

January 4, 2010  
Manchester, Iowa

STATE OF IOWA                    )  
  )     SS:  
DELAWARE COUNTY                )

The Delaware County Board of Supervisors met in regular session this date at 1:15 P.M. with all members present. Also present were Anthony Bardgett, Carla Becker and four (4) members of the media. Shirley Helmrichs, 2009 Chairperson, called the meeting to order at 1:15 P.M.

Motion made by Ries to appoint Shirley Helmrichs as Chairperson for the 2010 calendar year. Supervisor Ries stated that it was his feeling that neither he nor Mr. Madlom have enough experience to act as chairperson at this time.

Supervisor Madlom stated he would not second Supervisor Ries' motion. He continued by stating that he has learned a lot from Chairperson Helmrichs and that the past year's experience has more than qualified him to be chairperson.

Motion died for lack of second.

Chairperson Helmrichs temporarily relinquished the position of chair to Vice-Chairperson Madlom.

Motion made by Helmrichs, second by Madlom to appoint Jeff Madlom as Chairperson for the 2010 calendar year. Supervisor Madlom relinquished the chairperson position back to Supervisor Helmrichs who as chairperson called for the vote. With all three (3) supervisors voting Aye, motion was carried.

Newly appointed Chairperson Madlom continued with the meeting.

Motion made by Helmrichs, second by Madlom and carried to appoint Jerry Ries as Vice-Chairperson for the 2010 calendar year. All Ayes.

Motion made by Ries, second by Helmrichs and carried to approve the following Elected Official appointments for the 2010 calendar year:

**Delaware County Treasurer's Office – Carolyn A. Wilson, Treasurer**

Pam Klein                    Treasurer's 1<sup>st</sup> Deputy  
Karol Johnson               1<sup>st</sup> Auto Deputy  
Michele Africa              2<sup>nd</sup> Auto Deputy  
Barb Robinson              Drivers' License Deputy

**Delaware County Recorder's Office – Deborah L. Peyton, Recorder**

Marsha Mescher            Deputy  
Daneen Schindler          Deputy  
Susan Morris                Permanent Part-time Clerk

**Delaware County Auditor's Office – Carla K. Becker, Auditor**

Monica Heiserman         IT/Payroll Deputy  
Anne Rave                  Real Estate/GIS/Elections Deputy  
Julie Hackbarth            Elections/Accounts Payable Deputy  
Paula Hargrafen            Elections/Real Estate Deputy  
Michael LaRosa             GIS/IT Specialist

**Delaware County Sheriff's Department – John A. LeClere, Sheriff**

Eric Brooks                 Chief Deputy  
Larry Gronewold            Sergeant  
Michael Wilson             Deputy  
Casey Snyder                Deputy  
Eric Holub                  Deputy  
Lucas Thomsen             Deputy  
Keith Rowley                Deputy  
Bonney Jo Amsden          Deputy  
Jill Rahe                    Deputy  
Matthew Menard            Deputy  
Judy Lee                    Office Manager  
Debbie Lynch                Jail Administrator  
Joette Orcutt                Jailer  
Marlene Chapman          Jailer  
Carrie McNamara          Fill-In Jailer  
Susan Collins               Fill-In-Jailer  
Maureen DeShaw            Fill-In Jailer  
Ken Rion                    Fill-In Jailer  
Glenn Nystel                Fill-In Jailer  
Tom Robinson              Captain – Reserves  
Walter Zehr                 Lieutenant – Reserves  
Aaron Pauls                 Sergeant – Reserves  
Dustin Ernst                Reserve  
Matt Wieser                 Reserve  
Jess Hebon                  Reserve  
Johanna Kuhlman          Reserve  
Jon Schuler                 Reserve  
James Mitchel              Reserve  
Tim Schwendinger          Reserve

All Ayes.

Motion made by Helmrichs, second by Ries and carried to approve the following appointments for calendar year 2010:

**County Engineer**

Anthony Bardgett

**County CPC/VA/GA/Community Services Director**

Peggy Petlon

**County Services Administrator**

Norman Wellman

All Ayes.

Motion made by Ries, second by Helmrichs and carried to approve Anthony Bardgett as Weed Commissioner for the 2010 calendar year. All Ayes.

Chairperson Madlom made the following appointments to various Boards and Committees:

**Delaware County Board of Health (3 year term)**

Fred Phelps  
Joan Wessels

**Advisory Board for the Foundation for the Future of Delaware County (1 year term)**

Jeff Madlom  
Pam Klein  
Kay Harris

**Delaware County Mental Health Board (1 year term)**

Shirley E. Helmrichs

**Delaware County Communications Board (1 year term)**

Jeff Madlom

**Delaware County Economic Development Board (1 year term)**

Jeff Madlom

**Operation New View Board (1 year term)**

Jerry Ries  
Shirley Helmrichs

**Emergency Management Board (1 year term)**

Norman Wellman  
Jeff Madlom

**First Judicial Correctional Service Board**

Shirley Helmrichs  
Jeff Madlom

**Juvenile Detention Board**

Jerry Ries

**Regional Planning Affiliation Board of Trustees (1 year term)**

Jeff Madlom  
Shirley Helmrichs, Alternate  
Anthony Bardgett, TECH

**Resource Conservation & Development Board (3 year term)**

Jerry Ries

Motion made by Ries, second by Helmrichs and carried to approve Shirley Helmrichs to attend the Correction meeting in Waterloo on January 5, 2010. All Ayes.

Motion made by Helmrichs, second by Ries and carried to approve the following claims for payment, including the December 31, 2009 payroll in the amount of \$145,616.02 warrant #5073 thru #5181:

Alliant Energy	Electric Light & Power	11.44
Iowa Telecom	Data Processing	565.20

All Ayes.

Motion made by Ries, second by Helmrichs and carried to acknowledge receipt of a manure management plan update from CW Pork, owner Craig Wilgenbusch in Buchanan County. All Ayes.

Motion made by Helmrichs, second by Ries and carried to accept the resignation of Carrie McNamara as part-time jailer with the Sheriff's Department effective January 1, 2010. All Ayes.

Motion made by Ries, second by Helmrichs and carried to approve the following Holidays for the 2010 calendar year:

**HOLIDAYS - 2010**

Martin Luther King Day	Monday	January 18, 2010
President's Day	Monday	February 15, 2010
Memorial Day	Monday	May 31, 2010
Independence Day	Monday	July 5, 2010
Labor Day	Monday	September 6, 2010
Columbus Day	Monday	October 11, 2010
Veteran's Day	Thursday	November 11, 2010
Thanksgiving	Thursday & Friday	November 25 & 26, 2010
Christmas	Friday	December 24, 2010
New Year's Eve	Friday	December 31, 2010

All Ayes.

Motion made by Helmrichs, second by Ries and carried to approve changing the mileage reimbursement rate from 55 cents per mile, to 50 cents per mile effective January 1, 2010, in order to follow the Internal Revenue Service's standard mileage rate. All Ayes.

Motion made by Ries, second by Helmrichs and carried to approve the following newspapers as "official newspapers" for the county for the 2010 calendar year:

*The Manchester Press*  
*Dyersville Commercial*  
*Delaware County Leader*

All Ayes.

Supervisor Helmrichs addressed those present in regards to the Current Employee Handbook. She stated that there were several areas which required "cleaning up" and clarification. She also stated that an exception for medical reasons should be added to the mileage reimbursement section.

Motion made by Helmrichs, second by Ries and carried to approve the following changes to the 2010 Delaware County Employee Handbook:

1. Section 2.8. Paragraph 2. Add to second paragraph "Tips, gratuity and alcohol are not included in reimbursable expenses."
2. Section 2.8. Paragraph 4 (#2) Add to Mileage Reimbursement Policy that if an employee has a doctor certification stating medical reasons why the employee should be exempt, that employee will be reimbursed at the original rate set by the board of Supervisors.
3. Section 2.8. Paragraph 4 – Delete #5 on Mileage Reimbursement Policy (duplication).
4. Section 2.8. Paragraph 5. Last sentence will be in bold print. **(Receipts and requests for reimbursement must be made within 30 days.)**
5. Section 3.2. Add – Any new employee hired after July 1, 2009 will be required to use direct deposit for payroll purposes.

6. Section 3.2.1. Add – The 2.5 hours between 37.5 and 40 hours will be booked at straight time.
7. Section 4.1. Add – The county will observe 11 holidays designated by the Board of Supervisors.
8. Section 4.4. Add to the definition of “immediate family” - brother, sister and any person or persons the employee has been appointed legal guardian of by a court of law.
9. Section 6.1. Delete Paragraph #5 under Discipline (duplication of Paragraph #3).

All Ayes.

Motion made by Ries, second by Helmrichs and carried to approve the following resolution in regards to the Auditor issuing warrants:

**RESOLUTION  
AUTHORIZATION OF AUDITOR TO ISSUE WARRANTS**

**BE IT RESOLVED** by the Board of Supervisors of Delaware County, Iowa, that the Delaware County Auditor be and is hereby authorized to issue warrants when the Board is not in session for fixed charges, including freight, postage, water, lights, fuel, telephone service and insurance premiums upon the filing of duly authenticated bills and for salaries and payrolls as approved by the Board of Supervisors, all according to Section 331.506 of the 2005 Code of Iowa. Also, for the emergency allowance of claims through the Community Services Department according to Board Resolution passed December 23, 2002.

Dated at Manchester, Iowa this 4<sup>th</sup> day of January, 2010

Board of Supervisors  
Delaware County, Iowa  
/S/ Jeff Madlom, Chairperson

ATTEST:  
/S/ Carla K. Becker  
Delaware County Auditor  
All Ayes.

Motion made by Helmrichs, second by Ries and carried to approve the following resolution regarding the Eminent Domain Compensation Commission (in an effort to move towards gender balance in its committees as required by Iowa Code, seven (7) women have been added to the following commission):

**RESOLUTION  
EMINENT DOMAIN COMPENSATION COMMISSION**

**WHEREAS**, Section 331.321(1.v) of the 2005 Code of Iowa requires the Board of Supervisors to annually appoint not less than twenty-eight (28) residents of the County to an Eminent Domain Compensation Commission and,

**WHEREAS**, said Section establishes four (4) representative categories for said Compensation Commission,

**NOW, THEREFORE BE IT RESOLVED** that the following persons are hereby appointed to the Eminent Domain Compensation Commission of Delaware County, Iowa, in the category listed, for a term of one year ending December 31, 2010:

**A. Owner-Operators of Agricultural Property:**

1. Doug Schulte	2184 195 <sup>th</sup> St	Manchester, IA 52057
2. Henry Brunsman	1491 132 <sup>nd</sup> St	Dundee, IA 52038
3. Charles Ankrom	2275 110 <sup>th</sup> Ave	Masonville, IA 50654
4. Wilbur Kehrl	1596 210 <sup>th</sup> St	Manchester, IA 52057
5. Ann Nurre	2418 147 <sup>th</sup> St	Greeley, IA 52050
6. Dave Kronlage	3240 210 <sup>th</sup> St	Dyersville, IA 52040
7. Doran Zumbach	3278 110 <sup>th</sup> Ave	Coggon, IA 52218

**B. Owners of City Property:**

1. Craig Starr	600 110 <sup>th</sup> Ave	Masonville, IA 50654
2. Bob Hildebrand	405 E. Main St	Manchester, IA 52057
3. Jeff Larson	505 Line St	Manchester, IA 52057
4. Lorraine Gaffney	PO Box 64	Ryan, IA 52330
5. Keith Kramer	2602 315 <sup>th</sup> St	Hopkinton, IA 52237
6. Mary Ann Poynor	724 E. Howard St	Manchester, IA 52057
7. Karen Schmitz	111 Beckner St	Greeley, IA 52050

**C. Licensed Real Estate Agents or Brokers:**

1. Eric Jasper	PO Box 365	Hopkinton, IA 52237
2. Teresa Greve	2151 110 <sup>th</sup> Ave	Masonville, IA 50654
3. Robert Philipp	604 W Union St	Edgewood, IA 52042
4. Barb Sailer	1100 Rosewood Dr	Manchester, IA 52057
5. Kevin Graybill	21913 182 <sup>nd</sup> Ave	Manchester, IA 52057
6. Richard Waterman	108 Winslow Dr	Manchester, IA 52057
7. Patty Coleman	26240 221 <sup>st</sup> Ave	Delhi, IA 52057

**D. Persons Having Knowledge of Property Value:**

1. Linda Bessey	1959 162 <sup>nd</sup> Ave	Manchester, IA 52057
2. Lawson Waterman	321 New St	Colesburg, IA 52035
3. Dave Smith	1031 New St	Manchester, IA 52057
4. Gordon Keith	305 Gay St	Delhi, IA 52223
5. Christine Tegeler	16920 185 <sup>th</sup> St	Manchester, IA 52057
6. Donna Reeder	712 Tanglewood Dr	Manchester, IA 52057
7. Scott Wegmann	1017 Sunrise Dr	Manchester, IA 52057

Witness my hand and the Seal of this County, this 4<sup>th</sup> day of January, 2010.

Delaware County Board of Supervisors  
/S/ Jeff Madlom, Chairperson  
Attest: /S/ Carla K. Becker, Auditor  
All Ayes.

Supervisor Helmrichs addressed those present in regards to the Construction Evaluation Resolution. She stated that in order for the Board of Supervisors to submit formal recommendations to the DNR concerning construction permit applications, accompany the DNR on its site visit and utilize the master matrix, it first must adopt a Construction Evaluation Resolution and submit it to the IDNR between January 1, 2010 and January 31, 2010.

Motion made by Ries, second by Helmrichs and carried to approve the following resolution in regards to the construction of confinement feeding operations:

**RESOLUTION  
CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a Board of Supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the Board of Supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the Board of Supervisors between February 1, 2010 and January 31, 2011 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the Board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DELAWARE COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

/S/ Jeff Madlom, Chairperson Board of Supervisors

Date: January 4, 2010

ATTEST:

/S/ Carla K. Becker, County Auditor

Date: January 4, 2010

All Ayes.

Motion made by Helmrichs, second by Ries and carried to approve the following resolution regarding the closing of secondary roads:

**RESOLUTION  
2010  
AUTHORIZATION FOR THE COUNTY ENGINEER TO CLOSE ANY SECONDARY ROAD FOR THE PURPOSE OF  
CONSTRUCTION, ROUTINE MAINTENANCE, OR EMERGENCIES DURING 2010.**

**WHEREAS**, the Delaware County Board of Supervisors is concerned about tort liability and traffic safety involved during construction and maintenance on the secondary road system, and

**WHEREAS**, they are further interested in accommodations for the traveling public, adjacent landowners and related users during construction and maintenance operations,

**NOW THEREFORE BE IT RESOLVED** by the Board of Supervisors of Delaware County on this fourth day of January, 2010, to give the Delaware County Engineer, or authorized representative thereof, the authority to temporarily close sections of highway in Delaware County's road system when necessary because of construction, maintenance, or natural disaster.

DELAWARE COUNTY  
BOARD OF SUPERVISORS  
/S/ Jeff Madlom, Chairperson  
/S/ Shirley E. Helmrichs

Attest:

/S/ Carla K. Becker, Delaware County Auditor

All Ayes.

Motion made by Ries, second by Helmrichs and carried to approve the following resolution regarding completion of secondary road projects:

**RESOLUTION  
FARM-TO-MARKET COMPLETION OF WORK  
AND FINAL ACCEPTANCE  
2010**

**BE IT RESOLVED** by the Board of Supervisors of Delaware County, Iowa that, Anthony Bardgett, the County Engineer of Delaware County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications therefore in connection with all Farm-to-Market and federal or state aid construction projects in this county.

Dated at Manchester, Iowa this 4<sup>th</sup> day of January, 2010.

Board of Supervisors  
Delaware County, Manchester, Iowa  
/S/ Jeff Madlom, Chairperson, Board of Supervisors  
/S/ Shirley Helmrichs, Supervisor  
/S/ Jerry Ries, Supervisor  
ATTEST:  
/S/ Carla K. Becker, County Auditor  
All Ayes.

Motion made by Helmrichs, second by Ries and carried to approve the Auditor's Quarterly Report for the quarter ending December 31, 2009 showing that \$8,015.92 was collected and deposited into the County's General Funds. All Ayes.

Motion made by Ries, second by Helmrichs and carried to approve the Sheriff's Quarterly Report for the quarter ending December 31, 2009 showing that \$53,611.28 was collected and deposited into the County's General Fund. All Ayes.

Motion made by Helmrichs, second by Ries and carried to approve the Recorder's Monthly Report showing that for the month of December, 2009, the following fees were collected and deposited into the respective fund:

General Fund	\$14,551.94
Recorder's Document Management Fund	376.00
Electronic Transfer Fund	<u>1,116.00</u>
Total Collected	\$16,043.94

All Ayes.

Motion made by Ries, second by Helmrichs and carried to approve the Clerk of Court's Monthly Report and Remittance which shows that for the month of December 2009 \$615.00 was collected and deposited into the County's General Funds. All Ayes.

Anthony Bardgett, County Engineer, addressed the Board in regards to the skid steer quotes tabled from December 7, 2009. To save costs, he removed the hydraulics from the requirements and has since received two more quotes; one from Rowley Equipment for \$3,330 and one from Dyersville Equipment for \$2,400. These quotes include the trade-in of the County's current 2008 John Deere. Mr. Bardgett recommends accepting the quote from Dyersville Equipment for a John Deere 320D Skid Steer with bucket.

Motion made by Helmrichs, second by Ries and carried to approve the purchase of a John Deere 320D Skid Steer from Dyersville Equipment in consideration of its bid of \$2,400 which includes the trade-in of the County's current 2008 John Deere. All Ayes.

**ENGINEER'S REPORT:**

Suspended until spring.

**PUBLIC COMMENTS:**

Supervisor Madlom wished to thank Supervisor Helmrichs for her work as Chairperson and for all the help she has given him over the past year. He also stated he is looking forward to another successful year.

There being no further business before the Board, the meeting was adjourned at 2:00 pm.

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, County Auditor

January 11, 2010  
Manchester, Iowa

STATE OF IOWA                    )  
  )        SS:  
DELAWARE COUNTY                )

The Delaware County Board of Supervisors met in regular session this date at 1:15 P.M. with all members present. Also present were Anthony Bardgett, Carla Becker and four (4) members of the media. Jeff Madlom, Chairperson, called the meeting to order at 1:15 P.M.

Motion made by Ries, second by Helmricks and carried to approve the following employees to attend their respective meetings: Jerry Ries and Shirley Helmricks to attend the Operation New View Meeting in Dubuque on January 14, 2010; Kim Gehling and Peggy Petlon to attend the CCMS Administrators Meeting in Des Moines January 12, 2010; Peggy Petlon to attend the Transitional Advisory Board Meeting in Elkader on January 15, 2010, the ECIA transit meeting with ECIA on January 19, 2010 in Dubuque and the CPC Regional Meeting in Cedar Rapids on January 22, 2010. All Ayes.

Motion made by Helmricks, second by Ries and carried to approve the following claims for payment:

Advanced Business Systems	Data Processing	250.00	Treasurer State of Iowa	Educational/Training	350.00
Advanced Systems Inc	Repair/Maint-Misc Equip	73.47	Industrial Supply Solutions	Minor Mv Parts & Access	3781.25
AERUS Electrolux	Custodial Supplies	17.50	ISAC Group Unemployment	Unemployment	305.00
Alliant Energy	Electric Light & Power	3507.25	Johnson Co Medical Examiner	Medical & Health Services	369.40
Altorfer Inc	Construction & Maint	1479.75	Gary Johnson	Rent Payments	500.00
American Legion Post 45	Permanent Landscaping	52.00	Jones Co Sheriff	Legal & Court Related	21.50
Tracey Baldwin	Radio & Communications	96.25	KMCH	Educational/Training	75.00
Ben Meadows Co Inc	Grounds & Maint Supplies	115.44	Knight Chemicals LLC	Cover Aggregate & Sand	8646.40
Best Cleaners	Cleaning of Uniforms/mops	813.50	Kris Engineering Inc	Minor Mv Parts & Access	4727.50
Best Western	Employee Mileage/Subs	250.76	Kuhlman Quarries	Roads	1244.56
Bi-County Disposal Inc	Sanitation Disposal	71.00	Lahr Repair Inc	Construction & Maint	77.55
Black Hills Energy	Natural & LP Gas & fuel	341.04	Lawson Products Inc	Custodial Supplies	200.37
Bob Stephen Motors Inc	Repair/Maint- Vehicle	1212.01	Leonard Muller Funeral Home	Funeral Services	1500.00
BOSS	Stationery/Forms	30.74	Kenneth G Lewis	Buildings-Repair & Maint	500.00
Boubin Tire Co	Tires & Tubes	580.40	Linn Co Comm Services	Representative Payee	205.50
BP	Case Mgmt - Medicaid	503.44	Linn Co Sheriff	Transportation	17.20
Carls Feed & Farm Store	Public Education Items	10.00	Shirley Lyons	Educational Training	10.00
Carpenter Uniform & Promo	Wearing Apparel & Uniform	24.50	M&M Construction	Buildings-Repair & Maint	1400.50
Carr & Carr Attorneys	Legal & Court Related	97.60	Main Street Market	Meals	1694.01
CCMS	Case Mgmt - Medicaid	30.00	Manchester Area Chamber	Dues	62.00
Central Salt LLC	Cover Aggregate/Sand	37359.44	City of Manchester	Radio & Communications	646.00
Century Cab Inc	Other Transportation	15.00	Manchester Police Dept	Transportation	72.44
Chappy's LRC Inc	Custodial Supplies	582.00	Manchester Press	Board Proceedings	503.24
CPI Qualified Plan Cnslt	Planning/Managing	124.50	Marco Inc	Office Equipment	105.25
Decision One Corporation	Data Processing	1113.72	Martin Equip of IA IL Inc	Construction & Maint.	1272.03
Leader Publications Inc	Board Proceedings	1143.09	McDowell Truck & Auto	Buildings-Maintenance	1060.00
Del Co Public Health	Refunds /Reimburse	6783.51	Rita McGrane	Supervised Living	400.00
Delaware Co Sheriff	Transportation	2316.15	Medical Associates Clinic	Diagnostic Evaluation	170.00
Delhi Lumber	Repair/Maint-Misc Equip	33.45	Monkeytown	Stationery/Forms	264.25
Don & Wait LLC	Buildings-Repair & Maint	90.00	Norbys Farm Fleet	Steel-Iron-& Metals	162.83
Dons Truck Sales Inc	Minor Mv Parts & Access	2040.71	Opportunity Village	Work Activity Services	723.00
Drive Line of Dubuque Inc	Construction & Maint	814.00	Palmer Hardware Inc	Custodial Supplies	18.84
Dyersville Commercial	Board Proceedings	1349.17	Regional Medical Center	Meals	927.50
Dyersville Equipment Co	Repair/Maint-Misc Equip	440.80	Reliance Telephone Inc	Telephone	400.00
Eastside Storage	Buildings-Repair & Maint	30.00	Republic Companies	Construction & Maint	251.67
Edgewood Auto & Tire	Repair/Maint-Const Equip	32.15	Rite Price Office Supply Inc	Stationery/Forms	496.07
Electronic Engineering	Repair/Maint-Radio Equip	1336.50	River City Paving	Roads	23836.37
Tina Elgin	Buildings-Repair & Maint	254.00	River City Stone	Cover Aggregate/Sand	12520.00
Emeritus at Silver Pines	RCF	2292.07	River Valley Cooperative	Natural & LP Gas & fuel	2909.70
Every's Auto & Tire Center	Repair/Maint- Vehicle	15.00	Road Machinery & Supplies	Construction & Maint	1362.50
Farm Plan	Repair/Maint-Misc Equip	38.85	Sadler Power Train Inc	Construction & Maint	457.24
The Fish Shack	Public Education Items	11.99	Scherrmans Implement	Construction & Maint	328.15
Garlyn Glanz	Postage & Mailing	12.24	Scott Pharmacy	Prescriptions Medicine	327.40
Guttenberg Police Depart	Legal & Court Related	25.00	Silveredge Cooperative	Fuels	4982.30
Hausers Water Conditioning	Water Use & Sewer	46.35	Simmons Perrine Moyer et al	Legal & Court Related	2181.70
Henderson Products	Construction & Maint	57.00	Smittys Inc	Tires & Tubes	2139.55
Hopkinton Municipal Utility	Utilities	324.29	Solutions Inc	Data Processing	200.00
Houlihan Sanitation Service	Sanitation Disposal	207.50	Standard Auto Parts	Repair/Maint-Vehicle	241.24
Hovden Oil Inc	Lubricants	3970.53	Sues Flower & Garden	Buildings-Repair & Maint	440.00
Hy-Vee Pharmacy 1281	Prescriptions Medicine	47.16	Three Rivers FS	Fuels	26346.57
IA City Dept of Vet Affairs	Transportation	322.50	Tri-Star Process Services	Legal & Court Related	57.50
Treasurer, State of IA	Services	78405.63	Trott Trophies	Plaque	42.00
IA Dept of Nat Resources	Dues & Memberships	10.00	US Postal Service	Postage & Mailing	4400.00
IA Secretary of State Notary	Stationery/Forms	30.00	Joseph Vap DDS	Dental Treatment	228.00
Iowa Telecom	Telephone	2092.76	Walmart Community	Custodial Supplies	6.98

Motion made by Ries, second by Helmricks and carried to acknowledge receipt of the following manure management plan updates: Nick Andersen for two (2) facilities in Section 18 of Elk Township (#59624 & #59621); and Kunkel Triple K Farms, LLC in Section 10 of Oneida Township. All Ayes.

Motion made by Helmricks, second by Ries and carried to accept the resignation of Bruce Daker as Honey Creek Township Trustee. Mr. Daker has moved from the township. The Board wanted to thank him for his years of service to the township and Delaware County. All Ayes.

Motion made by Ries, second by Helmricks and carried to approve the following "Applications for Impoundment Structure Property Tax Exemption for 2010 values payable 2011-2012:

Candace G Altorfer Parcel #255-11-00-004-00 in Section 11-88-5  
Diane Louise Baumgartner Revocable Trust Parcel #110-09-00-008-00 in Section 9-89-6  
Jacqueline B Lahr, Et al Parcel #110-22-00-017-10 in Section 22-89-6

All Ayes.

Motion made by Helmrichs, second by Ries and carried to approve the following Semi-Annual Report as prepared by the Delaware County Treasurer for the period ending December 31, 2009:

Semi-Annual Report						
Carolyn A. Wilson, Treasurer		Delaware County Treasurer		Manchester, IA		
Certification Date January 11, 2010		For the period from July 1, 2009 - December 31, 2009, Inclusive				
Statement of Account By Fund						
Fund	Balance 6/1/09	Revenues	Total to be Accounted For	Disbursements 12/31/09	Fund Balance	Warrants Outstanding
	00	302,508.98	302,508.98	134,461.34	168,047.64	00
General Basic	1,578,129.69	2,127,303.92	3,705,433.61	2,698,568.03	1,006,865.58	52,108.79
General Supplemental	163,671.78	672,143.66	835,815.44	390,972.61	444,842.83	5,036.98
Rural Services Basic	78,196.04	1,049,909.24	1,128,105.28	1,029,282.84	98,822.44	13,070.40
Secondary Road	1,589,333.57	3,078,609.19	4,667,942.76	3,190,145.18	1,477,797.58	60,123.79
Resource Enhancement	39,650.56	17,813.34	57,463.90	10,001.02	47,462.88	.00
E911	85,563.67	62,298.67	147,862.34	66,706.18	81,156.16	6,624.74
Emergency Management	4,783.55	65,168.86	69,952.41	26,236.73	43,715.68	.00
Advance Tax	33,049.27	21,828.01	54,877.28	37,431.27	17,446.01	.00
Township Control	8,026.12	202,515.97	210,542.09	203,287.17	7,254.92	.00
Corporation Control	57,399.33	2,071,570.04	2,128,969.37	2,086,998.62	41,970.75	.00
School Control	241,650.75	6,322,489.35	6,564,140.10	6,406,130.81	158,009.29	.00
Area School Control	9,653.05	439,737.07	449,390.12	438,356.57	11,033.55	.00
Hospital Control	16,934.49	467,266.92	484,201.41	472,440.16	11,761.25	.00
Special Fire Districts	186.91	4,603.35	4,790.26	4,717.86	72.40	.00
Lake District	2,262.41	105,621.15	107,883.56	105,938.14	1,945.42	.00
Co. Ag. Extension	3,821.41	95,022.73	98,844.14	96,452.40	2,391.74	.00
Co. Cons Land Acquisition	17,621.29	1,247.57	18,868.86	729.45	18,139.41	.00
Co. Assessor	794,675.58	330,143.80	1,124,819.38	547,278.41	577,540.97	2,856.08
Motor Vehicle Trust	406,127.34	2,400,078.92	2,806,206.26	2,395,968.90	410,237.36	.00
City Sp Assess Project	8,355.53	87,311.88	95,667.41	91,398.61	4,268.80	.00
Tax Redemption Trust	51,609.00	53,213.56	104,822.56	103,547.56	1,275.00	.00
Conservation Trust Fund	15,352.15	5,368.88	20,721.03	1,712.12	19,008.91	99.01
Bangs /Tb	58.59	1,317.31	1,375.90	1,342.73	33.17	.00
Drug Fund	666.75	1.77	668.52	.00	668.52	.00
Flex Plan	10,854.37	22,653.60	33,507.97	19,532.29	13,975.68	2,261.56
Records Management	25,218.59	2,008.31	27,226.90	4,923.85	22,303.05	.00
Mental Health Fund	577,518.43	1,119,149.65	1,696,668.08	1,338,521.94	358,146.14	32,769.69
Recorder's Electronic Fee	837.00	5,604.64	6,441.64	5,394.00	1,047.64	.00
Supple Environ Project	2.97	.00	2.97	2.97	.00	.00
Sheriff Reserve	5,097.46	8,990.00	14,087.46	10,282.84	3,804.62	480.87
McGee Discretionary	21,507.89	.00	21,507.89	2,561.71	18,946.18	200.23
Capital Comm Project	55,975.33	.00	55,975.33	55,975.33	.00	.00
Debt Service Fund	.00	49,457.28	49,457.28	26,248.45	23,208.83	.00
	5,903,790.87	21,192,957.62	27,096,748.49	22,003,548.09	5,093,200.40	175,632.14

#### Receipts and Disbursements

##### Revenue

1000 Current Net Property Taxes	12,573,297.02
1010 Delinquent Property Taxes	2,977.21
1100 Penalty & Interest - Current Taxes	6,682.00
1110 Penalty & Interest - Delinquent Tax	331.79
1120 Penalty & Interest.-Mobile Homes	83.00
1130 Penalty & Interest -Grain Tax	5.00
1200 Mobile Home Taxes	6,318.00
1240 Grain Handled Tax	3,630.00
1310 E911 Surcharge	61,557.16
1320 Local Option Sales Tax	447,708.18
1600 Utility Replacement Excise Tax	368,443.50
2000 Road Use Taxes	1,567,705.17
2001 City RUTF Transfer	16,438.65
2002 State TJ Transfer	565.08
2020 Liquor Licenses/Beer Permits	805.00
2100 Homestead Tax Credit	292,048.00
2130 Agri. Land Tax Credit	271,510.13
2210 Mobile Home Replacement	552.00
2220 Military Service Repl.	15,073.43
2250 MH Property Tax Relief	312,364.00
2342 DHS Administration Reimbursement	33,835.69
2395 Medicaid	248,581.81
2501 Contract Law Enforcement	26,580.00
2511 Emergency Management Funding	65,168.86
2517 District Court Administration	1,417.93
2571 Elections	8,615.50
2622 Home Care Aide Grant	21,066.14
2623 Public Health Nurses Grant	10,236.00
2624 Well Testing & Abandonment	12,675.00
2627 Veterans Affairs Allocation	10,000.00
2645 State Payment Program	52,918.08
2651 Resource Enhancement (REAP)	17,703.00
2672 Oversize Vehicle Permits	600.00
2675 IJOBS Funds	117,801.26
2740 Other State Grants & Entitlement	45,052.33
2800 Watershed Protection & Flood	102,508.98

3310 Sewage Disposal/Septic Tank Permit	5,850.00
3320 Water Well Permits	750.00
3500 Trip Permits	4,410.00
4000 Recording of Instruments	36,657.00
4020 Boat Fees	491.25
4030 Hunting & Fish & Fur Harvest	929.00
4040 Real Estate Transfer Tax	11,679.07
4100 Auditor's Transfer Fees	2,150.00
4130 Vital Statistics Fees	2,264.00
4140 Document Management Fees	1,901.00
4150 Passport Fees	6,910.00
4160 Electronic Transfer Fee	5,603.00
4200 Tax Sale Publication Costs	174.00
4210 Auto Registration Fees	68,952.96
4220 Auto Use Tax Fees	2,255.25
4250 Motor Vehicle Mailing Fees	3,410.10
4260 Special Assessment Charge	1,275.00
4270 NSF Check Charge	150.00
4280 Driver's License Fees	26,271.00
4300 Civil Penalty Processing Fees	140.00
4400 Sheriff Fees	39,531.57
5090 Gen. Administrative Fees	1,255.10
5200 Camping Fees	43,597.00
5500 Xerox	4,476.07
6000 Interest on Investments	59,486.56
6100 Land	34,360.00
6110 Buildings Rent	7,839.61
6290 Misc Use of Money/Property Adv Tax	21,828.01
8220 Overpayments of \$5 or Less	52.56
8330 Secondary Road Materials	15,195.69
8460 State Sales & Use Tax Refunds	1,687.77
8470 Miscellaneous Reimbursements	124,618.40
8501 County Enforcement Charge	1,983.90
9020 Rural Service Basic Fund	925,284.48
9080 FICA – Assessor	8,205.00
9090 IPERS – Assessor	7,132.50
9600 Current Interfund Loans	450,000.00
06000 Other	741.51
16100 Motor Vehicle License Issued	2,338,585.92
16160 Drivers License - State Share	61,493.00
16300 Special Assessments	84,605.88
16600 Tax Sale Redemption	53,213.56
16700 Special Assess=Elderly Cr	2,706.00
Total Revenue	21,192,957.62
Other Financing Sources In	940,621.98
Other Financing Sources Out	.00
<b>Expense</b>	
10300 Operating Transfers	940,621.98
10600 Current year interfund loans	450,000.00
20000 Auditors Warrants Paid	8,163,521.31
General Basic Fund	2,248,568.03
General Supplemental Fund	390,972.61
MH-DD Services Fund	1,338,521.94
Rural Services Basic Fund	103,998.36
Recorder Record Mgmt Acct	4,923.85
Sheriff's Reserve Fund	10,282.84
Supplemental Environmental Project	2.97
McGee Discretionary Fund	2,561.71
Secondary Road Fund	3,190,145.18
Emergency Watershed	134,461.34
Special Appraisers	417,113.65
Capital Project-Communication	55,975.33
Debt Service Fund	26,248.45
Emergency Management Fund	26,236.73
Conserve. Land Acq & Cap. Imp	729.45
Co. Assessor Agency Trust	114,827.26
Resources Enhancement	10,001.02
Conservation Trust Fund	1,712.12
E911 Surcharge Fund	66,706.18
Flex Plan	19,532.29
20800 Motor Vehicle Fees Pd to State	1,411,693.19
20810 M.V. Fees Paid To General Basic	72,363.26
20830 Drivers License to State	61,493.00
20840 Drivers License to County	26,271.00
20850 Recorders Elec. Trans to State	5,394.00
20900 Use Tax Paid To State	821,893.20
20910 Use Tax Paid To General Basic	2,255.25
21000 Paid By Treas. Ck.-Tax Redemption	103,547.56
21200 Treasurer Orders - By Computer	9,905,720.34
21850 Bangs/Tb Eradication	1,342.73
21900 Advance Tax to Current Tax	37,431.27



Total Expense	22,003,548.09
Manchester, IA 52057	
January 11, 2010	Balance on Hand 5,093,200.40

I, Carolyn A. Wilson, Treasurer of Delaware County do hereby certify that the report given is a correct summary of the business transacted by me as said during the period therein specified.

End of report

All Ayes.

Motion made by Ries, second by Helmrichs and carried to approve Steve Naber as a full-time maintenance person for the Secondary Road Department to fill the vacancy recently created by a retirement. His anticipated start date is January 25, 2010 at a wage of \$15.10 which is 80% of the current \$18.88 winter wage rate. His wage will drop to \$14.98 on April 1, 2010 which is 80% of the current \$18.72 regular wage rate for this position. All Ayes.

**ENGINEER'S REPORT:**

Suspended until spring.

**PUBLIC COMMENTS:**

Due to the courthouse being closed to observe Martin Luther King Day, the next regular meeting of the Delaware County Board of Supervisors will be Tuesday, January 19, 2010 at 1:15 pm.

There being no further business before the Board, the meeting was adjourned at 1:30 pm.

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, County Auditor

January 19, 2010  
Manchester, Iowa

STATE OF IOWA                    )  
  )     SS:  
DELAWARE COUNTY                )

The Delaware County Board of Supervisors met in regular session this date at 1:15 P.M. with all members present. Also present were Anthony Bardgett, Carla Becker and two (2) members of the media. Jeff Madlom, Chairperson, called the meeting to order at 1:16 P.M.

Motion made by Helmricks, second by Ries and carried to approve the following employees to attend their respective meetings: Deborah Peyton to attend the ISAC Spring School in Des Moines March 23, 24 & 25, 2010; John Bernau to attend the County Attorney's Spring Training Conference at Arnold's Park June 13 thru 17, 2010; Jerry Ries to attend the Juvenile Detention Board meeting in Waterloo on January 22, 2010; and Shirley Helmricks to attend a BDF meeting in Independence on January 19, 2010. All Ayes.

Motion made by Ries, second by Helmricks and carried to approve the following claims for payment, including the January 15, 2010 payroll in the amount of \$140,314.96 warrant numbers 5337 thru 5447:

Iowa Telecom	Telephone	242.06
US Cellular	Telephone	837.91

All Ayes.

Motion made by Helmricks, second by Ries and carried to approve the "Application for Approval of Underground Construction on Delaware County Right-of-Way" for Alliant Energy to bury electric distribution lines on 160<sup>th</sup> Street from the intersection of 300<sup>th</sup> Ave east 700 feet. This would be located approximately one fourth (1/4) mile east of X47 in Section Four (4) of Bremen Township. All Ayes.

Motion made by Ries, second by Helmricks and carried to approve the "Application for Approval of Underground Construction on Delaware County Right-of-Way" for Iowa Telecom to bury copper telephone cable across Firefly Road at #1770 located approximately 2.5 miles NW from Manchester in Section Seven (7) of Delaware Township. All Ayes.

Motion made by Helmricks, second by Ries and carried to acknowledge receipt of a manure management plan update from Gary Wedewer in Section 25 of Colony Township. All Ayes.

Motion made by Ries, second by Helmricks and carried to approve an Amendment to the FY 2010 Local Public Health Contract decreasing the Home Care Aide allocation by \$3,878 and the Public Health Nursing allocation by \$1,580. All Ayes. This amendment is necessary to comply with the across the board funding cuts on the State level. This will bring the Home Care Aide contract amount to \$34,898 and the Public Health Nursing contract amount to \$14,216. The amended Total Contract Amount to \$74,760. All Ayes.

Supervisor Madlom addressed those present in regards to the proposed contract with City Laundry to supply mats for the courthouse and Sheriff's Department. According to Mr. Madlom the snow, ice and water carried into the buildings has become a safety issue. The rugs and mats that the county currently own are old and not absorbing the moisture. The county could look at purchasing rugs but does not have the facilities to properly clean them. City Laundry has allowed the county to try out some of its mats at the entrances to the courthouse. The placement of these mats had significantly reduced the amount of material tracked into the building. He has received several positive comments since the mats were put down.

Motion made by Ries, second by Helmricks and carried to table the consideration of contracting with City Laundry for mats in the courthouse and Sheriff's Department until the next Board meeting on January 25, 2010 to allow the Board to review the details of the proposed contract. All Ayes.

Motion made by Helmricks, second by Ries and carried to appoint Kathy Rahe as Trustee of Honey Creek Township effective immediately. She is being appointed to fill the vacancy left by the resignation of Bruce Daker earlier this month. All Ayes.

**ENGINEER'S REPORT:**

Suspended until spring.

**PUBLIC COMMENTS:**

There being no further business before the Board, the meeting was adjourned at 1:35 pm.

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, County Auditor

January 25, 2010  
Manchester, Iowa

STATE OF IOWA                    )  
  )     SS:  
DELAWARE COUNTY                )

The Delaware County Board of Supervisors met in regular session this date at 1:15 P.M. with all members present. Also present were Anthony Bardgett, Jodi Cahalan, Carla Becker and three (3) members of the media. Jeff Madlom, Chairperson, called the meeting to order at 1:15 P.M.

Motion made by Ries, second by Helmrichs and carried to approve the following employees to attend their respective meetings:  
Linda Schaul to attend the ICEOO Board Meeting in Ames on February 12, 2010; Jerry Ries to attend the Upper Explorerland meeting in Elkader on January 26, 2010 and the Operation New View meeting in Dubuque on January 27, 2010; Pat Oberbroeckling to attend a meeting in Linn County on January 27, 2010; and Anthony Bardgett and Jeff Madlom to attend the RPA meeting in Dubuque on January 28, 2010. All Ayes.

Motion made Helmrichs, second by Ries and carried to approve the following claims for payment:

Abbe Center	Outpatient	177.34	Lahr Repair Inc	Construction & Maint	263.39
Advanced Systems Inc	Maint-/Equip-Furniture	215.57	John LeClere	Repair/Maint-Misc Equip	144.40
Advancement Services	Services	676.00	Kenneth G Lewis	Buildings-Repair & Maint	500.00
Altorfer Inc	Construction & Maint	1938.56	Lifeworks Comm Services	Work Activity Services	937.50
Area Payee Services	Representative Payee	37.00	Link Hydraulics Inc	Construction & Maint	655.02
Area Residential Care Inc	Sheltered Workshop	595.28	Linn Co Comm Services	Work Activity Services	627.80
Backbone Area Counseling	Prescriptions Medicine	6657.43	Dennis Lyons	Education & Training	42.99
Barron Motor Supply	Minor Mv Parts & Access	1118.20	City of Manchester	Utilities	140.62
Sandra Berner	Rent Payments	200.00	Manchester Press	Board Proceedings	940.84
John Bernau	Employee Mileage & Subs	45.50	Frank Manternach	Rent Payments	200.00
Bexar County Sheriff's Dept	Legal & Court Related	60.00	Maquoketa Valley REC	Electric Light & Power	760.37
Black Hills Energy Assist	Utilities Assistance	225.00	Martin Equip of IA IL Inc	Minor Mv Parts & Access	327.09
Carpenter Uniform & Promo	Wearing Apparel/Uniform	62.49	McDowell Truck/Auto Repair	Buildings-Repair & Maint	995.00
CCMS	Case Mgmt - Medicaid	250.00	Mediacom LLC	Case Management	28.57
CDW Government Inc	Stationery/Forms	520.00	MOCIC Attn Membership	Stationery/Forms	150.00
Cedar Falls Oil Co	Lubricants	69.00	Monkeytown	Stationery/Forms	163.57
Cedar Valley Comm Support	Community Support	936.38	NE IA Telephone Service Inc	Stationery/Forms	9.99
Clayton County VA	Bus	297.85	Norbys Farm Fleet	Minor Equip & Hand Tools	455.61
Community Care Inc	RCF	3214.35	Opportunity Village	Work Activity Services	705.00
Continental Research Corp	Custodial Supplies	212.95	Palmer Hardware Inc	Lubricants	64.37
Covenant Clinic	Outpatient	324.00	Penn Center Inc	Community Support	26407.57
D&S Portables Inc	Custodial Supplies	250.00	Philipp Realty	Roads	550.00
DAC Inc Julien Care Facility	RCF	2692.66	Prairie View Management	RCF	5564.72
Delaware Co Extension	Township Officers	176.00	Pro Build - Manchester	Wood & Lumber	15.20
Del Co Public Health	Refunds /Reimburse	5191.54	Transitional Trtmnt Facility	Supervised Living	4154.00
Del Co Treasurer	EWP Reimbursement	5580.98	Beverly Rahe	Employee Mileage & Subs	119.00
Dept of Human Services	Primary Treatment	125.00	Reedsburg Hardware Co	Minor Mv Parts & Access	457.25
Des Moines Stamp Mfg Co	Stationery/Forms	93.20	Regional Medical Center	Safety Items	30.00
Dicks Petroleum Company	Repair/Maint-Misc Equip	88.79	Reliance Telephone Inc	Telephone	200.00
DJ Repair	Repair/Maint-Vehicle	35.00	Rise LTD	Work Activity Services	165.20
Don & Walt LLC	Buildings-Repair & Maint	9175.43	Rite Price Office Supply	Custodial Supplies	323.87
Dons Truck Sales Inc	Construction & Maint	19.10	River Valley Coop	Natural-LP Gas-fuel oil	498.20
Dyersville Commercial	Official Pub/Legal Notices	405.60	River Valley Cooperative	Natural-LP Gas-fuel oil	1219.00
Edgewood Auto & Tire	Repair/Maint-Const Equip	42.05	Runde Auto Group	Service	50.61
Tina Elgin	Buildings-Repair & Maint	254.00	Sadler Power Train Inc	Construction & Maint	719.40
Fayette County CPC	Sheriff Transportation	304.71	Schau Housing	Rent Payments	300.00
First State Bank	Postage & Mailing	15.00	Scherrmans Implement	Construction & Maint	211.67
The Fish Shack	Public Education Items	16.99	Melanie A Schroeder	Mental Health Advocates	335.70
Forestry Suppliers Inc	Grounds & Maint Supplies	89.94	Scott VanKeppel LLC	Construction & Maint	505.47
G&G Living Centers Inc	Work Activity Services	948.17	Shred-Master	Miscellaneous	37.50
Goodwill Industries	Work Activity Services	435.12	Solutions Inc	Data Processing	400.00
Goodwill Ind of NE IA Inc	Community Support	152.50	Standard Auto Parts	Repair/Maint-Vehicle	70.20
Group Services Inc	Insurance	4674.01	Sunshine Services Inc	Sheltered Workshop	756.72
Harrison Truck Centers	Construction & Maint	163.24	Systems Unlimited Inc	Work Activity Services	182.70
Hasler	Postage Meter Exp	237.00	Three Rivers FS	Fuel	12203.82
Henderson Products	Construction & Maint	220.64	Truax Co Inc	Repair/Maint-Const Equip	2171.89
Heritage Printing Company	Stationery/Forms	579.68	Unlimited Services Inc	Other Transportation	1098.96
Hillcrest Comm Mental Health	Prescriptions Medicine	286.00	US Cellular	Telephone	353.22
Hillcrest Family Services	Community Support	6116.00	US Postmaster	Postage & Mailing	289.00
Al Hoeger	Rent Payments	250.00	Visiting Nurse Association	Representative Payee	110.25
Hygienic Lab	Medical & Health Services	51.00	Walmart Community	Custodial Supplies	1060.68
IA Co Recorders Assn	Dues & Memberships	200.00	Weber Paper Company	Custodial Supplies	501.22
IA Prison Industries	Traffic & St Sign	17.80	FE Welterlen Motors Inc	Repair/Maint-Vehicle	31.95
Iowa Telecom	Telephone	54.36	West Payment Center	Magazines-Period-Books	444.00
ISAC	Educational & Training	660.00	Widner Drug	Prescriptions Medicine	29.02
JP Cooke Co	Stationery/Forms	42.65	Michael Wilson	Fuels	31.41
Koch Brothers	Office Equip/Furniture	22.57	Wingfoot Commercial Tire	Tires & Tubes	1287.10

Motion made by Ries, second by Helmrichs and carried to acknowledge receipt of a manure management plan update from Gregg Recker in Section eight (8) of North Fork Township. All Ayes.

It was explained to those present that the County was looking into the possibility of having a 2010 flight for new color orthoimagery. The current imagery used in the County's GIS system was flown in April of 2002. It was originally thought that a flight every ten (10) years would be sufficient. However, the GIS Committee is now thinking that five (5) years should be the maximum time period between flights. Due to the short time period to receive requests for proposals (RFPs) for this proposed project, the GIS Committee would like the Board to consider utilizing Dan Corbin, Inc. (DCI) to handle this phase of the project. Mr. Corbin has provided photogrammetric consulting services for many years and has a vast knowledge of the RFP process. Mr. Corbin would also be qualified to assist with the other two (2) phases of this project, monumentation and testing, if the Board determines there is a need for his services.

Supervisor Helmrichs stated she felt using DCI was a good place to start this process.

Motion made by Helmrichs, second by Ries and carried to approve the Service Agreement with Dan Corbin, Inc. to facilitate the RFP Phase of the Proposed 2010 Orthoimagery Project in consideration of \$4,800. All Ayes.

Consideration of a Service Agreement with City Laundry in Oelwein was tabled last week to allow further review of the proposed contract.

Motion made by Ries, second by Helmrichs and carried to approve a Rental Service Agreement with City Laundry in Oelwein to furnish mats for the courthouse and Sheriff's Department. Said agreement is for a term of twenty-four (24) months which is a change from the original sixty (60) month proposal. Seventeen (17) mats will be exchanged on a weekly basis during the winter/spring months. The number of mats will go down to nine (9) mats exchanged every four (4) weeks during the summer and fall. All Ayes.

Motion made by Helmrichs, second by Ries and carried to approve the Certification of Wetland Property Tax Exemption for 3.6 acres of protected wetlands in the N ½ of the NW ¼ of Section twelve (12) of Coffins Grove Township which is owned by Shane A. and Kristin M. Morris. Said certification was previously approved by the Iowa Department of Natural Resources Wildlife Biologist. All Ayes.

As acting fiscal sponsor for Spring Hill Cemetery in the Foundation for the Future of Delaware County Grant Process, the Board of Supervisors has received the proceeds from said grant and is ready to disburse said proceeds to Spring Hill. Since this was not a budgeted item when the 2009-2010 budget was certified in March of 2009, adequate appropriations will need to be transferred from the Conservation Budget in service area ten (10) in order to complete the disbursement.

Motion made by Ries, second by Helmrichs and carried to approve the following Amendment to the 2009-2010 Appropriations Resolution transferring \$2,000 of service area ten (10) appropriations from the Conservation Budget to the Board of Supervisors' Budget:

**APPROPRIATIONS RESOLUTION  
FY 2009/2010**

**WHEREAS**, it is desired to make appropriations for each of the different county officers and departments for the fiscal year beginning July 1, 2009, in accordance with Section 331.434, Subsection 6, of the Code of Iowa,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Delaware County, Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the following schedule are hereby appropriated from the resources of each fund so itemized, the department or office listed in the first column on the same line of the schedule.

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective January 25, 2010.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or county official shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2009/2010 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and offices monthly, during the 2009/2010 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of the business day on June 30, 2010.

The 2009/2010 fiscal year budget appropriated and accounted for by department and fund is amended as follows:

Department	General Basic	General Supple.	MH/DD Fund	Rural Services	Secondary Road	Other	Total
Supervisors	694,967	325,000		74,530		352,000	1,446,497
Auditor	247,666	185,233					432,899
Treasurer	303,417						303,417
Attorney	210,354						210,354
Sheriff	1,487,909					11,612	1,499,521
Clerk of Court		48,600					48,600
Recorder	219,356					15,000	234,356
Community Services	184,536					20,000	204,536
County Engineer					5,523,645		5,523,645
Veteran Affairs	73,036						73,036
Conservation	442,105					58,719	500,824
Local Health	127,500						127,500
Weed Commissioner				13,250			13,250
Human Services	68,800	125,000					193,800
County Farm	16,550						16,550
Medical Examiner	35,000						35,000
Fairgrounds	37,000						37,000
County Services	138,176			77,355			215,531
County Library				62,827			62,827
Historical Society	10,014						10,014
Mental Health			<u>2,803,114</u>				<u>2,803,114</u>
Totals	\$4,296,386	\$683,833	\$2,803,114	\$227,962	\$5,523,645	\$457,331	\$13,992,271

Dated this 25th day of January, 2010.

Delaware County Board of Supervisors  
/S/ Jeff Madlom, Chairperson  
All Ayes.

Attest:  
/S/ Carla K. Becker, Auditor

Motion made by Helmrichs, second by Ries and carried to remit \$1,600.00 to Spring Hill Cemetery as a complete disbursement of the proceeds from the Foundation for the Future of Delaware County pass thru grant. All Ayes.

Motion made by Ries, second by Helmricks and carried to approve the Fiscal Sponsorship Agreement between Delaware County and the Delaware County Fair Society in regards to a grant application with the Foundation for the Future of Delaware County. Said Agreement delegates Jeannine Domeyer as the person responsible for fulfilling the accounting and reporting functions subject to the authority of Delaware County. All Ayes.

Supervisor Helmricks addressed those present in regards to the County's mental health provider. Iowa Code requires that a county contract with a provider for mental health services. Delaware County's current mental health provider is Backbone Area Counseling. Due to the high cost of services, Delaware County Board of Supervisors approved soliciting RFPs from various mental health providers for the 2010-2011 fiscal year. Originally, three (3) letters of intent were received. However, by the time the RFPs were due, only one center, Abbe Center, was still interested in providing services to the county. The Abbe Center currently provides the Supported Community Living Services and some Waiver Services for the County as well as managing the Penn Center (former County Care Facility) in Delhi. With Backbone Area Counseling giving notice of termination of its contract effective June 30, 2010, the County needs to formally appoint a mental health service provider to allow adequate time for a gradual transition between the two centers.

Motion made by Helmricks, second by Ries and carried to approve The Abbe Center as the mental health services provider for Delaware County for the 2010-2011 Fiscal Year. It is the Board's desire that a transition will begin no later than May 1, 2010 between Backbone Area Counseling and the Abbe Center. All Ayes.

Motion made by Ries, second by Helmricks and carried to approve the Class C Liquor License Application for The Detour, owner Wes Uldrich, located at 3001 160<sup>th</sup> Street Dyersville. Said license will be effective February 1, 2010 with outdoor service areas and Sunday sales privileges. All Ayes.

**ENGINEER'S REPORT:**

Suspended until spring.

**PUBLIC COMMENTS:**

There being no further business before the Board, the meeting was adjourned at 1:50 pm.

These minutes have been read and approved.

/s/ Jeff Madlom, Chairperson

/s/ Carla K. Becker, County Auditor

February 1, 2010  
Manchester, Iowa

STATE OF IOWA                    )  
  )        SS:  
DELAWARE COUNTY                )

The Delaware County Board of Supervisors met in regular session this date at 1:15 P.M. with all members present. Also present were Anthony Bardgett, Carla Becker and one (1) member of the media. Jeff Madlom, Chairperson, called the meeting to order at 1:15 P.M.

Motion made by Helmrichs, second by Ries and carried to approve the following employees to attend their respective meetings:  
Mike Ryan to attend a Functional Exercise in Clayton County on February 2, 2010 and a Region 6 Homeland Security Meeting in Cedar Rapids on February 16, 2010; Mike Ryan and Norm Wellman to attend a LEPC meeting in Benton County on February 4, 2010 and a National Weather Service meeting in the Quad Cities on February 11, 2010; Jerry Ries to attend the RC&D meeting in Maquoketa on February 3, 2010; Kim Gehling and Carolyn Becker to attend Targeted Case Management Training in Des Moines February 16-19, 2010; Peggy Petton to attend a CPC meeting in Des Moines on February 2, 2010, NE Iowa Regional Meeting in West Union on February 5, 2010 and the CCO Update meeting in Des Moines on February 18-19, 2010; Jeff Madlom to attend an Economic Development/Legislative meeting in Des Moines on February 3, 2010. All Ayes.

Motion made Ries, second by Helmrichs and carried to approve the following claims for payment:

Black Hills	Gas Service	\$2,603.14
Iowa Telecom	Telephone Service	\$1,178.09

All Ayes.

Motion made by Helmrichs, second by Ries and carried to acknowledge receipt of the following manure management plan updates: Richard J. Domeyer in Section 34 of Colony Township; Joe Wessels-Home Farm in Section 34 of Bremen Township; and Joe Wessels Burkle Farm in Section 32 of Bremen Township. All Ayes.

Motion made by Ries, second by Helmrichs and carried to acknowledge receipt of the Compensation Board's recommendation for the FY 2010-2011 Elected Officials salaries as follows:

County Attorney	\$80,000
County Sheriff	\$66,000
County Auditor	\$53,000
County Recorder	\$53,000
County Treasurer	\$53,000
County Supervisors (3)	\$30,000

All Ayes.

Motion made by Helmrichs, second by Ries and carried to approve the following resolution in regards to the FY 2010-2011 Supervisor salaries:

**RESOLUTION  
COUNTY SUPERVISOR  
COMPENSATION SCHEDULE FY 2010/2011**

**WHEREAS**, the Delaware County Compensation Board met on December 15, 2009 to consider recommendations for the elected officials wages for the 2010-2011 FY based on salaries of comparable positions within Delaware County and within the State of Iowa as required by Sections 331.905 & 331.907 of the Code of Iowa, and

**WHEREAS**, the Board of Supervisors recognizes the Compensation Board's continued commitment in its position to try and equalize the elected officials' salaries to bring them in line with duties and comparable salaries, and

**WHEREAS**, any decrease in compensation paid to members of the Board of Supervisors shall be adopted by the Board of Supervisors no less than thirty (30) days before the county budget is certified under section 24.17 of the Code of Iowa.

**NOW, THEREFORE BE IT RESOLVED**, by the Delaware County Board of Supervisors that the compensation schedule recommended by the Delaware County Compensation Board on December 15, 2009, showing an increase of 7.8% for the County Supervisors to \$30,000, be reduced by 75% to a 1.95% increase to \$28,376.

Dated this 1<sup>st</sup> day of February, 2010.  
Delaware County Board of Supervisors  
By: /S/ Jeff Madlom, Chairperson  
ATTEST:  
/S/ Carla K. Becker, Delaware County Auditor  
All Ayes.

Motion made by Ries, second by Helmrichs and carried to acknowledge receipt of the Completed FY 2009 Cost Allocation Plan from Cost Advisory Services, Inc. which will result in indirect cost recoveries during FY 2011. All Ayes.

Motion made by Helmrichs, second by Ries and carried to approve the Certification of Cost Allocation Plan stating that to the best of the County's knowledge, the cost allocation plan is correct and was prepared in accordance with the federal cost principles contained in OMB Circular A-87 and that costs that were treated as indirect costs have not been claimed as direct costs. All Ayes.

**ENGINEER'S REPORT:**  
Suspended until spring.

**PUBLIC COMMENTS:**  
None.

There being no further business before the Board, the meeting was adjourned at 1:25 pm.

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, County Auditor

February 8, 2010  
Manchester, Iowa

STATE OF IOWA                    )  
  )       SS:  
DELAWARE COUNTY                )

The Delaware County Board of Supervisors met in regular session this date at 1:15 P.M. with all members present. Also present were Anthony Bardgett, Carla Becker and three (3) members of the media. Jeff Madlom, Chairperson, called the meeting to order at 1:15 P.M.

Motion made by Ries, second by Helmrichs and carried to approve the following employees to attend their respective meetings: Carla Becker to attend the ISAC Spring School in Des Moines March 23-25, 2010; Jerry Ries to attend the Operation New View meeting on February 8, 2010 in Dubuque; Jerry Ries and Jeff Madlom to attend the Supervisor's Conference in Des Moines on February 11, 2010; and Shirley Helmrichs to attend a Correctional Services meeting in Independence on February 12, 2010. All Ayes.

Motion made Helmrichs, second by Ries and carried to approve the following claims for payment:

Abbe Center	Prescriptions Medicine	201.00	Jude's Café	Education & Training	40.40
Advanced Business Systems	Data Processing	520.00	Mary E Kleinschrodt	Radio & Communications	14.49
Advanced Systems Inc	Repair/Maint-Misc Equip	263.96	Knipper Auto & Tire	Repair/Maint- Vehicle	31.20
Alliant Energy	Electrical Power	3629.52	Kris Engineering Inc	Minor Mv Parts & Access	2264.63
Area Payee Services	Representative Payee	37.00	Lab Safety Supply Inc	Safety Items	135.71
Backbone Area Counseling	Prescriptions Medicine	679.00	Legislative Services Agency	Magazines & Books	335.00
Best Cleaners	Cleaning of Uniforms/mops	855.25	Lenzs Collision Center	Repair/Maint- Vehicle	284.00
Bi-County Disposal Inc	Sanitation Disposal	13.50	Kenneth G Lewis	Buildings-Repair & Maint	500.00
Black Hills Energy	Natural -LP Gas-fuel oil	275.59	Linn Co Community Services	Work Activity Services	833.30
Bob Stephen Motors Inc	Repair/Maint- Vehicle	840.58	Shirley S Lyons	Education & Training	96.22
BOSS	Stationery/Forms	172.66	M&M Construction	Buildings-Repair & Maint	763.00
Blue Cross Blue Shield	Cobra/Life Insurance	2810.79	Mail Services LLC	Stationery/Forms	453.14
BP	Case Mgmt - Medicaid	519.41	Main Street Market	Prisoners Meals	2166.50
Barry Brandt	Legal-Court Related	140.00	Main Street Repair	Repair/Maint- Vehicle	33.00
Carr & Carr Attorneys	Diagnostic Evaluation	68.30	City of Manchester	Communication Center	33210.33
CCMS	Case Mgmt - Medicaid	486.00	Manchester Press	Board Proceedings	459.83
Central Iowa Water	Water Use & Sewer	41.44	Manchester Public Library	Co Contribution	6630.95
Central Salt LLC	Cover Aggregate & Sand	6532.78	Martin Equipment	Construction & Maint	2997.37
Chappy's LRC Inc	Custodial Supplies	564.00	Martin Health Services	Prescriptions Medicine	228.19
City Laundering Co	Buildings-Repair & Maint	87.25	McDermott Oil Co	Bus	21.97
Cogent Healthcare of Iowa	Diagnostic Evaluation	305.78	McDowell Truck/Auto Repair	Buildings-Repair & Maint	420.00
Colesburg Public Library	Contributions Other Govt	1616.26	Rita McGrane	Supervised Living	400.00
Community Childcare	Day Care	464.32	Monkeytown	Stationery/Forms	23.93
Community Services Assn	Technical Assistance	50.00	Murdoch Funeral Home	Medical & Health Services	742.50
Cost Advisory Services Inc	Cost Report	3850.00	Carrie Nauman	Legal-Court Related	21.00
CPI Qualified Plan Cnslt	Planning-Consulting	141.10	Norbys Farm Fleet	Repair/Maint-Misc Equip	83.88
Del Clay Impl Co Inc	Repair/Maint-Const Equip	46.56	Palmer Hardware Inc	Repair/Maint-Misc Equip	27.88
Leader Publications Inc	Board Proceedings	1102.30	Regional Family Health West	Medical & Health Services	75.00
Delaware Co Sheriff	Bus	1774.00	Regional Transit Authority	Other Transportation	67.20
Delaware Co Solid Waste	Sanitation Disposal	4091.10	Reporting Associates	Legal-Court Related	153.80
Delhi Lumber	Buildings	561.08	Gerald L Ries	Employee Mileage/Subs	35.00
Delhi Public Library	Contribution Other Govt	1989.24	Rite Price Office Supply Inc	Custodial Supplies	1203.73
Deweys Construction	Repair/Maint-Misc Equip	5000.00	River Valley Coop	Natural -LP Gas-fuel oil	1060.00
DMACC	Education & Training	100.00	Rodney Wilson	Repair/Maint-Misc Equip	30.00
Don & Walt LLC	Repair/Maint-Misc Equip	489.50	Runde Auto Group	Maintenance	42.80
Dons Truck Sales Inc	Construction & Maint	1458.89	Ruth Suckow Mem Library	Sanitation Disposal	1989.24
Dubuque County Sheriff	Legal-Court Related	29.00	Schaal Housing	Rent Payments	200.00
City of Earlville	Utilities	279.97	Scherrmans Implement	Construction & Maint	230.54
Eastside Storage	Buildings-Repair & Maint	30.00	Scott Pharmacy	Prescriptions Medicine	171.90
Ed Roehr Safety Products	Supplies	183.13	Shred-Master	Miscellaneous	37.50
Edgewood Auto & Tire	Tires & Tubes	58.55	Silveredge Cooperative	Fuels	3486.45
Edgewood Public Library	Contrib.-Other Govt	1491.80	Simmons Perrine Moyer et al	Legal-Court Related	1029.50
Electronic Engineering	Telephone Services	57.00	Simons Feed Service	Public Education Items	19.60
Tina Elgin	Buildings-Repair & Maint	254.00	Smittys Inc	Repair/Maint- Vehicle	54.09
Emeritus at Silver Pines	RCF	2481.18	Solutions Inc	Data Processing	1385.99
Everys Auto & Tire Center	Repair/Maint- Vehicle	63.90	Spectrum Industries	Other	138.72
Fareway Store Inc	Education & Training	30.00	St Lukes Hospital	Diagnostic Evaluation	4062.40
Farm Plan	Repair/Maint-Misc Equip	51.80	Dave Staner	Medical & Health Services	81.50
Fayette Co Sheriff	Legal-Court Related	53.00	State Medical Examiner	Medical & Health Services	3468.83
Garlyn R Glanz	Postage & Mailing	98.12	Larry Stone	Public Education Items	85.00
Hawkeye Community College	Education & Training	170.00	Streichers	Medical & Lab Supplies	174.96
Heritage Printing Company	Typing-Printing.-Binding	263.53	Three Rivers FS	Fuels	11879.10
Hopkinton Municipal Utility	Electrical Power	115.00	Titan Access	Construction & Maint	1162.98
Hopkinton Public Library	Contrib.-Other Govt	1989.24	Truax Co Inc	Repair/Maint-Const Equip	26.75
Iowa Dept of Public Safety	Radio & Communications	1257.00	US Postal Service (AMS-TMS)	Postage & Mailing	3500.00
IA Secretary of State	Notary Certification	30.00	US Postmaster	Postage & Mailing	400.00
IA St Sheriffs/Deputies Assn	Education & Training	300.00	VISA / Mastercard	Employee Mileage/Subs	1067.60
Iowa Telecom	Telephone Services	1624.54	Weber Paper Company	Custodial Supplies	439.76
Treasurer State of Iowa	Radio & Communications	112.50	Zee Medical Inc	Medical & Lab Supplies	16.25
Iowa Health Physicians	Outpatient	173.00	Zep Manufacturing Co	Shop Equipment	435.23

Motion made by Ries, second by Helmrichs and carried to acknowledge receipt of a manure management plan update amendment for Welter Idle-Not Farms, Ltd in Section 24 of South Fork Township. All Ayes.

Motion made by Helmrichs, second by Ries and carried to approve the Class C Beer Permit Application for Hartwick Marina, Inc. located at 22140 261<sup>st</sup> Street in Delhi effective March 1, 2010 with Sunday sales privileges. All Ayes.

Motion made by Ries, second by Helmrichs and carried to approve the Class C Liquor License Application for Backbone Golf & Country Club located at 1244 400<sup>th</sup> Street in Strawberry Point effective March 1, 2010. This is an eight (8) month license with Sunday sales and outdoor service area privileges. All Ayes.

Motion made by Helmrichs, second by Ries and carried to approve the transfer of \$38,077.41 from the Rural Services Fund to the Secondary Road Fund. All Ayes.

Motion made by Ries, second by Helmrichs and carried to approve the Clerk of Court's Monthly Report and Remittance showing that for the month of January, \$2,402.35 was collected and deposited into the general funds. All Ayes.

Motion made by Helmrichs, second by Ries and carried to approve the Recorder's Monthly Report showing that for the month of December, 2009, the following fees were collected and deposited into the respective fund:

General Fund	\$11,462.24
Recorder's Document Management Fund	317.00
Electronic Transfer Fund	<u>939.00</u>
Total Collected	\$12,718.24

All Ayes.

Motion made by Ries, second by Helmrichs and carried to approve the Treasurer's Monthly Banking and Investment Reports showing that, on behalf of all funds, \$4,733,444.68 was invested in various banks across the county. All Ayes.

Motion made by Helmrichs, second by Ries and carried to approve the Iowa Department of Human Services Community Mental Health Center Affiliation form showing that Delaware County will contract with Abbe Center for mental health services in fiscal year 2010-11. As a condition of eligibility for receiving Mental Health and Developmental Disabilities Community Services Fund dollars, counties must either be affiliated with a mental health center or expend a portion of those funds to contract with a community mental health center. All Ayes.

Motion made by Ries, second by Helmrichs and carried to approve the amended Application for Wetland Property Tax exemption for Shane A. and Kristin M. Morris on parcel #110-12-00-003-00. Said amendment increases the exempt acres to 4.5 as approved by the Department of Natural Resources. All Ayes.

Motion made by Helmrichs, second by Ries and carried to approve the following resolution in regards to the repayment of an interfund loan:

**RESOLUTION  
REPAYMENT OF INTERFUND LOAN**

**BE IT HEREBY RESOLVED** by the Delaware County Board of Supervisors that due to sufficient funds in the EWP-Emergency Watershed Project Fund, the July 6<sup>th</sup>, 2009 interfund loan of \$200,000.00 be paid back to the General Basic Fund without interest.

**IT IS FURTHER ORDERED** that the Delaware County Treasurer change her records accordingly showing the repayment of this loan.

Dated this 8<sup>th</sup> day of February, 2010.

Delaware County Board of Supervisors  
/S/ Jeff Madlom, Chairperson

ATTEST:  
/S/ Carla K. Becker, Delaware County Auditor  
All Ayes.

Anthony Bardgett, County Engineer, addressed those present in regards to quotes he had solicited for a licensed land surveyor to survey and establish new right-of-way lines for a bridge project on 190<sup>th</sup> Avenue between Sections nine (9) and ten (10) in Delaware Township (near Little Red Schoolhouse). He received the following quotes:

TeKippe Engineering	\$894.00
Gibbs Engineering	\$1,500.00
Burger Land Surveying	\$1,949.00

Mr. Bardgett is recommending the Board approve the low quote of \$894.00 from TeKippe Engineering.

Motion made by Ries, second by Helmrichs and carried to accept the quotes as read for the surveying work to be provided for the bridge replacement project on 190<sup>th</sup> Avenue and award the quote to TeKippe Engineering in consideration \$894.00. All Ayes.

**ENGINEER'S REPORT:**

Suspended until spring.

**PUBLIC COMMENTS:**

None.

There being no further business before the Board, the meeting was adjourned at 1:30 pm.

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, County Auditor



February 16, 2010  
Manchester, Iowa

STATE OF IOWA                    )  
  )     SS:  
DELAWARE COUNTY                )

The Delaware County Board of Supervisors met in regular session this date at 1:15 P.M. with all members present. Also present were Anthony Bardgett, Carla Becker and three (3) members of the media. Jeff Madlom, Chairperson, called the meeting to order at 1:15 P.M.

Motion made by Ries, second by Helmricks and carried to approve Craig Davis and Anthony Bardgett to attend the District 6 Spring meeting in Cedar Rapids on February 24, 2010. All Ayes.

Motion made Helmricks, second by Ries and carried to approve the payroll from February 12, 2010 in the amount of \$138,357.33, warrant numbers 5888 thru 6006. All Ayes.

Motion made by Ries, second by Helmricks and carried to acknowledge receipt of the following manure management plan updates: Patrick and Deann McDonald in Section 15 of Adams Township; Joe Wessels – Home Site in Section 34 of Bremen Township; Joe Wessels – Burkle Farm in Section 32 of Bremen Township; Kevin Perrinjaquet in Section 1 of Richland Township; and Marv Heims in Section 8 of Honey Creek Township. All Ayes.

Motion made by Helmricks, second by Ries and carried to approve the following resolution regarding compensation of elected officials:

**RESOLUTION  
ELECTED OFFICIALS'  
COMPENSATION SCHEDULE FY 2010/2011**

**WHEREAS**, the Delaware County Compensation Board met on December 15, 2009 to consider recommendations for the elected officials' wages for the 2010-2011 FY based on salaries of comparable positions within Delaware County, other counties of the State of Iowa, other states, private enterprises and within the federal government as required by Sections 331.905 & 331.907 of the Code of Iowa, and **WHEREAS**, the Board of Supervisors recognizes the Compensation Board's continued commitment in its position to try and equalize the elected officials' salaries to bring them in line with duties and comparable salaries, and **WHEREAS**, the Board of Supervisors is not allowed to increase the amount recommended by the Compensation Board but is allowed to decrease said recommendation based on economic and budgetary issues, and **WHEREAS**, a decrease in the recommended compensation paid to members of the Board of Supervisors was adopted by the Board of Supervisors at its meeting on February 1, 2010, more than 30 days prior to the certification of the county budget under section 24.17 of the Code of Iowa, from the submitted \$30,000 salary to \$28,376 which was a 75% reduction in the recommended increase. **NOW, THEREFORE BE IT RESOLVED**, by the Delaware County Board of Supervisors that the compensation schedule as approved and submitted by the Delaware County Compensation Board on December 15, 2009, recommending a salary of \$80,000 for the County Attorney, \$66,000 for the County Sheriff, and \$53,000 for the County Auditor, Treasurer and Recorder be **reduced by 74%** as follows:

County Attorney	-	\$74,825
County Sheriff		61,537
County Auditor	-	49,566
County Treasurer	-	49,566
County Recorder	-	49,566

This final compensation schedule shall take effect on July 1, 2010.  
Dated this 16<sup>th</sup> day of February, 2010.

Delaware County Board of Supervisors  
By: /S/ Jeff Madlom, Chairperson  
ATTEST:  
/S/ Carla K. Becker, Delaware County Auditor  
All Ayes.

Motion made by Ries, second by Helmricks and carried to approve the following resolution regarding the designation of a portion of the General Fund Balance:

**RESOLUTION  
TO DESIGNATE A PORTION OF GENERAL FUND BALANCE**

**WHEREAS**, the Board of Supervisors of Delaware County, Iowa desires to upgrade the electrical system infrastructure within the courthouse facility in the near future; and **WHEREAS**, the projected cost of such an upgrade will be quite substantial; and **WHEREAS**, the approval of such an upgrade would necessitate financial planning on the part of the Board of Supervisors. **NOW, THEREFORE BE IT RESOLVED**, by the Board of Supervisors of Delaware County, Iowa, that \$100,000 of the General Fund ending fund balance within FY 2010-2011 be designated towards the future upgrade of the electrical system infrastructure within the courthouse facility located at 301 E. Main Street in Manchester, Iowa.

Passed and approved this 16<sup>th</sup> day of February, 2010.  
Delaware County Board of Supervisors  
/S/ Jeff Madlom, Chairperson  
/S/ Shirley Helmricks  
/S/ Jerry Ries  
Attest:  
/S/ Carla K. Becker, Delaware County Auditor  
All Ayes.

Motion made by Helmricks, second by Ries and carried to set March 8, 2010 at 1:15 pm as the date and time for a public hearing in regards to the Proposed Amendment to the FY 2009-2010 Budget. The Auditor is directed to publish notice of said public hearing in the official newspapers of the county. All Ayes.

Motion made by Ries, second by Helmricks and carried to set March 8, 2010 at 1:15 pm as the date and time for a public hearing in regards to the Proposed FY 2010-2011 Budget. The Auditor is directed to publish notice of said public hearing in the official newspapers of the county. All Ayes.

Motion made by Helmricks, second by Ries and carried to approve the amended Business Associates Agreement with Group Services, Inc. bringing said agreement into compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPPA) and the

Health Information Technology for Economic and Clinical Health Act provisions of the American Recovery and Reinvestment Act of 2009 (ARRA). Said amended agreement will be effective February 17, 2010. All Ayes.

Anthony Bardgett, County Engineer addressed the Board in regards to the 2010 pavement marking project. Mr. Bardgett would like to try something different this year and preorder all of the supplies necessary to complete the pavement marking project directly from the manufacturer. According to Mr. Bardgett, this could be a savings of up to \$40,000 for the county.

Supervisor Ries was concerned that the county would have a hard time getting bidders for the project if the contractors were not able to charge a mark-up on the materials.

Mr. Bardgett assured the Board that he had been in contact with potential vendors and they did not have a problem with the materials being provided for them. Most of the mark-up on supplies is due to the shipping costs and costs of mobilization during the project.

Today, he would like the Board to consider the purchase of 54,623 pounds of glass beads from Swarco Industries, Inc. at a total cost of \$16,660.23. At a later date, the county will purchase the necessary paint thru the DOT letting. The glass beads are added to the paint to make it reflective.

Motion made by Ries, second by Helmricks and carried to approve the purchase of 54,623 pounds of glass beads from Swarco Industries, Inc. at a total cost of \$16,660.23 to be used in the 2010 Pavement Marking Project. The Board would like to express its appreciation to Mr. Bardgett for implementing cost saving processes into his program. All Ayes.

Mr. Bardgett addressed the Board in regards to the 2010 Rock Resurfacing Project. He is beginning this process much earlier this year in hopes that it will give contractors more lead time. He would like to set March 8, 2010 at 1:15 P.M. as the date and time for receiving bids on said project. Said project will consist of the placement of 90,000 tons of crushed rock over 300 miles of gravel roads. The project will be bid by five separate districts within the county. Maps will be furnished closer to the project start date.

Motion made by Helmricks, second by Ries and carried to set March 8, 2010 at 1:15 pm as the date and time to receive bids on the 2010 Rock Resurfacing Project consisting of 90,000 tons of rock placed along 300 miles of gravel road. All Ayes.

Motion made by Ries, second by Helmricks and carried to approve the final plans for the C64 & Floyd Road Hot Mix Asphalt Resurfacing Project (FM-CO28(68)—55-28). This is a Farm-to-Market Project with a DOT letting set for May 18, 2010. All Ayes.

**ENGINEER'S REPORT:**

Suspended until spring.

**NEXT MEETING DATE & TIME:**

The next meeting of the Board of Supervisors will be held on Tuesday, February 23, 2010 at 1:15 pm.

**PUBLIC COMMENTS:**

None.

There being no further business before the Board, the meeting was adjourned at 1:45 pm.

These minutes have been read and approved.

/ S / Jeff Madlom, Chairperson

/ S / Carla K. Becker, County Auditor

February 23, 2010  
Manchester, Iowa

STATE OF IOWA                    )  
  )        SS:  
DELAWARE COUNTY                )

The Delaware County Board of Supervisors met in regular session this date at 1:15 P.M. with all members present. Also present were Craig Davis, Carla Becker and three (3) members of the media. Jeff Madlom, Chairperson, called the meeting to order at 1:15 P.M.

Motion made by Ries, second by Helmrichs and carried to approve the following employees to attend their respective meetings:

Pat Oberbroeckling, Dennis Dugan, Rich Langel, Jim Diers, Linda Schaul, Ernie Jesenovec, Doug Bush, and Gene Carpenter to attend the Iowa One Call Safety Awareness Program in Cedar Rapids on March 8, 2010; Dennis Lyons to attend the Comprehensive Environmental Health Services meeting in Waterloo on March 3, 2010 and the Onsite Wastewater Conference in Calmar on March 11, 2010; Norman Wellman to attend the State 911 Conference in Des Moines on March 22-24, 2010; Shirley Helmrichs to attend the BDF meeting in Independence February 23, 2010; and Jeff Madlom and Anthony Bardgett to attend the RPA meeting in Dubuque on February 26, 2010. All Ayes.

Motion made by Helmrichs, second by Ries and carried to approve the following claims for payment:

ABC Fire Protection	Repair/Maint-Misc Equip	180.50	Kenneth G Lewis	Buildings-Repair/Maint	500.00
Advanced Systems Inc	Maint-Off Equip/Furniture	76.39	Lifeworks Comm Services	Work Activity Services	750.00
Advancement Services	Vocational Services	832.00	Debbie K Lynch	Fuels	69.45
Alliant Energy	Utilities	1613.67	Mail Services LLC	Postage & Mailing	512.89
Altorfer Inc	Construction & Maint	12.15	Manchester Area Chamber	Dues & Memberships	125.00
Area Residential Care Inc	Sheltered Workshop	595.28	City of Manchester	Utilities	205.74
ASAP Process Service	Legal-Court Related	25.00	Manchester Press	Board Proceedings	335.92
Backbone Area Counseling	Prescriptions Medicine	6526.00	Maquoketa Valley REC	Electrical Power	80.66
Barron Motor Supply	Minor Mv Parts & Access	530.59	Marco Inc	Stationery/Forms/Supplies	274.00
Bi-County Disposal Inc	Custodial Supplies	62.00	Ila Mae Marquardt	Engineering Services	400.00
Black Hills Energy	Natural -LP Gas-Fuel Oil	482.87	Randy Marquardt	Public Education Items	33.66
Bohlmann Inc	Park Development	357.70	Matt Parrott & Sons	Typing-Printing-Binding	547.61
Brown Supply Co Inc	Construction & Maint	896.16	McDowell Truck/Auto Repair	Snow Removal	715.00
Carpenter Uniform/Promo	Apparel/Uniform	228.97	Mediacom LLC	Case Management	28.57
Cedar Valley Comm Support	Comm Support Program	1183.24	Mercy Medical Center	Diagnostic Evaluation	1350.00
Central Salt LLC	Cover Aggregate/Sand	24844.93	Monkeytown	Stationery/Forms/Supplies	101.88
Chappy's LRC Inc	Custodial Supplies	564.00	NE IA Telephone Service	Radio/Communications	209.90
ChemRight Laboratories Inc	Engineering Services	768.00	Kelly Neyen	Legal-Court Related	345.00
Chickasaw Co Sheriff	Legal-Court Related	20.00	Norbys Farm Fleet	Electrical Supp/Parts	609.11
City of Colesburg	Roads	2049.79	Oneida Nameplate Co	Stationery/Forms	4.00
Community Care Inc	RCF	3961.80	Palmer Hardware Inc	Minor Equip/Hand Tools	194.27
Covenant Clinic	Outpatient	336.00	Parts Associates Inc	Steel-Iron-Metals	271.71
D&S Portables Inc	Custodial Supplies	250.00	Penn Center Inc	RCF	26328.86
DAC Inc Julien Care Facility	RCF	4273.30	Hugh J Perry	Labor Relations	503.75
Delaware Co Solid Waste	Sanitation Disposal	2045.55	Prairie View Management Inc	RCF	5644.17
Del Co Treasurer	Data Processing	10.00	Transitional Trtmnt Facility	Supervised Living	4154.00
City of Delhi	Roads	2852.04	Doug Rans	Rent Payments	275.00
Demmer Oil Company	Fuels	2240.84	Regional Family Health East	Safety Items	20.00
Don & Wait LLC	Repair/Maint-Equip	101.52	Regional Medical Center	Medical & Health Services	250.00
Dons Truck Sales Inc	Repair/Maint-Equip	1393.58	Gerald L Ries	Employee Mileage/Subs	40.50
Dyersville Chamber of Comm	Dues & Memberships	125.00	Rise LTD	Work Activity Services	221.45
Dyersville Commercial	Board Proceedings	1182.13	Rite Price Office Supply Inc	Custodial Supplies	182.83
Edgewood Chamber of Comm	Dues & Memberships	125.00	River City Stone	Cover Aggregate/Sand	10450.30
Edgewood Saw & Supply	Construction & Maint	29.85	River Valley Coop	Natural -LP Gas-Fuel Oil	4324.91
Tina Elgin	Buildings-Repair/Maint	254.00	Rowley Equipment	Repair/Maint-Const Equip	14.07
Foundation 2	Protection/Security	419.85	Runde Auto Group	Case Mgmt - Medicaid	21.58
Fred Pryor Seminars	Education & Training	384.00	Sadler Power Train Inc	Construction & Maint	471.60
G&G Living Centers Inc	Work Activity Services	1175.75	Scherrmans Implement	Construction & Maint	42.94
Garlyn R Glanz	Postage & Mailing	5.25	Scott VanKeppel LLC	Construction & Maint	954.00
Goodwill Industries	Work Activity Services	217.56	Shred-Master	Miscellaneous	37.50
Goodwill Ind of NE IA Inc	Community Support	152.50	Solutions Inc	Data Processing	11309.58
Ken Hart	Rent Payments	150.00	St Joseph Equipment Inc	Construction & Maint	171.41
Hausers Water Conditioning	Water Use & Sewer	61.70	St Lukes Hospital	Diagnostic Evaluation	642.72
Heritage Printing Company	Education & Training	246.00	St Lukes Center	Safety Items	36.00
Hillcrest Comm Mental Health	Prescriptions Medicine	507.29	Standard Auto Parts	Repair/Maint- Vehicle	244.50
Hillcrest Family Services	Comm Support Program	3164.00	State Medical Examiner	Medical & Health Services	70.00
Leon Holl	Rent Payments	300.00	Streichers	Stationery/Forms	289.98
HOPES City of Hopkinton	Dues & Memberships	125.00	Sunshine Services Inc	Workshop Services	693.66
Houlihan Sanitation Service	Sanitation Disposal	202.00	Systems Unlimited Inc	Work Activity Services	208.80
Treasurer, State of Iowa	Case Mgmt/Medicaid	147408.63	Three Rivers FS	Fuels	16517.14
Iowa Outdoors	Magazines/Books	12.00	Tom Jenk Trust	Roads	1189.56
IA Prison Industries	Custodial Supplies	200.52	Treasurer State of Iowa	Inpatient/Hospital	58429.05
Iowa Telecom	Telephone Services	322.73	Unlimited Services Inc	Other Transportation	1224.96
IPERS	IPERS-Co Contribution	1127.13	US Cellular	Telephone Services	1201.35
ISAC	Education & Training	180.00	Visiting Nurse Association	Representative Payee	94.50
Johnson Co Med Examiner	Medical/Health Services	1691.38	Weber Paper Company	Custodial Supplies	247.74
Gary Johnson	Rent Payments	300.00	FE Welterlen Motors Inc	Repair/Maint- Vehicle	106.28
KDST	Education & Training	200.00	West Payment Center	Magazines & Books	444.00
KMCH	Education & Training	275.00	Widner Drug	Prescriptions Medicine	278.80
Kris Engineering Inc	Minor Parts & Access	6801.60	Wilske Law Firm PC	Diagnostic Evaluation	360.36
Carroll Last	Engineering Services	150.00	WW Electric Bill Williams	Buildings	105.32
Lawson Products Inc	Minor Equip/Hand Tools	340.96	Zee Medical Inc	Safety Items	43.46
Legislative Services Agency	Postage & Mailing	12.00			

All Ayes.

Motion made by Ries, second by Helmrichs and carried to approve the "Application for Approval of Underground Construction on Delaware County Right-of-Way" for Ronald G. Weber to tile under X-47 located two (2) miles north of Highway 38 in Sections Nine (9) and Ten (10) of South Fork Township. All Ayes.

Motion made by Helmrichs, second by Ries and carried to acknowledge receipt of the following manure management plan updates: John Bagge in Section Nine (9) of Bremen Township; and Glen Bockenstedt (G & S Pork) in Section Nine (9) of Delaware Township. All Ayes.

Jane Sherman, Director of Local Public Health with Regional Medical Center (RMC), addressed the Board in regards to Performance Measures for the FY 10 Local Public Health Services Contract. Due to budget cuts, the incentive amount has been reduced from \$1,000 in FY 09 to \$465 for FY 10. This year's performance measures are based on the Governance Standards of the contract. Mrs. Sherman addressed the areas in which they are measured and how her department currently measures up to these standards and the areas needing improvements as she is required to do. She simply needs the Board to acknowledge that she has presented this information to them. To keep the Board informed, Mrs. Sherman stated that the estimated FY 2011 allocation of \$55,447 is approximately \$25,000 less than the FY 2010 allocation. She is hoping this is the worst case scenario and that the actual amount will be higher for FY 2011.

Motion made by Ries, second by Helmrichs and carried to accept the FY 10 LPHSC Performance Measures as read by Jane Sherman. All Ayes.

Motion made by Helmrichs, second by Ries and carried to acknowledge receipt of RFPs (requests for proposal) in regards to Delaware County's 2010 Digital Orthoimagery Project from the following companies:

Aerial Services, Inc.  
Aero-Metric, Inc.  
Fugro Horizons, Inc.  
Kucera International, Inc.  
Sandborn Map Company, Inc.  
The Sidwell Company

The Board has contracted with Dan Corbin to review and compare said RFPs and recommend which company the County should contract with. The final approval by the Board is set for March 8, 2010 at 1:15 pm. All Ayes.

Motion made by Ries, second by Helmrichs and carried to approve the Class C Liquor License renewal for Petersburg Community Center, Inc. located at 1653 300<sup>th</sup> Ave, Dyersville. Said license renewal is effective April 1, 2010 with catering, outdoor service and Sunday sales privileges. All Ayes.

Motion made by Helmrichs, second by Ries and carried to approve the re-issuance of the November 16, 2009 warrant #4148 in the amount of \$49.50 made out to David Eibey. Mr. Eibey stated that said warrant has been either lost or misplaced and is requesting a duplicate. If the original is found, he will return it to the County Auditor. All Ayes.

Motion made by Ries, second by Helmrichs and carried to approve the Health Insurance Renewal with Wellmark Blue Cross Blue Shield for FY 2010-2011 with a change from Health Plan UQ2 to UQ5 increasing the effective deductible amount. Said increase will be offset with an increase in the self-funding amount with Group Services so employees will see no change in coverage. All Ayes.

Motion made by Helmrichs, second by Ries and carried to approve the Five Year Secondary Road Construction Plan for FY 2011 thru FY 2015. The projects slated for the next five (5) years are as follows:

FY 2011	140 <sup>th</sup> Ave Bridge Replacement (W69) in Prairie Township 265 <sup>th</sup> Ave Bridge Replacement C-64 (163 <sup>rd</sup> St) & Floyd Rd Hot Mix Asphalt Overlays 140 <sup>th</sup> Ave (W69) HMA Rehab and Overlay from Dundee to County line Red School House Bridge Replacement on 190 <sup>th</sup> Ave 255 <sup>th</sup> St (Midway Rd) Cold-In-Place Recycling/Hot Mix Asphalt Bailey's Ford Bridge Replacement on 197 <sup>th</sup> Ave (X21)
FY 2012	Chicken House Road Bridge Replacement (197 <sup>th</sup> Ave) 197 <sup>th</sup> Ave (X21) Hot Mix Asphalt Overlay Oneida Rd (170 <sup>th</sup> Street) Hot Mix Asphalt Rehab and Overlay Flannagan Rock Road (297 <sup>th</sup> St) Bridge Removal and low water crossing replacement 245 <sup>th</sup> Street (D5X) Grading Pin Oak Park Road (185 <sup>th</sup> Ave) Grade and Pave
FY 2013	332 <sup>nd</sup> Ave (X49) Resurfacing, base repair and intersection alignment 218 <sup>th</sup> St Bridge Replacement east of Earlville 265 <sup>th</sup> St Bridge Replacement Westhoff Bridge Replacement (310 <sup>th</sup> Ave) 245 <sup>th</sup> St Paving east of Delhi
FY 2014	Turtle Creek Park Bridge Replacement (267 <sup>th</sup> St) 255 <sup>th</sup> Ave Bridge Replacement Ivy Road Bridge Replacement 285 <sup>th</sup> St Bridge Replacement over Robinson Creek Sherwood Road Bridge Replacement over Plum Creek
FY 2015	Hermann Pony Truss (190 <sup>th</sup> Ave) 300 <sup>th</sup> Ave Bridge Replacement Turtle Creek Road (267 <sup>th</sup> St) Grading for Paving from bridge to 220 <sup>th</sup> Ave 155 <sup>th</sup> St (C64) Paving from Greeley to Petersburg area

All Ayes.

Craig Davis, Assistant to the Engineer, read aloud the following quotes for right-of-way surveys for the Winch Low-Water Crossing Project:

TeKippe Engineering	\$894.00
William Burger Land Surveying	\$1,000.00
Gibbs Engineering and Surveying	\$1,500.00

Mr. Davis recommended approving the low quote from TeKippe Engineering.

Motion made by Ries, second by Helmrichs and carried to approve the quote from TeKippe Engineering in the amount of \$894.00 for completing the right-of-way surveys for the Winch Low-Water Crossing Project. All Ayes.

Motion made by Helmricks, second by Ries and carried to approve the reimbursement of \$38,345.06 to the Iowa Department of Transportation for the cost of paving nine (9) county side road fillets during the State's HMA Resurfacing Project on Highway 3 from Iowa 38 to County Road X47 west of Colesburg. The agreement between Delaware County and the IDOT to pave said side road approaches was approved on February 2, 2009. All Ayes.

There were two (2) timely additions to the agenda for today's meeting: Consideration of final plans for the HMA Resurfacing Project on W69 North of Dundee and Consideration of Fiscal Sponsorship for the DRA Grant at the fairgrounds.

Motion made by Ries, second by Helmricks and carried to approve the final plans for Project #JFM-CO28(69)—6R-28 which is the HMA Resurfacing Project on W69 north of Dundee. This item was added to the agenda due to the deadline for filing. This project is dependent on the I-Jobs bill (stimulus) dollars being available. Without this funding, the project will not take place. All Ayes.

Motion made by Helmricks, second by Ries and carried to approve Delaware County acting as fiscal sponsor for the Dubuque Racing Association Grant being submitted by the Delaware County Fair Society for the construction of new restroom facilities on the fairgrounds property. This item needed to be added for timeliness since the applications are due on Friday, February 26, 2010. All Ayes.

**ENGINEER'S REPORT:**

Suspended until spring.

**NEXT MEETING DATE & TIME:**

The next meeting of the Board of Supervisors will be held on Monday, March 1, 2010 at 1:15 pm.

**PUBLIC COMMENTS:**

None.

There being no further business before the Board, the meeting was adjourned at 1:41 pm.

These minutes have been read and approved.

/S/ Jeff Madlom, Chairperson

/S/ Carla K. Becker, County Auditor





































