade.

**W69 Paving Project** – Guardrail installation at two culvert sites still needs to be completed.

**218<sup>th</sup> Street Bridge (Plum Creek Bridge)** – All substructure work is complete. The contractor will be working on building forms for the bridge deck.

**Contract Rock** – The 2012 Contract Rock Program is complete.

**Pavement Marking Program** – The paint contractor will be finishing the edgeline markings and stop bars this week.

**Secondary Road Crews** – Secondary Road crews will be working on rebuilding 240<sup>th</sup> Street (Logan's Quarry Road) from X15 to 190<sup>th</sup> Ave this week. Crews will be pulling foreslopes, cleaning ditches and replacing cross road culverts.

The next item on the agenda was added due to timeliness.

Chad Faust with Secure Tech Inc. presented a wireless panic alarm system to the Board. These wireless buttons (one per department) when pressed would send a pre-recorded voice message immediately to all Sheriff's radios, City Police radios and scanners. The cost for the system with ten (10) panic buttons would be \$7,500. Each extra button would be an additional \$125.00. Sheriff John LeClere suggested possibly presenting the idea to the Courthouse Security Committee. Supervisor Madlom stated that he did not see a benefit to this system over our current system if there wasn't a panic button at everyone's desk like there is now. The Board thanked Mr. Faust for his time.

#### **NEXT MEETING**

The next regular session of the Board will be on Monday, August 27, 2012 at 1:15 pm at the Supervisors' Office in the courthouse.

#### **PUBLIC COMMENTS:**

None.

There being no further business before the Board, Chairperson Helmrichs asked for a motion to adjourn.

Motion made by Ries, second by Madlom and carried to adjourn the meeting at 1:40 pm. All Ayes

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor

STATE OF IOWA )  
 ) Ss:  
 DELAWARE COUNTY )

August 27, 2012  
 Manchester, Iowa  
 1:15 PM

The Delaware County Board of Supervisors met in regular session this date at 1:15 pm with all members present. Also present were Tim Vick, Ryan Wicks, Leo Monaghan, Anthony Bardgett, Carla Becker and one (1) member of the media. Shirley Helmrichs, Chairperson, called the meeting to order.

Motion made by Madlom, second by Ries and carried to approve the minutes from the August 20, 2012 regular and work sessions. All Ayes

Motion made by Ries, second by Madlom and carried to approve Carla Becker to attend the ISACA Executive Board meeting in Des Moines on August 30, 2012. All Ayes

Motion made by Madlom, second by Ries and carried to approve the following claims for payment including the August 24, 2012 payroll in the amount of \$154,425.89 warrant #27094 thru #27212:

Abbe Center	Prescription Medicine	6114.99	Laurie Kramer	Stationery/Supplies	68.77
Abbe Center	Prescription Medicine	33039.03	Kuhlman Construction LC	Cover/Aggregate/Sand	79707.24
Ace Homeworks	Postage & Mailing	11.48	Kuhlman Quarries	Roads	6228.66
Advanced Systems Inc	Stationery/Supplies	196.45	KWIK Stop Food Mart	Safety Items	5.49
Advancement Services	Work Activity Services	1365.00	L&L Murphy Consulting	Planning-Consulting	2000.00
Allamakee Co Sheriff	Sheriff Transportation	69.75	Landscapes by Childs Play	Park Development	144.00
Alliant Energy	Service	918.21	Mail Services LLC	Typing/Printing/Binding	5144.48
Altorfer Inc	Construction/Maint	335.58	Main Street Market	Food Preparation Services	813.31
American Institutional Supply	Clothing & Dry Goods	65.00	Main Street Repair	Repair/Maint- Vehicle	35.57
Jody Antrim JDC Works	Park Development	237.00	Manchester Press	Publications	239.22
Area Payee Services	Representative Payee	37.00	Manchester Public Library	Contrib-Other Govt	7458.90
Bard Materials	Roads	520.36	Maquoketa Valley REC	Electrical Power	3307.52
Becker Electric LLC	Electrical Supplies & Par	112.00	Katie M McCusker	Education & Training	34.00
Black Hawk-Grundy MH	Outpatient	358.00	McDowell Truck & Auto	Repair/Maint- Vehicle	577.25
Black Hills Energy	Service	123.44	Donald R McNamara	Salary-Regular Employees	250.00
Boubin Tire Co	Repair/Maint-Misc Equip	34.11	Mediacom LLC	Telephone Services	31.29
Buchanan Co Sheriff	Sheriff Transportation	264.80	Mercy Family Counseling	Diagnostic Evaluation	1524.00
Carpenter Uniform Co	Wearing Apparel/Uniform	233.87	Monkeytown	Supplies	460.35
Co Case Management Service	Data Processing	583.00	Office Express	Stationery/Supplies	86.12
CDW Government	Repair/Maint-Radio Equip	213.10	Office Towne Inc	Maint-Off Equip/Furniture	219.98
Central IA Distributing Inc	Custodial Supplies	74.25	Palmer Hardware	Buildings-Repair/Maint	17.50
City Laundering Co	Buildings-Repair/Maint	122.44	Penn Center Inc	RCF	20304.30
CMI Inc	Medical & Lab Supplies	222.43	Pete Schaul Rental Property	Rent Payments	500.00
Colesburg Public Library	Contrib-Other Govt	1818.07	Deborah L Peyton	Employee Mileage/Subs	336.17
Kathy L Corkery	Education & Training	108.00	Phoenix Supply	Clothing & Dry Goods	65.07
Crescent Electric Supply Co	Electrical Accessories	173.10	Prairie View Management	RCF	1839.54
D&S Portables Inc	Sanitation Disposal	334.00	ProShield Fire Protection	Data Processing Supplies	125.50
Delaware County Auditor	Election Expense	1359.22	Racom Corp	Radio & Communications	2876.40
Del Co Historical Society	Insurance Premium	3206.00	Radio Communications	Radio & Communications	1615.65
Delaware Co Sheriff	Transportation	78.75	Regional Medical Center	Medical & Health Services	250.00
Delhi Public Library	Contrib-Other Govt	2237.63	Renaissance Restoration Inc	Buildings-Repair/Maint	94784.35
City of Delhi	Utilities	100.00	Rise LTD	Sheltered Workshop	134.40
Diamond Mowers Inc	Construction/Maint	191.12	Rite Price Office Supply	Supplies	442.92
Don & Walt LLC	Motor Vehicle	178.90	Runde Auto Group	Repair/Maint- Vehicle	266.58
Dorsey & Whitney LLP	Planning-Consulting	17000.00	Ruth Suckow Mem Library	Contrib-Other Govt	2237.63
Dyersville Equipment Co	Construction/Maint	57.00	Michael K Ryan	Education & Training	68.19
ECIA	Planning-Consulting	8545.16	Scenic Acres	RCF	1481.32
Edgewood Public Library	Contrib-Other Govt	1678.08	Schaul Housing	Rent Payments	325.00
Ed's Lawn Care	Buildings-Repair/Maint	266.00	Scherrmans Implement	Construction/Maint	48.86
Tina Elgin	Custodial	500.00	Shield Technology Corp	Data Processing Supplies	300.00
Sarah M Feldmann	Miscellaneous	22.00	Shred-Master	Miscellaneous	185.70
April Fisher	Custodial Supplies	67.50	Simmons Perrine Moyer etal	Legal-Court Related	8455.00
G&G Living Centers Inc	Sheltered Workshop	782.40	Solutions Inc	Maint-Off Equip/Furniture	200.00
Garlyn R Glanz	Postage & Mailing	22.15	The Spectrum Network	Supported Comm Living	132.00
GNB Bank	Stationery/Supplies	22.50	St Joseph's Cemetery	Care of Graves	90.00
Golden Prairie Cemetery	Care of Graves	47.50	St Lukes Hospital CPC	Education & Training	95.00
Goodwill Industries	Supported Comm Living	96.90	Standard Auto Parts LLC	Minor Mv Parts & Access	30.73
Group Services Inc	Insurance Premium	9487.37	Stanley Consultants Inc	Engineering Services	35799.75
Hausers Water Systems Inc	Water Use & Sewer	66.00	Swift Law Firm	Legal Rep for Commitment	460.75
Hawkeye International	Construction/Maint	50.25	Systems Unlimited Inc	Work Activity Services	144.50
Heather Andregg	Buildings-Repair/Maint	50.00	TASC - Client Invoices	Planning-Consulting	519.75
Heritage Printing	Printing Services	104.77	Taylor Construction Inc	Bridges	14579.30
Hillcrest Family Services	Protection/Security	717.20	Three Rivers Inc	Natural -LP Gas-Fuel Oil	10716.39
Hopkinton Public Library	Contrib-Other Govt	2237.63	John E Tyrrell MD	Emergency Treatment	60.00
City of Hopkinton	Grounds & Maint Supplies	45.00	US Cellular	Telephone Services	587.86
Hunt & Associates PC	Audit Services	10900.00	US Postmaster	Postage & Mailing	50.00
IDNR	Licenses & Permits	350.00	Viafield	Utilities	139.99
IA Prison Industries	Land	543.84	VISA / Mastercard	Education and Training	1364.14
IACCVSO Patty Hamann	Education & Training	30.00	Visiting Nurse Association	Representative Payee	94.00
Illowa Culvert & Supply	Steel-Iron-Related Metals	976.00	Walmart Community	Custodial Supplies	340.74
Innovative Ag Services Co	Chemicals/Gasses-Herb	36.30	Weber Paper Company	Custodial Supplies	214.41
Irish Reporting	Legal-Court Related	348.20	Blue Cross & Blue Shield	Insurance	3170.99
ISU CTRE	Education & Training	170.00	West Payment Center	Magazines/Newspaper	531.04
Keltek Inc	Other	761.50	Windstream	Telephone Service	222.42
Kluesner Construction Inc	Roads	3867.45	Zee Medical Inc	Medical & Lab Supplies	45.80
Knipper Auto & Tire	Repair/Maint- Vehicle	36.20			

All Ayes

Motion made by Ries, second by Madlom and carried to approve the "Application for Approval of Underground Construction On Delaware County Right-of-Way" submitted by Loren Knoche to run an underground electric line along 150<sup>th</sup> Ave approximately 200 feet south of C64 to service a house at 1504 150<sup>th</sup> Ave. All Ayes

Motion made by Madlom, second by Ries and carried to acknowledge receipt of the following manure management plan updates: North 60 Pork LLC, Pamela K. Recker, in Section 15 of South Fork Township; Welter Idle Not Farms LTD, Mark Welter, in Section 24 of South Fork Township; STL Farms, Virgil Recker, in Section 12 of Delaware Township; and H & K Farms LLC, Harold Wulfekuhle Jr., in Section 23 of Honey Creek Township. All Ayes

Motion made by Madlom, second by Ries and carried to approve the following resolution regarding requested funding:

**RESOLUTION  
FUNDING REQUEST FOR WHITE WATER PROJECT**

**WHEREAS**, during a work session held on August 13, 2012 the City of Manchester and the Manchester Good to Great Committee discussed the Proposed White Water Project on the Maquoketa River in Manchester, Iowa; and

**WHEREAS**, Tim Vick, Manager for the City of Manchester, stated that the City of Manchester has committed \$600,000 towards the Proposed Project; and

**WHEREAS**, the County's participation in the project would not only boost the chances of receiving grant monies to help fund the project but would also strengthen the county's commitment to the economic growth of Delaware County as a whole.

**NOW THEREFORE BE IT RESOLVED**, that the Delaware County Board of Supervisors does hereby commit a total of \$50,000 towards the construction of a White Water Park in the City of Manchester. Said commitment to be payable over five (5) years beginning as early as fiscal year 2014.

Approved this 27<sup>th</sup> day of August 2012.

Delaware County Board of Supervisors

/S/ Shirley E. Helmrichs, Chairperson

Attest:

/S/ Carla K. Becker, Auditor

All Ayes

Supervisor Madlom wanted to stress that this is an improvement to the entire county's water way and not just an investment in the City of Manchester. This is just Phase I of a project involving the Maquoketa River from Backbone to Lake Delhi and beyond. Chairperson Helmrichs also feels this is a good project for the county to be a part of. If everything falls into place, Manchester City Manager Tim Vick stated that construction could begin as early as the fall of 2013. The DNR has been very supportive of the project since it not only gets rid of the roller dam but it will actually increase the fish population in the area. According to Ryan Wicks, Good to Great Committee, the upstream levels of the river will not be affected.

Motion made by Ries, second by Madlom and carried to approve the following resolution regarding the destruction of records:

**RESOLUTION  
DESTRUCTION OF RECORDS**

Pursuant to the 2011 Code of Iowa, Section 331.323 sub section 2d; and Sections 50.19 and 48A.32 of the 2011 Election Laws of Iowa, we do hereby authorize the destruction of the following records in the Delaware County Auditor's Office:

- Claims – July 2006 – June 2007
- Cancelled Warrants – July 2006 – February 2007
- Work Comp – 2005/2006
- Calendar Year End – 2005
- Fiscal Year End – 2005/2006
- IPERS – 2005/2006
- Accrual – 2004/2005
- Unemployment – 2005
- Federal/FICA – 2005
- State Withholding – 2005
- Blue Cross Blue Shield – 2005/2006
- Receipts – 2005/2006
- Group Services – 2005/2006
- Accrual – 2005/2006
- Flex/457K Records - 2006
- 2012 Primary Election – Unvoted Ballots

/S/ Shirley E Helmrichs, Chairperson

/S/ Jeff Madlom

/S/ Jerry Ries

Signed this 27th day of August, 2012.

ATTEST:

/S/ Carla K. Becker, Delaware County Auditor

All Ayes

Motion made by Madlom, second by Ries and carried to approve the reissuance of the following warrants:

Warrant #25654	Runde Auto Group	\$99.90	Issued 6/18/2012
Warrant #25763	Runde Auto Group	\$15.95	Issued 6/18/2012

According to the vendor, the original warrants were accidentally shredded. All Ayes

This being the date and time set to receive quotes for 13,000 gallons of LP for the Secondary Roads Department and 2,600 gallons of LP for the Conservation Department, Delaware County Engineer Anthony Bardgett read the following quotes aloud:

	<u>Per Gallon</u>	<u>Total Bid</u>
River Valley Coop	\$0.968	\$15,100.80
Three Rivers FS Company	\$1.078	\$16,816.80
Mulgrow Oil Company	\$1.249	\$19,484.40

Mr. Bardgett recommends approving the low bid from River Valley Coop.

Motion made by Ries, second by Madlom and carried to accept the quotes as read and to award the quote to River Valley Coop for its low quote of \$.968 per gallon with a total quote of \$15,100.80 for the 15,600 gallons delivered to the facilities. All Ayes

This being the date and time set to receive quotes for 5,000 ton of Winter Sand, the County Engineer read the following quotes aloud:

	<u>Per Ton</u>
River City Stone	\$6.30
Bard Materials	\$6.49
Kuhlman Construction LC	\$7.20

Mr. Bardgett recommends approving the low bid from River City Stone. Quotes do not include delivery.

Motion made by Madlom, second by Ries and carried to accept the quotes as read and to award the quote to River City Stone for its low quote of \$6.30 per ton of winter sand (ice control sand). All Ayes

The next item on the agenda was added due to timeliness.

Motion made by Ries, second by Madlom and carried to approve the Fireworks Permit for Kathy Dolan. The display will be held at the Golden Church located at 2959 190<sup>th</sup> Ave in Ryan on September 2, 2012. The operator, Bryan Hauschild, is a licensed pyrotechnic. There is no rain date listed. All Ayes

**ENGINEERS REPORT**

**Red Schoolhouse Bridge** – No dirt work was completed last week due to the subcontractor moving to another job. The major items remaining are dirt hauling for the road grade, rip-rap stone placement, and guardrail. Approximately 20 working days remain on the project.

**W69 Paving Project** – Guardrail installation at two culvert sites still needs to be completed.

**218<sup>th</sup> Street Bridge (Plum Creek Bridge)** – The contractor will be working this week on deck steel reinforcement. If everything goes well this week, the intention is to pour the concrete deck on Friday.

**Pavement Marking Program** – Edgeline pavement markings and stop bars were completed last week. Project is complete.

**Secondary Road Crews** – Secondary Road crews will be working 240<sup>th</sup> Street (Logan's Quarry Road) from X15 to 190<sup>th</sup> Ave this week. The road is mostly re-graded and rocked up to Logan's Quarry. Tomorrow a box culvert will be replaced and will require the road to be closed. All work is anticipated to be done by Wednesday.

**NEXT MEETING**

The next regular session of the Board will be on Monday, September 10, 2012 at 1:15 pm at the Supervisors' Office in the courthouse. There will not be a meeting held the week of September 3, 2012 due to the Labor Day holiday.

**PUBLIC COMMENTS:**

None.

There being no further business before the Board, Chairperson Helmrichs asked for a motion to adjourn.

Motion made by Ries, second by Madlom and carried to adjourn the meeting at 1:39 pm. All Ayes

These minutes have been read and approved.

/S/ Shirley E. Helmrichs, Chairperson

/S/ Carla K. Becker, Auditor